

FY 2005 / 2006

Overall Work Program



DRAFT - March 17, 2005

**Sacramento Area
Council of
Governments**

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SACOG MISSION

Delivering
transportation
projects;
providing public
information
and serving
as a dynamic forum
for regional
planning and
collaboration in the
greater Sacramento
Metropolitan Area.



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City of Sacramento
City of West Sacramento
City of Wheatland
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SACRAMENTO AREA COUNCIL OF GOVERNMENTS

FY 2005/2006 DRAFT OVERALL WORK PROGRAM

**Approved for release for public and agency review by the SACOG Board of Directors on
March 17, 2005**

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PROSPECTUS

1. INTRODUCTION

The Overall Work Program (OWP) defines the continuing, comprehensive and coordinated metropolitan planning process for the six-county Sacramento region, excluding the Tahoe Basin in Placer and El Dorado counties. It establishes transportation, air quality and other regional planning objectives for Fiscal Year 2005/06, the methods and timing for achieving those objectives, and identifies planning responsibilities and funding to complete the work. The OWP also serves as a management tool for SACOG in that it identifies all projects and services to be provided during the year beyond those mandated by the metropolitan planning process. The OWP, therefore, presents an annual blueprint for the agency's use of resources.

Because the metropolitan planning process encompasses coordination and interaction of work being performed within the region even though it is not undertaken directly by SACOG, this document includes a summary of other major planning activities. These activities include projects and plans by cities, counties, special districts, regional transportation planning agencies, and Caltrans, as well as other collaborative efforts. The OWP identifies all regional planning efforts in the areas of transportation.

The OWP is organized in three sections:

- a. The SACOG Prospectus describes the organizational structure, institutional relationships, consultation and outreach processes, and planning emphasis areas required by federal transportation planning regulations;
- b. The SACOG Overall Work Program, an overview of the Work Programs of the Placer County Transportation Planning Agency, the El Dorado County Transportation Commission, Caltrans District 3 (as it relates to regional studies), and major studies being undertaken by local agencies and transit operators comprise the regional/planning efforts in the area;
- c. The SACOG proposed budget summary showing the use of projected revenues to complete the OWP during FY 2005/06 and how resources will be allocated throughout the SACOG program.

SACOG produces two documents related to the Transportation Equity Act for the 21st Century (TEA 21). These documents, the Metropolitan Transportation Plan (MTP) and Metropolitan Transportation Improvement Program (MTIP) are updated periodically to comply with TEA 21. Together, they:

- identify transportation facilities designated as the metropolitan transportation system;
- provide for the integrated management and operations of the system;
- consider the seven planning factors included in TEA 21;
- result in a financially constrained MTP and MTIP;
- coordinate with mobile source emissions budget and transportation control measures of the State Implementation Plan to achieve and maintain ambient air quality standards through the air quality conformity process and finding;
- establish and use a working partnership with state agencies, public transit operators, freight interests and other regional stakeholders in the planning process;
- embrace a flexible expenditure plan for CMAQ, STP, TEA and FTA funds in addition to other local, state and federal funds to supplement these federal sources.

2. SACOG ORGANIZATION

The Sacramento Area Council of Governments (SACOG) is an association of City and County governments, organized "...to provide a forum for the discussion and study of area wide problems of mutual interest and concern to the cities and counties, and to facilitate the development of policies and action recommendations for the solution of such problems."¹ SACOG serves six counties and twenty-two cities comprising a 6,190 square mile area with an estimated population of 1,936,006 according to the 2000 Census.

SACOG is governed by a thirty-two member Board of Directors (thirty-one voting and one non-voting). Voting members are appointed by member jurisdictions. The one non-voting member is the Caltrans District 3 Director. The organization's mission statement is: "Delivering transportation projects, providing public information and serving as a dynamic forum for regional planning and collaboration in the Sacramento Metropolitan Area."

SACOG is the designated Airport Land Use Commission and Regional Transportation Planning Agency for Sacramento, Sutter, Yolo and Yuba Counties and the Metropolitan Planning Organization for the federally designated ozone non-attainment area in Sacramento, Yolo, Yuba, Sutter, El Dorado and Placer Counties. SACOG also staffs the Capitol Valley Service Authority for Freeways and Expressways (SAFE). In addition SACOG serves as the Service Authority for Freeways and Expressways for Sacramento, Yolo, Yuba, Sutter, El Dorado and San Joaquin Counties.

Under SACOG's Joint Powers Agreement (JPA), each member city excluding Sacramento City and each member county, excluding Sacramento County are entitled to one seat and one vote on the SACOG Board. Sacramento City may appoint two directors and is entitled to two votes. Sacramento County may appoint three directors and is entitled to three votes. In addition, jurisdictions may appoint an alternate who shall have full voting rights in the absence of the jurisdictions appointed director.

A majority of the Directors in each of the following categories must be present to constitute a quorum for action on the business of the Board: population, member cities and member counties. In addition the SACOG Board's voting structure comprises a three-threshold voting process. Action by the Board shall require an affirmative vote of at least a majority in each of the following three categories: population, member cities and member counties.

El Dorado County, Placer County, and the City of Auburn joined SACOG during FY 1999/2000, the City of Elk Grove joined in FY 2000/01, the city of Colfax joined in FY 2002/03 and the cities of Rancho Cordova, Loomis and Placerville joined in FY 2003/04. The JPA allows the Board to define "subareas" for the purpose of restricting voting on topics with less than region-wide vested interest.

1 Joint Powers Agreement of the SACOG, adopted October 21, 1980 and revised January 20, 1983, February 1, 1988, June 16, 1988 and April 27, 1999, October 2, 2002 and May 15, 2003.

Board of Directors' Committees

The Board Chair has appointed five committees from among the Board's members, which make policy recommendations to the Board. Each Board member serves on one committee. The committees are:

Administration Committee Six members appointed by the Chairperson to review items in the area of human resources, audits, the budget and the Overall Work Program. (Meets monthly or as needed)

Legislation and Public Affairs Committee Five members appointed by the Chairperson to consider state and federal advocacy, news media outreach, and other activities related to external affairs. (Meets monthly or as needed)

Housing and Land Use Six members appointed by the Chair to review items related to the Blueprint for the Future and Transportation-Land Use Study, Airport Land Use, Housing Needs Allocation and Open Space. (Meets monthly or as needed)

Transportation and Air Quality Six members appointed by the Chairperson to review all items relating to the MTP, MTIP and SIP as well as the SAFE and SECAT programs. (Meets monthly or as needed)

Strategic Planning Seven members, comprised of the SACOG Chair, Vice Chair, prior year's Chair and the chairs of the other four committees, to review the JPA, Board representation, and long-term vision planning. (Meets as needed)

3. INSTITUTIONAL RELATIONSHIPS

SACOG's planning process includes many regional planning partners and stakeholders. In addition to its member agencies, SACOG has a cooperative agreement with the Placer County Transportation Planning Agency and the El Dorado County Transportation Commission that spells out the planning and programming relationships between the agencies. SACOG's jurisdiction as the federal Metropolitan Planning Organization includes these two counties, but under state law they operate as separate transportation planning and programming agencies. Furthermore, SACOG is a close working partner of the transit agencies and has an annual agreement with the Sacramento Regional Transit District to identify joint planning projects. Cooperation in the programming process relies on the efforts of the staff and Board of the county transportation agencies in setting county-wide priorities for TEA 21, STIP and TEA funding.

4. INTERAGENCY & COMMUNITY CONSULTATIONS/OUTREACH

Advisory Committees

The Board has established a number of advisory committees as a means of obtaining advice from citizens, key interests in the community, and partner planning agencies on a variety of subjects. SACOG seeks advice from local agencies on plan content and investment decisions. We work not only with the agencies' staffs, but also with their governing boards, technical committees, and advisory committees. These advisory committees typically include representatives of citizens advocacy groups, the private sector, major colleges and universities, transportation management professionals, and private citizens unaffiliated with any of the above groups. These committees are augmented, restructured, added to, or discharged from time to time based upon the issues and concerns faced by the Board. Currently these committees are:

Airport Advisory Committee. A fifteen member committee composed of managers of the public use airports located within SACOG's Regional Transportation Planning Agency boundary, as well as representatives from Beale Air Force Base. The Committee provides recommendations to the SACOG Board of Directors regarding the Regional Aviation Capital Improvement Plan, prepared biennially, and advises SACOG staff and the SACOG Board on aviation issues of regional concern. (Meets on call)

Bikeway and Pedestrian Committee. A committee of about 80 members made up of representatives from local bicycle advocacy groups as well as local government and nonprofit groups involved in bikeway planning. The committee advises SACOG on the non-motorized content of the Metropolitan Transportation Plan and on priorities for non-motorized projects. (Meets quarterly)

5310 Regional Evaluation Committee. The role of the Committee is to objectively review and score local project applications for the FTA Section 5310 Capital Grant Program. The program provides funds on a statewide competitive basis for the purchase of equipment to transport elderly and disabled persons. Eligible applicants are private, nonprofit organizations, and public bodies that coordinate transportation service. The established scoring criteria are project need, project effectiveness, ability of the applicant and service coordination efforts. (Meets annually)

Freight Advisory Council. A committee of about fifty members consisting of representatives from the freight industry, county transportation agencies, and Caltrans. The council was formed in March 1994 to help SACOG better reflect freight-industry issues in its planning process. (Meets on call)

Regional Managers Forum. A twenty-seven member committee composed of County Executives and City Managers. Advises the Council on a wide range of administrative issues including program, relationships with members, and administration of state and federal programs. (Meets quarterly)

Regional Planning Partnership. A committee with close to 100 representatives from local, regional, state, and federal agencies, as well as representatives of business, environmental, and minority organizations and associations. The Partnership assists SACOG with its transportation and air quality planning responsibilities. It also serves as the primary forum for interagency and public consultation requirements of federal transportation and air quality regulations. (Meets monthly)

SACMET Travel Demand Model Technical Advisory Committee. The SACMET TAC is composed of planning and engineering professionals from local public agencies, as well as consultants and others who are registered users of the SACMET travel demand model. The TAC has two roles. One is to provide SACMET users with training and technical support on the model. The other role is to provide a forum for discussion of issues related to SACMET. Proposed SACMET changes and improvements, and the results of changes and improvements made, are presented for information and discussion. Modeling issues of a more general nature, but germane to SACMET or the Sacramento region are also discussed. The SACMET TAC meets two or three times per year, on an as-needed basis. SACMET TAC mailings go to about 50 people.

Sacramento Emergency Clean Air and Transportation (SECAT) Air Quality Policy Group. A ten member committee consisting of representatives from each of the air districts within

the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board and SACOG. The committee assists SACOG and its air quality planning partners in developing a strategy or strategies that focus available resources on achieving both attainment of the National Ambient Air Quality Standard for ozone by 2005 and conformity goals. (Meets on call)

Sacramento Emergency Clean Air and Transportation (SECAT) Technical Advisory Committee. An eleven member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, Caltrans and SACOG. The committee advises the SECAT Policy Group on guidelines and criteria for evaluating and approving projects under the SECAT program. (Meets on call)

Social Service Transportation Advisory Councils. Three councils have been established - one each for Sacramento & Yolo counties, and a Joint Sutter/Yuba county council. Each council is composed of potential transit users who are elderly or handicapped; representatives of agencies which provide social services or transportation for seniors, handicapped, and low-income persons; representatives from the local Consolidated Transportation Services Agency, and a representative of a transit operator. Each council participates in the identification of transit needs in the county it serves; makes recommendations regarding unmet transit needs; and advises the Council on other major transportation issues, including the coordination and consolidation of specialized transportation services. These councils are required by state law. (Meets on call)

Transit Coordinating Committee. The Committee provides a forum for the discussion of transit plans and issues, coordinates transit studies and systems on a regional basis, disseminates federal, state and local transit information, reviews and comments on the Metropolitan Transportation Plan and the Transportation Improvement Program, and gives input into SACOG's Overall Work Program. (Meets quarterly)

Transportation Demand Management Task Force. The Task Force advises the SACOG Board of Directors on the operations and marketing of the Rideshare Program and on the demand management content of the MTP.

AD HOC COMMITTEES: Occasionally projects of great significance warrant the formation of committees of stakeholders or specially interested parties. In these circumstances, the Board has appointed special committees to assist in guiding effort on the projects. Currently the following are active Ad Hoc Committees:

ADA Compliance Committee. A five member committee composed of an elected official, and representatives from the following sectors: disabled, business or non-profit, education, health/medical. The committee reviews unresolved ADA-related complaints, requests or suggestions from disabled persons regarding access to and participation in public facilities, services, activities and functions of SACOG.

Sacramento Region Intelligent Transportation Systems Partnership. A forum for technical staff to share information, coordinate on project planning and implementation, and provide advice and input to SACOG on ITS funding advocacy efforts.

SACOG Participation in Other Public/Private Efforts in Regional Planning Related Issues

Cooperation and coordination in transportation and air quality issues with other agencies or groups is obtained through participation in the following activities and organizations.

Liaison to Local Transportation Planning Agencies: SACOG maintains liaisons with each city and county and with other transportation agencies throughout the region to help coordinate transportation planning and programming and to facilitate information exchange. In some cases, SACOG liaisons serve on both the technical and advisory committees. SACOG maintains liaisons with the following:

- ! Yolo County Transportation District (YCTD)
- ! Sacramento Transportation Authority (STA)
- ! Placer County Transportation Planning Agency as the RTPA for Placer County
- ! El Dorado County Transportation Commission as the RTPA for El Dorado County
- ! Yolo County Transportation Advisory Committee
- ! Sacramento Regional Transit District (RT)
- ! Tahoe Metropolitan Planning Organization
- ! Transportation Management Associations
- ! Caltrans District 3
- ! Paratransit Inc.
- ! Air Districts
- ! Transit Operators

California Federal Programming Group: The purpose of this group is to facilitate integration, improvement, and maintenance of state and local databases used in transportation programming and discussion of federal programming issues. The group's membership includes representatives from Caltrans and several MPOs across the state and meets on call.

California SAFE Committee: SACOG serves on the California SAFE Committee. The committee is composed of SAFE project managers from all SAFE counties, Caltrans and the California Highway Patrol. The committee meets approximately every other month to discuss statewide and local call box program issues.

Caltrans Regional Coordination Committee: Caltrans and regional agency representatives meet bi-monthly to discuss issues of mutual interest, and to forge partnerships for common benefit on state and federal legislation and regulatory matters. SACOG management participates regularly in these meetings.

Capitol Corridor Joint Powers Authority (CCJPA): SACOG continues to be very active in the work of the CCJPA that administers the Colfax-Sacramento-Oakland-San Jose (Capitol) rail service. SACOG is a member of the Staff Coordinating Group (SCG) formed to advise the CCJPA Board on the Capitol service, and attends regularly both the SCG and Board meetings.

Central Valley Rail Committee: The counties of Sacramento, San Joaquin and Stanislaus have formed a committee to coordinate rail planning activities in their jurisdictions. This committee meets in Stockton; SACOG attends the meetings when possible.

Cleaner Air Partnership: The Cleaner Air Partnership was formed in 1986 as a joint project of the American Lung Association of Sacramento-Emigrant Trails and the Sacramento Metropolitan Chamber of Commerce. It is a private-public regional coalition working to solve the ozone problem in the Sacramento metropolitan area by reducing transportation-related

emissions. The objective is to attain air standards for health and economic growth, and to avoid business disincentives that occur when an area is unable to achieve clean air standards. The Partnership has achieved a community consensus for new air quality programs resulting in shifts of opinion and travel behavior, participation by business in clean air programs, innovative public education programs, and the highest per capita participation in clean alternative fuels and vehicles in the nation.

Green Valley Alliance: SACOG also has participated in a public-private effort to preserve open space, including agricultural land, in the Sacramento region. Known as the Green Valley Initiative, this effort emerged from the Regional Economic Cluster Project convened by several public and private organizations and is now a joint project of the Regional Action Partnership and Valley Vision. Staff has contributed land use data and growth forecasts to the project, and provided some assistance in meeting logistics and writing and editing.

Regional Transportation Planning Agencies Group: Membership composed of state designated regional transportation planning agencies (RTPAs). The group meets in conjunction with the California Transportation Commission (CTC) and coordinates the regional agencies response to the development and implementation of state transportation policy.

Rural Counties Task Force: The task force consists of representatives from rural counties who meet to discuss transportation issues affecting rural areas and provide input to California Transportation Commission (CTC) deliberations of rural issues.

Sacramento Collaborative for Transportation and Air Quality: SACOG is participating in this project to develop a long-range, detailed plan for transportation and air quality within Sacramento County. A process was conducted to determine the feasibility of such a project, which uses an "interest-based negotiation" approach. The project was determined to be feasible and desirable, and the project partners -- Sacramento County, the cities of Sacramento, Folsom, Rancho Cordova, Elk Grove and Citrus Heights, the Sacramento Transportation Authority, the Sacramento Air District, Caltrans District 3, and SACOG -- have approved it and made financial or staff support commitments to it. The Collaborative, which involves around 100 stakeholders, started up in April 2001 and final agreements are anticipated by 2006. These agreements will also be approved by the elected bodies and the plan will be forwarded to SACOG for consideration in subsequent Metropolitan Transportation Plans and Transportation Improvement Programs.

Sacramento-Placerville Transportation Corridor Joint Powers Authority: The SACOG Executive Director participates as an ex-officio member of the JPA. The JPA was created to coordinate the efforts of Sacramento County, Sacramento Regional Transit District, the City of Folsom, and El Dorado County in the acquisition, use and preservation of the rail road right-of-way between the cities of Sacramento, Folsom and Placerville.

San Joaquin Rail Committee: SACOG participates in the work of the San Joaquin Rail Committee as appropriate. While the agency does not participate as actively in the San Joaquin Rail Committee's activities as it does in the Capitol Corridor and Regional Rail efforts, SACOG understands the value of the San Joaquin service to the region and fully supports Caltrans' efforts to build ridership and revenues on this important line. SACOG attends these meetings when possible.

Statewide Intermodal Goods Movement Advisory Committee: Caltrans organized a Statewide Intermodal Goods Movement Advisory Committee (SIGMAC) to facilitate information

exchange among Caltrans, MPOs/RTPAs, and the freight movement industry. In addition, the SIGMAC has assisted Caltrans in the development of the freight movement portion of the California Transportation Plan. SACOG serves on this committee.

Valley Vision/Regional Action Partnership: The goal of Valley Vision/RAP is to help the region develop in a manner that creates business opportunities, benefits public health and safety, and preserves and enhances our environment and our way of life. Valley Vision serves as a catalyst to energize and help citizens in the Region to reach consensus on a bold vision for our future. Since formulating a vision begins with knowledge, they conduct research on the critical problems confronting the Region and serve as a clearinghouse for data and information that support regional efforts. They cosponsored SACOG's Metropolitan Transportation Plan for 2025 process, with several representatives on the Transportation Roundtable and its Executive Committee.

Public Involvement

Consultation and public participation during the development of transportation plans, programs and projects is an integral part of the transportation planning process. An open and accessible consultation and public participation process is critical for discussing and resolving regional transportation issues. SACOG has an adopted Community Input Plan that outlines specific procedures for consultation and public participation. During FY 2004/05, this document continued to include evaluation procedures that measure the effectiveness of SACOG's outreach and involvement efforts, and ensure that there is adequate effort made to include the traditionally under-served and under-represented in the planning process.

SACOG uses a mix of committees, public hearings, workshops, surveys, and publications to inform, gauge and respond to public concerns regarding regional issues. The direct involvement of citizens and organizations that represent specific segments of the population is encouraged to ensure that plans and programs reflect the diverse interests within the region. SACOG allows for public participation at all levels of the planning process. All committee and Board of Director meetings are open to the public. SACOG also schedules public hearings during the development of the Metropolitan Transportation Plan, Federal Transportation Improvement Program, Unmet Transit Needs process, and Air Quality Conformity process, to allow for public review and comments. All public hearings are noticed in advance in local media. The SACOG Board of Directors also provides for public comment on all items requesting action included in the monthly board agenda, regardless of whether a public hearing is required by law.

Additionally, SACOG communicates with citizens and groups through the local media, agency publications, and special presentations or workshops. Newsletters, report summaries and news releases are used to present technical and policy issues in plain terms to a broad audience. Staff members make presentations on specific issues to local community, civic and business groups. Additional information on individual topics and copies of full reports are made available on request through the agency's Regional Information Center, or via the SACOG home page at www.sacog.org.

Federal Certification Process

Federal urban transportation planning regulations require that SACOG annually certify that its planning process is being carried out in conformance with all applicable federal requirements. This certification is executed with the adoption of the Overall Work Program & Budget and authorizing resolution. In essence, the certification finding to be made by the Board of Directors

is based upon five factors. The agency must be officially designated as the Metropolitan Planning Organization (MPO) for the Sacramento Region. SACOG must have an adopted Metropolitan Transportation Plan (MTP), Metropolitan Transportation Improvement Program (MTIP) and Overall Work Program (OWP), which meet the necessary federal requirements; and finally, the MTP and MTIP must be found to be consistent with the regionally adopted air quality plan.

As the basis for determining the adequacy of compliance, SACOG provides Caltrans, and maintains on file, copies of the appropriate documents and endorsements. Annually, as a part of the OWP adoption process, the Board makes the required certification finding, which is transmitted to Caltrans and the Federal Highway Administration (FHWA). Caltrans notifies SACOG if there are any deficiencies in the planning process, which could result in conditional certification. In such a case, the corrective actions and the date by which they must be taken are specified in an agreement between SACOG and Caltrans.

In addition to the annual certification, a triennial review is conducted by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to jointly review SACOG's transportation planning process and ensure that the agency's planning activities are conducted in accordance with FHWA and FTA regulations, policies, procedures and guidance, including the provisions of Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) and Transportation Equity Act for the 21st Century (TEA-21).

5. FY 2005/06 FEDERAL PLANNING EMPHASIS AREAS

FHWA and FTA have identified six planning emphasis areas for MPOs to address, to the degree relevant for the region, in their Overall Work Program (OWP) work for the upcoming year. In a sound 3C planning process, these emphases should be built into normal planning activities using PL funds, and in SACOG's case they are. SACOG describes its efforts in the six federal and two state emphasis areas for FY 2005/06 as follows:

1: Safety and Security in the Transportation Planning Process.

SACOG will continue working to build a fully integrated GIS data base for the entire six-county region. SACOG has completed the basic data base in all five counties except for Placer during 2005/06; SACOG continues to work toward an agreement for a joint approach among five cities and the county in Placer County. The GIS data base, where complete, links environmental and urban infrastructure data, allows dispatch centers for public safety, security, and emergency services to access those data as needed, and provides a way to scan and compile data on a defined-area basis to help assess risk and inform response decision-making. The ongoing work is being funded within the GIS elements of the OWP.

SACOG continues to pursue health and safety as one of the driving goals in the Metropolitan Transportation Plan (MTP) for 2025. The plan, adopted in July 2002, set aside funds for future safety projects to be defined as conditions arise. As projects are taken from the plan and programmed for construction, standard practice in this region calls for local agencies and Caltrans to consult with safety representatives about safety features to be included in projects. The Sacramento Regional Transit District's security plan has been in compliance with homeland security standards since 2002.

2: Integrated Planning and Environmental Processes (Linking the Planning and NEPA Processes).

SACOG included clean air, land use considerations, environmental sustainability, and community quality of life among the driving goals in the MTP for 2025, and has continued to implement projects toward these goals. The MTP, completed in July 2002, proposes programs to make direct investments in environmental improvement, via clean air programs, open space protection, and community design. These programs give a distinct environmental slant to the MTP, and drew strong public support for the MTP as a whole. In particular, the Blueprint land use project in the OWP continues to provide local tools to shape land development and redevelopment decisions in ways that can help the transportation system to function better. In addition, the plan describes need and purpose for the major transportation investments it contains, as a link to subsequent environmental studies for projects.

At the project level, SACOG staff continues to monitor project delivery and provide considerable technical assistance to local agencies to help deliver federally-funded projects. SACOG plans to link into a state tracking system to allow it to follow major projects through all the review and decision steps that must be completed in the federal environmental process, but the state has been unable to get the system up and running for broad use for more than a year. SACOG remains eager to work with federal agencies to expedite review and approval of projects through the convoluted environmental processes now in practice, but progress has been spotty and intermittent.

SACOG has established linkages between its regional GIS database and statewide environmental databases for ecology and rare species, archaeology and historic sites, floodplains and wetlands, and clean water, and would link to a database of known contaminated sites if the state had one. SACOG also can link to regional-scale data bases maintained by UC Davis and CSU Sacramento, and to local databases such as housing stock and public facilities for information about community environment. These linkages improve the ability to easily and comprehensively examine environmental considerations in planning, and are being used to enrich the information being used in the Blueprint land use project.

SACOG continues to include environmental agency representatives on its advisory committees, and maintains a sound working relationship with federal, state, and local environmental agencies. SACOG facilitated an agreement to prepare a natural habitat conservation plan for Sutter and Yuba Counties, to help define how several intercity state highway corridors being developed within the region affect the environment, what related environmental preservation measures might be appropriate, and how to implement those measures. The counties received a federal grant in 2003, included in this OWP, and should substantially complete the integrated plan by 2005. A similar effort is being completed locally in Yolo County, which likewise links into SACOG's transportation planning.

3: Consideration of Management and Operations Within the Planning Process.

In FY 2004/05 SACOG completed work on a new Intelligent Transportation System Strategic Deployment Plan, centered on the new regional architecture approved in late 2001. This plan identified project scopes, priorities, and timing to add high-tech traffic and transit management capabilities to the region's transportation system, and will be implemented through regular programs and funding covered in the MTP.

SACOG's MTP for 2025, adopted in July 2002, considered management and operations activities and strategies as integral to the plan. It includes projects such as freeway carpool lanes, expansion of coverage from traffic operations centers, and bus rapid transit on major arterials, as

well as a reserve of \$160 million for use in deploying intelligent transportation system projects from the new ITS Deployment Plan now being developed. SACOG is participating with Sacramento County in a comprehensive Multimodal Corridor Study of eleven major arterial corridors, focused on operational improvements, transit service, and smart growth features, to be completed by ? late 2004.

SACOG has helped to fund construction of traffic operations centers in the region; there are now three up and running, operated by Caltrans, Sacramento County, and the City of Sacramento, all being linked to work together. SACOG itself currently manages a freeway call box program covering five of its six counties, plus two adjacent counties. This program, which is self-supporting through the OWP and being expanded as its funding stream allows, helps provide quicker and better-targeted incident response and motorist assistance. SACOG in 2003/04, working with Caltrans, set up an initial unified regional 511 traveler information system and will expand its coverage and features over the next few years as resources allow.

4: State DOT Consultation with Non-Metropolitan Local Officials.

SACOG, even though an urban MPO, contains five smaller counties with extensive rural areas. The SACOG Board includes representatives from each County Board of Supervisors as well as representatives from each of the cities, providing direct participation in regional decision-making. In addition, SACOG uses several advisory committees, which include representatives from its rural areas and interests. SACOG's Regional Planning Partnership, a committee with close to 100 representatives from local, regional, state, and federal agencies as well as representatives of business, environmental, and minority organizations and associations, meets monthly to advise transportation and air quality planning activities. Staff also consults with the Native American Tribal Governments in the region. SACOG's normal information outreach programs extend to the rural areas of the region, via newsletter and agenda circulation, web site access, and periodic meetings in outlying areas.

5: Enhancing the Technical Capacity of Planning Processes.

SACOG continues a major effort in the area of technical planning capacity during the next two years, building upon work done previously to support the MTP in FY 2002/2003, included in the Regional Monitoring & Forecasting element of this OWP. This effort centers on development of more sophisticated integrated transportation-land use modeling capability, with which the region would be able to examine changes in land development as a response to road improvements, new transit service, traffic congestion, or community design incentives, and thereby reduce longer-distance travel demand, change or offset some transportation investment needs, and help to rein in urban sprawl. This OWP funds continuation of the work but SACOG will need additional future funding to complete it in time for the next MTP update in 2007.

SACOG, in partnership with UC Davis, CSU Sacramento, Valley Vision, and other local agencies, conducted an aggressive series of outreach workshops, running through 2003, for local communities to create and analyze alternative land use scenarios. The April 2004 regional forum examined the outcomes of these workshops on a regionwide scale, and was followed in Fall 2004 by Regional Elected Officials Summit to help obtain comment on the scenarios and build agreement around a preferred scenario that could become the basis for the next MTP in 2006/07.

SACOG will continue working to link its transportation program database, which contains the Federal TIP, to its GIS databases, so projects can be identified geographically in the GIS database and cross-referenced to information from other GIS databases. This capability, once

complete, should enhance the information available and expedite answers to critical questions for planning and programming decisions. SACOG's new SACTrak database is operating and provides an improved tool to manage the region's federal programs; development of the final cooperative link to federal highway and transit databases remains a challenge.

6: Coordination of Human Service Transportation.

In FY 2004/05 SACOG advanced a Senior and Disabled Regional Mobility Plan. This plan provides a regional perspective on mobility barriers and solutions for the fast growing elderly and disabled populations. The plan project includes a Technical Advisory Committee made up of members of the senior and disabled communities, as well as social service and transportation providers. As part of the planning process, workshops were held to look at available transportation modes available to senior and disabled persons, and how to remove existing barriers to those travel modes.

Through SACOG's administration of the FTA 5310 Program for Elderly and Disabled Transportation coordination of elderly and disabled transportation services is encouraged. FTA 5310 is a capital grant program that allows private non-profits and CTSA's to obtain transit vehicles used for the transport of elderly and disabled individuals at discounted prices.

6. FY 2005/06 CALIFORNIA STATE PLANNING EMPHASIS AREAS

1: Highway Performance Monitoring System (HPMS).

SACOG will continue its role in collecting and reporting of the HPMS data for the six county region (El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba).

2: Financial Planning/Fiscal Constraint.

SACOG continues to improve its financial planning processes to better estimate revenues and expenditures for each fiscal year.

FY 2005/2006 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT REVENUE ESTIMATES

ACCT NO	ELEMENT	TOTAL BUDGET	FHWA PL	FTA 5303	FTA 5307	FTA 5313(b)	SP&R Partner-Ship	STIP RIP / PPM	CMAQ	IN-KIND MATCH FROM OTHERS	Current Year Local Revenue	SACOG Carry Over	OTHER FUNDING
06-001	Interagency Relations & Program Management	391,177	105,720	50,000		0	0	0	0	0	235,457	0	0
01	Interagency Relations & Program Management	391,177	105,720	50,000		0	0	0	0	0	235,457	0	0
06-002	Project Delivery & Programming	1,029,549	169,914	49,413		0	0	193,000	310,000	0	132,222	175,000	0
01	State Programming	165,996	47,875			0	0	107,081			11,040		
02	Federal Programming	183,492	122,039	49,413		0	0				12,040		
03	Project Delivery	195,061				0	0	85,919			109,142		
04	Regional Funding Programs	485,000				0	0		310,000			175,000	
06-003	Multimodal Transportation, Planning & Coordination	2,470,584	519,796	69,000		0	0	0	0	16,066	303,638	0	1,562,084
01	Metropolitan Transportation Plan	542,797	379,000	35,000		0	0				128,797		
02	Pedestrian and Bicycle Planning	43,540	40,000	3,000		0	0				540		
03	Cal Traction Preservation & Purchase Study Plan	23,926	13,926			0	0						10,000 Surface Transportation Plan
04	Passenger Rail Improvements	2,213	1,035	1,000		0	0				178		
05	Planning Coordination	70,051	40,835	15,000		0	0				14,216		
06	Elk Grove-Rancho Cordova-El Dorado County Connector Study	1,154,823				0	0				154,823		1,000,000 Surface Transportation Plan
08	Intelligent Transportation Systems	504,234	45,000	15,000		0	0				5,084		ITS Earmark(\$300K); SAFE match (\$300K)
10	Neighborhood Planning for Safe Bike Routes	129,000				0	0			16,066			439,150 less amount needed for 511 Advisory
06-004	Air Quality Planning, Analysis & Coordination	165,472	120,000	17,500		0	0	0	0	0	27,972	0	0
01	Air Quality Conformity	76,036	55,000	10,000		0	0				11,036		
02	State Implementation Plan (SIP) Update	89,436	65,000	7,500		0	0				16,936		
06-005	Transit Planning & Coordination	1,927,561	40,919	96,184	307,000	270,887	0	0	0	0	1,008,149	29,000	175,422
01	SRTD Transit Planning	75,300		45,184							30,116		
02	Paratransit, Inc. Monitoring & Evaluation	41,345									41,345		
03	Transit Coordination	136,586	40,919	30,000							65,667		
04	Transportation Development Act Administration	617,973									617,973		
05	SRTP Update for Yolo County Transit Operators	31,437				17,767							13,670 Yolo County Transportation District
06	SRTP Update for Folsom Transit Operators	6,810									6,810		
07	Regional Air Quality Planning & Coordination Study for Transit Operations	161,752											161,752 FTA Grant
08	Transit Professional Development Project	31,760				28,120					3,640		
09	Regional Transit Operators Integration Study	70,803		21,000							20,803	29,000	
10	Universal Transit Fare Card Feasibility Study	300,000				225,000					75,000		
11	Accessible Transportation Plan	64,747									64,747		
12	Regional On-Board Passenger Survey	372,362				307,000					65,362		
13	Yuba-Sutter Transit Authority SRTP	8,343									8,343		
14	South & East Sacramento County SRTP	8,343									8,343		
06-006	Housing and Land Use	897,996	530,046	35,000		0	0	0	0	0	119,340	131,110	82,500
01	Sacramento Region Blueprint	772,040	530,046	35,000		0	0				75,884	131,110	
02	Airport Land Use Commission	94,500				0	0				12,000		82,500 Sac County ALUP
03	Regional Housing Needs	19,952				0	0				19,952		
04	Affordable Housing Compact	11,504				0	0				11,504		
06-007	Regional Monitoring & Forecasting	1,316,047	297,437	114,638		0	30,000	0	0	0	873,972	0	0
01	Regional Monitoring	384,091	105,028	77,097		0	30,000	0	0	0	201,966		
02	Land Information Database	171,175	10,892	5,000		0	0				155,283		
03	Street Network Database	181,808	22,151	12,000		0	0				147,657		
04	Support for Geographic Information Collaboratives	105,782	55,241	20,541		0	0				30,000		
05	Regional Forecasting	240,107	104,125			0	0				135,982		
06	Integrated Model Development	233,084				0	30,000				203,084		
06-009	Public Information / Outreach / Advocacy	871,589	319,986	70,000		0	0	0	0	0	281,603	0	200,000
01	Regional Information Center	149,486	35,000	15,000		0	0				99,486		
02	Education, Outreach, & Marketing	313,300	143,881	40,000		0	0				129,419		
03	Graph Design and Layout	101,166	75,866	15,000		0	0				10,300		
04	Regional Forum	307,637	65,239			0	0				42,398		Sponsorships, partner contributions, donations, registration fees
06-010	Services	839,600	0	0		0	0	0	600,000	28,750	50,000	0	160,850
01	Rideshare	678,750				0	0		600,000	28,750	50,000		
02	511 Travel Advisory Services	160,850				0	0						160,850 ITS Earmark; SAFE match
	TOTAL	9,909,575	2,103,818	501,735	307,000	270,887	30,000	193,000	910,000	44,816	3,032,353	335,110	2,180,856

FY 2005/2006 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT EXPENDITURE ESTIMATES

ACCT NO	ELEMENT	TOTAL BUDGET	Salaries & Benefits	Indirect Services	Consultants	Printing	Postage	Meetings/ Trainings	Pass-Through	Data	Marketing Advertising
				49.38%							
06-001	Interagency Relations & Program Management	391,177	261,767	129,260	0	150	0	0	0	0	0
01	Interagency Relations & Program Management	391,177	261,767	129,260		150					
06-002	Project Delivery & Programming	1,029,549	623,946	309,103	50,000	10,500	2,000	0	31,000	0	3,000
01	State Programming	165,995	110,955	54,790		250					
02	Federal Programming	183,492	117,480	58,012		5,000					3,000
03	Project Delivery	195,061	96,941	47,870	50,000	250					
04	Regional Funding Programs	485,000	298,569	148,431		5,000	2,000		31,000		
06-003	Multimodal Transportation, Planning & Coordination	2,470,584	661,545	326,670	1,320,000	31,350	2,000	0	123,019	0	6,000
01	Metropolitan Transportation Plan	542,797	346,631	171,166		20,000	2,000				3,000
02	Pedestrian and Bicycle Planning	43,540	27,139	13,401		3,000					
03	Cal Traction Preservation & Purchase Study Plan	23,926	2,628	1,298	20,000						
04	Passenger Rail Improvements	2,213	1,314	649		250					
05	Planning Coordination	70,051	46,828	23,123		100					
06	Elk Grove-Rancho Cordova-El Dorado County Connector Study	1,154,823	163,558	80,765	900,000	7,500					3,000
07	Intelligent Transportation Systems	504,234	69,443	34,291	400,000	500					
08	Neighborhood Planning for Safe Bike Routes	129,000	4,004	1,977					123,019		
06-004	Air Quality Planning, Analysis & Coordination	165,472	109,936	54,286	0	1,250	0	0	0	0	0
01	Air Quality Conformity	76,036	50,232	24,804		1,000					
02	State Implementation Plan (SIP) Update	89,436	59,704	29,482		250					
06-005	Transit Planning & Coordination	1,927,561	643,139	317,833	778,789	9,800	0	0	175,000	0	3,000
01	SRTD Transit Planning	75,300	16,803	8,297		200			50,000		
02	Paratransit, Inc. Monitoring & Evaluation	41,345	27,669	13,676							
03	Transit Coordination	136,586	91,101	44,985		500					
04	Transportation Development Act Administration	617,973	289,439	142,925	174,609	8,000					3,000
05	SRTP Update for Yolo County Transit Operators	31,437	5,112	2,525	23,800						
06	SRTP Update for Folsom Transit Operators	6,810	4,559	2,251							
	Regional Air Quality Planning & Coordination Study for Transit Operations	161,752	24,603	12,149					125,000		
08	Transit Professional Development Project	31,760	4,559	2,251	24,450	500					
09	Regional Transit Operators Integration Study	70,803	47,398	23,405							
10	Universal Transit Fare Card Feasibility Study	300,000	34,042	16,928	248,930	100					
11	Accessible Transportation Plan	64,747	43,263	21,484							
12	Regional On-Board Passenger Survey	372,362	43,421	21,441	307,000	500					
13	Yuba-Sutter Transit Authority SRTP	8,343	5,585	2,758							
14	South & East Sacramento County SRTP	8,343	5,585	2,758							
06-006	Housing and Land Use	897,996	467,163	230,675	176,258	20,400	3,250	250	0	0	0
01	Sacramento Region Blueprint	772,040	414,406	204,624	131,110	18,900	3,000				
02	Airport Land Use Commission	94,500	32,034	15,818	45,148	1,000	250	250			
03	Regional Housing Needs	19,952	13,189	6,513		250					
04	Affordable Housing Compact	11,504	7,534	3,720		250					
06-007	Regional Monitoring & Forecasting	1,316,047	826,949	408,348	40,000	750	0	0	0	40,000	0
01	Regional Monitoring	384,091	256,956	126,885		250					
02	Land Information Database	171,175	87,813	43,362						40,000	
03	Street Network Database	181,808	121,541	60,017		250					
04	Support for Geographic Information Collaboratives	105,782	70,814	34,968							
05	Regional Forecasting	240,107	160,568	79,289		250					
06	Integrated Model Development	233,084	129,257	63,827	40,000						
06-009	Public Information / Outreach / Advocacy	871,589	369,755	182,584	180,000	97,250	11,000	21,000	0	0	10,000
01	Regional Information Center	149,486	99,904	49,332		250					
02	Education, Outreach, & Marketing	313,300	166,890	82,410		55,000	9,000				
03	Graph Design and Layout	101,166	64,377	31,789		5,000					
04	Regional Forum	307,637	38,584	19,053	180,000	37,000	2,000	21,000			10,000
06-010	Services	839,600	206,689	102,228	85,000	500	5,000	0	250,000	0	190,183
01	Rideshare	678,750	166,121	82,196	35,000	250	5,000		250,000		140,183
02	511 Travel Advisory Services	160,850	40,568	20,032	50,000	250					50,000
	TOTAL	9,909,575	4,170,889	2,060,987	2,630,047	171,950	23,250	21,250	579,019	40,000	212,183

FY 2005/2006

ELEMENTS AND PROJECTS

ELEMENT 06-001: INTERAGENCY RELATIONS AND PROGRAM MANAGEMENT

OBJECTIVE: To provide coordinated support for the Board of Directors and the Administration Committee.

DISCUSSION: This element provides the overall management, coordination and direction for carrying out the Overall Work Program (OWP) including staff support and report preparation to the SACOG Board and Administration Committee. In future years it is planned that different staff members will coordinate the OWP process in 2-year cycles, so that multiple persons will have knowledge of the OWP planning processes. It ensures that planned activities are completed effectively and efficiently, are coordinated with SACOG's planning partners and ensures adequate coordination among local, state and federal agencies.

PROJECT: This element provides for the development, coordination and preparation of agenda materials, staff reports, and technical, planning and programming recommendations to the SACOG Board and Administration Committee. In addition, agreements on joint planning projects and coordinated funding arrangements with our planning partners are developed and executed.

Tasks and End Products:

- a. Monthly Highlight Summary/Executive Director's Report (monthly)
- b. Updated Cooperative and Funding Agreements (as needed)
- c. Administration Committee Agendas and Staff Reports (monthly)
- d. Board Agenda and Staff Reports (monthly)
- e. Regional Managers Forum Agenda and Staff Reports (quarterly)
- f. **Overall Work Program (February 2006, May 2006)**
- g. **Overall Work Program Quarterly Reports (Quarterly)**
- h. **OWP Amendments (as needed)**

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ELEMENT 06-002: PROJECT DELIVERY AND PROGRAMMING

OBJECTIVE: To support the selection of transportation projects for state and federal funding and meet all of the state and federal requirements for documenting funded projects; to support project delivery through identification of available state and federal funds; and to provide workshops, training, technical assistance and information to assist project sponsors with timely implementation of projects in our Metropolitan Transportation Plan. Finally, to emphasize all Priority Projects identified by the SACOG Board during the period under consideration.

DISCUSSION: SACOG takes a leadership role in ensuring that projects in our Metropolitan Transportation Plan and Metropolitan Transportation Improvement Program are implemented. There are over 600 projects in the MTP and over 400 in the MTIP.

PROJECTS:

1. STATE PROGRAMMING (State Requirement)

Project # 06-002-01

Emphasis for FY 2005/2006 will be seeking funding strategies to implement SACOG projects in the 2006 State Transportation Improvement Program (STIP), especially those projects that are programmed in the later years of the STIP that are ready for delivery. Some of these efforts will include the use of AB 3090 provisions and the swapping of funds between projects, programs, or jurisdictions. State programming also provides for review of requests for fund allocations, time extensions, STIP amendments, and participation at the CTC, RTPA and Rural Counties Task Force meetings, participation in guideline development, and strong liaison to local agencies on programming requirements for both state and federal programming.

Tasks and End Products:

- a. Ongoing participation and liaison with Caltrans and the California Transportation Commission on state transportation funding programs (ongoing)
- b. Approved STIP allocation requests (as required)
- c. Material for meetings and presentations to the SACOG Board, member jurisdictions, transit operators and county transportation advisory agencies on state funding and programming requirements (as required)
- d. **STIP amendments/requests (as required)**
- e. **Regional Transportation Improvement Program (December 2005)**

2. FEDERAL PROGRAMMING (Federal Requirement)

Project # 06-002-02

SACOG must prepare a new MTIP for 2006/08, for continuous access to federal funds beyond October 2005, accompanied by demonstration of financial constraint and determination of air quality conformity. SACOG faces particular challenges for this MTIP from lack of Congressional action on reauthorization, funding uncertainties at the state level, and the Sacramento region's air quality conformity lapse. SACOG will use its new collaborative transit programming process in the Sacramento urbanized area to select projects for programming, and review transit projects and priorities against the MTP and transit operators' Short Range Transit Plans. SACOG intends to continue quarterly and ad hoc MTIP amendments within limits imposed by financial constraint and air quality conformity. SACOG will continue implementation, improvements, and maintenance of its new SacTrak database, with emphasis on linkage to federal funding databases to enhance the MPO's reporting and financial management capabilities. SACOG will continue to enter MTIP project information into the Caltrans CTIPS database.

Tasks and End Products:

- a. **MTIP for 2006/08 (October 2005)**
- b. **FTA Formula (Section 5307) and Capital Programs (Section 5309) Prioritized List of Projects (December 2005)**
- c. **Rural Transit Assistance (Section 5311) Program of Projects (January 2006)**
- d. **Elderly and Disabled Transit (Section 5310) Prioritized List of Projects (June 2006)**
- e. **Annual Report of Federally Funded Projects (June 2006)**
- f. **Quarterly and administrative MTIP amendments (as needed)**

3. PROJECT DELIVERY (State Requirement - Board Policy)

Project # 06-002-03

Emphasis for FY 2005/2006 will be aligning the programming process with the 2005 Metropolitan Transportation Plan (MTP), timely use of funds, assistance to member jurisdictions in delivering projects and project readiness. Managing project delivery in the region will ensure that projects in the MTIP reflect the regional priorities established in the MTP. In addition, state legislation has established provisions concerning timely use of funds for projects adopted into the State Transportation Improvement Program (STIP) and for federal funding programmed by the local agencies. SACOG will ensure that project delivery is successful by assisting project sponsors through the project scoping, environmental, design, and right-of-way and construction phases of these projects. Particular emphasis will be placed on large scale projects with the potential to be delayed by environmental issues.

In cooperation with the project sponsors, SACOG will track projects and ensure that appropriate funding is available to ensure timely completion; reports will be made to the Board, local agencies, and the state on the status of projects. Periodic project delivery field visits will be made and workshops will be developed and presented as needed throughout the region.

With the successful completion of a revised project tracking system and database at the end of FY 2005/06, SACOG will be out-sourcing the hosting and maintenance of the database and associated internet website for a period of one year. At the end of the year, the hosting and maintenance requirements will be re-evaluated to determine if they can be adequately provided for on an in-house basis by SACOG staff.

Tasks and End Products:

- a. Workshops and training sessions (as needed)
- b. Reports on delivery status for RSTP, CMAQ and TEA programs (as required)
- c. **Annual report on Status of Project Delivery for Federal Funding (April 2006)**

4. REGIONAL FUNDING PROGRAMS

Project # 06-002-04

(Supports State and Federal Requirements)

The Metropolitan Transportation Plan for 2025 (MTP) includes several competitive regional funding programs for transportation improvements (Air Quality, Community Design, Bicycle/Pedestrian, and Transportation Demand Management) that benefit the region as a whole. In FY 2005/06, staff will assist grant recipients from the first cycle of funding with project delivery, monitor progress, evaluate the funding program guidelines, and conduct the second cycle of funding.

Tasks and End Products:

- a. Project Delivery Assistance and Monitoring (ongoing)
- b. Selection of Projects for Second Round of Regional Funding Programs (October 2005)

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ELEMENT 06-003: MULTIMODAL TRANSPORTATION PLANNING AND COORDINATION

OBJECTIVE: To build and document consensus in a dynamic forum, on policies, strategies and projects to address the transportation needs of the region; to balance state and federal mandates with the needs and interests of our member jurisdictions.

DISCUSSION: To maintain Federal funding eligibility of projects, an Interim Metropolitan Transportation Plan (MTP) containing only air-quality exempt projects was adopted in October 2004. An MTP update with the restoration of non-exempt projects will be completed in 2005. This element focuses on the MTP and the various modal and corridor long range studies that will feed into it. Ongoing work to coordinate bicycle/pedestrian planning, passenger rail improvements, intelligent transportation systems, and various local studies will continue. An MTP incorporating the land-use allocations resulting from SACOG's Blueprint project, as well as an 8-Hour State Implementation Plan for Air Quality, will be started in 2006 and completed in 2007.

PROJECTS:

1. METROPOLITAN TRANSPORTATION PLAN

Project # 06-003-01

(State and Federal Requirement)

The Interim MTP 2005/07 was adopted in 2004. This MTP will continue to be in effect until a rate-of-progress State Implementation Plan for Air Quality can be completed and adopted by the local air districts (expected in mid to late 2005). Staff will prepare an MTP to be adopted in late 2005, with a horizon year of 2027, that will restore air-quality conformity non-exempt projects. Preparation of this plan involves development of revenue estimates, a list of projects, plan alternatives, the choice of a preferred alternative, an amendment to the Environmental Impact Report prepared for the MTP for 2025, and an air quality conformity finding. SACOG's advisory committees will be involved in every step and a public outreach process will be conducted. Work will also begin on the next major plan update, due in 2007 in conjunction with a new 8-hour SIP also due in 2007. The public outreach component will begin in early 2006. SACOG will continue to participate in the Sacramento Transportation and Air Quality Collaborative, a group that is preparing a long-range vision for transportation, air quality, and related land use and economic vitality, for Sacramento County.

Tasks and End Products:

- a. **Metropolitan Transportation Plan 2027 (October 2005)**
- b. Work Plan for MTP 2030 (December 2005)
- c. Participation in the Sacramento Transportation and Air Quality Collaborative (ongoing)

2. PEDESTRIAN AND BICYCLE PLANNING

Project # 06-003-02

(Supports State and Federal Requirements)

SACOG will continue to serve as a forum for bicycle and pedestrian planning activities throughout the region. Staff expertise will be available to local agencies and groups to support their bicycle and pedestrian planning efforts. The SACOG Bicycle and Pedestrian Advisory Committee will continue to meet regularly to discuss bicycle and pedestrian issues affecting the region. This committee will continue to function as an advisory committee to the SACOG Board of Directors. Issues to focus on during FY 2005/06 will include the implementation of the Regional Bicycle, Pedestrian and Trails Master Plan, support for increased funding for bicycle and pedestrian projects and the increased understanding by local jurisdictions of the funding sources available to bicycle

and pedestrian projects, sponsorship of Sacramento Regional Bike Commute Week, and the continued tracking of activities of the Sacramento City/County Bicycle Advisory Committee and local interest groups.

Tasks and End Products:

- a. Develop implementation strategies for the Regional Bicycle, Pedestrian, and Trails Master Plan (Ongoing)
- b. Integrate the Regional Bicycle, Pedestrian, and Trails Master Plan into the next update of the MTP (June 2007)

3. CENTRAL CALIFORNIA TRACTION COMPANY RAIL

Project# 06-003-03

PRESERVATION AND PURCHASE PLAN STUDY (Board Policy - Discretionary)

The emphasis for FY 2005/2006 will be on the purchase the Central California Traction Company (CCTC) Rail Corridor from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County. SACOG will provide staff support to the Technical Advisory Committee in concluding negotiations with the railroad companies for purchase and preservation of right-of-way from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County.

Tasks and End Products:

- a. Reports and materials for Executive Technical Advisory Committee and Board (as needed)
- b. **Potential Final Purchase Agreement for CalTraction Corridor (TBD)**

4. PASSENGER RAIL IMPROVEMENTS

Project# 06-003-04

(Supports State and Federal Requirements)

SACOG will continue to participate in planning, programming, and operations activities of the Capitol Corridor Joint Powers Authority (CCJPA) through its membership on the Staff Coordinating Group (SCG). The main focus of this participation will be to identify funds and resolve issues related to going beyond the current twelve weekday and nine weekend round trips and to improve travel times and reliability. In addition, we will monitor the work of the California High-Speed Rail Authority and provide input to the Authority as it proceeds with its plans for implementing a high-speed rail system between Northern and Southern California. SACOG staff will continue to actively participate in the planning activities connected with development of a new or restored intermodal terminal, as part of the Rail Yards project, in downtown Sacramento. The agency will also monitor and participate in the Regional Rail Technical Advisory Committee, which will be guiding the work of a consultant who is preparing a proposed implementation plan for Auburn-Oakland commuter service. Further, SACOG will participate in quarterly meetings of the Reno Rail Study Team to review work of the CCJPA consultant study team, which is examining the feasibility of extending Capitol Corridor trains to Reno, Nevada. SACOG will also engage in San Joaquin Valley rail committee meetings, as appropriate, to coordinate rail activities in the Central Valley. Finally, SACOG responds to various passenger rail proposals, which are reviewed for connection within or connect to the SACOG region.

Tasks and End Products:

- a. **Status Report on Passenger Rail Development in the SACOG Region (June 2006)**
- b. Coordination of Capitol Corridor Service with Regional Commuter Rail Proposals (ongoing)

5. PLANNING COORDINATION

Project # 06-003-05

(Federal Requirement, Supports State Requirement)

Liaison will be maintained with local jurisdictions and transportation agencies through regular contact with agency staff, review of agendas, attendance at key meetings, and participation in

transportation studies led by others. By working with lead agencies, projects will be developed to the point of funding eligibility.

Goods/Freight Movement – SACOG participates in planning activities regarding the import of freight hauling and goods movement on the transportation network: roads, freeways, railways, airports, and seaways/ports. The agency monitors and engages, as requested, in local government land use evaluations as they relate to transportation facilities, attempting to strike a balance between maximizing the utility of the transportation facility, benefit to the public, and compatible land uses. Further, SACOG evaluates the effect of the freight haulers on the transportation infrastructure in the region and works with State and local officials to evaluate the most effective methods to move the maximum amount of goods within and through the region.

Tasks and End Products:

- a. Meeting summaries and comments on studies by others (ongoing)

6. ELK GROVE-RANCHO CORDOVA-EL DORADO CONNECTOR STUDY *Project # 06-003-06*
(Supports State and Federal Requirements)

The MTP for 2025 includes a new transportation corridor between Elk Grove, Rancho Cordova, and El Dorado County to serve the growing travel demand between these emerging urban areas that are outside the Sacramento urban core. Studies are needed to determine what kinds of improvements are needed, modal choices, alignments, and costs. State and federal guidelines require documentation and assessment of potential environmental impacts of a proposed project, and the identification of mitigation measures and alternatives to the proposed project that could reduce or avoid adverse environmental impacts. This is the first year of a multi-year project to develop a complete environmental assessment of the Corridor. The emphasis for FY 2005/06 will be to initiate environmental studies for the Elk Grove-Rancho Cordova-El Dorado Connector.

Tasks and End Products:

- a. Initiation of environmental studies in accordance with state and federal guidelines (Ongoing)

7. SACRAMENTO TRANSPORTATION AND AIR QUALITY *Project # 06-003-07*
COLLABORATIVE (Supports Local Agreement)

The Collaborative, supported by SACOG and Sacramento County public agencies, will be entering its fourth year. Its purpose is to employ an interest-based process among stakeholders (used successfully in the Water Forum) to develop agreements on transportation, air quality, and related land use and economic development issues within the County. Now that the startup and education phases are completed, and draft agreements-in-principle have been drafted, the emphasis for FY 2005/06 will be on negotiation of detailed countywide agreements. SACOG expects the Collaborative agreements to become recommendations for the Metropolitan Transportation Plan to be adopted in 2007 or thereafter. This project includes a \$75,000 payment to the Sacramento Transportation Authority to support the Collaborative project. Staff time spent on the Collaborative is included in 06-003-01, Metropolitan Transportation Plan.

8. INTELLIGENT TRANSPORTATION SYSTEMS (ITS) *Project #06-003-08*
(Supports Federal Requirement)

The objective of Intelligent Transportation Systems (ITS) continues to be to coordinate and facilitate the deployment of ITS technologies in the Sacramento region. Emphasis for FY 2005/06 will be the continued coordination, planning and deployment of ITS elements via the Sacramento Region ITS Partnership. The region's ITS architecture update was completed in June 2005, in compliance with the federal rule for ITS. SACOG will continue to work with local agencies, via the Sacramento Region ITS Partnership, to deploy ITS technologies and coordinate traffic and transit

operations. An important activity leading up to the STARNET Development tasks will be to create the region's first ITS Asset Inventory. This inventory system will build upon the local asset management systems to develop a regional view of ITS Assets. This view will help ITS planners maximize the efficiency of future investments with a visual tool and detailed database to assist in planning efforts. A major step toward integration will start this year with selection of a consulting team that will conduct systems engineering and design a concept of operations for STARNET. This multi-year project will provide the region with a comprehensive communications system design that local and state traffic and transit agencies can use to integrate their operations. In addition to these tasks, staff will continue to maintain and update the Sacramento Regional ITS Architecture and STARNET network as needs evolve within the region. A maintenance plan for the Sacramento Regional ITS Architecture will also be developed. This interjurisdictional emphasis will support the region's effort to continue securing ITS earmarks for projects that integrate operations and communications systems.

Tasks and End Products:

- a. Regional ITS Asset Inventory (as needed)
- b. Mainstreaming of ITS Projects for Programming (ongoing)
- c. ITS Partnership Agendas & Materials (on-going)
- d. Oversee Consultant Work on Systems Engineering and Concept of Operations (ongoing)
- e. Interim Systems Engineering and Concept of Operations Report (TBD))

9. SAFE BIKE ROUTES TO TRANSIT (Two-year project)

Project # 06-003-09

This project will inventory all bicycle facilities within a one-mile radius of all Regional Transit light rail and major bus transfer stations and assess the adequacy of these facilities in providing safe and convenient access by bicycle from surrounding home and work locations. Barriers that limit access will be identified and possible improvements suggested.

Tasks and End Products:

- a. **Assessment Report on Bike Access to Light Rail Stations and Transit Centers (December 2005)**

10. NEIGHBORHOOD PLANNING FOR SAFE ROUTES TO SCHOOL IN THE SACRAMENTO AREA

Project # 06-003-10

SACOG was the grant recipient of Caltrans Environmental Justice grant funds on behalf of the Local Government Commission to implement Neighborhood Planning for Safe Routes to School in the Sacramento Area. The Local Government Commission serves as the project manager and provides a design team to implement the project. This project aims to reduce child pedestrian injuries and improve neighborhood accessibility and livability in the Sacramento region by working with four diverse neighborhoods in the Sacramento area to engage students, parents, teachers, and community leaders in neighborhood planning exercises. The project team will conduct "walk audits", focus groups, presentations and interactive design tables in the neighborhoods, resulting in community-generated plans to improve the safety of pedestrian, cyclists, and motorists in school zones and their surrounding neighborhoods.

Tasks and End Products

- a. Project Coordination, contract administration, additional technical assistance (as needed)
- b. **Articles, media lists, flyers, and lists of modes of outreach (Oct 2005)**
- c. **List of neighborhood planning event participants (Oct 2005)**
- d. **10-12 minute video (June 2006)**
- e. **Final report (including conceptual design plans) (June 2006)**

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ELEMENT 06-004: AIR QUALITY PLANNING ANALYSIS & COORDINATION

OBJECTIVE: To implement the requirements of the federal Clean Air Act Amendments (CAAA) of 1990, to ensure that projects are delivered that do not impede the region's air quality goals, including preparation of conformity determinations on the Metropolitan Transportation Plan and the Metropolitan Transportation Improvement Program; to promote clean-fuel projects consistent with the State Implementation Plan (SIP) for the Sacramento area; and to coordinate and support efforts to develop mobile source control measures that will ensure positive future conformity determinations.

DISCUSSION: To maintain eligibility for federal funding, SACOG, as the Metropolitan Planning Organization (MPO) for this area, must prepare positive air quality conformity determinations prior to approving any transportation plans, programs or amendments. The next major update of the MTP will occur in July 2007 and will be coordinated with the update of the 8-hour ozone attainment State Implementation Plan (SIP), which is also due by July 2007. Coordination of these two major activities will require close cooperation between SACOG and all five air districts within the federal ozone nonattainment area for the Sacramento region.

This element is coordinated with and enhanced by activities under Interagency Relations and Program Management; Project Delivery and Programming; and Public Information, Outreach and Education.

PROJECTS:

1. AIR QUALITY CONFORMITY (Federal Requirement)

Project # 06-004-01

The main emphasis for FY 2005/2006 will be to prepare a conformity determination on the FY 2005/07 Metropolitan Transportation Improvement Program (MTIP) and the 2005 Metropolitan Transportation Plan (MTP) for the Yuba/Sutter and Sacramento federal ozone nonattainment areas. As part of the air quality consultation process, SACOG will continue to hold monthly meetings of the Regional Planning Partnership to review procedures, assumptions, timelines, and completed conformity determinations.

Tasks and End Products:

- a. **Conformity determination on the 2005/07 MTIP (December 2005)**
- b. **Conformity determination on the 2005 Metropolitan Transportation Plan (MTP) (December 2005)**

2. UPDATE OF THE STATE IMPLEMENTATION PLAN

Project # 06-004-02

(Supports State and Federal Requirements)

This is the third year of a three-year project. SACOG will continue to work with the local air districts, California Air Resources Board (CARB), Environmental Protection Agency (EPA), and other stakeholders toward a new 8-hour ozone SIP for the Sacramento nonattainment area. The EPA will revoke the federal 1-hour ozone standard by June 15, 2005 and institute a new 8-hour standard at that time. Regulations defining how interim 8-hour conformity findings can be developed are still pending, expected by July 2005.

Tasks and End Products:

- a. A strategy for reducing on-road mobile source emissions, which may include a list of transportation control measures, for inclusion in the updated State Implementation Plan (June 2006)

3. SACRAMENTO EMERGENCY CLEAN AIR AND TRANSPORTATION (SECAT) PROGRAM

Projects # 06-004-03

(Supports State and Federal Requirements and Board Policy-Local Agreement)

This is the fifth year of a multi-year multi-agency program involving the Sacramento Area Council of Governments (SACOG), Yolo-Solano Air Quality Management District (YSAQMD) and the Sacramento Metropolitan Air Quality Management District (SMAQMD) that is designed to reduce NOx emissions from on-road vehicles. The goal of the SECAT Program was to achieve 3.0 tons per day of NOx emissions reductions by 2005. However, this will not be possible at this time because monies allocated to this program from the Governor's Traffic Congestion Relief Program have been cut due to the State's budget problems. The main emphasis during FY 2005/06 will be to secure additional funding for the SECAT program, using resources other than TCRP funds, and continue with its implementation focusing on the fleet Modernization option under the SECAT program.

Tasks and End Products:

- a. Continued Implementation of the Fleet Modernization Program, subject to funding availability. (On-going)
- b. Updates to the SECAT Web-site (On-going)
- c. Contracts with public and private fleets to deliver agreed upon NOx reductions, subject to funding availability (On-going)
- d. Public Outreach Materials (on-going)

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ELEMENT 06-005: TRANSIT PLANNING & COORDINATION

OBJECTIVE: To fulfill statutory responsibilities, provide planning support, and act as a forum for coordination opportunities for the region's transit operators.

DISCUSSION: This element includes statutory responsibilities, planning support and regional planning coordination roles. Ongoing responsibilities include administration of the Transportation Development Act, staffing SACOG's Transit Coordinating Committee (TCC), conducting transit planning studies, collecting performance and fiscal data, and coordinating state and federal transit funding and programming. Planning roles include staffing and participating in technical advisory committees for both internal and external planning studies, managing transit planning grants, and leading special studies. Subject areas of focus over the next three years include short and long range transit plans, integration of short range transit planning and the MTP planning process, on-going development of a seamless transit system including service, transfer and fare programs of the operators, community based transit planning, special needs transportation and transit travel information. Additional areas of focus would be improved coordination of ITS applications among the transit operators and improved integration of the transit and TDM functions of the agency.

PROJECTS:

1. SACRAMENTO REGIONAL TRANSIT DISTRICT PLANNING (Board Policy - Local Agreement)

Project # 06-005-01

The Sacramento Regional Transit District (SRTD) will prepare an update to its Short Range Transit Plan and prepare an annual Performance Report and a Service Plan for 2006. In addition, in response to service changes brought about with the extension of light rail to South Sacramento, SRTD will update its Title VI Plan to show compliance with federal nondiscrimination requirements. SACOG will continue working with SRTD on a number of efforts. Key initiatives include:

- An on-line trip planning system coordinated with the Regional Air Quality Planning and Coordination Study for Transit Operators.
- Three Alternative Analysis, Preliminary Engineering and FEIS studies (DNA and South Corridor Phase 2 and 3 Extensions) conducted by SRTD under consultant contracts. SACOG will support both efforts by providing the consultant with highway and transit networks, travel demand forecasting model parameters, and demographic information. These activities will be supported by SACOG staff and FTA funds made available to SRTD through an agreement.

Other activities that RT will conduct during the 2005/06 fiscal year include:

- An update of its Transit Master Plan being developed in coordination with the 2030 MTP and other regional planning activities
- Feasibility studies, environmental analysis and design to continue the implementation of enhanced bus and bus rapid transit projects in various locations.
- A feasibility and site selection study for a Florin Transit Center.

Tasks and End Products:

- a. Draft EIS for Downtown-Natomas-Airport light rail extension (SRTD - October 2005)
- b. Preliminary EIS for Downtown-Natomas-Airport light rail extension (SRTD - June 2006)
- c. Transit Equity Study Follow-up (SRTD September 2005)
- d. Comprehensive Review of Fare Structure and Pricing Follow-up (SRTD September 2005)
- e. Annual Performance Report/Route Profile (SRTD - June 2006)
- f. FY 2007 Service Plan (SRTD - June 2006)

- g. Title VI Plan Update (SRTD - June 2006)
- h. Update of SRTD Transit Master Plan (SRTD - Two Year Project - June 2006)
- i. BRT Feasibility Studies for Watt Avenue, Sunrise Boulevard and Florin Road (SRTD - TBD)
- j. Stockton Boulevard Enhanced Bus Project - Ongoing Project Implementation (SRTD - TBD)
- k. Stockton Boulevard Enhanced Bus - Environmental Analysis and Design of Exclusive Operating Segment Stockton Boulevard to 29th Street LRT Station (SRTD - TBD)
- l. Feasibility Study and Site Selection for Florin Transit Center (SRTD - TBD)

2. PARATRANSIT, INC. MONITORING AND EVALUATION
(Board Policy - Local Agreement)

Project # 06-005-02

The main emphasis during FY 2005/06 will be SACOG will continue to monitor and evaluate the performance of PI and follow-up on the recommendations contained in the recently completed performance audit, including, but not limited to, initiating work on the preparation of a Short Range Transit Plan for Paratransit, Inc.

Tasks and End Products:

- a. **Annual Work Plan Report (June 2006)**
- b. **Working Paper on Short Range Transit Plan (June 2006)**

3. TRANSIT COORDINATION
(Supports State and Federal Requirements)

Project # 06-005-03

SACOG provides support for service and planning coordination among the region's transit operators through the Transit Coordinating Committee (TCC). Members of the committee will be working on service coordination issues, vehicle replacement schedules, evaluation of the implementation of a transit trip-planning system, review of inter-county paratransit and ADA services and a review of the operator's transfer agreements. The main emphasis during FY 2004/06 will be a strategic planning effort to enhance coordination between area transit providers, the implementation of an on-line trip planning system, and continued planning for improved and coordinated service to provide access to jobs. The Transit Coordination Committee serves as the discussion forum. SACOG staffs the committee efforts and coordinates submittal of the Jobs Access grant application. During the 2005/06 fiscal year the TCC will host a regional transit operator's forum to discuss issues of interest to all of the operators.

Tasks and End Products:

- a. Agendas, Staff Reports and Action Summaries for Transit Coordinating Committee (as needed)
- b. TCC Planning Workshops for Sacramento Region Transit Forum (as needed)
- c. Sacramento Region Transit Forum (TBD)
- d. Access to Jobs Regional Application and Earmark Process (January 2006)
- e. Implementation and Evaluation of Transit/Trip Planning System (January 2006)
- f. Regional Transit Operator's Forum (June 2006)

4. TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION
(State Requirement)

Project # 06-005-04

As the Regional Transportation Planning Agency (RTPA) for four counties and 15 cities, SACOG provides an efficient review and approval process of claims submitted for authorized uses. SACOG conducts the annual unmet transit needs process with public hearings throughout the RTPA region regarding transit needs and supports the development of short range transit plans to assist in defining unmet transit needs. Based on hearing results, SACOG performs analysis of transit needs

to determine whether or not they are reasonable to meet using adopted SACOG criteria. Meetings are held with the Sutter, Yuba, Yolo and Sacramento County Social Service Transportation Advisory Councils to receive input on the staff analysis. Findings and recommendations are then made to the SACOG Board. SACOG is also responsible for providing necessary fiscal and performance audits of all claimants.

Tasks and End Products:

- a. Fiscal and compliance audits of all claimants (January 2006)
- b. Minutes of Public Hearings (June 2006)
- c. Approved claims and file documentation (As needed)
- d. Newspaper notices, fliers and posters (As needed)
- e. Minutes of Social Service Transportation Advisory Council Meetings (As needed)
- f. **On-line TDA Claims Process (December 2005)**
- g. **LTF Findings of Apportionment for FY 2006/2007 (February 2006)**
- h. **Report on Implementation of Performance Audit Recommendations (June 2006)**
- i. **Allocation of State Transit Assistance Funds for FY 2006/2007 (April 2006)**
- j. **SACOG Unmet Transit Needs Findings for Each Jurisdiction (June 2006)**

5. SHORT RANGE TRANSIT PLAN (SRTP) UPDATE FOR YOLO COUNTY TRANSIT OPERATORS *Project # 06-005-05*
(Supports State and Federal Requirements)

This will complete the SRTP planning process for the Yolo County transit operators initiated in the 2004/2005 fiscal year. This project uses a combination of FTA 5313(b) funds, local funds and SACOG funds to carry out the planning this project. SACOG staff will oversee a consultant in preparing a plan that will guide the growth of YoloBus, Unitrans and Davis Community Transit services over the next five years. The work will involve an in-depth evaluation of the transit systems that are currently in place and will identify the best manner in which transit resources can be deployed to meet the public's needs.

Tasks and End Products:

- a. **SRTP's for the City of Davis and the Yolo County Transportation District (September 2005)**

6. SHORT RANGE TRANSIT PLAN (SRTP) UPDATE FOR CITY OF FOLSOM *Project # 06-005-06*
(Supports State and Federal Requirements)

This work will complete the SRTP planning process for the City of Folsom that was initiated in the 2004/05 fiscal year. This project is funded with a combination FTA 5313(b) funds, local funds and SACOG funds. The SRTP is being prepared by SACOG staff and will prepare a plan that will guide the growth of City of Folsom transit services over the next five years. The work will involve an in-depth evaluation of the transit system currently in place and will identify the best manner in which transit resources can be deployed to meet the public's needs. The SRTP will address issues related to the system's service area, redesign of the system to integrate with the extension of RT light rail service in 2005 and planning for the possible extension of light rail to El Dorado Hills. An on-board passenger survey will be conducted as part of the planning process.

Tasks and End Products:

- a. **Final City of Folsom SRTP (September 2005)**

**7. REGIONAL AIR QUALITY PLANNING AND COORDINATION
STUDY FOR TRANSIT OPERATORS**

Project # 06-005-07

(Three-year project) (Supports State and Federal Requirements)

SACOG is working with all area transit operators to increase transit coordination and ridership in the region through two distinct project grant elements. One element of the grant is an evaluation of the transit vehicle clean fuels program. The second element of the grant is the development of better tools for customers to access transit information. A cornerstone of this element is an automated trip planning system that will allow customers to plan transit trips on-line. Priorities for FY 2005/06 will be the implementation of the transit trip planning tool and a web portal for comprehensive transit information that includes links to transit operator websites created or improved by SACOG through the grant.

Tasks and End Products:

a. Automated Trip Planning System (December 2005)

8. TRANSIT PROFESSIONAL DEVELOPMENT PROGRAM

Project # 06-005-08

(Supports State and Federal Requirements)

This project will assist transit operators in Sacramento, Placer, Yolo, Yuba, Sutter, and El Dorado counties to provide more customer-focused and coordinated transit service. The project will accomplish this goal through four related activities: 1) regional workshops to identify transit needs and outreach opportunities for the senior and disabled communities; 2) training curricula and materials incorporating communications and outreach techniques to reach the senior and disabled community; 3) tailored technical assistance to transit operators interested in implementing elements of the training curricula developed, and 4) a regional forum on improved transit coordination that will be informed through the completion of the previous tasks.

Tasks and End Products:

- a. Regional workshops (June 2005)
- b. Training curriculum and materials (June 2005)
- c. A regional forum focused on coordinated implementation strategies (June 2006)
- d. Implementation technical assistance for interested transit operators (March 2006)

9. REGIONAL TRANSIT OPERATORS INTEGRATION STUDY

Project # 06-005-09

(Supports State and Federal Requirements)

This study will provide the first phase in the development of an improved integration of the region's transit services. The study process will facilitate the development of improved inter-operator transfer agreements that will improve the accessibility and customer friendliness of the region's transit systems.

Issues to be explored include the analysis of a "Universal Transit Pass" for the region's transit operators (described in Work Element 10), various models of "regional" transit services used in other peer group communities and how transit planning, financing, marketing, and service implementation and operation can be developed to maximize the available resources and provide the region's residents with a fully integrated and "seamless" transit network. This work will be done under the guidance of the TCC and use of a combination of SACOG and transit operator staff and consultants.

Tasks and End Products:

- a. Negotiation of Fare Transfer Agreements (ongoing)
- b. Equipment, Facility and Service Coordination (periodically)

- c. Implementation Memo Based on the Outcome of the Universal Transit Fare Card Feasibility Study (June 2006)

10. UNIVERSAL TRANSIT FARE CARD FEASIBILITY STUDY

Project # 06-006-10

(Supports State and Federal Requirements)

This project will complete work initiated in the 2004/05 fiscal year. It is for a feasibility study of a universal transit fare instrument for the Sacramento metropolitan region. The feasibility of a successful universal transit fare is dependent upon: 1) a thorough understanding of our regional fare collection needs, 2) knowledge of the technological options for meeting those needs, and 3) analysis of which technology can be most cost effectively implemented in our region. The feasibility study is the initial planning study phase of a fully implemented project. SACOG is seeking discretionary grant funds for this project. If SACOG fails to receive grant funds or secure other funds, SACOG will seek out future discretionary grant funds to undertake the proposed work on a later schedule.

Tasks and End Products:

- a. Study Area Analysis/Needs Assessment (January 2006)
- b. State-of-the-Art Systems Report (February 2006)
- c. Technology Cost Benefit Analysis (May 2006)
- d. **Market Research Summary Report (June 2006)**
- e. **Decision Requirements Report (June 2006)**

11. ACCESSIBLE TRANSPORTATION PLAN

Project # 06-005-11

(Board Policy - Local Agreement)

Building upon the recommendations developed in the Regional Elderly and Disabled Mobility Plan, the follow-up plan may provide greater detail on policy recommendations in the initial study. One possible focus for the plan will be a toolkit of detailed implementation strategies.

Tasks and End Products:

- a. **Accessible Transportation Plan (December 2005)**

12. REGIONAL ON-BOARD TRANSIT PASSENGER SURVEY

Project# 06-005-12

(Local Agreement)

A Regional On-board Transit Passenger Survey is done every five years in the SACOG region. The last survey was completed in 1999. The survey data provides important input to SACOG's travel demand model and also assists operators in planning and marketing. The goal for project is to conduct the next survey in October 2005. The region's transit operators have agreed to program some of the region's 5307 Urbanized Area Formula Funds to complete the On-Board Transit Survey. A subgroup of SACOG's Transit Coordinating Committee will be created to define the Survey scope of work and refine the survey.

Tasks and End Products:

- a. Meetings of TCC subcommittee on Regional On-Board Transit Passenger Survey (July 2005)
- b. RFP for Survey consulting firm (July 2005)
- c. Contract for consulting firm (August 2005)
- d. On-Board Survey (October 2005)
- e. **Regional On-Board Transit Passenger Survey Report (December 2005)**

13. YUBA-SUTTER TRANSIT AUTHORITY SHORT RANGE TRANSIT PLAN *Project # 06-005-13*
(Supports State and Federal Requirements - *Discretionary Funding*)

Each year, SACOG seeks discretionary federal funds through a Caltrans program to support the planning efforts of our smaller transit operators. Pending grant approval, next year SACOG will either prepare a SRTP for Yuba Sutter Transit or oversee a consultant in preparing a plan that will guide the growth of Yuba-Sutter Transit services over the next five years. The work will involve an in-depth evaluation of the transit system currently in place and will identify the best manner in which transit resources can be deployed to meet the public's needs.

Tasks and End Products:

- a. Development of SACOG Staff Work Plan or Request for Proposals for Updating the Yuba-Sutter SRTP (October 2005)
- b. Yuba Sutter SRTP (June 2006)

14. SOUTH AND EAST SACRAMENTO COUNTY SHORT RANGE TRANSIT PLAN

Project # 06-005-14

(Supports State and Federal Requirements - *Discretionary Funding*)

Each year, SACOG seeks discretionary federal funds through a Caltrans program to support the planning efforts of our smaller transit operators. Pending grant approval, next year SACOG will either prepare a SRTP for Southern and Eastern Sacramento County or oversee a consultant in preparing a plan that will guide the growth of the South County Transit Link and East Sacramento County Transit services over the next five years. The work will involve an in-depth evaluation of the transit system currently in place and will identify the best manner in which transit resources can be deployed to meet the public's needs.

Tasks and End Products:

- a. Development of SACOG Staff Work Plan or Request for Proposals for Updating the South and East Sacramento County SRTP (October 2005)
- b. SRTP for South and East Sacramento County (June 2006)

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ELEMENT 06-006: HOUSING AND LAND USE

OBJECTIVE: To promote meaningful public discussions, and provide planning, analysis and other technical support to housing and land use efforts in the region and for the SACOG projects.

DISCUSSION: This effort will include: updating the analysis of current and alternative future land use patterns and their impacts on the transportation system; revising key Airport Land Use Compatibility Plans and reviewing development proposals for consistency with adopted ALUPs and providing consistency determinations for member cities and counties; analyzing the region's projected housing need by household income group over the five-year period of each jurisdiction's updated housing element; and constructing a parcel-based database of development costs and values in the SACOG region.

In the next three years the Blueprint growth principles, data, decision-support tools and citizen involvement practices should become fully integrated into the local government land use planning process. During this timeframe SACOG will adopt a 2030 time horizon map based on choices local governments make regarding implementing the 2050 Preferred Blueprint Growth Scenario and adopt a new Metropolitan Transportation Plan the integrates transportation investments with these land use choices.

PROJECTS:

1. SACRAMENTO REGION BLUEPRINT: TRANSPORTATION-LAND USE *Project # 06-006-01* **STUDY IMPLEMENTATION (Local Agreement)**

The Blueprint “Next Steps”: SACOG will ask each city and county to develop and approve a growth allocation and 2030 map that reflects their jurisdiction’s needs and interests, and provide “assurances” as each jurisdiction may deem appropriate that the growth allocation in fact represents a reasonable assumption about the nature of future growth. SACOG staff will provide technical assistance to help local governments develop 2030 map. SACOG will organize monthly Planners Committee 2-hour seminars and quarterly half-day seminars for Planning Commissioners and Elected Officials. A resource book will be prepared for local governments containing model codes, street design guidelines, model educational and citizen involvement practices, guidelines for using Blueprint principles in promoting neighborhood livability, etc. A PLACE3S users manual will be prepared along with an on-line PLACE3S tutorial and a training program will be developed. A benchmarking system will be created to track the region’s growth.

Tasks and End Products:

- a. Technical Assistance to Local Governments to Use Data and Models Developed Through the Blueprint Process (ongoing)
- b. Jurisdictional 2030 maps (June 2006)
- c. Planners Committee seminars (Quarterly)
- d. **Resource Book (June 2006)**
- e. **Internet-based PLACE3S Manual and Online Tutorial (June 2006)**

2. AIRPORT LAND USE COMMISSION (ALUC) *Project # 06-006-02* **(Board Policy - Local Agreement)**

SACOG is the designated ALUC for Sacramento, Sutter, Yolo and Yuba Counties and is responsible for developing and maintaining Airport Land Use Compatibility Plans (ALUP) for the areas around each airport and working with cities and counties to ensure consistency between the ALUPs and local land-use decisions. A major ALUP update will be initiated this year for McClellan Field. The ALUPs for Mather and Sacramento International Airports will be completed

in the future. Staff will continue to review development proposals for consistency with adopted ALUPs and provide consistency determinations for member cities and counties. ALUC planning boundary maps will also be updated using GIS tools. SACOG will receive \$84,000 from Sacramento County Airport System as part of a Memorandum of Understanding. Of that amount, \$67,000 will go to a consultant, and \$17,000 will go for SACOG Staff.

Tasks and End Products:

- a. Consistency reviews of development proposals (ongoing)
- b. Up-to-date ALUC planning boundary maps for individual airports (as appropriate)
- c. **ALUP for McClellan Field (June 2006)**

3. REGIONAL HOUSING NEEDS PLAN (State Requirement)

Project # 06-006-03

State housing element law requires each council of governments to prepare a Regional Housing Needs Plan (RHNP) for all cities and counties within its jurisdiction. The RHNP provides each city and county with a measure of their share of the region's projected housing need by household income group over the five-year period of each jurisdiction's updated housing element. In FY 2000/01, SACOG prepared the RHNP for El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba Counties; the next update will be due in June 2007. The emphasis in FY 2005/06 will be on working with stakeholders to prepare the methodology and work plan for the next update.

Tasks and End Products:

- a. **Methodology for Regional Housing Needs Plan (June 2006)**
- b. **Final Regional Housing Needs Plan Report (June 2007)**

4. AFFORDABLE HOUSING COMPACT (Local Agreement)

Project # 06-006-04

The SACOG Board approved the Sacramento Regional Compact for Production of Affordable Housing (Compact) in March 2003. Local governments may voluntarily join the Compact. If they do, SACOG is seeking incentives including possible state funding for production of affordable housing, or self-certification of housing elements. During FY 2005-2006, SACOG will seek legislation for these incentives, work with local governments to address affordable housing issues in the region and to join the Compact, provide presentations on connection between housing affordability, land use and transportation, and work with other interested parties in seeking regional solutions.

Tasks and End Products:

- a. Regular update presentations to the SACOG Housing and Land Use Committee (quarterly)

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ELEMENT 06-007: REGIONAL MONITORING AND FORECASTING

OBJECTIVE: To provide the data and technical tools needed for high quality transportation, land use, and air quality analysis, planning, and project development.

DISCUSSION: Regional Forecasting - This element provides forecasts of land development, demographic, economic, travel demand, and vehicle emissions for the MTP, the MTIP, and other corridor and sub-area studies. Technical assistance with using the SACOG data and the forecasting tools is provided to local and State agencies. These programs provide assistance either on an as-needed basis or through a regular schedule of technical committee meetings and training sessions.

In the FY 2005-2006 support for the MTP, scheduled for adoption in the summer of 2007, will be the major transportation project. Development of the 2030 economic and demographic forecast will be the other major project. In the subsequent two years the 'Blueprint-enabled' MTP along with the 8-hour ozone SIP will be major projects. These projects are on a coordinated schedule. All land use, travel, and emissions models will be used to project a comprehensive set of impacts and performance measures.

Regional Monitoring - This element combines the support of geographic information systems with other local information management programs to monitor the physical and demographic environment in the SACOG Region. During the first year, staff will create information management profiles for each of our members. Goals and Standards will also be developed to promote the local creation and maintenance of information to support both site specific and regional analysis programs. Over the course of the next three years, SACOG will develop outreach activities for jurisdictions needing assistance to meet the goals and standards developed for their information management systems for transportation, land use, demographic and environmental information.

Integrated Model Development - A comprehensive integrated land use-travel model development program has been on-going for several years. (See the attached summary.) The travel model paradigm will be changing from the traditional '4-step', TAZ-based model to an activity-based travel demand model. On the land use model program, the PECAS economic analysis based model has been in development, included integration with the current 4-step travel model. The PLACE³S land use planning GIS program will complete the addition of a travel model into its operations and continue additional improvements in energy use and infrastructure costs.

In FY 2004-2005 and continuing into the first quarter of FY 2005-2006 an activity-based model will be developed, calibrated, and validated for use in the preparation of the MTP for 2030 and the 8-hour ozone SIP. Calibration will continue on the PECAS model in FY 2005-2006 with the goal of test forecasts by summer 2006 of the integrated PECAS & SACMET travel models. The PLACE³S program will have three significant improvements. A travel model will be connected to it, which will provide workshop participants with a transportation planning tool comparable to the land use planning tool currently in PLACE³S. An energy module and an infrastructure cost module will also be added to PLACE³S.

The next two years will see the integration of the activity based travel model and the PECAS land use model, the operation of the PECAS model in conjunction with the PLACE³S scenarios, and the improvement of a comprehensive GIS-based management system for the entire package of forecasting tools.

PROJECTS:

1. REGIONAL MONITORING

Project # 06-007-01

(Supports State and Federal Requirements)

This project maintains up-to-date inventories of available data on growth and travel in the region. In addition to use in SACOG projects, our planning partners, the public, and various researchers use these data on an on-going basis. A number of on-going monitoring programs are included in this project, and each year several are highlighted for special attention and included as separate projects. The on-going monitoring programs included in this project include employment and commercial building inventories; census data distribution, population and housing inventories; parcel data maintenance; land development economic data; traffic counts and transit ridership counts; and school enrollment.

Tasks and End Products:

- a. Annual inventory of Housing and Population Growth (June 2006)
- b. Traffic Count and Transit Ridership Update Report (June 2006)
- c. Progress Report on Integration of Employment Data and a Commercial Building Inventory (June 2006)
- d. Information and research for agencies and the public (ongoing)

2. LAND INFORMATION DATABASE

Project # 06-007-02

(Supports Federal Requirements)

This Monitoring project updates and maintains the detailed land information created for the Blueprint Project. The project will update Existing Land Uses and Land Use Plan updates collected through the Blueprint "Next Steps" project will be added to the parcel file for each County. This information will be added to the housing and employment information collected through those monitoring projects. Aerial Photography coordinated and purchased through this program will help staff validate these data. During the fiscal year, different evaluation tools will be assessed to see which compares the data most effectively.

Tasks and End Products:

- a. Report on Land Information Database Development and Findings (June 2006)
- b. Updated Aerial Photography Database (June 2006)

3. STREET NETWORK DATABASE DEVELOPMENT

Project # 06-007-03

(Local Agreement and Supports Federal Requirements)

The emphasis for this Monitoring project in FY 2005/2006 will be the continued development of a Street Network Database in all counties. SACOG will continue to support the developing programs in El Dorado, Sacramento, Sutter, Yolo, and Yuba Counties. Program development and improvement will be offered to jurisdictions in Placer County. More public safety agencies will write interface programs to use the data in their dispatch systems. SACOG will continue to look for opportunities to expand the Homeland Security Project in Sacramento County to the rest of the region.

Tasks and End Products:

- a. Annual Status Report and Audit Report (June 2006)

4. SUPPORT FOR GEOGRAPHIC INFORMATION COLLABORATIVES

Project # 06-007-04

(Local Agreement)

SACOG supports the continued development local government working groups who collaborate on the basic geographic information mapping systems. Over the last five years these collaborative

groups have saved local staff time and dollars while enhancing quality of the information produced. In 2005/2006, the emphasis with these groups will be to integrate data needed for the Blueprint and the 2007 Metropolitan Transportation Plan with information maintained in each of their collaborative base mapping projects.

Tasks and End Products:

- a. Annual Status Report and Audit Report (June 2006)

5. REGIONAL FORECASTING

Project # 06-007-06

(Supports State and Federal Requirements)

SACOG uses regional growth projections (population, housing and employment) and travel forecasts for the MTP, the MTIP, and other corridor and sub-area plans. Technical assistance with using the SACOG data and the forecasting tools is provided to local and State agencies. These programs provide assistance either on an as-needed basis or through a regular schedule of technical committee meetings and training sessions. Emphasis areas in FY 2005/2006 include support of the MTP development, the ozone SIP development, and support for the corridor studies.

Tasks and End Products:

- a. Travel Model Forecasts for Corridor Studies (as needed)
- b. Travel Model Forecasts for the 2007 MTP (June 2006)
- c. Travel Forecasts for the Ozone SIP (June 2006)
- d. Travel Model Assistance to Regional Agencies (as needed)

6. INTEGRATED MODEL DEVELOPMENT

Project # 06-007-06

(Supports State and Federal Requirements)

This program is the continuation of a multi-year travel and land use model improvement project. Emphasis areas for FY 2005/2006 include the completion of the household tour-pattern travel model, the completion of the PLACE³S-travel model integration, and further progress on the implementation of the integrated PECAS land use model-SACMET travel model.

Tasks and End Products:

- a. Final report Activity-based travel model development (November 2005)
- b. Final Report and User's manual, PLACE³S-Travel model integration (December 2005)
- c. Progress report PECAS land use model-SACMET travel model integration (January 2006)

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ELEMENT 06-008: PUBLIC INFORMATION/OUTREACH & ADVOCACY

OBJECTIVE: To foster public awareness of SACOG and its effort; to support our planning, project delivery, air quality, land use, and other consensus-building programs by providing information on these subjects to the public, and by seeking input on these issues from interested parties; to serve the community by responding to information requests from public and private sectors, the media, and legislative offices; to advocate for funding, legislation, and other favorable outcomes that will assist the delivery of regional priority projects; to support SACOG's objective by providing quality graphics, internet, written publications, and other materials to staff, member agencies, and the general public.

DISCUSSION: This function includes five projects aimed at outreach, information and advocacy. During the next three years, priorities will include: staging an annual regional forum whose subject matter will support current SACOG projects; conducting community outreach to support the update of the MTP in 2004, and the new MTP in 2007; and advocacy efforts to preserve transportation funding and seek additional funding through state and federal grant sources.

PROJECTS:

1. REGIONAL INFORMATION CENTER

Project # 06-008-01

(Supports Federal Requirement/Board Policy)

SACOG provides information for public access through three channels - the Information Center counter and staff, our electronic media, and the SACOG library. Electronic media include SACOG's website and e-mail. The library is primarily used by SACOG staff, but outside users occasionally borrow materials. The Information Center receives most of its data requests by telephone and e-mail, but a few users still visit in person at the counter. Available information ranges from forecasts of population and employment growth, to detailed U.S. Census data on the region's population, information on current planning efforts, and lists of pending transportation improvement projects. Information Center staff also provide references to sources of other information available at other organizations. Much of SACOG's information is available in both written and electronic format, for the convenience of the person requesting it. The information is updated regularly as needed.

Tasks and End Products:

- a. Data Summaries (as needed)
- b. Updated Website (as needed)

2. EDUCATION, OUTREACH & MARKETING

Project # 06-008-02

(Supports Federal Requirement/Board Policy)

This project includes public outreach and marketing efforts, some of which are aimed at the general public and others at specific constituencies, such as elected officials, neighborhood associations, special interest advocacy groups, or other groups which have not traditionally participated in SACOG's planning efforts.

Specific outreach and marketing techniques will include special events such as the Annual Transportation Forum, Annual Regional Awards, open houses, workshops, forums, and ribbon-cutting ceremonies for major transportation projects; direct-mail products such as fliers or brochures that communicate particular information to particular constituencies; media outreach, including news releases and visits to newspaper editorial boards, appearing on radio and television, public affair shows; and scheduled publications, such as monthly newsletter and the annual Regional Directory. Products from these projects maintain a uniformity in the visual aspect of our

publications, and media outreach program that highlights the value that SACOG adds to the region. This project includes the ongoing maintenance of our computerized mailing list database. Staff will also schedule a meeting between the SACOG Board and representatives from the region's Native American Tribal Councils.

Tasks and End Products:

- a. Special publications for SACOG's planning projects (as needed)
- b. Regional Directory (April 2006)
- c. News releases (as needed)
- d. SACOG Annual Awards Event (December 2005)
- e. **SACOG Annual Report (January 2006)**
- f. **Regional Report (monthly)**

3. GRAPHIC DESIGN & LAYOUT (Board Policy - Discretionary)

Project # 06-008-03

This project provides the design services for all of SACOG's outreach materials, including newsletters, special fliers and publications, maps, stationery, and the SACOG website. On occasion, SACOG also provides such services to other organizations at their request, as long as the workload and project schedules permit.

Tasks and End Products:

- a. Tasks and end products from Graphic Design and Layout are reflected in the tasks and end products listed under other elements.

4. LEGISLATION & PUBLIC AFFAIRS

Project # 06-008-04

(Board Policy - Local Agreement and Discretionary)

In support of project delivery and facilitating our high priority projects, SACOG will continue to contract for advocacy services. The contracts will focus on state and federal advocacy for budgetary earmarks, annual appropriations, as well as any legislative changes that may impact the region. These efforts will be supported by the Board's Public Affairs and Legislative Committee, as well as staff resources. Staff will also continue to monitor state legislation that could impact transportation and air quality issues in the region, and report such legislation to the Board. No Federal funding will be used to support this project.

Tasks and End Products:

- a. Reports to the Public Affairs and Legislative Committee regarding state and federal legislation (quarterly)
- b. Analyses of Pending Legislation (July-September 2005, January-June 2006)

5. REGIONAL FORUM (Board Policy)

Project # 06-008-05

SACOG has held an annual forum on regional issues since 1999. The subject matter of each forum is tailored to a particular subject of interest that year. For example, the 1999 Forum was about the Metropolitan Transportation Plan then currently in development. In 2000, air quality was the key topic. Until last year, attendance at each forum was about 500. In 2002, SACOG hosted "Tall Order: Balancing the Region's Needs," and kicked off the Sacramento Region Blueprint: Transportation/Land Use Study. That forum attracted over 1100 attendees. The 2004/2004 forum, "Tall Order: Choices for our Future," was held as the first in a series of regional Blueprint workshops aimed at developing a regional preferred land use alternative for the next iteration of the Metropolitan Transportation Plan. The sixth annual Regional Forum is scheduled for January 2006.

Tasks and End Products:

a. SACOG Annual Transportation Forum (January 2006)

6. COMMUNITY OUTREACH ASSOCIATES PROGRAM

Project # 06-008-06

(Supports Federal Requirement/Board Policy)

The Community Outreach Associates/Liaisons Program project is intended to increase and encourage the participation of the disadvantaged minority, disabled and elderly communities in the transportation planning process for the SACOG Region. The implementation of this project will assure that all persons and groups will be involved in the continuing comprehensive and coordinated regional transit planning process, and will provide essential information for future operations. This project will result in a community outreach program that will involve the minority, disabled and elderly communities in the SACOG Region in the regional transportation planning process.

Tasks and End Products:

- a. A memorandum report documenting and evaluating the community outreach program (June 2006)**
- b. A stakeholder mailing and other (email, Groupwise, etc.) contact lists and databases. (June 2006)**
- c. Outreach materials and mailings that will inform and educate the target communities on the regional transportation planning process and the targeted planning projects. These will be provided in a variety of languages as required by the project. (On-going through June 2006)**
- d. The actual outreach activities themselves, where SACOG staff and consultants actively go into the community to engage and dialogue with members of a variety of disadvantaged, minority, disabled and elderly community groups and the additional value that provides to the planning process and the communities themselves. (On-going through June 2006)**

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ELEMENT 06-009: SERVICES

OBJECTIVE: To efficiently and effectively operate a 511 travel advisory program for the Sacramento region and northern California, a rideshare program for the SACOG region, and a call-box program in the 6-county SAFE region (Sacramento, Yolo, Yuba, Sutter, El Dorado, and San Joaquin Counties).

DISCUSSION: The goal over the next 2-3 years is to establish a permanent funding source for the 511 program, which would allow expansion of the service to include information for the Sacramento International Airport and converting the system from a touch-tone system to a voice activated system. The three-year plan for Rideshare is to further improve the quality of ride matching services, continue the marketing of 511 and www.sacregion511.org for rideshare information, conduct marketing campaigns for a variety of transportation demand management strategies, and work with outreach partners to extend our reach into employment locations and other appropriate markets. We will investigate, and if appropriate, merge our rideshare database with the San Francisco Bay Area database. We will also further develop evaluation of the rideshare program and investigate pilot projects that can be evaluated for effectiveness. For the call-box program, a conversion will take place from analog to digital format and we will continue to explore placement of boxes on Class 1 bike trails. We will further explore smart call boxes and the expansion of the system into more counties in the region and compliance with the Americans with Disabilities Act.

PROJECTS:

1. CAPITOL VALLEY REGIONAL SERVICE AUTHORITY FOR FREEWAYS & EXPRESSWAYS (SAFE)

Project # 06-009-01

(Board Policy - Local Agreement and Discretionary)

The main emphasis for FY 2005/2006 will be to continue to ensure that the call box system operates efficiently and effectively. In addition, staff will continue to work closely with El Dorado County on the implementation of its remaining call boxes. Staff will also address issues relating to call box compliance with the Americans with Disabilities Act and to modify, where possible, all "B" and "C" site call boxes with retaining walls greater than 4 inches to comply with Caltrans regulations. The conversion of call boxes from analog to digital operation will also be addressed. Implementation of call boxes on class-1 bike trails will also be explored, on a case-by-case basis, along with the implementation of smart call box technologies, and the expansion of the call box system into neighboring counties. During FY 2005/06 SAFE funds will also be used to provide funding for the development and implementation of the 511 program.

Tasks and End Products:

- a. Quarterly statistical reports on call box activity and performance, including: number of calls, duration of calls, knockdowns, vandalism, and malfunctions (September 2005, December 2005, March 2006, June 2006)
- b. Quarterly financial reports (September 2005, December 2005, March 2006, June 2006)

2. GLENN COUNTY SERVICE AUTHORITY FOR FREEWAYS & EXPRESSWAYS (SAFE) (Board Policy)

Project # 06-009-02

Staff will continue to operate and administer a call box program in Glenn County under contract with the Glenn County Transportation Commission. The program is funded entirely by Glenn County and SACOG retains 10% of Glenn County's annual revenues as administrative overhead.

Tasks and End Products:

- a. Quarterly statistical reports on call box activity and performance, including: number of calls, duration of calls, knockdowns, vandalism, and malfunctions (September 2005, December 2005, March 2006, June 2006)
- b. Quarterly financial reports (September 2005, December 2005, March 2006, June 2006)

3. RIDESHARE (Board Policy - Local Agreement)

Project # 06-009-03

SACOG's Regional Rideshare Program promotes alternative mode use (carpooling, vanpooling, public transit, bicycling, walking, and telecommuting). SACOG provides region-wide Internet ridematching and alternative mode information through the newly established 511 telephone number and website. Outreach is done primarily through Outreach Partners (transportation management agencies and public agencies that work directly with employers. The emphasis for FY 2005/06 will be on working with the TDM Task Force to market alternative modes. Staff support will be provided to the Task Force and its subcommittees, which will advise SACOG on the TDM program and on other related issues. For FY 2005/06, campaigns are planned for each season in addition to on-going ride matching and TDM information services. Staff will also monitor Memoranda of Understanding with each of the transportation management associations that receive SACOG TDM outreach funds.

Tasks and End Products:

- a. TDM Task Force meetings (ongoing)
- b. Brochures and incentive items (ongoing)
- c. Contract for Rideshare Database Services (ongoing)
- d. Contract for Call Center Services (ongoing)
- e. **Annual Report on TDM Program to the SACOG Board (June 2006)**

4. 511 TRAVEL ADVISORY PROJECT

Project # 06-009-04

On September 1, 2004 travelers in the Sacramento region and beyond were able to dial one easy-to-remember telephone number for complete, comprehensive traveler information: 511. 511 provides access to information about all modes of travel: traffic conditions for commuters, bus and light rail information for more than 20 transit agencies, Paratransit services for the elderly and disabled, ridesharing information and information on commuting by bike. The telephone service is available in English and Spanish.

The Sacramento region, which includes El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba counties, is the primary service area for the phone service. The number also links callers to 511 services in the Bay Area, Nevada and Oregon, as well as Butte and Glenn counties.

In conjunction with the phone service, the web site www.sacregion511.org can help users plan their daily commute, access transit providers, find a carpool partner, and learn about bicycling as a commute option. With the traffic information on this site, users can check their commute options and know the road before they go. Once behind the wheel, users can call 511 for traffic updates. 511 is a joint project between the Sacramento Area Council of Governments (SACOG), and Caltrans and other partners.

Tasks and End Products:

- a. 511 phone services (ongoing)
- b. 511 website services (ongoing)

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INDIRECT PROJECTS

OBJECTIVE: To provide management and administrative support of the agency's advisory role to local government on matters of interjurisdictional concern, its comprehensive planning program in transportation, and its mandates in airport land use planning, housing, air quality and water quality.

DISCUSSION: To provide management support of SACOG's transportation project funding and delivery efforts and its comprehensive transportation planning programs, the public information, technical services and various special projects and local technical assistance.

PROJECTS:

1. INFORMATION SYSTEMS (Supports State and Federal Requirements)

Information Systems staff maintain and develop SACOG's computing and networking environment. In addition, they provide programming and database application support and prepare an annual Information Technology Plan to guide improvements to the environment.

Tasks and End Products:

- a. An effective and well maintained computing and information systems environment (ongoing)

2. FINANCE/ACCOUNTING/AUDITING

Staff performs a number of tasks including the development of grant applications to obtain and sustain funding, the preparation of the annual operating budget, obtaining federal/state approval of the Cost Allocation Plan, preparation of various external and internal financial reports, and ongoing accounting and record-keeping duties. In addition, prepare and obtain approval of numerous third-party contracts to implement various components of the work program. Arrange for the required annual financial audit and ensure its completion in a timely manner. Maintain compliance with internal control structure and procedures for administering grants, ensuring that there are no violation of laws and regulations. Provide risk management services. Administer pass-through funds; provide cash and debt management administration. Provide support to the Work Program Committee and Administration Committee.

Tasks and End Products:

- a. Annual financial transactions report to the State Controller (August 2005)
- b. Annual financial audit of SACOG (December 2005)
- c. Annual Operating Budget for FY 2006/07 (April 2006)
- d. Cost Allocation Plan for FY 2006/07 (April 2006)
- e. Various grant applications for funding (pursuant to grant deadlines)
- f. Various Monthly/Quarterly external/internal financial reports (Monthly/Quarterly)
- g. Agreements with funding agencies to secure funding (Ongoing)

3. HUMAN RESOURCES

Responsible for SACOG's salary and benefits administration; AA/EEO and DBE monitoring and compliance; recruitment of and record keeping for staff; insure compliance with all Federal and State wage and benefit regulations; perform wage, benefit and classification studies; prepare updates to all internal administrative documents, e.g., Personnel Rules, Position Plan, Administrative Procedures; interpret adopted agency policies and procedures for staff and external requests; provides support to the Personnel Committee.

Tasks and End Products:

- a. Annual DBE goals for FY 2006/07 (April 2006)
- b. Maintain the Employee Handbook (On-going)
- c. Agendas and staff reports to Administration Committee (As needed)
- d. Performance Evaluation reports of staff (On-going)
- e. Maintain and administer agency compensation and benefits plans (On-going)
- f. Maintain Personnel files (On-going)
- g. Prepare and file quarterly DBE reports with funding agencies (Quarterly)
- h. Prepare and maintain records of all payroll/personnel records (On-going)
- i. File and report payroll/personnel transactions to appropriate entities (Monthly)

4. OFFICE OPERATIONS

Staff performs a variety of tasks including secretarial, receptionist, photocopying, mail processing, errand running, bulk mailing, office equipment maintenance, vehicle maintenance, meeting arrangements and scheduling, travel arrangements, FPPC reporting functions and ensuring compliance with the Brown Act. This project includes all administrative functions involved with Board of Directors meetings including the preparation, processing and posting of an agenda in accordance with the Brown Act, agenda package assembly and preparing minutes of the meeting. Staff also provides administrative support to Board committee meetings. Administrative functions include programming and training of word processing system utilized by all staff as well as maintenance of pertinent office forms, records and documents. Conduct such duties as may be required by the bylaws of the Building Financing Corporation.

Tasks and End Products:

- a. Agenda and staff reports for annual Board of Directors meeting (August 2005)
- b. Annual financial transactions report to the State Controller (June 2006)
- c. Agendas and staff reports for Board of Directors and committee meetings (On-going)
- d. Agency correspondence, forms and documents (On-going)
- e. Minutes of Board and committee meetings (On-going)
- f. Obtain and maintain adequate insurance policies to provide necessary coverage for office facilities and equipment (On-going)
- g. Maintain and administer lease agreement with building owner (On-going)

OTHER REGIONAL PLANNING PROGRAMS/ACTIVITIES

SUMMARY LISTING OF CALTRANS, DISTRICT 3 PLANNING ACTIVITIES

**CALTRANS REGIONAL PLANNING ACTIVITIES WITHIN THE
SACRAMENTO AREA COUNCIL OF GOVERNMENTS REGION
FOR FISCAL YEAR 2005/06**

Activity	Description	Products
System Planning	Completion of all system planning documents used by Caltrans and its transportation partners to assist in the programming of transportation improvements	<ul style="list-style-type: none"> €# District System Management Plan €# Transportation Concept Reports for all State Highways €# Transportation System Development Plan
Advance Planning	Completion of all pre-programming strategic studies and project scoping documents	<ul style="list-style-type: none"> €# Project Study Reports for highest priority projects (determined in consultation with SACOG)
Regional Planning	Participate in and assist Caltrans' transportation partners with various regional planning projects, such as corridor studies, project study reports, and special studies. Administer various regional planning requirements, and State and Federal discretionary grants. Monitor Overall Work Program activities.	<ul style="list-style-type: none"> €# Review for Approval: OWP, OWP Agreement, Amendments, Quarterly Progress Reports, and Requests for Reimbursement. €# Administration of Caltrans' responsibilities regarding the Metropolitan Transportation Plan and the Metropolitan Transportation Improvement Program €# Coordination of Caltrans activities regarding the implementation of the 511 telephone system €# Participate on the Elk Grove-Rancho Cordova-El Dorado County Connector Study €# Participate on the ITS Strategic Deployment Plan €# Participate on the U.S. 50 Outreach Project €# Participate on various policy and technical committees related to all facets of regional planning
Local Development Review Program	Review of all local development proposals potentially impacting the State Highway System	<ul style="list-style-type: none"> €# Recommendations to lead agencies regarding necessary mitigation measures to maintain operating integrity of the State Highway System in concert with local development plans

DRAFT
EL DORADO COUNTY TRANSPORTATION COMMISSION
FY 2005/2006 PLANNING ACTIVITIES

TO BE ADDED

DRAFT
EL DORADO COUNTY TRANSPORTATION COMMISSION
FY 2005/2006 PLANNING ACTIVITIES

TO BE ADDED

LOCAL AGENCY PLANNING STUDIES

Sacramento County

City of Folsom – The City is working with Regional Transit to develop the Glenn Station as a TOD. Construction of the light rail extension to downtown Folsom is underway and scheduled to be completed in September 2005. Also, the City is working with the El Dorado County Transportation Commission to develop Highway 50 Transit Strategy, a project to identify a transit alignment that would result in an easterly transit connection from El Dorado to the City of Folsom. Once this new alignment is identified, the city intends to substitute it for the one currently in the General Plan.

City of Sacramento – The City is presently engaged in several planning efforts, including a new Sacramento Intermodal Transportation Facility, the redevelopment of the Richards/Railyards area, the reconnection of the downtown to the river over I-5, and the Swanston Station Infrastructure Needs Assessment and Urban Design Plan. The City has also begun to update the circulation element of the General Plan.

County of Sacramento – With SACOG participation, Sacramento County has created a transportation/land use/air quality forum. The purpose of the Sacramento County Transportation & Air Quality Collaborative is to coordinate a long-range and comprehensive strategy for the Sacramento countywide area to improve transportation and air quality within a regional context, including relevant land use and economic development strategies. SACOG is one of nine sponsoring agencies that contribute to the funding of this effort. This Collaborative effort is discussed further in the Prospectus (page 10).

Sacramento Transportation Authority – The STA continues to administer the local transportation sales tax, the freeway service patrol, and the abandoned vehicle authority. The STA Board will also advise SACOG on project selection and redistribution for the 2004 State Transportation Improvement Program (STIP).

Sacramento Metropolitan Air Quality Management District – The District will continue to work with SACOG to fully implement the Sacramento Emergency Clean Air and Transportation (SECAT) program throughout the Sacramento ozone nonattainment area. The goal of the program is to achieve reductions of 3.0 tons per day by 2005. The District will also be evaluating the need for and timing of a new State Implementation Plan for the Sacramento region.

Sacramento Regional Transit District – The Sacramento Regional Transit District (SRTD) successfully opened the South Sacramento Corridor Light Rail Phase 1 extension for revenue service, on time and (slightly) under budget, in September 2003, as required under the Full Funding Grant Agreement (FFGA). The Phase 2 of the project that would extend the light rail from Meadowview Road towards the City of Elk Grove is under consideration. RT submitted to FTA in June 2003, an administrative draft Supplemental EIS/Subsequent EIR for review. RT submitted in July 2003, a request for a Section 5309 New Starts Project Rating and request to enter Preliminary Engineering. At this time, FTA has assigned a "not rated" designation for the project, pending further work by RT to address FTA comments on the Baseline Alternative and land use.

The eastern corridor extension to the City of Folsom and its extension to the Amtrak Station in Downtown Sacramento are under construction. The Folsom Line is scheduled to open in September 2005. Also, the RT Board of Directors held a public hearing in December 2003 on the draft Downtown-Natomas-Airport LRT extension (DNA) Alternatives Analysis Report. On December 15, 2003, the Board adopted as the locally preferred alternative (LPA) for the DNA corridor, light rail transit as the mode, and Truxel Road as the alignment from downtown Sacramento to the Sacramento International Airport. The adopted LPA and associated design options underwent an extensive environmental review in 2004, culminating in the release of a DEIS/R.

Sutter County

County of Sutter – Caltrans, the City of Marysville, the City of Yuba City, Yuba County, and Sutter County are studying potentially feasible alternatives to improve traffic circulation, relieve congestion, and enhance connectivity between the City of Marysville and Yuba City, and adjacent urban areas. Travel demand modeling is currently being developed that includes seven improvement scenarios and the no-build alternative. Two horizon years (2015 and 2025) will be considered.

Yolo County

County of Yolo - The County amended its General Plan in 2002 by adopting a new Agricultural Element, as well as an update of its Open Space and Recreational Element. An update of the Clarksburg Community Plan was also adopted in 2002, while the Dunnigan Community Plan had been updated the previous year. In 2003, the County completed updates of both the Housing Element of the General Plan and the Cache Creek Area Plan. Work is currently in progress to update both the Capay Valley Community Plan and the Esparto Community Plan, as well as to prepare the Sugar Mill Specific Plan to the Clarksburg Community Plan. The County is about to begin work on comprehensively updating the General Plan, including its Land Use, Circulation, Safety, Noise, and Conservation Elements. A group of community members is coordinating on an ongoing basis with Caltrans and local jurisdictions in order to improve safety on Highway 16 through the Capay Valley in Yolo County. State Highway Operation Protection Program (SHOPP) funds are being considered for one or more safety projects.

City of Davis - The City continues its efforts on an ongoing housing needs study. It also performed a commercial parcel feasibility analysis to determine why selective, available parcels had not been developed; the study effort concluded in FY 2004/2005. Further, the City is conducting the Fifth Street Corridor Plan to determine what improvements could be made to slow traffic between 3rd and L Streets and the impacts on circulation on nearby arterials. The goal of the study would be to evaluate if 5th Street could be made more pedestrian and bicycle friendly without significantly reducing the throughput.

City of West Sacramento - The City and Caltrans are under construction of the widening of Jefferson Boulevard from two lanes to four. Completion is expected by summer of 2005. The City has completed initial design of the conversion of State Route 275, the off-ramp to the Tower Bridge, to

three at-grade intersections. The City is also beginning design of the extension of the Riverfront Promenade both north and south from the existing segment north of the Tower Bridge.

City of Winters - The City is working on the following new studies: a Water Master Plan, a Sewer Master Plan, and a Storm Drain Master Plan. It finished up its Bikeway System Master Plan in November, 2002 and is in the process of implementing elements of it and it completed a Redevelopment Five-Year Implementation Plan in March, 2003.

City of Woodland - The City updated its Major Projects Facilities Plan (MPFP) in FY 2004/2005. It will also completed a specific plan for industrial growth in 2004/2005 and this effort included a review and updating, as appropriate, of the City Circulation Plan.

Unitrans – Unitrans continues to use its expanded transit planning capabilities for ongoing service planning, with its data collection and analysis now using individual trip counts, GIS mapping, boarding and alighting counts by stop, and residential location data for university and secondary school students. Based on the GIS data, a stop-based schedule map has been added to Unitrans' web page. In 2002, Unitrans staff completed a "pre-SRTP" analysis of service needs, capital programming, and fiscal trends. The tables from that report continue to be updated for inclusion in the Yolo County SRTP update, completed in FY 2004/05.

Five new 40-foot CNG buses were added in 2003, and funding is available for 4-5 more to be added to the fleet for replacement and service expansion. Unitrans will continue to experiment with smaller-vehicle shuttles for services with lower ridership. Construction of the \$5 million expansion of the bus maintenance facility was completed in mid 2004, providing added maintenance and parking capacity. Unitrans has also been working with the UC Davis Institute of Transportation Studies to implement and evaluate buses using Hydrogen-Enriched Natural Gas to gain additional emissions reductions. A site has been designated and conceptual design work has begun on a new campus bus terminal to serve Unitrans core service along Hutchison Drive. Planning has also begun with Yolo County Transportation District to implement the first phase of a vehicle location system. In addition, Unitrans continues to provide transit planning analysis and support for more general planning efforts both at UC Davis and in the City of Davis.

Yolo County Transportation District – The District completed work on the Yolo County Transportation and Expenditure Plan and has approved further work on the public outreach and public information phase. The budget for this phase of the work will expend the \$30,000 remaining from the initial \$120,000 project budget. The District will continue its transit service planning for Yolobus and review of development plans related to transit issues; the budget for this work is \$145,000. Included in this amount is \$35,000 which is earmarked for YCTD's share of the Regional Rail Study. This consultant study is being carried out by the following jurisdictions in addition to the District: Placer County Transportation Planning Agency, Sacramento Regional Transit District, Solano Transportation Authority, Contra Costa County, and the Capitol Corridor/BART. The purpose of the study is to develop an implementation plan for coordinated commuter service between Auburn and Dixon and between Dixon and Oakland.

Yuba County

County of Yuba – Yuba County is experiencing significant growth in the southern part of the County. With the current plan to build out the Plumas Lake Specific Plan with over 12,000 new homes and commercial/professional offices over the next ten years, this area is expected to add over 30,000 people. To accommodate this growth, there are two new proposed interchanges along the Highway 70 corridor, one at Algodon Road and the other at Feather River Blvd. Highway 70 is also in the process of being widened from 2 to 4 lanes (via a Caltrans project). The County is also continuing to use funds for road and bridge rehabilitation and reconstruction projects. Also, the County is exploring a variety of means to incorporate Smart Growth principles as we properly plan for this (and other) new development in ways to reduce impacts to the transportation system. Finally, work is underway on the Downtown Economic Development Committee to prepare a short- and long-range strategic plan for the redevelopment of downtown Marysville.

Placer County

In meeting our responsibilities under federal law and the Memorandum of Understanding (MOU) signed with Caltrans and the Placer County Transportation Planning Agency (PCTPA), SACOG maintains a staff liaison with PCTPA and coordinates with the agency on all planning of regional significance. In the past year, the SACOG liaison has attended PCTPA Board and TAC meetings this coordination and staff will continue to be involved in any planning activities in Placer County with regional significance. SACOG and PCTPA are also collaborating on programming of CMAQ funded projects, including TDM, Spare the Air, SECAT, and Regional Rideshare programs. PCTPA is seeking additional funding for Interstate 80 HOV Lanes in Placer County, New Start funding for Regional Rail, and additional funding for the Lincoln Bypass, and SACOG will assist in those efforts, where possible. We also collaborate in the area of transit funding and coordination of services through the Transit Coordinating Committee.

El Dorado County

In meeting our responsibilities under federal law and the memorandum of understanding (MOU) signed with Caltrans and the El Dorado County Transportation Commission (EDCTC), SACOG maintains a staff liaison with EDCTC and coordinates with the agency on all planning activities of regional significance. SACOG is represented on EDCTC's policy advisory committee, which allows it to review and comment on all Commission agenda items before they are brought before the Commission for action.

EDCTC will continue work this year to conduct the first comprehensive update of the county's Regional Transportation Plan (RTP). The final RTP will then be incorporated into SACOG's MTP update in 2007. Other projects include working with El Dorado County District 2 to conduct a feasibility study in order to determine the potential for the district's "Ride to Health" non-emergency medical transportation program, producing the El Dorado County Statistical Data Book, and conducting an "On-Board Transit Survey," preparing an analysis of the results, and providing recommendations for improving the existing transit services throughout El Dorado County. EDCTC will also produce a Non-Motorized Transportation Plan for the City of Placerville and a Bicycle

Transportation Plan for the County of El Dorado. FY 2005/06 will also be the third year in which EDCTC works with SACOG to develop and evaluate concept alternatives for the Elk Grove-Rancho Cordova-El Dorado Connector Study, and also represents the second and final year for working with the City of Folsom and El Dorado County to evaluate various transit alignments within the Highway 50 corridor as part of the Folsom-El Dorado Corridor Transit Strategy.

APPENDIX

Sacramento Metropolitan Planning Area



SACOG Organizational Chart
as of November 2004



**FEDERAL FY 2005 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

Name of Applicant: SACRAMENTO AREA COUNCIL OF GOVERNMENTS

**The Applicant agrees to comply with applicable requirements of Categories 01-16.
(The Applicant may make this selection in lieu of individual selections below.)**

OR

**The Applicant agrees to comply with the applicable requirements of the following
categories it has selected:**

- | | |
|--|-----------------|
| 01. Certifications and Assurances Required of Each Applicant | <u>X</u> |
| 02. Lobbying | <u>X</u> |
| 03. Private Mass Transportation Companies | |
| 04. Public Hearing | |
| 05. Acquisition of Rolling Stock | |
| 06. Bus Testing | |
| 07. Charter Service Agreement | |
| 08. School Transportation Agreement | |
| 09. Demand Responsive Service | |
| 10. Alcohol Misuse and Prohibited Drug Use | |
| 11. Interest and Other Financing Costs | |
| 12. Intelligent Transportation Systems Program | |
| 13. Urbanized Area, JARC, and Clean Fuels Programs | |
| 14. Elderly and Persons with Disabilities Program | |
| 15. Nonurbanized Area Formula Program | <u>X</u> |
| 16. State Infrastructure Bank Program | |

FEDERAL FY 2005 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

Name of Applicant: SACRAMENTO AREA COUNCIL OF GOVERNMENTS

**Name and Relationship of Authorized Representative: MIKE MCKEEVER,
EXECUTIVE DIRECTOR**

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and Federal requirements applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2004.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in Appendix A, should apply, as required, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2004.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., as implemented by U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with the Urbanized Area Formula Program, 49 U.S.C. 5307, and may apply to any other certification, assurance, or submission made in connection with any other program administered by FTA.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature

Date:

**MIKE MCKEEVER, Executive Director
(Authorized Representative of Applicant)**

**AFFIRMATION OF APPLICANT'S ATTORNEY
for Sacramento Area Council of Governments**

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature

Date:

**HARRIET STEINER
Applicant's Attorney**

**METROPOLITAN TRANSPORTATION PLANNING PROCESS
CERTIFICATION
Fiscal Year 2005/2006 Overall Work Program**

In accordance with 23 CFR 450.334 and 450.220, and the Transportation Equity Act for the 21st Century, Caltrans and the Sacramento Area Council of Governments, designated Metropolitan Planning Organization for the Sacramento Metropolitan Planning Area and the Yuba City-Marysville urbanized area, hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

II. 23 U.S.C. 134 and 135, 49 U.S.C. Section 5303 through 5306 and 5323(1);

II. Sections 174 and 176(c) and (d) of the Clean Air Act as amended [42 U.S.C. 7504, 7506(c) and (d)];

III. Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;

IV. Section 1101(b) of the Transportation Equity Act for the 21st Century (Pub. L. 105-178 112 Stat. 107) regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded projects [FR Vol. 64 No. 21, 49 CFR part 26]; and,

V. The provision of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S. DOT implementing regulations (49 CFR 27, 37, and 38).

MIKE MCKEEVER
Executive Director

JODY JONES
Director
Caltrans District 3

Date

Date

**COOPERATIVE AGREEMENTS IN RESPONSE TO FEDERAL,
STATE AND LOCAL POLICIES**

Memorandum of Understanding - Sacramento Area Council of Governments and the City of Davis and Yolo County Transportation District, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Davis Urbanized Area.* Effective Date - May 2004 and continuing until terminated.

Memorandum of Understanding - Sacramento Area Council of Governments, San Joaquin Council of Governments, the Cities of Lodi and Galt and Sacramento County, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Lodi Urbanized Area.* Effective Date - May 2004 and continuing until terminated.

Memorandum of Understanding - Sacramento Area Council of Governments and the Sacramento Urbanized Area Transit Operators, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Sacramento Urbanized Area.* Effective Date - April 2004 and continuing until terminated.

Memorandum of Understanding - Sacramento Area Council of Governments and Yuba Sutter Transit Authority, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Yuba City Urbanized Area.* Effective Date - April 2003 and continuing until terminated

Memorandum of Understanding - Sacramento Area Council of Governments, Placer County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, November 11, 1993; updated May 25, 2001.

Memorandum of Understanding - Sacramento Area Council of Governments/Sacramento Regional Transit District, *Comprehensive Transit Planning*, effective October 20, 1977 and updated with the *1998/99 Planning Work Program*, and again with the *2000/01 Planning Work Program*; continuing until terminated.

Memorandum of Understanding - Sacramento Area Council of Governments and California Department of Transportation, *Coordination of Ongoing Transportation Planning and Programs through Preparation of the Project Study Report under the Transportation Funding Act (Chapter 622, Statutes of 1997)*, effective January 6, 1999 and continuing until terminated.

Memorandum of Understanding - Sacramento Area Council of Governments and California Department of Transportation, *Project Delivery of Regional Improvement Program Projects on State Highways*, effective June 25, 1998 and continuing until terminated.

Memorandum of Understanding - Sacramento Area Council of Governments and the Metropolitan Transportation Commission approved by Caltrans on August 4, 1994.

Memorandum of Understanding - Sacramento Area Council of Governments, El Dorado County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, June 30, 1993.

Authorized by SB 1254 which was signed by the Governor on October 15, 1991, and by resolutions from the SAFE Board of Directors and the counties of Sacramento, San Joaquin, Yolo and Yuba, and cities therein, *Capitol Valley Regional Service Authority for Freeways and Expressways*. Effective October 1991 and continuing indefinitely.

Memorandum of Understanding - Sacramento Area Council of Governments, County of Sacramento, Sacramento Regional Transit District, and the City of Sacramento, *Funding and Provision of Transportation Services to the Elderly and Disabled in Sacramento County*, effective July 1, 1988 and continuing until terminated.

Memorandum of Understanding - Sacramento Area Council of Governments/California Department of Transportation/California Office of Planning and Research, *Implementing State of California Procedures for Intergovernmental Review of Federal Financial Assistance and Direct Development Activities*, effective April 1, 1986 and continuing until terminated.

Memorandum of Understanding - Sacramento Area Council of Governments/ California Department of Transportation, *Comprehensive Transportation Planning*, effective May 21, 1984 and continuing until terminated.

Memorandum of Understanding - Sacramento Area Council of Governments/Area 4 Agency on Aging, *Coordination of Planning Activities*, effective July 21, 1983 and continuing until terminated.

Memorandum of Understanding - Sacramento Area Council of Governments and U.S. Air Force, *Implement OMB Circular A-95*, effective July 17, 1980 and continuing until terminated.

DRAFT DISADVANTAGED BUSINESS ENTERPRISE GOALS

STATUTORY AND/OR REGULATORY REQUIREMENTS.

49 CFR Part 23 requires SACOG, as a recipient of DOT funds, to establish annual goals for Disadvantaged Business Enterprise (DBE) participation in contracting and purchasing opportunities using DOT funds.

PROJECTIONS.

- 1. In FY 2005/06, SACOG expects to be awarded a FTA, Section 5303, Metropolitan Planning Grant in the amount of \$500,058. Of this amount, \$50,000 is immediately passed through to the Sacramento Regional Transit District, \$309,981 is used to pay SACOG staff salaries, and \$13,387 is used for direct staff meeting expenses. The remaining \$176,690 is used for indirect expenses, including \$5,205 for printing and office supplies.**
- 2. SACOG does not normally expend FTA funds for consultant contracts. We will purchase office and computer supplies and printing services during the year.**

HISTORICAL DATA.

In the past, SACOG has procured office supplies from a variety of sources, including the County of Sacramento and firms eligible for DBE certification. We have, however, encountered problems getting these firms to apply for the certification.

AVAILABILITY OF DBE FIRMS.

The number of known certified DBEs within the Sacramento-Yolo CMSA and the Yuba City MSA which supply the kinds of products SACOG purchases is limited; however, at least two such firms have been identified.

POTENTIAL FOR NEW DBE PARTICIPATION.

SACOG will continue to subscribe to the Caltrans Disadvantaged and Woman Business Enterprise List. Using this list, SACOG will make every effort to identify additional DBEs who supply the kinds of products SACOG purchases.

GEOGRAPHIC AREA.

The geographic area from which DBE firms will be sought includes El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba Counties. These six counties comprise the Yuba City MSA and the Sacramento-Yolo CMSA, which has an area of 6,327 square miles. According to the 2000 U.S. Census, the area's total population is 1,936,006 and of that, the area's minority population is 698,923 (26.8%) and its female population is 985,478 (50.9%).

2005/06 DBE GOALS.

- 1. SACOG has established a goal that it will expend with DBEs at least 20% of FTA Section 5303 grant funds expended for printing and office supplies during FY 2005/06.**
- 2. Should an as-yet unanticipated opportunity for entering into a consultant contract using FTA grant funds arise, SACOG will set individual project goals for such contract in accordance with the requirements of 49 CFR Part 23 and Section VII.D. of SACOG's adopted DBE program.**



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. x - 2005

**APPROVING THE OVERALL WORK PROGRAM
AND BUDGET FOR FY 2005/06**

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and

WHEREAS, the Council has prepared an Overall Work Program (OWP) for FY 2005/06 which has been reviewed by member agencies and Council committees; and

WHEREAS, such OWP becomes the basis for the Council's activities and budget for FY 2005/06; and

WHEREAS, 23 CFR 450.334 requires that the designated MPO certify each year that the planning process is being conducted in conformance with the applicable requirements,

NOW, THEREFORE, BE IT RESOLVED that the MPO does hereby adopt and approve the FY 2005/06 OWP and Budget and certifies that its planning process will be implemented through this document in accordance with:

- 1. 49 U.S.C. Section 5323(k), 23 U.S.C. 135, and 23 CFR part 450.200;**
- 2. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));**
- 3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;**
- 4. Section 1101 of the Transportation Equity Act for the 21st Century (Pub. L. 105-178) regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded project (Sec. 105 (f), Pub. L. 97-424, 96 Stat. 2100, 49 CFR part 23) and;**
- 5. The provisions of the Americans With Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and USDOT regulations "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).**

Resolution X-2005

BE IT FURTHER RESOLVED:

1. That SACOG hereby authorizes submittal of the OWP for FY 2005/06 to the various participating State and Federal agencies;
2. That SACOG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;
3. That SACOG's Executive Director, or in his absence, a Deputy Executive Director, is hereby designated and authorized to submit the OWP for FY 2005/06 and to execute all necessary agreements and contracts on behalf of the Council to implement the purposes of this resolution; and
4. That the Executive Director, or in his absence, a Deputy Executive Director, is hereby authorized to make and submit to the appropriate funding agencies necessary work program and budget modifications to the OWP based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis.
5. That the Executive Director is hereby authorized to make budget adjustments within the Overall Work Program Element and Budget accounts.

PASSED AND ADOPTED this ? day of May, 2005 by the following vote of the Council:

AYES:

NOES:

ABSENT:

ATTEST:

TED GAINES
Chair

MIKE MCKEEVER
Executive Director

GLOSSARY

AB: *Assembly Bill (Number).*

ACG: *Address Coding Guide.*

ADA: *Americans With Disabilities Act.*

ALUC: *Airport Land Use Commission.*

ALUP: *Airport Land Use Compatibility Plan.*

AMTRAK: *American Tracks Railroad.*

APCD: *Air Pollution Control District.*

AQMD: *Air Quality Management District.*

ARB: *Air Resources Board.*

CAA: *Clean Air Act.*

CALTRANS: *The California Department of Transportation.*

CARB: *California Air Resources Board.*

CBD: *Central business district..*

CCJPB: *Capitol Corridor Joint Powers Board.*

CDP: *Census Designated Places.*

CEQA: *California Environmental Quality Act.*

CFR: *Code of Federal Regulations.*

CHP: *The California Highway Patrol.*

CIP: *Capitol Improvement Program.*

CMAQ: *Congestion Mitigation and Air Quality.*

CMP: *Congestion Management Program.*

CMS: *Congestion Management System.*

CMSA: *Consolidated Metropolitan Statistical Area.*

COG: *Council of Governments.*

CPI: *Consumer Price Index.*

CSAC: *California State Association of Counties.*

CTC: *California Transportation Commission.*

CTP: *California Transportation Plan.*

CTSA: *Consolidated Transportation Service Agency.*

CVRS: *Capitol Valley Regional Service Authority for Freeways and Expressways.*

DBE: *Disadvantaged Business Enterprise.*

DEIR: *Draft Environmental Impact Report.*

DOT: *Department of Transportation.*

DTIM: *Direct Travel Impact Model.*

EDCTC: *El Dorado County Transportation Commission.*

EIR: *Environmental Impact Report.*

EIS: *Environmental Impact Statement.*

EPA: *Environmental Protection Agency.*

FAA: *Federal Aviation Administration.*

FEIR: *Final Environmental Impact Report.*

FHWA: *Federal Highway Administration.*

FRA: *Federal Railroad Administration.*

FTA: *Federal Transit Administration.*

FTE: *Full-Time Equivalent.*

FTIP: *Federal (Metropolitan) Transportation Improvement Program.*

FY: *Fiscal Year.*

FRAQMD: *Feather River Air Quality Management District.*

GIS: *Geographic Information System.*

HOV: *High-Occupancy Vehicle.*

HUD: *U.S. Department of Housing and Urban Development.*

IIP: *Interregional Improvement Program.*

IRRS: *Inter-regional Road System.*

ISTEA: *Intermodal Surface Transportation Efficiency Act of 1991.*

ITS: *Intelligent Transportation System.*

JPA: *Joint Powers Agreement.*

LAFCO: *Local Area Formation Commission.*

LRT: *Light Rail Transit.*

LTF: *Local Transportation Fund.*

MIS: *Major Investment Studies.*

MOU: *Memorandum of Understanding.*

MPA: *Metropolitan Planning Area.*

MPO: *Metropolitan Planning Organization.*

MSA: *Metropolitan Statistical Area.*

MTC: *Metropolitan Transportation Commission.*

MTIP: *Federal Metropolitan Transportation Improvement Program.*

MTP: *Metropolitan Transportation Plan.*

NAAQS: *National Ambient Air Quality Standard.*

NEPA: *National Environmental Policy Act.*

NHS: *National Highway System.*

OWP: *Overall Work Program.*

PCTPA: *Placer County Transportation Planning Agency.*

PMSA: *Primary Metropolitan Statistical Area.*

RAD: *Regional Analysis District.*

RFP: *Request for Proposal.*

RIP: *Regional Improvement Program.*

ROW: *Right-of-way.*

RSTP: *Regional Surface Transportation Plan.*

RT: See *SRTD.*

RTP: *Regional Transportation Plan.*

RTPA: *Regional Transportation Planning Agency.*

RTIP: *Regional Transportation Improvement Program.*

SB: *Senate Bill (Number)*

SABA: *Sacramento Area Bicycle Advocates.*

SAFE: *Service Authority For Freeways and Expressways.*

SIGMAC: *Statewide Intermodal Goods Movement Advisory Committee.*

SIP: *State Implementation Plan.*

SMAQMD: *Sacramento Metropolitan Air Quality Management District.*

SOV: *Single-Occupant Vehicle.*

SRTD: *Sacramento Regional Transit District.*

SRTP: *Short-Range Transit Plan.*

STA: *Sacramento Transportation Authority.*

STA Funds: *State Transit Assistance Funds.*

STAC: *Social Service Transportation Advisory Council.*

STF: *Summary Tape File.*

STP: *Surface Transportation Program.*

TAC: *Technical Advisory Committee.*

TAZ: *Transportation Analysis Zone.*

TCM: *Transportation Control Measure.*

TDA: *Transportation Development Act.*

TDM: *Transportation Demand Management.*

TEA-21: *Transportation Equity Act for the 21st Century.*

TEA FUNDS: *Transportation Enhancement Activities funds.*

TIGER: *Topologically Integrated Geographic Encoding and Referencing.*

TIP: *Transportation Improvement Program.*

TMA: *Transportation Management Association.*

TMA: *Transportation Management Area*

TMC: *Transportation Management Center.*

TOS: *Traffic Operations System.*

TSM: *Transportation System Management.*

U.S.C.: *United States Code.*

U.S. DOT: *U.S. Department of Transportation.*

VMT: *Vehicle Miles of Travel or Vehicle Miles Traveled.*

YCTD: *Yolo County Transportation District.*

YSTA: *Yuba-Sutter Transit Agency.*

WHAT WE DO

The Sacramento Area Council of Governments (SACOG) is an association of Sacramento Valley governments formed from the six regional counties—El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba—and 22 member cities. SACOG's directors are chosen from the elected boards of its member governments. SACOG's primary charge is to provide regional transportation planning and funding, as well as a forum for the study and resolution of regional issues. In this role, SACOG prepares the region's long-range transportation plan; approves distribution of affordable housing around the region; keeps a regionwide database for its own and local agency use; helps counties and cities use federal transportation funds in a timely way; assists in planning for transit, bicycle networks, clean air and airport land uses; and has undertaken the Blueprint Project to link transportation and land development more closely. SACOG has an annual operating budget of about \$12.8 million, funded from local, regional, state and federal transportation funds. It has a staff of about 50, including employees and consultants.

EXECUTIVE STAFF

Mike McKeever
Executive Director

Peter Hathaway
*Deputy Executive Director,
Planning and Project
Delivery*

Joan Medeiros
*Deputy Executive Director,
Administration and Public
Affairs*

Kenneth Hough
Director of Planning

Karen Wilcox
Director of Finance

Gordon Garry
*Director of Research
and Analysis*

PROJECT STAFF

Barbara Bechtold
Interim OWP Coordinator

SUPPORT STAFF

Jason McNeill
Web Page

Kent Giacomozzi
Graphic Design

Scott Overton
Reprographics

Florene Kunder
Database / Library