



**Item #16-8-8
Consent**

SACOG Board of Directors

August 11, 2016

Approve Revised Procurement Policies and Procedures

Issue: Whether to approve the proposed revisions to SACOG's Procurement Policies and Procedures.

Recommendation: The Government Relations & Public Affairs Committee recommends that the SACOG Board approve the attached, revised Procurement Policies and Procedures.

Committee Action/Discussion: In June, staff discussed with the board an audit report received from Caltrans. Staff is working on an internal compliance review of SACOG's policies and procedures. One of the issues identified are revised Procurement Policies and Procedures. Staff has worked with Diane Eidam, a retired annuitant assisting with this review, to revise the Procurement Policies and Procedures. The attached Procurement Policies and Procedures conform to the policies already put in place by the Board; the major changes relate to incorporating state and federal requirements.

Caltrans received a copy of this draft in early July to ensure that it satisfies their requirements. Staff has not received final comments back from Caltrans in advance of the Board packet mailout.

Staff has also begun a business process review of its procurement and contracting processes, and is working to implement process improvements. Staff will be trained this fall on these revised Procurement Policies and Procedures.

A complete copy of the revised Procurement Policies and Procedures is provided in Attachment A.

Approved by:

Mike McKeever
Chief Executive Officer

MM:EJ:ts

Attachment

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