



Board of Directors Regular Meeting

Meeting Date: 4/19/2018

Agenda Item No.: 2018-April-19.

SACOG Board of Directors

Subject: Approve Draft Budget and Overall Work Program (OWP) for Fiscal Year 2018/19 (Est. time: 5 minutes)

Action

Prepared by: Clint Holtzen

Approved by: James Corless

Attachments: Yes

1. Issue:

The Draft Fiscal Year (FY) 2018-19 Budgets and OWP are ready for board consideration, release for public comment, and review by federal and state agencies.

2. Recommendation:

The Government Relations & Public Affairs Committee recommends that the Board of Directors release for public comment and agency review the Draft FY 2018-19 Budgets and OWP.

3. Background/Analysis:

SACOG manages two primary budgets. The first and largest budget is SACOG's Operations Budget to cover OWP activities. The Operations Budget is funded through a combination of formula-based federal and state revenue sources, supplemented by short-term specific discretionary and non-discretionary grants and contract funds. The second budget, the Board and Advocacy Budget, is much smaller and covers board costs such as per diem and mileage expenses, as well as the agency's state and federal advocacy efforts. The Board and Advocacy Budget is primarily funded by annual dues payments from SACOG member cities and counties and a portion of SACOG's interest earnings.

The OWP serves as the primary reference for SACOG's budget and work activities for the upcoming fiscal year (beginning July 1, 2018) and as a grant agreement between SACOG and Caltrans for certain formula state and federal funds that support our ongoing operations, planning, and programming activities. With the board's approval, we will release the draft OWP for public and partner agency review. In May 2018, we will return with a final budget and OWP reflecting any changes we make to this draft during the public and agency review period.

Staff submitted an administrative draft version of the OWP to Caltrans on March 30, 2018, for a preliminary review of major new work elements and to ensure that SACOG's

planned activities are consistent with the amount and purpose of funding sources supporting the work program. We will provide a summary of any changes resulting from comments received from Caltrans' preliminary review, along with any other comments received during the larger public review, in May 2018, with the final version of the Operations Budget and OWP.

The attachments to this item include the financial summaries associated with the Draft FY 2018-19 Budget and OWP. Because of the size of the OWP document, it is available to view or download on SACOG's website as part of this committee's agenda at <https://www.sacog.org/government-relations-public-affairs-committee-meeting/government-relations-public-affairs-committ-21>.

4. Discussion/Analysis: SACOG Operations Budget

Staff is pleased to present a draft Operations Budget that balances current year revenues with current year expenditures. Attachment A provides a summary of revenues and expenditures included in the FY 2018-19 budget.

The budget fully funds existing staff and work program activities and fills vacant positions in finance and accounting, communications, and administrative support. Staff has taken a conservative approach to forecasting revenues and only included grants and other revenues that are secured. Several grant applications are still outstanding and any successful applications in the coming months may require adjustments to the budget. Other adjustments may include carryover funds from the current fiscal year that will not be fully spent by June 30, 2018, and any revisions to formula funds pending Caltrans and federal agency review. A detailed listing of the revenue sources supporting the FY 2018-19 budget is included in Attachment B.

Attachments C and D show how revenue and expenditures included in the draft budget are allocated across the agencies work activities. These work activities are consistent with and implement the 2018 Strategic Goals and Priorities developed with the board over the last several months. A more detailed description of how these elements fit within the board's goals and priorities will accompany the final OWP and budget we will bring to the board in May 2018.

Attachment D describes SACOG's overhead costs included as part of the draft FY 2018-19 budget. These costs are considered indirect costs and are recovered through an additional rate charge applied to any direct staff costs billed to projects. Indirect costs include: salaries and benefits of administrative and accounting staff; internal management activities performed by management; a small amount of time for all staff participating in agency-wide meetings; office rent and utilities; software; and other costs associated with SACOG's overhead.

The draft indirect budget reflects a staff proposal to account for costs in a different method. Rather than billing staff time as a direct cost against federal funds, this budget reflects a shift in agency-wide costs to indirect, which allows SACOG to recover costs through all billed work. This shift does not increase costs, but instead reflects a different

method to charge expenses to SACOG's funding agencies and grantors. The indirect rate and methodology is subject to Caltrans review and approval and could change in the final OWP and Budget. A detailed breakdown of the indirect costs and rate are included in the attachment.

Included in the Operations Budget is a Capital Assets Budget. In late 2016, SACOG hired a third-party to audit SACOG's IT infrastructure and has identified areas of needed replacement of essential equipment. This work has largely concluded in the current fiscal year, but there are still additional purchases needed to complete implementation and get SACOG on a normal replacement cycle. The Capital Assets Budget also includes costs for replacing cubicles and other furniture necessary to accommodate anticipated new staff. Staff believes that all capital assets included in this draft budget can likely be repurposed if SACOG relocates its offices after the expiration of the current lease. Attachment G includes a summary of the draft FY 2018-19 Capital Assets Budget.

Board and Advocacy Budget

The Board of Directors and Advocacy Budget is much smaller than, and separate from, the Operations Budget because it funds activities that cannot be funded with state and federal funds, including Board per diem and other expenses, as well as state and federal advocacy work. The revenue supporting this budget is a member dues formula, which changes annually based on population estimates from the California Department of Finance and changes in the Consumer Price Index. Attachment F provides a summary of the draft FY 2018-19 Board and Advocacy budget.

5. Fiscal Impact/Grant Information:

The Draft FY 2018-19 SACOG budget includes \$38.6 million in staff, consultant, capital, indirect, and pass-through expenditures and \$2.9 million in deferred costs that will be captured in a future fiscal year. These costs are fully covered by \$41.5 million in revenues from federal, state, and local sources.

ATTACHMENTS:

Description

Attachment A- Summary of Revenues and Expenditures

Attachment B - Revenue Detail

Attachment C - Revenues by Project

Attachment D - Expenditures by Project

Attachment E - Indirect Expenses

Attachment F - Board and Advocacy

Attachment G - Capital Assets

SACRAMENTO AREA COUNCIL OF GOVERNMENTS
Fiscal Year 2018-19
SUMMARY OF REVENUES AND EXPENDITURES

REVENUES:**Overall Work Program:**

Federal	\$	24,283,203
State		3,841,524
Local		6,221,480
Services to Others		3,686,012
In-Kind & Matching Funds from Others		1,269,800
Use of SACOG Managed Fund Committed to Projects		1,049,814
Deferred Revenues		-
Carryforward from FY 2016-17 (Non-staff)		448,002
Use of SACOG Undesignated Fund Balance		-
Subtotal - OWP Revenues		40,799,835

Board of Directors and Advocacy

Member Dues and travel costs		475,125
Local (TDA)		-
Use of Board of Directors Committed Fund Balance		-
Interest		-
Subtotal - Board and Advocacy Revenues		475,125

Local Activities

Local (TDA)		\$123,500
Deferred Revenues		-
Carryover from FY 2017-18		-
Subtotal - Local Activities Revenues		123,500

Capital Assets

Capital Equipment Reserve		-
Undesignated Fund Balance		130,000
Subtotal - Capital Asset Revenues		130,000

TOTAL REVENUES	\$	41,528,460
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EXPENDITURES:***Overall Work Program:**

Direct Labor	\$	3,738,831
Fringe Costs		2,954,084
Direct Consulting Costs		6,797,996
Direct Pass - through to Other Agencies		14,580,646
Direct Pass - through SACOG Managed Fund Project Expenditures		1,029,814
Direct Other Costs (Printing, meetings, etc)		2,422,371
Other Capital Expenses		1,792,384
Indirect Costs* (allocated amount)		4,949,918
Indirect Costs carry forward amount from FY 2016-17		(380,687)
Total OWP Expenditures	\$	37,885,358

Board of Directors and Advocacy Costs

Direct Labor	\$	91,603
Fringe Costs		73,282
Indirect Costs		121,275
Other (Non-Staff Costs)		180,000
Total Board of Directors and Advocacy Costs		466,160

Other Local Costs	\$123,500
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Capital Asset Costs	130,000
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TOTAL FY 2018-19 EXPENDITURE BUDGET	\$	38,605,018
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Deferred Costs	\$2,923,441
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TOTAL EXPENDITURES	\$	41,528,460
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Subtotal - Total Revenues Less Total Expenditures	\$	-
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* Some costs will carryforward into future years. Future costs are offset by revenues.

* SACOG does not budget for depreciation. However, it is included in the indirect costs for calculation of the Indirect Cost rate. Estimated depreciation = \$64,000 annually.

Fiscal Year 2018-19
SUMMARY OF OVERALL WORK PROGRAM (OWP) REVENUE SOURCES

		Percentage of Total
Federal Funding:	\$ 24,283,203	60%
Federal Highway Administration - Metropolitan Planning (PL)	\$2,948,656	
Federal Transit Administration (Section 5303)	\$967,386	
FHWA PL Carryover	75,000	
FTA 5303 Carryover	55,000	
Federal Transit Administration (Section 5304)	44,624	
Federal Transit Administration (Section 5307)	2,503,060	
Federal Transit Administration (Section 5316 and 5317 pass-through)	814,720	
FHWA SPR/Caltrans Planning Grants	340,000	
FHWA SPR/Caltrans Planning Grants Carryover	171,182	
Congestion Mitigation and Air Quality	14,672,254	
Regional Surface Transportation Program	1,186,157	
FTA TOD Pilot Program Grant	505,163	
State of California Funding:	\$3,841,524	9%
Planning, Programming, Monitoring	\$873,726	
SB1 Sustainable Communities Competitive Grants	\$642,500	
SB1 Sustainable Communities Formula Funds	\$771,991	
SB1 Sustainable Communities Carryover	\$167,928	
High Occupancy Vehicle Fines	27,000	
Strategic Growth Council - Prop 84 Funding	-	
State of California Food and Agriculture	-	
Low Carbon Transit Operations Program (LCTOP)	188,379	
Public Transportation Modernization, Improvement & Service Enhancement Account (PTMSEA)	1,170,000	
Local Funds:	\$ 6,221,480	15%
Transportation Development Act - Planning & Administration	\$3,535,034	
Placer County Transportation Planning Agency (PCTPA) RPA	446,451	
Placer County Transportation Planning Agency (PCTPA) LTF	-	
Sacramento Metro Air Quality Management District (SMAQMD)	50,000	
El Dorado County Transportation Commission (EDCTC) LTF	99,361	
SECAT Savings	-	
Other Local Revenues (grants, etc.)	\$2,090,634	
Services to Others:	\$ 3,686,012	9%
Capitol Valley Regional SAFE (SAFE)	3,530,482	
Glenn County SAFE	-	
Sacramento County (ALUC)	155,530	
In-Kind Funds from Others:	\$ 1,269,800	3%
SECAT Program	1,129,800	
Transportation Management Associations (TMAs)	-	
Remaining in-kind	140,000	
Total Current Year Funds	\$ 39,302,019	96%
Use of SACOG Managed Fund Committed to Projects	\$ 1,049,814	3%
Deferred Revenues	\$0	0%
Carryforward from Prior Fiscal Year	\$448,002	1%
Use of SACOG Undesignated Fund Balance	-	0%
Total Use of Fund Balance	\$ 1,497,816	4%
Total OWP Revenues	\$ 40,799,835	100%

Project Code	Project Name	Toll Credits ¹	FHWA PL	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	SPR - Caltrans Planning Grants	SB1 Formula and Competitive	Other Local, State, or Federal	Total Revenues ²
100-001-01	Interagency Relations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
100-001-02	Program Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$203,928	\$203,928
100-001-06	SACOG Civic Lab	\$0	\$0	\$0	\$0	\$0	\$0	\$137,972	\$214,299	\$352,271
100-001-07	Overall Work Program	\$9,140	\$0	\$0	\$79,683	\$0	\$0	\$0	\$0	\$79,683
100-001-08	Legislative Analysis	\$11,470	\$100,000	\$0	\$0	\$0	\$0	\$0	\$112,868	\$212,868
100-001-05	Education, Outreach and Marketing	\$85,362	\$744,217	\$0	\$0	\$0	\$0	\$0	\$158,603	\$902,820
100-001-05L	Education, Outreach and Marketing (Local)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,780	\$18,780
100-002-01G	Regional Transportation Modeling and Analysis-General	\$106,207	\$925,953	\$0	\$0	\$0	\$0	\$0	\$151,361	\$1,077,314
100-002-01P	Regional Transportation Modeling and Analysis-PCTPA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$223,451	\$223,451
100-002-02	Pedestrian and Bicycle Planning	\$6,966	\$0	\$0	\$64,615	\$0	\$0	\$27,594	\$0	\$92,209
100-002-03	Regional Forecasting	\$11,462	\$0	\$0	\$99,930	\$0	\$0	\$0	\$34,212	\$134,142
100-002-06	Goods Movement/Freight Planning/Major Investment Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,781	\$14,781
100-002-12	Planning Support Tools	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,000	\$90,000
100-004-01	Regional Air Quality Planning	\$15,077	\$0	\$0	\$131,451	\$0	\$0	\$0	\$0	\$131,451
100-004-02	Federal and State Programming	\$22,582	\$196,879	\$0	\$0	\$0	\$0	\$0	\$493,414	\$690,293
100-004-04	Metropolitan Transportation Improvement Program & Project Delivery	\$26,296	\$229,260	\$0	\$0	\$0	\$0	\$44,746	\$202,366	\$476,372
100-004-07-FED	Transit Technical Assistance and Programming	\$58,040	\$0	\$0	\$481,012	\$25,000	\$0	\$0	\$28,078	\$534,090
100-004-11	Transit Asset Management Plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$57,051	\$57,051
100-005-02G	Regional Land Use Monitoring and Analysis-General	\$72,285	\$555,208	\$75,000	\$0	\$0	\$0	\$0	\$110,909	\$741,117
100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$97,448	\$97,448
100-005-03	Regional Housing Needs Planning (RHNA)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,711	\$160,711
100-005-04	Community Design Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,974	\$84,974
100-005-05	Rural-Urban Connections Strategy	\$0	\$0	\$0	\$0	\$0	\$0	\$202,665	\$471,937	\$674,602
100-005-06	Airport Land Use Commission - General	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,496	\$16,496
100-005-11	ALUCP/Sacramento County/MCC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
100-005-21	ALUCP/Mather Airport	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$155,530	\$155,530
100-005-22	Affordable Housing Sustainable Communities (AHSC) Program	\$3,193	\$0	\$0	\$27,834	\$0	\$0	\$0	\$0	\$27,834
100-006-04G	Blueprint & MTP/SCS Planning & Implementation-General	\$17,056	\$191,571	\$0	\$0	\$0	\$0	\$373,760	\$613,402	\$1,178,733
100-006-04P	Blueprint & MTP/SCS Planning & Implementation-PCTPA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,552	\$125,552
100-006-0	MTP/SCS Environmental Impact Report	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$321,823	\$321,823
100-006-0X	Performance-Based Planning and Programming	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
100-006-10	Regional Environmental Justice Analysis	\$0	\$5,568	\$0	\$0	\$0	\$0	\$42,965	\$0	\$48,533
100-007-02	Information Resources Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$283,333	\$283,333
100-007-03	Transportation Development Act Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$862,443	\$862,443
100-007-07	Transportation Demand Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,301,849	\$1,301,849

1- Toll credits provided by the state of California which are utilized as local match for federal planning funds (FHWA PL and FTA 5303)

2- Total does not include toll credits

Project Code	Project Name	Toll Credits ¹	FHWA PL	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	SPR - Caltrans Planning Grants	SB1 Formula and Competitive	Other Local, State, or Federal	Total Revenues ²
100-007-07-BIKE	Transportation Demand Management (MIBM)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$132,231	\$132,231
100-007-07-SAFE	Transportation Demand Management - SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
100-007-13	Sustainability & Climate Action Planning Assistance	\$0	\$0	\$0	\$9,187	\$0	\$0	\$110,217	\$0	\$119,404
100-007-21	Local Government Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$293,135	\$293,135
100-007-25	Congestion Management Program	\$8,450	\$0	\$0	\$73,674	\$0	\$0	\$0	\$0	\$73,674
Total - Element 100		\$453,585	\$2,948,656	\$75,000	\$967,386	\$25,000	\$0	\$939,919	\$7,064,965	\$12,020,926
200-002-13	Interagency Household Travel Survey Program (Phases I&II)	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$20,000	\$70,000
200-002-14	Interagency Household Travel Survey Program (Phase III)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$600,000
200-003-22	Proposition 1B Transit Program Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,634	\$40,634
200-003-24	Feasibility Study of Connect Card Interoperability	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
200-003-28	Rural and Disadvantaged Ridesharing Alternatives	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,324	\$50,324
200-003-29	Rural/Small Urban Transit Planning Intern	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
200-003-31	PSU SB743 Case Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
200-003-32	Feasibility Study for Expanding Davis-Sacramento Rail	\$0	\$0	\$0	\$0	\$0	\$121,182	\$0	\$15,700	\$136,882
200-003-33	SB743 Tools for Local Implementation	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$61,212	\$181,212
200-008-14	Paratransit, Inc. Transit Planning Student Internship	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
200-008-19	Elk Grove Multimodal Station Feasibility Study	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
200-010-01	Optimizing Transit and TOD in the Sacramento Region	\$0	\$0	\$0	\$0	\$0	\$0	\$492,500	\$157,591	\$650,091
200-010-13	Sustainability & Climate Action Planning Assistance - SC	\$0	\$0	\$0	\$0	\$30,000	\$0	\$150,000	\$0	\$180,000
Total - Element 200		\$0	\$0	\$0	\$0	\$30,000	\$291,182	\$642,500	\$945,461	\$1,909,143
220-002-11	Urban Footprint Statewide Collaboration and Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
220-003-27	Regional Bike/Ped Data Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$344,587	\$344,587
220-005-14	Specialty Crop Block Grant #3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
220-005-15	Connector Regional Open Space Inventory Plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
220-005-16	Sustainable Communities Planning Grant & Incentives Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
220-006-06	Integrating Health into the MTP/SCS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
220-006-07	SGC #3 - Task 1A/B Infill/Revitalization Technical Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
220-006-08	SGC #3 - Task 1C Active Design/Transportation Technical Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
220-006-09	SGC #3 - Task 2 Community Revitalization & Capacity Building in Disadvantaged Communities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
220-007-22	PEV Infrastructure Implementation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,154	\$85,154
220-009-09	Regional High Resolution Imagery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$604,211	\$604,211
220-00	North Franklin Playbook	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
220-011-01	Innovation Transit Stop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$60,000

1- Toll credits provided by the state of California which are utilized as local match for federal planning funds (FHWA PL and FTA 5303)

2- Total does not include toll credits

Project Code	Project Name	Toll Credits ¹	FHWA PL	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	SPR - Caltrans Planning Grants	SB1 Formula and Competitive	Other Local, State, or Federal	Total Revenues ²
Total - Element 220		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,093,952	\$1,093,952
300-003-30	Regional Bike Share Pilot Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,305,157	\$3,305,157
300-003-31	Regional Bike Share Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$374,460	\$374,460
300-003-32	Bike Share Equity Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - Element 300		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,679,617	\$3,679,617
301-009-03	Streetcar Toolkit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$506,548	\$506,548
301-009-05	Downtown Riverfront Streetcar Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,646,279	\$2,646,279
Total - Element 301		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,152,827	\$3,152,827
302-004-06	Connect Card Implementation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,127,344	\$2,127,344
302-004-07	Connect Card Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$242,246	\$242,246
Total - Element 302		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,369,590	\$2,369,590
400-007-10	SECAT Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,979,844	\$10,979,844
400-008-11	SACOG Managed Fund Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,029,814	\$1,029,814
400-012-08	Paratransit, Inc. New Freedom Mobility Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$76,825	\$76,825
400-012-09	SRTD New Freedom Capital Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$737,895	\$737,895
Total - Element 400		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,824,378	\$12,824,378
500-007-08	511/STARNET Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$540,000	\$540,000
500-007-08 SAFE	511/STARNET Operations - SAFE (Labor)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,888	\$56,888
500-007-09	Regional ITS Master Plan and Architecture Update	\$0	\$0	\$0	\$0	\$0	\$220,000	\$0	\$778,920	\$998,920
500-007-09 SAFE	Regional ITS Master Plan and Architecture Update-SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$89,396	\$89,396
500-015-01	Capitol Valley SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,064,198	\$2,064,198
500-015-02	Glenn County SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total - Element 500		\$0	\$0	\$0	\$0	\$0	\$220,000	\$0	\$3,529,402	\$3,749,402
TOTAL ALL ELEMENTS		\$453,585	\$2,948,656	\$75,000	\$967,386	\$55,000	\$511,182	\$1,582,419	\$34,660,192	\$40,799,835

1- Toll credits provided by the state of California which are utilized as local match for federal planning funds (FHWA PL and FTA 5303)
 2- Total does not include toll credits

FY 2017-18 Total Overall Work Program Direct Services and Pass Through Project Expenditure Estimates

Element	Project Code	Project Name	Total Expenditures	Salaries & Benefits	Indirect Services	Consultant	Other
100 Core and Long-Range Member, Agency, and Transportation Services and Planning Activities	100-001-01	Interagency Relations	\$ -	\$ -	\$ -	\$ -	\$ -
	100-001-02	Program Management	\$ 203,928	\$ 117,503	\$ 86,425	\$ -	\$ -
	100-001-06	SACOG Civic Lab	\$ 352,271	\$ 165,525	\$ 121,746	\$ -	\$ 65,000
	100-001-07	Overall Work Program	\$ 79,683	\$ 45,913	\$ 33,770	\$ -	\$ -
	100-001-08	Legislative Analysis	\$ 212,868	\$ 122,655	\$ 90,214	\$ -	\$ -
	100-001-05	Education, Outreach and Marketing	\$ 902,820	\$ 496,004	\$ 364,817	\$ 30,000	\$ 12,000
	100-001-05L	Education, Outreach and Marketing (Local)	\$ 18,780	\$ 10,821	\$ 7,959	\$ -	\$ -
	100-002-01G	Regional Transportation Modeling and Analysis-General	\$ 1,077,314	\$ 555,061	\$ 408,254	\$ 85,000	\$ 29,000
	100-002-01P	Regional Transportation Modeling and Analysis-PCTPA	\$ 223,333	\$ 128,684	\$ 94,649	\$ -	\$ -
	100-002-02	Pedestrian and Bicycle Planning	\$ 92,209	\$ 52,987	\$ 38,972	\$ -	\$ 250
	100-002-03	Regional Forecasting	\$ 134,142	\$ 77,292	\$ 56,849	\$ -	\$ -
	100-002-06	Goods Movement/Freight Planning/Major Investment Studies.	\$ 14,563	\$ 8,391	\$ 6,172	\$ -	\$ -
	100-002-12	Planning Support Tools	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ -
	100-004-01	Regional Air Quality Planning	\$ 131,451	\$ 70,556	\$ 51,895	\$ -	\$ 9,000
	100-004-02	Federal and State Programming	\$ 690,293	\$ 363,233	\$ 290,959	\$ 35,000	\$ 1,100
	100-004-04	Metropolitan Transportation Improvement Program & Project Delivery	\$ 476,372	\$ 235,361	\$ 173,111	\$ 67,200	\$ 700
	100-004-07-FED	Transit Technical Assistance and Programming	\$ 534,100	\$ 239,180	\$ 175,920	\$ 115,000	\$ 4,000
	100-004-11	Transit Asset Management Plan	\$ 56,773	\$ 5,948	\$ 4,375	\$ 46,450	\$ -
	100-005-02G	Regional Land Use Monitoring and Analysis-General	\$ 741,117	\$ 427,031	\$ 314,086	\$ -	\$ -
	100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA	\$ 97,335	\$ 56,085	\$ 41,251	\$ -	\$ -
	100-005-03	Regional Housing Needs Planning (RHNA)	\$ 160,711	\$ 92,602	\$ 68,110	\$ -	\$ -
	100-005-04	Community Design Program	\$ 84,974	\$ 48,962	\$ 36,012	\$ -	\$ -
	100-005-05	Rural-Urban Connections Strategy	\$ 674,601	\$ 371,419	\$ 273,183	\$ 30,000	\$ -
	100-005-06	Airport Land Use Commission - General	\$ 16,496	\$ 5,760	\$ 4,236	\$ 2,500	\$ 4,000
	100-005-11	ALUCP/Sacramento County/MCC	\$ -	\$ -	\$ -	\$ -	\$ -
	100-005-21	ALUCP/Mather Airport	\$ 154,992	\$ 11,519	\$ 8,473	\$ 135,000	\$ -
	100-005-22	Affordable Housing Sustainable Communities (AHSC) Program	\$ 27,834	\$ 16,038	\$ 11,796	\$ -	\$ -
	100-006-04G	Blueprint & MTP/SCS Planning & Implementation-General	\$ 1,178,733	\$ 602,550	\$ 443,183	\$ 75,000	\$ 58,000
	100-006-04P	Blueprint & MTP/SCS Planning & Implementation-PCTPA	\$ 125,384	\$ 72,246	\$ 53,138	\$ -	\$ -
	100-006-0	MTP/SCS Environmental Impact Report	\$ 321,823	\$ 52,908	\$ 38,915	\$ 230,000	\$ -
	100-006-10	Regional Environmental Justice Analysis	\$ 48,454	\$ 26,479	\$ 19,475	\$ -	\$ 2,500
100-007-02	Information Resources Center	\$ 283,333	\$ 162,104	\$ 119,229	\$ -	\$ 2,000	
100-007-03	Transportation Development Act Administration	\$ 862,443	\$ 189,882	\$ 139,661	\$ 525,900	\$ 7,000	
100-007-07	Transportation Demand Management	\$ 1,301,849	\$ 226,937	\$ 170,317	\$ 480,000	\$ 424,595	
100-007-07-BIKE	Transportation Demand Management (MIBM)	\$ 132,231	\$ 49,110	\$ 36,121	\$ 500	\$ 46,500	
100-007-07-SAFE	Transportation Demand Management - SAFE	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	
100-007-13	Sustainability & Climate Action Planning Assistance	\$ 80,217	\$ -	\$ -	\$ 80,217	\$ -	
100-007-21	Local Government Services	\$ 293,135	\$ 168,904	\$ 124,231	\$ -	\$ -	
100-007-25	Congestion Management Program	\$ 73,674	\$ 42,451	\$ 31,223	\$ -	\$ -	
Total - Element 100			\$ 11,980,239	\$ 5,318,101	\$ 3,938,726	\$ 2,027,767	\$ 695,645

FY 2017-18 Total Overall Work Program Direct Services and Pass Through Project Expenditure Estimates

Element	Project Code	Project Name	Total Expenditures	Salaries & Benefits	Indirect Services	Consultant	Other
200 Discretionary Transportation Planning Grant Activities	200-002-13	Interagency Household Travel Survey Program (Phases I&II)	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
	200-002-14	Interagency Household Travel Survey Program (Phase III)	\$ 316,244	\$ 26,646	\$ 19,598	\$ 270,000	\$ -
	200-003-22	Proposition 1B Transit Program Administration	\$ 40,634	\$ 23,414	\$ 17,221	\$ -	\$ -
	200-003-24	Feasibility Study of Connect Card Interoperability	\$ -	\$ -	\$ -	\$ -	\$ -
	200-003-28	Rural and Disadvantaged Ridesharing Alternatives	\$ 49,109	\$ 26,009	\$ 19,130	\$ -	\$ 3,971
	200-003-29	Rural/Small Urban Transit Planning Intern	\$ -	\$ -	\$ -	\$ -	\$ -
	200-003-31	PSU SB743 Case Studies	\$ -	\$ -	\$ -	\$ -	\$ -
	200-003-32	Feasibility Study for Expanding Davis-Sacramento Rail	\$ 136,189	\$ 22,146	\$ 16,288	\$ 97,755	\$ -
	200-003-33	SB743 Tools for Local Implementation	\$ 181,212	\$ 53,961	\$ 39,689	\$ 87,562	\$ -
	200-008-14	Paratransit, Inc. Transit Planning Student Internship	\$ -	\$ -	\$ -	\$ -	\$ -
	200-008-19	Elk Grove Multimodal Station Feasibility Study	\$ -	\$ -	\$ -	\$ -	\$ -
	200-010-01	Optimizing Transit and TOD in the Sacramento Region	\$ 649,654	\$ 9,365	\$ 6,888	\$ 373,400	\$ 260,000
	200-010-13	Sustainability & Climate Action Planning Assistance - SC	\$ 159,746	\$ 26,971	\$ 19,837	\$ 112,938	\$ -
Total - Element 200			\$ 1,582,789	\$ 188,511	\$ 138,652	\$ 941,655	\$ 313,971
220 Other Planning Grant and Partnership Projects	220-002-11	Urban Footprint Statewide Collaboration and Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
	220-003-27	Regional Bike/Ped Data Collection	\$ 337,108	\$ 28,872	\$ 21,236	\$ 10,000	\$ 277,000
	220-005-14	Specialty Crop Block Grant #3	\$ -	\$ -	\$ -	\$ -	\$ -
	220-005-15	Connector Regional Open Space Inventory Plan	\$ -	\$ -	\$ -	\$ -	\$ -
	220-006-07	SGC #3 - Task 1A/B Infill/Revitalization Technical Assistance	\$ -	\$ -	\$ -	\$ -	\$ -
	220-006-08	SGC #3 - Task 1C Active Design/Transportation Technical Assistance	\$ -	\$ -	\$ -	\$ -	\$ -
	220-006-09	SGC #3 - Task 2 Community Revitalization & Capacity-Building in Disadvantaged Communities	\$ -	\$ -	\$ -	\$ -	\$ -
	220-007-22	PEV Infrastructure Implementation	\$ 85,157	\$ 49,068	\$ 36,090	\$ -	\$ -
	220-009-09	Regional High Resolution Imagery	\$ 603,979	\$ 4,965	\$ 3,652	\$ 595,363	\$ -
	220-011-01	Innovation Transit Stop	\$ 60,000	\$ -	\$ -	\$ 50,000	\$ 10,000
Total - Element 220			\$ 1,086,245	\$ 82,904	\$ 60,977	\$ 655,363	\$ 287,000
300 Regional Bikeshare Pilot Project	300-003-30	Regional Bike Share Pilot Project	\$ 1,264,854	\$ 2,797	\$ 2,057	\$ 1,200,000	\$ 60,000
	300-003-31	Regional Bike Share Operations	\$ 374,460	\$ 161,647	\$ 118,893	\$ 93,920	\$ -
	300-003-32	Bike Share Equity Project	\$ -	\$ -	\$ -	\$ -	\$ -
Total - Element 300			\$ 1,639,314	\$ 164,444	\$ 120,950	\$ 1,293,920	\$ 60,000
301 Downtown Riverfront	301-009-03	Streetcar Toolkit	\$ 496,282	\$ -	\$ -	\$ -	\$ 496,282
	301-009-05	Downtown Riverfront Streetcar Project	\$ 2,541,950	\$ 599,020	\$ 440,587	\$ -	\$ 1,502,343
Total - Element 301			\$ 3,038,233	\$ 599,020	\$ 440,587	\$ -	\$ 1,998,625
302 Connect Card	302-004-06	Connect Card Implementation	\$ 2,123,201	\$ 32,675	\$ 24,033	\$ 403,246	\$ 1,663,246
	302-004-07	Connect Card Operations	\$ 242,246	\$ 65,155	\$ 47,922	\$ 129,168	\$ -
Total - Element 302			\$ 2,365,446	\$ 97,831	\$ 71,956	\$ 532,414	\$ 1,663,246
400 Pass-Through to Other Agencies	400-007-10	SECAT Program	\$ 10,979,844	\$ -	\$ -	\$ -	\$ 10,979,844
	400-008-11	SACOG Managed Fund Projects	\$ 1,029,814	\$ -	\$ -	\$ -	\$ 1,029,814
	400-012-08	Paratransit, Inc. New Freedom Mobility Management	\$ 76,825	\$ -	\$ -	\$ -	\$ 76,825
	400-012-09	SRTD New Freedom Capital Improvements	\$ 737,895	\$ -	\$ -	\$ -	\$ 737,895
Total - Element 400			\$ 12,824,378	\$ -	\$ -	\$ -	\$ 12,824,378

FY 2017-18 Total Overall Work Program Direct Services and Pass Through Project Expenditure Estimates

Element	Project Code	Project Name	Total Expenditures	Salaries & Benefits	Indirect Services	Consultant	Other
500	500-007-08	511/STARNET Operations	\$ 540,000	\$ -	\$ -	\$ 165,000	\$ 375,000
Services to Other Agencies	500-007-08 SAFE	511/STARNET Operations - SAFE (Labor)	\$ 56,888	\$ 32,779	\$ 24,109	\$ -	\$ -
	500-007-09	Regional ITS Master Plan and Architecture Update	\$ 998,920	\$ -	\$ -	\$ 998,920	\$ -
	500-007-09 SAFE	Regional ITS Master Plan and Architecture Update-SAFE	\$ 89,396	\$ 51,510	\$ 37,886	\$ -	\$ -
	500-015-01	Capitol Valley SAFE	\$ 2,064,198	\$ 157,816	\$ 116,075	\$ 182,957	\$ 1,607,350
	500-015-02	Glenn County SAFE	\$ -	\$ -	\$ -	\$ -	\$ -
Total - Element 500			\$ 3,749,402	\$ 242,104	\$ 178,071	\$ 1,346,877	\$ 1,982,350
TOTAL ALL WORK ELEMENTS			\$ 38,266,045	\$ 6,692,916	\$ 4,949,918	\$ 6,797,996	\$ 19,825,216

SACRAMENTO AREA COUNCIL OF GOVERNMENTS OPERATIONS BUDGET
INDIRECT COSTS
Fiscal Year 2018-19

Total Direct Salaries from OWP (includes BOA)	\$3,830,434
Total Indirect Expenditures	4,690,506
Carry Forward (+/-) from FY 2016-17	380,687
Adjusted Indirect Total Costs	\$ 5,071,193

INDIRECT RATE - FY 2018-19

(Total Adjusted Indirect Costs ÷ Total Direct Salaries from OWP)	132.39%
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EXPENDITURES:

	<u>Amount</u>
Printing	1,000
Consultant	65,000
Vehicles	16,000
Legal Services	100,000
Other Expenses	25,000
Books & Periodicals	3,750
Office Supplies	50,000
Postage	10,000
Telecommunications	36,000
Office Equipment Maintenance	6,500
Memberships	40,000
Depreciation	65,000
Insurance	106,578
Building Rent - Meridian Plaza	686,828
SACOG Vehicle Parking	9,120
Office Equipment < \$5,000	26,500
Accounting Services	126,820
Copier usage cost/supplies	15,000
Career Development Program	100,000
Computer Software & Maintenance	130,000
Temporary Services	70,000
Indirect Staffing (Base Salary + Fringe only)	3,001,410
TOTAL FOR FY 2018-19	\$ 4,690,506

¹This dollar amount includes the \$380,687 carryover number from the cumulative FY 2016-17 Indirect cost calculation, per Caltrans ICAP audit procedures. This number has to match the OWP indirect costs shown on the OWP Expenditure page. These are costs that SACOG under recovered in past years.

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS AND ADVOCACY BUDGET
Fiscal Year 2018-19
With Comparison to projected Fiscal Year 2017-18**

<u>REVENUE:</u>	Fiscal Year 2018-19 Budget
Membership Dues	\$ 475,125
Board and Advocacy reserve funds	-
Local (TDA)	
Other Local Funds - (est. interest on general account)	
	<hr/>
TOTAL REVENUES:	<u>\$ 475,125</u>
<u>EXPENDITURES:</u>	
Meetings / Training / Travel Expenses	\$100,000
Board Reimbursement (per Diem and Director Fees)	55,000
Consultant	-
Other (printing, supplies, employee travel)	10,000
Memberships (T4A, Chamber, TRB, CTA, CALCOG)	15,000
Labor, Benefits, and Overhead - Staff performing Federal/State Legislative	286,160
	<hr/>
<u>TOTAL EXPENDITURES</u>	<u>\$ 466,160</u>

SACRAMENTO AREA COUNCIL OF GOVERNMENTS
Capital Asset Expenditure Budget
Fiscal Year 2018-19

	Fiscal Year 2018-19 Budget
REVENUE	
Capital Equipment Reserve	
Undesignated Fund Balance	130,000
Total Revenue	\$ 130,000
EXPENDITURES	
Software and Equipment (greater than \$5,000)	\$ 70,000
Office Furniture, Facility Upgrades & Supplies	\$ 60,000
Total Expenditures	\$ 130,000