



## **SACOG Board of Directors**

**Item #15-2-19**  
**Receive & File**

February 12, 2015

### **Report on Contracts Under \$60,000**

**Issue:** Report on contracts under \$60,000 from October 1, 2014 through December 31, 2014.

**Recommendation:** This is an information only item.

**Discussion:** The SACOG Board approved the updated Purchasing Policy and Procedures at its June 2013 meeting. The adoption of the updated policy included an increase in the Chief Executive Officer's contracting authority from \$20,000 to \$50,000. At its December 2014 meeting, the Board increased the contract authority from \$50,000 to \$60,000, with a condition that staff would summarize quarterly the contracts under this new authority and summarize anticipated new contracts for the next quarter. The attachment comprises the contracts granted between October 1, 2014 and December 31, 2014, and the anticipated contracts that we expect to enter into between January 1, 2015 and March 31, 2015.

MM:KET:le

Attachment

**Key Staff:** Kirk E. Trost, Chief Operating Officer/General Counsel, (916) 340-6210  
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**OCTOBER 1, 2014 - DECEMBER 31, 2014 CONTRACTS - LESS THAN \$60,000**

Date	Description	Vendor	Amount
10/1/2014	MTP EIR TECHNICAL SERVICES	ASCENT ENVIRONMENTAL*	\$48,000.00
10/1/2014	MTP EIR TECHNICAL SERVICES	FEHR & PEERS*	\$20,000.00
10/1/2014	MTP EIR TECHNICAL SERVICES	NATURAL INVESTIGATIONS*	\$20,000.00
10/1/2014	MTP EIR TECHNICAL SERVICES	BOLLARD ACCOUSTICAL*	\$50,000.00
10/1/2014	MTP EIR TECHNICAL SERVICES	ROBERSON*	\$10,000.00
10/24/2014	SAFE ROUTES TO SCHOOL WORKSHOPS	WALK SACRAMENTO	\$49,999.00
10/28/2014	MTP EIR TECHNICAL SERVICES	EN2 RESOURCES*	\$20,000.00
11/1/2014	FUEL PURCHASE SHARED SERVICE	HUNT AND SONS	\$0.00
12/10/2014	LEGISLATIVE AND REGULATORY TRACKING	STATE NET	\$4,560.00

\* Authority was granted to CEO to award and execute a contract at time of RFP approval

**ANTICIPATED CONTRACTS JANUARY 1, 2015 - MARCH 31, 2015**

Date	Description	Vendor	Amount
1/30/2015	TDM STRATEGIC PLAN	COMMUNITY TRANSPORTATION ASSOC. OF AMERICA	\$14,979
1/30/2015	SPANISH TRANSLATION SERVICES	SPANISH ONE	\$2,390.85
2/6/2015	CONVERSION TO MICROSOFT OFFICE 365	SADA SYSTEMS	\$18,000
3/30/2015	REASONABLY AVAILABLE CONTROL MEASURE ANALYSIS FOR TRANSPORTATION CONTROL MEASURES	UNKOWN	\$50,000