



**Item #16-11-8**

## **Land Use & Natural Resources Committee Receive & File**

October 27, 2016

### **Extension of Community Design Grant MOUs for Local Jurisdictions**

In December 2013, the SACOG Board of Directors approved funding awards for Round 6 of the SACOG Community Design Program. Each funding round, there is a category for projects of \$100,000 dollars or less that is non-competitive. Cities and counties in Sacramento, Sutter, Yolo and Yuba Counties may apply for one of these non-competitive grants per funding round if they do not submit an application in the competitive categories of the program that provide larger grant awards. The standard MOU for non-competitive grants gives the recipient three years to complete the scope of work for the project, plus another three months to submit an invoice. The deadline for completing work for Round 6 grants is December 31, 2016. The MOUs allow for timeline extensions with the approval of the SACOG Board.

Two of the jurisdictions who were awarded non-competitive grants, the cities of Wheatland and Isleton, are each requesting 12-month extensions. Both have provided letters explaining their reasons (Attachments A and B). This is a routine matter for SACOG staff, as oftentimes local jurisdictions have projects that are delayed for various reasons, many of which are beyond their direct control.

#### Attachments

Key Staff: Kacey Lizon, Planning Manager, (916) 340-6265  
Matt Carpenter, Director of Transportation Services, (916) 340-6276  
Sharon Sprowls, Senior Program Specialist (916) 340-6235  
Greg Chew, Senior Planner, (916) 340-6227



# City of Wheatland

111 C Street  
 Wheatland, California 95692  
 TELEPHONE (530) 633-2761  
 FAX (530) 633-9102

October 10, 2016

Greg Chew  
 Senior Planner  
 Sacramento Area Council of Governments  
 1415 L Street, Suite 300  
 Sacramento, CA 95814

**Subject: SACOG Grant Extension – City of Wheatland Community and Residential Design Standards and Housing Element Analysis**

Dear Mr. Chew,

On behalf of the City of Wheatland, I am formerly requesting a 12 month extension of the Sacramento Area Council of Governments (SACOG) Community Design Grant. The City was awarded this grant in December 2013 (Round 6) to prepare and adopt the Community and Residential Design Standards (CDS) and Housing Element Analysis. The SACOG Board approved this project for funding and the signed Memorandum of Understanding (MOU) had a deadline of December 31, 2016 to expend the funds. The MOU also allows an extension with SACOG Board approval.

The City of Wheatland has completed the majority of the work included in the approved MOU for the SACOG grant and is currently finishing the final public workshop meetings. Remaining tasks include preparing the Draft CDS, begin the public review period of the standards, and conduct the environmental review document process. Once the public review period ends, the City of Wheatland will schedule and notice the Planning Commission and City Council approval hearings for the project.

Please see the projected schedule for the remaining tasks:

<b>Projected Schedule</b>		
<b>Remaining Task</b>	<b>Timing</b>	<b>Anticipated Date</b>
CDS Public Workshop	Thirty (30) days	October, 2016
CDS Public Workshop	Thirty (30) days	November, 2016
Prepare Draft CDS	Thirty (30) days	December, 2016
Prepare Environmental Document	Two (2) weeks	December, 2016
Public Review Period	Thirty (30) days	January, 2017
Planning Commission Notice	Ten (10) days prior to meeting	February, 2017
Planning Commission Hearing	1 <sup>st</sup> or 3 <sup>rd</sup> Tuesday of the month	February, 2017
City Council Notice	Ten (10) days prior to meeting	March, 2017
City Council Hearing	2 <sup>nd</sup> or 4 <sup>th</sup> Tuesday of the month	March, 2017

Should you have any questions you can contact me at (916) 372-6100 or at [rods@raneymanagement.com](mailto:rods@raneymanagement.com).

Sincerely,

A handwritten signature in blue ink, appearing to read "Rod Stinson", with a large, stylized flourish extending to the right.

Rod Stinson  
Contract Planner  
City of Wheatland  
[rods@raneymanagement.com](mailto:rods@raneymanagement.com)  
(916) 372-6100



# City of Isleton

101 Second Street P.O. Box 716 Isleton, Sacramento Co., California 95641  
Tel: 916-777-7770 Fax: 916-777-7775 Email: [Info@CityofIsleton.com](mailto:Info@CityofIsleton.com)

October 7, 2016

Mr. Greg Chew  
Senior Planner  
Sacramento Area Council of Governments  
1415 L Street, Suite 300  
Sacramento, CA 95814

Mr. Chew – on behalf of the city of Isleton, I am formally requesting a 12 month extension of the city's Community Design Grant for \$100,000. The city received this grant in December 2013 (Round 6) to conduct an update to the city's General Plan and/or planning services. The SACOG Board approved this project for funding and the standard MOU had a deadline of December 31, 2016 to expend the funds. The MOU also allows for an extension with SACOG Board approval.

The city is making this request because we wanted to consolidate the General Plan/Planning services effort with a second Community Design Grant that was awarded to the city in December 2015 (Round 7). Now that both grants have been secured, the city is in the process of hiring a planning consultant for assistance. An extension of the Round 6 would greatly help the city.

If you have any questions, please feel free to call me at the city hall at (916)777-7770 or cell phone at 916-849-7199.

Daniel J. Hinrichs  
Isleton City Manager