

Final Budget

FY 2004/05



ADOPTED June 17, 2004

**Sacramento Area
Council of
Governments**

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SACOG MISSION

Delivering
transportation
projects;
providing public
information
and serving
as a dynamic forum
for regional
planning and
collaboration in the
greater Sacramento
Metropolitan Area.



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Sutter County
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City of Citrus Heights
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City of Elk Grove
City of Folsom
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City of Isleton
City of Lincoln
City of Live Oak
Town of Loomis
City of Marysville
City of Placerville
City of Rancho Cordova
City of Rocklin
City of Roseville
City of Sacramento
City of West Sacramento
City of Wheatland
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SACOG BUDGET
FY 2004/05

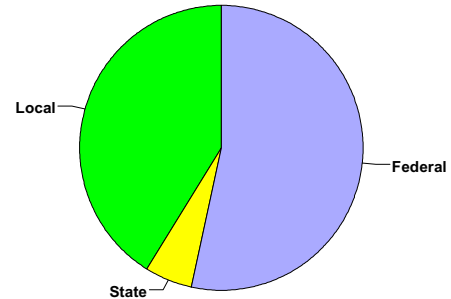
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FY 2004/05 OWP Budget Overview

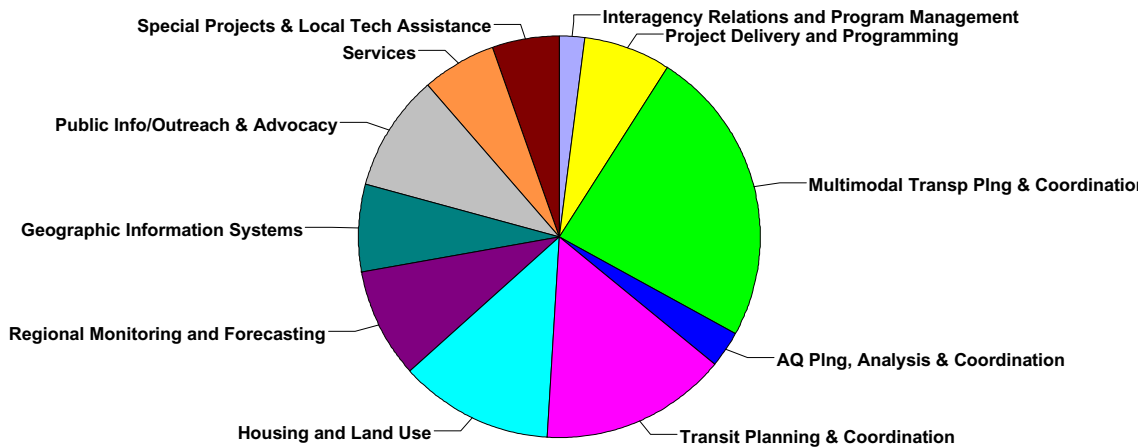
Revenue Sources

Revenue Source	FY 2004/05 Budget	Percent of Budget
Federal	\$6,277,188	53.41%
State	634,000	5.39%
Local	4,841,118	41.19%
TOTAL	\$11,752,306	100.00%



Expenditures

Element Expenditure Totals	FY 2004/05 Budget	Percent of Budget
Interagency Relations and Program Management	\$235,000	2.00%
Project Delivery and Programming	823,000	7.00%
Multimodal Transp PIng & Coordination	2,818,469	23.98%
AQ PIng, Analysis & Coordination	349,000	2.97%
Transit Planning & Coordination	1,762,805	15.00%
Housing and Land Use	1,460,194	12.42%
Regional Monitoring and Forecasting	1,034,317	8.80%
Geographic Information Systems	826,375	7.03%
Public Info/Outreach & Advocacy	1,106,000	9.41%
Services	701,000	5.96%
Special Projects & Local Tech Assistance	636,146	5.41%
TOTAL	\$11,752,306	100.00%



SOURCES OF REVENUE FOR FY 2004/05

The following sources of revenue are included in the \$11,752,306 Direct Services Budget for FY 2004/05:

FEDERAL (\$ 6,277,188)

FEDERAL HIGHWAY ADMINISTRATION (FHWA) - Program #20.205, Federal Highway Administration, Department of Transportation. To assist state highway agencies in planning the Interstate highway system and for the planning or improving of primary, secondary, and urban systems' roads and streets. Requires an 11.47% match. Metropolitan Planning funds - **\$1,983,194**.

FEDERAL TRANSIT ADMINISTRATION (FTA). Technical Studies Grants, Federal Transit Administration, Department of Transportation. To assist in planning, engineering and design of urban mass transportation projects, and other technical studies in a program for a unified or officially coordinated urban transportation system. SACOG uses these funds to sponsor transportation planning special projects and information services on behalf of member cities and counties. Requires 11.47% match. Section 5303 funds - **\$500,058** and Section 5313B funds - **\$470,667**.

FEDERAL TRANSIT ADMINISTRATION (FTA). National Planning and Research Grant. Earmark grant to fund the Regional Air Quality Planning/Coordination Study for Transit Operators. Match requirement project is paired with SECAT state funds for match purposes - **\$170,000**.

CONGESTION MITIGATION & AIR QUALITY (CMAQ) - Provisions of ISTEA provide funds to support regional rideshare activities - **\$400,000**.

CONGESTION MITIGATION & AIR QUALITY (CMAQ) & REGIONAL SURFACE TRANSPORTATION PROGRAM (STP) - Co-fund studies with the Regional Funding Programs Project - **\$200,000**.

REGIONAL SURFACE TRANSPORTATION PROGRAM (STP) - Project funds programmed for Cal Traction right-of-way project - **\$46,469** and Elk Grove-Rancho Cordova-El Dorado Connector Study - **\$1,000,000**.

FHWA State Planning & Research (SP&R) Partnership Program - A statewide discretionary program supporting transportation planning studies- **\$481,800**. Requires a 11.47% local match.

FEDERAL ITS Earmark. To support funding of the Intelligent Transportation Systems project - **\$500,000**.

FEDERAL Earmark. To support funding of two projects: Sacramento Region Blueprint: Transportation Land Use Study and Blueprint Electronic Town Hall - **\$500,000**.

SOURCES OF REVENUE FOR FY 2004/05

(continued)

FEDERAL HUD Grant. To support funding for the Land Market Monitoring Project Earmark - **\$25,000.**

STATE (\$ 634,000)

REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP) - Provisions of Senate Bill 45 provide funds to perform STIP/RTIP related planning, programming and monitoring activities related to the development and implementation of the RTIP - **\$298,000.**

GTIP-SECAT - Remaining SECAT funds for the Environ administration contract - **\$231,000.**

STATE TREASURER'S OFFICE - Sustainable Community Grant to fund the Land Use Economic Data program - **\$105,000.**

LOCAL (\$ 4,841,118)

LOCAL TRANSPORTATION FUND (LTF) - The Transportation Development Act (TDA) provides funds for planning fee and administrative assessments to perform various responsibilities as required by law. SACOG uses these funds to support a variety of programs. - **\$2,153,946** and **\$19,072** of prior year TDA reserves.

PLACER COUNTY TRANSPORTATION PLANNING AGENCY (PCTPA) - Pursuant to the terms of the MOU, PCTPA compensates SACOG for performing transportation planning and programming responsibilities required by ISTEA and the Clean Air Act. Approximately **\$275,000.**

SACOG MEMBERSHIP ASSESSMENT FEES - Assessments received from member cities and counties, as approved by the Board 3/21/02 - **\$250,000.** Currently 12¢ per capita is assessed for membership fees. Monies are used for advocacy projects.

EL DORADO COUNTY TRANSPORTATION COMMISSION (EDCTC) - Pursuant to the terms of an MOU, EDCTC compensates SACOG for performing transportation planning and programming responsibilities required by ISTEA and the Clean Air Act - approximately **\$55,000.**

OTHER LOCAL INCOME - Special funding applying to specific programs which include:

Traffic fines - SACOG receives a portion of HOV fines within Sacramento County - **\$50,000.**

SAFE Funding of Intelligent Transportation Systems project of **\$500,000** and **\$25,000** for the ITS Strategic Deployment Plan Project, and SAFE Services funding of **\$248,000.** Glenn County SAFE Services funding is **\$3,000.**

SOURCES OF REVENUE FOR FY 2004/05

(continued)

The Four-Party agreement to provide support to Paratransit, Inc. (PTI); also provides annual funds (**\$39,600**) to SACOG for PTI support activities. FY 04/05 will also include **\$30,000** of PTI carryover money.

Sponsorships for the 2004 Electronic Town Hall - **\$100,000**.

Assorted local agency continued funding for U.S. 50 Outreach Program - **\$150,000**.

Yuba/Sutter Counties' contribution for Habitat Plan match - **\$75,000**.

Sacramento County's funding for the Airport Land Use Commission project. - **\$400,000**.

Carryover - Accumulated in prior years to help fund five projects. -**\$192,500**.

Remaining local monies related to three projects - ITS strategic Deployment Plan for \$175,000, GIS Cooperative Data Service for \$80,000, and GIS Cooperative for \$20,000, totaling **\$275,000**.

FY 2004/05 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT REVENUE ESTIMATES

Draft OWP 4/29/04

ACCOUNT NUMBER	ELEMENTS	Code Match Rate	Caltrans OWP Agreement Grants				4105 STIP RIP/PPM 0.5%	4006 Rideshare CMAQ	4308 EDCTC	4309 PCTPA	4331 TDA Admin	4332 TDA Planning	4515 SACOG Prior Year	Other
			4020 FHWA PL 11.47%	4036 FTA 5303 11.47%	4037 FTA 5313B 11.47%	4008 SP&R Partnership 20.00%								
05-001	Interagency Relations and Program Management	\$235,000	\$84,000	\$10,000	\$0	\$0	\$0	\$10,000	\$26,000	\$0	\$105,000	\$0	\$0	
01	Interagency Relations & Program Management	235,000	84,000	10,000	0	0	0	10,000	26,000	0	105,000	0	0	
05-002	Project Delivery and Programming	\$23,000	\$152,000	\$57,000	\$0	\$298,000	\$0	\$2,000	\$8,000	\$0	\$106,000	\$0	\$200,000	
01	State Programming	183,000	35,000	15,000	0	118,000	0	0	0	0	15,000	0	15,000	
02	Federal Programming	139,000	84,000	26,000	0	0	0	2,000	8,000	0	19,000	0	0	
03	Project Delivery	251,000	33,000	16,000	0	180,000	0	0	0	0	22,000	0	0	
04	Regional Funding Programs	250,000	0	0	0	0	0	0	0	0	50,000	0	200,000 CMAQ/STP	
05-003	Multimodal Transp Ping & Coordination	\$2,818,469	\$305,500	\$51,500	\$0	\$0	\$0	\$9,000	\$13,000	\$0	\$193,000	\$0	\$2,246,469	
01	Metropolitan Transportation Plan	285,000	210,000	33,000	0	0	0	5,000	10,000	0	27,000	0	0	
02	Pedestrian and Bicycle Planning	50,000	15,000	10,000	0	0	0	0	0	0	25,000	0	0	
03	Cal Traction Preservation & Purchase Plan Study	50,469	4,000	0	0	0	0	0	0	0	0	0	46,469 STP carryover	
04	Intelligent Transportation Systems	1,021,000	14,000	3,000	0	0	0	500	1,000	0	2,500	0	1,000,000 \$500k SAFE/\$500k FHWA ITS Earmark	
05	ITS Strategic Deployment Plan	225,000	20,000	0	0	0	0	1,000	1,000	0	3,000	0	200,000 \$25k SAFE+Partners / \$100k Sac City Earmark	
06	Passenger Rail Improvements	1,500	500	500	0	0	0	0	0	0	500	0	0	
07	Planning Coordination	35,500	26,000	5,000	0	0	0	500	1,000	0	3,000	0	0	
08	Elk Grove-Rancho Cordova-El Dorado Connector Study	1,150,000	16,000	0	0	0	0	2,000	0	0	132,000	0	1,000,000 STP	
05-004	AQ Ping, Analysis & Coordination	\$349,000	\$50,000	\$7,500	\$0	\$0	\$0	\$2,000	\$11,500	\$0	\$47,000	\$0	\$231,000	
01	Air Quality Conformity	80,000	38,000	5,000	0	0	0	1,000	4,000	0	32,000	0	0	
02	State Implementation Plan (SIP) Update	38,000	12,000	2,500	0	0	0	1,000	7,500	0	15,000	0	0	
03	SECAT Program	231,000	0	0	0	0	0	0	0	0	0	0	231,000 TCRP	
05-005	Transit Planning & Coordination	\$1,762,805	\$40,000	\$117,341	\$438,667	\$31,800	\$0	\$0	\$13,500	\$602,147	\$205,178	\$55,500	\$258,672	
01	SRTD Transit Planning	70,000	0	45,000	0	0	0	0	0	0	25,000	0	0	
02	Paratransit, Inc. Monitoring & Evaluation	58,000	0	0	0	0	0	0	0	0	0	0	58,000 PTI	
03	Transit Coordination	113,341	40,000	33,341	0	0	0	0	10,000	0	30,000	0	0	
04	TDA Administration	602,147	0	0	0	0	0	0	0	602,147	0	0	0	
05	SRTP Update for Yolo County Transit Operators	68,000	0	0	55,667	0	0	0	0	0	0	0	12,333 TDA Admin Reserve/YCTD	
06	SRTP Update for Folsom Transit Operators	58,739	0	0	52,000	0	0	0	0	0	0	0	6,739 TDA Admin Reserve	
07	Regional AQ Ping/Coord Study for Transit Ops	170,000	0	0	0	0	0	0	0	0	0	0	170,000 FTA Nat Ping & Res	
08	Community-Based Transit Improvement Program	1,000	0	0	0	0	0	0	0	0	1,000	0	0	
09	Community Bus Service Planning	1,000	0	0	0	0	0	0	0	0	1,000	0	0	
10	Transit Professional Development Project	56,478	0	0	50,000	0	0	0	0	0	6,478	0	0	
11	Regional Transit Operators Integration Study	50,000	0	21,000	0	0	0	0	0	0	29,000	0	0	
12	Transit 511 Education Project*	45,500	0	0	0	31,800	0	0	0	0	13,700	0	0	
13	Universal Transit Fare Card Feasibility Study*	328,000	0	0	225,000	0	0	0	3,500	0	70,000	29,500	0	
14	SRTP for Sacramento County*	70,000	0	0	56,000	0	0	0	0	0	14,000	0	0	
15	Accessible Transportation Plan	70,600	0	18,000	0	0	0	0	0	0	15,000	26,000	11,600 PTI	
05-006	Housing & Land Use	\$1,460,194	\$142,694	\$30,000	\$0	\$0	\$0	\$4,500	\$60,000	\$0	\$166,000	\$57,000	\$1,000,000	
01	Sacramento Region Blueprint: Transp-Land Use Study	514,500	102,000	30,000	0	0	0	500	25,000	0	0	57,000	300,000 Blueprint Earmark	
02	Airport Land Use Commission (ALUC)	433,000	0	0	0	0	0	0	0	0	33,000	0	400,000 Sac Co Airport CLUPS	
03	Regional Housing Needs Plan	23,000	0	0	0	0	0	0	0	0	23,000	0	0	
04	Regional Housing Compact	110,000	0	0	0	0	0	0	0	0	110,000	0	0	
05	Blueprint ElectronicTownhall	379,694	40,694	0	0	0	0	4,000	35,000	0	0	0	300,000 \$200k Blueprint Earmark/\$100k sponsorships	
05-007	Regional Monitoring and Forecasting	\$1,034,317	\$378,000	\$98,717	\$0	\$150,000	\$0	\$5,000	\$60,000	\$0	\$142,600	\$70,000	\$130,000	
01	Regional Monitoring	150,000	97,000	30,000	0	0	0	500	5,000	0	17,500	0	0	
02	Census Data Distribution	32,000	15,000	9,000	0	0	0	1,000	2,000	0	5,000	0	0	
03	Aerial Photography	10,000	3,000	2,000	0	0	0	1,000	1,000	0	3,000	0	0	
04	Street Network Database	150,817	22,000	12,717	0	0	0	0	10,000	0	36,100	70,000	0	
05	Regional Forecasting	216,500	166,000	12,000	0	0	0	500	14,000	0	24,000	0	0	
06	Integrated Travel Model Development *	303,000	75,000	25,000	0	150,000	0	1,000	27,000	0	25,000	0	0	
07	Land Development Economic Data	139,000	0	0	0	0	0	1,000	1,000	0	32,000	0	105,000 Treas. Grant	
08	Land Market Monitoring National Demonstration Project*	33,000	0	8,000	0	0	0	0	0	0	0	0	25,000 Grant	
05-008	Geographic Information Systems	\$826,375	\$300,000	\$50,000	\$0	\$0	\$0	\$7,500	\$28,000	\$0	\$330,875	\$10,000	\$100,000	
01	GIS Support for Local Planning	284,000	123,000	20,000	0	0	0	3,000	7,000	0	131,000	0	0	
02	GIS Applications	390,875	141,000	20,000	0	0	0	4,000	21,000	0	194,875	10,000	0	
03	GIS Cooperative	71,500	36,000	10,000	0	0	0	500	0	0	5,000	0	20,000 GIS Coop Partners	
04	GIS Cooperative Data Service	80,000	0	0	0	0	0	0	0	0	0	0	80,000 Sub-contract from Sacto County	
05-009	Public Info/Outreach & Advocacy	\$1,106,000	\$531,000	\$78,000	\$0	\$0	\$0	\$15,000	\$55,000	\$0	\$177,000	\$0	\$250,000	
01	Regional Information Center	277,000	200,000	23,000	0	0	0	2,000	15,000	0	37,000	0	0	
02	Education, Outreach & Marketing	349,000	259,000	40,000	0	0	0	5,000	10,000	0	35,000	0	0	
03	Graphic Design and Layout	124,000	72,000	15,000	0	0	0	0	0	0	37,000	0	0	
04/05	Legislation and Public Affairs/Advocacy	356,000	0	0	0	0	0	8,000	30,000	0	68,000	0	250,000 Membership	
05-010	Services	\$701,000	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$301,000	
01	Capitol Valley SAFE	248,000	0	0	0	0	0	0	0	0	0	0	248,000 SAFE	
02	Glenn County SAFE	3,000	0	0	0	0	0	0	0	0	0	0	3,000 Glenn SAFE	
03	Rideshare	450,000	0	0	0	0	400,000	0	0	0	0	0	50,000 HOV Fines	
05-011	Special Projects & Local Tech Assistance	\$636,146	\$0	\$32,000	\$300,000	\$0	\$0	\$0	\$0	\$0	\$79,146	\$0	\$225,000	
01	Sacramento TAQ Collaborative	75,000	0	0	0	0	0	0	0	0	75,000	0	0	
02	U.S. 50 Outreach Project	150,000	0	0	0	0	0	0	0	0	0	0	150,000 US 50 Partners	
03	Yuba/Sutter Habitat Conservation Plan	375,000	0	0	0	300,000	0	0	0	0	0	0	75,000 Yuba/Sutter Counties	
04	Safe Bike Routes to Transit	36,146	0	32,000	0	0	0	0	0	0	4,146	0	0	
TOTAL		\$11,752,306	\$1,983,194	\$500,058	\$470,667	\$481,800	\$298,000	\$400,000	\$55,000	\$275,000	\$602,147	\$1,551,799	\$192,500	\$4,942,141

FY 2004/2005 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT EXPENDITURE ESTIMATES

Draft OWP 4/29/04

ACCOUNT NUMBER	ELEMENT	Code							
		TOTAL BUDGET	Salaries/ Benefits	Indirect Services	Printing	Consultant	Legal Services	Pass Thru Funding Agreements	Other
05-001	Interagency Relations and Program Management	\$235,000	\$163,986	\$70,514	\$500	\$0	\$0	\$0	\$0
01	Interagency Relations & Program Management	235,000	163,986	70,514	500	0	0	0	0
05-002	Project Delivery and Programming	\$823,867	\$532,867	\$229,133	\$11,000	\$50,000	\$0	\$0	\$0
01	State Programming	183,000	127,273	54,727	1,000	0	0	0	0
02	Federal Programming	139,000	93,706	40,294	5,000	0	0	0	0
03	Project Delivery	251,000	139,860	60,140	1,000	50,000	0	0	0
04	Regional Funding Programs	250,000	172,028	73,972	4,000	0	0	0	0
05-003	Multimodal Transp Png & Coordination	2,818,469	434,874	186,995	41,600	2,155,000	0	0	0
01	Metropolitan Transportation Plan	285,000	171,329	73,671	30,000	10,000	0	0	0
02	Pedestrian and Bicycle Planning	50,000	32,168	13,832	4,000	0	0	0	0
03	Cal Traction Preservation & Purchase Plan Study	50,469	3,125	1,344	1,000	45,000	0	0	0
04	Intelligent Transportation Systems	1,021,000	84,266	36,234	500	900,000	0	0	0
05	ITS Strategic Deployment Plan	225,000	17,133	7,367	500	200,000	0	0	0
06	Passenger Rail Improvements	1,500	699	301	500	0	0	0	0
07	Planning Coordination	35,500	24,755	10,645	100	100	0	0	0
08	Elk Grove-Rancho Cordova-El Dorado Connector Study	1,150,000	101,399	43,601	5,000	1,000,000	0	0	0
05-004	AQ Png, Analysis & Coordination	349,000	98,602	42,398	3,000	205,000	0	0	0
01	Air Quality Conformity	60,000	51,049	21,951	2,000	5,000	0	0	0
02	State Implementation Plan (SIP) Update	38,000	28,224	11,276	500	0	0	0	0
03	SECAT Program	231,000	21,329	9,171	500	200,000	0	0	0
05-005	Transit Planning & Coordination	1,762,805	739,619	318,036	5,200	519,950	5,000	175,000	0
01	SRTP Transit Planning	70,000	13,846	5,954	200	0	0	50,000	0
02	Paratransit, Inc. Monitoring & Evaluation	58,000	39,161	16,839	2,000	0	0	0	0
03	Transit Coordination	113,341	79,120	34,021	200	0	0	0	0
04	TDA Administration	602,147	344,019	147,928	200	105,000	5,000	0	0
05	SRTP Update for Yolo County Transit Operators	68,000	2,937	1,263	0	63,800	0	0	0
06	SRTP Update for Folsom Transit Operators	58,739	40,727	17,512	500	0	0	0	0
07	Regional AQ Png/Coord Study for Transit Ops	170,000	31,119	13,381	500	0	0	125,000	0
08	Community-Based Transit Improvement Program	1,000	559	241	200	0	0	0	0
09	Community Bus Service Planning	1,000	559	241	200	0	0	0	0
10	Transit Professional Development Project	56,478	4,915	2,113	0	49,450	0	0	0
11	Regional Transit Operators Integration Study	50,000	34,965	15,035	0	0	0	0	0
12	Transit 511 Education Project*	45,500	16,294	7,006	500	21,700	0	0	0
13	Universal Transit Fare Card Feasibility Study*	328,000	33,566	14,434	0	280,000	0	0	0
14	SRTP for Sacramento County*	70,000	48,601	20,899	500	0	0	0	0
15	Accessible Transportation Plan	70,600	49,231	21,169	200	0	0	0	0
05-006	Housing & Land Use	1,460,194	598,038	257,156	40,000	465,000	0	0	100,000
01	Sacramento Region Blueprint: Transp-Land Use Study	514,500	293,357	126,143	20,000	75,000	0	0	0
02	Airport Land Use Commission (ALUC)	433,000	54,545	23,455	5,000	350,000	0	0	0
03	Regional Housing Needs Plan	23,000	12,587	5,413	5,000	0	0	0	0
04	Regional Housing Compact	110,000	73,427	31,573	5,000	0	0	0	0
05	Blueprint Electronic Townhall	379,694	164,122	70,572	5,000	40,000	0	0	100,000 Marketing
05-007	Regional Monitoring and Forecasting	1,034,317	600,920	258,397	10,000	160,000	0	0	5,000
01	Regional Monitoring	150,000	100,699	43,301	1,000	0	0	0	5,000 Publications/Data
02	Census Data Distribution	32,000	22,028	9,472	500	0	0	0	0
03	Aerial Photography	10,000	0	0	0	10,000	0	0	0
04	Street Network Database	150,817	104,068	44,749	2,000	0	0	0	0
05	Regional Forecasting	216,500	151,049	64,951	500	0	0	0	0
06	Integrated Travel Model Development *	303,000	105,594	45,406	2,000	150,000	0	0	0
07	Land Development Economic Data	139,000	95,804	41,196	2,000	0	0	0	0
08	Land Market Monitoring National Demonstration Project*	33,000	21,678	9,322	2,000	0	0	0	0
05-008	Geographic Information Systems	826,375	488,374	210,001	3,000	25,000	0	0	100,000
01	GIS Support for Local Planning	284,000	197,203	84,797	2,000	0	0	0	0
02	GIS Applications	390,875	272,640	117,235	1,000	0	0	0	0
03	GIS Cooperative	71,500	18,531	7,969	0	25,000	0	0	20,000 GIS Partners
04	GIS Cooperative Data Service	80,000	0	0	0	0	0	0	80,000 Server Hardware
05-009	Public Info/Outreach & Advocacy	1,106,000	623,777	268,223	54,000	160,000	0	0	0
01	Regional Information Center	277,000	193,007	82,993	1,000	0	0	0	0
02	Education, Outreach & Marketing	349,000	209,091	89,909	50,000	0	0	0	0
03	Graphic Design and Layout	124,000	85,315	36,685	2,000	0	0	0	0
04/05	Legislation and Public Affairs/Advocacy	356,000	136,364	58,636	1,000	160,000	0	0	0
05-010	Services	701,000	313,636	134,864	4,500	35,000	0	0	213,000
01	Capitol Valley SAFE	248,000	171,678	73,822	2,500	0	0	0	0
02	Glenn County SAFE	3,000	2,098	902	0	0	0	0	0
03	Rideshare	450,000	139,860	60,140	2,000	35,000	0	0	213,000 Marketing
05-011	Special Projects & Local Tech Assistance	636,146	4,298	1,848	0	180,000	0	450,000	0
01	Sacramento TAQ Collaborative	75,000	0	0	0	0	0	75,000	0
02	U.S. 50 Outreach Project	150,000	0	0	0	150,000	0	0	0
03	Yuba/Sutter Habitat Conservation Plan	375,000	0	0	0	0	0	375,000	0
04	Safe Bike Routes to Transit	36,146	4,298	1,848	0	30,000	0	0	0
		\$11,752,306	\$4,598,991	\$1,977,565	\$172,800	\$3,954,950	\$5,000	\$625,000	\$418,000

Indirect Services and Support Summary

The indirect services and support account is part of our federally approved cost allocation plan prepared in accordance with OASC-10 - Cost Principles and Procedures for Establishing Cost Allocation Plans and Indirect Cost Rates for Grants and Contracts with the Federal Government and with OMB Circular A-87 - Cost Principles for State and Local Governments. Indirect support items consist of agency operating expenses and services which cannot be directly attributed to any particular work element or project.

EXPENDITURE CODE	EXPENDITURES	Estimated FY 2003/04 Expenditures	FY 2004/05 Budget
138	Indirect Staffing (salaries/benefits)	\$939,000	\$1,075,000
3	Meeting	60,000	35,000
05	Printing	10,000	7,500
06	Consultant	100,000	66,000
07	Mileage	16,000	16,000
08	Legal Services	100,000	45,000
10	Other Expenses	3,000	3,000
32	Accounting processing costs	6,000	10,000
11	Books/Periodicals	5,000	5,000
12	Office Supplies	72,000	74,000
13	Postage	25,000	25,000
14	Telephone	31,000	31,000
15	Office Equipment Maintenance	23,000	25,000
16	Memberships	42,000	42,000
17	Depreciation	184,000	184,000
18	Insurance	7,000	16,000
19	Unemployment Costs	1,000	1,000
21	Building Rent - Meridian Plaza	217,000	574,000
22	CAM Costs/Building	114,000	5,000
23	SACOG Vehicle Parking	5,000	5,000
69	Computer Software Maintenance	50,000	50,000
70	Temporary Services	5,000	5,000
	Indirect Carry Forward (FY 2000/2001)revised	32,232	--
	Indirect Carry Forward (FY 2001/2002)		22,308
	Total Expenditures	\$2,047,232	\$2,321,808
	Revised Federal Indirect Cost Rate	54.66%	50.49%
	Revised to 54.66% on 2/2/04 for FY 03/04		

Note: The total Indirect expenditures per the final budget (\$2,321,808) does not match the OWP indirect costs of (\$1,977,565) due to a last-minute change to the accounting for rent expense. As a result, the indirect cost rate is 50.49% rather than 43% per the OWP. The rate is computed by dividing \$2,321,808 by Projected Direct Labor of \$4,598,991.

Indirect Services and Support

	Indirect Expenditures	Total	\$2,321,808
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Code Expense

138 Indirect Staffing (salaries/benefits) \$1,075,000

This includes funds to support these positions, or portions of positions, which have been identified as:

Executive Director	30%
Deputy Executive Director (2)	18%
Director of Finance	50%
Senior Accountant	45%
Accountant (2)	75%
Accounting Technician	90%
Senior Information Technology Analyst	70%
Administrative Coordinator (2)	100%
Administrative Assistant/Clerks (5)	100%

Total Indirect FTE: 15

03 Meetings - Expenses \$35,000

Indirect SACOG staff travel, conference, seminar costs; and some monthly Board meeting costs.

05 Printing \$7,500

Cost of outside printing expenditures not directly related to a specific project.

06 Consultants \$66,000

Annual OMB A-133 Single Audit	\$32,500
Consultants as needed for Mgmt	10,000
Accounting software programming	3,000
Actuarial for Post Retirement Health Trust	6,000
Other	14,500

07 Auto and County Mileage \$16,000

Reimbursement to employees for use of private vehicles on authorized Council business and expenses for use of SACOG's four County Vehicles.

08 Legal Services \$45,000

Includes the cost of normal required legal services that cannot be classified elsewhere.

10 Other Expenses \$3,000

Includes costs not classified elsewhere.

32 Accounting Processing Costs \$10,000

Payroll outsourcing services, County processing charges, 125 plan costs and bank charges.

11 Books and Periodicals \$5,000

Includes purchase of library books, magazine subscriptions, and governmental documents.

12 Office Supplies \$74,000

Copier paper, office furniture under \$1,000, and general office supplies.

Indirect Services and Support

Indirect Expenditures (continued)
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Code	Expense	
13	Postage	\$25,000
	Postage costs related to agenda and informational mailings.	
14	Telephone	\$31,000
	Phone, cellular, fax, and internet access services.	
15	Equipment - Maintenance	\$25,000
	Service costs necessary to maintain office equipment, maintenance agreements, and contractual repairs.	
16	Membership	\$42,000
	California Association of Councils of Governments (CALCOG)	13,500
	National Association of Regional Councils (NARC)	10,000
	Association of Metropolitan Planning Organizations	7,000
	TMA Memberships	2,250
	Transportation Research Board (TRB)	2,150
	Sacramento Metropolitan Chamber of Commerce	1,000
	Intelligent Transportation Society of America	1,000
	Association for Commuter Transportation	400
	PERS Public Agency Coalition	250
	Others	4,450
17	Depreciation	\$184,000
	Equipment is recorded at cost and depreciated using the straight line method.	
18	SACOG insurance	\$16,000
	Commercial general liability with umbrella coverage, property, hired auto, EDP, and public official and employee liability.	
19	Unemployment Costs	\$1,000
	Payments to the State for unemployment costs,	
21	Building Rental Costs - Meridian Plaza	\$574,000
	Monthly rent is \$47,829.	
22	Additional Tenant Costs	\$5,000
	Additional tenant costs (common area maintenance, electricity, etc).	
23	SACOG Vehicle Parking	\$5,000
	Cost for SACOG vehicles to be parked at Meridian Plaza.	
69	Computer Software	\$50,000
	Includes the cost of non-capitalized software and software maintenance.	
70	Temporary Services	\$5,000
	Includes the cost of occasional and temporary clerical help.	
	Indirect Carry Forward	\$22,308
	Amount carried forward from FY 2001/2002 Indirect Costs, per approved cost allocation plan.	

Projected Fixed Asset Expenditures for FY 2004/05

Capital Improvements	Total	\$105,000
Phase.Code	Item	
01.54	Computer Hardware Upgrades/Replacements Continued replacement of many of SACOG's computers and peripheral components (monitors, printers, etc) that are old and less reliable. Decisions to repair, upgrade or replace hardware is based on staff judgment about the upgrade potential, utility, and life span of the affected unit versus the cost of replacement.	\$45,000
02.54	Major Software Acquisitions Continuing GIS and database software required to support major GIS database enhancements crucial to Transportation/Land Use and GIS Cooperative projects.	\$10,000
03.54	Office Furniture Replacement of various office chairs and work stations as needed.	\$20,000
04.54	Miscellaneous Items This is a contingency fund for small capital items for which a need may arise during the year but which cannot be anticipated at this time.	\$30,000

Projected Miscellaneous Non-OWP Expenditures

(Some Expenses require use of Non-Federal funds)

Revenues	\$177,000	Expenditures	\$177,000
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Code Source		Code Expense	
Prior-Year Local Funds	\$177,000	04 Director Per Diem	\$25,000
		06 Meeting/Travel Expenses-Direct	90,000
		10 Other Misc. Expenses	2,500
		16 Misc. Memberships	2,000
		24 Director Fees	47,000
		40 Sponsorships	10,000
		59 Awards	500

Projected Cash Reserves and Operating Requirements

	Amount	Comments
Estimated Year-end Operating Funding	\$4,538,985	Cash + accounts receivable - accounts payable at 6/30/04.
Less Operating Requirements/Liabilities:		
Prior Year Funds (Carryover)	\$192,500	Funds to complete projects from FY 2003-2004.
TDA Planning funds programmed	\$19,072	TDA funds required to complete projects from FY 2003/04.
Paratransit Inc. Fund		Accumulated Four-Party Agreement funds to provide SACOG support to PTI.
Compensated Absences	\$882,935	Estimated value of accumulated employee leave time as of 6/30/04. Entire liability is funded as of this date.
Capital Items (04-021)	\$105,000	Capital expenditures for FY 2004/05.
Operations, Cash Flow	\$1,560,000	Payment of payroll/benefits for three months.
Less Reserves:		
Reserve for Legal Defense	\$500,000	These funds are used to fund unprogrammed or unanticipated legal expenses.
Reserve for Self Insurance	\$200,000	Represents funds available to cover property losses not recovered from insurance coverage.
Reserve for TDA Administration	\$100,000	Represents funds received in prior years which are available only for future TDA Performance Audits.
Reserve for TDA Planning	\$112,500	Represents funds received in prior years which are available only for future TDA Planning activities.
Reserve for Blueprint	\$452,000	Reserve as match for Federal earmark funds or other uses as approved by SACOG Board.
Estimated Unrestricted Cash		
Available as of 7/1/04	\$414,978	

Estimated Annual Membership Assessments ^{1/}

LOCAL AGENCY	POPULATION ^{2/}	ASSESSMENT ^{3/}
EL DORADO COUNTY		
Unincorporated	126,077	\$15,129
Placerville	10,200	\$1,224
PLACER COUNTY		
Unincorporated	100,015	12,002
Auburn	12,250	1,470
Colfax	1,770	212
Lincoln	23,350	2,802
Loomis	6,175	741
Rocklin	40,123	4,815
Roseville	89,195	10,703
SACRAMENTO COUNTY		
Unincorporated ^{5/}	594,122	71,295
Citrus Heights	87,200	10,464
Elk Grove ^{5/}	101,022	12,123
Folsom	59,243	7,109
Galt	21,057	2,527
Isleton	840	101
Rancho Cordova ^{4/}	70,023	8,403
Sacramento	420,774	50,493
SUTTER COUNTY		
Unincorporated	28,625	3,435
Live Oak	6,475	777
Yuba City	45,438	5,453
YOLO COUNTY		
Unincorporated	22,679	2,721
Davis	63,300	7,596
West Sacramento	34,456	4,135
Winters	6,647	798
Woodland	51,102	6,132
YUBA COUNTY		
Unincorporated	46,432	5,572
Marysville	12,432	1,492
Wheatland	2,301	276
TOTAL	2,083,323	\$250,000

1/ Source: Report 02 E-1, Dept. of Finance, Demographic Research Unit, May 2002

1/ SACOG JPA requires that an estimate be provided by April 1 and that a final assessment, based on Dept. of Finance Jan 1, 2004 estimates (released in May) be prepared prior to July 1.

2/ January 1, 2004 estimate is the greater of DOF January 1, 2003 estimate or DOF January 1, 2003 estimate plus growth between 2002 and 2003.

3/ Based on 12 cents per capita, as adopted by the SACOG Board of Directors on 3/16/00.

4/ Rancho Cordova population, per State Controller, is estimated at three times the number of registered voters.

5/ Reflects annexation of 13,275 population by Elk Grove in December 2003.

Four-Party Agreement

The Four-Party Agreement, which is administered by SACOG, provides the framework for the funding of Paratransit, Inc. (PTI). The four parties are: the City of Sacramento, Sacramento County, the Sacramento Regional Transit District (SRTD) and SACOG. In addition, to the funds passing through this account, the agreement specifies that a portion of TDA Local Local Transportation Fund revenue be apportioned to PTI.

Revenues	\$746,600	Expenditures	\$746,600
Code Source		Code	Expense
4333 Sacramento County	66,600	73	SACOG Services /1
4334 City of Sacramento	650,000	09	Pass Thru (PTI)
4515 Prior year Carryover	30,000	09	Pass Thru (SAR)

/1 SACOG Services is comprised of :

Project Number	05-005-02	05-005-015	Total
Salaries/Benefits	\$39,161	\$8,112	\$47,273
Indirect Services	16,839	3,488	20,327
Printing	2,000		2,000
Total	\$58,000	\$11,600	\$69,600

SECAT Grant Information

SACOG acts in a fiduciary capacity for the expenditure of SECAT funds. Only the Consultant costs (below) are shown in the Overall Work Program under 04-004-03 SECAT program. The remaining costs called "SECAT Grant" tracked under this project (04-034-01).

The Sacramento Emergency Clean Air and Transportation (SECAT) program was created as a way to help truck owners and fleet operators reduce their vehicles emissions. The project was initiated on September 26, 2000 and had an expiration date of June 30, 2005.

Initial Grant was for \$66,000,000 which was to be phased in installments; however, due to the current California state budget crisis, the remaining program has a high likelihood of being cancelled.

New REVISED funding amount is estimated to be \$31,500,000.

SECAT Revenue/Expenditures by Fiscal Year
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Fiscal Year	TCRP/GTIP Actual Revenue <small>Code 4195</small>	SECAT Grant <small>Code 75</small>	Consultant <small>Code 73</small>
00/01	\$2,424,275	\$2,032,552	\$391,723
01/02	\$5,057,719	4,600,306	457,413
02/03	\$8,189,426	8,082,837	106,589
03/04 thru April 2004	\$11,376,052	11,196,970	179,082
Estimate for remaining 2 months	\$325,000	300,000	25,000
Estimate for FY 04/05	\$4,127,528	3,787,335	340,193
Total	\$31,500,000	30,000,000	1,500,000



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. 18 - 2004

**APPROVING THE OVERALL WORK PROGRAM
AND BUDGET FOR FY 2004/05**

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and

WHEREAS, SACOG has prepared an Overall Work Program (OWP) for FY 2004/05 which has been reviewed by member agencies and SACOG's advisory committees; and

WHEREAS, such OWP becomes the basis for SACOG's activities and budget for FY 2004/05; and

WHEREAS, 23 CFR 450.334 requires that the designated MPO certify each year that the planning process is being conducted in conformance with the applicable requirements,

NOW, THEREFORE, BE IT RESOLVED that the MPO does hereby adopt and approve the FY 2004/05 OWP and Budget and certifies that its planning process will be implemented through this document in accordance with:

1. 49 U.S.C. Section 5323(k), 23 U.S.C. 135, and 23 CFR part 450.200;
2. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));
3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
4. Section 1101 of the Transportation Equity Act for the 21st Century (Pub. L. 105-178) regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded project (Sec. 105 (f), Pub. L. 97-424, 96 Stat. 2100, 49 CFR part 23); and

- 5. The provisions of the Americans With Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and USDOT regulations "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).

BE IT FURTHER RESOLVED:

- 1. That SACOG hereby authorizes submittal of the OWP for FY 2004/05 to the various participating State and Federal agencies;
- 2. That SACOG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;
- 3. That SACOG's Executive Director, or in his absence, a Deputy Executive Director, is hereby designated and authorized to submit the OWP for FY 2004/05 and to execute all necessary agreements and contracts on behalf of the Council to implement the purposes of this resolution; and
- 4. That the Executive Director, or in his absence, a Deputy Executive Director, is hereby authorized to make and submit to the appropriate funding agencies necessary work program and budget modifications to the OWP based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis.
- 5. That the Executive Director is hereby authorized to make budget adjustments within the Overall Work Program Element and Budget accounts.

PASSED AND ADOPTED this 20th day of May, 2004 by the following vote of the Board of Directors:

AYES: Directors Asmundson, Blackmun, Chapman, Clare, Cooley, Cooper, Cosgrove, Dickinson, Dowdin, Dupray, Fargo, Fuson, Gaines, Gomez, Hammond, Johnson, Lund, McNamara, Miklos, Niello, Schrader, Shelby, Thomson, Ulman, Washburn, Wilkins & Chair Cabaldon

NOES: None

ABSTAIN: None

ABSENT: Directors Budge, Flory, Hilliard, Rockholm and Silva



 CHRISTOPHER CABALDON
 Chair



 MARTIN TUTTLE
 Executive Director

CHART OF ACCOUNTS

FY 2004/05

ACCOUNT /ELEMENT

ACCOUNT /ELEMENT

05-001 Interagency Relations
01 Interagency Relations & Program Management

05-002 Project Delivery & Programming

- 01 State Programming
- 02 Federal Programming
- 03 Project Delivery
- 04 Regional Funding Programs

05-003 Multimodal Transportation Planning & Coordination

- 01 Metropolitan Transportation Plan
- 02 Pedestrian & Bicycle Planning
- 03 Cal Traction Preservation & Purchase Plan Study
- 04 Intelligent Transportation Systems (ITS)
- 05 ITS Strategic Deployment Plan
- 06 Passenger Rail Improvements
- 07 Planning Coordination
- 08 Elk Grove-Rancho Cordova-El Dorado Connector Study

05-004 Air Quality Planning, Analysis & Coordination

- 01 Air Quality Conformity
- 02 State Implementation Plan (SIP) Update
- 03 SECAT Program - TCRP

05-005 Transit Planning & Coordination

- 01 SRTD Transit Planning
- 02 Paratransit, Inc. Monitoring & Evaluation
- 03 Transit Coordination
- 04 TDA Administration
- 05 SRTP Update for Yolo County Transit Ops
- 06 SRTP Update for Folsom Transit Operators
- 07 Regional AQ Plng/Coor Stdy for Trans Ops
- 08 Community Based Transit Imprv. Program
- 09 Community Bus Service Planning
- 10 Transit Professional Development Program
- 11 Regional Transit Operators Integration Study
- 12 Transit 511 Education Project
- 13 Universal Transit Fare Card Feasibility Stdy
- 14 SRTP for Sacramento County
- 15 Accessible Transportation Plan

05-050-01 CVRS Authority Operations (SAFE)

05-060-01 Glenn County SAFE Operations

05-006 Housing and Land Use
01 Sacramento Reg Blue/ Transp Land Use Stdy

- 02 Airport Land Use Commission (ALUC)
- 03 Regional Housing Needs Plan
- 04 Regional Housing Compact
- 05 Blueprint Electronic Townhall

05-007 Regional Monitoring & Forecasting

- 01 Regional Monitoring
- 02 Census Data Distribution
- 03 Aerial Photography
- 04 Street Network Database
- 05 Regional Forecasting
- 06 Integrated Travel Model Development
- 07 Land Development Economic Data
- 08 Land Mrket Monitoring Nat Demo

05-008 Geographic Information Systems

- 01 GIS Support for Local Planning
- 02 GIS Applications
- 03 GIS Cooperative
- 04 GIS Cooperative Data Service

05-009 Public Information/Outreach & Advocacy

- 01 Regional Information Center
- 02 Education, Outreach & Marketing
- 03 Graphic Design and Layout
- 04 Legislation & Public Affairs
- 05 Advocacy Contracts

05-010 Services

- 01 Capitol Valley SAFE
- 02 Glenn County SAFE
- 03 Rideshare

05-011 Special Projects & Local Technical Assistance

- 01 Sacramento TAQ Cooperative
- 02 U.S. 50 Outreach Project
- 03 Yuba/Sutter Habitat Conservation Plan
- 04 Safe Bike Routes to Transit

05-020-01 Indirect Services and Support

05-021-01 General Fixed Assets

05-022-01 Leave Time

05-023-01 Non OWP Misc Expenses

05-030-01 4-Party Agreement (PTI)

05-34-01 SECAT Agreement

REVENUE CODES

Federal Revenue Codes

Code Description

4006 CMAQ - Congestion Mitigation & Air Quality
 4008 SP&R State Planning & Research (Partnership)
 4009 SP&R State Planning & Research (Discretionary)
 4020 FHWA/PL - Metropolitan Planning
 4022 FHWA - Earmarked Funds
 4036 FTA - Section 5303
 4037 FTA - Section 5313B
 4038 FTA - National Planning & Research
 4040 STP

State Revenue Codes

Code Description

4102 Department of Corrections	4108 Caltrans
4104 Public Transportation Account (PTA)	4109 Community-Based Transp. Plng.
4105 Regional Improvement Program (0.05%)	4190 TSM - Traffic System Management
4106 Board of Control	4195 GTIP - SECAT
4107 Housing & Community Dev.	

Local Revenue Codes

Code Description

4308 EDCTC - El Dorado County Transportation Commission
 4309 PCTPA - Placer County Transportation Planning Agency
 4311 SACOG - Membership Assessment
 4325 SAFE - Capitol Valley Regional SAFE
 4326 SAFE - Glenn County
 4331 TDA - Transportation Development Act Administration (99233.1)
 4332 LTF - Transportation Development Act Planning Fees (99262, 99402)
 4333 County of Sacramento
 4334 City of Sacramento
 4335 Yuba-Sutter Transit/Waste Management District
 4336 Sacramento Municipal Utility District
 4337 City of Citrus Heights
 4338 City of Roseville
 4339 SRTD - Sacramento Regional Transit District
 4340 Yolo County
 4341 City of Davis
 4342 City of West Sacramento
 4343 City of Winters
 4344 City of Woodland
 4345 City of Folsom
 4346 El Dorado County
 4347 Regional Sanitation District
 4350 Yolo County Transportation District

Other SACOG Revenue Codes

Code Description

4500 CALCOG
 4507 Registration Fees
 4512 Interest Income
 4513 Other (Misc. Revenue)
 4514 Parking Fees
 4515 Reserve
 4516 Blueprint Reserve

Code Description

4519 Rent - Church/Co-Op Credit Union
 4520 Rent - SACOG
 4521 Rent - Dept. of Social Services
 4537 Traffic Fines
 4546 Data Center Fees
 4548 Employee Equipment Loans

EXPENDITURE CODES

SACOG Labor Codes

Code Description	Code Description
103 Bereavement Leave	111 Comp Time Earned
104 Floating Holiday	112 Comp Time Used
105 Holiday	113 Comp Time Paid
106 Jury Duty	132 Direct Salaries & Benefits
109 Sick Leave	138 Indirect Salaries and Benefits
110 Vacation	139 Professional Services - Contract

SACOG Expense Codes

Code Description	Code Description
01 Indirect Services	24 Director's Fees
03 Meeting	27 Marketing/Advertising
04 Director's Per Diem	28 Interest Expense
05 Printing	29 Janitorial Services
06 Consultant	30 Landscaping
07 Mileage	31 Utilities
08 Legal Services	32 Payroll and Accounting Costs
09 Pass Through	54 Equipment Purchase
10 Other	57 Direct Xerox Allocation
11 Books & Periodicals	59 Awards
12 Office Supplies	63 Meeting Hospitality
13 Postage	64 Property Taxes
14 Telecommunications	67 Travel Advance
15 Equipment Maintenance	68 Employee Equipment Loans
16 Membership	69 Software
17 Depreciation	70 Temporary Services
18 Insurance	71 Vanpool Subsidy
19 Unemployment Costs	72 Publications/Data
20 Building Operations	73 SACOG Transfer
21 Building Rent - Meridian Plaza	74 Loss on Equip. Disposition
22 Additional Tenant Costs	75 SECAT Grants
23 SACOG Vehicle Parking	XFER Transfer Indirect Service

SAFE Expense Codes

Code Description	Code Description
03 Meeting	34 Freeway Service Patrol
05 Printing	54 Equipment Purchase
06 Consultant	62 Public Information
08 Legal Services	65 Knockdowns and vandalism
09 Pass Through	66 Preventative Maintenance - Call Boxes
10 Other	70 AT&T Contract
15 Equipment Maintenance	71 Corrective Maintenance Contract
17 Depreciation	72 Crash Testing of Call Boxes
18 Insurance	73 SACOG Services
25 DMV Fees	74 Loss on Equip. Disposition
32 CHP Services	