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To: Local Public Works and Department of Transportation Programming Staff

From: Kristina Svensk, Director of Transportation
José Luis Cáceres, Analyst
Sam Shelton, Senior Analyst
Dustin Foster, Analyst

RE: 2023 MTIP Adoption Call for Project Updates Due *Friday, February 25, 2022*

Thank you for your participation in our transportation programming, planning, and project delivery processes. We request your local agency input for transportation projects that will be considered for inclusion in the 2023-26 Metropolitan Transportation Improvement Program (2023 MTIP).

Please submit your project updates in SACTrak by **Friday, February 25, 2022**. Questions about the 2023 MTIP adoption should be directed to Dustin Foster at dfoster@sacog.org (916.340.6261) or José Luis Cáceres at jcaceres@sacog.org (916.340.6218).

2023 MTIP Adoption

The 2023 MTIP adoption is an opportunity for project sponsors to update all the projects in the current 2021 MTIP, update the status of completed projects from the years 2021 and 2022, and add two years' worth of projects in 2025 and 2026. This pertains to all federally funded or regionally significant projects with funding commitments in the next four years.

Update Existing MTIP Projects

We are asking for everyone to update their projects' cost, completion year, project scope, and project status. Please follow the brief instructions under Update Existing MTIP Projects below and update all your agency's projects.

1. Under the Main Menu, select "**MTIP ADOPTION.**"
2. Next, select "**UPDATE 23 MTIP PROJECTS**"
3. One by one, click on each project to make updates.
4. Submit or save your work for later.

Updating Status on Completed Projects

Review your projects in the 2021 MTIP following the steps outlined above. For the projects that have completed since the 2021 MTIP adoption or your last update, click the "Completed Project" button in the "Change Reason" box before you hit "Submit to SACOG".

Auburn
Citrus Heights
Colfax
Davis
El Dorado County
Elk Grove
Folsom
Galt
Isleton
Lincoln
Live Oak
Loomis
Marysville
Placer County
Placerville
Rancho Cordova
Rocklin
Roseville
Sacramento
Sacramento County
Sutter County
West Sacramento
Wheatland
Winters
Woodland
Yolo County
Yuba City
Yuba County

Add New MTIP Projects

Follow the same instructions as above except, after Step 1, select “[CREATE NEW PROJECT.](#)” “New” non-exempt projects to the MTIP should come from the adopted 2020 MTP/SCS. Review the list attachment “**2020 MTP listings Planned by 2026**” for potential projects you may be working on between FYs 2023-2026 to add to the 2023 MTIP.

Additional Non-exempt Project Considerations

MTIP adoptions provide a critical opportunity to update non-exempt (i.e., capacity-increasing) projects. Please carefully review and update your current non-exempt projects.

Some non-exempt project updates, such as those to scope, cost, schedule, etc. may necessitate formal amendments to update projects. Since formal amendments may take several months to approve longer than our routine administrative modifications, not making the updates during the 2023 MTIP adoption may result in project delivery risks or delays.

Pay close attention to the following information when updating non-exempt projects:

- **Update project cost increases:** this is an important time to update costs for non-exempt projects with your latest estimates, since large project costs may have increased greater than administrative modification thresholds would allow since the last update.
- **Phases in progress during FFYs 2023-2026:** if you expect to work on a project phase during the 4 FFYs in the MTIP, 2023-2026, program funds accordingly. If funds are not programmed in the 4 years, the project or project phase is not actually considered as officially programmed in the MTIP, but rather listed for information only.
- **If a project needs NEPA clearance before 2025:** the project may need the next fully-funded phase included in the 2023 MTIP.
- **If you want to advance projects years from the MTP/SCS:** SACOG programming and MTP/SCS teams will review your proposal. Some project requests considered in the 2023 MTIP adoption will be deferred to the 2024 MTP/SCS update detailed below.

2024 MTP/SCS Update

SACOG will kick off the MTP/SCS transportation project call for projects in March 2022. This pertains to projects that may not have current funding commitments but should be considered in the 20-year transportation plan.

Any project with high unfunded needs and open-to-traffic years beyond those of the MTIP (i.e., 2026) will be subject to SACOG review and adjustment through the MTP/SCS

update process, even if they have previously secured PE funds or cleared right-of-way. These adjustments could require updates to currently programmed projects to clarify scope, funding needs, and open-to-traffic years.

See the [2024 MTP/SCS Project Sponsor Engagement Frequently Asked Questions and Process Improvements memo](#) or contact Sam Shelton at sshelton@sacog.org or (916) 340-6251 for more information.

MTP/SCS and MTIP

The MTP/SCS and the MTIP are complementary documents that represent two major work efforts for SACOG in our role as the MPO for the six-county region. Where the MTP/SCS is the long-range transportation planning document for the six-county SACOG region with an outlook of 20 years, the MTIP represents the near-term local and regional actions that execute the plan, with a program of projects that have committed funding over the next four to five years. The MTP/SCS and MTIP are important for demonstrating that the region is meeting federal and state air quality standards, achieving greenhouse gas reductions, ensuring that transportation dollars continue to flow to the region, and keeping MTP/SCS-supportive projects competitive for grants and other special programs. In addition, these efforts allow the region to take a cooperative, evidence-based approach for investing in transportation projects and programs that provide the most benefit with the limited resources at our disposal.

2023 MTIP Adoption Schedule

January 24, 2022

Call for Updates to MTIP Project List

February 25

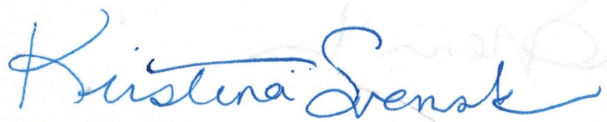
Deadline for submittals

	<u>MTIP:</u>	<u>MTP/SCS:</u>
March - June	SACOG review of submittals, determination of financial constraint, determination of regional significance, identification of grouped project listings, air quality modeling, and air quality conformity analysis.	SACOG staff and project sponsor consultation on 2024 MTP/SCS planned project list nominations.
June 10 - June 24	Interagency Review of MTIP, 2020 MTP/SCS Amendment, and Conformity Analysis	
July 1 – August 5	Public Comment Period	
September 15	Board Adoption of MTIP	
September 30	Final MTIP due to Caltrans	
December 16, 2022	2023 MTIP adoption	

Attachments

1. 2020 MTP/SCS Project List: planned non-exempt projects listed to be complete by 2026

Sincerely,



Kristina Svensk, AICP
Director of Transportation