



**Item #17-1-5
Action**

Strategic Planning Committee

January 5, 2017

Extension of Yuba City Community Design Grant Memorandum of Understanding

Issue: Should the committee recommend to the Board that the SACOG CEO sign an amendment to Memorandum of Understanding (MOU) with the City of Yuba City requesting an extension to its Community Design Grant?

Recommendation: That the Strategic Planning Committee recommend that the Board approve an amendment to the MOU for a 12-month extension.

Discussion: In December 2013, the SACOG Board of Directors approved funding awards for Round 6 of the SACOG Community Design Program. Each funding round, there is a category for projects \$100,000 or less that is non-competitive. Cities and counties in Sacramento, Sutter, Yolo and Yuba Counties may apply for one of these non-competitive grants per funding round if they do not submit an application in the competitive categories of the program that provide larger grant awards. The standard MOU for non-competitive grants gives the recipient three years to complete the scope of work for the grant project, plus another three months to submit an invoice. The deadline for the completion of work for Round 6 grants was December 31, 2016. The MOUs allow for timeline extensions with the approval of the SACOG Board.

The City of Yuba City is requesting a 12-month extension of the MOU to its Highway 20 Revitalization Project and has provided the attached email explaining the reasons why. This is a routine matter for SACOG staff, as oftentimes local jurisdictions have projects that are delayed for various reasons, many of which are beyond their direct control.

Approved by:

Kirk E. Trost
Interim Chief Executive Officer

KET:GC:le

Attachment

Key Staff: Matt Carpenter, Director of Transportation Services, (916) 340-6276
Sharon Sprowls, Senior Program Specialist (916) 340-6235
Greg Chew, Senior Planner, (916) 340-6227

From: Benjamin Moody [mailto:bmoody@yubacity.net]
Sent: Wednesday, December 21, 2016 9:39 AM
To: Greg Chew <GChew@sacog.org>
Subject: Agreement Extension - Yuba City

Good morning Greg. On behalf of the City, I would like to formally request a 12 month time extension per section 4-b of the MOU with SACOG for the City's Hwy 20 Revitalization Project (2014 Programming Round Funding (Round 6)).

The City's project scope is within the State right of way, which has required additional time to meet State requirements to implement the design, and construction requirements to gain approval to implement the City's project. The City has contracted with Melton Design Group of Chico, CA to implement tasks 1 & 3 of the MOU's scope of work.

Currently Final Design (task 3) has been submitted to the Caltrans Encroachment Permit Division for approval to move forward with construction. Earlier Caltrans limitations were in affect which did not allow for the installation of new landscaping in the state right of way, due to emergency State water restrictions. Additionally, terms of the required maintenance agreement with the State are currently being worked out with anticipation that the Maintenance Agreement can be finalized within the next few months.

The City has budgeted the project in its Capital Improvement Budget, and allocated the necessary matching funds to fully implement the terms of the MOU with SACOG. However, to fully implement the remaining project tasks the City is requesting that the contract be extended 12 months to allow for the completion of the corridor design, permitting, and authorization to proceed with construction.

Should you need any additional information or clarification regarding the extension request, please let me know. Thank you for your help and consideration.

-Ben Moody



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