



CVR-SAFE Board of Directors

April 19, 2018 – 9:30 a.m.

The Board may take up any agenda item at any time, regardless of the order listed. Public comment will be taken on the item at the time that it is taken up by the board. We ask that members of the public complete a request to speak form, submit it to the clerk of the board, and keep their remarks brief. If several persons wish to address the board on a single item, the chair may impose a time limit on individual remarks at the beginning of the discussion. Action may be taken on any item on this agenda.

Roll Call: Directors Banks, Buckland, Cabaldon, Clerici, Crews, Douglass, Duran, Flores, Frerichs, Frost, Janda, Jankovitz, Joiner, Kennedy, Miklos, Neu, Onderko, Peters, Rohan, Samayoa, Saylor, Slowey, Spokely, Stallard, Steinberg, Suen, Vasquez, Veerkamp, West, Winn, Young, Vice Chair Sander, Chair Schenirer, and Ex-Officio Member Benipal

Public Communications: Any person wishing to address the Committee on any item not on the agenda may do so at this time. After ten minutes of testimony, any additional testimony will be heard following the Action items.

Consent:

1. Approve Minutes of the September 14, 2017, Board Meeting (Est. time: 0 minutes)
2. Approve Request for Proposals for Call Box Maintenance (Est. time: 0 minutes)

Receive & File:

3. Change of Call Box Call Answering Service Provider (Est. time: 0 minutes)

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**CVR-SAFE Board of Directors
Meeting Date: 4/19/2018
Agenda Item No.:2018-April-1.**

Subject: Approve Minutes of the September 14, 2017, Board Meeting (Est. time: 0 minutes)

Consent

Prepared by: Lanette Espinoza

Approved by: James Corless

Attachments: No

1. Issue:

Minutes of the September 14, 2017, CVR-SAFE Board Meeting.

2. Recommendation:

Approve the minutes of the meeting as submitted.

3. Background/Analysis:

The CVR-SAFE Board met on September 14, 2017.

4. Discussion/Analysis:

None

5. Fiscal Impact/Grant Information:

There is no fiscal impact.



Draft Minutes

The SAFE Board of Directors met in regular session on September 14, 2017, in the SACOG Board Chambers located at 1415 L Street, Sacramento, CA 95814 at 10:30 a.m.

Call to Order: Chair Veerkamp called the meeting to order at 10:35 a.m.

Present: Directors Banks, Broadway (for Janda), Buckland, Budge (for Sander), Clerici, Crews, Flores, Frerichs, Frost, Guerra (for Steinberg), Jankovitz, Kennedy, Neu, Onderko, Peters, Samayoa, Spokely, Stallard, Suen, Vasquez, Winn, Young, Chair Veerkamp, and Ex-Officio Member Flournoy (for Benipal)

Absent: Cabaldon, Douglass, Duran, Joiner, Miklos, Rohan, Saylor, Slowey, West, and Vice Chair Schenirer

Public Communications: Jeffrey Tardaguila, a citizen, spoke about the disruptions that occurred during the Tower Bridge repaving.

Consent Calendar: It was moved, seconded (Crews/Suen) and passed by unanimous vote that the following Consent items be approved:

1. Minutes of the June 15, 2017, Board Meeting
2. Contract Renewal for 511/STARNET Operations and Maintenance

Action:

3. Amendment to Fiscal Year 2017-18 Budget for the Capitol Valley Regional Service Authority for Freeways and Expressways (CVR-SAFE) & Contract Authorizations

Barbara VaughanBechtold, SACOG staff, presented the report. Jeffrey Tardaguila, a citizen, spoke in support of ADA accessibility to the callboxes. It was moved, seconded (Kennedy/Clerici) and passed by unanimous vote that the CVR-SAFE BOARD:

(1) APPROVE AN AMENDMENT TO THE FY 2017-18 CVR-SAFE BUDGET TO ADD \$100,000 FOR A PILOT REGRANTING PROGRAM; \$85,000 FOR THE CASTLE ROCK OPEN DATA HUB CONTRACT EXTENSION, AND \$43,000 FOR AN ITS INTERN TO PROVIDE STAFF ASSISTANCE WITH 511/STARNET AND ITS

Auburn
Citrus Heights
Colfax
Davis
El Dorado County
Elk Grove
Folsom
Galt
Isleton
Lincoln
Live Oak
Loomis
Marysville
Placer County
Placerville
Rancho Cordova
Rocklin
Roseville
Sacramento
Sacramento County
Sutter County
West Sacramento
Wheatland
Winters
Woodland
Yolo County
Yuba City
Yuba County

PLANNING, OFFSET BY \$228,000 IN EXISTING UNALLOCATED REVENUE; (2) AUTHORIZE THE CEO TO NEGOTIATE AND AWARD A CONTRACT TO ENGINEERING FIRM MORTON & PITALO, INC. FOR CALL BOX ADA CERTIFICATION SERVICES AT AN AMOUNT NOT TO EXCEED \$50,000, WHICH CAN'T BE COVERED BY THE CURRENT BUDGET; AND (3) AUTHORIZE A TIME EXTENSION THOROUGH DECEMBER 31, 2017 FOR THE CASE SYSTEMS CONTRACT FOR CALL BOX MODERNIZATION SERVICES, WITH NO INCREASE IN COSTS.

Adjournment: The meeting adjourned at 10:56 a.m.

Approved by:

Approved by:

James Corless
Chief Executive Officer

Jay Schenirer
Chair



**CVR-SAFE Board of Directors
Meeting Date: 4/19/2018
Agenda Item No.:2018-April-2.**

Subject: Approve Request for Proposals for Call Box Maintenance (Est. time: 0 minutes)

Consent

Prepared by: Barbara VaughanBechtold

Approved by: James Corless

Attachments: No

1. Issue:

Should the Capitol Valley Regional Service Authority for Freeways and Expressways (CVR-SAFE) board release a Request for Proposals (RFP) for maintaining the call box system?

2. Recommendation:

The CVR-SAFE Committee unanimously recommends that the CVR-SAFE board authorize the release of an RFP for call box maintenance.

3. Background/Analysis:

CVR-SAFE operates and maintains a motorist aid system of call boxes on freeways and state highways in El Dorado, Sacramento, San Joaquin, Sutter, Yolo, and Yuba counties. Under contract, CVR-SAFE also manages and operates through a reimbursement agreement the call box system for the Glenn County SAFE and the call boxes on the Foresthill Bridge in Placer County. CVR-SAFE must provide for maintenance of the roadside and bike trail call boxes in the six-county CVR-SAFE system and contracted for by Glenn and Placer counties. The maintenance service ensures that call boxes are operational, and that those that are removed for roadway projects or seasonally during snow season are then returned to service.

4. Discussion/Analysis:

Following an open procurement in 2013, CVR-SAFE contracted for three years plus two option years with Case Systems, Inc. for call box maintenance. That contract will expire in mid-August 2018. Staff is therefore seeking authorization to release an RFP for a new call box maintenance contract.

The RFP will request that proposers provide estimates for the cost of general maintenance services, as well as reductions in maintenance fees associated with any permanent call box site removals over the contract period. Staff recommends an initial two year-contract, with an option for a one-year extension. Qualified proposals will be evaluated by CVR-SAFE staff, with a recommendation made to the CVR-SAFE Committee and board during the June cycle.

5. Fiscal Impact/Grant Information:

There is no fiscal impact to the SACOG operating budget, as CVR-SAFE is an enterprise program fully supported by the revenues generated through vehicle registration fees.

CVR-SAFE has sufficient revenues for a call box maintenance contract at a not to exceed amount of \$737,100. A three-year contract would average \$245,700 per year. This is substantially less than the current CVR-SAFE budgeted amount for call box maintenance services because of the prior call box removals, and would decrease further should the board choose to move forward with more call box removals.



**CVR-SAFE Board of Directors
Meeting Date: 4/19/2018
Agenda Item No.:2018-April-3.**

Subject: Change of Call Box Call Answering Service Provider (Est. time: 0 minutes)

Receive and File

Prepared by: Barbara VaughanBechtold

Approved by: James Corless

Attachments: No

1. Issue:

The current Capitol Valley Regional Service Authority for Freeways and Expressways (CVR-SAFE) call box answering service provider, Keolis Transit Services, LLC, is divesting itself from the call box business. Keolis has found a partner, AAMCOM, LLC, that has agreed to be assigned the existing CVR-SAFE call box answering contract in its current form for the remaining duration of the contract.

2. Recommendation:

None; this is for information only.

3. Background/Analysis:

Keolis Transit Services, LLC (Keolis) notified the CVR-SAFE of the company's intent to divest itself of its call box business in early March 2018. Keolis has found a partner, AAMCOM, LLC (AAMCOM), that has agreed to be assigned the existing contract Keolis has with CVR-SAFE to answer both roadside and mobile call box (511 Roadside Assistance) calls. Following discussions with Keolis management and CVR-SAFE legal counsel it was found that switching these services over to AAMCOM would not harm the quality of the call box call answering services provided, and would require only a sample contract amendment changing the name of the provider.

AAMCOM, an experienced operator of California call box contracts, agreed to assume the contract and perform the call box services under the contract in accordance with its existing terms. AAMCOM has provided call center services for over fourteen years and currently provides services for 4,600 call boxes. AAMCOM helped to pioneer the mobile call box system which has evolved into 511 Motorist Aid. AAMCOM and Keolis recently worked closely to transition SANDAG call box and motorist aid call answering.

4. Discussion/Analysis:

Keolis has assured CVR-SAFE that they will work very closely with AAMCOM and CVR-SAFE to ensure a seamless transition, as well as roadside and mobile call box users. Keolis will continue

to perform the services under the current call box answering contract until CVR-SAFE, Keolis, and AAMCOM reach an agreement on the transfer date for the contract. After the transfer date, AAMCOM will continue to perform the services under the existing contract for the duration of that contract through June 30, 2021.

5. Fiscal Impact/Grant Information:

There is no fiscal impact to SACOG's operating budget, as CVR-SAFE is an enterprise program fully supported by the revenues generated through vehicle registration fees.

Switching call box answering contractors will have no fiscal impact on the CVR-SAFE budget. The new call box answering provider, AAMCOM, will provide the same roadside and mobile call box answering services at the same rates for the remaining duration of the contract through June 30, 2021.