



SACOG Board of Directors

Item #16-6-12
Action

June 9, 2016

Delegated Authority to Enter Negotiations for Bike Share Contracts

Issue: Should the SACOG Board delegate authority to the Bike Share Policy Steering Committee (PSC) to direct the Chief Executive Officer (CEO) to enter negotiations with preferred Bike Share vendors, then return to the SACOG Board in August with recommended awards?

Recommendation: Delegate authority to the Bike Share PSC to direct the CEO to enter negotiations with Bike Share vendors for equipment, operations, and sponsorship brokerage.

Committee Action/Discussion:

On May 3, 2016, SACOG released a Request for Proposals (RFP) for a Regional Bike Share System Operator and Equipment, as well as a RFP for Sacramento Regional Bicycle Sharing System Advertising, Sponsorship, and Partnership as authorized by the SACOG Board on April 21, 2016. The RFPs can be viewed on SACOG's RFP hosting services, Public Purchase, using the following link: <http://www.sacog.org/post/request-proposal-documents>

SACOG is moving as quickly as possible to advertise and award both Regional Bike Share System contracts to meet our target of launching the system by Spring 2017. On May 5, 2016, SACOG staff discussed the RFP schedule and process with the Transportation Committee, who directed staff to follow through with the current RFP schedule and to work with the Bike Share Policy Steering Committee to recommend bike share contract awards directly to the SACOG Board.

On May 25, 2016, SACOG received proposals for bike share operations and equipment as well as sponsorship brokerage. The RFP schedule proposed interviews by June 8 and SACOG Board authorization to enter into negotiations by June 16th.

Unfortunately, SACOG staff needs more time to organize interviews and proposes to delay interviews until the end of June. To stay on schedule for a Spring 2017 launch, negotiations will still need to begin in June. On May 26, SACOG staff discussed options with the PSC to begin negotiations after the June 16 SACOG Board meeting. SACOG staff and the PSC recommend that the Board delegate authority to the PSC to select a preferred vendor to enter negotiations. SACOG staff will then negotiate and recommend an award to the SACOG Board at their August 18 meeting.

Current Schedule	Proposed Schedule
May 25, Proposals Due	May 25, Proposals Due
June 8, Interviews	June 8, PSC meet to discuss potential shortlist of firms for interviews
June 16, Authorization to enter negotiations	June 16, Request Delegation of Authority to PSC to select preferred vendor to enter negotiations
	Week of June 27, Interview shortlist candidates, select preferred vendor
August 18, Award	August 18, Award

Approved by:

Mike McKeever
Chief Executive Officer

MM:SS:ds

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