



**Government Relations and Public  
Affairs Committee**  
**Meeting Date:** 10/8/2018  
**Agenda Item No.:** 2018-October-6.

**Subject:** SACOG Board of Directors and Committee Meeting Schedule for 2019 (Est. time: 3 minutes)

**Action**

**Prepared by:** Lanette Espinoza

**Approved by:** Erik Johnson

**Attachments:** Yes

**1. Issue:**

Adoption of the SACOG Board of Directors and Committee meeting schedule for the 2019 calendar year.

**2. Recommendation:**

That the Government Relations and Public Affairs Committee recommend that the Board of Directors adopt the attached meeting schedule for 2019.

**3. Background/Analysis:**

The SACOG Board of Directors must adopt its Board and Committee meeting schedule for the following year prior to the beginning of each calendar year.

**4. Discussion/Analysis:**

Typically, the SACOG Board meets the third Thursday of the month. The Transportation Committee and the Land Use & Natural Resources Committee meet the first Thursday of the month. The Government Relations & Public Affairs Committee meets the Monday following the Transportation and Land Use & Natural Resources meetings.

Historically, the Strategic Planning Committee meets in January in lieu of the policy committees, however, staff proposes that this committee hold its first meeting in February instead. Moving this meeting to February would allow time for the new Chair and Vice Chair to be seated. Staff proposes additional Strategic Planning Committee meetings on April 8, and October 7, to check in on agency-wide issues. The board is typically in recess during July.

Please note that items requiring approval will be brought through policy committees prior to each month's board meeting, with the exception of the January meeting. January's items will proceed directly to the board as neither a policy committee nor a Strategic

Planning Committee meeting will be held that month.

In 2019, staff proposes that the May Government Relations & Public Affairs Committee meet on April 29, to avoid conflict with the annual Cap-to-Cap trip. Staff also proposes that board members hold October 31, as a possible alternative date for the October board meeting. The League of California Cities will hold their annual conference from October 16-18, and this conflicts with SACOG's typical meeting date (third Thursday of the month, October 17). Prior to next October, board members will be polled to determine if a quorum will be present for the meeting on October 17. If a quorum will be present, there will be no need for a meeting on October 31. The attached schedule reflects these changes.

The schedule also assumes that the committee structure remains as it currently exists; however, it is the discretion of the 2019 Chair to amend the committee structure. Should the 2019 Chair choose to amend the committee structure, the schedule would be changed accordingly. It is also the 2019 Chair's prerogative to add or cancel meetings to address the needs of SACOG. The final schedule and committee assignments will be distributed in January 2019.

## **5. Fiscal Impact/Grant Information:**

There is no fiscal impact.

## **6. This staff report aligns with the following SACOG Work Plan Goals:**

10. Strengthen Internal Functions and Protocols

### **ATTACHMENTS:**

Description

Attachment A - Proposed Meeting Schedule

Attachment B - Resolution

# DRAFT - 2019 SACOG BOARD AND COMMITTEE SCHEDULE

## January

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## February

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

## March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## July

S	M	T	W	T	F	S
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No committee or board meetings in July.

## August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			






## November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### Notes:

-  Strategic Planning @ 1:00
-  Transportation @ 10:00
-  Land Use & Natural Resources @ 1:30
-  Govt Relations & Public Affairs @ 10:00
-  SACOG Board of Directors @ 9:30
-  Possible Alternative Date for October Board Mtg.



**SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

**RESOLUTION NO. XX – 2018**

**ADOPTING THE SACOG BOARD OF DIRECTORS  
AND COMMITTEE SCHEDULE FOR 2019**

**WHEREAS**, the Ralph M. Brown Act (Government Code Section 54954) requires that the SACOG board adopt its Board and Committee Meeting Schedule by resolution; and

**WHEREAS**, the SACOG board wishes to adopt its Board and Committee Meeting Schedule for 2019 at the October Board meeting; and

**NOW THEREFORE, BE IT RESOLVED**, that SACOG does hereby adopt the SACOG Board of Directors and SACOG Committee meetings for 2019 as indicated by the schedule attached hereto and made a part hereof.

**PASSED AND ADOPTED**, this 18th day of October 2018, by the following vote of the Board of Directors:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Jay Schenirer  
Chair

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James Corless  
Chief Executive Officer