



Transportation Committee

August 5, 2014

Connect Card Change Order - INIT Website Corporate Accounts

Issue: Should SACOG execute a contract change order with Innovations in Transportation (INIT) to purchase corporate accounts functionality for the Connect Card customer website?

Recommendation: That the Transportation Committee recommend that the Board grant the Chief Executive Officer authority to negotiate and execute a contract change order with INIT in an amount not to exceed \$55,000 to develop software functionality for corporate accounts in the Connect Card customer website.

Discussion: The Connect Card project is currently finalizing software development for the customer website. The website was subject to extensive pilot testing and design review in early 2014. For a number of technical reasons, testing on the Corporate Accounts section of the website was delayed until late into the pilot phase. Concurrently, a committee of business and finance staff at participating transit agencies completed an exhaustive review of the corporate accounting functions. The committee concluded that additional functionality is highly desirable.

Corporate accounts for the Connect Card include private companies, public agencies, and social service agencies. Most corporate clients offer some form of employer/agency subsidy and represent a very important business constituency to the Consortium transit agency members. The sponsored transit patrons represent a significant percentage of total transit ridership. The Connect Card website will provide a portal through which a corporate client's transportation coordinator (ETC) can manage its transit pass program. Functions available to the ETC include managing cardholders, adding/deleting cardholders, creating new smart cards, and managing various payment methods. While some functions were part of the contract's technical specifications, other identified functions are new and require a change order with the vendor for software development.

Staff recommends execution of a proposed change order with INIT for corporate account functionality for an amount not to exceed \$55,000. The cost for this item (and a portion of item #4) will be offset by an anticipated contract credit with the primary vendor worth \$105,400.

In May, staff reported that after Board approved expenditures, the contingency stood at \$391,586. While \$21,600 of the combined Committee items will come out of contingency, the project budget will receive an infusion of project funds from other sources. By October, the contingency will stand at about \$485,300 because of a contract surplus by way of Sacramento Regional Transit.

Approved by:

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Chief Executive Officer

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