



**Transportation Committee**  
**Meeting Date:** 5/3/2018  
**Agenda Item No.:** 2018-May-2.

**Subject:** Request to Extend Memorandum of Understanding for Galt Second Street Infill Project (Est. time: 4 minutes)

**Action**

**Prepared by:** Greg Chew

**Approved by:** Matt Carpenter

**Attachments:** Yes

**1. Issue:**

The City of Galt requests that SACOG provide a Memorandum of Understanding (MOU) extension to complete work on a project, partially funded through a \$100,000 Community Design Program award in 2013.

**2. Recommendation:**

That the Transportation Committee recommend that the SACOG Board extend and re-state the MOU for the City of Galt's Second Street Infill project that received a \$100,000 grant award through the Community Design Program in 2013.

**3. Background/Analysis:**

Cities and counties in Sacramento, Sutter, Yolo, and Yuba regularly apply for competitive and non-competitive grants through the Community Design program. Non-competitive \$100,000 grants are available for jurisdictions that choose to not compete for larger competitive grants.

In December 2013, the SACOG Board of Directors approved funding awards for Round 6 of the SACOG Community Design Program. Project awards included a non-competitive \$100,000 grant to the City of Galt to construct sidewalks, curb, gutter and ADA facilities on Second Street between D and F Streets. An MOU was executed to allocate the funds, but it expired on December 31, 2016, before the project was completed. Extensions to the standard three-year period are allowed for the Community Design program, subject to SACOG Board approval.

The reason for the request, as noted in the attached letter, is that the City combined the SACOG grant with additional funds to complete the project. Due to the delay in the obligation of the federal funds, the project took longer than expected to complete and the MOU with SACOG expired. To extend the MOU, the timeline within the MOU would need to be re-stated to reflect the adjusted timeline.

#### **4. Discussion/Analysis:**

SACOG staff recommends that the SACOG Board approve the MOU extension and re-statement. MOU extension requests from Community Design grant recipients are periodically granted by the SACOG Board when the changes are modest.

#### **5. Fiscal Impact/Grant Information:**

There is no additional fiscal impact to the Community Design Program and no fiscal impact to SACOG's operating budget.

#### **ATTACHMENTS:**

Description

Attachment



## Public Works Department

**April 12, 2018**

Greg Chew, Senior Planner  
SACOG  
Via e-mail: [GChew@sacog.org](mailto:GChew@sacog.org)

Subject: Community Design Funding Grant – Second Street Infill Project

Thank you for your cooperation in helping us identify a path forward for keeping the subject project active. Please consider this a formal request for a time extension to complete construction on our Second Street Infill Project, under an amendment to the MOU dated January 13, 2014; as executed by your Chief Executive Officer on October 14, 2014. A time extension to December 31, 2018 will allow reasonable time to complete project closeout and invoicing for the \$100,000 grant amount.

Gwen Owens, our former Deputy Director, had worked closely with SACOG staff over the previous two years to secure approval to combine multiple grant funding sources into one large project, to gain economies of scale and maximize the amount of work that could be accomplished with available funds. The outcome of these efforts was approval of the \$5.14 million South Galt SRTS and Rehab project; which included the Second Street Infill Project grant funds combined CMAQ, Active Transportation Program, Regional Surface Transportation and local Measure A roadway funding. This combined project is programmed in SACTrak for construction expenditures beginning in Federal Fiscal Year 2017.

The construction contract for the combined SRTS project was awarded in November of 2017, with work commencing in March of 2018 and on-going at this time. It has come to our attention that while the combined project was subsequently approved, the original MOU for the Second Street Infill project was never amended to incorporate the construction timeframe for the larger combined project.

We respectfully request that the MOU be amended to provide an 'Agreement Expiration Date' of December 31, 2018. We understand that such an amendment would require SACOG Board approval. Please advise of any additional information you may need or of any questions you may have in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steven Winkler', written over a horizontal line.

Steven Winkler, Public Works Director

c: Eugene Palazzo, City Manager  
Mark Clarkson, Deputy Public Works Director  
Matt Carpenter, Director of Transportation Services