



SACOG Board of Directors

Meeting Date: December 20, 2018

Agenda Item No. 2018-December-5

Approve Amendment #1 to the Fiscal Year 2018-19 Overall Work Program and Budget

Consent

Prepared by: Loretta Su

Approved by: James Corless

Attachments: Yes

1. Issue:

Should Amendment #1 be approved to the Overall Work Program (OWP) and Budget for Fiscal Year 2018-2019?

2. Recommendation:

That the Government Relations & Public Affairs Committee recommend that the board approve Amendment #1 to the OWP and Budget for Fiscal Year 2018-2019 and authorize submittal to Caltrans and federal funding agencies.

3. Background/Analysis:

SACOG's OWP describes the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento region. The OWP includes annual agency revenues and expenditures, and is used by Caltrans, federal agencies, and others to track activities of SACOG, Caltrans, the El Dorado County Transportation Commission (EDCTC), and the Placer County Transportation Planning Agency (PCTPA). SACOG's Operating Budget includes funds programmed for Board & Advocacy, Capital Assets, and locally funded projects and costs ineligible to be charged to grant programs that are not included in the OWP.

The Board of Directors adopted the Fiscal Year 2018-2019 OWP and Operating Budget on May 17, 2018. Amendments to the OWP and/or Operating Budget are typical throughout the year to modify projects, add new projects or revenue, change project descriptions, or adjust staff and expenditures between OWP and/or operating activities.

4. Discussion/Analysis:

The primary purpose of this Amendment #1 to the FY 2018-2019 OWP/Budget is to adjust current year revenues and expenditures to accurately reflect available funds, add new grant funded project, shift federal funds among several projects, reallocate staff hours between projects, and other minor budget modifications to streamline reimbursement of federal and state funding. This Amendment #1 supersedes the Amendment #1 that was approved by the board in June 2018. Caltrans has asked that SACOG replace the original amendment to merge interrelated changes.

The primary purpose of this Amendment #1 to the FY 2018-2019 OWP/Budget is to adjust

current year revenues and expenditures to accurately reflect available funds, add new grant funded project, shift federal funds among several projects, reallocate staff hours between projects, and other minor budget modifications to streamline reimbursement of federal and state funding.

Attachment A shows the changes in overall expenditures by major work element. The primary changes include:

New Project/Revenue:

- Added a new Project/Grant for Rural Downtown/Main Street Planning in the Sacramento Region funded by a Caltrans Sustainable Communities Grant in the amount of \$310,560 with a match of \$35,621 from SACOG. This grant is in partnership with Portland State University (PSU) and the Local Government Commission (LGC).

Other Changes to the OWP/Budget Amendment #1 include:

- Reallocation of staff hours between projects to reflect actual workload and anticipated employee utilization for the second half of the fiscal year.
- Adjustment of carryover revenue amounts and non-staff expenditures for multi-year grants as staff closed FY 2017-2018 and had more accurate information. Examples of the types of changes included are the Streetcar, Connect Card, Optimizing Transit and TOD, and various pass-through grants. In these cases, actual amounts spent in the prior year may not have been reflected in the FY 2018-2019 OWP adopted in May due to timing of the expenditures during the fiscal year, coupled with the various deadlines related to the OWP adoption and review by Caltrans and Federal Awarding Agencies.
- Updated Transportation Demand Management funded activities to align with the TDM budget adopted by the Board in April 2018.
- Updated SAFE funded activities to align with SAFE budget adopted by SAFE Board in June 2018.
- Added \$56,000 for the Portland State Universities SB743 Case Studies – inadvertently left out of the original adopted budget.
- Added \$11,734 for Sustainability & Climate Action Planning – inadvertently left out of the original adopted budget.
- Transferred \$11 million of the Congestion Mitigation and Air Quality funds to Sacramento Metropolitan Air Quality Management District (SMAQMD).
- Updated to reflect the actual Fringe and Indirect Rate approved by Caltrans in September 2018.

As shown in **Attachment A**, the net effect of all revisions is an increase of \$329,614 in expenditure budgets needed to support the FY 2018-2019 OWP/Budget Amendment #1. The reduction of \$11,076,438 in pass-through and services to other agencies does not impact SACOG operations. **Attachment B** includes descriptions of the new project for Rural Downtown/Main Street Planning in the Sacramento Region.

The Operations Budget balances current year revenue with current year expenditures. **Attachments C and D** provides a summary of revenues and expenditures included in the FY 2018-19 OWP/Budget Amendment #1. Attachments E and F show how revenue and expenditures included in the OWP/Budget Amendment #1 are allocated across the agency's work activities. These work activities are consistent with and implement the 2018 Strategic Goals and Priorities developed with the board in early 2018. The Board and Advocacy Budget, Capital Asset Costs, Other Local Costs are not included in these schedules.

Attachment G describes SACOG's overhead costs included as part of the FY 2018-2019 Budget Amendment #1. These costs are considered indirect costs and recovered through an additional rate charge applied to any direct staff costs billed to projects. Indirect costs include: salaries and benefits of administrative and accounting staff, internal management activities performed by management, building rent and utilities, software, and other costs associated with SACOG's overhead. The fringe and indirect rates were approved by Caltrans in September 2018. To ensure expedited approval by Caltrans, staff used the same methodology as prior year in developing the indirect costs and indirect cost rate. Staff had originally proposed a different methodology in the information presented to the board in May, but after discussion with Caltrans, the historic methodology was applied. This does not increase expenditures above the levels approved by the board in May; the change is budget neutral.

Board and Advocacy Budget

The Board of Directors and Advocacy Budget is slightly higher than the adopted budget as a result of adjustment of staff hours to reflect actual workload and anticipated employee utilization for the second half of the fiscal year.

Attachment H is the Capital Asset Expenditure Budget and **Attachment I** is the Board and Advocacy Budget. **Attachments J and K** are separate resolutions approving Amendment #1 to Overall Work Program (OWP) and Budget and the Board and Advocacy Budget for Fiscal Year 2018-2019.

5. Fiscal Impact/Grant Information:

Both the Operations and Board Advocacy Budget balance current year revenue with current expenditures.

6. This staff report aligns with the following SACOG Work Plan Goals:

10 - Strengthen Internal Functions & Protocols

FY 2018-19 Overall Work Program (OWP) & Operating Budget Amendment #1
Summary of Changes by Major Work Element
Comparison to OWP/ Budget Adopted by Board on May 17, 2018

Element	Adopted OWP/Budget Expenditures	Proposed Amendment #1 Expenditures	Difference	Explanation for Change
100 -- Core and Long-Range Member, Agency, and Transportation Services and Planning Activities	\$11,831,892	\$14,114,999	\$2,283,107	<p>*Updated to reflect an increase in board approved TDM budget and pass-through funds- \$1.6M</p> <p>*Reallocated staff hours between projects to reflect actual workload and anticipated employee utilization for the second half of the year and reallocated program staff costs from Indirect to Program Management - \$632K</p> <p>*Added back the Sustainability & Climate Action Planning - \$11,734 (inadvertently left out of the original adopted budget)</p>
200 -- Discretionary Transportation Planning Grant Activities	\$1,727,070	\$1,483,704	(\$243,366)	<p>*Added new Project/Grant - Rural Downtown/Main Street Planning in the Sacramento Region - \$310K</p> <p>*Added the PSU SB743 Case Studies to include actual SB1 carryover amount plus required match - \$56K (inadvertently left out of the original adopted budget)</p> <p>*Reallocated staff hours between projects to reflect actual workload and anticipated employee utilization - \$74K</p> <p>*Adjusted non-staff expenditures for multi-year grants to reflect actual amounts spent in the FY 2017-2018 that had not been reflected in the adopted FY 2018-2019 OWP/Budget: - SacRT Optimizing Transit and TOD in the Sacramento Region (\$500K) - SACOG Big Data for Transportation Planning Pilot Project (\$183K)</p>
220 -- Other Planning Grant and Partnership Projects	\$1,262,954	\$1,306,414	\$43,461	<p>*Increased non-staff costs for Regional High Resolution Imagery - \$130K</p> <p>*Reallocated staff hours for Regional Bike/Fed Data Collecton and PEV Infrastructure Implementation Project - (\$87K)</p>
300 -- Regional Bike Share Projects	\$2,053,497	\$1,858,402	(\$195,095)	*Reduced staff costs for Bike Share Projects - \$106K
301 -- Streetcar Projects	\$3,275,190	\$1,990,022	(\$1,285,168)	<p>*Adjusted non-staff expenditures for multi-year grants to reflect actual amounts spent in the FY 2017-2018 that had not been reflected in the adopted FY 2018-2019 OWP/Budget: - SacRT Streetcar Projects (\$1.3M)</p>
302 -- Connect Card Project	\$2,364,051	\$2,104,412	(\$259,640)	<p>*Adjusted non-staff expenditures for multi-year grants to reflect actual amounts spent in the FY 2017-2018 that had not been reflected in the adopted FY 2018-2019 OWP/Budget: - Connect Card project \$260K</p>
Subtotal Core & Discretionary grants	\$22,514,654	\$22,857,953	\$343,299	

FY 2018-19 Overall Work Program (OWP) & Operating Budget Amendment #1
Summary of Changes by Major Work Element
Comparison to OWP/ Budget Adopted by Board on May 17, 2018

Element	Adopted OWP/Budget Expenditures	Proposed Amendment #1 Expenditures	Difference	Explanation for Change
960 -- Local Expenses	\$123,500	\$98,500	(\$25,000)	*Reduced non-staff costs
970 -- Capital Assets	\$130,000	\$130,000	\$0	
990 -- Board & Advocacy	\$463,809	\$475,125	\$11,315	*Updated staff hours to reflect actual workload and anticipated employee utilization for the second half of the year
Subtotal Other	\$717,309	\$703,625	(\$13,685)	
Subtotal Operating and Board Budget	\$23,231,963	\$23,561,577	\$329,614	
400 -- Pass-Through to Other Agencies	\$12,824,378	\$1,029,814	(\$11,794,564)	*SECAT Project - Changed lead agency from SACOG to SMAQMD and transferred all the funding to SMAQMD - (\$11M) *Eliminated pass-through projects that were completed in FY 2017/18: -SacRT New Freedom Capital Improvements \$737K -Paratransit, Inc. New Freedom Mobility Management \$77K
500 -- Services to Other Agencies	\$3,745,950	\$4,464,076	\$718,126	*Updated to reflect board approved budget for SAFE and funds transferred from 100 Core to SAFE - \$300K *Updated to reflect board approved budget for Capital Valley SAFE
Subtotal Pass-through funds	\$16,570,328	\$5,493,890	(\$11,076,438)	
Total (All Elements)	\$39,802,291	\$29,055,467	(\$10,746,824)	

Rural Downtown/Main Street Planning in the Sacramento Region
(Caltrans Planning Grant)

Project #200-003-34

This project will provide a two-year planning assistance program focused on rural town centers. Through a partnership with Portland State University and the Local Government Commission, SACOG will help two cohorts of jurisdictions in the region, up to a total of 12, to plan for streetscape and active transportation improvements and infill/land uses to bolster the vitality of their rural Main Street, downtown core, or town center.

This work will be performed by SACOG staff and its partners.

Tasks and ***End Products:***

- a. Develop agreements (July 2018)
- b. Confirm jurisdiction partners for both Cohorts 1 and 2 (July 2019)
- c. Confirm planning assistance for jurisdictions in Cohort 1 and 2 (September 2019)
- d. Carry out planning assistance for both Cohorts (December 2020)
- e. ***Draft guidance memo for each jurisdiction (January 2021)***
- f. Provide updates and presentations on project and results (February 2021)
- g. ***Compile Guidance Memos for Caltrans (February 2021)***
- h. ***Quarterly Reports/Invoices (Quarterly)***

Total Expenses	\$310,560
Salaries and Fringe	\$ 56,528
Indirect	\$ 21,112
Consulting Assistance from Partners	\$ 232,920

Total Revenues (includes deferred)	\$ 310,560
SB 1 - Caltrans Planning Grant	\$ 274,939
4-County TDA - Match	\$ 35,621

* Total Revenues do not include Toll Credit Match

SACRAMENTO AREA COUNCIL OF GOVERNMENTS
Fiscal Year 2018-19
SUMMARY OF REVENUES AND EXPENDITURES

REVENUES:**Overall Work Program:**

Federal	\$	11,898,179
State		4,115,756
Local		7,463,091
Services to Others		4,607,899
In-Kind & Matching Funds from Others		140,000
Use of SACOG Managed Fund Committed to Projects		1,049,814
Subtotal - OWP Revenues		29,274,739

Board of Directors and Advocacy

Member Dues and travel costs		475,125
Subtotal - Board and Advocacy Revenues		475,125

Local Activities

Local (TDA)		98,500
Subtotal - Local Activities Revenues		98,500

Capital Assets

Undesignated Fund Balance		130,000
Subtotal - Capital Asset Revenues		130,000

TOTAL REVENUES	\$	29,978,364
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EXPENDITURES:¹**Overall Work Program:**

Direct Labor	\$	3,782,732
Fringe Costs		5,142,010
Direct Consulting Costs		6,357,715
Direct Pass - through to Other Agencies		3,504,210
Direct Pass - through SACOG Managed Fund Project Expenditures		1,029,814
Direct Other Costs (Printing, meetings, etc)		3,556,109
Other Capital Expenses		1,595,020
Indirect Costs ² (allocated amount)		3,764,919
Indirect Costs distributed carry forward from FY 2016-17		(380,687)
Total OWP Expenditures		28,351,842

Board of Directors and Advocacy Costs

Direct Labor		90,433
Fringe Costs		126,189
Indirect Costs		80,907
Other (Non-Staff Costs)		177,596
Total Board of Directors and Advocacy Costs		475,125

Other Local Costs		98,500
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Capital Asset Costs		130,000
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TOTAL FY 2018-19 EXPENDITURE BUDGET	\$	29,055,467
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Deferred Costs³		922,898
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TOTAL EXPENDITURES	\$	29,978,365
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Subtotal - Total Revenues Less Total Expenditures	\$	-
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¹ Some costs will carryforward into future years. Future costs are offset by revenues.

² SACOG does not budget for depreciation. However, it is included in the indirect costs for calculation of the Indirect Cost rate. Estimated depreciation = \$65,000 annually.

³ Accounts for grant/partnership funding available in the current fiscal year, but expenditures are not expected until a future year. The following projects account for nearly all of the deferred costs; the ALUCP/Mather Airport anticipates \$39,209 in deferred costs, SACOG Big Data for Transportation Planning Pilot Project anticipates \$510,000 in deferred costs, Rural Downtown/Main Street Planning in the Sacramento Region anticipates \$38,865 in deferred costs, Optimizing Transit and TOD in the Sacramento Region anticipates \$334,824 in deferred costs.

Fiscal Year 2018-19
SUMMARY OF OVERALL WORK PROGRAM (OWP) REVENUE SOURCES

	\$	Percentage of Total
Federal Funding:	11,898,179	41%
Federal Highway Administration - Metropolitan Planning (PL)	2,948,656	
Federal Transit Administration (Section 5303)	967,386	
FHWA PL Carryover	67,698	
FTA 5303 Carryover	17,876	
Federal Transit Administration (Section 5304)	61,017	
Federal Transit Administration (Section 5307)	728,526	
FHWA SPR/Caltrans Planning Grants Carryover	808,629	
Congestion Mitigation and Air Quality	4,711,434	
Regional Surface Transportation Program	1,090,676	
FTA TOD Pilot Program Grant	496,282	
State of California Funding:	4,115,756	14%
Planning, Programming, Monitoring	976,650	
FY 17/18 SB1 Adaptation Planning Grant	118,146	
FY 18/19 SB1 Sustainable Communities Formula	774,991	
FY 17/18 SB1 Sustainable Communities Formula	186,700	
FY 18/19 SB1 Sustainable Communities Competitive	274,939	
FY 17/18 SB1 Sustainable Communities Competitive	302,181	
High Occupancy Vehicle Fines	27,000	
Low Carbon Transit Operations Program (LCTOP)	152,814	
Public Transportation Modernization, Improvement & Service Enhancement Account (PTMSEA)	1,302,334	
Local Funds:	7,463,091	25%
Transportation Development Act - Planning & Administration	3,748,614	
Placer County Transportation Planning Agency (PCTPA) RPA	397,000	
Sacramento Metro Air Quality Management District (SMAQMD)	149,468	
El Dorado County Transportation Commission (EDCTC) LTF	99,361	
Other Local Revenues (grants, etc.)	2,690,476	
Services to Others:	4,607,899	16%
Capitol Valley Regional SAFE (SAFE)	4,282,899	
Sacramento County (ALUC)	325,000	
In-Kind Funds from Others:	140,000	0%
Remaining in-kind	140,000	
Total Current Year Funds	\$ 28,224,925	96%
Use of SACOG Managed Fund Committed to Projects	1,049,814	4%
Total Use of Fund Balance	1,049,814	4%
Total OWP Revenues	\$ 29,274,739	100%

Project Code	Project Name	Toll Credits ¹	FHWA PL	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	FTA 5304	SPR - Caltrans Planning Grants Carryover	FY 17/18 SB1 Adaptation Planning Grant	FY 18/19 SB1 Sustainable Communities Formula	FY 17/18 SB1 Sustainable Communities Formula	FY 18/19 SB1 Sustainable Communities Competitive	FY 17/18 SB1 Sustainable Communities Competitive	Other Local, State, or Federal	Total Revenues ²
100-001-02	Program Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$834,692	\$834,692
100-001-06	SACOG Civic Lab	-	-	-	-	-	-	-	-	-	31,870	-	-	8,130	40,000
100-001-06-Y2	SACOG Civic Lab- Year 2	-	-	-	-	-	-	-	-	165,275	-	-	-	39,266	204,541
100-001-07	Overall Work Program	9,361	-	-	81,615	-	-	-	-	-	-	-	-	-	81,615
100-001-08	Legislative Analysis	28,276	246,525	-	-	-	-	-	-	-	-	-	-	-	246,525
100-001-05	Education, Outreach and Marketing	99,361	804,138	62,130	-	-	-	-	-	-	-	-	-	0	866,268
100-001-05L	Education, Outreach and Marketing (Local)	-	-	-	-	-	-	-	-	-	-	-	-	30,210	30,210
100-002-01G	Regional Transportation Modeling and Analysis-General	96,744	843,453	-	-	-	-	-	-	-	-	-	-	206,183	1,049,636
100-002-01P	Regional Transportation Modeling and Analysis-PCTPA	-	-	-	-	-	-	-	-	-	-	-	-	226,808	226,808
100-002-02	Pedestrian and Bicycle Planning	9,416	-	-	82,095	-	-	-	-	-	-	-	-	0	82,095
100-002-03	Regional Forecasting	14,008	-	-	122,131	-	-	-	-	-	-	-	-	-	122,131
100-002-06	Goods Movement/Freight Planning/Major Investment Studies.	-	-	-	-	-	-	-	-	-	-	-	-	15,625	15,625
100-002-12	Planning Support Tools	-	-	-	-	-	-	-	-	-	-	-	-	66,816	66,816
100-004-01	Regional Air Quality Planning	3,463	-	-	30,196	-	-	-	-	-	-	-	-	120,466	150,662
100-004-02	Federal and State Programming	23,018	200,677	-	-	-	-	-	-	-	-	-	-	345,171	545,848
100-004-04	Metropolitan Transportation Improvement Program & Project Delivery	-	-	-	-	-	-	-	-	-	-	-	-	330,283	330,283
100-004-07-FED	Transit Technical Assistance and Programming	48,021	-	-	400,793	-	-	-	-	-	-	-	-	0	400,793
100-004-11	Transit Asset Management Plan	-	-	-	-	-	-	-	-	-	-	-	-	124,401	124,401
100-005-02G	Regional Land Use Monitoring and Analysis-General	52,814	460,449	-	-	-	-	-	-	-	-	-	-	274,703	735,152
100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA	-	-	-	-	-	-	-	-	-	-	-	-	101,372	101,372
100-005-03	Regional Housing Needs Planning (RHNA)	-	-	-	-	-	-	-	-	-	-	-	-	221,290	221,290
100-005-04	Community Design Program	-	-	-	-	-	-	-	-	-	-	-	-	80,608	80,608
100-005-05	Rural-Urban Connections Strategy	-	-	-	-	-	-	-	-	-	15,725	-	-	323,746	339,471
100-005-05-19SB1	Rural-Urban Connections Strategy-FY18/19 SB1	-	-	-	-	-	-	-	-	288,899	-	-	-	38,509	327,408
100-005-06	Airport Land Use Commission - General	-	-	-	-	-	-	-	-	-	-	-	-	17,027	17,027
100-005-21	ALUCP/Mather Airport	-	-	-	-	-	-	-	-	-	-	-	-	325,000	325,000
100-006-04G	Blueprint & MTP/SCS Planning & Implementation-General	37,244	324,706	-	-	-	-	-	-	-	94,018	-	-	530,580	949,304
100-006-04P	Blueprint & MTP/SCS Planning & Implementation-PCTPA	-	-	-	-	-	-	-	-	-	-	-	-	130,851	130,851
100-006-04-19SB1	Blueprint & MTP/SCS Planning & Implementation- FY18/19 SB1	-	-	-	-	-	-	-	-	320,817	-	-	-	45,731	366,548
100-006-04-EIR	MTP/SCS Environmental Impact Report	-	-	-	-	-	-	-	-	-	-	-	-	465,633	465,633
100-006-10	Regional Environmental Justice Analysis	639	-	5,568	-	-	-	-	-	-	34,699	-	-	10,938	51,205
100-006-11	Performance-Based Planning and Programming	7,881	68,708	-	-	-	-	-	-	-	-	-	-	-	68,708
100-007-02	Information Resources Center	22,605	-	-	197,079	-	-	-	-	-	-	-	-	53,902	250,981
100-007-03	Transportation Development Act Administration	-	-	-	-	-	-	-	-	-	-	-	-	888,775	888,775
100-007-07	Transportation Demand Management	-	-	-	-	-	-	-	-	-	-	-	-	2,912,511	2,912,511
100-007-07-BIKE	Transportation Demand Management (MIBM)	-	-	-	-	-	-	-	-	-	-	-	-	83,008	83,008
100-007-13	Sustainability & Climate Action Planning	-	-	-	-	-	-	-	-	-	10,388	-	-	1,346	11,734
100-007-21	Local Government Services	-	-	-	-	-	-	-	-	-	-	-	-	337,317	337,317
100-007-25	Congestion Management Program	6,134	-	-	53,477	17,876	-	-	-	-	-	-	-	-	71,353
Total - Element 100		458,985	2,948,656	67,698	967,386	17,876	-	-	-	774,991	186,700	-	-	9,190,900	14,154,207

Project Code	Project Name	Toll Credits ¹	FHWA PL	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	FTA 5304	SPR - Caltrans Planning Grants Carryover	FY 17/18 SB1 Adaptation Planning Grant	FY 18/19 SB1 Sustainable Communities Formula	FY 17/18 SB1 Sustainable Communities Formula	FY 18/19 SB1 Sustainable Communities Competitive	FY 17/18 SB1 Sustainable Communities Competitive	Other Local, State, or Federal	Total Revenues ²
200-002-13	Interagency Household Travel Survey Program (Phases I&II)	-	-	-	-	-	-	-	-	-	-	-	-	27,566	27,566
200-002-14	Interagency Household Travel Survey Program (Phase III)	-	-	-	-	-	-	-	-	-	-	-	-	292,897	292,897
200-002-15	SACOG Big Data for Transportation Planning Pilot Project	-	-	-	-	-	-	400,000	-	-	-	-	-	226,927	626,927
200-003-22	Proposition 1B Transit Program Administration	-	-	-	-	-	-	-	-	-	-	-	-	39,779	39,779
200-003-28	Rural and Disadvantaged Ridesharing Alternatives	-	-	-	-	-	61,017	-	-	-	-	-	-	32,410	93,427
200-003-31	PSU SB743 Case Studies	-	-	-	-	-	-	44,897	-	-	-	-	-	11,224	56,121
200-003-32	Feasibility Study for Expanding Davis-Sacramento Rail	-	-	-	-	-	-	146,418	-	-	-	-	-	36,605	183,023
200-003-33	SB743 Tools for Local Implementation	-	-	-	-	-	-	79,466	-	-	-	-	-	20,019	99,485
200-003-34	Rural Downtown/Main Street Planning in the Sacramento Region	-	-	-	-	-	-	-	-	-	-	274,939	-	35,621	310,560
200-010-01	Optimizing Transit and TOD in the Sacramento Region	-	-	-	-	-	-	-	-	-	-	-	302,181	179,151	481,332
200-010-13	Transportation Project-level Climate Adaptation Strategies for the Sacramento Region	-	-	-	-	-	-	-	118,146	-	-	-	-	38,130	156,276
Total - Element 200		\$0	\$0	\$0	\$0	\$0	\$61,017	\$670,781	\$118,146	\$0	\$0	\$274,939	\$302,181	\$940,329	\$2,367,393
220-003-27	Regional Bike/Ped Data Collection	-	-	-	-	-	-	-	-	-	-	-	-	324,874	324,874
220-007-22	PEV Infrastructure Implementation	-	-	-	-	-	-	-	-	-	-	-	-	16,675	16,675
220-009-09	Regional High Resolution Imagery	-	-	-	-	-	-	-	-	-	-	-	-	734,865	734,865
220-011-02	Franklin Community Climate and Revitalization Playbook	-	-	-	-	-	-	-	-	-	-	-	-	170,000	170,000
220-011-01	Innovative Transit Stop Development	-	-	-	-	-	-	-	-	-	-	-	-	60,000	60,000
Total - Element 220		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,306,414	\$1,306,414
300-003-30	Regional Bike Share Pilot Project	-	-	-	-	-	-	-	-	-	-	-	-	1,858,402	1,858,402
300-003-31	Regional Bike Share Operations	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total - Element 300		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,858,402	\$1,858,402
301-009-03	Streetcar Toolkit	-	-	-	-	-	-	-	-	-	-	-	-	496,282	496,282
301-009-05	Downtown Riverfront Streetcar Project	-	-	-	-	-	-	-	-	-	-	-	-	1,493,740	1,493,740
Total - Element 301		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,990,022	\$1,990,022
302-004-06	Connect Card Implementation	-	-	-	-	-	-	-	-	-	-	-	-	1,928,344	1,928,344
302-004-07	Connect Card Operations	-	-	-	-	-	-	-	-	-	-	-	-	176,068	176,068
Total - Element 302		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,104,412	\$2,104,412
400-008-11	SACOG Managed Fund Projects	-	-	-	-	-	-	-	-	-	-	-	-	1,029,814	1,029,814
Total - Element 400		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,029,814	\$1,029,814
500-050-19	Transportation Demand Management SAFE	-	-	-	-	-	-	-	-	-	-	-	-	300,000	300,000
500-007-08	511/STARNET Operations	-	-	-	-	-	-	-	-	-	-	-	-	490,000	490,000
500-007-08 SAFE	511/STARNET Operations-SAFE	-	-	-	-	-	-	-	-	-	-	-	-	74,977	74,977
500-007-09	Regional ITS Master Plan and Architecture Update	-	-	-	-	-	-	137,848	-	-	-	-	-	828,920	966,769
500-007-09 SAFE	Regional ITS Master Plan and Architecture Update-SAFE	-	-	-	-	-	-	-	-	-	-	-	-	94,149	94,149
500-015-01	Capitol Valley SAFE	-	-	-	-	-	-	-	-	-	-	-	-	2,538,181	2,538,181
500-015-02	Glenn County SAFE	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total - Element 500		\$0	\$0	\$0	\$0	\$0	\$0	\$137,848	\$0	\$0	\$0	\$0	\$0	\$4,326,228	\$4,464,076
TOTAL ALL ELEMENTS		\$458,985	\$2,948,656	\$67,698	\$967,386	\$17,876	\$61,017	\$808,629	\$118,146	\$774,991	\$186,700	\$274,939	\$302,181	\$22,746,520	\$29,274,740

Project Code	Project Name	Total Expenditures	Salaries	Fringe Benefits	Indirect Services	Consultant	Other
100-001-02	Program Management	\$834,692	\$254,213	\$353,047	\$227,432	\$0	\$0
100-001-06	SACOG Civic Lab	40,000	-	-	-	-	40,000
100-001-06-Y2	SACOG Civic Lab- Year 2	204,542	48,788	68,077	43,648	-	44,029
100-001-07	Overall Work Program	81,615	24,807	34,615	22,194	-	-
100-001-08	Legislative Analysis	246,525	74,931	104,557	67,037	-	-
100-001-05	Education, Outreach and Marketing	866,268	258,728	344,768	231,472	25,000	6,300
100-001-05L	Education, Outreach and Marketing (Local)	30,210	7,450	10,395	6,665	-	5,700
100-002-01G	Regional Transportation Modeling and Analysis-General	1,049,636	282,000	393,495	252,292	61,474	60,375
100-002-01P	Regional Transportation Modeling and Analysis-PCTPA	226,808	68,938	96,194	61,676	-	-
100-002-02	Pedestrian and Bicycle Planning	82,095	24,877	34,712	22,256	-	250
100-002-03	Regional Forecasting	122,131	37,122	51,799	33,211	-	-
100-002-06	Goods Movement/Freight Planning/Major Investment Studies.	15,625	4,749	6,627	4,249	-	-
100-002-12	Planning Support Tools	66,816	-	-	-	66,816	-
100-004-01	Regional Air Quality Planning	150,662	43,058	60,082	38,522	-	9,000
100-004-02	Federal and State Programming	545,849	169,430	223,437	151,581	-	1,400
100-004-04	Metropolitan Transportation Improvement Program & Project	330,283	79,751	111,283	71,349	67,200	700
100-004-07-FED	Transit Technical Assistance and Programming	400,793	106,927	149,203	95,662	45,000	4,000
100-004-11	Transit Asset Management Plan	124,401	16,557	23,104	14,813	29,697	40,230
100-005-02G	Regional Land Use Monitoring and Analysis-General	735,152	223,449	311,795	199,909	-	-
100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA	101,373	30,812	42,994	27,566	-	-
100-005-03	Regional Housing Needs Planning (RHNA)	221,290	68,920	90,711	61,659	-	-
100-005-04	Community Design Program	80,608	24,501	34,188	21,920	-	-
100-005-05	Rural-Urban Connections Strategy	339,470	100,142	139,736	89,592	10,000	-
100-005-05-19SB1	Rural-Urban Connections Strategy- FY18/19 SB1	327,408	99,515	138,861	89,032	-	-
100-005-06	Airport Land Use Commission - General	17,027	3,200	4,465	2,863	2,500	4,000
100-005-21	ALUCP/Mather Airport	285,791	4,800	6,697	4,294	250,000	20,000
100-006-04G	Blueprint & MTP/SCS Planning & Implementation-General	949,304	257,582	358,275	230,447	20,000	83,000
100-006-04P	Blueprint & MTP/SCS Planning & Implementation-PCTPA	130,851	39,772	55,497	35,582	-	-
100-006-04-19SB1	Blueprint & MTP/SCS Planning & Implementation- FY18/19 SB1	366,549	111,412	155,462	99,675	-	-
100-006-04-EIR	MTP/SCS Environmental Impact Report	465,633	40,314	56,252	36,067	243,000	90,000
100-006-10	Regional Environmental Justice Analysis	51,205	14,804	20,657	13,244	-	2,500
100-006-11	Performance-Based Planning and Programming	68,708	20,884	29,140	18,684	-	-
100-007-02	Information Resources Center	250,981	75,678	105,599	67,705	-	2,000
100-007-03	Transportation Development Act Administration	888,775	102,697	143,300	91,878	543,900	7,000
100-007-07	Transportation Demand Management	2,912,511	140,137	160,501	125,374	75,000	2,411,500
100-007-07-BIKE	Transportation Demand Management (MIBM)	83,008	13,117	17,155	11,735	26,000	15,000
100-007-13	Sustainability & Climate Action Planning	11,734	-	-	-	11,734	-
100-007-21	Local Government Services	337,317	115,293	118,876	103,147	-	-
100-007-25	Congestion Management Program	71,353	21,688	30,263	19,403	-	-
Total - Element 100		\$14,114,999	\$3,011,039	\$4,085,821	\$2,693,835	\$1,477,321	\$2,846,984

FY 2018/19 Overall Work Program- Project Expenditures Detail

Project Code	Project Name	Total Expenditures	Salaries	Fringe Benefits	Indirect Services	Consultant	Other
200-002-13	Interagency Household Travel Survey Program (Phases I&II)	27,566	-	-	-	-	27,566
200-002-14	Interagency Household Travel Survey Program (Phase III)	292,896	14,942	20,849	13,368	243,738	-
200-002-15	SACOG Big Data for Transportation Planning Pilot Project	116,927	-	-	-	116,927	-
200-003-22	Proposition 1B Transit Program Administration	39,779	12,091	16,871	10,817	-	-
200-003-28	Rural and Disadvantaged Ridesharing Alternatives	93,428	24,521	34,216	21,938	8,000	4,754
200-003-31	PSU SB743 Case Studies	56,121	-	-	-	56,121	-
200-003-32	Feasibility Study for Expanding Davis-Sacramento Rail	183,023	9,838	13,727	8,801	150,657	-
200-003-33	SB743 Tools for Local Implementation	99,485	4,967	6,930	4,443	83,144	-
200-003-34	Rural Downtown/Main Street Planning in the Sacramento Region	271,695	11,786	16,445	10,544	232,920	-
200-010-01	Optimizing Transit and TOD in the Sacramento Region	146,508	5,203	7,260	4,655	129,390	-
200-010-13	Transportation Project-level Climate Adaptation Strategies for the Sacramento Region	156,276	9,960	13,897	8,910	112,938	10,571
Total - Element 200		\$1,483,704	\$93,306	\$130,197	\$83,476	\$1,133,835	\$42,891
220-003-27	Regional Bike/Ped Data Collection	324,874	10,370	14,470	9,278	13,756	277,000
220-007-22	PEV Infrastructure Implementation	16,675	53	74	48	-	16,500
220-009-09	Regional High Resolution Imagery	734,865	2,921	4,076	2,613	725,255	-
220-011-02	Franklin Community Climate and Revitalization Playbook	170,000	-	-	-	-	170,000
220-011-01	Innovative Transit Stop Development	60,000	-	-	-	50,000	10,000
Total - Element 220		\$1,306,414	\$13,344	\$18,620	\$11,939	\$789,011	\$473,500
300-003-30	Regional Bike Share Pilot Project	1,858,402	53,787	75,054	48,121	1,089,840	591,600
300-003-31	Regional Bike Share Operations	-	-	-	-	-	-
Total - Element 300		\$1,858,402	\$53,787	\$75,054	\$48,121	\$1,089,840	\$591,600
301-009-03	Streetcar Toolkit	496,282	-	-	-	-	496,282
301-009-05	Downtown Riverfront Streetcar Project	1,493,740	399,309	557,187	357,243	-	180,000
Total - Element 301		\$1,990,022	\$399,309	\$557,187	\$357,243	\$0	\$676,282
302-004-06	Connect Card Implementation	1,928,344	17,998	25,115	16,102	403,246	1,465,882
302-004-07	Connect Card Operations	176,068	33,839	47,218	30,274	64,738	-
Total - Element 302		\$2,104,412	\$51,837	\$72,332	\$46,376	\$467,984	\$1,465,882
400-008-11	SACOG Managed Fund Projects	1,029,814	-	-	-	-	1,029,814
Total - Element 400		\$1,029,814	\$0	\$0	\$0	\$0	\$1,029,814
500-050-19	Transportation Demand Management - SAFE	300,000	-	-	-	135,000	165,000
500-007-08	511/STARNET Operations	490,000	-	-	-	115,000	375,000
500-007-08 SAFE	511/STARNET Operations-SAFE	74,977	22,789	31,799	20,388	-	-
500-007-09	Regional ITS Master Plan and Architecture Update	966,768	-	-	-	966,768	-
500-007-09 SAFE	Regional ITS Master Plan and Architecture Update-SAFE	94,149	28,617	39,931	25,602	-	-
500-015-01	Capitol Valley SAFE	2,538,181	108,703	131,069	97,252	182,957	2,018,200
500-015-02	Glenn County SAFE	-	-	-	-	-	-
Total - Element 500		\$4,464,076	\$160,109	\$202,799	\$143,242	\$1,399,725	\$2,558,200
TOTAL ALL WORK ELEMENTS		\$28,351,842	\$3,782,732	\$5,142,010	\$3,384,232	\$6,357,715	\$9,685,154

SACRAMENTO AREA COUNCIL OF GOVERNMENTS OPERATIONS BUDGET**INDIRECT COSTS****Fiscal Year 2018-19**

Total Direct Salaries from OWP (includes BOA)¹	\$ 3,940,972
Total Indirect Expenditures	3,145,114
Carry Forward (+/-) from FY 2016-17	380,687
Adjusted Indirect Total Costs²	\$ 3,525,801

INDIRECT RATE - FY 2018-19

(Total Adjusted Indirect Costs ÷ Total Direct Salaries from OWP)

89.47%

EXPENDITURES:

	Amount
Meetings	
Printing/Supplies	\$ 102,500
Consultant	206,820
Legal Service	100,000
Other	1,039,026
Telecommunications	36,000
Other Capital	16,000
Publications/Data	133,750
Indirect Staffing (Base Salary + Fringe only) ¹	1,511,018
TOTAL FOR FY 2018-19	\$ 3,145,114

¹Direct and Indirect salaries is slightly different from the OWP budget spreadsheet due to staff changes after the submission of the ICAP.

²This dollar amount includes the \$380,687 carryover number from the cumulative FY 2016-17 Indirect cost calculation, per Caltrans ICAP audit procedures.

SACRAMENTO AREA COUNCIL OF GOVERNMENTS
Capital Asset Expenditure Budget
Fiscal Year 2018-19

	Fiscal Year 2018-19 Budget
REVENUE	
Undesignated Fund Balance	\$ 130,000
Total Revenue	\$ 130,000
EXPENDITURES	
Software and Equipment (greater than \$5,000)	\$ 70,000
Office Furniture, Facility Upgrades & Supplies	60,000
Total Expenditures	\$ 130,000

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS AND ADVOCACY BUDGET
Fiscal Year 2018-19**

<u>REVENUE:</u>	Fiscal Year 2018-19 Budget
Membership Dues	\$ 475,125
TOTAL REVENUES:	\$ 475,125
<u>EXPENDITURES:</u>	
Meetings / Training / Travel Expenses	\$ 64,000
Board Reimbursement (per Diem and Director Fees)	55,000
Consultant	36,000
Other (printing, supplies, employee travel)	7,596
Memberships (T4A, Chamber, TRB, CTA, CALCOG)	15,000
Labor, Benefits, and Overhead - Staff performing Federal/State Legislative Advocacy	297,529
<u>TOTAL EXPENDITURES</u>	\$ 475,125



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. XX – 2018

**APPROVING OVERALL WORK PROGRAM AND BUDGET
AMENDMENT #1 FOR FISCAL YEAR 2018-19**

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and

WHEREAS, annually each MPO/RTPA in California is required to develop and submit for state and federal approval an Overall Work Program (OWP) adopted by its Governing Board; and

WHEREAS, SACOG's OWP describes the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento region, including annual agency revenues and expenditures; and

WHEREAS, SACOG's OWP is used by Caltrans, federal agencies, and others to track activities of SACOG, Caltrans, the El Dorado County Transportation Commission (EDCTC), and the Placer County Transportation Planning Agency (PCTPA); and

WHEREAS, amendments to the OWP are typical throughout the year to modify or add projects or revenues, change project descriptions, and adjust staff and expenditures between OWP activities; and

WHEREAS, approval is requested for Amendment #1 to the OWP and Budget for FY2018-19 to include a new Rural Downtown/Main Street Planning awarded to SACOG and other modifications to the budget;

NOW THEREFORE, BE IT RESOLVED, that the SACOG's Board of Directors hereby approves Amendment #1 to the Overall Work Plan and Budget for FY 2018-19 including total expenditures of \$28,580,342 and authorizes its submission to Caltrans for review and approval.

PASSED AND ADOPTED, this 20th day of December 2018, by the following vote of the Board of Directors:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jay Schenirer
Chair

James Corless
Executive Director



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. XX – 2018

**APPROVING THE BOARD AND ADVOCACY BUDGET
AMENDMENT #1 FOR FISCAL YEAR 2018-19**

WHEREAS, the Sacramento Area Council of Governments must adopt an operating budget annually; and

WHEREAS, the Overall Work Program constitutes a large portion of that annual budget and is approved by separate resolution; and

WHEREAS, there are certain other costs not related to the Overall Work Program included in a separate Board and Advocacy Budget; and

WHEREAS, approval is requested for Amendment #1 to the Board and Advocacy Budget for FY2018-19 to include minor modifications to the budget;

NOW THEREFORE, BE IT RESOLVED, that SACOG's Board of Director hereby approves Amendment #1 to the Board and Advocacy Budget including total expenditures of \$475,125 and the Executive Director is authorized to implement the budget and to make budget adjustments as authorized.

PASSED AND ADOPTED, this 20th day of December 2018, by the following vote of the Board of Directors:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jay Schenirer
Chair

James Corless
Executive Director