



**Item
#12-9-2
Action**

Government Relations & Public Affairs Committee

August 31, 2012

Fiscal Year 2012-13 Overall Work Program Amendment #2

Issue: Consider Amendment #2 to the Overall Work Program (OWP) for Fiscal Year 2012-13.

Recommendation: That the Government Relations & Public Affairs Committee recommend that the Board approve Amendment #2 to the Overall Work Program (OWP) for Fiscal Year 2012-13.

Discussion: The Board of Directors adopted the Fiscal Year 2012-13 OWP in May. Administrative amendments to the OWP are typical throughout every year to modify OWP projects, to add or subtract revenue to the OWP, or to adjust staff and expenditures between OWP projects. These amendments typically result in small positive or negative net fiscal impacts throughout the year.

In August, the Board approved Amendment #1 to the OWP, the primary purpose of which was to bring in a new grant from the Strategic Growth Council (SGC) in the amount of \$897,821. The net fiscal effect of Amendment #1 was positive.

As part of the August action, we also advised the Board that upon closeout of Fiscal Year 2011-12, we anticipated bringing forward another OWP amendment in September to update project grant balances and adjust staff hour allocations. This proposed second amendment addresses those changes.

The draft second amendment involves significantly more changes to the OWP than Amendment #1, as we strategically adjust staff time to achieve our priorities for the year and to utilize grant funds to minimize, to the greatest extent possible, the use of SACOG reserve funds. As a result, the net fiscal impact of these changes also is positive and keeps the agency on a course consistent with the parameters of the Board's adopted budget for this fiscal year.

Attachments A and B provide descriptions of the work element changes proposed. Attachment A provides a summary of the changes by work element, while Attachment B includes worksheets itemizing the costs and revenues for each work element and project.

On the revenue side, some of the significant changes in this proposed amendment include a new match grant from the Resources Legacy Fund (RLF), for which we have received preliminary approval, and new revenue from a staff sharing agreement with the California Association of

Councils of Government. The amendment also allocates to project work previously secured SACOG revenues, including Regional Surface Transportation Program funds to support the implementation of the Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS), and administrative funds from the Federal Transit Administration for transit planning and programming activities.

On the expenditure side, the proposed amendment includes the development and deployment of UrbanFootprint, a new land use scenario tool as a long-term replacement to the I-PLACE³S model (see Staff Item #3), two limited term staff additions to assist in fulfilling SACOG's commitments under the grants for the Plug-In Electrical Vehicles (PEV) project, the Rural-Urban Connections Strategy, and research called for in the recently adopted MTP/SCS on development economics and employment opportunities in different areas of the region, including transit priority areas and suburban areas. Although no final management decisions have been made, the proposed amendment also includes potential funding for approximately 1.6 full-time equivalent permanent staff positions which may be filled to meet longer term needs if it is determined that funding forecasts justify them.

Approved by:

Mike McKeever
Chief Executive Officer

MM:MC:ef

Attachments

Key Staff: Kirk Trost, Chief Operating Officer/General Counsel, (916) 340-6210
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Overall Work Program (OWP) Amendment #2 Summary of Changes

Government Relations, Public Affairs, & Administration

This element provides the overall management, coordination, and direction for the OWP. Activities in this element will provide interaction with the Board of Directors and its committees, coordination with partner agencies, and engagement with other stakeholders as they relate to the project activities included in the OWP.

An increase in \$26,714 is the net change of the project budgets comprising this element. The changes reflect a modest increase in program management work and an increase in education, engagement and policy work in support of SACOG's federal and state advocacy principles.

- *13-001-01, Interagency Relations.* Project total decreased by \$34,262 due to decreased staff time. Federal PL and local revenue funding was adjusted down as a result.
- *13-001-02, Program Management.* Project total increased by \$18,381 due to increased staff time and consultant costs. Federal PL and local revenue funding was adjusted up as a result.
- *13-001-03, Multi-Agency Planning & Coordination.* Project total increased by \$13,644 due to increased staff time. Local revenue and federal PL funding was adjusted up as a result.
- *13-001-04, Legislative Analysis.* Project total increased by \$19,301 due to increased staff time. Local revenue funding and federal PL funding was adjusted up as a result.
- *13-001-05, Education, Outreach, Marketing.* Project total increased by \$9,650 due to increased staff time. Local revenue funding and federal PL funding was adjusted up as a result.

Long Range Transportation Planning

This element identifies transportation planning projects anticipated to continue for more than five years. The activities are consistent with MAP-21 policy objectives and also include planning efforts that relate to the implementation of the new Metropolitan Transportation Plan (MTP) and Sustainable Communities Strategy (SCS).

An increase in \$286,183 is the net change of the project budgets comprising this element. The largest share of this increase is the addition of \$259,000 for consulting costs in support of the Urban Footprint model development initiative. The large increase in staff costs to support UrbanFootprint implementation offsets declines in the other model development and regional forecasting projects. The \$27,183 increase in overall staff costs for the Long-Range Planning element primarily relate to increased staff involvement on multi-agency planning efforts.

- *13-002-01, Model Development.* Project total decreased by \$161,555 due to adjustment in staff time. Federal PL funds and local funds were reduced and moved to another project.
- *13-002-02, Bicycle/Pedestrian Planning.* Project total increased by \$22,938 due to adjustment in staff time. Federal PL and local funds were adjusted up as a result.

- *13-002-03, Regional Forecasting.* Project total decreased by \$40,440 due to decreased staff time. PL funding was reduced and moved to another SACOG project.
- *13-002-04, Major Investment Studies.* Project total increased by \$10,181 due to increased staff time. Federal PL and local funding was increased accordingly.
- *13-002-05, Human Services Transportation Coordination and Paratransit Monitoring.* Project total decreased by \$24,492 due to decreased staff time. Local funds were reduced and PL funding was increased.
- *13-002-06, Goods Movement/Freight Planning.* Project total decreased by \$3,127 due to decreased staff time. Local funds and federal PL funding was reduced accordingly and moved to another SACOG project.
- *13-002-07, Regional Household Travel Survey.* Project total increased by \$10,724 due to increased staff time. Federal and local funds were increased accordingly.
- *13-002-09 Statewide Development of Transportation and Land Use Planning Tools.* Grant and matching funds remaining at June 30, 2012 are \$33,225. Staffing and consultant costs were adjusted so revenues match expenditures.
- *13-002-10 Model Development-Fine Grain Networks.* Project total decreased \$708, due to decreased staff time. The outside revenue stream was adjusted accordingly.
- *13-002-11, UrbanFootprint Model Development. New project.* Project total is \$439,437 and is comprised of \$259,000 in consulting costs and \$180,437 in staff costs.

The description for the new project:

URBANFOOTPRINT DEVELOPMENT AND DEPLOYMENT
(Federal and State Requirement)

Project# 13-002-11

UrbanFootprint is a land use and transportation scenario comparison tool SACOG has identified through research that can meet the needs of SACOG and our member agencies as we develop specific plans, general plans, and sustainable community strategies. This suite of computer programs will be installed on SACOG’s computer system and has the capability to be scaled up to larger server systems to meet the demands of community workshops. The tool has many, but not all, the capabilities needed for full deployment throughout the region. This project will install the tool, and with the assistance of a consultant team, add functions, formatting, and analysis capabilities to meet the goals. These additions will make the tool more widely accessible to other regions, cities, and counties. Examples of these additional functionalities include: operate with a parcel based system in addition to a grid based system, being able to report metrics by geographic sub-area, withholding development due to environment, social, or historic constraints, and setting parcel development density and acres would need to be added.

Once all of the functionality is embedded in UrbanFootprint, SACOG will conduct a series of tests and validation to ensure the tool is working properly and giving accurate and reasonable results. The tool will be used in the creation, enhancement, testing, and implementation of the MTP/SCS.

Once finalized, the new functionality will be available for any local, regional, or state agency that is conducting similar level or analysis.

This work will be performed by consultants and SACOG staff.

Tasks and ***End Products:***

- a. UrbanFootprint Installation on SACOG Hardware (September 2012)
- b. Parcel Level Painting and Analysis Functions (November 2012)
- c. Subarea Reporting, Statistics and Related Functions (November 2012)
- d. Place Type Integration and other User Interface Enhancements and Customization (November 2012)
- e. Testing, Calibration, and Verification (November 2012)
- f. ***Report on software installation (December 2012)***
- g. ***Report on parcel-level applications, sub-area reporting, and place type integration (January 2013)***
- h. ***Report on calibration and validation (February 2013)***
- i. ***Final report (April 2013)***

Short Range Transportation Planning and Studies

This element identifies transportation planning projects anticipated to last one to five years in support of MAP-21 policy objectives. The element also includes planning efforts that relate to the implementation of the new Metropolitan Transportation Plan (MTP) and Sustainable Communities Strategy (SCS).

An increase in \$132,459 is the net change of the project budgets comprising this element. The largest share of this increase is the carry forward of \$121,476 in dedicated grant funds from the Fiscal Year 2011-12 budget for Safe Routes to Schools and on-line bike trip planning efforts. The budget available for these efforts will be spent over the course of the FY 12/13 and FY 13/14 period. Other work element budget shifts are small and not anticipated to result in project scope changes.

- *13-003-01, Caltraction.* Project total decreased by \$1,357 due to decreased staff time. The result is local revenues were moved to another project as part of project close-out effort.
- *13-003-02, Complete Streets.* Project total decreased by \$1,790 due to decreased staff time. The result is local revenues were moved to another project.
- *13-003-03, Sacramento Regional Transit District Planning.* Project total decreased by \$5,839. The decline resulted in federal and local revenues being moved to another project.
- *13-003-04, Downtown Sacramento Transit Circulation and Facilities Plan, Phase I.* Project total increased by \$4,014. New project total is \$14,014. This project is being funded by a combination of Federal Transit Administration (FTA) 5307 funds, and local funds.
- *13-003-06, SAFE Routes to School.* Project total increased by \$50,672. New project total is \$173,842 because we are reflecting the remaining grant funds at June 30, 2012. SACOG does not anticipate using all the funds in FY 12/13, and that amount is noted on the cost estimate page in the column titled, "Costs for next fiscal year". The revenue available for next fiscal year is \$166,855.

- *13-003-07, South County Transit LINK Management Transition Plan.* Project costs increased by \$3,590. *Remaining grant balance at June 30, 2012 is \$35,357 plus local funds.* The project has received a one-year time extension to June 30, 2013 to complete the project contingent on SACOG taking the lead on the project, while also guiding and training City of Galt staff through each task.
- *13-003-14, On-line Bike Trip Planner.* Project total increased by \$70,804, because we are reflecting the remaining grant funds at June 30, 2012, which is \$72,930 plus the local match. SACOG does not anticipate using all the funds in FY 12/13, and that amount is noted on the cost estimate page in the column titled, "Costs for next fiscal year". The revenue available for next fiscal year is \$54,479.
- *13-003-15, Paratransit Inc, SRTP.* Project total decreased by \$18,868. New project total is \$73,848. Funding includes \$70,000 from Paratransit, Inc, and \$3,848 of SACOG assigned funding for Paratransit, Inc, work.
- *13-003-19, SACOG Transit Intern.* Project total increased by \$3,643. The new project total is \$19,261 plus matching funds.
- *13-003-20, CALVans JPA Administration.* Project total increased by \$18,866. The new project total is \$241,211, with additional local funds added to this project.
- *13-003-21, 5307 and 5309 Grant Administration.* Project total decreased by \$5,309. The new project total is \$46,133. Federal 5307 funds were moved to another project.
- *13-003-22, Prop 1B PTMISEA Grant Administration.* Project total decreased by \$23,703 and local funds were reduced and moved to another project.

Continuing Transportation Implementation

This element brings together a number of projects that continue from one year to another, such as the selection of transportation projects eligible for federal and state programming; the monitoring of the regional transportation system in order to provide the technical tools required of SACOG and members for monitoring and projecting land use, transportation, and air quality changes. Also included in this element are those ongoing projects related to transit assistance and monitoring and the implementation of the transit Connect Card.

A decrease of \$63,572 is the net change of the project budgets comprising this element. The key changes in the amendment include a \$101,731 decline in federal & state programming staff time and a \$97,292 increase in transit technical assistance & programming activity. These changes reflect shifts in the revenue supporting the projects and a change in the overall balance of staff time spent on programming versus project delivery efforts.

- *13-004-01, Regional Air Quality Planning.* Project total decreased by \$34,313, due to staffing changes. Federal and local funds were reduced accordingly.
- *13-004-02, Federal and State Programming.* Project total decreased by \$101,731, primarily due to staffing changes. Federal PL revenue and other local funding were reduced accordingly.

- *13-004-03, Regional Transportation Monitoring.* Project total increased by \$8,619 due to staffing changes. Increased federal PL funding accordingly. No change in project scope.
- *13-004-04, Regional Transportation Planning Coordination.* Project total increased by \$178 due to staffing changes. Increased federal PL funding accordingly. No change in project scope.
- *13-004-05, Passenger Rail Improvements.* Project total increased by \$7,938 due to staffing changes. Increased federal PL funding accordingly. No change in project scope.
- *13-004-06, Connect Card Implementation.* New cumulative project total is \$11,934,169, as all grants and funding within this project has been adjusted to match the remaining balances at 6/30/12. This project now has six funding sources. Some costs won't occur until future years beyond FY 12/13, with that amount noted on the cost estimate page in the column titled, "Costs for next fiscal year". The amount of future year revenue is estimated to be \$6,370,991.
- *13-004-07, Transit Technical Assistance & Programming.* Project total increased by \$97,292 to \$234,018, as this project has received an infusion of JARC funding to support the staffing changes. Previous federal and state funding has been moved to other projects.
- *13-004-08, JARC/New Freedom Administration.* Project decreased by \$41,199 due to staffing changes, as those planning efforts are being moved into the Transit and Technical Assistance and Programming project. JARC funding has also been moved to this project. Work effort is expected to end in August 2012, as a result of the change to the other project.

Land Use & Housing Planning*

This element continues the updating of current and alternative future land use patterns and monitoring of housing market changes. Activities inform transportation system investment priorities and provide technical monitoring data for ongoing land use and housing policy analysis work. Key projects for the OWP period include the adoption of the Regional Housing Needs Assessment (RHNA) and various Rural-Urban Connections Study activities focused on sustaining the economic health and quality of life for the region's rural areas. Also included is the continuation of the work related to the Airport Land Use Commission and new Airport Land Use Compatibility Plans.

An increase in \$596,879 is the net change of the project budgets comprising this element. The largest share of this increase is the carry forward of dedicated grant funds from the FY 11/12 budget of two large grants supporting the implementation of RUCS and the Sustainable Communities Strategy. The new budget available from these grants results in an increase in staff activity during FY 12/13 and more than \$687,000 available for additional work in FY 13/14.

- *13-005-01, Sacramento Region Blueprint Implementation.* Project total decreased by \$79,700 due to staffing adjustment. Federal PL and local funds decreased accordingly.
- *13-005-02, Regional Land Use Monitoring.* Project total decreased by \$97,718 due to staffing adjustments. Federal and local revenues were adjusted accordingly.

- *13-005-03, Regional Housing Needs Planning.* Project total increased by \$7,149 due to staffing adjustments. Federal and local funds were increased accordingly. There is no change in the scope of work.
- *13-005-04, Community Design Program.* Project total increased by \$21,861 due to staffing adjustments. Local funds were increased accordingly.
- *13-005-05, Rural-Urban Connections Strategy.* Project total increased by \$14,922, primarily due to staffing adjustments. Increased federal and local funds accordingly. There is no change in the scope of work.
- *13-005-06, Airport Land Use Commission - General.* Project total decreased by \$15,990, primarily due to staffing adjustments. Local funds were adjusted accordingly. There is no change in the scope of work.
- *13-005-08, Airport Land Use Commission, Sacramento County – SMF* The cumulative project total is \$197,540, as all grant funding has been trued up as of June 30, 2012. Funding from Sacramento County and a Caltrans grant are supporting this project. Funds expire 6/30/13.
- *13-005-09, Rural-Urban Connections Strategy/Sustainable Communities Strategy Implementation.* Project total increased by \$482,158, to \$818,809; as this reflects the remaining grant balance at June 30,2012, and the use of local funds to cover the indirect costs (\$137,792) that the grant won't pay for. Scope of work is the same. SACOG does not anticipate using all the funds in FY 12/13, and that amount is noted on the cost estimate page in the column titled, "Costs for next fiscal year". That amount is estimated to be \$369,622.
- *13-005-10, Specialty Crop Block Program.* Total project cost increased by \$248,086, to a project amount of \$362,387, as this reflects the remaining grant balance at June 30,2012, and the use of local funds to cover the indirect costs (\$44,801) that the grant won't pay for. The grant only pays for 5% of the indirect costs. SACOG does not anticipate using all the funds in FY 12/13, and that amount is noted on the cost estimate page in the column titled, "Costs for next fiscal year". That amount is estimated to be \$317,586.
- *13-005-11, ALUC – Sacramento County – MCC.* Total project cost increased by \$45,955, to \$54,643. Local funds are planned to support this projects efforts, unless grant funding can be found. Staff is working on getting grant funding from Sacramento County.

* Closely related to the work element is project 13-013-01. This project, along with 13-009-05, includes various work activities funded by two competitive grants SACOG received from the Strategic Growth Council. A later OWP amendment will separate the 13-013-01 project into separate tasks with associated budgets and deliverables.

13-013-01, Round #2 - Sustainable Communities Strategy Implementation Grant. Cumulative grant and project total is \$1,019,440, which includes the SGC grant amount of \$897,821 and local funds needed to cover the indirect costs (\$121,619) that the grant will not pay for in FY 12/13.

Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) Implementation

This element brings together the various projects that directly support the implementation of the Metropolitan Transportation Plan (MTP) and Sustainable Communities Strategy (SCS). Related activities in various other planning, research and analysis projects are described under other work elements.

The MTP/SCS strengthens transportation – land use – air quality connections and furthers the integration of the Regional Blueprint Strategy, Rural-Urban Connections Strategy (RUCS) and Regional Housing Needs Assessment (RHNA) with ongoing core activities, such as transportation programming and air quality planning. Helping member agencies realize California Environmental Quality Act (CEQA) streamlining opportunities made possible by the MTP/SCS remains a priority effort in the OWP, as are efforts to support the early implementation of transit priority areas (TPAs) and the development of the region’s first Regional Plan for Sustainable Development (RPSD) that will be completed through the federal US Housing & Urban Development grant SACOG received in 2010.

An increase in \$375,543 is the net change of the project budgets comprising this element. The increased budget supports an increase in staff time to complete the RPSD and new research on development economics and employment opportunities in different areas of the region, including transit priority areas and suburban areas.

- *13-006-04, MTP/SCS Implementation.* The new project total increases by \$137,410 to \$624,018. The increase is primarily the result of an increased budget for research by consultants. The project also has changes to the revenue mix, with \$265,000 of previously secured but uncommitted Regional Surface Transportation Program (RSTP) funds going towards staff costs.
- *13-006-05, Sustainable Communities Regional Planning Grant Program,* The updated Project total increases by \$238,133 for a new total of \$850,074. The increase is to cover additional staff costs. The HUD grant funding share of the project has been adjusted to \$281,100 in order to include carry forward grant revenues that were remaining at the end of FY 11/12.

Member, Agency and Transportation Services

SACOG provides various services to its member jurisdictions and special districts. Among the diverse services provided are processing Transportation Development Act (TDA) funds, facilitating transportation project delivery and providing data and analysis through the Regional Information Center. In addition to the ongoing services provided, the element includes assistance to local agencies implementing intelligent transportation systems, climate action plans and implementation strategies for plug-in electric vehicles.

An increase in \$375,543 is the net change of the project budgets comprising this element. The increased budget supports an increase in staff time to complete the RPSD and new research on development economics and employment opportunities in different areas of the region, including transit priority areas and suburban areas.

- *13-007-01, Project Delivery,* Project total decreased by \$229,849, primarily because \$265,000 of estimated consulting costs were deleted, and the associated RSTP funding was moved to another project (MTP/SCS Implementation project).

- *13-007-02, Regional Information Center*, Project total decreased by \$88,794. The decrease is due to changes in staff time. Federal and local revenues were adjusted downward accordingly to match expenses.
- *13-007-03, Transportation Development Act Administration*, Project total increased by \$46,824. The increase is due to changes in staff time. Local revenues were adjusted accordingly to match expenses.
- *13-007-06, 511/STARNET Capital Improvements*. Adjusted cumulative grant and local fund matching funding is \$1,861,374 based on the June 30, 2012 funds reconciliation. SACOG does not anticipate using all the funds in FY 12/13, and that amount is noted on the cost estimate page in the column titled, "Costs for next fiscal year". That amount is estimated to be \$990,735. No change in project scope.
- *13-007-08, 511/STARNET Operations*. Project total decreased by \$98,212, due to staffing adjustments and taking out marketing costs. Capitol Valley Regional SAFE (CVRS) funding was reduced accordingly.
- *13-007-09, 511 Automated Transit Trip Planning*. Remaining grant balance and match is \$70,925 at June 30, 2012. SACOG does not anticipate using all the funds in FY 12/13, and that amount is noted on the cost estimate page in the column titled, "Costs for next fiscal year". That amount is estimated to be \$22,911. No change in project scope.
- *13-007-10, SECAT Program*. Project total remained the same at \$10,982,712. This total is based on unused funds previously obligated and programmed funding for FFY 2011 at \$3,180,212, and FFY 2012 for \$3,000,000. An additional \$6,000,000 was also obligated through a post-programming adjustment; however, those funds are included in the OWP at this time, to enable coordination with our partner agency. No change in scope of project.
- *13-007-13, Sustainability and Climate Action Planning Assistance*. Project total was decreased by \$20,625. Federal PL and local funding was adjusted downward accordingly. No change in project scope.
- *13-007-14, Integrated Basemap program*. Project total decreased by \$89,239, due to staffing changes. New project total is \$244,743. Federal and local funds were reduced accordingly.
- *13-007-18, Capitol Area Plug-In Electric Vehicle Planning*. Total project amount increased by \$53,768, as the cumulative project balance, including grant funding and match is \$216,921 at June 30, 2012. SACOG does not anticipate using all the funds in FY 12/13, and that amount is noted on the cost estimate page in the column titled, "Costs for next fiscal year". The amount available is estimated to be \$149,048. There is no change in the scope of work.
- *13-007-19, California Plug-In Electric Vehicle Collaborative*. Total project amount increased by \$27,285, as that is what the remaining grant balance is at June 30, 2012. SACOG does not anticipate using all the funds in FY 12/13, and that amount is noted on the cost estimate page in the column titled, "Costs for next fiscal year". That amount is estimated to be \$228,524. There is no change in the scope of work.
- *13-007-20, Sacramento County Plug-In Electric Vehicle Planning*. Total project cumulative balance is \$500,000, based on the June 30, 2012 reconciliation. No change in project scope.

Pass-through to Other Agencies

This element includes projects that are awarded to transportation partners but must flow through SACOG because of its role as the Regional Transportation Planning Agency for the region. SACOG exercises limited administrative duties, such as progress reporting and financial reimbursement on behalf of the grantee; however, the grantee has responsibility for managing the tasks associated with the grant.

- *13-008-08, Regional Transit Comprehensive Operational Analysis.* Remaining project balance is \$150 at June 30, 2012.
- *13-008-011, SACOG Managed Fund projects.* Remaining committed project balance is now \$1,820,244 at June 30, 2012. Money to fund these costs comes from SACOG's unassigned fund balance separated out for the SACOG Managed Fund.

Miscellaneous Other Funding

This category includes special multi-jurisdictional projects SACOG manages and specific Federal Transit Administration projects where federal regulations require that SACOG carry these authorized projects in its OWP in order to meet the funding guidelines. Typically, the FTA projects are those which SACOG has no authority except as the Regional Transportation Planning Agency for the region.

- *13-009-05, Downtown Riverfront Transit Alternatives Project.* The project total increased by \$87,385 as staff time was added to the project's costs. Local funds are planned to cover these staff costs (for now); however, SACOG is attempting to obtain funding from local agencies who will benefit from the project.

FTA Job Access Reverse Commute and New Freedom Program

Under this project, SAOG continues to conduct the programming and administrative activities necessary to ensure the region's transit operations projects are properly programmed in the SACOG MTIP so that SACOG can file JARC and New Freedom grant applications on behalf of the region's transit operators and any other qualified applicants, and SACOG can let subrecipient agreements with successful JARC and New Freedom applicants.

- *13-012-02, Roseville Transit JARC Operating Assistance.* Project total decreased \$11,432 and the remaining FTA 5316/17 grant balance is \$135,282. The remaining pass-through costs were adjusted to the same amount.
- *13-012-05, County of Sacramento Department of Health, JARC Operating Assistance, JARC Operating Assistance.* Project total decreased \$75,363 due to pass-through payments, and the FTA 5316/17 grant balance is \$957,340. The remaining pass-through costs were adjusted to the same amount.

- *13-012-06, Yolo County Transportation District, JARC Operating Assistance, JARC Operating Assistance.* Project total decreased \$65,000 due to pass-through payments, and the FTA 5316/17 grant balance is \$65,000. The remaining pass-through costs were adjusted to the same amount.
- *13-012-07, City of Roseville South Placer County New Freedom One-Stop Call Center.* Project costs decreased \$200,000, due to pass-through payments, and the FTA 5316/17 grant balance is \$38,000. The remaining pass-through costs were adjusted to the same amount.
- *13-012-08, Paratransit, Inc., New Freedom Mobility Management.* Project total decreased by \$37,626, due to payments of pass-through monies. The FTA 5316/17 grant balance is adjusted to \$455,721. The pass-through costs were adjusted to the same amount.
- *13-012-11, County of Sacramento, Department of Health New Freedom Assistance.* Project total decreased by \$57,405, due to payments of pass-through monies. The FTA 5316/17 grant balance is adjusted to \$48,464. The pass-through costs were adjusted to the same amount due to payments of pass-through monies.
- *13-012-12, Yolo County Transportation District, Department of Health New Freedom Assistance.* Project total decreased by \$60,00, due to payments of pass-through monies. The FTA 5316/17 grant balance is adjusted to \$80,000. The pass-through costs were adjusted to the same amount.

Services to Other Agencies

This element includes services provided by SACOG staff for an affiliated organization or special district.

- *12-015-01, Capitol Valley SAFE.* Project total increased by \$73,591, due to staffing changes. CVRS funding was increased accordingly. No change in scope of project.
- *12-015-03, CALCOG Services.* New project is \$47,315. This project is primarily funded from reimbursement from CALCOG, for administrative services provided to CALCOG. The project description for the new project is provided at the end of this document.

The description for the new project:

CALIFORNIA ASSOCIATION OF COUNCILS OF GOVERNMENT (CALCOG) *Project #13-015-03*

SACOG will support the Executive Director of the California Council of Governments (CALCOG) in various operational and policy analysis roles through a fee-for-service arrangement.

The responsibilities will include general administrative support, and may involve specific tasks including, but not limited to, the following areas: support for the MPO-State Agency SB 375 Implementation Working Group; research and identify model programs implemented by CALCOG members and draft highlight pieces; develop, monitor, and update the CALCOG website; identify and draft materials for CALCOG News; track legislation; complete research, writing, and logistics related to COG Director Meeting Agendas; provide assistance on a CALCOG fundraising element; and, provide general information management for CALCOG membership.

The tasks are anticipated to be completed by an Administrative Assistant II currently on staff at SACOG.

Tasks and *End Products*:

- a. *Reports and materials for CALCOG Executive Director (Available upon request)*

Other OWP Amendment #2 Changes

Column to the OWP Expenditure page

A column called, “Revenue unallocated at this time related to expiring grant money” was inserted into the OWP Expenditure page. This column was added to further highlight specific grant revenues that may expire this year, but has not yet been allocated to consultant or staff time. The funds could be used for staff, consultant, or other costs. SACOG Management will continue to monitor these projects closely.

Column to the OWP Expenditure page – Costs for next fiscal year

Amounts in this column relate to specific grant funds that won’t fully expend their funds in FY 12/13, and thus will carry forward into the next year. These amounts are best estimates, based on what is known at the time of this amendment. Those remaining balances will primarily cover future staffing and consulting costs.

Additional Staff Positions:

- Two Junior Step A Planners were hired on Limited Term Contracts. They will both start in early September 2012.
- One Associate Step A Planner is expected to be hired in October 2012 to replace a staff person who left the agency in August 2012.
- One Senior Step C Planner is included in the budget to replace a manager who retired July 1, 2012. The new position is anticipated to be filled in October 2012.
- One Admin II Step A position is anticipated to be filled in October 2012 to replace the time lost from an existing administrative staff person who will shift to fee-for-service and project work.

FY 2012-13 TOTAL OVERALL WORK PROGRAM DIRECT SERVICES AND PASS THROUGH PROJECT REVENUE ESTIMATES

Amendment #2

ACCT #	ELEMENT	TOTAL BUDGET REVENUE	FHWA PL	FTA 5303	FTA 5304	FTA 5307	FTA 5316/17	FHWA State Planning & Research (SPR Special Studies)	FHWA State Planning & Research (SPR Partnership Planning)	CMAQ	RSTP	HUD Revenue for SCI Grant	Planning/ Programming/ Monitoring	Prop 84 Funding for SGC #1 and #2	In-Kind or Matching funds from Others	Current Year Use of the Six-County TDA Local Funds			Use of Unassigned Fund Balance	Use of Assigned Fund Balance - 4 Party	Use of Unassigned Fund Balance for SACOG Managed Fund transactions	PTMISEA Matching Funds	Other Funding						
																Required Minimum Match for FHWA	Required Minimum Match - All	Over Match Applied to Projects					Amount	Description	Grant Expiration Dates				
13-006	Metropolitan Transportation Plan/SCS Implementation	1,474,092	100,579	24,262	0		0	0	0	0	265,000	281,105	180,009	0	0	16,174	235,176	233,000	138,787	0	0	0	0						
04	MTP/SCS Implementation	624,018	100,579	24,262							265,000		180,009			16,174	37,994												
05	Sustainable Communities Regional Planning Grant Program	850,074										281,105					197,182	233,000	138,787							Using local funds to pay for non-HUD allowed consultant costs, and to cover the balance of the project costs.	Expected to use up HUD funds by 12/31/2012.		
13-007	Member, Agency & Transportation Services	16,762,594	463,446	80,392	0		0	0	0	10,983,572	1,563,768	0	341,377	0	1,447,532	756,492	8,135	2,500	0	0	0	0	0	1,115,380					
01	Project Delivery	374,072	28,945									0	341,377			3,750													
02	Regional Information Center	210,447	105,917	80,392												24,138													
03	Transportation Development Act Administration	686,033														686,033													
06																													
07	511/ STARNET Capital Improvements Transportation Demand Management	1,861,374 1,355,473									1,563,768				155,473										297,606		CV SAFE reimburses SACOG for the Match. Added to the Matching dollars is \$95,000 of SAFE Funds for certain costs in contract.		
08	511/STARNET Operations	103,705																							103,705	CV SAFE	ongoing - no expiration date applicable		
09																													
10	511 Automated Transit Trip Planning	70,925								62,790							8,135												
13	SECAT Program	10,982,712								9,720,782				1,259,430				2,500											
14	Sustainability and Climate Action Planning Assistance Integrated Basemap Program	72,768 298,387	64,422 264,162													8,346 34,225													
18	Capitol Area Plug-In Electric Vehicle Planning	216,913													32,629										184,284	CEC - SMUD. 20% match from VV. This represent the remaining grants fund at 6/30/12.	Grant ends on 3/17/14		
19	California Plug-In Electric Vehicle Collaborative	29,785																						29,785	DOE - SMUD. This is the remaining grant funds at 6/30/12.	Completed in FY 12/13			
20	Sacramento County Plug-In Electric Vehicle Planning	500,000																						500,000	DOE - SMUD. Grant balance at 6/30/12. Awaiting finalized contract to begin work.	Unknown at this time.			
13-008	Pass-Through to Other Agencies	2,607,199	0	0	118,345		0	0	269,564	0	0	0	0	0	88,697	0	10,349	0	0	0	0	0	0	1,820,244	0	300,000			
08	Regional Transit Comprehensive Operational Analysis	150,000			118,345																								
09	American River Crossings Alternatives Study Project	336,955							269,564																				
10	Unitrans ITS Project	300,000																											
11	SACOG Managed Fund Projects	1,820,244																							1,820,244				
13-009	Miscellaneous Other Funding	9,128,379	0	0	0	1,355,500	0	0	0	0	0	0	0	0	0	0	0	87,385	0	0	0	0	0	0	7,685,494				
01	Unitrans CNG Fueling Facility Study - memo entry	20,018																							20,018	FTA/Unitrans - memo entry only			
03	entry	200,018																							200,018	FTA/Unitrans - memo entry only			
04	SRTD Downtown-Natomas-Airport Rail Project - memo entry only	3,696,113																							3,696,113	FTA/Sac Regional Transit District - memo entry only			
05	Downtown Riverfront Transit Alternatives Project	1,442,885				1,355,500																							
06	Green Line Planning	3,769,345																							3,769,345	FTA Flex funds of \$1,200,000 and \$55,500 for Toll Credits. Actual funds are the \$1.2 million, which are assumed to cover future consultant costs, not SACOG staff time. Local funds are covering staff time. RSTP transfer to FTA. Memo entry only	FTA Grant was executed on July 10, 2012. No costs are allowed to be charged to grant before that.		
13-012	FTA Job Access Reverse Commute and New Freedom Program Administration	3,285,054	0	0	0	3,285,054	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
01	SRTD JARC Operating Assistance	539,489																											
02	Roseville Transit JARC Operating Assistance	135,282																											
03	Vanpool Incentive Program	200,000																											
05	County of Sacramento Department of Health JARC operating Assistance	957,340																											
06	Yolo County Transportation District JARC Operating Assistance	65,000																											
07	City of Roseville South Placer County New Freedom One-Stop Call Center	38,000																											
08	Paratransit, Inc. New Freedom Mobility Management	455,721																											
09	SRTD New Freedom Capital Improvements	603,552																											
10	Western Placer CTS New Freedom Operating Assistance	162,206																											
11	County of Sacramento Department of Health New Freedom Assistance	48,464																											
12	Yolo County Transportation District New Freedom Operating Assistance	80,000																											
13-013	SGC #2 - Sustainable Communities Grant	1,019,440	0	0	0	0	0	0	0	0	0	0	0	897,821	0	0	0	121,619	0	0	0	0	0	0	0	0			
01	Sustainability Planning Grant, Round 2	1,019,440																											
13-015	Services to Other Agencies	213,022	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	203,707			
01	Capitol Valley SAFE	165,707																								165,707	CVRS reimbursement		
02	Glenn County SAFE	0																								0	Glenn County reimbursement		
02	CALCOG work	47,315																								38,000	work		
	TOTAL REVENUE for OWP Purposes	53,720,423	2,941,370	772,311	427,963	2,195,070	3,285,054	26,580	269,564	16,399,877	2,008,768	281,105	805,231	1,578,838	1,560,590	1,169,668	305,997	877,681	148,787	3,848	1,820,244	5,208,611			11,633,266				
	Add: Carry forward costs from FY 2010/11 included in the indirect cost	386,012																											
	TOTAL EXPENDITURES for SACOG Budgeting Reporting Purposes	54,106,435	2,941,370	772,311	427,963	2,195,070	3,285,054	26,580	269,564	16,399,877	2,008,768	281,105	805,231	1,578,838	1,560,590	1,169,668	305,997	1,263,693	148,787	3,848	1,820,244	5,208,611			11,633,266				

FY 2012-13 TOTAL OVERALL WORK PROGRAM DIRECT SERVICES AND PASS THROUGH PROJECT COST ESTIMATES

Amendment #2

ACCT #	ELEMENT	TOTAL BUDGET	Salaries & Benefits	Indirect Services	Consultants/Memrshp/Legal for Specific Grant Projects	Consultants/Membership/Legal for Non Grant projects	Revenue unallocated at this time related to expiring grant money	Printing	Meetings/Other/in-kind	Pass-Through	Supplies/Data/Telecommunication	Equipment/Software	Marketing/Advertising	Costs for next fiscal year
				44.25%										
13-001	Government Relations, Public Affairs, & Administration	\$ 1,399,077	\$ 936,932	\$ 414,593	\$ -	\$ 15,000	\$ 23,352	\$ 7,500	\$ -	\$ 1,700	\$ -	\$ -	\$ -	\$ -
01	Interagency Relations	255,996	174,347	77,149				2,000	2,000		500			
02	Program Management	489,827	330,485	146,240		10,000		1,102	2,000					
03	Multi-Agency Planning & Coordination	226,854	154,873	68,531				250	2,000		1,200			
04	Legislative Analysis	173,214	120,079	53,135										
05	Education, Outreach, & Marketing	253,186	157,148	69,538		5,000		20,000	1,500					
13-002	Long Range Transportation Planning	1,236,222	620,857	274,730	259,000	67,531	13,254	0	850	0	0	0	0	0
01	Model Development	374,141	212,208	93,902		67,531			500					
02	Bicycle/Pedestrian Planning	48,981	33,782	14,949					250					
03	Regional Forecasting	189,099	131,091	58,008										
04	Major Investment Studies	91,259	63,195	27,964					100					
05	Human Services Transportation Coordination and Paratransit Monitoring	9,288	6,439	2,849										
06	Goods Movement / Freight Planning	2,171	1,505	666										
07	Regional Household Travel Survey	22,640	15,695	6,945										
09	Statewide Development of Transportation/Land Use Tools	33,225	13,845	6,126			13,254							
10	Model Development-Fine Grained Networks	25,981	18,011	7,970										
11	Urban Footprint Model Development	439,437	125,086	55,351	259,000									
13-003	Short Range Transportation Planning & Studies	1,025,271	364,997	161,511	168,944	0	2,282	100	1,206	0	0	0	0	326,231
01	CalTraction	2,870	1,920	850					100					
02	Complete Streets	6,405	3,955	1,750				100	600					
03	Sacramento Regional Transit District Planning	28,999	20,103	8,896										
04	Downtown Sac Transit Circulation, Facilities Plan, Phase I	14,014	2,783	1,231	10,000									
06	Safe Routes to School	173,842	4,844	2,143										166,855
07	South County Transit LINK Management Transition Plan	43,529	5,344	2,365	35,820									
14	Online Bike Trip Planner	82,128	15,701	6,948	5,000									54,479
15	Paratransit, Inc. SRTP	73,848	50,844	22,498					506					
16	YCTD Short Range Transit Plan	96,013	65,559	29,010			1,444							
17	Elk Grove Transit Short Range Transit Plan	96,100	68,050	30,111			-2,061							
18	Unitrans Short Range Transit Plan	96,013	64,799	28,674			2,540							
19	SACOG Transit Intern	21,757	14,834	6,564			359							
20	Calvans JPA Administration	241,211	12,610	5,580	118,124									104,897
21	Transit Grant Coordination & MAP 21 Implementation	46,133	31,981	14,152										
22	Prop 1B PTMISEA Grant Administration	2,409	1,670	739										
13-004	Continuing Transportation Implementation	13,306,812	901,306	398,828	408,000	0	1,750	8,600	0	0	5,015,000	0	0	6,573,328
01	Regional Air Quality Planning	137,303	94,664	41,889				750						
02	Federal and State Programming	343,989	237,081	104,908				1,000	1,000					
03	Regional Transportation Monitoring	120,025	83,206	36,819										
04	Rural Transportation Planning Coordination	5,199	3,604	1,595										
05	Passenger Rail Improvements	77,823	53,881	23,842					100					
06	Connect Card Implementation	11,934,169	241,718	106,960	192,000				7,500		5,015,000			6,370,991
07	Transit Technical Assistance and Programming	234,018	162,231	71,787										
08	JARC/New Freedom Administration	4,286	2,971	1,315										
09	Title VI Connect Card Transit Survey	450,000	21,950	9,713	216,000									202,337
13-005	Land Use and Housing Planning	2,263,261	995,473	440,497	202,903	600	16,050	100	0	29,363	0	0	0	578,275
01	Sacramento Region Blueprint Implementation	85,966	59,422	26,294			150	100						
02	Regional Land Use Monitoring	385,635	246,982	109,290							29,363			
03	Regional Housing Needs Planning	28,920	19,355	8,565		600		400						
04	Community Design Program	67,783	46,990	20,793										
05	Rural-Urban Connections Strategy	254,221	165,838	73,383				15,000						
06	Airport Land Use Commission - General	7,357	5,100	2,257										
08	ALUC - Sacramento County - SMF	197,540	30,944	13,693	152,903									
09	SGC #1 - Sustainable Communities Strategy Implementation	818,809	311,395	137,792										369,622
10	Specialty Block Grant Program	362,387	106,575	47,159										208,653
11	ALUC - Sacramento County - MCC	54,643	2,872	1,271	50,000			500						
13-006	Metropolitan Transportation Plan/SCS Implementation	1,474,092	486,516	215,283	188,370	578,923	5,000	0	0	0	0	0	0	0
04	MTP/SCS Implementation	624,018	192,787	85,308		345,923								
05	Sustainable Communities Regional Planning Grant Program	850,074	293,729	129,975	188,370	233,000		5,000						
13-007	Member, Agency, & Transportation Services	16,762,594	1,366,761	604,793	995,500	555,134	145,000	10,000	11,570,212	76,605	0	45,473	1,391,218	
01	Project Delivery	374,072	216,520	95,810		61,492			250					
02	Regional Information Center	210,447	143,464	63,483					1,500		2,000			
03	Transportation Development Act Administration	686,033	130,947	57,944		491,142		5,000	250		750			
06	511/ STARNET Capital Improvements	1,861,374	46,890	20,749	800,000				3,000					990,735
07	Transportation Demand Management (formerly called Rideshare)	1,355,473	239,962	106,183	178,000			140,000	2,000	590,000	53,855		45,473	

FY 2012-13 TOTAL OVERALL WORK PROGRAM DIRECT SERVICES AND PASS THROUGH PROJECT COST ESTIMATES

Amendment #2

ACCT #	ELEMENT	TOTAL BUDGET	Salaries & Benefits	Indirect Services	Consultants/Membership/Legal for Specific Grant Projects	Consultants/Membership/Legal for Non Grant projects	Revenue unallocated at this time related to expiring grant money	Printing	Meetings/Other/in-kind	Pass-Through	Supplies/Data/Telecommunication	Equipment/Software	Marketing/Advertising	Costs for next fiscal year
				44.25%										
08	511/STARNET Operations	103,705	55,948	24,757					3,000		20,000			
09	511 Automated Transit Trip Planning	70,925	33,285	14,729										22,911
10	SECAT Program	10,982,712				2,500				10,980,212				
13	Sustainability and Climate Action Planning Assistance	72,768	50,446	22,322										
14	Integrated Basemap Program	298,387	206,854	91,533										
17	I-PLACE ³ S Training for Maricopa Association of Governments	0		0										
18	Capitol Area Plug-In Electric Vehicle Planning	216,913	36,648	16,217	15,000									149,048
19	California Plug-In Electric Vehicle Collaborative	29,785	17,599	7,788	2,500		1,898							
20	Sacramento County Plug-In Electric Vehicle Planning	500,000	188,198	83,278	0									228,524
13-008	Pass-Through to Other Agencies	2,607,199	0	0	0	0	0	0	0	2,607,199	0	0	0	0
08	Regional Transit Comprehensive Operational Analysis	150,000								150,000				
09	American River Crossings Alternatives Study Project	336,955		0						336,955				
10	Unitrans ITS Project	300,000		0						300,000				
11	SACOG Managed Fund Projects	1,820,244								1,820,244				
13-009	Miscellaneous Other Funding	9,128,379	60,579	26,806	0	0	0	0	0	9,040,994	0	0	0	0
01	Unitrans CNG Fueling Facility Study - memo entry only	20,018								20,018				
03	Unitrans Parking Lot Study for Downtown Davis - memo entry only	200,018								200,018				
04	SRTD Downtown-Natomas-Airport Rail Project - memo entry only	3,696,113								3,696,113				
05	Downtown Riverfront Transit Alternatives Project	1,442,885	60,579	26,806						1,355,500				
06	Green Line Planning	3,769,345								3,769,345				
13-012	FTA Job Access Reverse Commute and New Freedom Program Administration	3,285,054	0	0	100,000	0	0	0	0	3,085,054	0	0	0	100,000
01	SRTD JARC Operating Assistance	539,489								539,489				
02	Roseville Transit JARC Operating Assistance	135,282								135,282				
03	Vanpool Incentive Program	200,000			100,000					0				100,000
05	County of Sacramento Department of Health JARC operating Assistance	957,340								957,340				
06	Yolo County Transportation District JARC Operating Assistance	65,000								65,000				
07	City of Roseville South Placer County New Freedom One-Stop Call Center	38,000								38,000				
08	Paratransit, Inc. New Freedom Mobility Management	455,721								455,721				
09	SRTD New Freedom Capital Improvements	603,552								603,552				
10	Western Placer CTSA New Freedom Operating Assistance	162,206								162,206				
11	County of Sacramento Department of Health New Freedom Assistance	48,464								48,464				
12	Yolo County Transportation District New Freedom Operating Assistance	80,000								80,000				
13-013	SGC #2 - Sustainable Communities Grant	1,019,440	274,846	121,619	0	0	0	0	0	0	0	0	0	622,975
01	Round #2 - Sustainable Communities Strategy Implementation Grant from SGC.	1,019,440	274,846	121,619										622,975
13-015	Services to Other Agencies	213,022	136,165	60,257	1,000	0	0	100	0	15,000	500	0	0	0
01	Capitol Valley SAFE	165,707	103,364	45,743	1,000			100		15,000	500			
02	Glenn County SAFE	0		0										
03	CALCOG work	47,315	32,801	14,514										
	TOTAL EXPENDITURES for OWP Reporting Purposes	53,720,423	6,144,432	2,718,917	2,323,717	1,217,188	15,536	191,352	28,256	26,318,459	108,168	5,015,000	45,473	9,592,027
	Add: Carry forward Costs from FY 2010/11 included in the indirect costs	386,012		386,012										
	TOTAL EXPENDITURES for SACOG budgeting reporting purposes	\$ 54,106,435	\$ 6,144,432	\$ 3,104,929	\$ 2,323,717	\$ 1,217,188	\$ 15,536	\$ 191,352	\$ 28,256	\$ 26,318,459	\$ 108,168	\$ 5,015,000	\$ 45,473	\$ 9,592,027

* Represents revenue on the project that has not yet be allocated to consultant or staff time as of the preparation of the amendment. It could be used for consultant or staff, and could go unused.
 \$ 357,277