



SACOG Board of Directors

March 8, 2012

Draft Budgets for Fiscal Year 2012/13

Issue: The Draft Fiscal Year 2012/13 Budgets are ready for Board consideration, release for public comment, and review by federal and state agencies.

Recommendation: The Government Relations & Public Affairs Committee recommends that the Board of Directors release for public comment and agency review the Draft Fiscal Year 2012/13 Budgets.

Committee Action/Discussion: SACOG manages two primary budgets. The first and largest budget is SACOG's basic Operations Budget to cover the Overall Work Program (OWP) activities. The Operations Budget is funded mainly through several continuing federal and state revenue sources, supplemented by short-term specific discretionary and non-discretionary grants and contracts. The second budget, the Board and Advocacy Budget, is much smaller and covers Board costs such as per diem and mileage expenses, as well as the agency's state and federal advocacy efforts. The Board and Advocacy Budget is primarily funded by annual dues payments from SACOG member cities and counties and a portion of SACOG's interest earnings, consistent with federal and state requirements.

SACOG OPERATIONS BUDGET

For the first time in three years, SACOG staff is very pleased to present an Operations Budget that, except for a technical accounting adjustment for indirect expenditures discussed below, balances current year revenues with current year expenditures.

This achievement is due to a variety of actions that were initiated over the past six years, with particular emphasis in the last three budget cycles, and is largely attributable to four main factors: cost containment measures relating to staffing, overhead cost and legal expenses; concessions from a cooperative Employee Association; discretionary grant awards through Staff's entrepreneurial efforts with state and federal agencies; and some modest increases in federal and local funds.

By way of background, in FY 2010/11, for the first time the Board authorized the use of \$1 million out of SACOG's approximately \$6 million in reserve funds to cover costs in the FY 2010/11 Operations Budget. At that time, staff estimated that the sunseting of earmarks/grants and the reduction in Local Transportation Fund (LTF) planning and administration due to the decline in sales taxes likely also would require SACOG to draw on approximately \$500,000 in reserves in each of FY 2011/12 and FY 2012/13.

In fact, rather than using up to \$2 million in reserves over the three fiscal years—FY 2010/11, FY 2011/12, and FY 2012/13—staff is now projecting to use no reserves, with a slight increase in fund balance (approximately \$250,000) over the three years. A brief recap of each year is presented below.

- FY 2010/11: While the original Operations Budget projected reserve spending of just over \$1 million, year end fund balance actually increased by \$987,395. It should be noted that \$386,012 of this amount was due to surplus recovery of indirect costs which, as noted below, is being adjusted in FY 2012/13.

- FY 2011/12: While the original Operations Budget projected reserve spending of approximately \$850,000, the projected reserve spending after the Board's adoption of OWP #2 in December 2011 is under \$400,000.
- FY 2012/13: The draft Operations Budget balances current year revenues and expenses except only for an indirect cost or overhead adjustment from FY 2010/11. Essentially, SACOG received excess revenues for indirect expenses in FY 2010/11 that it is adjusting for in FY 2012/13. As a result, the draft Budget utilizes approximately \$370,000 in reserve funds—e.g., the excess funds received in FY 2010/11. As noted, the overall result over three years is a positive fund balance with no use of reserve funds.

Notwithstanding the foregoing, due largely to expiration of several grants, very preliminary projections for FY 2013/14 forecast a deficit of just over \$1 million. It should be noted, however, that no additional contract or grant revenues not already in hand are included in the revenue part of that forecast, almost certainly an overly conservative assumption. In the past, we have substantially closed or eliminated gaps of that size during the 15 months that transpire before the next year's budget is adopted. Nevertheless, we will soon start negotiations with the Employee Association and expect to bring to the Board in May amendments to our labor MOU that will provide the CEO additional flexibility to reduce staff costs if at some point in the future he determines that it is warranted for financial reasons.

As always, we will continue carefully to monitor federal, state and local government actions, and the overall state of the economy, so that if we need to come to the Board for mid-year changes to the proposed FY 2012/13 Operations Budget, we will be ready to do so quickly. We will also continue to pursue entrepreneurial opportunities for new revenue sources.

BOARD OF DIRECTORS AND ADVOCACY BUDGET

The Board of Directors and Advocacy Budget is much smaller than, and separate from, the Operations Budget because it funds activities that cannot be funded with state and federal funds, including Board per diem and other expenses, as well as state and federal advocacy work. For FY 2009/10, we provided a 20 percent reduction in member dues in recognition of the challenging economic times, and we have not increased member dues over the subsequent two budget cycle. This draft Budget continues the dues reduction for FY 12/13, but this is only possible due to the following cost reduction strategies implemented over the last several years:

1. A reduction in professional association membership dues.
2. Continuing the significant restructuring of both our state and federal advocacy contracts. Over the last several years, the contracts were reduced by over 60 percent, as the agency has relied on its strong internal resources at the state and federal levels.
3. Projected savings of approximately \$30,000 in the current fiscal year.

These cost reductions are especially essential this year because it is the fourth year of the member dues reductions. As with the last three budget cycles, this draft budget also utilizes modest reserves from the Board and Advocacy Fund. However, the balance of the reserves in that fund is not projected to change from what was authorized in this fiscal year. Specifically, for FY 2011/12 the Board authorized use of approximately \$38,000 in reserves, which would leave the projected Board and Advocacy Fund balance at approximately \$60,000 on June 30, 2012. Due to savings in the current fiscal year, the draft budget utilizes \$30,000 in Board and Advocacy Fund reserves, but projects the same fund balance at June 30, 2013.

Approved by:

Mike McKeever
Chief Executive Officer

MM:EJ:sb

Attachments:

Attachment A: Summary of Revenues and Expenditures, which is a summary of the Overall Work Program activity, Board and Advocacy Budgeted costs, and the expected equipment costs.

Attachment B: Summary of Overall Work Program (OWP) Revenue Sources which provide more revenue detail broken out in various categories, like federal, state, local, etc.

Attachment C: FY 2012-13 Total Overall Work Program Direct Services and Pass Through Project Revenue Estimates that identifies revenue sources by certain categories, and formatted for the benefit of our federal and state funding agencies.

Attachment D: FY 2012-13 Total Overall Work Program Direct Services and Pass Through Project Cost Estimates that identifies costs by budget category, and formatted for the benefit of our federal and state funding agencies.

Attachment E: Indirect costs information used and applied against the projects in the OWP. It also reflects the proposed indirect rate used for FY 2012/13.

Attachment F: Board and Advocacy Budget for FY 2012/13.

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SACRAMENTO AREA COUNCIL OF GOVERNMENTS
Fiscal Year 2012 - 2013
SUMMARY OF REVENUES AND EXPENDITURES

REVENUES:**Overall Work Program:**

Federal	\$ 33,793,067
State	9,379,120
Local	3,116,484
Services to Others	191,051
In-Kind & Matching Funds from Others	1,562,569
Paratransit Inc, 4-Party Agreement Funds	92,716
Use of SACOG Managed Fund Committed to Projects	2,940,529
Use of SACOG Undesignated Fund Balance	204,521
Use of SACOG Undesignated Fund Balance for Equipment	70,000
Subtotal - OWP Revenues	51,350,057

Board of Directors and Advocacy

Member Dues and travel costs	\$ 284,270
Use of Board of Directors Committed Fund Balance	30,000
Interest	10,000
Subtotal - Board and Advocacy Revenues	\$ 324,270

TOTAL REVENUES

	\$ 51,674,327
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EXPENDITURES:***Overall Work Program:**

Direct Labor and Benefits	\$ 5,814,132
Direct Consulting Costs	3,250,054
Direct Pass-through to Other Agencies	26,589,916
Direct Equipment and Software (Connect Card project)	9,328,521
Direct SACOG Managed Fund Project Expenditures	2,940,529
Direct Other Costs (Printing, meetings, etc)	459,897
Indirect Costs * (allocated amount)	2,510,996
Indirect Costs carryforward amount from FY 10-11	386,012
Total OWP Expenditures	\$ 51,280,057

Board of Directors and Advocacy Costs

	\$ 324,270
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Equipment (computers, equipment) Expenses

	\$ 70,000
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TOTAL EXPENDITURES

	\$ 51,674,327
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Subtotal - Total Revenues Less Total Expenditures

	\$ -
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*Some costs will carryforward into future years. Future costs are offset by revenues.

* SACOG does not budget for depreciation. However, it is included in the indirect costs for calculation of the Indirect Cost rate. Estimated depreciation = \$36,000 annually.

SACRAMENTO AREA COUNCIL OF GOVERNMENTS
Fiscal Year 2012-13
SUMMARY OF OVERALL WORK PROGRAM (OWP) REVENUE SOURCES

		Percentage of Total
Federal Funding:	\$ 33,793,067	65.81%
Federal Highway Administration - Metropolitan Planning (PL)	2,941,370	
Federal Transit Administration (Section 5303)	772,311	
Federal Transit Administration (Section 5304)	424,954	
Federal Transit Administration (Section 5316 and 5317 passthro)	3,991,880	
FHWA State Planning & Research (Special Studies)	160,000	
FHWA State Planning & Research (SPR Partnership)	270,000	
HUD Grant for Sustainable Communities	100,000	
Congestion Mitigation and Air Quality	14,441,143	
FTA Administrative Fee for JARC Programs	47,164	
CEC - SMUD	124,600	
DOE - SMUD	2,500	
DOE- SMUD	276,151	
FTA Funding Passed through to Unitrans and SRTD	10,240,994	
State of California Funding:	\$ 9,379,120	18.27%
Planning, Programming, Monitoring	826,000	
Regional Surface Transportation Program	1,377,811	
High Occupancy Vehicle Fines	20,000	
Strategic Growth Council - Prop 84 Fundins	220,588	
STIP Funding through the CTC	537,000	
STIP Public Transportation Account	300,000	
State PTA account for various projects	40,000	
Caltrans Safe Routes to School	121,037	
State of California Food and Agriculture	75,422	
Public Transportation Modernization, Improvement & Service Enhancement Account (PTMSEA)	5,861,262	
Local Funds:	\$ 3,116,484	6.07%
Transportation Development Act - Planning & Administration	1,734,943	
Transportation Development Act - Administration	653,246	
Placer County Transportation Planning Agency (PCTPA)	288,093	
El Dorado County Transportation Commission (EDCTC)	63,076	
Capitol Valley Regional SAFE (SAFE)	351,744	
Strategic Highway Research Program	25,382	
Services to Others:	\$ 191,051	0.37%
Capitol Valley Regional SAFE (SAFE)	87,951	
Glenn County SAFE	692	
Sacramento County (ALUC)	100,000	
I-Places Work for other agencies	2,408	
In-Kind Funds from Others:	\$ 1,562,569	3.04%
SECAT Program	1,259,430	
Transportation Management Associations (TMAs)	155,473	
Remaining in-kind	147,666	
Total Current Year Funds	\$ 48,042,291	93.57%
Paratransit Inc, 4-Party Agreement Funds	92,716	0.18%
Use of SACOG Managed Fund Committed to Projects	2,940,529	5.73%
Use of SACOG Undesignated Fund Balance	204,521	0.40%
Use of SACOG Undesignated Fund Balance for Equipment	70,000	0.14%
Total Use of Fund Balance	\$ 3,307,766	6.46%
Total OWP Revenues	\$ 51,350,057	100.00%

FY 2012-13 TOTAL OVERALL WORK PROGRAM DIRECT SERVICES AND PASS THROUGH PROJECT REVENUE ESTIMATES

ACCT #	ELEMENT	TOTAL BUDGET REVENUE	FHWA PL	FTA 5303	FTA 5304	FTA 5316/17	FHWA State Planning & Research (SPR Special Studies)	FHWA State Planning & Research (SPR Partnership Planning)	CMAQ	RSTP	HUD Revenue for SCI Grant	Planning/ Programming/ Monitoring	Prop 84 Funding	In-Kind or Matching funds from Others	Current Year Use of the Six-County TDA Local Funds			Use of Prior Year Funds	PTMISEA Matching Funds	Other Funding				
															Required Minimum Match for FHWA	Required Minimum Match - All	Over Match Applied to Projects			Amount	Description	Grant Expiration Dates		
13-001	Government Relations, Public Affairs, & Administration	1,330,468	867,865	310,000	0	0	0	0	0	0	0	0	0	0	152,603	0	0	0	0	0				
01	Interagency Relations	271,511	190,370	50,000											31,141									
02	Program Management	465,741	322,321	90,000											53,420									
03	Multi-Agency Planning & Coordination	204,718	131,237	50,000											23,481									
04	Legislative Analysis	145,651	78,944	50,000											16,707									
05	Education, Outreach, & Marketing	242,847	144,993	70,000											27,854	0								
13-002	Long Range Transportation Planning	1,117,977	672,246	90,258	0	0	160,000	0	0	0	0	0	0	0	98,790	0	11,301	0	0	85,382				
01	Model Development	513,564	396,952	40,000											56,612					20,000	HOV Fines			
02	Bicycle/Pedestrian Planning	24,773	21,930												2,843	0								
03	Regional Forecasting	218,180	153,156	40,000											25,024									
04	Major Investment Studies	76,661	57,610	10,258											8,793									
05	Human Services Transportation Coordination and Paratransit Monitoring	43,080	38,140												4,940									
06	Goods Movement / Freight Planning	5,036	4,458												578									
07	Regional Household Travel Survey	11,301													0		11,301							
09	Statewide Development of Transportation/Land Use Tools	200,000					160,000													40,000	State PTA Account		This portion will go into FY 12/13.	
10	Model Development-Fine Grained Networks	25,382																		25,382	Strategic Highway Research Program			
13-003	Short Range Transportation Planning & Studies	662,331	7,516	45,467	310,099	0	0	10,361	0	0	0	0	24,361	9,422	3,214	35,638	92,716	0	123,537					
01	CalTraction	4,019													0		4,019							
02	Complete Streets	10,749	7,516	2,000											1,233									
03	Sacramento Regional Transit District Planning	49,098		43,467											5,631									
06	Safe Routes to School	121,037																		121,037	Safe Routes to School Grant			
07	South County Transit LINK Management Transition Plan	39,939			35,357								2,291				2,291						extended to 6/30/12, 12/31/12, 6/30/2013	
11	After Nine Transit Study and Implementation	3,124														624				2,500	Using JARC funds as primary and 20% local match			
14	Online Bike Trip Planner	12,951						10,361																
15	Paratransit, Inc. SRTP	92,716														2,590		92,716						
16	YCTD Short Range Transit Plan	96,013			85,000								5,507				5,506							
17	Elk Grove Transit Short Range Transit Plan	96,100			85,000								5,550				5,550							
18	Unitrans Short Range Transit Plan	96,013			85,000								11,013											
19	SACOG Transit Intern	22,300			19,742										2,558									
20	Calvans JPA Implementation	18,272																		18,272				
13-004	Continuing Transportation Implementation	10,994,042	253,594	155,878	0	0	0	3,500,000	180,000	0	373,696	0	0	0	46,959	23,321	17,668	0	5,861,262	581,664				
01	Regional Air Quality Planning	162,970	104,277	40,000											18,693									
02	Federal and State Programming	436,080	47,020						180,000		185,739					23,321								
03	Regional Transportation Monitoring	105,918	22,372	5,000							75,000				3,546									
04	Rural Transportation Planning Coordination	4,599	4,072												527									
05	Passenger Rail Improvements	66,302	7,969	50,728											7,605									
06	Connect Card Implementation	9,898,262						3,500,000							0				5,861,262	537,000	The \$537,000 represents FY 2010/11			
07	Transit Technical Assistance and Programming	275,247	67,884	60,150							112,957				16,588		17,668							
08	JARC/New Freedom Administration	44,664																		44,664	JARC/New Freedom Admin Fee			
13-005	Land Use and Housing Planning	1,506,393	605,515	73,000	0	0	0	0	0	0	0	0	220,588	0	87,908	0	343,960	0	0	175,422				
01	Sacramento Region Blueprint Implementation	161,198	142,709												18,489									
02	Regional Land Use Monitoring	460,726	293,324	29,000											41,760		96,642							
03	Regional Housing Needs Planning	20,545	3,188	15,000											2,357									
04	Community Design Program	43,656													0		43,656							
05	Rural-Urban Connections Strategy	230,597	166,294	29,000											25,302		10,001							
06	Airport Land Use Commission - General	3,689													0		3,689							
08	ALUC - Sacramento County - SMF & MCC	164,408													0		64,408			100,000	Sacramento County			
09	Rural-Urban Connections Strategy/Sustainable Communities Strategy Implementation	315,860											220,588				95,272						Proposition 84 Funding. No match is required. Grant won't pay for indirect costs - those will be funded with local funds.	
10	Specialty Crop Block Grant Program	105,714															30,292			75,422	CFDA (California Food and Agriculture). Grant only pays for 5% of indirect costs.			
13-006	Metropolitan Transportation Plan/SCS Implementation	1,038,027	102,890	24,262	0	0	0	0	0	100,000	174,516	0	0	0	16,474	263,813	356,072	0	0	0				
04	MTP/SCS Implementation	441,214	102,890	24,262											16,474	0	123,072							
05	Sustainable Communities Regional Planning Grant Program	596,813								100,000						263,813	233,000						SACOG funds in FY 12/13 to pay for non-HUD allowed consultant costs.	

FY 2012-13 TOTAL OVERALL WORK PROGRAM DIRECT SERVICES AND PASS THROUGH PROJECT REVENUE ESTIMATES

ACCT #	ELEMENT	TOTAL BUDGET REVENUE	FHWA PL	FTA 5303	FTA 5304	FTA 5316/17	FHWA State Planning & Research (SPR Special Studies)	FHWA State Planning & Research (SPR Partnership Planning)	CMAQ	RSTP	HUD Revenue for SCI Grant	Planning/ Programming/ Monitoring	Prop 84 Funding	In-Kind or Matching funds from Others	Current Year Use of the Six-County TDA Local Funds			Use of Prior Year Funds	PTMISEA Matching Funds	Other Funding						
															Required Minimum Match for FHWA	Required Minimum Match - All	Over Match Applied to Projects			Amount	Description	Grant Expiration Dates				
13-007	Member, Agency & Transportation Services	19,135,790	431,744	73,446	0	0	0	0	10,930,782	1,197,811	0	277,788	0	1,447,053	755,060	1,296	118,357	204,521	0	3,697,932						
01	Project Delivery	331,532	47,580									277,788			6,164											
02	Regional Information Center	367,493	124,056	73,446											25,588		30,657	113,746								
03	Transportation Development Act Administration	689,608													689,608											
06	511/ STARNET Capital Improvements	1,353,000								1,197,811					0					155,189					CV SAFE reimburses SACOG for the Match	
07	Transportation Demand Management	1,355,473						1,200,000						155,473	0					196,555					CV SAFE	
08	511/STARNET Operations	196,555													0										Estimate only - In-kind match from RT for the Pass-through costs	
09	511 Automated Transit Trip Planning	24,705						10,000						1,000	0	1,296	12,409									
10	SECAT Program	10,982,712						9,720,782							0		2,500									
12	Sacramento County Transit Technical Assistance	0													0											
13	Sustainability and Climate Action Planning Assistance	88,615	50,000												6,478		32,137									
14	Integrated Basemap Program	368,759	210,108												27,222		40,654	90,775								
17	I-PLACE ³ S Training for Maricopa Association of Governments	2,408																		2,408					Maricopa Association of Governments	
18	Capitol Area Plug-In Electric Vehicle Planning	155,750												31,150						124,600					CEC - SMUD. 20% match from VV.	
19	California Plug-In Electric Vehicle Collaborative	2,500																		2,500					DOE - SMUD	
20	Sacramento County Plug-In Electric Vehicle Planning	276,151																		276,151					DOE - SMUD	
21	SACOG Managed Fund Projects	2,940,529																		2,940,529					Use of SACOG Managed Fund Committed to Projects	
13-008	Pass-Through to Other Agencies	787,500	0	0	114,855	0	0	270,000	0	0	0	0	0	91,155	0	11,490	0	0	0	0	0	0	0	300,000		
08	Regional Transit Comprehensive Operational Analysis	150,000			114,855																					In-kind and cash match based on \$150,000 left
09	American River Crossings Alternatives Study Project	337,500						270,000																		COA is 6/30/13
10	Unitrans ITS Project	300,000													67,500											Matching funds provided by City of Sacramento.
																				300,000						STIP Public Transportation Account
13-009	Miscellaneous Other Funding	10,240,994	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,240,994		
01	Unitrans CNG Fueling Facility Study - memo entry	20,018																								FTA/Unitrans - memo entry only
03	Unitrans Parking Lot Study for Downtown Davis - memo entry	200,018																								FTA/Unitrans - memo entry only
04	SRTD Downtown-Natomas-Airport Rail Project - memo entry only	8,665,458																								FTA/Sac Regional Transit District - memo entry only
05	Sacramento/West Sacramento Area Corridor Small Starts Analysis and Environmental Study	1,355,500																								FTA Flex funds of \$1,200,000 and local funds (LTF and City and County Funds)
13-012	FTA Job Access Reverse Commute and New Freedom Program Administration	3,991,880	0	0	0	3,991,880	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
01	SRTD JARC Operating Assistance	539,489				539,489																				This represents the FTA portion only
02	Roseville Transit JARC Operating Assistance	146,714				146,714																				This represents the FTA portion only
03	JARC Operating Assistance	400,000				400,000																				This represents the FTA portion only
05	County of Sacramento Department of Health JARC operating Assistance	1,032,703				1,032,703																				This represents the FTA portion only
06	Yolo County Transportation District JARC Operating Assistance	130,000				130,000																				This represents the FTA portion only
07	City of Roseville South Placer County New Freedom One-Stop Call Center	238,000				238,000																				This represents the FTA portion only
08	Paratransit, Inc. New Freedom Mobility Management	493,347				493,347																				This represents the FTA portion only
09	SRTD New Freedom Capital Improvements	603,552				603,552																				This represents the FTA portion only
10	Western Placer CTSA New Freedom Operating Assistance	162,206				162,206																				This represents the FTA portion only
11	County of Sacramento Department of Health New Freedom Assistance	105,869				105,869																				This represents the FTA portion only
12	Yolo County Transportation District New Freedom Operating Assistance	140,000				140,000																				This represents the FTA portion only
13-015	Services to Other Agencies	88,643	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	88,643		
01	Capitol Valley SAFE	87,951																								CVRS
02	Glenn County SAFE	692																								CVRS
	TOTAL REVENUE for OWP Purposes	50,894,045	2,941,370	772,311	424,954	3,991,880	160,000	270,000	14,441,143	1,377,811	100,000	826,000	220,588	1,562,569	1,167,216	303,134	882,996	297,237	5,861,262	15,293,574						
	Add: Carry forward costs from FY 2010/11 included in the indirect cost																									
	TOTAL EXPENDITURES for SACOG Budgeting Reporting Purposes	51,280,057	2,941,370	772,311	424,954	3,991,880	160,000	270,000	14,441,143	1,377,811	100,000	826,000	220,588	1,562,569	1,167,216	303,134	1,269,008	297,237	5,861,262	15,293,574						

FY 2012-13 TOTAL OVERALL WORK PROGRAM DIRECT SERVICES AND PASS THROUGH PROJECT COST ESTIMATES

ACCT #	ELEMENT	TOTAL BUDGET	Salaries & Benefits	Indirect Services	Consultants/Membership/Legal for Specific Grant Projects	Consultants/Membership/Legal for Non Grant projects	Printing	Meetings/Other/in-kind	Pass-Through	Supplies/Data/Telecommunication	Equipment/Software	Marketing/Advertising	Costs for next fiscal year
			43.19%										
13-001	Government Relations, Public Affairs, & Administration	\$ 1,330,468	\$ 917,150	\$ 396,118	\$ -	\$ 5,000	\$ 3,000	\$ 7,500	\$ -	\$ 1,700	\$ -	\$ -	\$ -
01	Interagency Relations	271,511	186,473	80,538			2,000	2,000		500			
02	Program Management	465,741	323,340	139,651			750	2,000					
03	Multi-Agency Planning & Coordination	204,718	140,560	60,708			250	2,000		1,200			
04	Legislative Analysis	145,651	101,719	43,932									
05	Education, Outreach, & Marketing	242,847	165,058	71,289		5,000		1,500					
13-002	Long Range Transportation Planning	1,117,977	596,345	257,562	173,689	89,531	0	850	0	0	0	0	0
01	Model Development	513,564	295,784	127,749		89,531		500					
02	Bicycle/Pedestrian Planning	24,773	17,126	7,397				250					
03	Regional Forecasting	218,180	152,371	65,809									
04	Major Investment Studies	76,661	53,468	23,093				100					
05	Human Services Transportation Coordination and Paratransit Monitoring	43,080	30,086	12,994									
06	Goods Movement / Freight Planning	5,036	3,517	1,519									
07	Regional Household Travel Survey	11,301	7,892	3,409									
09	Statewide Development of Transportation/Land Use Tools	200,000	18,375	7,936	173,689								
10	Model Development-Fine Grained Networks	25,382	17,726	7,656									
13-003	Short Range Transportation Planning & Studies	662,331	376,113	162,441	119,853	3,124	100	700	0	0	0	0	0
01	CalTraction	4,019	2,737	1,182				100					
02	Complete Streets	10,749	7,018	3,031			100	600					
03	Sacramento Regional Transit District Planning	49,098	34,289	14,809									
06	Safe Routes to School	121,037	29,475	12,730	78,832								
07	South County Transit LINK Management Transition Plan	39,939	2,736	1,182	36,021								
11	After Nine Transit Study and Implementation	3,124				3,124							
14	Online Bike Trip Planner	12,951	5,553	2,398	5,000								
15	Paratransit, Inc. SRTP	92,716	64,750	27,966									
16	YCTD Short Range Transit Plan	96,013	67,053	28,960									
17	Elk Grove Transit Short Range Transit Plan	96,100	67,114	28,986									
18	Unitrans Short Range Transit Plan	96,013	67,053	28,960									
19	SACOG Transit Intern	22,300	15,574	6,726									
20	Calvans JPA Implementation	18,272	12,761	5,511									
13-004	Continuing Transportation Implementation	10,994,042	1,021,141	441,030	192,000	1,000	1,750	8,600	0	0	5,015,000	0	4,313,521
01	Regional Air Quality Planning	162,970	113,290	48,930			750						
02	Federal and State Programming	436,080	303,150	130,930			1,000	1,000					
03	Regional Transportation Monitoring	105,918	73,970	31,948									
04	Rural Transportation Planning Coordination	4,599	3,212	1,387									
05	Passenger Rail Improvements	66,302	46,234	19,968				100					
06	Connect Card Implementation	9,898,262	258,566	111,675	192,000			7,500			5,015,000		4,313,521
07	Transit Technical Assistance and Programming	275,247	192,225	83,022									
08	JARC/New Freedom Administration	44,664	30,494	13,170		1,000							
13-005	Land Use and Housing Planning	1,506,393	950,332	410,448	100,000	600	15,550	100	0	29,363	0	0	0
01	Sacramento Region Blueprint Implementation	161,198	112,402	48,546			150	100					
02	Regional Land Use Monitoring	460,726	301,252	130,111						29,363			
03	Regional Housing Needs Planning	20,545	13,650	5,895		600	400						
04	Community Design Program	43,656	30,488	13,168									
05	Rural-Urban Connections Strategy	230,597	150,567	65,030			15,000 RUCs book						
06	Airport Land Use Commission - General	3,689	2,576	1,113									
08	ALUC - Sacramento County - SMF & MCC	164,408	44,981	19,427	100,000								
09	Rural-Urban Connections Strategy/Sustainable Communities Strategy Implementation	315,860	220,588	95,272									
10	Specialty Block Grant Program	105,714	73,828	31,886									
13-006	Metropolitan Transportation Plan/SCS Implementation	1,038,027	349,205	150,822	100,000	433,000	5,000	0	0	0	0	0	0
04	MTP/SCS Implementation	441,214	168,457	72,757		200,000							
05	Sustainable Communities Regional Planning Grant Program	596,813	180,748	78,065	100,000	233,000	5,000						

FY 2012-13 TOTAL OVERALL WORK PROGRAM DIRECT SERVICES AND PASS THROUGH PROJECT COST ESTIMATES

ACCT #	ELEMENT	TOTAL BUDGET	Salaries & Benefits	Indirect Services	Consultants/ Membership/Legal for Specific Grant Projects	Consultants/ Members hip/Legal for Non Grant projects	Printing	Meetings/O ther/in-kind	Pass- Through	Supplies/ Data/ Telecommunicatio n	Equipment/ Software	Marketing/ Advertising	Costs for next fiscal year
				43.19%									
13-007	Member, Agency, & Transportation Services	19,135,790	1,542,501	666,207	1,476,123	555,134	145,000	13,500	14,510,741	108,611	0	117,973	0
01	Project Delivery	331,532	188,414	81,376		61,492		250					
02	Regional Information Center	367,493	254,203	109,790				1,500		2,000			
03	Transportation Development Act Administration	689,608	134,413	58,053		491,142	5,000	250		750			
06	511/ STARNET Capital Improvements	1,353,000	48,451	20,926	1,280,623			3,000					
07	Transportation Demand Management (formerly called Rideshare)	1,355,473	219,386	94,753	178,000		140,000	2,000	590,000	85,861		45,473	
08	511/STARNET Operations	196,555	68,130	29,425				6,500		20,000		72,500	
09	511 Automated Transit Trip Planning	24,705	17,253	7,452									
10	SECAT Program	10,982,712				2,500			10,980,212				
12	Sacramento County Transit Technical Assistance	0											
13	Sustainability and Climate Action Planning Assistance	88,615	61,886	26,729									
14	Integrated Basemap Program	368,759	257,531	111,228									
17	I-PLACE ³ S Training for Maricopa Association of Governments	2,408	1,682	726									
18	Capitol Area Plug-In Electric Vehicle Planning	155,750	98,296	42,454	15,000								
19	California Plug-In Electric Vehicle Collaborative	2,500			2,500								
20	Sacramento County Plug-In Electric Vehicle Planning	276,151	192,856	83,295	0								
21	SACOG Managed Fund Projects	2,940,529							2,940,529				
13-008	Pass-Through to Other Agencies	787,500	2,736	1,182	0	0	0	0	783,582	0	0	0	0
08	Regional Transit Comprehensive Operational Analysis	150,000							150,000				
09	American River Crossings Alternatives Study Project	337,500							337,500				
10	Unitrans ITS Project	300,000	2,736	1,182					296,082				
13-009	Miscellaneous Other Funding	10,240,994	8,207	3,545	0	0	0	0	10,229,242	0	0	0	0
01	Unitrans CNG Fueling Facility Study - memo entry only	20,018							20,018				
03	Unitrans Parking Lot Study for Downtown Davis - memo entry only	200,018							200,018				
04	SRTD Downtown-Natomas-Airport Rail Project - memo entry only	8,665,458							8,665,458				
05	Sacramento/West Sacramento Corridor Small Starts Analysis and Environmental Study	1,355,500	8,207	3,545					1,343,748				
13-012	FTA Job Access Reverse Commute and New Freedom Program Administration	3,991,880	0	0	0	0	0	0	3,991,880	0	0	0	0
01	SRTD JARC Operating Assistance	539,489							539,489				
02	Roseville Transit JARC Operating Assistance	146,714							146,714				
03	JARC Operating Assistance	400,000							400,000				
05	County of Sacramento Department of Health JARC operating Assistance	1,032,703							1,032,703				
06	Yolo County Transportation District JARC Operating Assistance	130,000							130,000				
07	City of Roseville South Placer County New Freedom One-Stop Call Center	238,000							238,000				
08	Paratransit, Inc. New Freedom Mobility Management	493,347							493,347				
09	SRTD New Freedom Capital Improvements	603,552							603,552				
10	Western Placer CTSA New Freedom Operating Assistance	162,206							162,206				
11	County of Sacramento Department of Health New Freedom Assistance	105,869							105,869				
12	Yolo County Transportation District New Freedom Operating Assistance	140,000							140,000				
13-015	Services to Other Agencies	88,643	50,402	21,641	1,000	0	100	0	15,000	500	0	0	0
01	Capitol Valley SAFE	87,951	49,919	21,432	1,000		100		15,000	500			
02	Glenn County SAFE	692	483	209									
	TOTAL EXPENDITURES for OWP Reporting Purposes	50,894,045	5,814,132	2,510,996	2,162,665	1,087,389	170,500	31,250	29,530,445	140,174	5,015,000	117,973	4,313,521
	Add: Carry forward Costs from FY 2010/11 included in the indirect costs	386,012		386,012									
	TOTAL EXPENDITURES for SACOG budgeting reporting purposes	\$ 51,280,057	\$ 5,814,132	\$ 2,897,008	\$ 2,162,665	\$ 1,087,389	\$ 170,500	\$ 31,250	\$ 29,530,445	\$ 140,174	\$ 5,015,000	\$ 117,973	\$ 4,313,521

* Represents revenue on the project that has not yet be allocated to consultant or staff time as of the preparation of the amendment. It could be used for consultant or staff, and could go unused. \$ -

SACRAMENTO AREA COUNCIL OF GOVERNMENTS OPERATIONS BUDGET
INDIRECT COSTS
Fiscal Year 2012-13

Total Direct Salaries and Benefits from OWP	\$ 5,814,130
Total Indirect Expenditures	2,897,008
Carry Forward (+/-) from FY 10-11	(386,012)
Adjusted Indirect Total Costs	<u>\$ 2,510,996</u>

INDIRECT RATE - FY 2012-13

(Total Adjusted Indirect Costs ÷ Total Direct Salaries and Benefits from OWP)

43.19%

EXPENDITURES:

	<u>Amount</u>
Meetings/Training	\$ 15,000
Printing	13,500
Consultant	130,000
Mileage	12,000
Legal Services	60,000
Other Expenses	4,500
Books & Periodicals	4,500
Office Supplies	45,000
Postage	18,000
Telephone	35,000
Office Equipment Maintenance	15,000
Memberships	25,000
Depreciation	36,000
Insurance	71,000
Building Rent - Meridian Plaza	621,517
SACOG Vehicle Parking	8,100
Office Equipment < \$1,000	15,000
Accounting Processing Costs	8,000
Career Development Program	75,000
Computer Software Maintenance/Licenses	70,000
Temporary Services	500
Indirect Staffing (salaries/benefits)	1,614,391
TOTAL FOR FY 2011-12	<u>\$ 2,897,008</u>

¹This dollar amount includes the \$386,012 carryover number from the cumulative FY 2010-11 Indirect cost calculation, per Caltrans ICAP audit procedures. This number has to match the OWP indirect costs shown on the OWP Expenditure page. These are costs that SACOG over recovered in past years.

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS AND ADVOCACY BUDGET
Fiscal Year 2012-13
With Comparison to projected Fiscal Year 2011-12**

REVENUE:	Fiscal Year 2012-13	Fiscal Year 2011-12 Budget	Fiscal Year 2011-12 Projected Actual	Difference
Membership Dues	\$ 284,270	\$ 284,270	\$ 284,270	\$ -
Board and Advocacy reserve funds	30,000	37,976	18,882	19,094
Other Local Funds - (est. interest on general account)	10,000	20,000	10,000	10,000
TOTAL REVENUES:	\$ 324,270	\$ 342,246	\$ 313,152	\$ 29,094
EXPENDITURES:				
Meetings / Training / Travel Expenses	\$ 69,111	\$ 79,000	\$ 79,000	0
Board Reimbursement(per Deim and Director Fees)	65,000	65,000	65,000	0
Board Parking Passes	1,000	1,000	1,000	0
Consultants	70,000	70,000	70,000	0
Federal Legislative Consultant	40,000			
State Legislative Consultant	20,000			
Other Consultants	10,000			
Printing	659	659	659	0
Supplies	5,000	5,000	5,000	0
Other Expenses	1,000	1,000	1,000	0
Memberships				
AMPO	10,000	11,000	9,197	1,803
NADO	4,000	4,000	4,000	0
NARC				0
Metro Chamber of Commerce	1,500	1,500	1,500	0
Climate Communities				0
TRB Dues	4,300	4,300	4,300	0
CTA Dues	1,200	1,200	1,200	0
CALCOG dues	21,000	17,850	16,109	1,741
California Transit Association				0
Awards	500	500	500	0
Employee's excess travel costs				0
Labor, Benefits, and Overhead - Staff performing Federal/State Legislative duties	70,000	80,237	54,687	25,550
TOTAL EXPENDITURES	\$ 324,270	\$ 342,246	\$ 313,152	\$ 29,094

Board and Advocacy Reserve Analysis and Projection		
	Amount	Time period
Fund Balance designated for Board and Advocacy	\$ 168,856	at 6/30/08
Increase based on FY 08-09 actual activity	43,200	
Subtotal -Reserve Balance	<u>\$ 212,056</u>	at 6/30/09
Less: Projected Use of reserves for FY 09/10 activity	60,483	
Subtotal -Reserve Balance	<u>\$ 151,573</u>	at 6/30/10
Less: Projected Use of reserves for FY 10/11 activity	\$ 42,034	
Subtotal -Reserve Balance	<u>\$ 109,539</u>	at 6/30/11
Less: Projected Use of reserves for FY 11/12 activity	\$ 18,882	
Subtotal -projected Reserve Balance	<u>\$ 90,657</u>	at 6/30/12
Less: Projected Use of reserves for FY 12/13 activity	\$ 30,000	
Subtotal -Projected Reserve Balance	<u>\$ 60,657</u>	at 6/30/13

SACOG Budget operations take place within the Planning and Administration Fund, as defined in SACOG's Annual Comprehensive Financial Report (CAFR). The Board and Advocacy (B&A) Fund is a designated Fund within this fund.