



**Item #14-5-4
Action**

Transportation Committee

May 8, 2014

Sacramento County/SACOG Agreement for Short-Range Transit Plan Update

Issue: Should SACOG enter into a contract with the Sacramento County Municipal Services Agency for a Short-Range Transit Plan update?

Recommendation: That the Transportation Committee recommend that the Board authorize the Chief Executive Officer to sign a contract with the Sacramento County Municipal Services Agency (County) for SACOG staff to update the Short-Range Transit Plan (SRTP) for South County Transit and the East County Transit program.

Discussion: In 2008, the County SRTP was adopted by the County Board of Supervisors for Fiscal Years 2008/09 through 2012/13. SACOG staff prepared this SRTP to guide County staff in planning and administering South County Transit (SCT/LINK) services and the East County Transit commuter service. In 2012, SACOG completed an amendment for the County's SRTP, including recommendations for revising SCT/LINK's Highway 99 service between Lodi, Galt, Elk Grove, and Sacramento, and for implementing a new commuter service between Galt and downtown Sacramento.

The County has asked to contract with SACOG for SACOG staff to prepare a full update of the County SRTP, in consultation with County, Galt and transit agency staff, to fulfill state and federal planning requirements, and as a planning and management tool to match transit resources and needs with transit services. The recommended contract amount is \$85,000, with work to begin in July 2014. The scope of work is in Exhibit A.

Approved by:

Mike McKeever
Chief Executive Officer

MM:SLS:gg
Attachment

Key Staff: Sharon Sprowls, Senior Program Specialist, (916) 340-6235

EXHIBIT A

Scope of Work Sacramento County Short-Range Transit Plan

The contract will be valid for two years from the date the agreement is signed with a not to exceed amount of \$85,000. To complete the update of the Sacramento County Short-Range Transit Plan (SRTP), SACOG will:

1. Hold a kick-off meeting with the County's project manager to review goals and focus areas for the SRTP update.
2. Gather data on existing conditions, policies, objectives, system performance, planning context, and opportunities.
3. Conduct community outreach as needed to assess priorities and preferences of transit users and community residents for transit services provided in the South County Transit service area and the eastern portion of Sacramento County.
4. Complete an analysis of existing and potential service alternatives.
5. Complete a financial analysis of operating and capital needs and costs, and forecasted revenues.
6. Complete a financial plan and draft SRTP for review by Sacramento County.
7. Make revisions as needed and provide a full Draft SRTP for circulation and public comment.
8. Make revisions as needed based on public comment and provide a Final Draft SRTP for review and adoption.
9. Make presentations as needed to County staff and/or elected officials on the SRTP process and/or draft or final SRTPs.