



**Item #13-3-2
Action**

Transportation Committee

February 28, 2013

Submission of Applications for FY 2013-14 Caltrans Transportation Planning Discretionary Grants

Issue: Should SACOG submit applications to Caltrans for available Transportation Planning Discretionary Grants?

Recommendation: That the Transportation Committee recommend that the Board approve a resolution for projects to be submitted to Caltrans for discretionary funding and authorize the Chief Executive Officer to execute the funding agreements associated with these grants.

Discussion: Caltrans issued a call for projects for its discretionary transportation planning grant programs, with all proposals due April 2, 2013. There are six grant programs, each with different purposes, eligibility requirements, and matching ratios. These requirements are summarized in Attachment A.

In January 2013, SACOG issued guidance for local agencies which are required to have SACOG submit a Caltrans grant application on their behalf. Grant proposals from outside agencies are reviewed by SACOG staff to ensure that the proposals fit the purpose of the grant programs.

For this cycle, SACOG received two requests from outside agencies, both for transit planning internships. SACOG staff has also begun preparing another three proposals, for a total of five grant applications, pending Board approval.

Attachment B contains a list of the grant applications being moved forward, including brief summaries of each of the proposed planning projects. Staff does not recommend any priority order listing of the projects.

Approved by:

Mike McKeever
Chief Executive Officer

MM:SS:gg
Attachments

Key Staff: Matt Carpenter, Director of Transportation Services, (916) 340-6276
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Transportation Planning Grant Summary Chart

GRANT	FUND SOURCE	PURPOSE	WHO MAY APPLY	LOCAL MATCH
Community-Based Transportation Planning (CBTP)	State Highway Account Budget \$3 million Grant Cap \$300,000	Fund coordinated transportation and land use planning that promotes public engagement, livable communities, and a sustainable transportation system, which includes mobility, access, and safety.	<p>The following may apply directly or as a sub-applicant:</p> <ul style="list-style-type: none"> • Metropolitan Planning Organizations and Regional Transportation Planning Agencies • Cities and Counties • Transit Agencies • Native American Tribal Governments <p>The following may apply only as a sub-applicant:</p> <ul style="list-style-type: none"> • Universities and Community Colleges • Community-Based Organizations • Non-Profit Organizations (501.C.3) • Public Entities** 	10% minimum of the grant amount requested. At least 7.5% of the grant amount requested must be cash match and the rest may be in-kind.*
Environmental Justice (EJ)	State Highway Account Budget \$3 million Grant Cap \$250,000	Promote community involvement in planning to improve mobility, access, and safety while promoting economic opportunity, equity, environmental protection, and affordable housing for low-income, minority, and Native American communities.	<p>The following may apply directly or as a sub-applicant:</p> <ul style="list-style-type: none"> • Metropolitan Planning Organizations and Regional Transportation Planning Agencies • Cities and Counties • Transit Agencies • Native American Tribal Governments <p>The following may apply only as a sub-applicant:</p> <ul style="list-style-type: none"> • Universities and Community Colleges • Community-Based Organizations • Non-Profit Organizations (501.C.3) • Public Entities** 	10% minimum of the grant amount requested. At least 7.5% of the grant amount requested must be cash match and the rest may be in-kind.*

* For in-kind contribution requirements, refer to each grant program's section in this Guide.

** Public entities include state agencies, the Regents of the University of California, district, public authority, public agency, and any other political subdivision or public corporation in the State (Government Code Section 811.2). **Redevelopment agencies are not eligible applicants or sub-applicants.**

Transportation Planning Grant Summary Chart

GRANT	FUND SOURCE	PURPOSE	WHO MAY APPLY	LOCAL MATCH
Partnership Planning	Federal Highway Administration State Planning and Research, Part 1 Budget Federal funds \$1,200,000 Grant Cap \$300,000	Fund transportation planning studies of multi-regional and statewide significance in partnership with Caltrans.	<p>The following may only apply as an applicant:</p> <ul style="list-style-type: none"> • Metropolitan Planning Organizations and Regional Transportation Planning Agencies <p>Caltrans District 4 Only:</p> <ul style="list-style-type: none"> • Transit Agencies • Cities and Counties • Native American Tribal Governments <p>The following may only apply as a sub-applicant:</p> <ul style="list-style-type: none"> • Universities and Community Colleges • Native American Tribal Governments • Cities and Counties • Community-Based Organizations • Non-Profit Organizations (501.C.3) • Other Public Entities** 	20% minimum (in non-federal funds or an in-kind* contribution). The entire minimum 20% local match may be in the form of an in-kind contribution. Additional local funds above the minimum local match are desired.
Statewide or Urban Transit Planning Studies	Federal Transit Administration Section 5304 Budget Federal funds \$1,500,000 Grant Cap \$300,000	Fund studies on transit issues having statewide or multi-regional significance to assist in reducing congestion.	<p>The following may only apply as an applicant:</p> <ul style="list-style-type: none"> • Metropolitan Planning Organizations and Regional Transportation Planning Agencies <p>Caltrans District 4 Only:</p> <ul style="list-style-type: none"> • Transit Agencies • Cities and Counties • Native American Tribal Governments <p>The following may only apply as a sub-applicant:</p> <ul style="list-style-type: none"> • Transit Agencies • Universities and Community Colleges • Native American Tribal Governments • Cities and Counties • Community-Based Organizations • Non-Profit Organizations (501.C.3) • Other Public Entities** 	11.47% minimum (in non-federal funds or an in-kind* contribution). The entire minimum 11.47% local match may be in the form of an in-kind contribution.

* For in-kind contribution requirements, refer to each grant program’s section in this Guide.

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Transportation Planning Grant Summary Chart

GRANT	FUND SOURCE	PURPOSE	WHO MAY APPLY	LOCAL MATCH
Rural or Small Urban Transit Planning Studies	Federal Transit Administration Section 5304 Budget Federal funds \$900,000 Grant Cap \$100,000	Fund public transportation planning studies in rural or small urban areas of California (transit service area with population of 100,000 or less).	<p>The following may only apply as an applicant:</p> <ul style="list-style-type: none"> • Metropolitan Planning Organizations and Regional Transportation Planning Agencies <p>Caltrans District 4 Only:</p> <ul style="list-style-type: none"> • Transit Agencies • Cities and Counties • Native American Tribal Governments <p>The following may only apply as a sub-applicant:</p> <ul style="list-style-type: none"> • Transit Agencies • Universities and Community Colleges • Native American Tribal Governments • Cities and Counties • Community-Based Organizations • Non-Profit Organizations (501.C.3) • Other Public Entities** 	11.47% minimum (in non-federal funds or an in-kind* contribution). The entire minimum 11.47% local match may be in the form of an in-kind contribution.
Transit Planning Student Internships	Federal Transit Administration Section 5304 Budget Federal funds \$300,000 Grant Cap \$50,000	Fund student internship opportunities in transit planning at public transit agencies.	<p>The following may only apply as an applicant:</p> <ul style="list-style-type: none"> • Metropolitan Planning Organizations and Regional Transportation Planning Agencies <p>Caltrans District 4 Only:</p> <ul style="list-style-type: none"> • Transit Agencies • Cities and Counties • Native American Tribal Governments <p>The following may only apply as a sub-applicant:</p> <ul style="list-style-type: none"> • Transit Agencies • Universities and Community Colleges • Native American Tribal Governments • Cities and Counties • Community-Based Organizations • Non-Profit Organizations (501.C.3) • Other Public Entities** 	11.47% minimum (in non-federal funds or an in-kind* contribution). The entire minimum 11.47% local match may be in the form of an in-kind contribution.

* For in-kind contribution requirements, refer to each grant program’s section in this Guide.

** Public entities include state agencies, the Regents of the University of California, district, public authority, public agency, and any other political subdivision or public corporation in the State (Government Code Section 811.2). **Redevelopment agencies are not eligible applicants or sub-applicants.**

**DRAFT SACOG APPLICATIONS AND SUPPORT FOR CALTRANS FY 2013/2014
DISCRETIONARY PLANNING FUNDS**

The following is a list of the applications that are being moved forward by SACOG for FY 2013-14. Numbers 1-3 are being prepared by SACOG. Numbers 4-5 are requests from transit agencies.

Grant Application Title	Grant Category
1. SCT/Link Short Range Transit Plan	Rural or Small Urban Transit and Planning Studies

Applicant: SACOG, Subrecipient: County of Sacramento

The proposed project is an update of the FY 2008-13 Sacramento County Short Range Transit Plan. Stakeholders from Galt and southern Sacramento County will be included in the SRTP process. The new Short Range Transit Plan will allow for Sacramento County's continued and future transit planning and administration of South County Transit (SCT/Link) services and East County Transit commuter service.

Caltrans Request: \$87,000 Local Match: \$11,272 Total Project Cost: \$98,272

2. Elk Grove Comprehensive Local Operational Analysis	Statewide or Urban Transit Planning Studies
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Applicant: SACOG, Subrecipient: City of Elk Grove

To help implement the forthcoming 2013-20 Elk Grove Short Range Transit Plan, this proposed project would conduct a comprehensive analysis of e-tran's local transit routes to improve efficiency and connections from Elk Grove to the Cosumnes River College Light Rail Station, slated to open in 2015.

Caltrans Request: \$115,000 Local Match: \$14,899 Total Project Cost: \$129,899

3. SACOG Transit Intern	Transit Planning Student Internships
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Applicant: SACOG

This grant would allow SACOG to hire an undergraduate or graduate student in transit planning or a related program, who will intern at SACOG for 16 to 20 hours a week during the school year and full-time in the summer. The student intern will have the opportunity to assist the Transportation Services team, learn firsthand about the requirements to which RTPAs and MPOs are subject, create transit plans and federally significant documents, support the Transit Coordinating Committee, and gain hands-on transit planning experience under the guidance of SACOG planners.

Caltrans Request: \$27,075 Local Match: \$3,500 Total Project Cost: \$30,575

4. Paratransit, Inc. Transit Intern**Transit Planning Student Internships**

Requested SACOG submission of application: Paratransit, Inc.

Through this grant, Paratransit, Inc. would hire up to two interns to provide hands-on experience in the deployment of paratransit services. Interns would assist in a variety of operational and planning activities, including passenger outreach and surveying, customer service, database development, system integration and assistance with restructuring of the taxi program at Paratransit, Inc.

Caltrans Request: \$40,000

Local Match: \$5,182

Total Project Cost: \$45,182

8. YCTD Transit Intern**Transit Planning Student Internships**

Requested SACOG submission of application: Yolo County Transportation District

This proposed project would provide funding for the Yolo County Transportation District (YCTD) to provide internship opportunities for university students in the transit planning field. The scope of work for student interns would include reviewing all components of the YoloBus service, training in a variety of software programs used by YCTD, and a variety of transit service planning and implementation activities.

Caltrans Request: \$35,412

Local Match: \$4,588

Total Project Cost: \$40,000



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. XX - 2013

APPROVING CALTRANS TRANSPORTATION PLANNING GRANT APPLICATIONS FOR FISCAL YEAR 2013-14 AND AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE FUNDING AGREEMENTS FOR AWARDED GRANTS

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization and one of the Regional Transportation Planning Agencies responsible for transportation planning in the Sacramento region; and

WHEREAS, approval is requested for grant applications submitted on April 2, 2013, and for the Chief Executive Officer to execute funding agreements between SACOG and the State of California Department of Transportation;

NOW, THEREFORE BE IT RESOLVED, that the SACOG Board of Directors authorizes the Chief Executive Officer to submit each of the Caltrans Transportation Planning Grant applications for FY 2013-14, and authorizes the Chief Executive Officer to execute any grant agreements necessary to receive grant funds, or other funds that may be available, for the purpose of developing and implementing the grant application projects in the Sacramento Region.

PASSED AND ADOPTED, this 21st day of March 2013, by the following vote of the Board of Directors:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mary Jane Griego
Chair

Mike McKeever
Chief Executive Officer