



SACOG Board of Directors

Board of Directors Regular Meeting
Meeting Date: 2/15/2018
Agenda Item No.: 2018-February-4.

Subject: Approve Board Committee Charges

Consent

Prepared by: Kirk Trost

Approved by: James Corless

Attachments: Yes

1. Issue:

Should the Board approve the attached Board committee charges?

2. Recommendation:

The Government Relations & Public Affairs Committee, Land Use & Natural Resources Committee, and Transportation Committee recommend approval of the attached charges.

3. Background/Analysis:

SACOG's bylaws require each committee of the board to have a charge.

4. Discussion/Analysis:

The attached charges reflect each committee's responsibility. The GRPA committee charge reflects minor changes to specifically call out the local government services work as part of the scope of the committee. It also further spells out all the administrative functions of SACOG that fall under the scope of the committee. The GRPA committee also requested removing the CEO's evaluation from the charge, as that function is performed by the Strategic Planning Committee and/or directly by the Board.

The changes from the prior version of the charges for the Land Use & Natural Resources and Transportation Committee charges are also shown in the attached documents.

5. Fiscal Impact/Grant Information:

There is no fiscal impact.

ATTACHMENTS:

Description

Attachment A - LUNR Charge

Attachment B - GRPA Charge

Attachment C - Trans Charge

SACRAMENTO AREA COUNCIL OF GOVERNMENTS
LAND USE & NATURAL RESOURCES
COMMITTEE CHARGE

Purpose: The Land Use & Natural Resources Committee shall develop recommendations for the full SACOG Board of Directors relative to issues regarding land use and all natural resources issues, including air quality, climate change, water resources, flood protection, and open space.

Activities: Activities of the committee may include, but are not limited to:

- Guiding the Rural-Urban Connections Strategy (RUCS), [Blueprint Implementation Program, and Climate and Energy Program](#), including program activity associated with multiple state and federal grants-funded projects (e.g., [California Strategic Growth Council Grant](#)).
- ~~Recommending~~[Providing guidance and oversight of](#) the Regional Housing Needs [Allocation Plan \(RHNP\)](#), an eight-year plan of projected jurisdictional housing needs by household income, and [overseeing](#) supporting to member jurisdictions in the development of their housing elements.
- [Guidance on Overseeing](#) the Community Design Grant program, a competitive regional funding program providing incentives for smart growth implementation, including monitoring of awarded grants for timely benchmarks and deliverables.
- Overseeing the regional air quality plans for criteria pollutants (ozone, PM-10, PM-2.5, carbon monoxide) and the resulting air quality conformity analyses for the Metropolitan Transportation Plan/Sustainable Community Strategy (MTP/SCS) and Metropolitan Transportation Improvement Programs (MTIPs).
- Monitoring greenhouse gas and air quality emissions standards and regional performance, including development and maintenance of tools associated with land use monitoring and forecasting activities.
- Serving as a regional forum for discussing air quality, greenhouse gas emissions, energy conservation, climate change, [flood](#), and other natural resources issues, ~~and serving as a regional clearinghouse for ways to address these issues.~~
- Acting as recommending committee for the Airport Land Use Commission (ALUC) functions for Sacramento, Sutter, Yolo and Yuba counties and for developing the Airport Land Use compatibility plans (ALUCPs) for areas around the airports working with cities and counties to ensure consistency determinations.
- ~~Guiding implementation measures included in the MTP/SCS that will help mitigate climate change and other environmental impacts.~~
- ~~Analyzing transportation, air quality, natural resources, and land use issues and their inter-relationships within our region for potential negative impacts that could inadvertently be created, identifying opportunities for improvements in these areas, and serving as a clearinghouse of ideas for SACOG members.~~

- ~~Convening key stakeholders in discussions about natural resource issues and policy interactions with the MTP/SCS and RUCS, including the development of a regional open space plan, as identified in MTP/SCS.~~
- ~~Discussing and supporting policies to encourage access to water resources and coordination of flood protection considerations associated with land use and transportation infrastructure planning, including the development of workshops to provide the Board with background and potential strategies flood issues.~~
- ~~Monitoring and identifying the impacts of changes to U.S. Army Corps of Engineers or FEMA regulations that may impact development in communities subject to flooding.~~
- ~~Discussing and supporting local agency requests for critical levee improvement projects, for authorization under the Water Resources Development Act, and for changes to mitigate the impacts of the National Flood Insurance Program on unique industries and economic clusters in the Sacramento region.~~
- ~~Participating in regional coalitions related to water resources concerns associated with the Delta and Delta watershed.~~

Membership: The current chair of the SACOG Board of Directors shall appoint the members of the Land Use & Natural Resources Committee.

Term of Committee Members: Members of the Land Use & Natural Resources Committee shall serve for a term of one year.

Officers: The current chair of the SACOG Board of Directors shall designate one of the committee members to serve as committee chair, and members to serve as vice chairs.

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
GOVERNMENT RELATIONS & PUBLIC AFFAIRS COMMITTEE CHARGE**

Purpose: The Government Relations & Public Affairs Committee shall develop recommendations for the full SACOG Board of Directors relative to issues regarding advocacy, intergovernmental affairs, communication, Overall Work Program, budget and audits, human resources, legal, purchasing, information technology, real estate, and local government services.

Activities: Activities of the Committee may include, but are not limited to:

- Recommending State and Federal Advocacy Principles and positions on legislation affecting SACOG and its members and other advocacy activities.
- Overseeing the financial operations of SACOG, including:
 - recommending the Overall Work Program and Budget, which reflects not only the requirements of state and federal laws and regulations, but also the allocation of overall resources for the agency, including program priorities, funding, and staffing.
 - Receiving audit reports and overseeing compliance.
 - Receiving regular financial updates.
 - Recommending financial policies
- Overseeing the communications functions of SACOG, including providing guidance on outreach regarding key decisions to member jurisdictions, other local agencies, stakeholder groups, and the general public.
- Overseeing the human resources functions of the organization, by providing direction to the Chief Executive Officer (CEO) and Chief Operating Officer (COO)/General Counsel regarding negotiations with the SACOG Employees Association, changes to the Personnel Rules, changes to the Employee Handbook, and changes to the Classification Plan and salary schedule, and evaluation of the CEO and COO/General Counsel.
- Overseeing the information technology of SACOG.
- Providing input and recommendations relating to legal issues.
- Recommending contract awards and receiving regular reports on contracts.
- Overseeing the facilities and real estate of SACOG, including serving as the Board of Directors of the SACOG Financing Corporation, which was created to own real property when SACOG participated in the purchase of 1415 L Street in Sacramento.
- Overseeing SACOG's local government services, including Civic Lab, shared services contracts, convening, education and training, and other services to members and other public agencies.

Membership: The current chair of the SACOG Board of Directors shall appoint the members of the Government Relations & Public Affairs Committee.

Term of Committee Members: Members of the Government Relations & Public Affairs Committee shall serve for a term of one year.

Officers: The current chair of the SACOG Board of Directors shall designate one of the Committee members to serve as Committee chair, and members to serve as vice chairs.

SACRAMENTO AREA COUNCIL OF GOVERNMENTS
TRANSPORTATION COMMITTEE
CHARGE ADOPTED APRIL 25, 2013

Purpose: The Transportation Committee shall develop recommendations for the full SACOG Board of Directors relative to issues regarding transportation planning, funding, and services.

Activities: Activities of the committee may include but are not limited to:

- Providing recommendations to the Board of Directors on SACOG activities relating to transportation planning studies, projects and programs on travel modes that include roads, transit, bicycling and walking.
- Providing recommendations to the Board of Directors on SACOG activities relating to transportation finance activities, including revenue forecasting, project delivery, and the programming of federal, state, and local monies that flow through SACOG;
- Providing recommendations to the Board of Directors on SACOG activities relating to transportation operations and services, including the Connect Card, [transportation demand management, smart mobility, and advanced technologies including rideshare, vanpools, ITS and connected and autonomous vehicles](#);511;
- In coordination with the Land Use & Natural Resources Committee, provide recommendations to the Board of Directors on SACOG activities relating to transportation air quality conformity;
- Providing recommendations to the Board to help implement the policies and strategies in the Metropolitan Transportation Plan & Sustainable Communities Strategy (MTP/SCS) and mitigation measures in the associated Environmental Impact Report (EIR) that involve a SACOG role;
- Providing recommendations to the Board to help coordinate transportation, air quality and land use issues within our region to ensure that all issues are considered in an integrated manner;
- Advising the Capitol Valley Regional Service Authority for Freeways and Expressways (SAFE) Board;
- Serving as a regional forum for discussing transportation planning and policy issues.

Membership: The current chair of the SACOG Board of Directors shall appoint the members of the Transportation Committee.

Term of Committee Members: Members of the Transportation Committee shall serve for a term of one year.

Officers: The current chair of the SACOG Board of Directors shall designate one of the committee members to serve as committee chair and one or two to serve as committee vice-chair.