



**Item #13-8-9
Consent**

SACOG Board of Directors

August 8, 2013

Approve Revision to Scope of Work on PEV Readiness Contract with SMUD

Issue: SMUD would like to revise the scope of work to SACOG's Plug-In Electric Vehicle (PEV) Readiness contract to include two additional tasks and new funds.

Recommendation: The Government Relations & Public Affairs Committee unanimously recommends that the Board approve an amendment to the contract with SMUD to include additional tasks and funds.

Committee Action/Discussion: The PEV Readiness project is working to prepare the region for an increased adoption of PEVs. This work is following the Governor's Executive Order calling for PEV readiness by all California jurisdictions by 2015, and 1.5 million zero emission vehicles on state roads by 2025. A large portion of this work is funded through a contract SACOG received from SMUD. This contract is part of a larger grant SMUD received from the U.S. Department of Energy. The original scope focused on PEV readiness at the local level, research on overcoming barriers to PEV adoption, and infrastructure planning.

The new work SACOG would like to add to the contract includes presenting PEV educational materials to local planning commissions within SMUD service territory, and refining a method to analyze the most efficient locations for PEV chargers. This work will help further prepare SACOG's member jurisdictions for PEV adoption, helping them reach the Executive Order's readiness goal, and help provide SACOG a mechanism for evaluating charger locations when applying for future grants related to charging infrastructure.

In addition to an increased scope of work, the contract funds would be increased by \$65,912 to cover staff costs to complete the new tasks. The proposed changes to the contract are attached.

Approved by:

Mike McKeever
Chief Executive Officer

MM:RP:ef

Attachment

Key Staff: Erik Johnson, Government & Media Affairs Coordinator, (916) 340-6247
Raef Porter, Senior Research Analyst, (916) 340-6261



CONTRACT CHANGE

CONTRACT NO. 4500076945

CHANGE NO. 01

HARMONIZATION OF LOCAL PERMITTING AND CODES FOR PLUG-IN ELECTRIC VEHICLE

Contract Title

THIS AGREEMENT made by and between SACRAMENTO MUNICIPAL UTILITY DISTRICT, hereinafter designated as "SMUD", and SACRAMENTO AREA COUNCIL OF GOVERNMENTS

hereinafter designated as Contractor, WITNESSETH: That the parties hereto mutually agree to the following changes in the above numbered contract between the parties; hereinafter called the "original contract":

1. Appendix Schedule 1 Section 2 Services of the original Agreement is revised to add the following tasks:

Task 2.3 Presentations to Planning Commissions in Sacramento County

The goal of this task is to inform local jurisdictions' planning commission members of the TakeCharge project, provide them with basic information on plug-in electric vehicles and the policies intended to come from the TakeCharge regional infrastructure plan, and receive feedback from local planning officials/commissioners. These meetings will be a kick-off to the Plug-in Electric Vehicle Ad-Hoc Elected Officials Committee to be formed as part of regional PEV readiness activities.

SACOG shall:

- Prepare materials for presentations to Planning Commissions
- Schedule and make presentations to Planning Commissions in the Sacramento County area
- Invite SMUD staff to each presentation and provide updates on schedule changes
- Schedule and coordinate kick-off event for Local Elected Officials PEV Ad Hoc Committee

Deliverables

- Provide summary reports to SMUD staff after each presentation to a planning commission

Task 4.2 EVSE Charger Local Analysis for Local Governments

The goal of this task is to create a process for local jurisdictions to analyze locations for proposed public chargers based on but not limited to criteria including: PEV readiness, estimated use by drivers, surrounding land uses, encouraging the reduction in vehicle miles travelled (VMT) and proximity of available electric infrastructure. While no funding for publicly accessible EVSE is provided in this grant, local jurisdictions can use this process checklist to seek funding for EVSE installations from other sources (such as SACOG's Community Design program) or to provide direction and maps to private agencies and property owners to encourage EVSE installations on appropriate sites identified through this process.



SACOG shall:

- Research characteristics of EVSE locations that encourage reductions in VMT (vehicle miles travelled)
- Create an analysis methodology and tool that can be used by local governments to assess EVSE locations
- Conduct a workshop to train local agency planning staff on the use of the analysis tool for EVSE location evaluation
- Work with staff members from local jurisdictions interested in apply for funding for public EVSE in the use of the analysis tool to assess EVSE locations as they apply to funding sources.
- Provide continued assistance on the use of the process tool as local jurisdictions apply for grants or seek other funding sources to install EVSE in identified sites.

Deliverables

- A process tool to analyze appropriate sites for publicly accessible EVSE charging
 - Training materials so planning staffs from local jurisdictions know how to use it.
2. **Appendix Schedule 1 Section 4 Project Schedule of the original Agreement is revised and replaced by the attached Project Schedule.**
 3. **Appendix Schedule 1 Section 5 Contractor Compensation of the original Agreement is revised to read as shown below.**

	Per Month	Total
Months 1 - 8	\$27,777.77	\$222,222.16
Months 9 - 17	\$38,187.76	\$343,689.84
Total		\$565,912.00

4. **Appendix Schedule 1 Section 6 Maximum Contractor Compensation of the original Agreement is revised to increase the contract amount by \$65,912.00 from \$500,000.00 to not to exceed \$565,912.00 for the additional Tasks 2.3 and 4.2.**

This Contract Change is subject to all provisions of the Original Contract and all provisions of any previous contract changes which are not expressly superseded in this Contract Change.

SACRAMENTO MUNICIPAL UTILITY DISTRICT

By: 

Name: Oscar Santos

Title: Supervising Procurement Specialist

Date: 7-15-17

SACRAMENTO AREA COUNCIL OF GOVERNMENTS
Contractor

By: _____

Type Name: _____

Title: _____

Date: _____