



## SACOG Board of Directors

**Item #15-9-13**  
**Receive & File**

September 10, 2015

### **FY 2016/17 Caltrans Discretionary Planning Grants**

**Issue:** Caltrans and SACOG have released guidance for the FY 2016/17 round of Caltrans Discretionary Planning Grants.

**Recommendation:** None, this is for information only.

**Committee Action/Discussion:** On August 17, Caltrans issued its call for proposals for the FY 2016-17 Sustainable Transportation Planning Grant program. Applications are due on October 30, 2015. Attachment A provides highlights of the two available programs. Caltrans' guidance and application materials may be found at: <http://www.dot.ca.gov/hq/tpp/grants.html>

SACOG has developed the following guidance for agencies asking SACOG to submit on their behalf a Caltrans grant application for the Strategic Partnerships Program. This guidance has been shared with SACOG's Regional Planning Partnership, Planners Committee, Transit Coordinating Committee, and Transportation Demand Management Task Force. To ensure staff is able to develop an application list in time for Board approval and timely submissions to Caltrans, **SACOG requires that potential applicants:**

- Submit an initial Strategic Partnerships project concept to SACOG **no later than September 15, 2015**, including a brief project description; draft scope of work including partners; and requested amount.
- Review the concept with SACOG staff **by/before September 22**, to insure the proposed project is a fit with the Caltrans grant program, and for any feedback/comments. The final application list for submission will be brought to the Transportation Committee and full Board in October for approval.
- Submit a complete draft application, including all required sections of the Caltrans application form for the Strategic Partnerships Program, **by October 21, 2015** for review by SACOG staff. SACOG will provide feedback on the application **by October 23, 2015**, to provide applicants time to incorporate suggestions.
- Submit the completed application sections and any letters of support to SACOG **by October 28, 2015**.

SACOG will check for all necessary materials, format completed applications for online submission, and submit them to Caltrans by the deadline of **October 30, 2015**. To submit project concepts or for any questions on the application process, agencies should contact Sharon Sprowls, Senior Program Specialist, at 916-340-6235 or [ssprowls@sacog.org](mailto:ssprowls@sacog.org).

Attachment

Key Staff: Matt Carpenter, Director of Transportation Services, (916) 340-6276  
Sharon Sprowls, Senior Program Specialist, (916) 340-6235