



**CVR-SAFE Board**  
**Meeting Date:** 6/21/2018  
**Agenda Item No.:** 2018-June-2.

**Subject:** Approve Capitol Valley Regional SAFE Call Box Maintenance Services Contract Award (Est. time: 0 minutes)

**Consent**

**Prepared by:** Barbara VaughanBechtold

**Approved by:** James Corless

**Attachments:** No

**1. Issue:**

Should the CVR-SAFE Board of Directors approve a contract for Call Box Maintenance Services?

**2. Recommendation:**

The CVR-SAFE Committee unanimously recommends that the CVR-SAFE Board of Directors authorize the Chief Executive Officer to negotiate and award a contract for Call Box Maintenance Services to CASE Systems, Inc. for an amount not to exceed \$749,259.

**3. Background/Analysis:**

CVR-SAFE must provide for maintenance of the roadside and bike trail call boxes in the six-county CVR-SAFE system and call boxes operated through contracts with Glenn and Placer counties. The maintenance service ensures that call boxes are operational, and that those that are temporarily removed during the winter are returned to service.

**4. Discussion/Analysis:**

The current CVR-SAFE Call Box Maintenance Services contract will expire in mid-August 2018. After board authorization, CVR-SAFE released a new Request for Proposals on April 23, 2018. Two qualified proposals were received and evaluated by CVR-SAFE staff. Case Systems, Inc. provided the most responsive proposal at the lowest cost. Staff therefore recommends that CASE Systems, Inc. be awarded a two-year contract to provide Call Box Maintenance Services to CVR-SAFE, with an option for a one-year contract extension.

The new contract with CASE Systems will not go into effect until their current contract expires in August. The final contract scope is subject to further refinements and negotiation with CASE Systems, Inc.

**5. Fiscal Impact/Grant Information:**

There is no fiscal impact to the SACOG operating budget as CVR-SAFE is an enterprise program fully supported by the revenues generated through vehicle registration fees.

CVR-SAFE has sufficient revenues for the call box maintenance contract. The Fiscal Year 2018-2019 CVR-SAFE budget includes the first year costs for these services of \$242,424. This is substantially less than the current CVR-SAFE budget for call box services because of prior call box removals. Maintenance will decrease further as call boxes are removed in the next year and a half. Decreases in maintenance costs as removals are completed will be reflected in the contract.