



**Board of Directors Regular Meeting**  
**Meeting Date:** 5/17/2018  
**Agenda Item No.:** 2018-May-17.

SACOG Board of Directors

**Subject:** Approve Final Budget and Overall Work Program for Fiscal Year 2018-2019 (Est. time: 5 minutes)

**Action**

**Prepared by:** Clint Holtzen

**Approved by:** James Corless

**Attachments:** Yes

**1. Issue:**

The Final Fiscal Year (FY) 2018-2019 Overall Work Program (OWP) and Budget are ready for Board action.

**2. Recommendation:**

The Government Relations & Public Affairs Committee recommends that the Board of Directors approve the Fiscal Year 2018-2019 Overall Work Program and Budget.

**3. Background/Analysis:**

Sacramento Area Council of Governments (SACOG) manages two primary budgets. The first and largest budget is SACOG's basic Operations Budget that covers Overall Work Program (OWP) activities. The Operations Budget is funded through several continuing federal and state revenue sources, supplemented by short-term specific discretionary and non-discretionary grants and contract funds. The second budget, the Board and Advocacy Budget, is much smaller and covers Board costs such as per diem and mileage expenses, as well as the agency's state and federal advocacy efforts. The Board and Advocacy Budget is primarily funded by annual dues payments from SACOG member cities and counties and a portion of SACOG's interest earnings, consistent with federal and state requirements.

Staff developed the FY 2018-2019 OWP to fulfill our federal and state obligations, but also with an emphasis on the 2018 Strategic Goals and Priorities developed with the Board as part of the agency's 2018 Work Plan. Attachment I identifies the work elements that support each of the ten strategic goals and priorities contained in the work plan.

A Preliminary Draft OWP was provided for review to the Federal Highway and Federal Transit Administrations and Caltrans in March 2018. The Board authorized release of the Administrative Draft FY 2018-2019 OWP and budget for public comment at the April 2018, board meeting.

The Final Draft OWP and associated budget reflects comments received from SACOG's federal and state partners, including updates to several project descriptions, tasks/end products, and detailed budget tables. Attachment H includes the review comments received from Caltrans, Federal Transit Administration (FTA), and Federal Highway Administration (FHWA) along with SACOG's responses. None of the comments SACOG received on the draft OWP resulted in a fiscal impact to the budget. The total revenues and expenditures in the final budget did decrease by \$620,592 or 1.4 percent compared to the draft budget released by the board in April. The primary changes come from a more accurate accounting of grant funding that will carry over from the current fiscal year into next fiscal year. Any further changes to the OWP or budget following a recommendation from the Government Relations & Public Affairs Committee will be shown as strike through/underline format at the May Board of Directors meeting.

The attachments to this item include the financial summaries associated with the FY 2018-2019 Budget and OWP. However, because of the size of the OWP document, it is available to view or download on SACOG's website as part of this agenda at

24.

#### **4. Discussion/Analysis: SACOG Operations Budget**

The Operations Budget balances current year revenues with current year expenditures. Attachment A provides a summary of revenues and expenditures included in the FY 2018-2019 budget.

The budget fully funds existing staff and work program activities and fills vacant positions in finance and accounting, communications, and administrative support. Staff has taken a conservative approach to forecasting revenues and only included grants and other revenues that are reasonably secured for next fiscal year. Several grant applications are still outstanding and any successful applications in the coming months may require adjustments to the budget. Other adjustments may include carryover funds from the current fiscal year that will not be fully spent by June 30, 2018, and any revisions to formula funds pending Caltrans and federal agency review. Any changes affecting the cost of the OWP or budget will return to the Board as an amendment during the fiscal year. A detailed listing of the revenue sources supporting the FY 2018-2019 budget is included in Attachment B.

Attachments C and D show how revenue and expenditures included in the final budget are allocated across the agencies work activities. These work activities are consistent with and implement the 2018 Strategic Goals and Priorities developed with the board over the last several months.

Attachment E describes SACOG's overhead costs included as part of the draft FY 2018-2019 budget. These costs are considered indirect costs and recovered through an additional rate charge applied to any direct staff costs billed to projects. Indirect costs include: salaries and benefits of administrative and accounting staff, internal management activities performed by management, a small amount of time for all staff participating in

agency-wide meetings, building rent and utilities; software, and other costs associated with SACOG's overhead.

The draft indirect budget reflects a staff proposal to account for costs in a different method. Rather than billing staff time as a direct cost against federal funds, this budget reflects a shift in agency-wide costs to indirect, which allows SACOG to recover costs through all billed work. This shift does not increase costs, but instead reflects a different method to charge expenses to SACOG's funding agencies and grantors. The indirect rate and methodology is subject to Caltrans review and approval and could change following Caltrans review. A detailed breakdown of the indirect costs and rate are included in the attachment E.

Included in the Operations Budget is a Capital Assets Budget. In late 2016, SACOG hired a third-party to audit SACOG's IT infrastructure and has identified areas of needed replacement of essential equipment. This work has largely concluded in the current fiscal year, but there are still additional purchases needed to complete implementation and get SACOG on a normal replacement cycle. The Capital Assets Budget also includes costs for replacing cubicles and other furniture necessary to accommodate anticipated new staff. All capital assets included in this draft budget can be repurposed if SACOG relocates its offices after the expiration of the current lease. Attachment F includes a summary of the draft FY 2018-2019 Capital Assets Budget.

### **Board and Advocacy Budget**

The Board of Directors and Advocacy Budget is much smaller than, and separate from, the Operations Budget because it funds activities that cannot be funded with state and federal funds, including Board per diem and other expenses, as well as state and federal advocacy work. The revenue supporting this budget is a member dues formula, which changes annually based on population estimates from the California Department of Finance and changes in the Consumer Price Index. Attachment G provides a summary of the final FY 2018-2019 Board and Advocacy budget.

Attachments J and K are separate resolutions approving the operating budget and the Board and Advocacy budget.

## **5. Fiscal Impact/Grant Information:**

The Final FY 2018-2019 SACOG budget includes \$39.8 million in staff, consultant, capital, indirect, and pass-through expenditures and \$1.1 million in deferred costs that will be captured in a future fiscal year. These costs are fully covered by \$40.9 million in revenues from federal, state, and local sources.

### **ATTACHMENTS:**

Description

Attachment A- Summary of Revenues and Expenditures

Attachment B- Revenue Details

Attachment C- Revenues by Project

Attachment D- Expenditures by Project  
Attachment E - Indirect Expenses  
Attachment F - Capital Assets  
Attachment G- Board and Advocacy  
Attachment H - Draft OWP Comments and Responses  
Attachment I- Strategic Goals and Priorities  
Attachment J - OWP Resolution/Operating Budget  
Attachment K - Board and Advocacy Resolution

**This staff report aligns with the following SACOG Work Plan Goals:**

**#10 - Strengthen Internal Functions & Protocols**

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS**  
**Fiscal Year 2018-19**  
**SUMMARY OF REVENUES AND EXPENDITURES**

**REVENUES:****Overall Work Program:**

Federal	\$	23,462,575
State		3,684,626
Local		6,604,312
Services to Others		3,681,858
In-Kind & Matching Funds from Others		1,269,800
Use of SACOG Managed Fund Committed to Projects		1,049,814
Deferred Revenues		-
Carryforward from FY 2017-18 (Non-staff)		426,280
Use of SACOG Undesignated Fund Balance		-
<b>Subtotal - OWP Revenues</b>		<b>40,179,266</b>

**Board of Directors and Advocacy**

Member Dues and travel costs		475,125
Local (TDA)		-
Use of Board of Directors Committed Fund Balance		-
Interest		-
<b>Subtotal - Board and Advocacy Revenues</b>		<b>475,125</b>

**Local Activities**

Local (TDA)		\$123,500
Deferred Revenues		-
Carryover from FY 2017-18		-
<b>Subtotal - Local Activities Revenues</b>		<b>123,500</b>

**Capital Assets**

Capital Equipment Reserve		-
Undesignated Fund Balance		130,000
<b>Subtotal - Capital Asset Revenues</b>		<b>130,000</b>

<b>TOTAL REVENUES</b>	<b>\$</b>	<b>40,907,891</b>
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**EXPENDITURES:<sup>1</sup>****Overall Work Program:**

Direct Labor	\$	3,818,109
Fringe Costs		3,017,507
Direct Consulting Costs		6,493,665
Direct Pass - through to Other Agencies		15,000,646
Direct Pass - through SACOG Managed Fund Project Expenditures		1,029,814
Direct Other Costs (Printing, meetings, etc)		2,975,971
Other Capital Expenses		1,792,384
Indirect Costs <sup>2</sup> (allocated amount)		4,956,885
Indirect Costs distributed carry forward from FY 2016-17		(380,687)
<b>Total OWP Expenditures</b>	<b>\$</b>	<b>38,704,294</b>

**Board of Directors and Advocacy Costs**

Direct Labor	\$	91,603
Fringe Costs		73,282
Indirect Costs		118,924
Other (Non-Staff Costs)		180,000
<b>Total Board of Directors and Advocacy Costs</b>		<b>463,809</b>

<b>Other Local Costs</b>	<b>\$123,500</b>
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<b>Capital Asset Costs</b>	<b>130,000</b>
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<b>TOTAL FY 2018-19 EXPENDITURE BUDGET</b>	<b>\$</b>	<b>39,421,604</b>
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<b>Deferred Costs<sup>3</sup></b>	<b>\$1,105,596</b>
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<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>40,527,200</b>
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<b>Subtotal - Total Revenues Less Total Expenditures</b>	<b>\$</b>	<b>380,690</b>
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<sup>1</sup> Some costs will carryforward into future years. Future costs are offset by revenues.

<sup>2</sup> SACOG does not budget for depreciation. However, it is included in the indirect costs for calculation of the Indirect Cost rate. Estimated depreciation = \$64,000 annually.

<sup>3</sup> Accounts for grant/partnership funding available in the current fiscal year, but expenditures are not expected until a future year. Two projects account for nearly all of the deferred costs; the Household Travel Survey Program Phase III anticipates \$413,875 in deferred costs and the Regional Bike Share Pilot Project anticipates \$679,236 in deferred costs.

**Fiscal Year 2018-19**  
**SUMMARY OF OVERALL WORK PROGRAM (OWP) REVENUE SOURCES**

		Percentage of Total
<b>Federal Funding:</b>	<b>\$ 23,462,575</b>	<b>58%</b>
Federal Highway Administration - Metropolitan Planning (PL)	\$2,948,656	
Federal Transit Administration (Section 5303)	\$967,386	
FHWA PL Carryover	75,000	
FTA 5303 Carryover	55,000	
Federal Transit Administration (Section 5304)	44,624	
Federal Transit Administration (Section 5307)	2,502,740	
Federal Transit Administration (Section 5316 and 5317 pass-through)	814,720	
FHWA SPR/Caltrans Planning Grants	340,000	
FHWA SPR/Caltrans Planning Grants Carryover	121,182	
Congestion Mitigation and Air Quality	14,145,828	
Regional Surface Transportation Program	951,157	
FTA TOD Pilot Program Grant	496,282	
<b>State of California Funding:</b>	<b>\$3,684,626</b>	<b>9%</b>
Planning, Programming, Monitoring	\$873,726	
FY 17/18 SB1 Adaptation Planning Grant	\$635,500	
FY 18/19 SB1 Sustainable Communities Formula	\$771,991	
FY 17/18 SB1 Sustainable Communities Formula	\$42,965	
High Occupancy Vehicle Fines	27,000	
Low Carbon Transit Operations Program (LCTOP)	188,379	
Public Transportation Modernization, Improvement & Service Enhancement Account (PTMSEA)	1,145,065	
<b>Local Funds:</b>	<b>\$ 6,604,294</b>	<b>16%</b>
Transportation Development Act - Planning & Administration	\$3,510,734	
Placer County Transportation Planning Agency (PCTPA) RPA	446,301	
Sacramento Metro Air Quality Management District (SMAQMD)	50,000	
El Dorado County Transportation Commission (EDCTC) LTF	99,361	
Other Local Revenues (grants, etc.)	\$2,497,898	
<b>Services to Others:</b>	<b>\$ 3,681,858</b>	<b>9%</b>
Capitol Valley Regional SAFE (SAFE)	3,527,030	
Sacramento County (ALUC)	154,828	
<b>In-Kind Funds from Others:</b>	<b>\$ 1,269,800</b>	<b>3%</b>
SECAT Program	1,129,800	
Remaining in-kind	140,000	
<b>Total Current Year Funds</b>	<b>\$ 38,703,153</b>	<b>96%</b>
Use of SACOG Managed Fund Committed to Projects	\$ 1,049,814	3%
Carryforward from Prior Fiscal Year	\$426,280	1%
Use of SACOG Undesignated Fund Balance	-	0%
<b>Total Use of Fund Balance</b>	<b>\$ 1,476,094</b>	<b>4%</b>
<b>Total OWP Revenues</b>	<b>\$ 40,179,247</b>	<b>100%</b>

Project Code	Project Name	Toll Credits <sup>1</sup>	FHWA PL	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	FTA 5304	SPR - Caltrans Planning Grants	SB1 Adaptation Grant	SB1 Formula	Other Local, State, or Federal	Total Revenues <sup>2</sup>
100-001-02	Program Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$202,377	\$202,377
100-001-06-Y2	SACOG Civic Lab- Year 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138,231	\$211,680	\$349,911
100-001-07	Overall Work Program	\$9,065	\$0	\$0	\$79,028	\$0	\$0	\$0	\$0	\$0	\$0	\$79,028
100-001-08	Legislative Analysis	\$11,470	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,120	\$211,120
100-001-05	Education, Outreach and Marketing	\$85,362	\$744,217	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138,048	\$882,265
100-001-05L	Education, Outreach and Marketing (Local)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,626	\$18,626
100-002-01G	Regional Transportation Modeling and Analysis-General	\$102,801	\$896,257	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$151,361	\$1,047,618
100-002-01P	Regional Transportation Modeling and Analysis-PCTPA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$223,448	\$223,448
100-002-02	Pedestrian and Bicycle Planning	\$10,490	\$0	\$0	\$91,454	\$0	\$0	\$0	\$0	\$0	\$0	\$91,454
100-002-03	Regional Forecasting	\$13,217	\$0	\$0	\$115,230	\$0	\$0	\$0	\$0	\$0	\$17,810	\$133,040
100-002-06	Goods Movement/Freight Planning/Major Investment Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,444	\$14,444
100-002-12	Planning Support Tools	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,000	\$90,000
100-004-01	Regional Air Quality Planning	\$14,962	\$0	\$0	\$130,445	\$0	\$0	\$0	\$0	\$0	\$0	\$130,445
100-004-02	Federal and State Programming	\$23,455	\$204,493	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$480,160	\$684,653
100-004-04	Metropolitan Transportation Improvement Program & Project Delivery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$473,016	\$473,016
100-004-07-FED	Transit Technical Assistance and Programming	\$57,483	\$0	\$0	\$446,161	\$55,000	\$0	\$0	\$0	\$0	\$28,078	\$529,239
100-004-11	Transit Asset Management Plan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,689	\$56,689
100-005-02G	Regional Land Use Monitoring and Analysis-General	\$71,490	\$548,278	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$139,394	\$762,672
100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$97,377	\$97,377
100-005-03	Regional Housing Needs Planning (RHNA)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$159,391	\$159,391
100-005-04	Community Design Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,276	\$84,276
100-005-05	Rural-Urban Connections Strategy	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$395,799	\$395,799
100-005-05-19SB1	Rural-Urban Connections Strategy- FY18/19 SB1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$273,507	\$0	\$273,507
100-005-06	Airport Land Use Commission - General	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,414	\$16,414
100-005-21	ALUCP/Mather Airport	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$154,828	\$154,828
100-006-04G	Blueprint & MTP/SCS Planning & Implementation-General	\$47,821	\$384,927	\$0	\$31,999	\$0	\$0	\$0	\$0	\$0	\$379,530	\$796,456
100-006-04P	Blueprint & MTP/SCS Planning & Implementation-PCTPA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,476	\$125,476
100-006-04-19SB1	Blueprint & MTP/SCS Planning & Implementation- FY18/19 SB1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$360,253	\$0	\$360,253
100-006-04-EIR	MTP/SCS Environmental Impact Report	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$310,069	\$310,069
100-006-10	Regional Environmental Justice Analysis	\$0	\$5,568	\$0	\$0	\$0	\$0	\$0	\$0	\$42,965	\$0	\$48,533
100-006-11	Performance-Based Planning and Programming	\$7,446	\$64,916	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$64,916
100-007-02	Information Resources Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$281,022	\$281,022
100-007-03	Transportation Development Act Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$859,736	\$859,736
100-007-07	Transportation Demand Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,298,547	\$1,298,547
100-007-07-BIKE	Transportation Demand Management (MIBM)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$131,531	\$131,531
100-007-07-SAFE	Transportation Demand Management - SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
100-007-21	Local Government Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$290,727	\$290,727
100-007-25	Congestion Management Program	\$8,381	\$0	\$0	\$73,069	\$0	\$0	\$0	\$0	\$0	\$0	\$73,069
<b>Total - Element 100</b>		<b>\$463,442</b>	<b>\$2,948,656</b>	<b>\$75,000</b>	<b>\$967,386</b>	<b>\$55,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$814,956</b>	<b>\$6,970,974</b>	<b>\$11,831,972</b>
200-002-14	Interagency Household Travel Survey Program (Phase III)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$923,807	\$923,807

Project Code	Project Name	Toll Credits <sup>1</sup>	FHWA PL	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	FTA 5304	SPR - Caltrans Planning Grants	SB1 Adaptation Grant	SB1 Formula	Other Local, State, or Federal	Total Revenues <sup>2</sup>
200-003-22	Proposition 1B Transit Program Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,301	\$40,301
200-003-28	Rural and Disadvantaged Ridesharing Alternatives	\$0	\$0	\$0	\$0	\$0	\$44,624	\$0	\$0	\$0	\$5,700	\$50,324
200-003-32	Feasibility Study for Expanding Davis-Sacramento Rail	\$0	\$0	\$0	\$0	\$0	\$0	\$121,182	\$0	\$0	\$15,700	\$136,882
200-003-33	SB743 Tools for Local Implementation	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$0	\$61,212	\$181,212
200-010-01	Optimizing Transit and TOD in the Sacramento Region	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$492,500	\$0	\$157,591	\$650,091
200-010-13	Transportation Project-level Climate Adaptation Strategies for the Sacramento Region	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$143,000	\$0	\$16,402	\$159,402
<b>Total - Element 200</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,624</b>	<b>\$241,182</b>	<b>\$635,500</b>	<b>\$0</b>	<b>\$1,220,713</b>	<b>\$2,142,019</b>
220-003-27	Regional Bike/Ped Data Collection	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$344,587	\$344,587
220-007-22	PEV Infrastructure Implementation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,458	\$84,458
220-009-09	Regional High Resolution Imagery	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$603,909	\$603,909
220-011-02	Franklin Community Climate and Revitalization Playbook	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$170,000	\$170,000
220-011-01	Innovative Transit Stop Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$60,000
<b>Total - Element 220</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,262,954</b>	<b>\$1,262,954</b>
300-003-30	Regional Bike Share Pilot Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,732,733	\$2,732,733
300-003-31	Regional Bike Share Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - Element 300</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,732,733</b>	<b>\$2,732,733</b>
301-009-03	Streetcar Toolkit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$496,282	\$496,282
301-009-05	Downtown Riverfront Streetcar Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,778,907	\$2,778,907
<b>Total - Element 301</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,275,189</b>	<b>\$3,275,189</b>
302-004-06	Connect Card Implementation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,122,735	\$2,122,735
302-004-07	Connect Card Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$241,317	\$241,317
<b>Total - Element 302</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,364,052</b>	<b>\$2,364,052</b>
400-007-10	SECAT Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,979,844	\$10,979,844
400-008-11	SACOG Managed Fund Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,029,814	\$1,029,814
400-012-08	Paratransit, Inc. New Freedom Mobility Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$76,825	\$76,825
400-012-09	SRTD New Freedom Capital Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$737,895	\$737,895
<b>Total - Element 400</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,824,378</b>	<b>\$12,824,378</b>
500-007-08	511/STARNET Operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$540,000	\$540,000
500-007-08 SAFE	511/STARNET Operations - SAFE (Labor)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,421	\$56,421
500-007-09	Regional ITS Master Plan and Architecture Update	\$0	\$0	\$0	\$0	\$0	\$0	\$220,000	\$0	\$0	\$778,920	\$998,920
500-007-09 SAFE	Regional ITS Master Plan and Architecture Update-SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,661	\$88,661
500-015-01	Capitol Valley SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,061,948	\$2,061,948
500-015-02	Glenn County SAFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total - Element 500</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$220,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,525,950</b>	<b>\$3,745,950</b>
<b>TOTAL ALL ELEMENTS</b>		<b>\$463,442</b>	<b>\$2,948,656</b>	<b>\$75,000</b>	<b>\$967,386</b>	<b>\$55,000</b>	<b>\$44,624</b>	<b>\$461,182</b>	<b>\$635,500</b>	<b>\$814,956</b>	<b>\$34,176,943</b>	<b>\$40,179,247</b>



Project Code	Project Name	Total Expenditures	Salaries & Benefits	Indirect Services	Consultant	Other
100-001-02	Program Management	\$ 202,377	\$ 117,575	\$ 84,802	\$ -	\$ -
100-001-06-Y2	SACOG Civic Lab- Year 2	\$ 349,911	\$ 165,525	\$ 119,386	\$ -	\$ 65,000
100-001-07	Overall Work Program	\$ 79,028	\$ 45,913	\$ 33,115	\$ -	\$ -
100-001-08	Legislative Analysis	\$ 211,120	\$ 122,655	\$ 88,465	\$ -	\$ -
100-001-05	Education, Outreach and Marketing	\$ 882,265	\$ 488,170	\$ 352,095	\$ 30,000	\$ 12,000
100-001-05L	Education, Outreach and Marketing (Local)	\$ 18,626	\$ 10,821	\$ 7,805	\$ -	\$ -
100-002-01G	Regional Transportation Modeling and Analysis-General	\$ 1,047,618	\$ 529,624	\$ 381,993	\$ 85,000	\$ 51,000
100-002-01P	Regional Transportation Modeling and Analysis-PCTPA	\$ 223,448	\$ 129,817	\$ 93,631	\$ -	\$ -
100-002-02	Pedestrian and Bicycle Planning	\$ 91,454	\$ 52,987	\$ 38,217	\$ -	\$ 250
100-002-03	Regional Forecasting	\$ 133,040	\$ 77,292	\$ 55,747	\$ -	\$ -
100-002-06	Goods Movement/Freight Planning/Major Investment Studies.	\$ 14,444	\$ 8,391	\$ 6,052	\$ -	\$ -
100-002-12	Planning Support Tools	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ -
100-004-01	Regional Air Quality Planning	\$ 130,445	\$ 70,556	\$ 50,889	\$ -	\$ 9,000
100-004-02	Federal and State Programming	\$ 684,653	\$ 363,233	\$ 285,319	\$ 35,000	\$ 1,100
100-004-04	Metropolitan Transportation Improvement Program & Project Delivery	\$ 473,016	\$ 235,361	\$ 169,755	\$ 67,200	\$ 700
100-004-07-FED	Transit Technical Assistance and Programming	\$ 529,239	\$ 238,338	\$ 171,902	\$ 115,000	\$ 4,000
100-004-11	Transit Asset Management Plan	\$ 56,689	\$ 5,948	\$ 4,290	\$ 46,450	\$ -
100-005-02G	Regional Land Use Monitoring and Analysis-General	\$ 762,672	\$ 443,091	\$ 319,581	\$ -	\$ -
100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA	\$ 97,377	\$ 56,574	\$ 40,804	\$ -	\$ -
100-005-03	Regional Housing Needs Planning (RHNA)	\$ 159,391	\$ 92,602	\$ 66,789	\$ -	\$ -
100-005-04	Community Design Program	\$ 84,276	\$ 48,962	\$ 35,314	\$ -	\$ -
100-005-05	Rural-Urban Connections Strategy	\$ 395,799	\$ 212,519	\$ 153,280	\$ 30,000	\$ -
100-005-05-19SB1	Rural-Urban Connections Strategy- FY18/19 SB1	\$ 273,507	\$ 158,900	\$ 114,607	\$ -	\$ -
100-005-06	Airport Land Use Commission - General	\$ 16,414	\$ 5,760	\$ 4,154	\$ 2,500	\$ 4,000
100-005-21	ALUCP/Mather Airport	\$ 154,828	\$ 11,519	\$ 8,308	\$ 135,000	\$ -
100-006-04G	Blueprint & MTP/SCS Planning & Implementation-General	\$ 796,456	\$ 385,450	\$ 278,007	\$ 75,000	\$ 58,000
100-006-04P	Blueprint & MTP/SCS Planning & Implementation-PCTPA	\$ 125,476	\$ 72,898	\$ 52,578	\$ -	\$ -
100-006-04-19SB1	Blueprint & MTP/SCS Planning & Implementation- FY18/19 SB1	\$ 360,253	\$ 209,297	\$ 150,956	\$ -	\$ -
100-006-04-EIR	MTP/SCS Environmental Impact Report	\$ 310,069	\$ 52,908	\$ 38,160	\$ 219,000	\$ -
100-006-10	Regional Environmental Justice Analysis	\$ 48,457	\$ 26,700	\$ 19,257	\$ -	\$ 2,500
100-006-11	Performance-Based Planning and Programming	\$ 64,916	\$ 37,714	\$ 27,202	\$ -	\$ -
100-007-02	Information Resources Center	\$ 281,022	\$ 162,104	\$ 116,918	\$ -	\$ 2,000
100-007-03	Transportation Development Act Administration	\$ 859,736	\$ 189,882	\$ 136,953	\$ 525,900	\$ 7,000
100-007-07	Transportation Demand Management	\$ 1,298,547	\$ 226,937	\$ 167,016	\$ 480,000	\$ 424,595
100-007-07-BIKE	Transportation Demand Management (MIBM)	\$ 131,531	\$ 49,110	\$ 35,421	\$ 500	\$ 46,500
100-007-07-SAFE	Transportation Demand Management - SAFE	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
100-007-21	Local Government Services	\$ 290,727	\$ 168,904	\$ 121,823	\$ -	\$ -
100-007-25	Congestion Management Program	\$ 73,069	\$ 42,451	\$ 30,618	\$ -	\$ -
<b>Total - Element 100</b>		<b>\$ 11,831,892</b>	<b>\$ 5,316,488</b>	<b>\$ 3,861,209</b>	<b>\$ 1,936,550</b>	<b>\$ 717,645</b>
200-002-14	Interagency Household Travel Survey Program (Phase III)	\$ 509,932	\$ 26,646	\$ 19,218	\$ 164,068	\$ 300,000
200-003-22	Proposition 1B Transit Program Administration	\$ 40,301	\$ 23,414	\$ 16,887	\$ -	\$ -
200-003-28	Rural and Disadvantaged Ridesharing Alternatives	\$ 50,189	\$ 26,852	\$ 19,367	\$ -	\$ 3,971
200-003-32	Feasibility Study for Expanding Davis-Sacramento Rail	\$ 136,679	\$ 22,614	\$ 16,310	\$ 97,755	\$ -
200-003-33	SB743 Tools for Local Implementation	\$ 181,087	\$ 54,336	\$ 39,190	\$ 87,562	\$ -
200-010-01	Optimizing Transit and TOD in the Sacramento Region	\$ 649,520	\$ 9,365	\$ 6,755	\$ 373,400	\$ 260,000
200-010-13	Transportation Project-level Climate Adaptation Strategies for the Sacramento Region	\$ 159,362	\$ 26,971	\$ 19,453	\$ 112,938	\$ -
<b>Total - Element 200</b>		<b>\$ 1,727,070</b>	<b>\$ 190,196</b>	<b>\$ 137,180</b>	<b>\$ 835,723</b>	<b>\$ 563,971</b>
220-003-27	Regional Bike/Ped Data Collection	\$ 344,587	\$ 28,872	\$ 20,824	\$ 17,891	\$ 277,000
220-007-22	PEV Infrastructure Implementation	\$ 84,458	\$ 49,068	\$ 35,390	\$ -	\$ -
220-009-09	Regional High Resolution Imagery	\$ 603,909	\$ 4,965	\$ 3,581	\$ 595,363	\$ -
220-011-02	Franklin Community Climate and Revitalization Playbook	\$ 170,000	\$ -	\$ -	\$ -	\$ 170,000
220-011-01	Innovative Transit Stop Development	\$ 60,000	\$ -	\$ -	\$ 50,000	\$ 10,000
<b>Total - Element 220</b>		<b>\$ 1,262,954</b>	<b>\$ 82,904</b>	<b>\$ 59,795</b>	<b>\$ 663,254</b>	<b>\$ 457,000</b>
300-003-30	Regional Bike Share Pilot Project	\$ 2,053,497	\$ 164,444	\$ 118,606	\$ 1,178,847	\$ 591,600
300-003-31	Regional Bike Share Operations	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total - Element 300</b>		<b>\$ 2,053,497</b>	<b>\$ 164,444</b>	<b>\$ 118,606</b>	<b>\$ 1,178,847</b>	<b>\$ 591,600</b>
301-009-03	Streetcar Toolkit	\$ 496,282	\$ -	\$ -	\$ -	\$ 496,282
301-009-05	Downtown Riverfront Streetcar Project	\$ 2,778,907	\$ 741,648	\$ 534,916	\$ -	\$ 1,502,343
<b>Total - Element 301</b>		<b>\$ 3,275,190</b>	<b>\$ 741,648</b>	<b>\$ 534,916</b>	<b>\$ -</b>	<b>\$ 1,998,625</b>
302-004-06	Connect Card Implementation	\$ 2,122,735	\$ 32,675	\$ 23,567	\$ 403,246	\$ 1,663,246
302-004-07	Connect Card Operations	\$ 241,317	\$ 65,155	\$ 46,993	\$ 129,168	\$ -
<b>Total - Element 302</b>		<b>\$ 2,364,051</b>	<b>\$ 97,831</b>	<b>\$ 70,561</b>	<b>\$ 532,414</b>	<b>\$ 1,663,246</b>
400-007-10	SECAT Program	\$ 10,979,844	\$ -	\$ -	\$ -	\$ 10,979,844
400-008-11	SACOG Managed Fund Projects	\$ 1,029,814	\$ -	\$ -	\$ -	\$ 1,029,814
400-012-08	Paratransit, Inc. New Freedom Mobility Management	\$ 76,825	\$ -	\$ -	\$ -	\$ 76,825
400-012-09	SRTD New Freedom Capital Improvements	\$ 737,895	\$ -	\$ -	\$ -	\$ 737,895
<b>Total - Element 400</b>		<b>\$ 12,824,378</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,824,378</b>
500-007-08	511/STARNET Operations	\$ 540,000	\$ -	\$ -	\$ 165,000	\$ 375,000
500-007-08-SAFE	511/STARNET Operations - SAFE (Labor)	\$ 56,421	\$ 32,779	\$ 23,642	\$ -	\$ -
500-007-09	Regional ITS Master Plan and Architecture Update	\$ 998,920	\$ -	\$ -	\$ 998,920	\$ -
500-007-09-SAFE	Regional ITS Master Plan and Architecture Update-SAFE	\$ 88,661	\$ 51,510	\$ 37,152	\$ -	\$ -
500-015-01	Capitol Valley SAFE	\$ 2,061,948	\$ 157,816	\$ 113,825	\$ 182,957	\$ 1,607,350
500-015-02	Glenn County SAFE	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total - Element 500</b>		<b>\$ 3,745,950</b>	<b>\$ 242,104</b>	<b>\$ 174,619</b>	<b>\$ 1,346,877</b>	<b>\$ 1,982,350</b>
<b>TOTAL ALL WORK ELEMENTS</b>		<b>\$ 39,084,981</b>	<b>\$ 6,835,615</b>	<b>\$ 4,956,885</b>	<b>\$ 6,493,665</b>	<b>\$ 20,798,816</b>

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS OPERATIONS BUDGET**  
**INDIRECT COSTS**  
**Fiscal Year 2018-19**

<b>Total Direct Salaries from OWP (includes BOA)</b>	<b>\$3,909,712</b>
Total Indirect Expenditures	4,695,123
Carry Forward (+/-) from FY 2016-17	380,687
<b>Adjusted Indirect Total Costs</b>	<b>\$ 5,075,810</b>

**INDIRECT RATE - FY 2018-19**

(Total Adjusted Indirect Costs ÷ Total Direct Salaries from OWP)	129.83%
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**EXPENDITURES:****Amount**

Printing	1,000
Consultant	65,000
Vehicles	16,000
Legal Services	100,000
Other Expenses	25,000
Books & Periodicals	3,750
Office Supplies	50,000
Postage	10,000
Telecommunications	36,000
Office Equipment Maintenance	6,500
Memberships	40,000
Depreciation	65,000
Insurance	106,578
Building Rent - Meridian Plaza	686,828
SACOG Vehicle Parking	9,120
Office Equipment < \$5,000	26,500
Accounting Services	126,820
Copier usage cost/supplies	15,000
Career Development Program	100,000
Computer Software & Maintenance	130,000
Temporary Services	70,000
Indirect Staffing (Base Salary + Fringe only)	3,006,027
<b>TOTAL FOR FY 2018-19</b>	<b>\$ 4,695,123</b>

<sup>1</sup>This dollar amount includes the \$380,687 carryover number from the cumulative FY 2016-17 Indirect cost

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS**  
**Capital Asset Expenditure Budget**  
**Fiscal Year 2018-19**

	<b>Fiscal Year 2018-19 Budget</b>
<b>REVENUE</b>	
Capital Equipment Reserve	
Undesignated Fund Balance	130,000
<b>Total Revenue</b>	<b>\$ 130,000</b>
<b>EXPENDITURES</b>	
Software and Equipment (greater than \$5,000)	\$ 70,000
Office Furniture, Facility Upgrades & Supplies	\$ 60,000
<b>Total Expenditures</b>	<b>\$ 130,000</b>

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS AND ADVOCACY BUDGET  
Fiscal Year 2018-19**

	<b>Fiscal Year 2018-19 Budget</b>
<b><u>REVENUE:</u></b>	
Membership Dues	\$ 475,125
Board and Advocacy reserve funds	-
Local (TDA)	
Other Local Funds - (est. interest on general account)	
	-
<b>TOTAL REVENUES:</b>	<b><u>\$ 475,125</u></b>
<b><u>EXPENDITURES:</u></b>	
Meetings / Training / Travel Expenses	\$100,000
Board Reimbursement (per Diem and Director Fees)	55,000
Consultant	-
Other (printing, supplies, employee travel)	10,000
Memberships (T4A, Chamber, TRB, CTA, CALCOG)	15,000
Labor, Benefits, and Overhead - Staff performing Federal/State Legislative Advocacy	283,809
	-
<b><u>TOTAL EXPENDITURES</u></b>	<b><u>\$ 463,809</u></b>

COMMENTS	SACOG RESPONSES
<b>FEDERAL HIGHWAY ADMINISTRATION COMMENTS</b>	
<p>Thank you for the opportunity to review and provide comments on SACOG's Draft 2018/19 Overall Work Program (OWP). We find the draft contains the key elements of an acceptable work program, and generally includes descriptions of work in sufficient detail to allow FHWA California Division to determine if the proposed work is eligible for Federal planning funds. The following are comments and recommendations for your consideration.</p>	<p>Thank you for reviewing and commenting of the draft Overall Work Program. We expect SACOG Board adoption of the Final Overall Work Program for Fiscal Year 2018/19 at the May, 17<sup>th</sup> Board of Directors Meeting.</p>
<p><b><u>Planning Emphasis Areas (PEAs):</u></b></p> <p>On pages 20-25, California/Federal Planning Emphasis Areas for Program Year 2019 are documented. Please note that there are currently no Federal Highway Administration (FHWA)/Federal Transit Administration (FTA) Planning Emphasis Areas that need to be addressed in the development of your FY18-19 Overall Work Program. We recommend removal of references to FHWA and FTA in this section.</p>	<p>We've removed references to FHWA and FTA in the PEAs section.</p>
<p><b><u>Metropolitan Transportation Improvement Program and Project Delivery:</u></b></p> <p>On page 51, Metropolitan Transportation Improvement Program and Project Delivery activities are described (Project# 100-004-04). Please note that project delivery activities are ineligible for FHWA PL funds. You may choose to better clarify the nature of the activities under this work element that will utilize PL funds, or separate out ineligible activities into a separate OWP Work Element.</p>	<p>We've modified the budget to remove FHWA PL and FTA 5303 funds from this work element to avoid any potential confusion over eligible and ineligible activities.</p>
<p><b><u>Transportation Performance Management (TPM):</u></b></p> <p>Thank you for including several activities tied to the Federal Transportation Performance Management (TPM) requirements within the Draft OWP (i.e. Project# 100-006-0X). The inclusion of specific actions that will be taken in FY 2018-19 to implement these requirements, alongside estimated completion dates, is exemplary.</p>	<p>Thank you for your comment. We've updated the Project # for this element to 100-006-11.</p>
<p><b><u>Documented Consultation Procedures with Federal Land Management Agencies and Tribal Governments:</u></b></p> <p>We would like to take this opportunity to recommend that SACOG add one or more tasks to satisfactorily address the Federal requirement that MPOs prepare a documented process (23 CFR 450.316(e)) for consultation Federal Land Management Agencies (FLMAs) having jurisdiction over Federal lands in the MPO planning region (i.e. USDA Forest Service (USFS) US Fish and</p>	<p>SACOG's Public Participation Plan documents our consultation and coordination activities for all our all of planning and programming efforts, including consultation with FLMAs.</p> <p>The Plan can be downloaded at:  <a href="https://www.sacog.org/post/public-participation-plan">https://www.sacog.org/post/public-participation-plan</a></p>

<p>Wildlife Service (FWS), National Park Service (NPS)), if you have not yet accomplished this requirement.</p> <p>Also, thank you for including a work element that includes documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts) (Project #100-001-05). When this work has been accomplished, please provide a copy of the documentation to California Division for our files.</p>	<p>We'd be happy to discuss any additional questions or concerns regarding the Participation Plan and our consultation activities. The best contact for the PPP is:</p> <p>Monica Hernandez Communications Manager Public Information Officer (916) 340-6237 mhernandez@sacog.org</p>
<p><b><u>Projects in the OWP supported with FHWA Capital Program Funds (i.e. CMAQ and/or STP funding):</u></b></p> <p>We note that the OWP includes at least one project with support provided through a FHWA capital program such as CMAQ or STP. We caution that only FHWA and FTA Planning Program Funds are authorized through the OWP application, and that non-metropolitan planning program funded (STP/CMAQ) work accomplished prior to Federal authorization is ineligible for Federal reimbursement. STP and CMAQ funds should be authorized by a separate E-76, processed through the local Caltrans DLAE.</p>	<p>We list all our major work efforts in the Overall Work Program to ensure the public, interested stakeholders, and partners have easy access to understanding the work SACOG is undertaking for any given fiscal year.</p> <p>However, we acknowledge that only Consolidated Planning Grant funds, such as FHWA and FTA Planning Program Funds are authorized through the Overall Work Program application. All other federal and state grants, including STP/CMAQ grants, or local funding agreements are authorized through their separate, appropriate processes.</p>
<p><b><u>Review Period</u></b></p> <p>Deadlines for submitting the draft OWPs are set cooperatively by Caltrans, FTA-IX and FHWA-CA. Receipt of the draft OWP by Caltrans, FHWA-CA, and FTA-IX trigger a 30-day review period. While we are happy to accommodate accelerated review periods if California Division staff has available capacity, we generally require 30 days to review and comment on draft OWPs.</p>	<p>We appreciate the deadline extension and accelerated review for our 2018/19 Overall Work Program.</p> <p>We do not anticipate needing extensions for future Overall Work Programs.</p>
<p><b>CALTRANS OFFICE OF REGIONAL PLANNING COMMENTS</b></p>	
<p>SACOG is commended on their clear and focused commitment to innovative transportation planning products for the region.</p>	<p>Thank you.</p>
<p>The use of acronyms and abbreviations are prevalent throughout the document. SACOG is commended on adding an extensive glossary covering all the acronyms and abbreviations used.</p>	<p>We appreciate the feedback.</p>

<p>Overall, the activities that will be funded with the SB 1 Sustainable Communities Formula funds appear to be eligible and in alignment with the Sustainable Communities grant objectives. Please note that SB 1 Sustainable Communities Formula funds are intended to fund discrete activities that result in a final work product. Consistent with the <u><a href="#">SB 1 Sustainable Communities Guidance for Overall Work Programs</a></u> (posted online at: <a href="http://www.dot.ca.gov/hg/tpp/offices/orip/owp/index.html">http://www.dot.ca.gov/hg/tpp/offices/orip/owp/index.html</a>), we request that all SB 1-funded Work Element narratives clearly state the FY of award and that the activities are being funded with SB 1 Sustainable Communities Formula funds. In addition, consecutive years of SB 1 Sustainable Communities Formula funds cannot be included in the same Work Element. One option is to create a sub-work element/project # and separate the work so we can distinguish between the work being accomplished with the funding from different FYs of award. This level of detail is necessary for Caltrans to track these projects, including expenditures, for reporting to the Caltrans Audits and Investigations Inspector General.</p>	<p>Thank you for reviewing the proposed use of SB1 Sustainable Communities Formula funds in the FY 2018/19 Overall Work Program.</p> <p>We have included a statement in the project narratives and project specific budget tables that describe the use and fiscal year for any projects proposing to use SB1 funds.</p> <p>We have also created new project and sub-project numbers to distinguish between SB1 formula funding from different fiscal years.</p>
<p><b><i>WE 100-001-06-SACOG Civic Lab.</i></b></p> <p>o Include the description for this activity as was submitted with the original proposal for SB 1 Sustainable Communities Formula funds on February 28, 2018. These details are important to describe how this effort relates to the Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS).</p>	<p>We have updated the description to include language from the original proposal for SB1 funds that states that the Civic Lab project is intended to explore issues and policies important to the success of the Metropolitan Transportation Plan/Sustainable Communities Strategy.</p> <p>The Civic Lab Year 2 project is not expected to use any SB1 funds carried over from fiscal year 2017/18. The second year of this project relies on FY2018/19 SB1 and local funds. The funding details are included as part of the updated project narrative and reflected in the budget table following the list of tasks and end products.</p>
<p><b><i>WE 100-001-07- Overall Work Program.</i></b></p> <p>o End Product D: please revise closeout for OWP to FY 17/18 as well as the completion date, as it falls outside of FY 18/19.</p> <p>o End Product E: please revise the completion date as it falls outside of FY 18/19.</p>	<p>We have revised the dates of the tasks and end products to make sure they fall inside FY18/19,</p>

<p><b><i>WE 100-002-01 G - Regional Transportation Modeling and Analysis-General.</i></b></p> <p>o Tasks B, C, F &amp; H: please revise the completion dates as they fall outside of FY 18/19.</p>	<p>We have revised the dates of the tasks and end products to make sure they fall inside FY18/19.</p>
<p><b><i>WE 100-002-02 - Pedestrian and Bicycle Planning.</i></b></p> <p>o Include End Products that will result from this activity. As mentioned above, SB 1 Sustainable Communities Formula funds are intended to fund discrete activities that result in a final work product.</p>	<p>This project is no longer using FY 2018/19 SB 1 Sustainable Communities Formula funds.</p>
<p><b><i>WE 100-005-22-Affordable Housing Sustainable Communities (AHSC) Program.</i></b></p> <p>o This WE is listed in the Revenue Budget Summary Table, but there is no description, associated tasks, products or a WE budget table. Please revise.</p>	<p>This project was combined with Project #100-005-04. We have updated the Revenue Budget Summary Table to reflect the change.</p>
<p><b><i>WE 100-006-04G-Blueprint &amp; Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) Planning and Implementation-General.</i></b></p> <p>o Task D: please revise the completion date as it falls outside of FY 18/19.</p> <p>o End Product J: please revise the completion date as it falls outside of FY 18/19.</p>	<p>We have revised the dates of the tasks and end products to make sure they fall inside FY18/19.</p>
<p><b><i>WE 100-006-0X - Performance Based Planning and Programming.</i></b></p> <p>o Please update funding amount in the Revenue Budget Summary as well as the Work Element budget table.</p>	<p>We have added project funding and expenditure details to the budget summary and project level budget tables.</p> <p>The new project # for this work element is 100-006-11.</p>
<p><b><i>WE 100-007-13 Sustainability and Climate Action Planning Assistance.</i></b></p> <p>o Include End Products that will result from this activity. As mentioned above, SB 1 Sustainable Communities Formula funds are intended to fund discrete activities that result in a final work product.</p> <p>o Include the description for this activity that was submitted with the original proposal for SB 1 Sustainable Communities Formula funds on February 28, 2018. These details are important to describe how this effort implements the MTP/SCS.</p>	<p>We expect this project to be complete in FY 17/18 and have removed it from the FY18/19 OWP.</p>



<p>o Clarify whether this activity is the same as the FY 2017-18 SB 1 Sustainable Communities Formula-funded activity, <u><i>Transportation Project-level Climate Adaptation Strategies for the Sacramento Region</i></u>, \$70,906. If this activity has been renamed, please inform Caltrans so we can keep our files up-to-date for MPO activities supported by SB 1 Sustainable Communities formula.</p> <p>o Describe how this effort is different from Project #200-010-13.</p> <p>o Consecutive years of SB 1 Sustainable Communities Formula funds cannot be included in the same Work Element. One option is to create a sub-work element and phase the work so we can distinguish between the work being accomplished with the funding from different FYs.</p>	
<p><b><i>WE 100-007-25 - Congestion Management Process.</i></b></p> <p>o End Products A-F: please revise the completion dates as they fall outside of FY 18/19.</p>	<p>We have revised the dates of the tasks and end products to make sure they fall inside FY18/19,</p>
<p><b><i>WE 200-002-13 - Interagency Household Travel Survey Program (Phases I &amp; II).</i></b></p> <p>o Please add Quarterly Reports/Invoices to Tasks as this was listed last year and is a grant requirement.</p> <p>o Please confirm the closeout date for this grant. Caltrans records shows a grant closeout date of June 30, 2018. If this closeout date is accurate then this project should not have SPR-Caltrans Planning Grant funds allocated to it for FY 18/19.</p> <p>If you do not anticipate completing this grant by June 30, 2018, please inform your regional liaison.</p>	<p>We expect this project to be complete in FY 17/18 and have removed it from the FY18/19 OWP.</p>
<p><b><i>WE 200-003-28 - Rural Disadvantaged Areas Ride Sharing Alternatives Planning Study.</i></b></p> <p>o The funds listed in the Revenue Budget Summary Table are under "Other Local State and Federal". Please create an additional column labeled "FTA 5304" and move the grant funding for this project under this new column.</p> <p>o Tasks B-E: please revise completion dates as they fall outside of FY 18/19.</p>	<p>We've created a column for FTA 5304 funds to the Budget Summary Table and revised the dates of the tasks and end products to make sure they fall inside FY18/19,</p>
<p><b><i>WE 200-003-32 - Feasibility Study for Expanding Davis-Sacramento Rails Service.</i></b></p>	<p>We've updated the project description, tasks, and end products to be consistent with the amended grant.</p>

<p>o This grant was recently amended. Please revise to include amended information in the Final OWP.</p>	
<p><b><i>WE 200-010-01- Optimizing Transit and TOD in the Sacramento Region.</i></b></p> <p>o Tasks A-B: please revise completion dates as they fall outside of FY 18/19.</p>	<p>We have revised the dates of the tasks and end products to make sure they fall inside FY18/19,</p>
<p><b><i>WE 200-010-13 -Sustainability and Climate Action Planning Assistance.</i></b></p> <p>o Unfortunately, State and federal formula planning funds, may not be used as local match for the competitive Caltrans Transportation Planning Grants. Please identify another source of local match for Project #200-010-13.</p> <p>o Describe how this effort is different from the activity described in Project #100-007-013.</p> <p>o Revise the project title to match the grant application and grant award letter. The project title we have on file for this FY 2017-18 SB1 <u>Adaptation Planning Grant is Transportation Project-level Climate Adaptation Strategies for the Sacramento Region</u> in the amount of \$150,000. If the project title has changed, please provide the updated information to Caltrans.</p> <p>o Our records indicate that the source of grant funds for this activity should be SB 1 Adaptation Planning or Public Transportation Account (PTA) instead of SB 1 Sustainable Communities. Please revise the funding table information to identify the correct funding source - SB 1 Adaptation Planning.</p> <p>o \$150,000 included in the Revenue Budget Summary are under "SB 1 Formula and Competitive". Please create an additional column labeled either "SB1 Adaptation" or "PTA" and move the grant funding for this project under this new column.</p>	<p>We've changed the matching funds for this project from FTA 5303 funds to local funds.</p> <p>We've removed project 100-007-013 from the FY18/19 Overall Work Program. Projects 200-010-13 and 100-007-13 were related in the FY 17/18 program, but were separated to distinguish between SB1 formula and competitive funds.</p> <p>We've also modified the title, description, tasks, and end products to match the original grant application package.</p> <p>The Revenue Budget Summary and Project-Level Budget tables include a new fund type for SB1 Adaptation funds to better reflect the type of funds awarded to the project.</p>
<p><b><i>WE 500-007-09 - Regional ITS Master Plan and Architecture Update.</i></b></p> <p>o End Product D: please revise the completion date as it falls outside of FY 18/19.</p>	<p>We have revised the dates of the tasks and end products to make sure they fall inside FY18/19,</p>

2018 Strategic Goals and Priorities	Project #	Project
<b>1. Advance Economic Prosperity</b> Regional economic prosperity framework MTP/SCS that advances economic prosperity	100-001-05	Education, Outreach and Marketing
	100-001-05L	Education, Outreach and Marketing (Local)
	100-001-06	SACOG Civic Lab Year 2
	100-002-06	Goods Movement/Freight Planning/Major Investment Studies
	100-004-01	Regional Air Quality Planning
	100-005-02G	Regional Land Use Monitoring and Analysis-General
	100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA
	100-005-03	Regional Housing Needs Planning (RHNA)
	100-005-05	Rural-Urban Connections Strategy
	100-005-22	Affordable Housing Sustainable Communities (AHSC) Program
	100-006-04G	Blueprint & MTP/SCS Planning & Implementation-General
	100-006-04P	Blueprint & MTP/SCS Planning & Implementation-PCTPA
	301-009-05	Downtown Riverfront Streetcar Project
<b>2. Benchmark Ourselves Against Peer Regions</b> Develop peer region benchmarking analysis Board tour to comparable region	100-002-01G	Regional Transportation Modeling and Analysis-General
	100-002-01P	Regional Transportation Modeling and Analysis-PCTPA
	100-002-03	Regional Forecasting
	100-002-12	Planning Support Tools
	100-005-02G	Regional Land Use Monitoring and Analysis-General
	100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA
	100-007-02	Information Resources Center
	200-002-14	Interagency Household Travel Survey Program (Phase III)
220-003-27	Regional Bike/Ped Data Collection	
<b>3. Assist Local Economic Development Strategies</b> Regional transit-oriented development strategy Pilot Food Hub for rural economic development	100-001-06	SACOG Civic Lab Year 2
	100-005-02G	Regional Land Use Monitoring and Analysis-General
	100-005-02P	Regional Land Use Monitoring and Analysis-PCTPA
	100-005-04	Community Design Program
	100-005-05	Rural-Urban Connections Strategy
	100-006-04G	Blueprint & MTP/SCS Planning & Implementation-General
	200-010-01	Optimizing Transit and TOD in the Sacramento Region
	220-011-02	Franklin Community Climate and Revitalization Playbook
	301-009-03	Streetcar Toolkit
	301-009-05	Downtown Riverfront Streetcar Project
400-008-11	SACOG Managed Fund Projects	
<b>4. Connect Low-Income &amp; Disadvantaged Populations to Jobs &amp; Opportunity</b> Better connect low income youth to job sites Partner with community colleges on workforce development Support youth professional development	100-001-05	Education, Outreach and Marketing
	100-001-05L	Education, Outreach and Marketing (Local)
	100-004-07	JARC Transit Technical Assistance and Programming
	100-006-10	Regional Environmental Justice Analysis
	200-002-14	Interagency Household Travel Survey Program (Phase III)
	200-003-28	Rural and Disadvantaged Ridesharing Alternatives
<b>5. Establish the Sacramento Region as an Innovator &amp; Test-Bed for New Ideas</b> Complete "Civic Lab" 1st year program Develop Smart Region/ ITS Action Plan Advance state policy to reduce red tape	100-001-06	SACOG Civic Lab Year 2
	100-001-08	Legislative Analysis
	100-002-02	Pedestrian and Bicycle Planning
	100-007-07	Transportation Demand Management
	100-007-07-BIKE	Transportation Demand Management (MIBM)
	100-007-07-SAFE	Transportation Demand Management - SAFE
	100-007-25	Congestion Management Program
	200-003-24	Feasibility Study of Connect Card Interoperability
	200-003-33	SB743 Tools for Local Implementation
	200-010-13	Sustainability & Climate Action Planning Assistance - SC
	220-003-27	Regional Bike/Ped Data Collection
	220-005-15	Connector Regional Open Space Inventory Plan
	300-003-30	Regional Bike Share Pilot Project
	300-003-31	Bike Share Operations
500-007-08	511/STARNET Operations	
500-007-08 SAFE	511/STARNET Operations - SAFE (Labor)	

2018 Strategic Goals and Priorities	Project #	Project
	500-007-09	Regional ITS Master Plan and Architecture Update
	500-007-09 SAFE	Regional ITS Master Plan and Architecture Update-SAFE
<b>6. Help the Region Advance a Vision for “Next Generation Transit”</b> Develop “next gen transit” strategy for region Reassess region’s transit networks & routes	100-002-01G	Regional Transportation Modeling and Analysis-General
	100-002-01P	Regional Transportation Modeling and Analysis-PCTPA
	100-002-02	Pedestrian and Bicycle Planning
	100-002-03	Regional Forecasting
	100-004-07	JARC Transit Technical Assistance and Programming
	100-004-07-FED	Transit Technical Assistance and Programming
	100-004-11	Transit Asset Management Plan
	100-007-07	Transportation Demand Management
	100-007-07-BIKE	Transportation Demand Management (MIBM)
	100-007-07-SAFE	Transportation Demand Management - SAFE
	200-003-22	Proposition 1B Transit Program Administration
	200-003-32	Feasibility Study for Expanding Davis-Sacramento Rail
	200-008-14	Paratransit, Inc. Transit Planning Student Internship
	200-010-01	Optimizing Transit and TOD in the Sacramento Region
	220-003-27	Regional Bike/Ped Data Collection
	220-011-01	Innovation Transit Stop
	301-009-05	Downtown Riverfront Streetcar Project
	302-004-06	Connect Card Implementation
	302-004-07	Connect Card Operations
<b>7. Deliver Key High-Profile Transportation Projects</b> Win competitive SB1 transportation grants for the region Deliver 2018 funding round	100-001-08	Legislative Analysis
	100-002-01G	Regional Transportation Modeling and Analysis-General
	100-002-01P	Regional Transportation Modeling and Analysis-PCTPA
	100-002-03	Regional Forecasting
	100-004-02	Federal and State Programming
	100-004-04	Metropolitan Transportation Improvement Program & Project Delivery
	100-005-04	Community Design Program
	100-007-03	Transportation Development Act Administration
<b>8. Build out our Council of Governments Functions</b> Develop new regional “issue forum” Connect region’s city managers & county CAOs	100-001-05	Education, Outreach and Marketing
	100-001-05L	Education, Outreach and Marketing (Local)
	100-001-06	SACOG Civic Lab Year 2
	100-007-02	Information Resources Center
	100-007-21	Local Government Services
<b>9. Better Connect &amp; Communicate with Members &amp; Regional Electeds</b> Launch new external newsletter Hold regional elected officials forum	100-001-05	Education, Outreach and Marketing
	100-001-05L	Education, Outreach and Marketing (Local)
	100-001-06	SACOG Civic Lab Year 2
	100-004-04	Metropolitan Transportation Improvement Program & Project Delivery
	100-007-02	Information Resources Center
	100-007-21	Local Government Services
<b>10. Strengthen Internal Functions &amp; Protocols</b> Implement more efficient & transparent budgeting Improve procurement & contracting procedures	100-001-02	Program Management
	100-001-06	SACOG Civic Lab Year 2
	100-001-07	Overall Work Program



## **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

### **RESOLUTION NO. 47 – 2018**

#### **APPROVING THE OVERALL WORK PROGRAM FOR FISCAL YEAR 2018-19**

**WHEREAS**, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and

**WHEREAS**, annually each MPO/RTPA in California is required to develop and submit for state and federal approval an Overall Work Program (OWP) adopted by its Governing Board; and

**WHEREAS**, SACOG's OWP describes the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento region, including annual agency revenues and expenditures; and

**WHEREAS**, SACOG's OWP is used by Caltrans, federal agencies, and others to track activities of SACOG, Caltrans, the El Dorado County Transportation Commission (EDCTC), and the Placer County Transportation Planning Agency (PCTPA); and

**WHEREAS**, 23 CFR 450.334 requires that the designated MPO certify each year that the planning process is being conducted in conformance with the applicable requirements,

**NOW, THEREFORE, BE IT RESOLVED**, that SACOG does hereby adopt and approve the fiscal year 2018-19 OWP including \$40,179,247 in expenditures and certifies that its planning process will be implemented through this document in accordance with:

1. 49 U.S.C. Section 5323(k), 23 U.S.C. 135, and 23 CFR part 450.200;
2. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));
3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;

4. The involvement of disadvantaged business enterprises in FHWA and FTA funded projects as required under Fixing America's Surface Transportation (FAST) Act, 49 U.S.C. Chapter 53, and MAP-21 (Pub. L. 112-141) as extended by Congress;
5. The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and USDOT regulations "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).

**BE IT FURTHER RESOLVED:**

1. That SACOG hereby authorizes submittal of the OWP for fiscal year 2018-19 to the various participating State and Federal agencies;
2. That SACOG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;
3. That SACOG's Chief Executive Officer is hereby designated and authorized to submit the OWP for fiscal year 2018-19 and to execute all necessary agreements and contracts on behalf of SACOG to implement the purposes of this resolution; and
4. That the Chief Executive Officer is hereby authorized to make and submit to the appropriate funding agencies necessary work program and budget modifications to the OWP based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis.
5. That the Chief Executive Officer is hereby authorized to make budget adjustments within the Overall Work Program Element accounts.

**PASSED AND ADOPTED**, this 17<sup>th</sup> day of May 2018, by the following vote of the Board of Directors:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Jay Schenirer  
Chair

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James Corless  
Chief Executive Officer



**SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

**RESOLUTION NO. 48– 2018**

**ADOPTING THE BOARD AND ADVOCACY BUDGET FOR FISCAL YEAR 2018-19**

**WHEREAS**, the Sacramento Area Council of Governments must adopt an operating budget annually; and

**WHEREAS**, the Overall Work Program constitutes a large portion of that annual budget and is approved by separate resolution; and

**WHEREAS**, there are certain other costs not related to the Overall Work Program included in a separate Board and Advocacy Budget;

**NOW THEREFORE, BE IT RESOLVED**, that SACOG does hereby adopt the Board and Advocacy Budget and the Chief Executive Officer is authorized to implement the budget and to make budget adjustments as authorized.

**PASSED AND ADOPTED** this 17th day of May 2018, by the following vote of the Board of Directors:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Jay Schenirer  
Chair

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James Corless  
Chief Executive Officer