



SACOG Board of Directors

**Board of Directors Regular Meeting**

**Meeting Date:** 2/15/2018

**Agenda Item No.:** 2018-February-23.

**Subject:** Enhanced Bus Shelters Subrecipient Agreement with Yolo County Transportation District

**Receive and File**

**Prepared by:** Greg Chew

**Approved by:** James Corless

**Attachments:** No

**1. Issue:**

SACOG intends to sign a subrecipient agreement with Yolo County Transportation District (YCTD) to build at least one enhanced bus shelter utilizing a \$50,000 grant that SACOG received from Sacramento Metropolitan Air Quality Management District (SMAQMD).

**2. Recommendation:**

This is for information only.

**3. Background/Analysis:**

At its September 14, 2017, meeting, the SACOG Board authorized funding for the design and construction of an enhanced bus shelter. An enhanced bus shelter is a transit stop that could also serve as a community gathering space, such as for community sign-ups, small goods sales and impromptu entertainment. The enhanced bus stop is a concept that was further developed with work done by the Center for Public Interest Design (CPID) at Portland University for SACOG through a grant from the California Strategic Growth Council (SGC). CPID worked with transit districts in the region and developed a Transit Handbook to provide guidance. The Transit Handbook may be viewed at [http://old.sacog.org/email-attachments/CPID\\_TRANSIT%20GUIDE\\_FINAL.pdf](http://old.sacog.org/email-attachments/CPID_TRANSIT%20GUIDE_FINAL.pdf).

The next step after the Board's authorization was for staff to release a Request for Proposals (RFP) for construction of the bus stop. However, after notifying all transit agencies of the available funds and the intent to release an RFP, Yolo County Transportation District (YCTD) was the only agency to submit a request for an enhanced bus shelter, and also offered to construct the shelter itself or use subcontractors. The subrecipient agreement would require YCTD to follow SACOG's and its own procurement policies and procedures, and to satisfy all applications laws and regulations relating to the construction of the shelter. CPID is under contract with SACOG to design the structure based on the Transit Handbook principles. No formal action is needed by the SACOG Board because the subrecipient agreement is for less than the \$60,000 amount required for Board authorization.

**4. Discussion/Analysis:**

SACOG will not issue an RFP as previously discussed with the Board, but will enter into a subrecipient agreement with YCTD for the construction and installation of an enhanced bus shelter. YCTD will be required to comply with all laws and regulations applicable to the project.

**5. Fiscal Impact/Grant Information:**

There is no further financial commitment on the part of SACOG by this action.