



**Item #16-5-2
Action**

Land Use & Natural Resources Committee

April 28, 2016

Second Contract Amendment for Center for Public Interest Design

Issue: Should the SACOG CEO be authorized to negotiate and sign a second budget amendment to the MOU with Portland State University's Center for Public Interest Design (CPID) for up to an additional \$100,000?

Recommendation: That the Land Use & Natural Resources Committee recommend that the Board authorize the SACOG CEO to negotiate and sign a second amendment with CPID for an additional \$100,000.

Discussion: At its April 21, 2016 meeting, the SACOG Board approved authorization of the SACOG CEO to negotiate and sign a \$100,000 budget amendment for the Center for Public Interest Design (CPID) of Portland State University for additional work for SACOG's Strategic Growth Council grant. The funds from that first amendment came from a shift within the grant from another consultant to CPID; no SACOG or other funds were used for the first amendment. At the same meeting, the Board also approved the SACOG CEO to negotiate and sign two MOUs with the Sacramento Metropolitan Air Quality Management District (SMAQMD) for SACOG to receive two \$50,000 grants each from the District to be explicitly used to expand CPID's work on the SGC grant. This item seeks authorization for the SACOG CEO to sign an MOU addendum with CPID for \$100,000, which comes from the SMAQMD grants. A draft scope of work is attached.

As described in last month's staff report to the Board, CPID is nationally and internationally renowned for its design and build practices and projects in disadvantaged communities. CPID's original scope of work for the SACOG SGC grant, now completed, consisted of working with two disadvantaged communities in the region, one in South Sacramento and another in Del Paso Heights. These communities were selected based on grant eligibility criteria. CPID and SACOG have done extensive work in developing networks in those two communities, reaching out to the members of these communities and providing design for public spaces that would serve those needs. The focus of the SMAQMD grant funds is to design and build a bus shelter that serves as a community space.

Approved by:

Mike McKeever
Chief Executive Officer

MM:GC:ts
Attachment

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The Center for Public Interest Design
Sacramento Neighborhoods Project- Scope of Work
PHASE 3
Revised 4/19/16

Overview

This scope of work is to continue the Center for Public Interest Design's (CPID) assistance for the Sacramento Area Council of Governments (SACOG) in strategically addressing issues within underserved neighborhoods in the Sacramento region.

Objectives:

The focus of this phase (henceforth referred to as Phase 3) will be to:

1. Develop the design drawings and project cost estimates needed for the construction of a bus shelter/community space using the principles in the community transit stop guidebook developed in Phase 1.
2. Construct the first community transit stop.

Background:

The purpose of Phase 3 is to design and construct a bus shelter/community space using the design principles in CPID's community transit guidebook and the '*WithProject.org*' web-based tool resident input. The funding for Phase 3 is being provided through two grants from the Sacramento Metropolitan Air Quality Management District (SMQAMD). Two grants of \$50,000 each will be granted to SACOG earmarked for the continued work of CPID, specifically to build the first bus shelter. As such the activities within this phase must fit within the two \$50,000 grants.

Phase 3 Tasks & Deliverables

Task 1: Design and implement all pre-construction activities of first bus-shelter/community space: CPID will prepare all schematic designs, permits and construction documents for the first bus shelter/community space. This will include completing all public review and modification, and preparing all documentation for the necessary approvals required by the City of Sacramento, Regional Transit and any other agencies with review authority. CPID will be responsible for communications with these agencies. In addition, CPID must provide regular written reporting (email or memo) to SACOG and SMAQMD on all major facets and milestone of the project, including and especially in the early planning stages of this Phase, and in developing a detailed timeline.

Deliverables: All design and construction documents needed for bus shelter/community space, and all necessary permits and authorizations to construct and operate this bus shelter. Detailed timeline and milestones for the process, including risk management strategies.

Budget: \$50,000 including all direct costs

Task 2: Construct first bus shelter/community space: CPID will oversee and direct the procurement of a contractor to construct the first bus shelter/community space. In essence, CPID is serving as architect and takes responsibility for all acts accordingly. This task includes all construction costs, including any necessary utility hookups, hardware costs, implementing safety protocols, and other associated costs with the bus shelter. More detailed construction specifications when they are available will be added to scope of work.

Deliverables: One constructed bus shelter/community space that meets all requirements of the regulating agencies. Final report on the planning and construction including photos. CPID will also make at least one visit to Sacramento (this visit is separate from those identified in Phase 2).

Budget: \$50,000 including all direct costs

Schedule

The work for Phase 3 would take place starting in June, 2016 and may not extend beyond December 31, 2017 without prior written agreement by CPID, SMAQMD and SACOG.

Project Budget

As noted above, Phase 3 is funded by two grants from SMAQMD through SACOG to CPID. With each grant providing \$50,000, the total not-to-exceed amount is \$100,000 for all tasks and deliverables stated above.