



Board of Directors Regular Meeting

Meeting Date: 8/16/2018

Agenda Item No.: 2018-August-5.

SACOG Board of Directors

Subject: Award Contract for the 2018 Triennial Performance Audit (Est. time: 0 minutes)

Consent

Prepared by: Caroline Payne

Approved by: James Corless

Attachments: Yes

1. Issue:

Should SACOG enter into a contract for conducting Transportation Development Act (TDA) Triennial Performance Audits in the four-county region?

2. Recommendation:

The Transportation Committee recommends that the board authorize the Chief Executive Officer to execute a contract for an amount not to exceed \$238,500 with Michael Baker International for 2018 TDA Triennial Performance Audit Services.

3. Background/Analysis:

The TDA requires that performance audits be completed every three years for any transit agency receiving TDA funds as well as the Regional Transportation Planning Agency (RTPA). The performance audits are used to evaluate efficiency, effectiveness, and economy of operation of each entity to be audited. SACOG administers TDA triennial performance audits for SACOG as the RTPA for Sacramento, Sutter, Yolo, and Yuba Counties, and for the transit operators in the four-county region: Sacramento Regional Transit District, Paratransit, Inc., Unitrans, Davis Community Transit, Yolo County Transportation District, South and East County Transit, Folsom Stage Line, Yuba-Sutter Transit, and Elk Grove's e-tran.

4. Discussion/Analysis:

A Request for Proposals (RFP) for three audit services was issued on April 19, 2018, with proposals due on May 18. Three firms submitted proposals to conduct the audits. SACOG staff evaluated the three proposals based on the scoring criteria established in the RFP. Michael Baker International scored the highest, presenting a comprehensive approach to the audits.

SACOG staff recommends awarding the TDA Triennial Performance Audit service contract

to Michael Baker International for fiscal years 2015-2016, 2016-2017, and 2017-2018. The attachment shows the recommended firm and the contract amounts for each of the audit services.

5. Fiscal Impact/Grant Information:

Expenses for completing the triennial performance audits are included in the FY 2018-2019 SACOG operating budget. In April, the board authorized a budget not to exceed \$238,500.

6. This staff report aligns with the following SACOG Work Plan Goals:

10. Strengthen Internal Functions and Protocols

ATTACHMENTS:

Description

Attachment: TDA Performance Audit Cost

**TRANSPORTATION DEVELOPMENT ACT
TRIENNIAL PERFORMANCE AUDIT COST**

TDA Triennial Performance Audit Services	Recommended Firm	Contract Amount
<u>Audit Services #1</u> SACOG	Michael Baker International (formerly PMC)	\$31,861
<u>Audit Services #2</u> Sacramento Regional Transit District and Paratransit, Inc.	Michael Baker International (formerly PMC)	\$100,027
<u>Audit Services #3</u> Unitrans, Davis Community Transit, Yolo County Transportation District, South and East County Transit, Folsom Stage Line, Yuba-Sutter Transit Agency, and e-tran.	Michael Baker International (formerly PMC)	\$105,135
<u>Total Cost</u>		\$237,023