



**Item #13-3-4
Action**

Government Relations & Public Affairs Committee

March 4, 2013

Committee Charge

Issue: Adoption of the Government Relations & Public Affairs Committee Charge.

Recommendation: That the Government Relations & Public Affairs Committee recommend the Board adopt the attached charge for the Government Relations & Public Affairs Committee.

Discussion: Last month, the Board approved a committee charge for the Land Use & Natural Resources Committee. This month, staff is proposing a committee charge for the remaining board committees. In 2007, the Legislation & Public Affairs Committee merged with the Administration Committee.

A proposed committee charge is attached.

Approved by:

Mike McKeever
Chief Executive Officer

KT:EJ:ef

Attachment

Key Staff: Kirk Trost, Chief Operating Officer/General Counsel, (916) 340-6210
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**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
GOVERNMENT RELATIONS & PUBLIC AFFAIRS COMMITTEE CHARGE**

Purpose: The Government Relations & Public Affairs Committee shall develop recommendations for the full SACOG Board of Directors relative to issues regarding advocacy, intergovernmental affairs, communication, Overall Work Program, budget and audits, human resources, legal, and purchasing.

Activities: Activities of the Committee may include, but are not limited to:

- Recommending State and Federal Advocacy Principles and positions on legislation affecting SACOG and its members.
- Recommending the Overall Work Program, which reflects not only the requirements of state and federal laws and regulations, but also the allocation of overall resources for the agency, including program priorities, funding, and staffing.
- Providing guidance on outreach regarding key decisions to member jurisdictions, other local agencies, stakeholder groups, and the general public.
- Overseeing the human resources functions of the organization, by providing direction to the Chief Executive Officer (CEO) and Chief Operating Officer (COO)/General Counsel regarding negotiations with the SACOG Employees Association, changes to the Personnel Rules, changes to the Employee Handbook, changes to the Classification Plan and salary schedule, and evaluation of the CEO and COO/General Counsel.
- Overseeing the financial operations of SACOG.
- Providing input and recommendations relating to legal issues.
- Recommending contract awards.
- Serving as the Board of Directors of the SACOG Financing Corporation, which was created to own real property when SACOG participated in the purchase of 1415 L Street in Sacramento.

Membership: The current chair of the SACOG Board of Directors shall appoint the members of the Government Relations & Public Affairs Committee.

Term of Committee Members: Members of the Government Relations & Public Affairs Committee shall serve for a term of one year.

Officers: The current chair of the SACOG Board of Directors shall designate one of the Committee members to serve as Committee chair, and members to serve as vice chairs.