



**Government Relations and Public
Affairs Committee**

Meeting Date: 4/9/2018

Agenda Item No.: 2018-April-21.

Subject: Civic Lab Update (Estimated time: 0 minutes)

Receive and File

Prepared by: Raef Porter

Approved by: Erik Johnson

Attachments: No

1. Issue:

Civic Lab has completed five workshops, and the teams of local agencies have been working toward completing a scope, schedule, and budget for their project.

2. Recommendation:

None, this item is for information only.

3. Background/Analysis:

The goal for the Civic Lab teams was to have a scope, schedule, and budget for their projects by the end of Civic Lab, which is June 2018. At the last workshop, the teams provided an update on where they are in the process, and identified what resources were still needed to have a finalized scope, schedule, and budget by June 2018.

Staff has posted the SACOG Civic Lab Smart Mobility Challenge - Request for Qualifications (RFQ). The posting will be open until April 13, 2018, and vendors will be evaluated and selected by April 18, 2018. SACOG will enter into an "on call" contract with one or more qualified vendors for each challenge area identified in the RFQ. Each Civic Lab team will then have an opportunity to enter into a subcontract with a selected vendor for the team's specific scope of work. Funding will be sought for teams that have a finalized scope, schedule, and budget.

4. Discussion/Analysis:

Based on input from each team, staff is building out the programs for the remaining months of Civic Lab.

April

The Civic Lab workshop in April 2018, will focus on telling the story of the project, with an opportunity to talk with different funding agencies and foundations about the proposed projects.

May

In May 2018, Civic Lab will be focused on the solution for each project. Selected vendors will work with the teams on their solutions. An open house for legislators and their staff will be held in the afternoon, along with a demonstration of many different vehicles that may be part of the Civic Lab projects.

June

The last month of Civic Lab will focus on each team finalizing the scope, schedule, and budget of their project, and preparing for funding requests and implementation.

5. Fiscal Impact/Grant Information:

Staff time for SACOG is covered under the agency's current operating budget. Pilot projects developed through Civic Lab will be seeking funding sources including transportation and TDM funding under SACOG's direction. More information is provided in the TDM funding funding item before committees in the month of April.