Approve Consultant Selection and Contract Award for the Inter-Jurisdictional Transportation Mitigation Fee Program

**Issue:** Should the Board approve awarding a contract for consulting assistance for the Inter-Jurisdictional Transportation Mitigation Fee Program?

**Recommendation:** The Transportation Committee unanimously recommends that the Board award a contract to DKS for work on the Inter-Jurisdictional Transportation Mitigation Fee Program.

**Committee Action/Discussion:** In coordination with Sutter County, SACOG received a Caltrans Partnership Planning grant to work with Sutter County, Placer County, Sacramento County, the City of Roseville and Caltrans to develop a multi-jurisdictional development impact fee program. This program intends to establish a source of capital funding for transportation improvements required by new development(s) within defined areas of these jurisdictions over the next 30 years.

On April 15, SACOG released a Request for Proposals (RFP) for consultant services to provide technical analysis and a nexus study, which is required for the development and implementation of a traffic impact fee program. Three consulting firms, DKS, Fehr & Peers and TJKM, responded to the RFP. Staff from all of the participating jurisdictions formed a panel and reviewed and evaluated the firms’ written proposals based on experience, qualifications and proposed work plan for the project. Based on the strength of its written proposal, the panel decided not to hold interviews and unanimously selected DKS as the top-ranked consultant team to perform this study.

The total budget for the planned work is $170,000 and is funded by a Caltrans Planning grant. The duration of the work is estimated to be approximately one year.

Approved by:

Mike McKeever  
Chief Executive Officer

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