



**Government Relations and Public  
Affairs Committee  
Meeting Date: 11/5/2018  
Agenda Item No.: 2018-November-2.**

**Subject:** Approve Minutes of the October 8, 2018, Committee Meeting (Est. time: 0 minutes)

**Consent**

**Prepared by:** Rene Handy

**Approved by:** Erik Johnson

**Attachments:** Yes

**1. Issue:**

Should the Government Relations & Public Affairs Committee approve the minutes of the October 8, 2018, meeting?

**2. Recommendation:**

Staff recommends approval of the October 8, 2018, committee meeting minutes.

**3. Background/Analysis:**

The Government Relations & Public Affairs Committee met on October 8, 2018.

**4. Discussion/Analysis:**

Each month, the committee is asked to approve the minutes from the previous committee meeting.

**5. Fiscal Impact/Grant Information:**

There is no fiscal impact.

**6. This staff report aligns with the following SACOG Work Plan Goals:**

**ATTACHMENTS:**

Description

Attachment - Minutes

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS  
GOVERNMENT RELATIONS & PUBLIC AFFAIRS COMMITTEE**

**DRAFT ACTION MINUTES**

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The SACOG Government Relations & Public Affairs Committee met on October 8, 2018 in the Board room on the Third Floor of the Meridian Plaza Building located at 1415 L Street, Sacramento, CA at 10:00 a.m.

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**CALL TO ORDER:** Vice Chair Buckland called the meeting to order at 10:00 a.m.

**ROLL CALL:** Present: Directors Douglass, Miklos, Rohan\*, Samayoa, Stallard, and Vice Chair Buckland

Absent: Directors Clerici, Kennedy, and Chair Frerichs

**Public Communication:** None

**Closed Session:**

- 1. Conference with Real Property Negotiators [Government Code Section 54956.8] Properties: 1415 L Street, Sacramento, CA; 660 J Street, Sacramento, CA; 730 I Street, Sacramento, CA; 980 9<sup>th</sup> Street, Sacramento, CA**

The Government Relations & Public Affairs Committee convened in closed session at 10:01 a.m. The committee reconvened in open session at 10:53 a.m. There was no reportable action.

**Consent:**

**The following consent items were unanimously approved (Miklos/Samayoa):**

- 2. Approve Minutes of the August 27, 2018, Committee Meeting**
- 3. Approve Pricing Amendment for Joint HR Services**

\*Director Rohan was absent for this vote.

**Action:**

- 4. Proposed Changes to Senior Staff Positions, Structure and Salary Schedule**

Upon motion by Director Miklos, seconded by Director Samayoa the Government Relations & Public Affairs Committee unanimously recommended that the board: (1) modify employment agreements for the Chief Executive Officer (CEO) and Chief Operating Officer/General Counsel (COO/GC); (2) amend the Classification Plan to add a

Deputy Executive Director classification and a Senior Advisor classification; (3) amend the Salary Schedule; (4) allow the CEO to make two appointments to the new position of Deputy Executive Director; (5) delegate authority to the CEO to update any agreements, policies or other documents to implement the changes in title from CEO to Executive Director; and (6) authorize the CEO to delegate in his discretion any duties to a Deputy Executive Director.

**5. Approve SACOG Accounting Policies**

Upon motion by Director Stallard, seconded by Director Miklos the Government Relations & Public Affairs Committee unanimously recommended that the board: (1) adopt the Fixed Assets and Low Inventory, Budget, Single Audit, Audit Resolution, Audit Appeal, and Debt Collection and Accounts Receivable Write-Off Policies; (2) approve the proposed revisions to SACOG's policies for Administration of Subrecipient Agreements, Signing Authority, Purchase Orders, and Credit Cards; and (3) authorize the Chief Executive Officer (CEO) to modify/update these policies and procedures within his/her delegated authority as needed to reflect administrative updates or changes in regulations or law.

**6. SACOG Board of Directors and Committee Meeting Schedule for 2019**

Upon motion by Director Miklos, seconded by Director Samayoa the Government Relations & Public Affairs Committee unanimously recommended that the board adopt the Board of Directors and Committee meeting schedule for 2019.

**7. Civic Lab Year One Update**

The Government Relations & Public Affairs Committee received and reviewed this report, presented by Raef Porter, SACOG staff.

**8. 2020 Metropolitan Transportation Plan/Sustainable Communities Strategy: Preliminary Revenue Assumptions**

The Government Relations & Public Affairs Committee received and reviewed this report, presented by Clint Holtzen, SACOG staff.

**9. 2020 Metropolitan Transportation Plan/Sustainable Communities Strategy: Public Workshop Results**

The Government Relations & Public Affairs Committee received and reviewed this report, presented by Adrienne Moretz, SACOG staff.

**10. State Advocacy Update**

The Government Relations & Public Affairs Committee received and reviewed this report, presented by Christina Lokke, SACOG staff.

## **11. Federal Advocacy Update**

The Government Relations & Public Affairs Committee received and reviewed this report, presented by Christina Lokke, SACOG staff.

### **Other Matters**

There were no other matters.

### **Adjournment**

Vice Chair Buckland adjourned the meeting at 11:47 a.m.