



**CVR-SAFE Board of Directors
Meeting Date: 4/19/2018
Agenda Item No.:2018-April-2.**

Subject: Approve Request for Proposals for Call Box Maintenance (Est. time: 0 minutes)

Consent

Prepared by: Barbara VaughanBechtold

Approved by: James Corless

Attachments: No

1. Issue:

Should the Capitol Valley Regional Service Authority for Freeways and Expressways (CVR-SAFE) board release a Request for Proposals (RFP) for maintaining the call box system?

2. Recommendation:

The CVR-SAFE Committee unanimously recommends that the CVR-SAFE board authorize the release of an RFP for call box maintenance.

3. Background/Analysis:

CVR-SAFE operates and maintains a motorist aid system of call boxes on freeways and state highways in El Dorado, Sacramento, San Joaquin, Sutter, Yolo, and Yuba counties. Under contract, CVR-SAFE also manages and operates through a reimbursement agreement the call box system for the Glenn County SAFE and the call boxes on the Foresthill Bridge in Placer County. CVR-SAFE must provide for maintenance of the roadside and bike trail call boxes in the six-county CVR-SAFE system and contracted for by Glenn and Placer counties. The maintenance service ensures that call boxes are operational, and that those that are removed for roadway projects or seasonally during snow season are then returned to service.

4. Discussion/Analysis:

Following an open procurement in 2013, CVR-SAFE contracted for three years plus two option years with Case Systems, Inc. for call box maintenance. That contract will expire in mid-August 2018. Staff is therefore seeking authorization to release an RFP for a new call box maintenance contract.

The RFP will request that proposers provide estimates for the cost of general maintenance services, as well as reductions in maintenance fees associated with any permanent call box site removals over the contract period. Staff recommends an initial two year-contract, with an option for a one-year extension. Qualified proposals will be evaluated by CVR-SAFE staff, with a recommendation made to the CVR-SAFE Committee and board during the June cycle.

5. Fiscal Impact/Grant Information:

There is no fiscal impact to the SACOG operating budget, as CVR-SAFE is an enterprise program fully supported by the revenues generated through vehicle registration fees.

CVR-SAFE has sufficient revenues for a call box maintenance contract at a not to exceed amount of \$737,100. A three-year contract would average \$245,700 per year. This is substantially less than the current CVR-SAFE budgeted amount for call box maintenance services because of the prior call box removals, and would decrease further should the board choose to move forward with more call box removals.