



**Transportation Committee**  
**Meeting Date:** 4/5/2018  
**Agenda Item No.:** 2018-April-2.

**Subject:** Approve Request for Proposals (RFP) for Transportation Development Act Performance Audits (Estimated time: 4 minutes)

**Action**

**Prepared by:** Caroline Payne

**Approved by:** Matt Carpenter

**Attachments:** No

**1. Issue:**

Should the Board approve the release of a Request for Proposals (RFP) for triennial Transportation Development Act (TDA) performance audits for transit operators and SACOG?

**2. Recommendation:**

That the Transportation Committee recommend that the Board authorize the Chief Executive Officer (CEO) to: 1) release an RFP for TDA triennial performance audits; and 2) authorize the CEO to negotiate contracts with the selected consultant(s) for audits of SACOG and the individual transit operators.

**3. Background/Analysis:**

Section 99246 of the California Public Utilities Code requires that a Regional Transportation Planning Agency (RTPA) designate entities, other than itself or a transit operator, to audit the RTPA's activities and the activities of each operator to whom it allocates funds. These triennial performance audits test for the efficiency, effectiveness, and economy of operation of each entity being audited. The audits are to be conducted based on a schedule established by the RTPA.

**4. Discussion/Analysis:**

The purpose of the RFP is to solicit proposals from qualified auditors for the required triennial TDA performance audits for fiscal years ending June 30, 2016, June 30, 2017, and June 30, 2018. Proposals may be submitted for one, two, or all three of the numbered audits identified below. Staff has reached out to transit agencies to ask if they have any special issues they would like addressed through their audit.

**Performance Audit Services #1:**

Full performance audit for the Sacramento Area Council of Governments, (SACOG) (comprehensive)

**Performance Audit Services #2: (Small Operators):**

Full performance audit for the following agencies: Yolo County Transportation District (YCTD); Yuba-Sutter Transit Authority; Unitrans; Davis Community Transit; South and East County Transit; Folsom Stage Line; and Elk Grove Transit (e-tran)

**Performance Audit Services #3 (Large Operators):**

Full performance audits for the Sacramento Regional Transit District, (comprehensive) and Paratransit Inc.

A selection panel made up of SACOG staff and transit service representatives will convene to score the proposals based on the criteria set forth in the RFP. Staff anticipates that SACOG will negotiate, award, and execute a final contract(s) by the end of August 2018.

**5. Fiscal Impact/Grant Information:**

The budget for completing the triennial performance audits are included in the SACOG operating budget. Costs for the audits are not to exceed \$238,500. Due to inflation, the budget reflects an estimated three percent cost increase from the costs to complete the 2015 Performance audits.