



Regional Planning Partnership

**Item #3
Action**

October 31, 2018

Subject: Partnership Approval Process

Issue: Should the Regional Planning Partnership (RPP) continue to operate under Robert's Rules of Order to approve agenda items that require action?

Recommendation: That the RPP reinstate *approval by consensus* for items that require action.

Discussion: The RPP has approved action items using *Robert's Rules of Order* since 2011. The Partnership typically "acts" to recommend or approves items related to the intersection of air quality and transportation. The Partnership has acted on four items in the last 12 months. The actions represent the typical breadth of expertise for which SACOG relies on the RPP:

- Motor vehicle emissions budgets for ozone (September 2018)
- Metropolitan Transportation Improvement Program (MTIP) amendments and (when needed) air quality analyses and Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) amendments (February and August 2018)
- Conformity assumptions for the MTP/SCS amendment and new MTIP (December 2017)

Other action items are specific to RPP operations, such as the meeting action summaries and the yearly meeting schedule. The majority of items presented to the RPP are shared for input and discussion, and information-sharing between agencies, consistent with the RPP charge. (Attachment A)

In August 2018, SACOG staff opened the discussion about whether Robert's Rules of Order is serving the needs of the Partnership. Staff accepted feedback on the partnership approval process between August and October. The Partnership expressed support for enacting a different approval process, such as approval by consensus, in place of Robert's Rules of Order to encourage open discussion on presented projects and programs. Additionally, SACOG staff believes a less formal approval process will encourage wider participation from Partnership attendees by creating a more open discussion forum.

The RPP chair reviewed the charter for the Project of Air Quality Concern subcommittee to determine if the change in approval process would be acceptable. The subcommittee process identifies the option to "escalate the decision to the full Partnership" but does not specify an approval process for the RPP to provide consultation.

Attachment(s): RPP Charge

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SACRAMENTO AREA COUNCIL OF GOVERNMENTS
REGIONAL PLANNING PARTNERSHIP
CHARGE

PURPOSE

The purpose of this Partnership is to assist SACOG with its transportation and air quality planning and programming processes, with an emphasis on technical issues, by providing consultation with a broad range of public and private constituencies. In addition, this partnership will help meet the inter-agency consultation requirements of both the Transportation Equity Act of the 21st Century (TEA-21) and the consultation requirements of the Federal Clean Air Act. Both of these laws require that SACOG provide for early and on-going public participation in our long-range transportation plans, project-selection or programming process, and air quality conformity determinations.

Activities of the Partnership may include, but are not limited to: developing roles and responsibilities for continuing a well-defined inter-agency consultation procedure for reviewing plans, programs, and projects; developing a process for responding to significant comments of involved agencies, individuals, and organizations; selection and adoption of planning assumptions and models; developing procedures for the conduct of transportation-air quality analysis, and for making findings of conformity; information sharing and discussing ideas and proposals that are of importance to SACOG and Partnership member groups.

The Partnership may establish such subcommittees, task forces, or study groups as it deems appropriate to carry out its charge.

MEMBERSHIP

The Partnership membership will consist of representatives from the following organizations:

1. Public Works and planning directors from each jurisdiction within the Sacramento Metropolitan Planning Area.
2. County-level transportation agencies such as the Placer County Transportation Planning Agency (PCTPA), the El Dorado County Transportation Commission (EDCTC), the Yolo County Transportation District (YCTD), and the Sacramento Transportation Authority (STA).
3. Metropolitan Transportation Commission (MTC) and Solano Transportation Authority.
4. Federal Highway Administration-California Division (FHWA), Federal Transit Administration - Region IX (FTA), Environmental Protection Agency - Region IX (EPA), Air Resources Board (ARB), Caltrans - District 3, and the California Highway Patrol - Valley Division.

5. Sacramento Regional Transit District
6. Air districts within the ozone nonattainment area.
7. Sacramento-Yolo Port District.
8. Sacramento County Division of Airports.
9. Transportation Management Associations (TMAs).
10. SACOG's Transit Coordinating Committee.
11. SACOG's Freight Advisory Council.
12. SACOG's Bicycle and Pedestrian Advisory Committee.
13. Environmental advocacy groups.
14. Social equity, disability, and minority advocacy groups.
15. Business/Chamber of Commerce groups.
16. Indian tribes within the SACOG region.
17. Organized labor.

Requests for membership on the Partnership from agencies or organizations not listed will be subject to recommendation by the Partnership and acted upon by the SACOG Board of Directors.

OFFICERS

SACOG staff will preside over the meetings.

VOTING

Recommendations to the Work Program Committee and the SACOG Board will be by consensus. If a full consensus cannot be reached on a recommendation, minority reports will also be forwarded to the Work Program Committee and Board for their consideration.

MEETINGS

The Partnership will hold regularly scheduled meetings. Special meetings may be called, as

needed. All meetings will be open to the public. Agendas will be posted in the SACOG lobby as well as on the web page, www.sacog.org.

Adopted: July 21, 1994

Revised: December 15, 1994

Revised: July 19, 2001