



**Item # 16-6-4
Action**

CVR-SAFE Committee

May 26, 2016

Approve Final Draft Fiscal Year 2016-17 Budget for the Capitol Valley Regional Service Authority for Freeways and Expressways (CVR-SAFE)

Issue: Should the CVR-SAFE Board approve the final draft FY 2016/17 CVR-SAFE budget?

Recommendation: That the CVR-SAFE Committee recommend that the CVR-SAFE Board approve the final draft FY 2016-17 CVR-SAFE budget.

Discussion: CVR-SAFE is comprised of El Dorado, Sacramento, San Joaquin, Sutter, Yolo and Yuba counties. The revenues for the CVR-SAFE are collected through a \$1 fee assessed at the time of vehicle registration in the participating counties. The CVR-SAFE by-laws require that a budget for CVR-SAFE be approved before July 1 of each fiscal year. The draft FY 16-17 budget was released for public review and comment on May 19, 2016. No comments were received.

The attached final draft FY 2016-17 budget (Attachment A) estimates costs for the operations and maintenance of the core call box system, and for enhanced services including freeway service patrols, San Joaquin 511 program management, 511/STARNET system and www.sacregion511.org/rideshare support. The final draft budget includes actual costs for Call Box Answering Center and Motorist Aid operations consultant contracts that were received following the final draft FY 2016-17 CVR-SAFE budget release, as well as for existing contracts for maintenance and freeway service patrols.

The budget also includes second-year costs, estimated at \$881,000, for implementation of the call box modernization program. The project, which was included in the CVR-SAFE Strategic Plan, is removing about half of the current call box system, addressing longstanding ADA deficiencies, and making necessary telecommunication upgrades that will keep the remaining call box system working. Staff anticipate the telecommunications portion of the project will be completed by December 2016, and the remainder of the project will be finished by the end of FY 2016-17.

A number of other projects recommended in the Strategic Plan are also included in the draft 2016-17 budget: new contract awards for call box system operation and answering services; \$150,000 in first-year costs for a SACOG region Household Travel Survey to update the currently 15-year-old survey (Recommendation #H1, p. 43); and \$225,000 for the regional ITS Architecture update and combined local/regional ITS master plan update for the CVR-SAFE

region, and city and county of Sacramento (Recommendation #F1, p. 41).

Total FY 2016-17 costs in the CVR-SAFE draft budget are projected at \$3.86 million. FY 2016-17 revenues are estimated at about \$2.59 million, with additional spending out of accumulated fund balances going toward the completion of the call box modernization project and for increases in the cost of the successful Freeway Service Patrol (FSP) programs. FY 2016-17 is anticipated to end with a fund balance of about \$2.67 million (plus the \$1 million reserve required by the Board). With this fund balance, the CVR-SAFE will have sufficient funds in FY 2017-18 to continue to cover the costs of existing services and enhanced services expenditures (see Attachment B) and begin a grant program to return surplus funds to donor counties. Of the balance, the donor county shares are as follows: approximately 19% in El Dorado County, 67% in Sacramento County, and 14% in San Joaquin County. These levels fluctuate slightly from year to year due to differences in vehicle registrations.

It is required that the CVR-SAFE budget acknowledge that cost-sharing of vehicle registration funds from counties with excess revenues – El Dorado, Sacramento and San Joaquin – will be needed to cover projected over-expenditures in the other three member counties: \$77,171 in Sutter, \$274,368 in Yolo, and \$59,913 in Yuba. These counties generate a relatively low amount of vehicle license fee revenues to support the significant interregional travel they accommodate along their roadways. There are benefits to maintaining consistent service levels across the CVR-SAFE region, and no service reductions will be needed in the donor counties to accommodate this cost-sharing.

Approved by:

Mike McKeever
Chief Executive Officer

MM:BVB:ds
Attachments

Key Staff: Matt Carpenter, Director of Transportation Services, (916) 340-6276
Sharon Sprowls, Senior Program Specialist, (916) 340-6235
Joe Concannon, Data Services Manager, (916) 340-6234
Barbara VaughanBechtold, Associate Planner (916) 340-6226

CAPITOL VALLEY REGIONAL SAFE PROPOSED FY 2016-17 BUDGET (FINAL)

	FY 2014-15 Actual	FY 2015-16 Adopted Budget	FY 2015-16 Projected Actual	FY 2016-17 Proposed
REVENUE				
Interest	-1,988	9,000	4,500	2,000
Registration Fees	2,326,563	2,396,360	2,468,251	2,468,251
Reimbursements from Glenn County	13,000	101,560	101,560	101,560
Reimbursements from Placer County	2,500	19,180	19,180	19,180
Knockdown Recovery	3,704	10,000	10,000	5,000
TOTAL REVENUE	\$ 2,343,779	\$ 2,536,100	\$ 2,603,491	\$ 2,595,991
EXPENDITURES				
Call Box Maintenance (including Placer/Glenn County)	584,818	362,532	380,121	337,459
Freeway Service Patrol - Sacramento County	720,200	712,000	712,000	747,000
Freeway Service Patrol - San Joaquin County on I-205	79,718	113,000	80,000	160,000
Freeway Service Patrol - Yolo County	26,800	45,000	45,000	80,000
Freeway Service Patrol - El Dorado County	31,116	31,116	31,116	37,500
SAFE portion of Statewide CHP Coordinator	4,871	6,000	5,000	5,500
Private Call Box Answering Contract - Fixed (voice & TTY), Bike Trail (TTY only),				5,891
Private Call Box Answering Contract - Fixed call boxes (voice & TTY)	8,326	36,000	5,000	
Private Call Box Answering Contract - Bike Trail Boxes - TTY only	9,000	9,000	9,000	
SACOG Services (staff time and indirect costs)	278,389	400,000	425,000	425,000
Cellular Phone Service (including Placer/Glenn County)	94,661	60,000	100,000	30,000
Consultant	89,817	110,000	90,000	87,957
Insurance	9,894	9,000	10,242	11,000
Public Information	100	100	100	100
Legal Services	19,502	2,000	10,000	7,000
DMV Fees	11,418	12,000	12,000	12,000
Meetings/Printing	746	13,900	15,900	4,900
511/STARNET - Capital Improvements Project	47,954	0	0	0
511/STARNET - Maintenance & Operations	0	350,000	350,000	350,000
511 Program Management - San Joaquin County	9,181	15,000	2,000	15,000
TOTAL EXPENDITURES	\$ 2,026,511	\$ 2,286,648	\$ 2,282,479	\$ 2,316,307
SPECIAL FUNDED PROJECTS				
San Joaquin County TDM Website and Rideshare upgrade		150,000	88,000	
San Joaquin County TDM Website and Rideshare M&O				80,000
Call Box Removals/Req'd Telephony Upgrade (590 remain)		1,060,110	670,000	881,000
ITS Master Plan/Regional Architecture Update (inc. County and City)		225,000	0	225,000
GTFS Translation Project (511 data feed)		100,000	20,000	80,000
GTFS Updates (Staff Costs)		5,000	5,000	5,000
Commuter Club		125,000	100,000	125,000
Regional Household Travel Survey				150,000
TOTAL SPECIAL PROJECTS	\$0	\$1,665,110	\$883,000	\$1,546,000
TOTAL EXPENDITURES	\$2,026,511	\$3,951,758	\$3,165,479	\$3,862,307
REVENUE LESS EXPENDITURES	\$317,268	-\$1,415,658	-\$561,988	-\$1,266,316
PROJECTED ENDING CASH BALANCE	\$5,501,242	\$4,085,584	\$4,939,254	\$3,672,937
PROGRAM RESERVES	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
PROJECTED AVAILABLE CASH BALANCE (BALANCE LESS RESERVE)	\$4,501,242	\$3,085,584	\$3,939,254	\$2,672,937

CVR-SAFE 10 Year Budget Forecast

	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
	Actual	Estimated Actual	Draft Budget										
REVENUE													
Interest	-1,988	4,500	2,000	500	500	500	500	500	500	500	500	500	500
Registration Fees	2,326,563	2,468,251	2,468,251	2,542,298	2,618,567	2,697,124	2,778,038	2,861,379	2,947,220	3,035,637	3,126,706	3,220,507	3,317,123
Reimbursements from Glenn County	13,000	101,560	101,560	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
Reimbursements from Placer County	2,500	19,180	19,180	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Knockdown Recovery	3,704	10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
TOTAL REVENUE	\$2,343,779	\$2,603,491	\$2,595,991	\$2,566,298	\$2,642,567	\$2,721,124	\$2,802,038	\$2,885,379	\$2,971,220	\$3,059,637	\$3,150,706	\$3,244,507	\$3,341,123
EXPENDITURES													
Call Box Maintenance (including Placer/Glenn County)	584,818	380,121	337,459	347,583	358,010	368,751	379,813	391,207	402,944	415,032	427,483	440,307	453,517
Freeway Service Patrol - Sacramento County	720,200	712,000	747,000	761,940	777,179	792,722	808,577	824,748	841,243	858,068	875,230	892,734	910,589
Freeway Service Patrol - San Joaquin County on I-205	79,718	80,000	160,000	163,200	166,464	169,793	173,189	176,653	180,186	183,790	187,466	191,215	195,039
Freeway Service Patrol - Yolo County	26,800	45,000	80,000	81,600	83,232	84,897	86,595	88,326	90,093	91,895	93,733	95,607	97,520
Freeway Service Patrol - El Dorado County	31,116	31,116	37,500	38,250	39,015	39,795	40,591	41,403	42,231	43,076	43,937	44,816	45,712
SAFE portion of Statewide CHP Coordinator	4,871	5,000	5,500	6,000	6,000	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
Private Call Box Answering Contract - Fixed (voice & TTY), Bike Trail (TTY only), Roadside Assitance			5,891	6,006	6,123	6,242	6,364	6,491	6,621	6,753	6,888	7,026	7,167
Private Call Answering Contract - Fixed call boxes (voice & TTY)	8,326	5,000											
Private Call Answering Contract - Bike Trail Boxes - TTY only	9,000	9,000											
SACOG Services (staff time and indirect costs)	278,389	425,000	425,000	430,000	435,000	440,000	445,000	450,000	455,000	460,000	465,000	470,000	475,000
Cellular Phone Service (including Placer/Glenn County)	94,661	100,000	30,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Consultant	89,817	90,000	87,957	87,957	87,957	90,355	92,826	95,611	98,479	101,433	104,476	107,611	110,839
Insurance	9,894	10,242	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Public Information	100	100	100	100	100	100	100	100	100	100	100	100	100
Legal Services	19,502	10,000	7,000	2,000	10,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
DMV Fees	11,418	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Meetings/Printing	746	15,900	4,900	4,900	4,900	15,000	4,900	4,900	4,900	4,900	4,900	4,900	4,900
511/STARNET - Capital Improvements Project	47,954	0	0	0	0	0	0	0	0	0	0	0	0
511/STARNET - Maintenance & Operations	0	350,000	350,000	375,000	375,000	400,000	400,000	425,000	425,000	200,000		425,000	425,000
511 Program Management - San Joaquin County	9,181	2,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL EXPENDITURES	\$2,026,511	\$2,282,479	\$2,316,307	\$2,352,536	\$2,396,980	\$2,464,156	\$2,494,455	\$2,560,940	\$2,603,297	\$2,421,547	\$2,265,713	\$2,735,817	\$2,781,882
SPECIAL FUNDED PROJECTS													
San Joaquin County TDM Website and Rideshare upgrade		88,000											
San Joaquin County TDM Website and Rideshare M&O			80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Call Box Removals/Req'd Telephony Upgrade (600 remain)		670,000	881,000										
Call Box Communications Upgrade or Removals (600 x \$1000 ea)							600,000						
ITS Master Plan/Regional Architecture Update (inc. County and City)		0	225,000	225,000									
GTFS Translation Project (511 data feed)		20,000	80,000										
GTFS Updates (Staff Costs)		5,000	5,000	5,000	5,000	5,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Commuter Club		100,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Regional Household Travel Survey			150,000	150,000									
511/STARNET System Software Replacement									700,000	700,000	700,000		
CVR-SAFE Grant Funding Program				200,000	200,000	200,000	200,000	200,000					
TOTAL SPECIAL PROJECTS	\$0	\$883,000	\$1,546,000	\$785,000	\$410,000	\$410,000	\$1,011,000	\$411,000	\$911,000	\$911,000	\$911,000	\$211,000	\$211,000
TOTAL EXPENDITURES	\$2,026,511	\$3,165,479	\$3,862,307	\$3,137,536	\$2,806,980	\$2,874,156	\$3,505,455	\$2,971,940	\$3,514,297	\$3,332,547	\$3,176,713	\$2,946,817	\$2,992,882
REVENUE LESS EXPENDITURES	\$317,268	-\$561,988	-\$1,266,316	-\$571,237	-\$164,413	-\$153,031	-\$703,417	-\$86,561	-\$543,077	-\$272,910	-\$26,007	\$297,691	\$348,240
PROJECTED ENDING CASH BALANCE	\$5,501,242	\$4,939,254	\$3,672,937	\$3,101,700	\$2,937,287	\$2,784,256	\$2,080,839	\$1,994,278	\$1,451,201	\$1,178,291	\$1,152,284	\$1,449,974	\$1,798,215
PROGRAM RESERVES	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
PROJECTED AVAILABLE CASH BALANCE (BALANCE LESS RESERVE)	\$4,501,242	\$3,939,254	\$2,672,937	\$2,101,700	\$1,937,287	\$1,784,256	\$1,080,839	\$994,278	\$451,201	\$178,291	\$152,284	\$449,974	\$798,215