



CVR - SAFE Board

Meeting Date: December 20, 2018

Agenda Item No. 2018-December-2

Approve Amendment to Fiscal Year 2018-2019 Budget for CVR-SAFE and Call Box Modernization Contract Authorization

Consent

Prepared by: Barbara VaughanBechtold

Approved by: James Corless

Attachments: Yes

1. Issue:

Should the Fiscal Year (FY) 2018-2019 CVR-SAFE Budget be amended using existing revenues?

2. Recommendation:

The CVR-SAFE Committee unanimously recommends that the CVR-SAFE board approve an amendment to the FY 2018-2019 CVR-SAFE budget to bring the Smart Region Plan Contingency into the Smart Region Sacramento: Intelligent Transportation Systems (ITS) Architecture and Future Technology Plan Assistance project budget and update staffing costs; and to combine the Transportation Demand Management (TDM) and TDM Innovations Grant Program into one budget line item.

3. Background/Analysis:

CVR-SAFE is comprised of El Dorado, Sacramento, San Joaquin, Sutter, Yolo and Yuba counties. The revenues for the CVR-SAFE are collected through a \$1 fee assessed at the time of vehicle registration in the participating counties.

The annual FY 2018-2019 budget was approved by the CVR-SAFE Board at their June meeting, including costs for operations and maintenance of the core call box system. In September 2018, the board approved the Call Box Modernization Phase II Plan, release to potential vendors of an Invitation for Bid (IFB), and authorization for SACOG's Chief Executive Officer (now Executive Director) to negotiate a contract with the selected vendor. As required, both the California Highway Patrol and Caltrans also approved the Call Box Modernization Plan.

In October 2018, CVR-SAFE released the IFB. CVR-SAFE received a single bid from CASE Systems, which has a long history in the call box services business and completed CVR-SAFE's Phase I Modernization effort. Case offered a price of \$465,586 to remove approximately 154 call boxes, upgrade 338 from 3G to 4G cellular technology, and install 76 "511 Roadside Assist" signs (including in Glenn and Placer counties). Work is scheduled to begin in January and must be completed by December 31, 2019, prior to the shutdown of the Verizon 3G cellular network that currently powers the call box system. Sufficient funding for this contract was included in the FY 2018-2019 CVR-SAFE budget approved in June.

4. Discussion/Analysis:

Staff is recommending two amendments to the adopted budget as shown in Attachment A:

1. Combine the TDM Projects and Innovations Grant Program budgets. Staff is proposing that the TDM budgets be combined into a single line item. This will allow for flexibility and simplicity in budgeting and invoicing for the associated projects, including the new Sacramento Region 511 www.sacregion511.org that now combines under one platform motorist and traffic information, ridesharing, multimodal trip planning, annual promotions, and incentives to help reduce VMT and congestion.
2. Shift Smart Region Contingency Funds into the Smart Region Implementation Budget and revise staffing costs. Staff is proposing that the \$200,000 in contingency funds set aside in the June 2018 CVR-SAFE budget be brought into the Smart Region Sacramento: ITS Architecture and Future Technology Implementation Planning Project for consulting support, and that SACOG staff support services increase by \$85,000. These additional funds will be used to assist jurisdictions in planning the implementation of ITS projects and to support data and analysis benefitting the region, including the Big Data project.

5. Fiscal Impact/Grant Information:

There is no impact to the CVR-SAFE budget, as the amendments simply shift funds between line items using existing revenues. It is nonetheless required that the revised CVR-SAFE budget acknowledge that cost-sharing of vehicle registration funds from counties with excess revenues – El Dorado, Sacramento and San Joaquin – are still needed to cover projected over-expenditures in the other three member counties: \$75,395 in Sutter, \$184,584 in Yolo, and \$64,212 in Yuba. These counties generate a relatively low amount of vehicle license fee revenues to support the significant interregional travel they accommodate along their roadways. No service reductions will be needed in the donor counties to accommodate this cost-sharing.

6. This staff report aligns with the following SACOG Work Plan Goals:

10 - Strengthen Internal Functions & Protocols

CAPITOL VALLEY REGIONAL SAFE FY 2018-19 AMENDED BUDGET

	FY 2017-18 Budget	FY 2017-18 Projected Actual	FY 2018-19 Final Budget	FY 2018-19 Amended Budget
REVENUE				
Interest	2,000	4,000	2,000	2,000
Registration Fees	2,525,518	2,519,418	2,569,807	2,569,807
Reimbursements from Glenn County	16,000	28,800	90,000	90,000
Reimbursements from Placer County	5,500	3,000	25,000	25,000
Knockdown Recovery	3,000	3,000	3,000	3,000
TOTAL REVENUE	\$2,552,018	\$2,558,218	\$2,689,807	\$2,689,807
EXPENDITURES				
Call Box Maintenance (including Placer/Glenn County)	315,000	250,000	242,424	242,424
Freeway Service Patrol - Sacramento County	868,100	868,100	688,000	688,000
Freeway Service Patrol - San Joaquin County on I-5, I-205, Hwy 99, & Hwy 120	113,000	80,000	207,000	207,000
Freeway Service Patrol - Yolo County	75,500	75,500	60,000	60,000
Freeway Service Patrol - El Dorado County	37,500	20,500	41,250	41,250
SAFE portion of Statewide CHP Coordinator	6,500	6,800	6,500	6,500
Private Call Box Answering Contract - Fixed call boxes (voice & TTY)	6,006	6,084	6,310	6,310
Private Call Box Answering Contract - Bike Trail Boxes - TTY only	9,180	9,652	9,365	9,365
SACOG Services (staff time and indirect costs)	430,000	465,000	430,000	515,000
Cellular Phone Service (including Placer/Glenn County)	35,000	15,000	20,000	20,000
Consultant	87,957	68,000	87,957	87,957
Insurance	11,000	14,000	14,500	14,500
Public Information	100	200	200	200
Legal Services	11,000	11,000	10,000	10,000
DMV Fees	12,000	12,000	13,000	13,000
Meetings/Printing	4,900	4,800	4,800	4,800
511/STARNET - Capital Improvements Project	0	0	0	0
511/STARNET - Maintenance & Operations	360,000	330,000	375,000	375,000
San Joaquin TDM/511 Administration, Trip Planning System/Website, & FSP	95,000	57,000	95,000	95,000
TOTAL EXPENDITURES	\$2,477,743	\$2,293,636	\$2,311,306	\$2,396,306
SPECIAL FUNDED PROJECTS				
Call Box Removals/Req'd Telephony Upgrade Phase II (incl. 25% contingency)	286,000	226,000	705,360	620,360
Smart Region Sacramento: ITS Architecture and Future Technology Implementation Plan Assistance	450,000	150,000	300,000	500,000 (contingency added to budget)
Smart Region Plan Contingency	200,000	0	200,000	0
ITS Planning Intern	43,000	43,000	35,000	35,000
Open Data Hub	85,000	85,000	115,000	115,000
Transportation Demand Management*	125,000	125,000	50,000	300,000 (combined into single budget line)
TDM Innovations Grant Program			250,000	0
Regional Household Travel Survey/Big Data	150,000	70,000	185,000	185,000
TOTAL SPECIAL PROJECTS	\$564,000	\$699,000	\$1,840,360	\$1,755,360
TOTAL EXPENDITURES	\$3,041,743	\$2,992,636	\$4,151,666	\$4,151,666
REVENUE LESS EXPENDITURES	-\$489,725	-\$434,418	-\$1,461,859	-\$1,461,859
PROJECTED ENDING CASH BALANCE	\$1,731,325	\$3,107,515	\$1,645,656	\$1,645,656
PROGRAM RESERVES	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
PROJECTED AVAILABLE CASH BALANCE (BALANCE LESS RESERVE)	\$731,325	\$2,107,515	\$645,656	\$645,656

*TDM expenditures will be replaced by CMAQ funds used on the Smart Region Sacramento ITS Plan.