

FY 2004 / 2005

# Overall Work Program



AMENDED March 17, 2005

**Sacramento Area  
Council of  
Governments**

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# SACOG MISSION

Delivering  
transportation  
projects;  
providing public  
information  
and serving  
as a dynamic forum  
for regional  
planning and  
collaboration in the  
greater Sacramento  
Metropolitan Area.



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# **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

## **FY 2004/2005 OVERALL WORK PROGRAM (AMENDED MARCH 17, 2005)**

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# TABLE OF CONTENTS

## PAGE

Prospectus .....	4
FY 2004/05 Resource Allocation Summary .....	15
FY 2004/05 Revenue Summary .....	16
FY 2004/05 Expenditure Summary .....	17
FY 2004/05 Elements and Projects .....	18
INTERAGENCY RELATIONS AND PROGRAM MANAGEMENT .....	19
PROJECT DELIVERY AND PROGRAMMING .....	20
State Programming .....	20
Federal Programming .....	20
Project Delivery .....	21
Regional Funding Programs .....	21
MULTIMODAL TRANSPORTATION PLANNING AND COORDINATION .....	24
Metropolitan Transportation Plan (MTP) .....	24
Pedestrian and Bicycle Planning .....	24
Central California Traction Company Rail Preservation and Purchase Plan Study .....	25
Intelligent Transportation Systems .....	25
Intelligent Transportation Systems Strategic Deployment Plan .....	26
Passenger Rail Improvements .....	26
Planning Coordination .....	27
Elk Grove - Rancho Cordova - El Dorado Connector Study .....	27
AIR QUALITY PLANNING ANALYSIS & COORDINATION .....	29
Air Quality Conformity .....	29
Update of the State Implementation Plan (SIP) .....	29
Sacramento Emergency Clean Air & Transportation (SECAT) Program .....	30
TRANSIT PLANNING & COORDINATION .....	31
Sacramento Regional Transit District Planning .....	32
Paratransit, Inc. Monitoring and Evaluation .....	33
Transit Coordination .....	33
Transportation Development Act Administration .....	33
Short Range Transit Plan Update for Yolo County Transit Operators .....	34
Short Range Transit Plan Update for City of Folsom Transit Operators .....	34
Regional Air Quality Planning and Coordination Study for Transit Operators .....	35
Community-Based Transit Improvement Program .....	35
Community Bus Service Planning Program .....	35
Transit Professional Development Program .....	36
Regional Transit Operators Integration Study .....	36
Transit 511 Public Education Project .....	NA

	<u>PAGE</u>
Universal Transit Fare Card Feasibility Study .....	37
County of Sacramento Short Range Transit Plan .....	NA
Accessible Transportation Plan .....	37
<b>HOUSING &amp; LAND USE .....</b>	<b>39</b>
Sacramento Region Blueprint: Transportation-Land Use Study .....	39
Airport Land Use Commission (ALUC) .....	40
Regional Housing Needs Plan .....	40
Affordable Housing Compact .....	40
<b>REGIONAL MONITORING &amp; FORECASTING .....</b>	<b>42</b>
Regional Monitoring .....	42
Census Data Distribution .....	42
Aerial Photography .....	42
Street Network Database Development .....	43
Regional Forecasting .....	43
Integrated Travel Model Development .....	43
Land Development Economic Data .....	44
Land Market Monitoring National Demonstration Project .....	44
<b>GEOGRAPHIC INFORMATION SYSTEMS .....</b>	<b>46</b>
GIS Support for Local Planning .....	46
Geographic Information Systems Applications .....	46
GIS Cooperative(s) .....	46
GIS Cooperative Data Service .....	47
<b>PUBLIC INFORMATION, OUTREACH &amp; ADVOCACY .....</b>	<b>48</b>
Regional Information Center .....	48
Education, Outreach & Marketing .....	48
Graphic Design & Layout .....	49
Legislation & Public Affairs .....	49
Regional Forum .....	49
Community Outreach Associates Program .....	49
<b>SERVICES .....</b>	<b>52</b>
Capitol Valley Regional Service Authority for Freeways & Expressways (SAFE) .....	52
Glenn County Service Authority for Freeways & Expressways (SAFE) .....	52
Rideshare .....	53
511 Travel Advisory Project .....	53
<b>SPECIAL PROJECTS &amp; LOCAL ASSISTANCE .....</b>	<b>55</b>
Sacramento Transportation and Air Quality Collaborative .....	55
U.S. 50 Outreach Project .....	55

Yuba/Sutter Habitat Conservation Plan .....	56
Safe Bike Routes to Transit .....	56
Neighborhood Planning for Safe Routes to School in the Sacramento Area .....	57
Indirect Projects .....	58
Other Regional Planning Programs/Activities .....	60
Caltrans Regional Planning Activities .....	61
El Dorado County Transportation Commission Planning Activities .....	62
Placer County Transportation Planning Agency Planning Activities .....	67
Local Agency Planning Studies .....	73
APPENDIX .....	77
SACOG Boundary Map .....	78
Organizational Chart .....	79
Certifications and Assurances .....	80
Metropolitan Planning Certification .....	82
Cooperative Agreements .....	83
DBE Goals .....	85
Work Profile by Job Category, Ethnicity & Gender Table .....	86
Resolution Approving Overall Work Program for FY 2004/05 .....	87
Resolution Approving Executive Director Acting on Behalf of SACOG regarding matters pertaining to Homeland Security related funding .....	89
Glossary .....	90

# PROSPECTUS

## 1. INTRODUCTION

The Overall Work Program (OWP) defines the continuing, comprehensive and coordinated metropolitan planning process for the six-county Sacramento region, excluding the Tahoe Basin in Placer and El Dorado counties. It establishes transportation, air quality and other regional planning objectives for Fiscal Year 2004/05, the methods and timing for achieving those objectives, and identifies planning responsibilities and funding to complete the work. The OWP also serves as a management tool for SACOG in that it identifies all projects and services to be provided during the year beyond those mandated by the metropolitan planning process. The OWP, therefore, presents an annual blueprint for the agency's use of resources.

Because the metropolitan planning process encompasses coordination and interaction of work being performed within the region even though it is not undertaken directly by SACOG, this document includes a summary of other major planning activities. These activities include projects and plans by cities, counties, special districts, regional transportation planning agencies, and Caltrans, as well as other collaborative efforts. The OWP identifies all regional planning efforts in the areas of transportation.

The OWP is organized in three sections:

- a. The SACOG Prospectus describes the organizational structure, institutional relationships, consultation and outreach processes, and planning emphasis areas required by federal transportation planning regulations;
- b. The SACOG Overall Work Program, an overview of the Work Programs of the Placer County Transportation Planning Agency, the El Dorado County Transportation Commission, Caltrans District 3 (as it relates to regional studies), and major studies being undertaken by local agencies and transit operators comprise the regional/planning efforts in the area;
- c. The SACOG proposed budget summary showing the use of projected revenues to complete the OWP during FY 2004/05 and how resources will be allocated throughout the SACOG program.

SACOG produces two documents related to the Transportation Equity Act for the 21st Century (TEA 21). These documents, the Metropolitan Transportation Plan (MTP) and Metropolitan Transportation Improvement Program (MTIP) are updated periodically to comply with TEA 21. Together, they:

- identify transportation facilities designated as the metropolitan transportation system;
- provide for the integrated management and operations of the system;
- consider the seven planning factors included in TEA 21;
- result in a financially constrained MTP and MTIP;
- coordinate with mobile source emissions budget and transportation control measures of the State Implementation Plan to achieve and maintain ambient air quality standards through the air quality conformity process and finding;
- establish and use a working partnership with state agencies, public transit operators, freight interests and other regional stakeholders in the planning process;
- embrace a flexible expenditure plan for CMAQ, STP, TEA and FTA funds in addition to other local, state and federal funds to supplement these federal sources.

## 2. SACOG ORGANIZATION

The Sacramento Area Council of Governments (SACOG) is an association of City and County governments, organized "...to provide a forum for the discussion and study of area wide problems of mutual interest and concern to the cities and counties, and to facilitate the development of policies and action recommendations for the solution of such problems."<sup>1</sup> SACOG serves six counties and twenty-two cities comprising a 6,190 square mile area with an estimated population of 1,936,006 according to the 2000 Census.

SACOG is governed by a thirty-two member Board of Directors (thirty-one voting and one non-voting). Voting members are appointed by member jurisdictions. The one non-voting member is the Caltrans District 3 Director. The organization's mission statement is: "Delivering transportation projects, providing public information and serving as a dynamic forum for regional planning and collaboration in the Sacramento Metropolitan Area."

SACOG is the designated Airport Land Use Commission and Regional Transportation Planning Agency for Sacramento, Sutter, Yolo and Yuba Counties and the Metropolitan Planning Organization for the federally designated ozone non-attainment area in Sacramento, Yolo, Yuba, Sutter, El Dorado and Placer Counties. SACOG also staffs the Capitol Valley Service Authority for Freeways and Expressways (SAFE). In addition SACOG serves as the Service Authority for Freeways and Expressways for Sacramento, Yolo, Yuba, Sutter, El Dorado and San Joaquin Counties.

Under SACOG's Joint Powers Agreement (JPA), each member city excluding Sacramento City and each member county, excluding Sacramento County are entitled to one seat and one vote on the SACOG Board. Sacramento City may appoint two directors and is entitled to two votes. Sacramento County may appoint three directors and is entitled to three votes. In addition, jurisdictions may appoint an alternate who shall have full voting rights in the absence of the jurisdictions appointed director.

A majority of the Directors in each of the following categories must be present to constitute a quorum for action on the business of the Board: population, member cities and member counties. In addition the SACOG Board's voting structure comprises a three-threshold voting process. Action by the Board shall require an affirmative vote of at least a majority in each of the following three categories: population, member cities and member counties.

El Dorado County, Placer County, and the City of Auburn joined SACOG during FY 1999/2000, the city of Elk Grove joined in FY 2000/01, the city of Colfax joined in FY 2002/03 and the cities of Rancho Cordova, Loomis and Placerville joined in FY 2003/04. The JPA allows the Board to define "subareas" for the purpose of restricting voting on topics with less than region-wide vested interest.

### **Board of Directors' Committees**

The Board Chair has appointed five committees from among the Board's members which make policy recommendations to the Board. Each Board member serves on one committee. The committees are:

*Administration Committee* Six members appointed by the Chairman to review items in the area of human resources, audits, the budget and the Overall Work Program. (Meets monthly or as needed)

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<sup>1</sup> Joint Powers Agreement of the SACOG, adopted October 21, 1980 and revised January 20, 1983, February 1, 1988, June 16, 1988 and April 27, 1999, October 2, 2002 and May 15, 2003.

*Legislation and Public Affairs Committee* Five members appointed by the Chairman to consider state and federal advocacy, news media outreach, and other activities related to external affairs. (Meets monthly or as needed)

*Housing and Land Use* Six members appointed by the Chair to review items related to the Blueprint for the Future and Transportation-Land Use Study, Airport Land Use, Housing Needs Allocation and Open Space. (Meets monthly or as needed)

*Transportation and Air Quality* Six members appointed by the Chairman to review all items relating to the MTP, MTIP and SIP as well as the SAFE and SECAT programs. (Meets monthly or as needed)

*Strategic Planning* Seven members, comprised of the SACOG Chair, Vice Chair, prior year's Chair and the chairs of the other four committees, to review the JPA, Board representation, and long-term vision planning. (Meets as needed)

### **3. INSTITUTIONAL RELATIONSHIPS**

SACOG's planning process includes many regional planning partners and stakeholders. In addition to its member agencies, SACOG has a cooperative agreement with the Placer County Transportation Planning Agency and the El Dorado County Transportation Commission that spells out the planning and programming relationships between the agencies. SACOG's jurisdiction as the federal Metropolitan Planning Organization includes these two counties, but under state law they operate as separate transportation planning and programming agencies. Furthermore, SACOG is a close working partner of the transit agencies and has an annual agreement with the Sacramento Regional Transit District to identify joint planning projects. Cooperation in the programming process relies on the efforts of the staff and Board of the county transportation agencies in setting county-wide priorities for TEA 21, STIP and TEA funding.

### **4. INTERAGENCY & COMMUNITY CONSULTATIONS/OUTREACH**

#### **Advisory Committees**

The Board has established a number of advisory committees as a means of obtaining advice from citizens, key interests in the community, and partner planning agencies on a variety of subjects. SACOG seeks advice from local agencies on plan content and investment decisions. We work not only with the agencies' staffs, but also with their governing boards, technical committees, and advisory committees. These advisory committees typically include representatives of citizens advocacy groups, the private sector, major colleges and universities, transportation management professionals, and private citizens unaffiliated with any of the above groups. These committees are augmented, restructured, added to, or discharged from time to time based upon the issues and concerns faced by the Board. Currently these committees are:

*Airport Advisory Committee.* A fifteen member committee composed of managers of the public use airports located within SACOG's Regional Transportation Planning Agency boundary, as well as representatives from Beale Air Force Base. The Committee provides recommendations to the SACOG Board of Directors regarding the Regional Aviation Capital Improvement Plan, prepared biennially, and advises SACOG staff and the SACOG Board on aviation issues of regional concern. (Meets on call)

*Bikeway and Pedestrian Committee.* A committee of about 80 members made up of representatives from local bicycle advocacy groups as well as local government and nonprofit groups involved in bikeway planning. The committee

advises SACOG on the non-motorized content of the Metropolitan Transportation Plan and on priorities for non-motorized projects. (Meets quarterly)

*5310 Regional Evaluation Committee.* The role of the Committee is to objectively review and score local project applications for the FTA Section 5310 Capital Grant Program. The program provides funds on a statewide competitive basis for the purchase of equipment to transport elderly and disabled persons. Eligible applicants are private, nonprofit organizations, and public bodies that coordinate transportation service. The established scoring criteria are project need, project effectiveness, ability of the applicant and service coordination efforts. (Meets annually)

*Freight Advisory Council.* A committee of about fifty members consisting of representatives from the freight industry, county transportation agencies, and Caltrans. The council was formed in March 1994 to help SACOG better reflect freight-industry issues in its planning process. (Meets on call)

*Regional Managers Forum.* A twenty-seven member committee composed of County Executives and City Managers. Advises the Council on a wide range of administrative issues including program, relationships with members, and administration of state and federal programs. (Meets quarterly)

*Regional Planning Partnership.* A committee with close to 100 representatives from local, regional, state, and federal agencies, as well as representatives of business, environmental, and minority organizations and associations. The Partnership assists SACOG with its transportation and air quality planning responsibilities. It also serves as the primary forum for interagency and public consultation requirements of federal transportation and air quality regulations. (Meets monthly)

*SACMET Travel Demand Model Technical Advisory Committee.* The SACMET TAC is composed of planning and engineering professionals from local public agencies, as well as consultants and others who are registered users of the SACMET travel demand model. The TAC has two roles. One is to provide SACMET users with training and technical support on the model. The other role is to provide a forum for discussion of issues related to SACMET. Proposed SACMET changes and improvements, and the results of changes and improvements made, are presented for information and discussion. Modeling issues of a more general nature, but germane to SACMET or the Sacramento region are also discussed. The SACMET TAC meets two or three times per year, on an as-needed basis. SACMET TAC mailings go to about 50 people.

*Sacramento Emergency Clean Air and Transportation (SECAT) Air Quality Policy Group.* A ten member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board and SACOG. The committee assists SACOG and its air quality planning partners in developing a strategy or strategies that focus available resources on achieving both attainment of the National Ambient Air Quality Standard for ozone by 2005 and conformity goals. (Meets on call)

*Sacramento Emergency Clean Air and Transportation (SECAT) Technical Advisory Committee.* An eleven member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, Caltrans and SACOG. The committee advises the SECAT Policy Group on guidelines and criteria for evaluating and approving projects under the SECAT program. (Meets on call)

*Social Service Transportation Advisory Councils.* Four councils have been established - one each for Sacramento, Yolo, Sutter and Yuba Counties. Each council is composed of potential transit users who are elderly or handicapped; representatives of agencies which provide social services or transportation for seniors, handicapped, and low-income persons; representatives from the local Consolidated Transportation Services Agency, and a representative of a transit operator. Each council participates in the identification of transit needs in the county it serves; makes recommendations regarding unmet transit needs; and advises the Council on other major transportation issues, including the coordination and consolidation of specialized transportation services. These councils are required by state law. (Meets on call)

*Transit Coordinating Committee.* The Committee provides a forum for the discussion of transit plans and issues, coordinates transit studies and systems on a regional basis, disseminates federal, state and local transit information, reviews and comments on the Metropolitan Transportation Plan and the Transportation Improvement Program, and gives input into SACOG's Overall Work Program. (Meets quarterly)

*Transportation Demand Management Task Force.* The Task Force advises the SACOG Board of Directors on the

operations and marketing of the Rideshare Program and on the demand management content of the MTP.

**AD HOC COMMITTEES:** Occasionally projects of great significance warrant the formation of committees of stakeholders or specially interested parties. In these circumstances, the Board has appointed special committees to assist in guiding effort on the projects. Currently the following are active Ad Hoc Committees:

*ADA Compliance Committee.* A five member committee composed of an elected official, and representatives from the following sectors: disabled, business or non-profit, education, health/medical. The committee reviews unresolved ADA-related complaints, requests or suggestions from disabled persons regarding access to and participation in public facilities, services, activities and functions of SACOG.

*Sacramento Region Intelligent Transportation Systems Partnership.* A forum for technical staff to share information, coordinate on project planning and implementation, and provide advice and input to SACOG on ITS funding advocacy efforts.

### **SACOG Participation in Other Public/Private Efforts in Regional Planning Related Issues**

Cooperation and coordination in transportation and air quality issues with other agencies or groups is obtained through participation in the following activities and organizations.

*Liaison to Local Transportation Planning Agencies:* SACOG maintains liaisons with each city and county and with other transportation agencies throughout the region to help coordinate transportation planning and programming and to facilitate information exchange. In some cases, SACOG liaisons serve on both the technical and advisory committees. SACOG maintains liaisons with the following:

- Yolo County Transportation District (YCTD)
- Sacramento Transportation Authority (STA)
- Placer County Transportation Planning Agency as the RTPA for Placer County
- El Dorado County Transportation Commission as the RTPA for El Dorado County
- Yolo County Transportation Advisory Committee
- Sacramento Regional Transit District (RT)
- Tahoe Metropolitan Planning Organization
- Transportation Management Associations
- Caltrans District 3
- Paratransit Inc.
- Air Districts
- Transit Operators

*California Federal Programming Group:* The purpose of this group is to facilitate integration, improvement, and maintenance of state and local databases used in transportation programming and discussion of federal programming issues. The group's membership includes representatives from Caltrans and several MPOs across the state and meets on call.

*California SAFE Committee:* SACOG serves on the California SAFE Committee. The committee is composed of SAFE project managers from all SAFE counties, Caltrans and the California Highway Patrol. The committee meets approximately every other month to discuss statewide and local call box program issues.

*Caltrans Regional Coordination Committee:* Caltrans and regional agency representatives meet bi-monthly to discuss issues of mutual interest, and to forge partnerships for common benefit on state and federal legislation and regulatory matters. SACOG management participates regularly in these meetings.

*Capitol Corridor Joint Powers Authority (CCJPA):* SACOG continues to be very active in the work of the CCJPA that administers the Colfax-Sacramento-Oakland-San Jose (Capitol) rail service. SACOG is a member of the Staff Coordinating Group (SCG) formed to advise the CCJPA Board on the Capitol service, and attends regularly both the SCG and Board meetings.

*Central Valley Rail Committee:* The counties of Sacramento, San Joaquin and Stanislaus have formed a committee to coordinate rail planning activities in their jurisdictions. This committee meets in Stockton; SACOG attends the meetings

when possible.

*Cleaner Air Partnership:* The Cleaner Air Partnership was formed in 1986 as a joint project of the American Lung Association of Sacramento-Emigrant Trails and the Sacramento Metropolitan Chamber of Commerce. It is a private-public regional coalition working to solve the ozone problem in the Sacramento metropolitan area by reducing transportation-related emissions. The objective is to attain air standards for health and economic growth, and to avoid business disincentives that occur when an area is unable to achieve clean air standards. The Partnership has achieved a community consensus for new air quality programs resulting in shifts of opinion and travel behavior, participation by business in clean air programs, innovative public education programs, and the highest per capita participation in clean alternative fuels and vehicles in the nation.

*Green Valley Alliance:* SACOG also has participated in a public-private effort to preserve open space, including agricultural land, in the Sacramento region. Known as the Green Valley Initiative, this effort emerged from the Regional Economic Cluster Project convened by several public and private organizations and is now a joint project of the Regional Action Partnership and Valley Vision. Staff has contributed land use data and growth forecasts to the project, and provided some assistance in meeting logistics and writing and editing.

*Regional Transportation Planning Agencies Group:* Membership composed of state designated regional transportation planning agencies (RTPAs). The group meets in conjunction with the California Transportation Commission (CTC) and coordinates the regional agencies response to the development and implementation of state transportation policy.

*Rural Counties Task Force:* The task force consists of representatives from rural counties who meet to discuss transportation issues affecting rural areas and provide input to California Transportation Commission (CTC) deliberations of rural issues.

*Sacramento Collaborative for Transportation and Air Quality:* SACOG is participating in this project to develop a long-range, detailed plan for transportation and air quality within Sacramento County. A process was conducted to determine the feasibility of such a project, which uses an "interest-based negotiation" approach. The project was determined to be feasible and desirable, and the project partners -- Sacramento County, the cities of Sacramento, Folsom, Rancho Cordova, Elk Grove and Citrus Heights, the Sacramento Transportation Authority, the Sacramento Air District, Caltrans District 3, and SACOG -- have approved it and made financial or staff support commitments to it. The Collaborative, which involves around 100 stakeholders, started up in April 2001 and final agreements are anticipated by 2006. These agreements will also be approved by the elected bodies and the plan will be forwarded to SACOG for consideration in subsequent Metropolitan Transportation Plans and Transportation Improvement Programs.

*Sacramento-Placerville Transportation Corridor Joint Powers Authority:* The SACOG Executive Director participates as an ex-officio member of the JPA. The JPA was created to coordinate the efforts of Sacramento County, Sacramento Regional Transit District, the City of Folsom, and El Dorado County in the acquisition, use and preservation of the rail road right-of-way between the cities of Sacramento, Folsom and Placerville.

*San Joaquin Rail Committee:* SACOG participates in the work of the San Joaquin Rail Committee as appropriate. While the agency does not participate as actively in the San Joaquin Rail Committee's activities as it does in the Capitol Corridor and Regional Rail efforts, SACOG understands the value of the San Joaquin service to the region and fully supports Caltrans' efforts to build ridership and revenues on this important line. SACOG attends these meetings when possible.

*Statewide Intermodal Goods Movement Advisory Committee:* Caltrans organized a Statewide Intermodal Goods Movement Advisory Committee (SIGMAC) to facilitate information exchange among Caltrans, MPOs/RTPAs, and the freight movement industry. In addition, the SIGMAC has assisted Caltrans in the development of the freight movement portion of the California Transportation Plan. SACOG serves on this committee.

*Valley Vision/Regional Action Partnership:* The goal of Valley Vision/RAP is to help the region develop in a manner that creates business opportunities, benefits public health and safety, and preserves and enhances our environment and our way of life. Valley Vision serves as a catalyst to energize and help citizens in the Region to reach consensus on a bold vision for our future. Since formulating a vision begins with knowledge, they conduct research on the critical problems confronting the Region and serve as a clearinghouse for data and information that support regional efforts. They cosponsored SACOG's Metropolitan Transportation Plan for 2025 process, with several representatives on the Transportation Roundtable and its Executive Committee.

## **Public Involvement**

Consultation and public participation during the development of transportation plans, programs and projects is an integral part of the transportation planning process. An open and accessible consultation and public participation process is critical for discussing and resolving regional transportation issues. SACOG has an adopted Community Input Plan that outlines specific procedures for consultation and public participation. During FY 2003/04, this document was updated to include evaluation procedures that measure the effectiveness of SACOG's outreach and involvement efforts, and ensure that there is adequate effort made to include the traditionally under-served and under-represented in the planning process.

SACOG uses a mix of committees, public hearings, workshops, surveys, and publications to inform, gauge and respond to public concerns regarding regional issues. The direct involvement of citizens and organizations who represent specific segments of the population is encouraged to ensure that plans and programs reflect the diverse interests within the region. SACOG allows for public participation at all levels of the planning process. All committee and Board of Director meetings are open to the public. SACOG also schedules public hearings during the development of the Metropolitan Transportation Plan, Federal Transportation Improvement Program, Unmet Transit Needs process, and Air Quality Conformity process, to allow for public review and comments. All public hearings are noticed in advance in local media. The SACOG Board of Directors also provides for public comment on all items requesting action included in the monthly board agenda, regardless of whether a public hearing is required by law.

Additionally, SACOG communicates with citizens and groups through the local media, agency publications, and special presentations or workshops. Newsletters, report summaries and news releases are used to present technical and policy issues in plain terms to a broad audience. Staff members make presentations on specific issues to local community, civic and business groups. Additional information on individual topics and copies of full reports are made available on request through the agency's Regional Information Center, or via the SACOG home page at [www.sacog.org](http://www.sacog.org).

## **Federal Certification Process**

Federal urban transportation planning regulations require that SACOG annually certify that its planning process is being carried out in conformance with all applicable federal requirements. This certification is executed with the adoption of the Overall Work Program & Budget and authorizing resolution. In essence, the certification finding to be made by the Board of Directors is based upon five factors. The agency must be officially designated as the Metropolitan Planning Organization (MPO) for the Sacramento Region. SACOG must have an adopted Metropolitan Transportation Plan (MTP), Metropolitan Transportation Improvement Program (MTIP) and Overall Work Program (OWP) which meet the necessary federal requirements; and finally, the MTP and MTIP must be found to be consistent with the regionally-adopted air quality plan.

As the basis for determining the adequacy of compliance, SACOG provides Caltrans, and maintains on file, copies of the appropriate documents and endorsements. Annually, as a part of the OWP adoption process, the Board makes the required certification finding which is transmitted to Caltrans and the Federal Highway Administration (FHWA). Caltrans notifies SACOG if there are any deficiencies in the planning process which could result in conditional certification. In such a case, the corrective actions and the date by which they must be taken are specified in an agreement between SACOG and Caltrans.

In addition to the annual certification, a triennial review is conducted by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to jointly review SACOG's transportation planning process and ensure that the agency's planning activities are conducted in accordance with FHWA and FTA regulations, policies, procedures and guidance, including the provisions of Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) and Transportation Equity Act for the 21<sup>st</sup> Century (TEA-21).

## **5. FY 2004/05 FEDERAL PLANNING EMPHASIS AREAS**

FHWA and FTA have identified five planning emphasis areas for MPOs to address, to the degree relevant for the region, in their Overall Work Program (OWP) work for the upcoming year. In a sound 3C planning process, these emphases should be built into normal planning activities using PL funds, and in SACOG's case they are. SACOG describes its efforts in the five emphasis areas for FY 2004/05 as follows:

### ***1: Safety and Security in the Transportation Planning Process.*** (WE 3, 6, 8, 10, 11)

SACOG will continue working to build a fully integrated GIS data base for the entire six-county region. SACOG has completed the basic data base in all five counties except for Placer during 2004/05; SACOG continues to work toward an agreement for a joint approach among five cities and the county in Placer County. The GIS data base, where complete, links environmental and urban infrastructure data, allows dispatch centers for public safety, security, and emergency services to access those data as needed, and provides a way to scan and compile data on a defined-area basis to help assess risk and inform response decision-making. The ongoing work is being funded within the GIS elements of the OWP.

SACOG continues to pursue health and safety as one of the driving goals in the Metropolitan Transportation Plan (MTP) for 2025. The plan, adopted in July 2002, set aside funds for future safety projects to be defined as conditions arise. As projects are taken from the plan and programmed for construction, standard practice in this region calls for local agencies and Caltrans to consult with safety representatives about safety features to be included in projects. The Sacramento Regional Transit District's security plan has been in compliance with homeland security standards since 2002.

### ***2: Integrated Planning and Environmental Processes.*** (WE 2, 3, 4,7, 8, 11)

SACOG included clean air, land use considerations, environmental sustainability, and community quality of life among the driving goals in the MTP for 2025, and is now moving forward to implement projects toward these goals. The MTP, completed in July 2002, proposes programs to make direct investments in environmental improvement, via clean air programs, open space protection, and community design. These programs give a distinct environmental slant to the MTP, and drew strong public support for the MTP as a whole. In particular, the Blueprint land use project in the OWP continues to provide local tools to shape land development and redevelopment decisions in ways that can help the transportation system to function better. In addition, the plan describes need and purpose for the major transportation investments it contains, as a link to subsequent environmental studies for projects.

At the project level, SACOG staff continues to monitor project delivery and provide considerable technical assistance to local agencies to help deliver federally-funded projects. SACOG plans to link

into a state tracking system to allow it to follow major projects through all the review and decision steps that must be completed in the federal environmental process, but the state has been unable to get the system up and running for broad use for more than a year. SACOG remains eager to work with federal agencies to expedite review and approval of projects through the convoluted environmental processes now in practice, but progress has been spotty and intermittent.

SACOG has established linkages between its regional GIS data base and statewide environmental data bases for ecology and rare species, archaeology and historic sites, floodplains and wetlands, and clean water, and would link to a data base of known contaminated sites if the state had one. SACOG also can link to regional-scale data bases maintained by UC Davis and CSU Sacramento, and to local data bases such as housing stock and public facilities for information about community environment. These linkages improve the ability to easily and comprehensively examine environmental considerations in planning, and are being used to enrich the information being used in the Blueprint land use project.

SACOG continues to include environmental agency representatives on its advisory committees, and maintains a sound working relationship with federal, state, and local environmental agencies. SACOG facilitated an agreement to prepare a natural habitat conservation plan for Sutter and Yuba Counties, to help define how several intercity state highway corridors being developed within the region affect the environment, what related environmental preservation measures might be appropriate, and how to implement those measures. The counties received a federal grant in 2003, included in this OWP, and should substantially complete the integrated plan by 2005. A similar effort is being completed locally in Yolo County, which likewise links into SACOG's transportation planning.

### ***3: Consideration of Management and Operations Within the Planning Process.*** (WE 3, 10, 11)

In FY 2003/04 SACOG continued work on a new Intelligent Transportation System Strategic Deployment Plan, centered on the new regional architecture approved in late 2001. This plan will identify project scopes, priorities, and timing to add high-tech traffic and transit management capabilities to the region's transportation system, and will be implemented through regular programs and funding covered in the MTP. The region was unable to complete development of a review and update process for its regional architecture and an ITS Deployment Plan during 2003/04 due to overall staff workload, and that work is carried over into the Multimodal Transportation Planning elements of this OWP.

SACOG's MTP for 2025, adopted in July 2002, considered management and operations activities and strategies as integral to the plan. It includes projects such as freeway carpool lanes, expansion of coverage from traffic operations centers, and bus rapid transit on major arterials, as well as a reserve of \$160 million for use in deploying intelligent transportation system projects from the new ITS Deployment Plan now being developed. SACOG is participating with Sacramento County in a comprehensive Multimodal Corridor Study of eleven major arterial corridors, focused on operational improvements, transit service, and smart growth features, to be completed by late 2004.

SACOG has helped to fund construction of traffic operations centers in the region; there are now three up and running, operated by Caltrans, Sacramento County, and the City of Sacramento, all being linked to work together. SACOG itself currently manages a freeway call box program covering five of its six counties, plus two adjacent counties. This program, which is self-supporting through the OWP and being expanded as its funding stream allows, helps provide quicker and better-targeted incident response and motorist assistance. SACOG in 2003/04, working with Caltrans, set up an initial unified regional

511 traveler information system and will expand its coverage and features over the next few years as resources allow.

***4: State DOT Consultation with Non-Metropolitan Local Officials.*** (WE 2, 3, 5, 9)

SACOG, even though an urban MPO, contains five smaller counties with extensive rural areas. The SACOG Board includes representatives from each County Board of Supervisors as well as representatives from each of the cities, providing direct participation in regional decision-making. In addition, SACOG uses several advisory committees which include representatives from its rural areas and interests. SACOG's Regional Planning Partnership, a committee with close to 100 representatives from local, regional, state, and federal agencies as well as representatives of business, environmental, and minority organizations and associations, meets monthly to advise transportation and air quality planning activities. Staff also consults with the Native American Tribal Governments in the region. SACOG's normal information outreach programs extend to the rural areas of the region, via newsletter and agenda circulation, web site access, and periodic meetings in outlying areas.

***5: Enhancing the Technical Capacity of Planning Processes.*** (WE 2, 3, 6, 7, 8, 11)

SACOG continues a major effort in the area of technical planning capacity during the next two years, building upon work done previously to support the MTP in FY 2002/2003, included in the Regional Monitoring & Forecasting element of this OWP. This effort centers on development of more sophisticated integrated transportation-land use modeling capability, with which the region would be able to examine changes in land development as a response to road improvements, new transit service, traffic congestion, or community design incentives, and thereby reduce longer-distance travel demand, change or offset some transportation investment needs, and help to rein in urban sprawl. This OWP funds continuation of the work but SACOG will need additional future funding to complete it in time for the next MTP update in 2006.

SACOG, in partnership with UC Davis, CSU Sacramento, Valley Vision, and other local agencies, conducted an aggressive series of outreach workshops, running through 2003, for local communities to create and analyze alternative land use scenarios. The April 2004 regional forum will examine the outcomes of these workshop on a regionwide scale, and this will be followed in Fall 2004 by an electronic town hall meeting to help obtain public comment on the scenarios and build agreement around a preferred scenario that could become the basis for the next MTP in 2005/06.

SACOG will continue working to link its transportation program database, which contains the Federal TIP, to its GIS databases, so projects can be identified geographically in the GIS database and cross-referenced to information from other GIS databases. This capability, once complete, should enhance the information available and expedite answers to critical questions for planning and programming decisions. SACOG's new SACTrak database is currently being tested and should be operating by mid-2004 providing an improved tool to manage the region's federal programs; development of the final cooperative link to federal highway and transit databases remains a frustrating challenge.

**SACOG FY 2004/05 Overall Work Program  
Summary of Federal Elements**

<b>Work Elements</b>	<b>2004/2005 Projects</b>	<b>FHWA PL</b>	<b>Contract/Agmt Amounts</b>	<b>Total Federal \$</b>
<b>Interagency Rel. &amp; Prog. Mgmt</b>	Interagency Relations & Prog. Mgmt	\$84,000	\$10,000	\$94,000
<b>Project Delivery &amp; Programming</b>	State Programming Federal Programming Project Delivery Funding Programs Regional	\$119,000	\$57,000	\$176,000
<b>Multimodal Transportation Planning &amp; Coordination</b>	Metropolitan Transportation Plan Pedestrian and Bicycle Planning Central CalTraction Study Intelligent Transportation Systems ITS Strategic Deployment Plan Passenger Rail Improvements Planning Coordination Elk Grove-R.C.-El Dorado Connector Study	\$293,307	\$51,500	\$344,807
<b>Air Quality Planning, Analysis &amp; Coordination</b>	Air Quality Conformity Update of State Implementation Plan SECAT Program	\$50,000	\$7,500	\$57,500
<b>Transit Planning &amp; Coordination</b>  1000 Intern hours	SRTD Planning Paratransit Monitoring and Evaluation Transit Coordination Transportation Development Act Short Range Transit Plan, Yolo Co. Short Range Transit Plan, Folsom Regional AQ Planning for Transit Community-Based Transit Improvement Community Bus Service Planning Transit Professional Development * Reg. Transit Op. Integration Study Transit 511 Public Education Project * Universal Transit Fare Card Feasibility Study * Co. of Sacramento Short Range Transit Plan * Accessible Transportation Plan	\$40,000	\$496,347	\$536,347
<b>Housing &amp; Land Use</b>  500 Intern hours	Blueprint: Transp.- Land Use Study Airport Land Use Commission Regional Housing Needs Plan Regional Housing Compact	\$142,694	\$30,841	\$173,535
<b>Regional Monitoring &amp; Forecasting</b>  1000 Intern hours	Regional Monitoring Census Data Distribution Aerial Photography Street Network Database Development Regional Forecasting Integrated Travel Model Development * Land Development Economic Data Land Market Monitoring Nat'l Demo Project	\$378,000	\$98,717	\$476,717
<b>Geographic Information Systems (GIS)</b> 5000 Intern hours	GIS Support for Local Planning GIS Applications GIS Cooperative(s) GIS Cooperative Data Service	\$300,000	\$50,000	\$350,000
<b>Public Information/ Outreach &amp; Advocacy</b>	Regional Information Center Education, Outreach & Marketing Graphic Design and Layout Legislation & Public Affairs Regional Forum	\$531,000	\$78,000	\$609,000
<b>Services</b> 1000 Intern hours	Capitol Valley Regional SAFE Glenn County SAFE Rideshare	\$0	\$0	\$0
<b>Special Projects &amp; Local Assistance</b>	Sacramento Trans. & AQ Collaborative U.S. 50 Outreach Project Yuba/Sutter Habitat Conservation Plan Safe Bike Routes to Transit Neighborhood Plng for Safe Routes to School	\$0	\$337,934	\$337,934
* includes pending discretionary grants	<b>TOTAL</b>	<b>\$1,938,001</b>	<b>\$1,217,839</b>	<b>\$3,155,840</b>

**FY 2004/05 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT REVENUE ESTIMATES**

Account Number	Element	Code	Match Rate	FHWA %	FIA %	FTA %	SPAR %	STIP %	CMMA %	EDCTC %	PCTPA %	TDA Admin	TDA Planning	SACOG Prior Year	Other
44-227-005		4030		11.47%	11.47%	20.00%	0.5%	4105	4006	4308	4309	4331	4332	4515	
	<b>Interagency Relations and Program Management</b>	<b>5300</b>													
05-201		5300													
01	Interagency Relations & Program Management	5300													
	<b>Program Management</b>	<b>5300</b>													
05-202		5300													
01	Interagency Relations & Program Management	5300													
	<b>Project Delivery and Programming</b>	<b>5300</b>													
05-202		5300													
01	State Programming	5300													
02	Federal Programming	5300													
03	Local Programming	5300													
04	Federal Funding Programs	5300													
05-203		5300													
01	Metropolitan Transportation Plan	5300													
02	Statewide Bicycle Planning	5300													
03	Statewide Transportation System Plan Study	5300													
04	Individual Transportation System Plan Study	5300													
05	ITS Strengthenment Plan	5300													
06	Passenger Rail Improvements	5300													
07	Statewide Transportation System Plan Study	5300													
08	ETC Operations Corridor El Dorado Corridor Study	5300													
05-004		5300													
01	AO Piny Analysis & Coordination	5300													
02	Air Quality Corridor Study	5300													
03	Statewide Transportation Plan (STP) Update	5300													
04	STP Update	5300													
05-005		5300													
01	Transit Planning & Coordination	5300													
02	STP Update	5300													
03	STP Update	5300													
04	STP Update	5300													
05	STP Update	5300													
06	STP Update	5300													
07	STP Update	5300													
08	STP Update	5300													
09	STP Update	5300													
10	STP Update	5300													
11	STP Update	5300													
12	STP Update	5300													
13	STP Update	5300													
14	STP Update	5300													
15	STP Update	5300													
05-206		5300													
01	Housing & Land Use	5300													
02	Support for Local Planning	5300													
03	Support for Local Planning	5300													
04	Support for Local Planning	5300													
05	Support for Local Planning	5300													
05-007		5300													
01	Regional Monitoring and Forecasting	5300													
02	Regional Monitoring and Forecasting	5300													
03	Regional Monitoring and Forecasting	5300													
04	Regional Monitoring and Forecasting	5300													
05	Regional Monitoring and Forecasting	5300													
06	Regional Monitoring and Forecasting	5300													
07	Regional Monitoring and Forecasting	5300													
08	Regional Monitoring and Forecasting	5300													
09	Regional Monitoring and Forecasting	5300													
05-008		5300													
01	Geographic Information Systems	5300													
02	Geographic Information Systems	5300													
03	Geographic Information Systems	5300													
04	Geographic Information Systems	5300													
05	Geographic Information Systems	5300													
06	Geographic Information Systems	5300													
07	Geographic Information Systems	5300													
08	Geographic Information Systems	5300													
09	Geographic Information Systems	5300													
05-209		5300													
01	Public Info Outreach & Advocacy	5300													
02	Public Info Outreach & Advocacy	5300													
03	Public Info Outreach & Advocacy	5300													
04	Public Info Outreach & Advocacy	5300													
05	Public Info Outreach & Advocacy	5300													
05-210		5300													
01	Services	5300													
02	Services	5300													
03	Services	5300													
04	Services	5300													
05-211		5300													
01	Special Projects & Local Tech Assistance	5300													
02	Special Projects & Local Tech Assistance	5300													
03	Special Projects & Local Tech Assistance	5300													
04	Special Projects & Local Tech Assistance	5300													
05	Special Projects & Local Tech Assistance	5300													
	<b>TOTAL</b>														

**FY 2004/2005 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT EXPENDITURE ESTIMATES**

ACCOUNT NUMBER	ELEMENT	TOTAL BUDGET	Salaries/ Benefits	Indirect Services	Printing	Consultant	Services	Pass Thru Funding Agreements	Other
Amendment # 4 2/26/05			132	01	05	06	08	09	
<b>05-001</b>	<b>Emergency Relations and Program Management</b>	<b>\$238,000</b>	<b>\$166,862</b>	<b>\$17,618</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
01	Emergency Relations & Program Management	238,000	166,862	17,618	600	0	0	0	
<b>05-002</b>	<b>Project Delivery and Programming</b>	<b>\$893,504</b>	<b>\$416,725</b>	<b>\$205,779</b>	<b>\$11,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	
01	State Programming	141,726	94,007	46,473	1,000	0	0	0	
02	Federal Programming	139,000	89,704	44,786	5,000	0	0	0	
03	Project Delivery	154,978	84,292	36,292	1,000	50,000	0	0	
04	Regional Funding Programs	248,980	153,719	76,998	4,000	0	0	0	
<b>05-003</b>	<b>Multimodal Transit Plan &amp; Coordination</b>	<b>2,763,276</b>	<b>387,614</b>	<b>191,266</b>	<b>41,600</b>	<b>2,142,807</b>	<b>0</b>	<b>0</b>	
01	Multimodal Transportation Plan	265,000	164,011	80,589	30,000	110,800	0	0	
02	Feasibility and Bylaws Planning	50,000	30,734	15,206	4,000	43,000	0	0	
03	Cal Traction Preservation & Purchases Plan Study	50,488	2,932	1,417	1,000	45,000	0	0	
04	State Transit Reprogramming Systems	928,000	500,000	250,000	6,000	172,000	0	0	
05	ITS Strategic Planning	1,140,000	14,801	7,400	6,000	200,000	0	0	
06	Passenger Rail Improvements	1,500	689	331	600	0	0	0	
07	Planning Coordination	35,500	23,888	11,702	1,000	0	0	0	
08	EK GreenKorvo Corridor El Dorado Corridor Study	1,137,897	97,088	47,932	5,000	997,907	0	0	
<b>05-004</b>	<b>AO Ping, Analysis &amp; Coordination</b>	<b>3,795,833</b>	<b>99,762</b>	<b>71,172</b>	<b>3,000</b>	<b>205,000</b>	<b>0</b>	<b>3,417,359</b>	
01	AO Ping	2,400,000	0	0	0	0	0	2,400,000	
02	State Transportation Plan (STP) Update	80,000	25,104	12,586	2,000	50,000	0	0	
03	SECT Program	3,675,833	25,774	56,245	600	200,000	0	3,417,359	
<b>05-005</b>	<b>Transit Planning &amp; Coordination</b>	<b>1,689,984</b>	<b>643,148</b>	<b>317,695</b>	<b>11,000</b>	<b>538,290</b>	<b>5,000</b>	<b>175,000</b>	
01	STPD Transit Planning	70,000	13,255	6,546	200	0	0	50,000	
02	Performance Monitoring & Evaluation	28,000	27,866	0	2,000	0	0	0	
03	Transit Planning	14,500	19,512	0	0	0	0	0	
04	TDA Administration	602,477	324,644	160,507	7,000	103,000	5,000	0	
05	STPD Update for 7th County Transit Operators	105,589	11,192	568	0	103,893	0	0	
06	STPD Update for 7th County Transit Operators	67,848	45,153	22,286	200	0	0	125,000	
07	Regional Funding Study for Transit Ops	170,000	23,191	14,710	200	0	0	0	
08	Community Bus Service Planning	0	0	0	0	0	0	0	
09	Community Bus Service Planning	0	0	0	0	0	0	0	
10	Transit Professional Development Project	56,478	4,705	2,323	0	43,450	0	0	
11	Regional Transit Operators Integration Study	47,000	31,463	15,537	0	0	0	0	
12	Universal Transit Fee Cost Feasibility Study	328,000	32,133	15,860	0	280,000	0	0	
13	STPD for Sacramento County	0	0	0	0	0	0	0	
14	Accessible Transportation Plan	70,000	47,728	23,272	200	0	0	0	
<b>05-006</b>	<b>Housing &amp; Land Use</b>	<b>1,692,235</b>	<b>459,479</b>	<b>224,911</b>	<b>35,000</b>	<b>876,991</b>	<b>0</b>	<b>100,000</b>	
01	Statewide Region Blueprint Transit/Land Use Study	1,276,235	323,914	158,485	20,000	614,991	0	100,000	
02	Regional Housing Needs Plan (AHJ) Study	25,000	12,050	5,560	5,000	0	0	0	
03	Regional Housing Compact	110,000	70,291	34,709	0	0	0	0	
04	Blueprint Electronic Town Hall	0	0	0	0	0	0	0	
<b>05-007</b>	<b>Regional Monitoring and Forecasting</b>	<b>1,053,964</b>	<b>554,534</b>	<b>273,630</b>	<b>10,000</b>	<b>210,000</b>	<b>0</b>	<b>6,000</b>	
01	Regional Monitoring	150,000	95,389	46,802	1,000	0	0	5,000	
02	Aerial Photography	10,000	2,100	1,050	0	10,000	0	0	
03	Street Network Database	160,817	93,623	48,184	2,000	0	0	0	
04	Regional Forecasting	216,500	144,538	71,402	5,000	0	0	0	
05	Regional Forecasting	216,500	144,538	71,402	5,000	0	0	0	
06	Integrated Transit/Land Development	143,000	42,482	20,832	2,000	288,000	0	0	
07	Land Market Monitoring National Demonstration Project*	33,000	20,752	10,246	2,000	0	0	0	
08	Land Market Monitoring National Demonstration Project*	33,000	20,752	10,246	2,000	0	0	0	
09	El Dorado County Demographic Study	14,957	9,811	4,746	0	0	0	0	
<b>05-008</b>	<b>Geographic Information Systems</b>	<b>867,354</b>	<b>467,515</b>	<b>230,680</b>	<b>3,000</b>	<b>65,979</b>	<b>0</b>	<b>100,000</b>	
01	GIS Support for Local Planning	284,000	188,298	93,220	2,000	0	0	0	
02	GIS Cooperative	112,478	28,744	8,760	0	63,979	0	20,000	
03	GIS Cooperative	112,478	28,744	8,760	0	63,979	0	20,000	
04	GIS Cooperative Data Services	90,000	0	0	0	0	0	0	
<b>05-009</b>	<b>Public Info/Outreach &amp; Advocacy</b>	<b>1,226,000</b>	<b>654,038</b>	<b>322,362</b>	<b>69,000</b>	<b>190,000</b>	<b>0</b>	<b>0</b>	
01	Regional Information Center	277,000	184,754	91,236	1,000	0	0	0	
02	Education Outreach & Marketing	434,000	281,197	140,599	9,000	0	0	0	
03	Education Outreach & Marketing	434,000	281,197	140,599	9,000	0	0	0	
04	Legislation and Public Advocacy	356,000	130,543	64,460	1,000	180,000	0	0	
05	Community Outreach & Associates Program	179,000	56,902	28,098	5,000	30,000	0	0	
<b>05-010</b>	<b>Services</b>	<b>1,546,000</b>	<b>393,058</b>	<b>194,105</b>	<b>5,000</b>	<b>38,000</b>	<b>0</b>	<b>400,000</b>	
01	Carpool Voucher	248,000	184,348	81,154	2,500	0	0	0	
02	Carpool Voucher	248,000	184,348	81,154	2,500	0	0	0	
03	Regional Advisory Services	1,102,000	153,565	90,540	2,000	35,000	0	400,000	
04	511 Travel Advisory Services	183,000	43,178	21,322	600	3,000	0	390,000	
<b>05-011</b>	<b>Special Projects &amp; Local Tech Assistance</b>	<b>695,171</b>	<b>27,951</b>	<b>13,842</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>503,378</b>	
01	Statewide TOA Collaborative	75,000	0	0	0	0	0	75,000	
02	US 90 Outreach Project	50,000	0	0	0	150,000	0	386,000	
03	US 90 Outreach Project	50,000	0	0	0	150,000	0	386,000	
04	Safe Blue Routes to Transit	36,146	24,197	11,946	0	0	0	0	
05	Neighborhood Planning for Safe Routes to School	179,000	3,754	1,883	0	0	0	175,246	
<b>TOTAL</b>		<b>\$15,248,971</b>	<b>\$4,256,720</b>	<b>\$2,124,623</b>	<b>\$179,100</b>	<b>\$4,456,987</b>	<b>\$5,000</b>	<b>\$4,456,737</b>	<b>\$720,804</b>

**FY 2004/2005**

**ELEMENTS AND PROJECTS**

**ELEMENT 05-001: INTERAGENCY RELATIONS AND PROGRAM MANAGEMENT**

**OBJECTIVE:** To provide coordinated support for the Council and the Administration Committee.

**DISCUSSION:** This element provides the overall management, coordination and direction for carrying out the Overall Work Program (OWP) including staff support and report preparation to the SACOG Board and Administration Committee. It ensures that planned activities are completed effectively and efficiently, are coordinated with SACOG’s planning partners and ensures adequate coordination among local, state and federal agencies.

**PROJECT:** This element provides for the development, coordination and preparation of agenda materials, staff reports, and technical, planning and programming recommendations to the SACOG Board and Administration Committee. In addition, agreements on joint planning projects and coordinated funding arrangements with our planning partners are developed and executed.

**Tasks and End Products:**

- a. Monthly Highlight Summary/Executive Director’s Report (monthly)
- b. Updated Cooperative and Funding Agreements (as needed)
- c. Work Program Committee Agendas and Staff Reports (monthly)
- d. Board Agenda and Staff Reports (monthly)
- e. Regional Managers Forum Agenda and Staff Reports (quarterly)
- f. **Overall Work Program (February 2005, May 2005)**
- g. **Overall Work Program Quarterly Reports (Quarterly)**
- h. **OWP Amendments (as needed)**

**SACOG RESOURCES:** 0.74 FTE’s

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<u>INCOME</u>	<u>ADOPTED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>
FHWA (PL)	\$ 84,000	SACOG	\$ 235,000
FTA 5303	10,000		
EDCTC	10,000		
PCTPA	26,000		
TDA Planning	105,000		
<b>TOTAL</b>	<b>\$235,000</b>	<b>TOTAL</b>	<b>\$235,000</b>

## ELEMENT 05-002: PROJECT DELIVERY AND PROGRAMMING

**OBJECTIVE:** To support the selection of transportation projects for state and federal funding and meet all of the state and federal requirements for documenting funded projects; to support project delivery through identification of available state and federal funds; and to provide workshops, training, technical assistance and information to assist project sponsors with timely implementation of projects that are programmed in our Metropolitan Transportation Plan. In addition, the SACOG Board has identified several Priority Projects that will be emphasized during the year.

**DISCUSSION:** SACOG takes a leadership role in assuring that projects in our Metropolitan Transportation Plan and Metropolitan Transportation Improvement Program are implemented. There are over 600 projects in the MTP and over 400 in the MTIP.

### **PROJECTS:**

#### **1. STATE PROGRAMMING (State Requirement) *Project # 05-002-01***

Emphasis for FY 2004/2005 will be seeking funding strategies to implement SACOG projects in the 2004 State Transportation Improvement Program (STIP), especially those projects that are programmed in the later years of the STIP that are ready for delivery. Some of these efforts will include the use of AB 3090 provisions and the swapping of funds between projects, programs, or jurisdictions. State programming also provides for review of requests for fund allocations, time extensions, STIP amendments, and participation at the CTC, RTPA and Rural Counties Task Force meetings, participation in guideline development, and strong liaison to local agencies on programming requirements for both state and federal programming.

#### **Tasks and End Products:**

- a. Ongoing participation and liaison with Caltrans and the California Transportation Commission on state transportation funding programs (ongoing)
- b. Approved STIP allocation requests (as required)
- c. Material for meetings and presentations to the SACOG Board, member jurisdictions, transit operators and county transportation advisory agencies on state funding and programming requirements (as required)
- d. **STIP amendments/requests (as required)**

#### **2. FEDERAL PROGRAMMING (Federal Requirement) *Project # 05-002-02***

SACOG must prepare a new MTIP for 2005/07, for continuous access to federal funds beyond October 2004, accompanied by demonstration of financial constraint and determination of air quality conformity. SACOG faces particular challenges for this MTIP from lack of Congressional action on reauthorization, funding uncertainties at the state level, and the Sacramento region's air quality lockdown, which constrains the MTIP to direct implementation of the MTP and reliance on the MTP's previous conformity determination. SACOG will use its new collaborative transit programming process in the Sacramento urbanized area to select projects for programming, and review transit projects and priorities against the MTP and transit operators' Short Range Transit Plans. SACOG intends to continue quarterly and ad hoc MTIP amendments within limits imposed by financial constraint and air quality conformity. SACOG will continue implementation, improvements,

and maintenance of its new SacTrak database, with emphasis on linkage to federal funding databases to enhance the MPO's reporting and financial management capabilities. SACOG will continue to enter MTIP project information into the Caltrans CTIPS database. If it becomes apparent that air quality conformity will lapse in mid-2005 for an extended period, SACOG may begin preparation of an exempt-only interim MTIP and MTP.

*Tasks and End Products:*

- a. **FTA Formula (Section 5307) and Capital Programs (Section 5309) Prioritized List of Projects (December 2004)**
- b. **Rural Transit Assistance (Section 5311) Program of Projects (January 2005)**
- c. **Elderly and Disabled Transit (Section 5310) Prioritized List of Projects (June 2005)**
- d. **Annual Report of Federally Funded Projects (June 2005)**
- e. **Quarterly and administrative MTIP amendments (as needed)**

**3. PROJECT DELIVERY (State Requirement - Board Policy) *Project # 05-002-03***

Emphasis for FY 2004/2005 will be aligning the programming process with the 2025 Metropolitan Transportation Plan (MTP), timely use of funds, assistance to member jurisdictions in delivering projects and project readiness. Managing project delivery in the region will ensure that projects on the MTIP reflect the regional priorities established in the MTP. In addition, state legislation has established provisions concerning timely use of funds for projects adopted into the State Transportation Improvement Program (STIP) and for federal funding programed by the local agencies. SACOG will ensure that project delivery is successful by assisting project sponsors through the project scoping, environmental, design, right-of-way and construction phases of these projects. Particular emphasis will be placed on large scale projects with the potential to be delayed by environmental issues.

In cooperation with the project sponsors, SACOG will track projects and ensure that appropriate funding is available to ensure timely completion; reports will be made to the Board, local agencies, and the state on the status of projects. Periodic project delivery field visits will be made and workshops will be developed and presented as needed throughout the region.

With the successful completion of a revised project tracking system and database at the end of FY 2003/04, SACOG will be out-sourcing the hosting and maintenance of the database and associated internet website for a period of one year. At the end of the year, the hosting and maintenance requirements will be re-evaluated to determine if they can be adequately provided for on an in-house basis by SACOG staff.

*Tasks and End Products:*

- a. Workshops and training sessions (as needed)
- b. Reports on delivery status for RSTP, CMAQ and TEA programs (as required)
- c. **Annual report on Status of Project Delivery for Federal Funding (April 2005)**

**4. REGIONAL FUNDING PROGRAMS *Project # 05-002-04***  
(Supports State and Federal Requirements)

The Metropolitan Transportation Plan for 2025 (MTP) includes several regional funding programs for transportation improvements (Air Quality, Community Design, Bicycle/Pedestrian, and Transportation Demand Management) that benefit the region as a

whole, as well as funds for planning and construction projects that support alternative modes and smart growth development. In FY 2003/04, guidelines for the four programs were developed and grants were awarded to local jurisdictions for the Air Quality, TDM, and Community Design programs with federal funds from the reauthorization of TEA-21. In FY 2004/05, staff will be assisting the recipients with project delivery, monitor progress, evaluate the funding program guidelines.

*Tasks and End Products:*

- a. Project Delivery Assistance and Monitoring (ongoing)

**SACOG RESOURCES:** 4.02 FTE's

<u>INCOME</u>	<u>ADOPTED</u>	<u>REVISED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>	<u>REVISED</u>
FHWA (PL)	\$ 119,000	\$119,000	SACOG	\$ 635,000	\$ 605,000
FTA 5303	57,000	57,000	Consultants		
RIP	193,000	143,000	Project Delivery	50,000	50,000
EDCTC	2,000	2,000			
PCTPA	8,000	8,000			
TDA Planning	106,000	106,000			
Other	200,000	220,000			
<b>TOTAL</b>	<b>\$685,000</b>	<b>\$655,000</b>	<b>TOTAL</b>	<b>\$685,000</b>	<b>\$655,000</b>

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## **ELEMENT 05-003: MULTIMODAL TRANSPORTATION PLANNING AND COORDINATION**

**OBJECTIVE:** To build and document consensus in a dynamic forum, on policies, strategies and projects to address the transportation needs of the region; to balance state and federal mandates with the needs and interests of our member jurisdictions.

**DISCUSSION:** The current Metropolitan Transportation Plan (MTP) was adopted on July 2002. Federal law requires updates every three years. This element focuses the MTP and on the various modal and corridor long range studies that will feed into it. Ongoing work to coordinate bicycle/pedestrian planning, passenger rail improvements, intelligent transportation systems, and various local studies will continue. An MTP incorporating the land-use allocations resulting from SACOG's Blueprint project, as well as an updated State Implementation Plan for Air Quality, will be started in 2006 and completed in 2007.

### **PROJECTS:**

#### **1. METROPOLITAN TRANSPORTATION PLAN** *Project # 05-003-01*

(State and Federal Requirement)

The current Metropolitan Transportation Plan (the MTP for 2025), was adopted in 2002 and covers the period 2002-2025. Although a regular update was to be adopted by July 2005, the region (with the exception of Yuba and Sutter Counties) is now entering a period of air-quality conformity lapse that will continue until a rate-of-progress State Implementation Plan for Air Quality can be completed and adopted (expected in late 2005). In order to maintain Federal funding eligibility for air-quality conformity exempt projects, an Interim MTP 2004-05 with exempt projects was prepared for Sacramento, Yolo, El Dorado, and Placer Counties, and adopted by the Board in October 2004. Staff will begin work on an MTP to be adopted in late 2005, with a horizon year of 2027, that will restore air-quality conformity non-exempt projects. This plan involves development of revenue estimates, a list of projects, plan alternatives, the choice of a preferred alternative, an amendment to the Environmental Impact Report prepared for the MTP for 2025, and an air quality conformity finding. SACOG's advisory committees will be involved in every step and a public outreach process will be conducted. Staff will continue to participate in Sacramento County's Collaborative for Transportation and Air Quality to ensure that SACOG's long-range planning is coordinated with that of the Collaborative.

#### *Tasks and End Products:*

- a. Participation in the Sacramento Transportation and Air Quality Collaborative (ongoing)
- b. **Interim Metropolitan Transportation Plan 2004-05 (October 2004)**

#### **2. PEDESTRIAN AND BICYCLE PLANNING** *Project # 05-003-02*

(Supports State and Federal Requirements)

SACOG will continue to serve as a forum for bicycle and pedestrian planning activities throughout the region. Staff expertise will be available to local agencies and groups to support their bicycle and pedestrian planning efforts. The SACOG Bicycle and Pedestrian Advisory Committee will continue to meet regularly to discuss bicycle and pedestrian issues

affecting the region. This committee will continue to function as an advisory committee to the SACOG Board of Directors. Issues to focus on during FY 2004/05 will include the implementation of the Regional Bicycle, Pedestrian and Trails Master Plan, support for increased funding for bicycle and pedestrian projects and the increased understanding by local jurisdictions of the funding sources available to bicycle and pedestrian projects, sponsorship of bike-to-work week, and the continued tracking of activities of the Sacramento City/County Bicycle Advisory Committee and local interest groups.

*Tasks and End Products:*

- a. Develop implementation strategies for the Regional Bicycle, Pedestrian, and Trails Master Plan (Ongoing)
- b. Integrate the Regional Bicycle, Pedestrian, and Trails Master Plan into the next update of the MTP (June 2005)

**3. CENTRAL CALIFORNIA TRACTION COMPANY RAIL** *Project # 05-003-03*  
**PRESERVATION AND PURCHASE PLAN STUDY** (Board Policy - Discretionary)

The emphasis for FY 2004/2005 will be on the purchase the Central California Traction Company (CCTC) Rail Corridor from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County. SACOG will provide staff support to the Technical Advisory Committee in concluding negotiations with the railroad companies for purchase and preservation of right-of-way from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County.

*Tasks and End Products::*

- a. Reports and materials for Executive Technical Advisory Committee and Board (as needed)
- b. **Potential Final Purchase Agreement for CalTraction Corridor (TBD)**

**4. INTELLIGENT TRANSPORTATION SYSTEMS (ITS)** *Project #05-003-04*  
(Supports Federal Requirement)

The objective of Intelligent Transportation Systems (ITS) continues to be to coordinate and facilitate the deployment of ITS technologies in the Sacramento region. Emphasis for FY 2004/05 will be the continued coordination, planning and deployment of ITS elements via the Sacramento Region ITS Partnership. The region's ITS architecture update was completed in June 2001, in compliance with the federal rule for qualification for ITS earmarks. A needs assessment study of the STARNET communications network was completed in November 2001. SACOG will continue to work with local agencies, via the Sacramento Region ITS Partnership, to deploy ITS technologies and coordinate traffic and transit operations. A major step toward integration will start this year with selection of a consulting team that will conduct systems engineering and design a concept of operations for STARNET. This multi-year project will provide the region with a comprehensive communications system design that local and state traffic and transit agencies can use to integrate their operations. In addition to these tasks, staff will continue to maintain and update the Sacramento Regional ITS Architecture and STARNET network as needs evolve within the region. A maintenance plan for the Sacramento Regional ITS Architecture will also be developed. This interjurisdictional emphasis will support the regions effort to continue securing ITS earmarks for projects that integrate operations and communications systems. Work will also be done exploring implementation of the 511 Traveler Information program.

*Tasks and End Products:*

- a. Mainstreaming of ITS Projects for Programming (December 2004)
- b. ITS Partnership Agendas & Materials (on-going)
- c. Oversee Consultant Work on Systems Engineering and Concept of Operations (ongoing)
- d. Interim Systems Engineering and Concept of Operations Report (TBD)
- e. Development of a Maintenance Plan for Regional ITS Architecture (April 2005)

**5. INTELLIGENT TRANSPORTATION SYSTEMS STRATEGIC DEPLOYMENT PLAN** (Two-year project)

*Project #05-003-05*

(Supports Federal Requirement)

Since the completion of the Early Deployment Plan (EDP) in 1996, SACOG and the Sacramento Region ITS Partnership have initiated a number of projects and studies that have affected the strategy for deploying ITS in the region. This has rendered the EDP mostly obsolete and necessitates the development of a new deployment plan. The emphasis for FY 2004/2005 will be the development of a Strategic Deployment Plan (SDP) that will incorporate the projects and planning efforts that have occurred to date, as well as establish a vision for ITS for the region. The SDP will include an operational concept, which describes how ITS will operate and be managed. Project phasing will also be part of the SDP and will help planners prioritize projects and secure timely funding to complete them. Additionally, the SDP will be incorporated into the MTP and MTIP, thereby mainstreaming ITS in SACOG's long-range planning document and funding plan. SACOG staff will be responsible for overseeing the consultants work and ensuring that the vision and strategies of the plan meet the needs of the region.

*Tasks and End Products:*

- a. ITS Strategic Deployment Plan (June 2005)

**6. PASSENGER RAIL IMPROVEMENTS**  
(Supports State and Federal Requirements)

*Project 05-003-06*

SACOG will continue to participate in planning, programming, and operations activities of the Capitol Corridor Joint Powers Authority (CCJPA) through its membership on the Staff Coordinating Group (SCG). The main focus of this participation will be to identify funds and resolve issues related to going beyond the current twelve weekday and nine weekend round trips and to improve travel times and reliability. SACOG staff, in cooperation with Placer County Transportation Planning Agency (PCTPA), will also monitor efforts by Union Pacific and Capitol Corridor to ensure that the Third Track Improvements from the Elvas Tower to Roseville move along as quickly as possible and that programming documents are updated in a timely manner so that when the project is ready to proceed, construction is not unnecessarily delayed. In addition, we will monitor the work of the California High-Speed Rail Authority and provide input to the Authority as it proceeds with its plans for implementing a high speed rail system between Northern and Southern California. Our comments will focus on the overall effectiveness of the system and the benefits to, and impacts on, the SACOG region. SACOG staff will continue to actively participate in the planning activities connected with development of a new or restored intermodal terminal, as part of the Railyards project, in downtown Sacramento. The agency will also monitor and participate in the Regional Rail Technical Advisory Committee, which will be guiding the work of a consultant who is preparing a proposed implementation plan for Auburn-Oakland

commuter service. Further, SACOG will participate in quarterly meetings of the Reno Rail Study Team to review work of the CCJPA consultant study team which is examining the feasibility of extending Capitol Corridor trains to Reno, Nevada. Finally, SACOG will engage in San Joaquin Valley rail committee meetings, as appropriate, to coordinate rail activities in the Central Valley. The Amtrak San Joaquin train service is administered by the California Department of Transportation. It provides two daily round trips between Sacramento and Bakersfield, as well as four daily round trips between Oakland and Bakersfield, with connecting bus service to Los Angeles and many other destinations throughout the State.

Information from all these efforts will be communicated to participants in the regional planning processes.

*Tasks and End Products:*

- a. **Status Report on Passenger Rail Development in the SACOG Region (June 2005)**
- b. Coordination of Capitol Corridor Service with Regional Commuter Rail Proposals (ongoing)

**7. PLANNING COORDINATION**

*Project # 05-003-07*

(Federal Requirement, Supports State Requirement)

Liaison will be maintained with local jurisdictions and transportation agencies through regular contact with agency staff, review of agendas, attendance at key meetings, and participation in transportation studies led by others. By working with lead agencies, projects will be developed to the point of funding eligibility.

*Tasks and End Products:*

- a. Meeting summaries and comments on studies by others (ongoing)

**8. ELK GROVE-RANCHO CORDOVA-EL DORADO CONNECTOR STUDY**

*Project # 05-003-08*

(Supports State and Federal Requirements)

The MTP for 2025 includes a new transportation corridor between Elk Grove, Rancho Cordova, and El Dorado County to serve the growing travel demand between these emerging urban areas that are outside the Sacramento urban core. Studies are needed to determine what kinds of improvements are needed, modal choices, alignments, and costs. State and federal guidelines require documentation and assessment of potential environmental impacts of a proposed project, and the identification of mitigation measures and alternatives to the proposed project that could reduce or avoid adverse environmental impacts. This is the first year of a multi-year project to develop a complete environmental assessment of the Corridor. The emphasis for FY 2004/05 will be to initiate environmental studies for the Elk Grove-Rancho Cordova-El Dorado Connector.

*Tasks and End Products:*

- a. Initiation of environmental studies in accordance with state and federal guidelines (Ongoing)

**SACOG RESOURCES:** 2.86 FTE's

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<u>INCOME</u>	<u>APPROVED</u>	<u>EXPENDITURES</u>	<u>APPROVED</u>
FHWA (PL)	\$293,307	SACOG	\$ 663,469
FTA 5303	51,500	Consultants	
EDCTC	9,000	MTP	10,000
PCTPA	13,000	CalTraction	45,000
		ITS	900,000
TDA Planning	193,000	ITS Strategic Depl. Plan	200,000
Other	2,246,469	EG-RC-ED Connector	987,807
<b>TOTAL</b>	<b>\$2,806,276</b>	<b>TOTAL</b>	<b>\$2,806,276</b>

## **ELEMENT 05-004: AIR QUALITY PLANNING ANALYSIS & COORDINATION**

**OBJECTIVE:** To implement the requirements of the federal Clean Air Act Amendments (CAAA) of 1990 to ensure that projects are delivered that do not impede the region's air quality goals including preparation of conformity determinations on the Metropolitan Transportation Plan and the Metropolitan Transportation Improvement Program; to promote clean-fuel projects consistent with the State Implementation Plan (SIP) for the Sacramento area; and to coordinate and support efforts to develop mobile source control measures that will ensure positive future conformity determinations.

**DISCUSSION:** To maintain eligibility for federal funding, SACOG, as the Metropolitan Planning Organization (MPO) for this area, must prepare a positive air quality conformity determination prior to approving the transportation plan or program. The State Implementation Plan for Air Quality calls for a program to reduce NOx emissions from on-road and off-road heavy-duty vehicles by five tons per day by 2005. SACOG will work with its partner agencies to specify how these reductions will be achieved. This element is coordinated with and enhanced by activities under Interagency Relations and Program Management; Project Delivery and Programming; and Public Information, Outreach and Education.

### **PROJECTS:**

#### **1. AIR QUALITY CONFORMITY (Federal Requirement) *Project # 05-004-01***

The main emphasis for FY 2004/2005 will be to prepare a conformity determination on the FY 2005/07 Metropolitan Transportation Improvement Program (MTIP) for the Yuba/Sutter and Sacramento federal ozone nonattainment areas, which must be based on the previous conformity determination for the MTP from July 2002. In addition, if new budgets become available under the 8-hour ozone plan, SACOG will prepare a conformity determination on the 2005 Metropolitan Transportation Plan (MTP). As part of the air quality consultation process, SACOG will continue to hold monthly meetings of the Regional Planning Partnership to review procedures, assumptions, timelines, and completed conformity determinations.

#### **Tasks and End Products:**

- a. **Conformity determination on the 2004/05 MTIP (This assumes no lapse in conformity and our ability to use the air quality analysis prepared in 2002 for the 2004/05 MTIP) (December 2004)**
- b. **Conformity determination on the 2005 Metropolitan Transportation Plan (MTP) (This also assumes no lapse in conformity and our ability to make a positive conformity determination under the proposed new 8-hour conformity regulations) (June 2005)**

#### **2. UPDATE OF THE STATE IMPLEMENTATION PLAN *Project # 05-004-02* (Supports State and Federal Requirements)**

This is the third year of a three-year project. SACOG will continue to work with the local air districts, California Air Resources Board (CARB), Environmental Protection Agency (EPA), and other stakeholders toward a new 8-hour ozone SIP for the Sacramento nonattainment area. The EPA will revoke the federal 1-hour ozone standard by June 15, 2005 and institute a new 8-hour standard at that time. Regulations defining how interim 8-hour conformity findings can be developed are still pending, expected by July 2004.

*Tasks and End Products:*

- a. **A strategy for reducing on-road mobile source emissions, which may include a list of transportation control measures, for inclusion in the updated State Implementation Plan (Consultant-June 2005)**

**3. SACRAMENTO EMERGENCY CLEAN AIR AND TRANSPORTATION (SECAT) PROGRAM**

*Projects # 05-004-03*

(Supports State and Federal Requirements and Board Policy-Local Agreement)

This is the fifth year of multi-year multi-agency program involving the Sacramento Area Council of Governments (SACOG), Yolo-Solano Air Quality Management District (YSAQMD) and the Sacramento Metropolitan Air Quality Management District (SMAQMD) that is designed to reduce NOx emissions from on-road vehicles. The goal of the SECAT Program was to achieve 3.0 tons per day of NOx emissions reductions by 2005. However, this will not be possible at this time because monies allocated to this program from the Governor’s Traffic Congestion Relief Program have been cut due to the State’s budget problems. The main emphasis during FY 2004/05 will be to secure additional funding for the SECAT program, using resources other than TCRP funds, and continue with its implementation focusing on the fleet Modernization option under the SECAT program.

*Tasks and End Products:*

- a. Continued Implementation of the Fleet Modernization Program, subject to funding availability. (On-going)
- b. Updates to the SECAT Web-site (On-going)
- c. Contracts with public and private fleets to deliver agreed upon Nox reductions, subject to funding availability (On-going)
- d. Public Outreach Materials (on-going)

**SACOG RESOURCES: 0.63 FTE’s**

<u>INCOME</u>	<u>ADOPTED</u>	<u>REVISED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>	<u>REVISED</u>
FHWA (PL)	\$ 50,000	\$ 50,000	SACOG	\$144,000	\$144,000
FTA 5303	7,500	7,500	Consultants		
EDCTC	2,000	2,000	AQ Conformity	5,000	5,000
PCTPA	11,500	11,500	SECAT	200,000	200,000
TDA Planning	47,000	47,000	SMAQMD	0	3,447,883
TCRP	231,000	231,000			
CMAQ	0	3,052,410			
IN-KIND	0	395,473			
<b>TOTAL</b>	<b>\$349,000</b>	<b>\$3,796,883</b>	<b>TOTAL</b>	<b>\$349,000</b>	<b>\$3,796,883</b>

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## **ELEMENT 05-005: TRANSIT PLANNING & COORDINATION**

**OBJECTIVE:** To provide planning support and a forum for coordination opportunities for the region's transit operators.

**DISCUSSION:** The fifteen projects that make up this element continue SACOG's promotion of coordination among transit operators in the region.

### **PROJECTS:**

#### **1. SACRAMENTO REGIONAL TRANSIT DISTRICT PLANNING**

*Project # 05-005-01*

(Board Policy - Local Agreement)

The Sacramento Regional Transit District (SRTD) will prepare an update to its Short Range Transit Plan and prepare an annual Performance Report and a Service Plan for 2005. In addition, in response to service changes brought about with the extension of light rail to South Sacramento, SRTD will update its Title VI Plan to show compliance with federal nondiscrimination requirements. SACOG will continue working with SRTD on a number of efforts. Key initiatives include:

- An on-line trip planning system coordinated with the Regional Air Quality Planning and Coordination Study for Transit Operators.
- Three Alternative Analysis, Preliminary Engineering and FEIS studies (DNA and South Corridor Phase 2 and 3 Extensions) conducted by SRTD under consultant contracts. SACOG will support both efforts by providing the consultant with highway and transit networks, travel demand forecasting model parameters, and demographic information. These activities will be supported by SACOG staff and FTA funds made available to SRTD through an agreement.

Other activities that RT will initiate during the 2004/05 fiscal year include:

- An update of its Transit Master Plan,.
- Feasibility studies, environmental analysis and design to continue the implementation of enhanced bus and bus rapid transit projects in various locations
- A feasibility and site selection study for a Florin Transit Center.

#### **Tasks and End Products:**

- a. Draft EIS for Downtown-Natomas-Airport light rail extension (SRTD - October 2005)
- b. Preliminary EIS for Downtown-Natomas-Airport light rail extension (SRTD - June 2006)
- c. Transit Equity Study Follow-up Comprehensive Review of Fare Structure and Pricing (SRTD - June 2005)
- d. Preliminary Engineering/Final Environmental Impact Statement for South Corridor extension to Calvine/Auberry Road (SRTD - September 2004)
- e. Annual Performance Report/Route Profile (SRTD - June 2005)
- f. FY 2006 Service Plan (SRTD - June 2005)
- g. Title VI Plan Update (SRTD - June 2005)
- h. Short Range Transit Plan (SRTD - June 2005)
- i. Update of SRTD Transit Master Plan (SRTD - Two Year Project - June 2006)
- j. Formation of Bus Rapid Transit Task Force (June 2005)
- k. BRT Feasibility Studies for Watt Avenue, Sunrise Boulevard and Florin Road (SRTD - TBD)

- l. Stockton Boulevard Enhanced Bus Project - Ongoing Project Implementation (SRTD - TBD)
- m. Stockton Boulevard Enhanced Bus - Environmental Analysis and Design of Exclusive Operating Segment Stockton Boulevard to 29<sup>th</sup> Street LRT Station (SRTD - TBD)
- n. Feasibility Study and Site Selection for Florin Transit Center (SRTD - TBD)

**2. PARATRANSIT, INC. MONITORING AND EVALUATION**

*Project # 05-005-02*

(Board Policy - Local Agreement)

The main emphasis during FY 2004/05 will be the completion of a SACOG Regional Elderly and Disabled Mobility Plan. This plan will provide a regional perspective on mobility barriers and solutions for the fast-growing elderly and disabled populations. Analysis and recommendations completed through the study will inform the next MTP update. SACOG will continue to monitor and evaluate the performance of PI and follow-up on the recommendations contained in the performance audit underway.

*Tasks and End Products:*

- a. **Elderly and Disabled Transportation Plan (June 2005)**
- b. **Annual Work Plan Report (June 2005)**

**3. TRANSIT COORDINATION**

*Project # 05-005-03*

(Supports State and Federal Requirements)

SACOG provides support for service and planning coordination among the region's transit operators through the Transit Coordinating Committee (TCC). Members of the committee will be working on service coordination issues, vehicle replacement schedules, evaluation of the implementation of a transit trip-planning system, review of inter-county paratransit and ADA services and a review of the operator's transfer agreements. The main emphasis during FY 2004/05 will be a strategic planning effort to enhance coordination between area transit providers, the implementation of an on-line trip planning system, and continued planning for improved and coordinated service to provide access to jobs. The Transit Coordination Committee serves as the discussion forum. SACOG staffs the committee efforts and coordinates submittal of the Jobs Access grant application.

*Tasks and End Products:*

- a. Agendas, Staff Reports and Action Summaries for Transit Coordinating Committee (as needed)
- b. TCC Planning Workshops for Sacramento Region Transit Forum (as needed)
- c. Sacramento Region Transit Forum (TBD)
- d. Access to Jobs Regional Application and Earmark Process (January 2005)
- e. Implementation and Evaluation of Transit/Trip Planning System (January 2005)

**4. TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION**

*Project # 05-005-04*

(State Requirement)

As the Regional Transportation Planning Agency (RTPA) for four counties and 15 cities, SACOG provides an efficient review and approval process of claims submitted for authorized uses. SACOG conducts the annual unmet transit needs process with public hearings throughout the RTPA region regarding transit needs and supports the development of short range transit plans to assist in defining unmet transit needs. Based on hearing results, SACOG performs analysis of transit needs to determine whether or not they are reasonable to meet using adopted SACOG criteria. Meetings are held with the Sutter, Yuba, Yolo and Sacramento County Social Service Transportation Advisory Councils to receive input on the staff analysis. Findings and recommendations are then made to the

SACOG Board. SACOG is also responsible for providing necessary fiscal and performance audits of all claimants.

*Tasks and End Products:*

- a. Fiscal and compliance audits of all claimants (January 2005)
- b. Minutes of Public Hearings (June 2005)
- c. Approved claims and file documentation (As needed)
- d. Newspaper notices, fliers and posters (As needed)
- e. Minutes of Social Service Transportation Advisory Council Meetings (As needed)
- f. **Revised TDA Guidelines (June 2005)**
- g. **On-line TDA Claims Process (June 2005)**
- h. **Findings of Apportionment for FY 2005/2006 (February 2005)**
- i. **Report on Implementation of Performance Audit Recommendations (June 2005)**
- j. **Allocation of State Transit Assistance Funds for FY 2005/2006 (April 2005)**
- k. **SACOG Unmet Transit Needs Findings for Each Jurisdiction (June 2005)**

**5. SHORT RANGE TRANSIT PLAN (SRTP) UPDATE FOR YOLO COUNTY TRANSIT OPERATORS** (Supports State and Federal Requirements) *Project # 05-005-05*

Each year, SACOG seeks discretionary federal funds through a Caltrans program to support the planning efforts of our smaller transit operators. SACOG was recently awarded an FTA 5313(b) grant for use on this project and will oversee a consultant in preparing a plan that will guide the growth of Yolo and Unitrans services over the next five years. The work will involve an in-depth evaluation of the transit system currently in place and will identify the best manner in which transit resources can be deployed to meet the public's needs.

*Tasks and End Products:*

- a. YCTD Strategic Planning Workshop (June 2005)
- b. **City of Davis/YCTD (Yolo County) SRTPs (September 2005)**

**6. SHORT RANGE TRANSIT PLAN (SRTP) UPDATE FOR CITY OF FOLSOM TRANSIT OPERATORS** (Supports State and Federal Requirements) *Project # 05-005-06*

Each year, SACOG seeks discretionary federal funds through a Caltrans program to support the planning efforts of our smaller transit operators. Grant funds have been received, allowing SACOG staff to conduct an SRTP update or oversee a consultant in preparing a plan that will guide the growth of City of Folsom transit services over the next five years. The work will involve an in-depth evaluation of the transit system currently in place and will identify the best manner in which transit resources can be deployed to meet the public's needs. The SRTP will address issues related to the system's service area, redesign of the system to integrate with the extension of RT light rail service in 2005 and planning for the possible extension of light rail to El Dorado Hills. An on-board passenger survey will be conducted as part of the planning process.

*Tasks and End Products:*

- a. Technical Report on On-Board Survey Process and Results (March 2005)
- b. **City of Folsom SRTP (September 2005)**

**7. REGIONAL AIR QUALITY PLANNING AND COORDINATION** *Project # 05-005-07*

## **STUDY FOR TRANSIT OPERATORS**

(Three-year project) (Supports State and Federal Requirements)

SACOG is working with all area transit operators to increase transit coordination and ridership in the region through two distinct project grant elements. One element of the grant is an evaluation of the transit vehicle clean fuels program. The second element of the grant is the development of better tools for customers to access transit information. A cornerstone of this element is an automated trip planning system that will allow customers to plan transit trips on-line. Priorities for FY 2004/05 will be the implementation of the transit trip planning tool and a web portal for comprehensive transit information that includes links to transit operator websites created or improved by SACOG through the grant.

### *Tasks and End Products:*

- a. Transit 511 Web Portal (July 2004)
- b. **Automated Trip Planning System (August 2005)**

## **8. COMMUNITY-BASED TRANSIT IMPROVEMENT PROGRAM** *Project # 05-005-08* (Supports Local Agreement)

SACOG will continue work with Odyssey, a statewide non-profit, on a transit marketing program in FY 2004/05. The program is designed to provide useful technical analysis and marketing products for area transit operators. Odyssey will provide the services and tools to implement a customer-focused, community-based approach to increase transit trips for selected transit operators within the Sacramento Region. The program meets the objectives of Caltrans' Community Transit Project, a statewide initiative to increase transit trips statewide, and will emphasize strategies that can be replicated on a larger scale in other cities and in other regions in California.

### *Tasks and End Products:*

- a. **Final Transit Marketing Plan (July 2005)**
- b. **Statewide Reliability Working Paper (October 2005)**

## **9. COMMUNITY BUS SERVICE PLANNING PROGRAM** *Project # 05-005-09* (Supports State and Federal Requirements)

For FY 2004/05, SACOG anticipates the continuation of a program that aims to improve participation of traditionally under represented low-income and minority communities in the planning process for transit service in their neighborhoods. This project will be conducted by SACOG in cooperation with the Sacramento Regional Transit District and with input from the Sacramento County Department of Human Assistance (DHA). Two communities within the City of Sacramento will be selected to engage low-income and minority community groups in a planning process to develop two neighborhood-level transit plans. The community-based planning process will identify gaps and deficiencies in the existing transit network, identify and evaluate service alternatives, and select a set of recommended system improvements to improve mobility opportunities and access.

### *Tasks and End Products:*

- a. Formation of Community Advisory Committees (February 2005)
- b. Development of Outreach Materials (April 2004)
- c. Preparation of Two Community-Based Transit Plans (June 2005)

- 10. TRANSIT PROFESSIONAL DEVELOPMENT PROGRAM** *Project # 05-005-10*  
 (Supports State and Federal Requirements)  
 This project will assist transit operators in Sacramento, Placer, Yolo, Yuba, Sutter, and El Dorado counties to provide more customer-focused and coordinated transit service. The project will accomplish this goal through four related activities: 1) Regional workshops to identify transit needs and outreach opportunities for the senior and disabled communities; 2) training curricula and materials incorporating communications and outreach techniques to reach the senior and disabled community; 3) tailored technical assistance to transit operators interested in implementing elements of the training curricula developed, and; 4) a regional forum on improved transit coordination that will be informed through the completion of previous tasks.
- Tasks and End Products:*
- a. Regional workshops (June 2005)
  - b. Training curriculum and materials (June 2005)
  - c. Regional forum focused on coordinated implementation strategies (December 2005)
  - d. Implementation technical assistance for interested transit operators (March 2006)
  - e. Transit Forum Assistance (January 2006)
- 11. REGIONAL TRANSIT OPERATORS INTEGRATION STUDY** *Project # 05-005-11*  
 (Supports State and Federal Requirements)  
 This study will provide the first phase in the development of an improved integration of the region's transit services. The study process will facilitate the development of improved inter-operator transfer agreements that will improve the accessibility and customer friendliness of the region's transit systems.
- Issues to be explored include the analysis of a "Universal Transit Pass" for the region's transit operators (described in Work Element 14), various models of "regional" transit services used in other peer group communities and how transit planning, financing, marketing, and service implementation and operation can be developed to maximize the available resources and provide the region's residents with a fully integrated and "seamless" transit network. This work will be done under the guidance of the TCC and use of a combination of SACOG and transit operator staff and consultants.
- Tasks and End Products:*
- a. Negotiation of Fare Transfer Agreements (ongoing)
  - b. Equipment, Facility and Service Coordination (periodically)
  - c. Implementation Memo Based on the Outcome of the Universal Transit Fare Card Feasibility Study (June 2006)
- 13. UNIVERSAL TRANSIT FARE CARD FEASIBILITY STUDY** *Project # 05-005-13*  
 (Supports State and Federal Requirements)  
 This project is for a feasibility study of a universal transit fare instrument for the Sacramento metropolitan region. The feasibility of a successful universal transit fare is dependent upon: 1) a thorough understanding of our regional fare collection needs, 2) knowledge of the technological options for meeting those needs, and 3) analysis of which technology can be

most cost effectively implemented in our region. The feasibility study is the initial planning study phase of a project that would be implemented by the region's transit operators.

*Tasks and End Products:*

- a. Scope of Work for Study consultant & RFP (June 2005)
- b. Study Area Analysis/Needs Assessment (January 2006)
- c. State-of-the-Art Systems Report (February 2006)
- d. Technology Cost Benefit Analysis (May 2006)
- e. **Market Research Summary Report (June 2006)**
- f. **Decision Requirements Report (June 2006)**

**15. ACCESSIBLE TRANSPORTATION PLAN**  
(Board Policy - Local Agreement)

*Project # 05-005-15*

Building upon the recommendations developed in the Regional Elderly and Disabled Mobility Plan, the follow-up plan may provide greater detail on policy recommendations in the initial study. One possible focus for the plan will be a toolkit of detailed implementation strategies.

*Tasks and End Products:*

- a. **Accessible Transportation Plan (December 2005)**

**SACOG RESOURCES: 5.68 FTE's**

<u>INCOME</u>	<u>ADOPTED</u>	<u>REVISED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>	<u>REVISED</u>
FHWA (PL)	\$ 40,000	\$ 40,000	SACOG	\$ 965,394	\$971,734
FTA 5303	117,341	117,341	Consultants		
FTA 5313B	379,006	379,006	TDA	105,000	105,000
SP&R Partnership	0	0	SRTP - Yolo County	103,800	103,800
PCTPA	13,500	13,500	Transit Prof. Develop.	49,450	49,450
TDA Admin	602,147	602,147	Transit 511 Education	0	0
TDA Planning	177,478	177,478	Univ. Trans. Fare Card	280,000	280,000
Carryover	55,500	55,500	Legal Services	5,000	5,000
Other	298,672	305,012	Pass Thru	175,000	175,000
<b>TOTAL</b>	<b>\$1,683,644</b>	<b>\$1,689,984</b>	<b>TOTAL</b>	<b>\$1,683,644</b>	<b>\$1,689,984</b>

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## **ELEMENT 05-006: HOUSING AND LAND USE**

**OBJECTIVE:** To promote meaningful public discussions, and provide analysis and planning support for the four projects identified in this element, as they relate to housing and land use needs in the SACOG region.

**DISCUSSION:** This effort will include analyzing current and alternative future land use patterns and their impacts on the transportation system, updating our Comprehensive Land Use Plans (CLUPs) to reflect new information and guidance, reviewing development proposals for consistency with adopted CLUPs and providing consistency determinations for member cities and counties, analyzing the region's projected housing need by household income group over the five-year period of each jurisdiction's updated housing element, and constructing a parcel-based database of development costs and values in the SACOG region.

### **PROJECTS:**

#### **1. SACRAMENTO REGION BLUEPRINT: TRANSPORTATION-LAND USE STUDY (Local Agreement) *Project # 05-006-01***

The Sacramento Region Blueprint Transportation/Land Use Study analyzes current and alternative future land use patterns and their impacts on the transportation system. This project will build upon outreach workshops with local communities to assess the strengths and weaknesses of land use techniques such as enhanced sub-regional jobs-housing balance, concentrated development near transit stations, more compact residential development patterns, redevelopment in existing downtown and retail corridors, and multi-modal right-of-way design. During FY 2004/05, regional-scale alternative land use scenarios will be created and analyzed, and an aggressive community outreach program will be continued in cooperation with several partners in the region.

The annual regional forum and a regional elected officials summit will be used to help obtain public comment on the scenarios and build agreement around a preferred scenario that could become the basis for the Metropolitan Transportation Plan due in 2005.

#### **Tasks and End Products:**

- a. Draft Preferred Land Use Scenario/Principles (September 2004)
- b. Technical Memo on Infrastructure Cost Impacts of Alternative Scenarios (August 2004)
- c. Technical Memo on Municipal Finance Impacts of Alternative Scenarios (August 2004)
- d. Technical Assistance to Local Governments to Use Data and Models Developed Through Blueprint Process (ongoing)
- e. **Regional Elected Officials Summit (October 2004)**
- f. **Final Preferred Land Use Scenario/Principles (December 2004)**
- g. **Update of the 2030 and 2050 economic, population and demographic forecast (March 2005)**
- h. Newspaper Inserts with Questionnaires and Internet Voting (September 2004)
- i. Public Opinion Poll (September 2004)

#### **2. AIRPORT LAND USE COMMISSION (ALUC)**

*Project # 05-006-02*

(Board Policy - Local Agreement)

SACOG is the designated ALUC for Sacramento, Sutter, Yolo and Yuba Counties and is responsible for developing and maintaining Comprehensive Land Use Plans for the areas around each airport and working with cities and counties to ensure consistency between the CLUPs and local land-use decisions. We will monitor the status of each existing CLUP on a quarterly basis, develop a prioritized list of necessary CLUP updates, and prepare major CLUP updates in order of identified priority. Major CLUP updates will be initiated this year for Sacramento International, ~~and~~ Mather Airport, and McClellan Field. A consultant will be hired to develop all three updates with funding from the Sacramento County Airport System. Pending Caltrans funding, a CLUP may also be developed for the Rancho Murieta airport. Staff will continue to review development proposals for consistency with adopted CLUPs and provide consistency determinations for member cities and counties. ALUC planning boundary maps will also be updated using GIS tools.

*Tasks and End Products:*

- a. Memorandum of Understanding with Sacramento County Airport System regarding CLUP updates for Sacramento International, Mather, and McClellan Field (February 2005)
- b. Request for Proposals for three CLUP updates (February 2005)
- c. Consultant contract for three CLUP updates (April 2005)
- d. Consistency reviews of development proposals (ongoing)
- e. Up-to-date ALUC planning boundary maps for individual airports (as appropriate)

**3. REGIONAL HOUSING NEEDS PLAN (State Requirement) *Project # 05-006-03***

State housing element law requires each council of governments to prepare a Regional Housing Needs Plan (RHNP) for all cities and counties within its jurisdiction. The RHNP provides each city and county with a measure of their share of the region's projected housing need by household income group over the five-year period of each jurisdiction's updated housing element. In FY 2000/01, SACOG prepared the RHNP for El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba Counties; the next update will be due in June 2006. The emphasis in FY 2004/05 will be on working with stakeholders to prepare a scope of work and methodology for the next update, and development of a working group of local housing staff and housing advocates that report back regularly to the Board on current production efforts and opportunities to achieve affordable housing goals, including potential Legislative action and creative finance options.

*Tasks and End Products:*

- a. Scope of Work for Final Regional Housing Needs Plan Report (June 2005)

**4. AFFORDABLE HOUSING COMPACT (Local Agreement) *Project # 05-006-04***

The SACOG Board approved the Sacramento Regional Compact for Production of Affordable Housing (Compact) in March, 2003. Local governments may voluntarily join the Compact. If they do, and they meet the production standards set forth in the Compact, then they would be eligible for incentives that SACOG is seeking legislation: allocation of \$10 million of the Workforce Housing Reward Program, and self-certification of the state-required Housing Element. During FY 2004-2005, SACOG will seek legislation for these incentives, work with local governments to address affordable housing issues in the region

and to join the Compact, provide presentations on connection between housing affordability, land use and transportation, and work with other interested parties in seeking regional solutions.

**Tasks and End Products:**

- a. Summary update memo to the SACOG Board on accomplishments of the Compact (March 2005)
- b. Regular update presentations to the SACOG Housing and Land Use Committee (quarterly)

**SACOG RESOURCES: 4.68 FTE's**

<u>INCOME</u>	<u>ADOPTED</u>	<u>REVISED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>	<u>REVISED</u>
FHWA (PL)	\$ 142,694	\$ 142,694	SACOG	\$715,404	\$715,384
FTA 5303	30,841	30,841	Consultants		
EDCTC	4,500	4,500	Blueprint Study	545,841	676,951
PCTPA	60,000	60,000	ALUC	350,000	200,000
TDA Planning	166,000	187,476			
Carryover	572,105	681,719	Other	100,000	100,000
Other	735,105	585,105			
<b>TOTAL</b>	<b>\$1,711,245</b>	<b>\$1,692,335</b>	<b>TOTAL</b>	<b>\$1,711,245</b>	<b>\$1,692,335</b>

## **ELEMENT 05-007: REGIONAL MONITORING AND FORECASTING**

**OBJECTIVE:** To provide the data and technical tools needed for high quality transportation and air quality analysis, planning, and project development.

**DISCUSSION:** These projects maintain up-to-date inventories of available data on current growth and travel in the region, and provide forecasts of future growth, travel demand, and vehicle emissions.

### **PROJECTS:**

#### **1. REGIONAL MONITORING**

*Project # 05-007-01*

(Supports State and Federal Requirements)

This project maintains up-to-date inventories of available data on growth and travel in the region. In addition to use in SACOG projects, our planning partners, the public, and various researchers use these data on an on-going basis. A number of on-going monitoring programs are included in this project, and each year several are highlighted for special attention and included as separate projects. The on-going monitoring programs included in this project include employment and commercial building inventories; population and housing inventories; parcel data maintenance; traffic counts and transit ridership counts; and school enrollment.

##### **Tasks and End Products:**

- a. Annual inventory of Housing and Population Growth (June 2005)
- b. Traffic Count and Transit Ridership Update Report (June 2005)
- c. Progress Report on Integration of Employment Data and a Commercial Building Inventory (June 2005)
- d. Information and research for agencies and the public (ongoing)

#### **2. CENSUS DATA DISTRIBUTION**

*Project # 05-007-02*

(Supports State and Federal Requirements)

The objectives of this project are to increase the availability and use of census data and to provide coordination with the U.S. Census Bureau, the State Census Data Center network, and local jurisdictions. Emphasis in FY 2004/2005 is to continue to incorporate Census 2000 into the Regional Monitoring data sets, and to distribute information via workshops, the newsletter, an interactive data mapping website, and on an individual basis as the press, our planning partners, the public, and various researchers call for assistance with Census Bureau data. In addition, part of this project involves devoting time and resources to participation in the Transportation Research Board's Committee on Urban and Transportation Data.

##### **Tasks and End Products:**

- a. Census Fact Sheets (periodically)
- b. State Data Center Network (ongoing)
- c. Transportation Research Board (TRB) Research (as needed)

#### **3. AERIAL PHOTOGRAPHY (Local Agreement)**

*Project # 05-007-03*

A consistent and complete Aerial Photography Database remains the ultimate goal of this project. SACOG will work with other GIS programs in the region through the Regional

Cooperative to facilitate discussions about regional purchase plans. Local resources will be assembled to update the photography where necessary. SACOG will continue to solicit Federal, State and Local coordination of the digital photosets used in Homeland Security Reporting.

*Tasks and End Products:*

- a. Updated Digital Aerial Image Set for Available Parts of the Region (June 2005)

**4. STREET NETWORK DATABASE DEVELOPMENT** *Project # 05-007-04*  
(Local Agreement)

The emphasis for FY 2004/2005 will be the continued development of a Street Network Database in Sacramento and Yolo Counties. Improved street address files in the surrounding counties will be created and will support the Blueprint: Transportation Land Use Study. Staff will solicit funding to expand the Sacramento County program to cover all six counties for Homeland Security reporting purposes. More public safety agencies will write interface programs to use the data in their dispatch systems.

*Tasks and End Products:*

- a. Annual Status Report and Audit Report (June 2005)

**5. REGIONAL FORECASTING** *Project # 05-007-05*  
(Supports State and Federal Requirements)

SACOG uses regional growth projections (population, housing and employment) and travel forecasts for the MTP, the MTIP, and other corridor and sub-area plans. Technical assistance with using the SACOG data and the forecasting tools is provided to local and State agencies. These programs provide assistance either on an as-needed basis or through a regular schedule of technical committee meetings and training sessions. Emphasis areas in FY 2004/2005 include support of the MTP development and support for the corridor studies.

*Tasks and End Products:*

- a. Travel Model Forecasts for Corridor Studies (as needed)
- b. Travel Model Forecasts for the 2005 MTP (June 2005)
- c. Travel Model Assistance to Regional Transit (as needed)

**6. INTEGRATED TRAVEL MODEL DEVELOPMENT** *Project # 05-007-06*  
(Supports State and Federal Requirements)

This program is the continuation of a multi-year travel and land use model improvement project. The development of the household tour-pattern travel model will be started in the OWP and concluded in the first half of next year's OWP. SACOG has received discretionary grant funds for this project.

*Tasks and End Products:*

- a. Final travel model design working paper (March 2005)
- b. Mode choice model working paper (April 2005)
- c. Destination choice and day pattern working papers (May 2005)
- d. Time of day and auto ownership working papers (June 2005)
- e. Working papers on final model estimation, model calibration, and validation (November 2005)

**7. LAND DEVELOPMENT ECONOMIC DATA**

*Project # 05-007-07*

(Supports Local Agreement)

SACOG is partnering with the City of Citrus Heights to create the Land Development Economic Database, a parcel-based database of development costs and values in the SACOG region. A consultant has prepared the initial data set, for a variety of land use classes, regional averages and spatial differences across the region. The emphasis area on the final year of the 3-year project will be the integration with SACOG Geographic Information Systems (GIS) data. An advisory committee made up of local agency staff and commercial real estate brokers will review and comment on the project.

Once the inventory is complete, we will input the data into our land use models to develop scenarios for infill and redevelopment in the SACOG region. SACOG will share this information with local planners and elected officials to encourage and help develop candidate projects for funding through the SACOG Community Design Program.

A monitoring program to collect these data in the future will be established through this project.

***Tasks and End Products:***

- a. Project Final Report (April 2005)

**8. LAND MARKET MONITORING NATIONAL DEMONSTRATION PROJECT** *Project # 05-007-08*

(Local Agreement)

The Smart Growth Center at the University of Maryland has established a 5-year national demonstration project to document the state-of-the-art in urban growth management techniques. SACOG was selected as one of five organizations to participate. The goals of the demonstration project include the following:

- a. To help local governments maintain balance between managing urban growth and maintaining housing affordability.
- b. To develop standards and protocol for monitoring and reporting land and housing market data.
- c. To disseminate standards, protocol, and lessons gained from the demonstration sites.
- d. To facilitate research on the effects of growth management and development regulation on housing affordability.

The project will fund data management, analysis, and administration activities, plus meeting expenses associated with the Demonstration Project. SACOG's other monitoring and GIS programs will provide the data content for the project.

***Tasks and End Products:***

- a. Data Standards and Monitoring Program Report (June 2005)
- b. Residential Capacity Report (June 2005)

**9. EL DORADO COUNTY DEMOGRAPHIC STUDY**

*Project # 05-007-09*

(Supports Local Agreement)

The El Dorado County Transportation Commission (EDCTC) is in the process of updating its Regional Transportation Plan (RTP) and has asked of SACOG that staff prepare a Demographic Study to inform this process. The intention of the study is to prepare an informal document that could calibrate and benchmark a transportation model for the County; identify low-income or below-poverty guidelines in specific geographical areas; provide documentation to support new transportation or new social services in specific geographical areas; assist in the identification of the disabled population; provide verification of low-income, poverty-level, elderly and youth, disabled persons, and minority populations for future funding sources, or grants; provide substantiating statistics for local planning studies; and identify trip patterns (origin/destination) throughout the county.

*Tasks and End Products:*

- a. Public participation - the study will be reviewed by the Social Services Transportation Advisory Council (SSTAC), the Commission's advisory Policy Advisory Committee (PAC), and the County Transit Authority's Transit Advisory Committee (TAC)
- b. Presentation of Study materials
- c. **Preparation of the Study itself, which will contain maps, tables, and analysis including comparisons across counties and with the state of CA. (March 2005)**

**SACOG RESOURCES: 5.58 FTE's**

<u>INCOME</u>	<u>ADOPTED</u>	<u>REVISED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>	<u>REVISED</u>
FHWA (PL)	\$ 378,000	\$ 378,000	SACOG	\$874,007	\$838,364
FTA 5303	98,717	98,717	Consultants		
SP&R	150,000	150,000	Integrated Travel Model Dvlp	150,000	200,000
EDCTC	5,000	19,357	Aerial Photography	10,000	10,000
PCTPA	60,000	60,000	Other	5,000	5,000
TDA Planning	142,600	142,600			
Carryover	70,000	70,000			
Other	134,690	134,690			
<b>TOTAL</b>	<b>\$1,039,007</b>	<b>\$1,053,364</b>	<b>TOTAL</b>	<b>\$1,039,007</b>	<b>\$1,053,364</b>

## **ELEMENT 05-008: GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

**OBJECTIVE:** To provide technical support and facilitate the cooperative development of GIS programs for the local agencies in our region.

**DISCUSSION:** The three projects listed in this element promote regional cooperation on the development of GIS programs technical support in the SACOG region. Through improved coordination, our local agencies can improve the efficiency of the maintenance for the data managed by these programs. Federal and State agencies will benefit from the regional compilation of this data into a standardized set for use in their planning programs.

### **PROJECTS:**

#### **1. GIS SUPPORT FOR LOCAL PLANNING** *Project # 05-008-01* (Supports State Requirements and Federal Agreements)

This project supports the data, mapping and analysis needs for the local planning efforts that will be related to Blueprint: Transportation-Land Use Study. This project will also work closely with the Land Development Economic Data Project to build cooperative land use plan reporting systems for SACOG's monitoring program.

##### **Tasks and End Products:**

- a. Maps, Data, and Analysis for Local Planning Partners (ongoing)

#### **2. GEOGRAPHIC INFORMATION SYSTEMS APPLICATIONS** *Project # 05-008-02* (Supports State and Federal Requirements)

SACOG maintains several sets of spatial information for use in a wide variety of on-going projects. The Region's planning studies rely on SACOG's monitoring of local growth data, which are developed into annual regional estimates of housing and employment. The emphasis in FY 2004/2005 will be making improvements to the program that will tie more of these data to the County Assessor parcel systems.

##### **Tasks and End Products:**

- a. Bus Stop Inventory (ongoing)
- b. County Assessor Parcel Systems Inventory (ongoing)

#### **3. GIS COOPERATIVE(S)** *Project # 05-008-03* (Supports Local Agreements)

Regional and County-level GIS cooperatives will continue in Sacramento and Yolo counties. The cooperatives in the other counties will move toward implementation. Work will focus on the maintenance and development of countywide parcel GIS systems. These parcel systems and the accompanying information provide the base layer for the Street Network Database Project. The emphasis for FY 2004/2005 will be the development of a Cooperative Work program with member agencies that will design data integration processes to enhance the network for our State and Local public safety agencies.

##### **Tasks and End Products:**

- a. Draft Scope of Work/Budget for FY 2005/06 (January 2005)
- b. Cooperative Annual Audit Report (June 2005)

c. Status Report of the Regional GIS Council (June 2005)

**4. SACRAMENTO GIS COOPERATIVE  
HOMELAND SECURITY PORTAL  
(Grant Funded)**

*Project # 05-008-04*

This project will develop Communication Portal Software that addresses the coordinated information needs . Secure User Authentication that establishes the rights of each user to view, download, upload and publish data sets will be provided. Local agencies will submit and quality-check new streets and address information and use feedback loops from planning agencies to improve the information quality .

The system will allow coordinating agencies to compile reviewed electronic street and address information into the existing regional file. Access to electronic street and address information will help coordinate public health and other agencies emergency response planning.

*Tasks and End Products:*

- a. Scope of Work for Request for Proposals (December 2004)
- b. User Instructions/Guidelines (June 2005)

**SACOG RESOURCES:** 5.96 FTE's

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<u>INCOME</u>	<u>ADOPTED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>
FHWA (PL)	\$ 300,000	SACOG	\$701,375
FTA 5303	50,000	Consultants	
EDCTC	7,500	GIS Cooperative	25,000
PCTPA	28,000	Other	140,979
TDA Planning	330,875		
Carryover	10,000		
Other	140,979		
<b>TOTAL</b>	<b>\$867,354</b>	<b>TOTAL</b>	<b>\$867,354</b>

## **ELEMENT 05-009: PUBLIC INFORMATION/OUTREACH & ADVOCACY**

**OBJECTIVE:** To support our project delivery, planning and consensus-building programs by providing information on regional growth, transportation and related issues, and by getting input on these issues from interested parties; to serve the community by responding to information requests from the private sector, public sector, academic community, news media and the general public; to foster more public awareness of SACOG and its efforts; to advocate for funding, legislation, and other favorable outcomes that will aid in the delivery of regional priority projects; and to support our outreach and coordination with adjoining counties and agencies.

**DISCUSSION:** This function involves five projects aimed at outreach, information and advocacy. It provides a wide range of information to the public, through printed materials, electronic information media (the Internet and e-mail), special meetings, workshops and forums.

### **PROJECTS:**

#### **1. REGIONAL INFORMATION CENTER** *Project # 05-009-01*

(Supports Federal Requirement/Board Policy)

SACOG provides information for public access through three channels - the Information Center counter and staff, our electronic media, and the SACOG library. Electronic media include SACOG's website and e-mail. The library is primarily used by SACOG staff, but outside users occasionally borrow materials. The Information Center receives most of its data requests by telephone and e-mail, but a few users still visit in person at the counter. Available information ranges from forecasts of population and employment growth, to detailed U.S. Census data on the region's population, information on current planning efforts, and lists of pending transportation improvement projects. Information Center staff also provide references to sources of other information available at other organizations. Much of SACOG's information is available in both written and electronic format, for the convenience of the person requesting it. The information is updated regularly as needed.

#### *Tasks and End Products:*

- a. Data Summaries (as needed)
- b. Updated Website (as needed)

#### **2. EDUCATION, OUTREACH & MARKETING** *Project # 05-009-02*

(Supports Federal Requirement/Board Policy)

This project includes public outreach and marketing efforts, some of which are aimed at the general public and others at specific constituencies, such as elected officials, neighborhood associations, special interest advocacy groups, or other groups which have not traditionally participated in SACOG's planning efforts.

Specific outreach and marketing techniques will include special events such as the Annual Transportation Forum, Annual Regional Awards, open houses, workshops, forums, and ribbon-cutting ceremonies for major transportation projects; direct-mail products such as fliers or brochures that communicate particular information to particular constituencies; media outreach, including news releases and visits to newspaper editorial boards, appearing on radio and television, public affair shows; and scheduled publications, such as monthly newsletter and the annual Regional Directory. Products from these projects maintain a

uniformity in the visual aspect of our publications, and media outreach program that highlights the value that SACOG adds to the region. This project includes the ongoing maintenance of our computerized mailing list database. Staff will also schedule a meeting between the SACOG Board and representatives from the region's Native American Tribal Councils.

*Tasks and End Products:*

- a. Special publications for SACOG's planning projects (as needed)
- b. Regional Directory (April 2005)
- c. News releases (as needed)
- d. SACOG Annual Awards Event (December 2004)
- e. **SACOG Annual Report (January 2005)**
- f. **Regional Report (monthly)**

**3. GRAPHIC DESIGN & LAYOUT (Board Policy - Discretionary) *Project # 05-009-03***

This project provides the design services for all of SACOG's outreach materials, including newsletters, special fliers and publications, maps, stationery, and the SACOG website. On occasion, SACOG also provides such services to other organizations at their request, as long as the workload and project schedules permit.

*Tasks and End Products:*

- a. Tasks and end products from Graphic Design and Layout are reflected in the tasks and end products listed under other elements.

**4. LEGISLATION & PUBLIC AFFAIRS *Project # 05-009-04/05***  
(Board Policy - Local Agreement and Discretionary)

In support of project delivery and facilitating our high priority projects, SACOG will continue to contract for advocacy services. The contracts will focus on state and federal advocacy for budgetary earmarks, annual appropriations, as well as any legislative changes that may impact the region. These efforts will be supported by the Board's Public Affairs and Legislative Committee, as well as staff resources. Staff will also continue to monitor state legislation which could impact transportation and air quality issues in the region, and report such legislation to the Board. No Federal funding will be used to support this project.

*Tasks and End Products:*

- a. Reports to the Public Affairs and Legislative Committee regarding state and federal legislation (quarterly)
- b. Analyses of Pending Legislation (July-September 2004, January-June 2005)

**6. COMMUNITY OUTREACH ASSOCIATES PROGRAM Project # 05-009-06**  
(Supports Federal Requirement/Board Policy)

The Community Outreach Associates/Liaisons Program project is intended to increase and encourage the participation of the disadvantaged minority, disabled and elderly communities in the transportation planning process for the SACOG Region. The implementation of this project will assure that all persons and groups will be involved in the continuing comprehensive and coordinated regional transit planning process, and will provide essential information for future operations. This project will result in a community outreach program

that will involve the minority, disabled and elderly communities in the SACOG Region in the regional transportation planning process.

*Tasks and End Products:*

- a. A memorandum report documenting and evaluating the community outreach program. (June 2006)
- b. A stakeholder mailing and other (e-mail, GroupWise, etc.) contact lists and databases. (June 2006)
- c. Outreach materials and mailings that will inform and educate the target communities on the regional transportation planning process and the targeted planning projects. These will be provided in a variety of languages as required by the project. (On-going through June 2006)
- d. The actual outreach activities themselves, where SACOG staff and consultants actively go into the community to engage and dialogue with members of a variety of disadvantaged, minority, disabled and elderly community groups and the additional value that provides to the planning process and the communities themselves. (On-going through June 2006)

***SACOG RESOURCES: 5.06 FTE's***

<u>INCOME</u>	<u>ADOPTED</u>	<u>REVISED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>	<u>REVISED</u>
FHWA (PL)	\$ 531,000	\$ 531,000	SACOG	\$1,036,000	\$1,036,000
FTA 5303	78,000	78,000	Consultant		
EDCTC	15,000	15,000	Leg. & Pub. Affairs	160,000	160,000
PCTPA	55,000	55,000	Community Outreach	30,000	30,000
TDA Planning	189,000	189,000			
EJ Grant	108,000	108,000			
Other	250,000	250,000			
<b>TOTAL</b>	<b>\$1,226,000</b>	<b>\$1,226,000</b>	<b>TOTAL</b>	<b>\$1,226,000</b>	<b>\$1,226,000</b>

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## **ELEMENT 05-010: SERVICES**

**OBJECTIVE:** To operate a rideshare program and a call-box program in the SAFE region.

**DISCUSSION:** Staff's primary focus during FY 2003/04 will be to continue to ensure that these programs operate efficiently and effectively.

### **PROJECTS:**

**1. CAPITOL VALLEY REGIONAL SERVICE AUTHORITY FOR FREEWAYS & EXPRESSWAYS (SAFE)** *Project # 05-010-01*

(Board Policy - Local Agreement and Discretionary)

The main emphasis for FY 2004/2005 will be to continue to ensure that the call box system operates efficiently and effectively. In addition, staff will continue to work closely with El Dorado County on the implementation of its remaining call boxes. Staff will also address issues relating to call box compliance with the Americans with Disabilities Act and to modify, where possible, all "B" and "C" site call boxes with retaining walls greater than 4 inches to comply with Caltrans regulations. The conversion of call boxes from analog to digital operation will also be addressed. Implementation of call boxes on class 1 bike trails will also be explored, on a case-by-case basis, along with the implementation of smart call box technologies, and the expansion of the call box system into neighboring counties. During FY 2004/05 SAFE funds will also be used to provide funding for the development and implementation of the 511 program

**Tasks and End Products:**

- a. Quarterly statistical reports on call box activity and performance, including: number of calls, duration of calls, knockdowns, vandalism, and malfunctions (September 2004, December 2004, March 2005, June 2005)
- e. Quarterly financial reports (September 2004, December 2004, March 2005, June 2005)

**2. GLENN COUNTY SERVICE AUTHORITY FOR FREEWAYS & EXPRESSWAYS (SAFE)** (Board Policy) *Project # 05-010-02*

Staff will continue to operate and administer a call box program in Glenn County under contract with the Glenn County Transportation Commission. The program is funded entirely by Glenn County and SACOG retains 10% of Glenn County's annual revenues as administrative overhead.

**Tasks and End Products:**

- a. Quarterly statistical reports on call box activity and performance, including: number of calls, duration of calls, knockdowns, vandalism, and malfunctions (September 2004, December 2004, March 2005, June 2005)
- b. Quarterly financial reports (September 2004, December 2004, March 2005, June 2005)

**3. RIDESHARE (Board Policy - Local Agreement)**

*Project # 05-010-03*

SACOG's Regional Rideshare Program promotes Transportation Demand Management (TDM) to encourage non-drive alone trips. SACOG provides region-wide Internet ride matching and alternative mode information through a newly-established 511 telephone number. Outreach is done primarily through Transportation Management Association partners (TMAs), major employers, and the general public. The emphasis for FY 2004/05 will be on working with the TDM Task Force to market alternative transportation modes, including carpooling, vanpooling, bicycling, walking, and transit options. Staff support will be provided to the TDM Task Force and its subcommittees, which will advise SACOG on the TDM program and on other related issues. For FY 2004/05, a fall and spring campaign are planned in addition to on-going ridematching and TDM information services. Staff will also monitor Memoranda of Understanding with each of the transportation management associations that receive SACOG TDM outreach funds.

*Tasks and End Products:*

- a. 511, Bicycling, Park-and-Ride, rideshare and other printed brochures (ongoing)
- b. Contract for Rideshare Database Services (ongoing)
- c. Contract for Call Center Services (ongoing)
- d. **Annual Report on TDM Program to the SACOG Board (June 2005)**

**4. 511 TRAVEL ADVISORY PROJECT**

*Project # 05-010-04*

On September 1, 2004 travelers in the Sacramento region and beyond were able to dial one easy-to-remember telephone number for complete, comprehensive traveler information: 511. 511 provides access to information about all modes of travel: traffic conditions for commuters, bus and light rail information for more than 20 transit agencies, Paratransit services for the elderly and disabled, ridesharing information and information on commuting by bike. The telephone service is available in English and Spanish.

The Sacramento region, which includes El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba counties, is the primary service area for the phone service. The number also links callers to 511 services in the Bay Area, Nevada and Oregon, as well as Butte and Glenn counties.

In conjunction with the phone service, the web site [www.sacregion511.org](http://www.sacregion511.org) can help users plan their daily commute, access transit providers, find a carpool partner, and learn about bicycling as a commute option. With the traffic information on this site, users can check their

commute options and know the road before they go. Once behind the wheel, users can call 511 for traffic updates. 511 is a joint project between the Sacramento Area Council of Governments (SACOG), and Caltrans and other partners.

*Tasks and End Products:*

- a. 511 phone services (ongoing)
- b. 511 website services (ongoing)

**SACOG RESOURCES: 2.76 FTE's**

<u>INCOME</u>	<u>ADOPTED</u>	<u>REVISED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>	<u>REVISED</u>
CMAQ	\$ 577,804	\$ 1,000,000	SACOG	\$ 453,000	\$ 932,196
Other	301,000	451,000	Consultants		
			Rideshare	35,000	35,000
			511 Travel	0	3,000
			Advisory		
			Other	390,804	480,804
<b>TOTAL</b>	<b>\$878,804</b>	<b>\$1,451,000</b>	<b>TOTAL</b>	<b>\$878,804</b>	<b>\$1,451,000</b>

**ELEMENT 05-011: SPECIAL PROJECTS & LOCAL ASSISTANCE**

**OBJECTIVE:** To provide a means for organizing and administering miscellaneous SACOG projects.

**DISCUSSION:** Several ongoing projects and technical assistance activities do not fit within the scope of other major project areas or have special accounting or management requirements. This work element provides a means of organizing these projects.

**PROJECTS:**

**1. SACRAMENTO TRANSPORTATION AND AIR QUALITY Project # 05-011-01**

**COLLABORATIVE (Supports Local Agreement)**

The Collaborative, supported by SACOG and Sacramento County public agencies, will be entering its fourth year. Its purpose is to employ an interest-based process among stakeholders (used successfully in the Water Forum) to develop agreements on transportation, air quality, and related land use and economic development issues within the County. Now that the startup and education phases are completed, the emphasis for FY 2004/05 will be on negotiation of countywide agreements. SACOG expects the Collaborative agreements to become recommendations for the Metropolitan Transportation Plan to be adopted in 2005 or thereafter.

**Tasks and End Products:**

- a. Participation in the Negotiation Phase (ongoing)
- b. Update reports to the Board of Directors (periodic)

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<u>INCOME</u>	<u>ADOPTED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>
TDA Planning	\$ 75,000	Pass Thru	\$ 75,000
<b>TOTAL</b>	<b>\$ 75,000</b>	<b>TOTAL</b>	<b>\$75,000</b>

**2. U.S. 50 OUTREACH PROJECT Project # 05-011-02**

**(Three-year project) (Local Agreement)**

This project covers the last three months of a three-year project. During this time, several major construction projects will be underway in the U.S. 50 corridor. These include the extension of light rail to Folsom, widening of Folsom Boulevard including the installation of a new sewer interceptor line, and improvements to the El Dorado Hills Boulevard interchange. These projects will combine to make travel in the U.S. 50 corridor extremely difficult during this period.

The agencies involved with these projects recognize the need to address these transportation challenges in a coordinated approach. Partners in this effort include SACOG, Sacramento County, Caltrans, the City of Folsom, Regional Transit, El Dorado County, El Dorado County Transportation Commission and Sacramento County Regional Sanitation District. The outreach effort addresses congestion in the corridor during construction and, perhaps

more importantly, helps to develop new travel patterns and behaviors that will provide congestion relief benefits well beyond the construction period.

\$925,000 has been pledged from the above listed agencies. The outreach efforts are being implemented by private contractor under the direction of a Steering Committee composed of all signatories to the cooperative agreement. SACOG acts as chair of the Steering Committee and serves as financial manager for the effort. SACOG and the Steering Committee anticipate this effort continuing through September 2004.

*Tasks and End Products:*

- a. Maintain Website (ongoing)
- b. Construction and Traffic Information on Internet and Call Center (as needed)

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<u>INCOME</u>	<u>ADOPTED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>
Other	\$150,000	Consultant	\$150,000
<b>TOTAL</b>	<b>\$150,000</b>	<b>TOTAL</b>	<b>\$150,000</b>

**3. YUBA/SUTTER HABITAT CONSERVATION PLAN** *Project # 05-011-03*  
 (Supports State and Federal Best Practices)

SACOG facilitated an agreement to complete a Habitat Conservation Plan (HCP) in Sutter and Yuba Counties, to address indirect effects to habitat from the widening and upgrade to expressway of Route 70 in southern Sutter and Yuba Counties. The HCP would develop conservation measures for federal and state listed species, including agreed-upon species that could become listed in the near future. Federal resources agencies, in particular U.S. Fish and Wildlife Service, have encouraged Caltrans and local agencies to participate in an HCP process, as part of federal Endangered Species Act Section 7 consultations, to deal with indirect impacts from development that may follow highway expansion. SACOG has received grant funds from Caltrans and will pass the funds through to Sutter County to complete the work.

*Tasks and End Products:*

- a. **Draft Yuba/Sutter Habitat Conservation Plan (June 2005)**

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<u>INCOME</u>	<u>ADOPTED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>
SP&R Partnership	\$ 244,021	Pass Thru	\$ 319,021
Other	75,000		
<b>TOTAL</b>	<b>\$319,021</b>	<b>TOTAL</b>	<b>\$319,021</b>

**4. SAFE BIKE ROUTES TO TRANSIT (Two-year project)** *Project # 05-011-04*

This project will inventory all bicycle facilities within a one mile radius of all Regional Transit light rail and major bus transfer stations and assess the adequacy of these facilities in providing safe and convenient access by bicycle from surrounding home and work locations. Barriers that limit access will be identified and possible improvements suggested.

*Tasks and End Products:*

a. **Assessment Report on Bike Access to Light Rail Stations and Transit Centers (August 2005)**

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<u>INCOME</u>	<u>ADOPTED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>
FTA 5313B	\$ 32,000	SACOG	\$ 6,146
TDA Planning	4,146	Consultant	30,000
<b>TOTAL</b>	<b>\$36,146</b>	<b>TOTAL</b>	<b>\$36,146</b>

**5. NEIGHBORHOOD PLANNING FOR SAFE ROUTES TO SCHOOL IN THE SACRAMENTO AREA**

*Project # 05-011-05*

SACOG will be the grant recipient of Caltrans Environmental Justice grant funds on behalf of the Local Government Commission to implement Neighborhood Planning for Safe Routes to School in the Sacramento Area. The Local Government Commission will serve as the project manager and will provide a design team to implement the project. This project aims to reduce child pedestrian injuries and improve neighborhood accessibility and livability in the Sacramento region by working with four diverse neighborhoods in the Sacramento area to engage students, parents, teachers, and community leaders in neighborhood planning exercises. The project team will conduct “walk audits”, focus groups, presentations and interactive design tables in the neighborhoods, resulting in community-generated plans to improve the safety of pedestrian, cyclists, and motorists in school zones and their surrounding neighborhoods.

*Tasks and End Products*

- a. Project Coordination, contract administration, additional technical assistance (as needed)
- b. Data bank of information on the study area (June 2005)**
- c. List of community partners and key contacts (June 2005)**
- d. Articles, media lists, flyers, and lists of modes of outreach (June 2005)**
- e. List of neighborhood planning event participants (June 2005)**
- f. 10-12 minute video (June 2005)**
- g. Final report (including conceptual design plans) (June 2005)**

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<u>INCOME</u>	<u>ADOPTED</u>	<u>EXPENDITURES</u>	<u>ADOPTED</u>
Caltrans EJ Grant	\$ 112,934	SACOG	\$ 5,647
		LGC	107,287
<b>TOTAL</b>	<b>\$112,934</b>	<b>TOTAL</b>	<b>\$112,934</b>

## INDIRECT PROJECTS

**OBJECTIVE:** To provide management and administrative support of the agency's advisory role to local government on matters of interjurisdictional concern, its comprehensive planning program in transportation, and its mandates in airport land use planning, housing, air quality and water quality.

**DISCUSSION:** To provide management support of SACOG's transportation project funding and delivery efforts and its comprehensive transportation planning programs, the public information, technical services and various special projects and local technical assistance.

### **PROJECTS:**

#### **1. INFORMATION SYSTEMS (Supports State and Federal Requirements)**

Information Systems staff maintain and develop SACOG's computing and networking environment. In addition, they provide programming and database application support and prepare an annual Information Technology Plan to guide improvements to the environment.

##### ***Tasks and End Products:***

- a. An effective and well maintained computing and information systems environment (ongoing)

#### **2. FINANCE/ACCOUNTING/AUDITING**

Staff performs a number of tasks including the development of grant applications to obtain and sustain funding, the preparation of the annual operating budget, obtaining federal/state approval of the Cost Allocation Plan, preparation of various external and internal financial reports, and ongoing accounting and record-keeping duties. In addition, prepare and obtain approval of numerous third-party contracts to implement various components of the work program. Arrange for the required annual financial audit and ensure its completion in a timely manner. Maintain compliance with internal control structure and procedures for administering grants, ensuring that there are no violation of laws and regulations. Provide risk management services. Administer pass-through funds; provide cash and debt management administration. Provide support to the Work Program Committee and Administration Committee.

##### ***Tasks and End Products:***

- a. Annual financial transactions report to the State Controller (August 2004)
- b. Annual financial audit of SACOG (December 2004)
- c. Annual Operating Budget for FY 2005/06 (April 2005)
- d. Cost Allocation Plan for FY 2005/06 (April 2005)
- e. Various grant applications for funding (pursuant to grant deadlines)
- f. Various Monthly/Quarterly external/internal financial reports (Monthly/Quarterly)
- g. Agreements with funding agencies to secure funding (Ongoing)

#### **3. HUMAN RESOURCES**

Responsible for SACOG's salary and benefits administration; AA/EEO and DBE monitoring and compliance; recruitment of and record keeping for staff; insure compliance with all Federal and State wage and benefit regulations; perform wage, benefit and classification studies; prepare updates to all internal administrative documents, e.g., Personnel Rules, Position Plan, Administrative Procedures; interpret adopted agency policies and procedures for staff and external requests; provides support to the Personnel Committee.

*Tasks and End Products:*

- a. Annual DBE goals for FY 2005/06 (April 2005)
- b. Maintain the Employee Handbook (On-going)
- c. Agendas and staff reports to Administration Committee (As needed)
- d. Performance Evaluation reports of staff (On-going)
- e. Maintain and administer agency compensation and benefits plans (On-going)
- f. Maintain Personnel files (On-going)
- g. Prepare and file quarterly DBE reports with funding agencies (Quarterly)
- h. Prepare and maintain records of all payroll/personnel records (On-going)
- i. File and report payroll/personnel transactions to appropriate entities (Monthly)

**4. OFFICE OPERATIONS**

Staff performs a variety of tasks including secretarial, receptionist, photocopying, mail processing, errand running, bulk mailing, office equipment maintenance, vehicle maintenance, meeting arrangements and scheduling, travel arrangements, FPFC reporting functions and ensuring compliance with the Brown Act. This project includes all administrative functions involved with Board of Directors meetings including the preparation, processing and posting of an agenda in accordance with the Brown Act, agenda package assembly and preparing minutes of the meeting. Staff also provides administrative support to Board committee meetings. Administrative functions include programming and training of word processing system utilized by all staff as well as maintenance of pertinent office forms, records and documents. Conduct such duties as may be required by the bylaws of the Building Financing Corporation.

*Tasks and End Products:*

- a. Agenda and staff reports for annual Board of Directors meeting (August 2004)
- b. Annual financial transactions report to the State Controller (June 2005)
- c. Agendas and staff reports for Board of Directors and committee meetings (On-going)
- d. Agency correspondence, forms and documents (On-going)
- e. Minutes of Board and committee meetings (On-going)
- f. Obtain and maintain adequate insurance policies to provide necessary coverage for office facilities and equipment (On-going)
- g. Maintain and administer lease agreements with tenants (On-going)
- h. Maintain and administer property management contract (On-going)
- i. Maintain parking garage facilities (On-going)

# **OTHER REGIONAL PLANNING PROGRAMS/ACTIVITIES**

**CALTRANS REGIONAL PLANNING ACTIVITIES  
WITHIN SACOG FOR FY 2004/05**

Activity	Description	Products
<b>System Planning</b>	<p>Completion of Caltrans system planning documents, including Transportation Concept Reports, the District 3 District System Management Plan, and special corridor studies. These documents provide the basis for the mitigation of local development impacts and programming of transportation improvements on the State Highway System.</p>	<ul style="list-style-type: none"> <li>• District 3 District System Management Plan</li> <li>• Transportation Concept Reports for the following State Routes (SR): Interstate 5 SR 20 SR 45 SR 84 SR 104 SR 153</li> <li>• District 3 Goods Movement Strategy</li> </ul>
<b>Advance Planning</b>	<p>Completion of preprogramming studies and project scoping documents (e.g.; Project Study Reports)</p>	<ul style="list-style-type: none"> <li>• Project Study Reports for highest priority projects (list to be available in July 2004)</li> </ul>
<b>Regional Planning</b>	<p>Participate in and facilitate the regional transportation planning process. Administer various regional planning requirements and grants</p>	<ul style="list-style-type: none"> <li>• Approved Overall Work Program (OWP), OWP Agreement, and appropriate amendments</li> <li>• Grant administration</li> <li>• Implementation of the California Transportation Plan</li> <li>• Administration of Caltrans' responsibilities regarding the Metropolitan Transportation Improvement Program</li> <li>• Coordination of Caltrans activities regarding the implementation of the 511 telephone system</li> <li>• Participate on various policy and technical committees related to all facets of the regional planning process</li> </ul>
<b>Local Development Review Program</b>	<p>Review of all local development proposals (plans and local projects) potentially impacting the State Highway System</p>	<ul style="list-style-type: none"> <li>• Recommendations to lead agencies regarding necessary mitigation measures to maintain operating integrity of the State Highway System in concert with local development plans</li> </ul>

## **EL DORADO COUNTY TRANSPORTATION COMMISSION FY 2004/05 PLANNING ACTIVITIES**

- 1. WE 100 – Agency Administration And Management.** To provide management and administration of the Overall Work Program, conduct the day-to-day operations of the agency, and provide support to the Commission and its committees. Agency Administration and Management is a longstanding work element in EDCTC’s annual OWP.

End Products:

- a. Fiscal Year 2004/2005 Overall Work Program Quarterly Reports. (Quarterly)
- b. Fiscal Year 2004/2005 Overall Work Program Amendments. (As needed)
- c. Fiscal Year 2005/2006 Overall Work Program. (March (Draft) - June (Final))
- d. Agendas for Policy Advisory Committee and Transportation Commission meetings. (Monthly, or as needed)
- e. Publish public hearing notices. (As needed)
- f. Monthly warrant register. (Monthly)
- g. Employee performance reviews. (Annually)

- 2. WE 110 – Intergovernmental Coordination.** To coordinate the efforts of the commission with other local, regional and state agencies. Intergovernmental coordination is a longstanding work element in EDCTC’s annual OWP.

End Products

- a. Reports to the Commission on intergovernmental coordination and activities of related local, regional and state agencies as well as the Shingle Springs Rancheria. (As needed)
- b. Correspondence and communications to other government agencies and jurisdictions.

- 3. WE 120 – Transportation Development Act Administration.** To effectively administer the provisions of the Transportation Development Act (TDA), including receiving, reviewing and approving claims for Local Transportation Funds and State Transit Assistance Funds for El Dorado County in the jurisdiction of the El Dorado County Transportation Commission (Western Slope). Transportation Development Act Administration is a longstanding work element in EDCTC’s annual OWP.

End Products:

- a. Preliminary and Final STA and TDA apportionments for Fiscal Year 2005/2006. (February/June)
- b. Allocation instructions to the County Auditor for TDA and STA funds. (June)
- c. Appropriate claim notification to jurisdictions. (June)
- d. Press releases, public service announcements, public notices, and public meeting/hearing flyers. (As needed)
- e. Unmet Transit Needs findings. (May)
- f. Independent audits of claimants and the Commission. (December)

4. **WE 200 -- Regional Transportation Plan.** To prepare and implement the EDCTC Regional Transportation Plan (RTP) and coordinate with SACOG on the development and amendment of the El Dorado County components of SACOG's Metropolitan Transportation Plan (MTP). The Regional Transportation Plan is a longstanding work element in EDCTC's annual OWP.

End Products:

- a. RTP amendments and updates. (As needed)
- b. Updated population, housing and traffic data. (Ongoing)
- c. Amendments to the MTP and MTIP. (As needed)
- d. Assistance to member agencies and EDCTA on RTP, MTP and MTIP issues. (As needed)
- e. Draft EDCTC 2005 - 2025 Regional Transportation Plan elements. (December)
- f. Request for Proposals for EIR consultant services. (December)
- g. Draft EDCTC 2005 - 2025 Regional Transportation Plan Environmental Impact Report. (June)

5. **WE 220 -- Feasibility Study for District II – Ride to Health Program.** To complete a feasibility study for El Dorado County District II in order to more accurately determine whether a new "Ride to Health" Program will be successful in the community. This Feasibility Study for District II - Ride to Health Program work element is in the second year of a two year EDCTC OWP effort.

End Products:

- a. Draft Feasibility Study for a Ride to Health Program for El Dorado County. (December)
- b. Final Feasibility Study for a Ride to Health Program for El Dorado County. (February)

6. **WE 221 -- El Dorado County Statistical Data Book.** To produce the El Dorado County Statistical Data Book. This El Dorado County Statistical Data Book work element is in the second year of a two year EDCTC OWP effort.

End Products:

- a. Draft El Dorado County Statistical Data Book. (July)
- b. Final El Dorado County Statistical Data Book. (September)

7. **WE 222 -- On-Board Transit Survey – EDCTA.** To conduct an "On-Board Transit Survey," prepare an analysis of the results, and provide recommendations for improving the existing transit services throughout El Dorado County. This On-Board Transit Survey – EDCTA work element is in the second year of a two year EDCTC OWP effort.

End Products:

- a. Request for Proposals. (July)
- b. Draft On-Board Transit Survey for the El Dorado County Transit Authority. (April)
- c. Final On-Board Transit Survey for the El Dorado County Transit Authority. (June)

- 8. WE 240 -- Non-Motorized Transportation Plan – City of Placerville.** To produce a Non-Motorized Transportation Plan for the City of Placerville, with options for non-motorized transportation throughout the downtown core, between activity centers, schools, transit centers, park and ride facilities, parks, and to regional connections outside the city limits. The transportation projects within the Non-Motorized Transportation Plan for the City of Placerville will become eligible for state and federal funding. This Non-Motorized Transportation Plan – City of Placerville work element is in the second year of a two year EDCTC OWP effort.

End Products:

- a. Draft Non-Motorized Transportation Plan – City of Placerville. (July)
- b. Environmental Impact Report - Non-Motorized Transportation Plan - City of Placerville. (April)
- c. Final Non-Motorized Transportation Plan - City of Placerville. (May)

- 9. WE 241 -- Bicycle Transportation Plan – County of El Dorado.** To produce a Bicycle Transportation Facilities Plan for the County of El Dorado in order to provide for county-wide bicycle transportation and to incorporate the useful transportation segments of the Sacramento-Placerville Transportation Corridor. The Plan will enhance non-motorized transportation throughout the entire County, between activity centers, schools, transit centers, park and ride facilities, parks, and to regional connections outside the County. The transportation projects within the Bicycle Transportation Plan for the County of El Dorado will become eligible for state Bicycle Transportation Account funding. This Bicycle Transportation Plan – County of El Dorado work element is in the second year of a two year EDCTC planning effort.

End Products:

- a. Draft Bicycle Transportation Plan for the County of El Dorado. (September)
- b. Environmental Impact Report - Bicycle Transportation Plan for the County of El Dorado. (April)
- c. Final Bicycle Transportation Plan for the County of El Dorado. (May)

- 10. WE 260 -- Elk Grove-Rancho Cordova-El Dorado County Connector Study.** The Elk Grove-Rancho Cordova-El Dorado County Connector Study will develop and evaluate concept alternatives for the corridor, with possible identification of a preferred concept, and will help identify potential projects along the corridor, including refined cost estimates. The Elk Grove-Rancho Cordova-El Dorado Connector Study is a special study continued from the 2003/2004 EDCTC OWP. The Sacramento Area Council of Governments in the lead agency for this planning effort. This Elk Grove-Rancho Cordova-El Dorado County Connector Study work element is in the second year of a two year EDCTC planning effort.

End Products:

- a. Comments to consultant on work products. (As needed)
- b. Reports to the Commission on the progress of the study. (As needed)

11. **WE 270 -- Folsom-El Dorado Corridor Transit Strategy.** This Route Adoption Study will evaluate various transit alignments within the State Route 50 Corridor from the City of Folsom and into El Dorado County. The goal of the study is to arrive at a preferred alignment or alignments for subsequent environmental analysis. Future cost estimates cannot be provided until after completion of the transit strategy. The Folsom-El Dorado Corridor Transit Strategy work element is a continuation of work started in the EDCTC 2002/2003 OWP.

End Products:

- a. Comments to consultant on work products. (As needed)
- b. Reports to the Commission on the progress of the study. (As needed)

12. **WE 280 -- Camino Area Connectivity Study.** *(NOTE: This Work Element is dependent on receipt of 2004-2005 Partnership Planning grant funds.)* This Camino Area Connectivity Study will identify low-cost, near-term, multi-modal and context sensitive solutions to local connectivity problems by reducing local traffic utilization of State Route 50 during peak and non-peak travel periods. These solutions will also improve conditions on State Route 50 by diverting local traffic off the state highway and reducing left-turn movements and cross highway traffic. This Camino Area Connectivity Study work element is scheduled to continue into the EDCTC 2005/2006 OWP.

End Products:

- a. Request for Proposals. (July)
- b. Draft Camino Area Connectivity Study. (April)
- c. Final Camino Area Connectivity Study. (June)

13. **WE 300 -- State and Federal Programming.** To select and prioritize projects and program funds available through the 2004 State Transportation Improvement Program (STIP), including the Regional Transportation Improvement Program (RTIP), Interregional Transportation Improvement Program (ITIP). To select and prioritize projects and program funds available through the federal Transportation Equity Act (TEA 3), including Regional Surface Transportation Program (RSTP), Enhancement Activities (TEA), and Congestion Mitigation and Air Quality (CMAQ) funds. State and Federal Programming is a longstanding work element in EDCTC's annual OWP.

End Products:

- a. Selection of projects and programs to use state and federal funds available to the Commission from TEA 3. (Ongoing)
- b. Prepare the 2004 Regional Transportation Improvement Program (RTIP) for submittal to the CTC. (Ongoing)
- c. STIP Amendments. (As needed)

14. **WE 310 -- STIP Project Delivery and Oversight.** To insure that projects using state and federal grant funds use those funds in a timely and cost effective manner. STIP Project Delivery and Oversight is a longstanding work element in EDCTC's annual OWP.

End Products:

- a. Timely delivery of STIP funded projects. (On schedule)
- b. Quarterly reports to the Commission on the status of project delivery of STIP projects. (September, December, March and April)
- c. Approved allocation requests for STIP funds. (As needed)
- d. Propose STIP amendments. (As needed)

**15. WE 320 -- RSTP/TEA/CMAQ Project Delivery and Oversight.** To insure that projects using state and federal grant funds use those funds in a timely and cost effective manner. RSTP/TEA/CMAQ Project Delivery and Oversight is a continuing effort in EDCTC's OWP.

End Products:

- a. Timely delivery of RSTP, TEA and CMAQ funded projects. (On schedule)
- b. Quarterly reports to the Commission on the status of project delivery of RSTP, TEA and CMAQ projects. (September, December, March and April)
- c. Federal grant and fund program applications. (As needed)

**16. WE 400 -- Public Education, Outreach and Marketing.** To support EDCTC's project delivery, planning and consensus-building programs by providing information on transportation and related issues and by seeking input on these issues from interested parties. This effort includes responding to information requests from local agencies, the general public, and news media, fostering more public awareness of EDCTC and its efforts, and maintaining the EDCTC website. Public Information, Outreach and Marketing is a continuing effort in EDCTC's OWP.

End Products:

- a. Maintenance of computerized mailing list database. (Ongoing)
- b. News releases. (As needed)
- c. EDCTC website. (Ongoing)
- d. EDCTC newsletter. (September, December, March, June)
- e. Presentations to jurisdictions, neighborhood associations, special interest advocacy groups, and others. (As needed)
- f. Promotional materials specific to special alternative transportation events. (As needed)

**17. WE 410 -- Transportation Advocacy Program.** To obtain discretionary state and federal transportation funds for highway and street improvements, transit operations, pedestrian/bicycle improvements, and other miscellaneous transportation projects, and to participate in the legislative process to benefit the county's transportation interests. The Transportation Advocacy Program is a longstanding work element in EDCTC's annual OWP.

End Products:

- a. Legislative analysis and staff reports. (As needed)
- b. Funding for priority projects. (Ongoing)
- c. Legislative Advocacy Program. (February)

**PLACER COUNTY TRANSPORTATION PLANNING AGENCY (PCTPA)  
FY 2004/2005 PLANNING ACTIVITIES**

- 1. WE 10 – Agency Administration.** To provide management and administration to all work elements in the Overall Work Program and to conduct day-to-day operations of the agency.

Products:

1. PCTPA meeting agendas and staff reports, paper and CD versions (Monthly)
2. List of warrants (Monthly)
3. Quarterly reports of PCTPA operating budget status (Quarterly)
4. Quarterly progress reports of FY 2004/05 Overall Work Program (Quarterly)
5. Revisions to FY 2004/05 Overall Work Program and Budget (February)
6. Preliminary Draft of FY 2005/06 Overall Work Program and Budget (February)
7. FY 2004/05 Overall Work Program and Budget adopted by the Board (May)
8. Employee performance reviews (Annually)
9. Updated Bylaws, Operating Procedures and Personnel Policies (As Needed)
10. Fact sheets, program and project summaries, and other printed materials (As Needed)
11. Web page updates (Monthly/As Needed)
12. Community television videotapes (Monthly)

- 2. WE 11 – Transportation Development Act Administration.** To effectively administer all aspects of the Transportation Development Act (TDA) in the jurisdiction of the Placer County Transportation Planning Agency.

Products:

- a. Preliminary and Final Annual Findings of Apportionment for FY 2005/06 (February, June)
- b. State Transit Assistance Fund Allocation (In accordance with state budget)
- c. LTF Quarterly Reports (Quarterly)
- d. Financial and Compliance Audits of PCTPA and all TDA claimants (December)
- e. Report summarizing the unmet transit needs testimony, including analysis and recommendations for findings of unmet transit needs (February)
- f. TDA claims (ongoing)
- g. SSTAC meeting agendas (Ongoing)
- h. Transit Operators Working Group meeting agendas (Quarterly)
- i. Final Findings of Apportionment for FY 2004/05 (August)

- 3. WE 12 – Intergovernmental Coordination.** To coordinate with outside agencies and jurisdictions on matters pertinent to transportation planning, programming, and funding.

Products:

- a. Staff reports to Board and jurisdictions on pertinent topics (As needed)
- b. Correspondence and communications to other governmental agencies (As needed)
- c. Information packages on Cap-to-Cap projects (April)
- d. Legislative analysis and reports (Monthly)

e. Letters supporting or opposing pertinent legislation (As needed)

4. **WE 14 – Communications & Outreach.** To inform the public of the Agency’s activities and gather effective public input.

Products:

- a. Information pieces, such as press releases, Power Point presentations, and brochures, about transportation issues (Ongoing)

5. **WE 15 – Building Administration.** To provide management and administration of the Agency’s office property.

Products:

- a. Accounts receivable, accounts payable, balance sheets, and other accounting records (Ongoing)  
b. Tenant leases (As needed)

6. **WE 20 – Regional Transportation Plan (RTP).** To update the Placer County Regional Transportation Plan and coordinate with SACOG on the development of the Placer County components to SACOG’s Metropolitan Transportation Plan (MTP).

Products:

- a. Current socio-economic forecasts and census data (Ongoing)  
b. Draft Placer County Regional Transportation Plan update (September)  
c. Draft Placer County Regional Transportation Plan EIR (October)  
d. Final Placer County Regional Transportation Plan update (December)  
e. Final Placer County Regional Transportation Plan EIR (December)  
f. Updates to the Metropolitan Transportation Improvement Program (Quarterly)  
g. Air quality conformity analyses (As needed)

7. **WE 27 – Airport Land Use Commission.** To administer the Placer County Airport Land Use Commission (ALUC) and related aviation activities.

Products:

- a. Determinations of project consistency with ALUCP (As needed)  
b. Grant proposals, funding plans, and interagency agreements (Ongoing)  
c. Progress and financial reports, and billings (Ongoing)  
d. ALUC meeting agendas (As needed)  
e. ALUCP amendments (As needed)

8. **WE 30 – Congestion Management Program.** To meet state Congestion Management Program requirements, including providing trip reduction programs to Placer County.

Products:

- a. School pool rideshare matchlists (As requested)  
b. Taxi rides for guaranteed ride home participants (As needed)

- c. Marketing materials for alternative transportation promotions (As needed)
- d. Employee transportation coordinator meeting agendas (Monthly)
- e. Newsletter articles (As needed)
- f. Summary of outreach efforts and promotions (Monthly)
- g. School Pool brochures (September)

- 9. WE 33 – Bikeway Planning.** To provide ongoing bicycle planning, safety education, and coordination services.

Products:

- a. Bikeway funding applications (As needed)
- b. Updated bicycle maps (As needed)

- 10. WE 34 – Regional Rail Planning.** To develop and implement Regional Rail service between Auburn and Oakland.

Products:

- a. Regional Rail Implementation Study - Phase II (July)
- b. Regional Rail technical committee agendas (Monthly/As needed)
- c. Regional Rail policy committee meeting agendas (Quarterly/As needed)
- d. Outreach materials (As needed)

- 11. WE 35 – Capitol Corridor Rail Program.** To support and enhance the success of the Capitol Corridor rail service, to administer PCTPA's passenger rail, freight rail and rail grade crossing programs, and to maximize the rail funding available to local jurisdictions.

Products:

- a. Public hearings, meetings, presentations, public service announcements and press releases (As needed)
- b. Fact sheets, maps, project summaries, newsletters and other reports on Regional Rail (As needed)
- c. CCJPA interagency agreements (As needed)
- d. Progress and Financial reports (Ongoing)
- e. Rail marketing materials (Ongoing)

- 12. WE 37 – Reno Intercity Rail Extension Strategic Plan.** This project will produce a strategic plan for extension of Capitol Corridor intercity rail service to Truckee and Reno/Sparks.

Products:

- a. Draft Strategic Plan (March)
- b. Final Strategic Plan (June)

- 13. WE 40 – Placer Parkway Environmental Impact Report/Study (multi-year project).** To develop a first-tier environmental document for a new roadway connection between SR 99 in Sutter County and SR 65 in Placer County and allow for the preservation of right-of-way..

Products:

- a. Consultant work products (In accordance with work program)
- b. Newsletters, press releases, and outreach materials (Ongoing)

- 14. WE 50 – Regional Transportation Improvement Program (RTIP).** To program funding available through the 2004 State Transportation Improvement Program (STIP), including the Regional Transportation Improvement Program (RTIP) and Interregional Transportation Improvement Program (ITIP), and to implement and monitor the projects currently programmed in these documents.

Products:

- a. Work with Caltrans District 3 and Headquarters to keep Placer priority projects in Caltrans' ITIP program (Ongoing)
- b. Participate in Project Development Team (PDT) meetings with project sponsors, Caltrans, and other appropriate team members (Ongoing)
- c. Work with jurisdictions and Caltrans to monitor RTIP project status to ensure projects are properly scoped, on schedule, and on budget (Ongoing)
- d. Work with project sponsors to provide outreach and information to other agencies, community groups, and the general public (Ongoing)
- e. Work with CTC staff to process STIP amendments, as needed (Ongoing)
- f. Work with project sponsors to strategize and further develop projects which have completed PSRs (Ongoing)
- g. Work with Caltrans District 3 and local agencies, including those in the Tahoe region, to identify projects for future STIP cycles and begin development of Project Study Reports or equivalents (Ongoing)
- h. Work with local, state, and federal officials to obtain additional funding needed to construct needed transportation projects (Ongoing)

- 15. WE 55 – Federal Project Development and Administration.** To maximize the funding available to local jurisdictions, and to provide for the efficient administration of federal transportation funds, programs, and projects.

Products:

- a. FTA Section 5310 Priority List (April)
- b. FTA Section 5311 Program of Projects and Application (December)
- c. Caltrans 580 Fund Transfer Agreement (As needed)
- d. FTA Section 5313(b) Transit Technical Planning Grant application (February)
- e. FHWA Planning Partnership Grant application (February)
- f. Other grant and fund program applications (As needed)
- g. Progress and financial reports (Quarterly)
- h. Provision of grant applications and reports to local agencies and the general public (Ongoing)
- i. Adopted Fixed Guideway Financial Plan or successor document as required by SB 45 (As needed)
- j. CMAQ, RSTP, and TEA project status reports (Quarterly)

- 16. WE 60 – Regional Transportation Funding Strategy Update.** To update the strategy to fund the critical regional transportation projects in Placer County based on current economic conditions.

Products:

- a. Report summarizing results of citizen survey regarding transportation priorities and funding alternatives (February)
- b. Regional Transportation Funding Strategy Update, including updated list of projects and costs and recommended funding approaches (May)
- c. Public service announcements and presentation materials (January-June)

- 17. WE 72 – Neighborhood Electric Vehicle (NEV) Implementation Plan (*Contingent on FTA Grant Funding*).** To develop a countywide implementation plan for the integration of neighborhood electric vehicles (NEV) into the local transportation system..

Products:

- a. Consultant selection and start-up (One to two months after grant award)
- b. Public Workshop (After development of priority projects in plan)
- c. Draft plan (Seven months after grant award)
- d. Final plan (eight months after grant award)

- 18. WE 76 – Transit Maintenance Audits/Functional Reviews.** To conduct audits/reviews of the vehicle maintenance functions of Roseville Transit, Placer County Transit, Consolidated Transportation Services Agency (CTSA), and Lincoln Transit.

Products:

- a. Contract award and scope of work (Three months after grant award)
- b. Draft Transit Operator Maintenance Audits/Functional Reviews (Six months after grant award)
- c. Final Transit Operator Maintenance Audits/Functional Reviews (Seven months after grant award)

- 19. WE 77 – Western Placer Long Range Transit Plans (*Contingent on FTA Grant funding*).** To provide a long range vision for service, institutional, capital, and funding needs for transit and paratransit service in Placer County through 2020.

Products:

- a. Contract award and scope of work (Two months after grant award)
- b. Draft Roseville Transit Long Range Transit Plan (Nine months after grant award)
- c. Draft Lincoln Transit Long Range Transit Plan (Nine months after grant award)
- d. Draft Placer County Transit Long Range Transit Plan (Nine months after grant award)
- e. Draft Auburn Transit Long Range Transit Plan (Nine months after grant award)
- f. Draft CTSA Transit Long Range Transit Plan (Nine months after grant award)
- g. Final Roseville Transit Long Range Transit Plan (Eleven months after grant award)
- h. Final Lincoln Transit Long Range Transit Plan (Eleven months after grant award)
- i. Final Placer County Transit Long Range Transit Plan (Eleven months after grant award)
- j. Final Auburn Transit Long Range Transit Plan (Eleven months after grant award)

k. Final CTSA Transit Long Range Transit Plan (Eleven months after grant award)

**20. WE 79 – Intelligent Transportation Systems (ITS).** To facilitate implementation of ITS technology in Placer, El Dorado, Nevada and Sierra County areas.

Products:

- a. Tahoe Gateway Counties ITS Coordination agendas (As needed)
- b. ITS funding grants (As opportunities arise)

**21. WE 80 – Freeway Service Patrol (FSP).** To facilitate implementation of a Freeway Service Patrol (FSP) on I-80 in South Placer County.

Products:

- a. Freeway Service Patrol contract or contract extension (November)
- b. Progress reports (Quarterly)
- c. Freeway Service Patrol brochures (Ongoing)

**22. WE 100 – South Placer Regional Transportation Authority (SPRTA).** To provide staffing and administrative support for the South Placer Regional Transportation Authority.

Products:

- a. SPRTA Implementation Plan updates (As needed)
- b. SPRTA Improvement Program updates (As needed)
- c. Joint Powers Agreement amendments (As needed)
- d. SPRTA Budget and Work Program and updates (June/As needed)
- e. Contracts for needed services, such as traffic modeling and attorney services (Annually/As needed)
- f. SPRTA Board agendas and minutes (Quarterly/As needed)
- g. SPRTA Technical Advisory Committee agendas and minutes (Monthly/As needed)
- h. SPRTA financial reports (Quarterly)

## LOCAL AGENCY PLANNING STUDIES

### *Sacramento County*

*City of Folsom* – The City is working with Regional Transit to develop the Glenn Station, formerly the Silverbrook Station, as a TOD. Construction of the light rail extension to downtown Folsom is underway and scheduled to be completed in April 2005. Also, the City is working with the El Dorado County Transportation Commission to develop Highway 50 Transit Strategy, a project to identify a transit alignment that would result in an easterly transit connection from El Dorado to the City of Folsom. Once this new alignment is identified, the city intends to substitute it for the one currently in the General Plan.

*City of Sacramento* – The City is presently engaged in several planning efforts, including a new Sacramento Intermodal Transportation Facility, the redevelopment of the Richards/Railyards area, the reconnection of the downtown to the river over I-5, and the Swanston Station Infrastructure Needs Assessment and Urban Design Plan. The City has also begun to update the circulation element of the General Plan.

*County of Sacramento* – With SACOG participation, Sacramento County has created a transportation/land use/air quality forum. The purpose of the Sacramento County Transportation & Air Quality Collaborative is to coordinate a long-range and comprehensive strategy for the Sacramento countywide area to improve transportation and air quality within a regional context, including relevant land use and economic development strategies. SACOG is one of nine sponsoring agencies that contribute to the funding of this effort. This Collaborative effort is discussed further in the Prospectus (page 10).

*Sacramento Transportation Authority* – The STA continues to administer the local transportation sales tax, the freeway service patrol, and the abandoned vehicle authority. The STA Board will also advise SACOG on project selection and redistribution for the 2004 State Transportation Improvement Program (STIP).

*Sacramento Metropolitan Air Quality Management District* – The District will continue to work with SACOG to fully implement the Sacramento Emergency Clean Air and Transportation (SECAT) program throughout the Sacramento ozone nonattainment area. The goal of the program is to achieve reductions of 3.0 tons per day by 2005. The District will also be evaluating the need for and timing of a new State Implementation Plan for the Sacramento region.

*Sacramento Regional Transit District* – Sacramento Regional Transit District (SRTD) successfully opened the South Sacramento Corridor Light Rail Phase 1 extension for revenue service, on time and (slightly) under budget, in September 2003, as required under the Full Funding Grant Agreement (FFGA). The Phase 2 of the project that would extend the light rail from Meadowview Road towards the City of Elk Grove is under consideration. RT submitted to FTA in June 2003, an administrative draft Supplemental EIS/Subsequent EIR for review. RT submitted in July 2003, a request for a Section 5309 New Starts Project Rating and request to enter Preliminary Engineering. At this time, FTA has assigned a "not rated" designation for the project, pending further work by RT to address FTA comments on the Baseline Alternative and land use.

The eastern corridor extension to the City of Folsom and its extension to the Amtrak Station in Downtown Sacramento are under construction. The Folsom Line is scheduled to open in April 2005. Also, the RT Board of Directors held a public hearing in December 2003 on the draft Downtown-Natomas-Airport LRT extension (DNA) Alternatives Analysis Report. On December 15, 2003, the Board adopted as the locally preferred alternative (LPA) for the DNA corridor, light rail transit as the mode, and Truxel Road as the alignment from downtown Sacramento to the Sacramento International Airport. The adopted LPA and associated design options will undergo an extensive environmental review in 2004, culminating in the release of a DEIS/R, prior to October 1, 2004.

### ***Sutter County***

*County of Sutter* – Caltrans, the City of Marysville, the City of Yuba City, Yuba County, and Sutter County are studying potentially feasible alternatives to improve traffic circulation, relieve congestion, and enhance connectivity between the City of Marysville and Yuba City, and adjacent urban areas. Travel demand modeling is currently being developed that includes seven improvement scenarios and the no-build alternative. Two horizon years (2015 and 2025) will be considered.

### ***Yolo County***

*County of Yolo* - The County amended its General Plan in 2002 by adopting a new Agricultural Element, as well as an update of its Open Space and Recreational Element. An update of the Clarksburg Community Plan was also adopted in 2002, while the Dunnigan Community Plan had been updated the previous year. In 2003, the County completed updates of both the Housing Element of the General Plan and the Cache Creek Area Plan. Work is currently in progress to update both the Capay Valley Community Plan and the Esparto Community Plan, as well as to prepare the Sugar Mill Specific Plan to the Clarksburg Community Plan. The County is about to begin work on comprehensively updating the General Plan, including its Land Use, Circulation, Safety, Noise, and Conservation Elements. A Community Design grant application is being developed for submission to partially fund the General Plan update. A group of community members is coordinating on an ongoing basis with Caltrans and local jurisdictions in order to improve safety on Highway 16 through the Capay Valley in Yolo County. State Highway Operation Protection Program (SHOPP) funds are being considered for one or more safety projects.

*City of Davis* - The City continues its efforts on an ongoing housing needs study. It is also performing a commercial parcel feasibility analysis to determine why selective, available parcels have not been developed; the study effort should be concluded in FY 2004/2005. Further, the City is conducting the Fifth Street Corridor Plan to determine what improvements could be made to slow traffic between 3rd and L Streets and the impacts on circulation on nearby arterials. The goal of the study would be to evaluate if 5th Street could be made more pedestrian and bicycle friendly without significantly reducing the throughput.

*City of West Sacramento* - The City and Caltrans are under construction of the widening of Jefferson Boulevard from two lanes to four. Completion is expected by summer of 2005. The City has completed initial design of the conversion of State Route 275, the off-ramp to the Tower Bridge, to three at-grade intersections. The Garden-Riske intersection is being considered for a

Community Design grant application. The City is also beginning design of the extension of the Riverfront Promenade both north and south from the existing segment north of the Tower Bridge.

*City of Winters* - The City the following new studies, which it expects to complete in 2004: a Water Master Plan, a Sewer Master Plan, and a Storm Drain Master Plan. It finished up its Bikeway System Master Plan in November, 2002 and is in the process of implementing elements of it and it completed a Redevelopment Five-Year Implementation Plan in March, 2003.

*City of Woodland* - The City will be updating its Major Projects Facilities Plan (MPFP) in FY 2004/2005. It will also perform a specific plan for industrial growth in 2004/2005 and this effort will include a review and updating, as appropriate, of the City Circulation Plan.

*Unitrans* – Unitrans continues to use its expanded transit planning capabilities for ongoing service planning, with its data collection and analysis now using individual trip counts, GIS mapping, boarding and alighting counts by stop, and residential location data for university and secondary school students. Based on the GIS data, a stop-based schedule map has been added to Unitrans' web page. In 2002, Unitrans staff completed a "pre-SRTP" analysis of service needs, capital programming, and fiscal trends. The tables from that report continue to be updated for inclusion in the Yolo County SRTP update, scheduled for FY 2004/05.

Five new 40-foot CNG buses were added in 2003, and funding is available for 4-5 more to be added to the fleet for replacement and service expansion. Unitrans will continue to experiment with smaller-vehicle shuttles for services with lower ridership. Construction of the \$5 million expansion of the bus maintenance facility will be completed in mid 2004, providing added maintenance and parking capacity. Unitrans has also been working with the UC Davis Institute of Transportation Studies to implement and evaluate buses using Hydrogen-Enriched Natural Gas to gain additional emissions reductions. A site has been designated and conceptual design work has begun on a new campus bus terminal to serve Unitrans core service along Hutchison Drive. Planning has also begun with Yolo County Transportation District to implement the first phase of a vehicle location system. In addition, Unitrans continues to provide transit planning analysis and support for more general planning efforts both at UC Davis and in the City of Davis.

*Yolo County Transportation District* – The District completed work on the Yolo County Transportation and Expenditure Plan and has approved further work on the public outreach and public information phase. The budget for this phase of the work will expend the \$30,000 remaining from the initial \$120,000 project budget. The District will continue its transit service planning for Yolobus and review of development plans related to transit issues; the budget for this work is \$145,000. Included in this amount is \$35,000 which is earmarked for YCTD's share of the Regional Rail Study. This consultant study is being carried out by the following jurisdictions in addition to the District: Placer County Transportation Planning Agency, Sacramento Regional Transit District, Solano Transportation Authority, Contra Costa County, and the Capitol Corridor/BART. The purpose of the study is to develop an implementation plan for coordinated commuter service between Auburn and Dixon and between Dixon and Oakland.

### ***Yuba County***

*County of Yuba* – Yuba County is experiencing significant growth in the southern part of the County. With the current plan to build out the Plumas Lake Specific Plan with over 12,000 new

homes and commercial/professional offices over the next ten years, this area is expected to add over 30,000 people. To accommodate this growth, there are two new proposed interchanges along the Highway 70 corridor, one at Algodon Road and the other at Feather River Blvd. Highway 70 is also in the process of being widened from 2 to 4 lanes (via a Caltrans project). The County is also continuing to use funds for road and bridge rehabilitation and reconstruction projects. Also, the County is exploring a variety of means to incorporate Smart Growth principles as we properly plan for this (and other) new development in ways to reduce impacts to the transportation system. Finally, work is underway on the Downtown Economic Development Committee to prepare a short- and long-range strategic plan for the redevelopment of downtown Marysville.

### ***Placer County***

In meeting our responsibilities under federal law and the Memorandum of Understanding (MOU) signed with Caltrans and the Placer County Transportation Planning Agency (PCTPA), SACOG maintains a staff liaison with PCTPA and coordinates with the agency on all planning of regional significance. In the past year, the SACOG liaison has attended PCTPA Board and TAC meetings this coordination and staff will continue to be involved in any planning activities in Placer County with regional significance. SACOG and PCTPA are also collaborating on programming of CMAQ funded projects, including TDM, Spare the Air, SECAT, and Regional Rideshare programs. PCTPA is seeking additional funding for Interstate 80 HOV Lanes in Placer County, New Start funding for Regional Rail, and additional funding for the Lincoln Bypass, and SACOG will assist in those efforts, where possible. We also collaborate in the area of transit funding and coordination of services through the Transit Coordinating Committee.

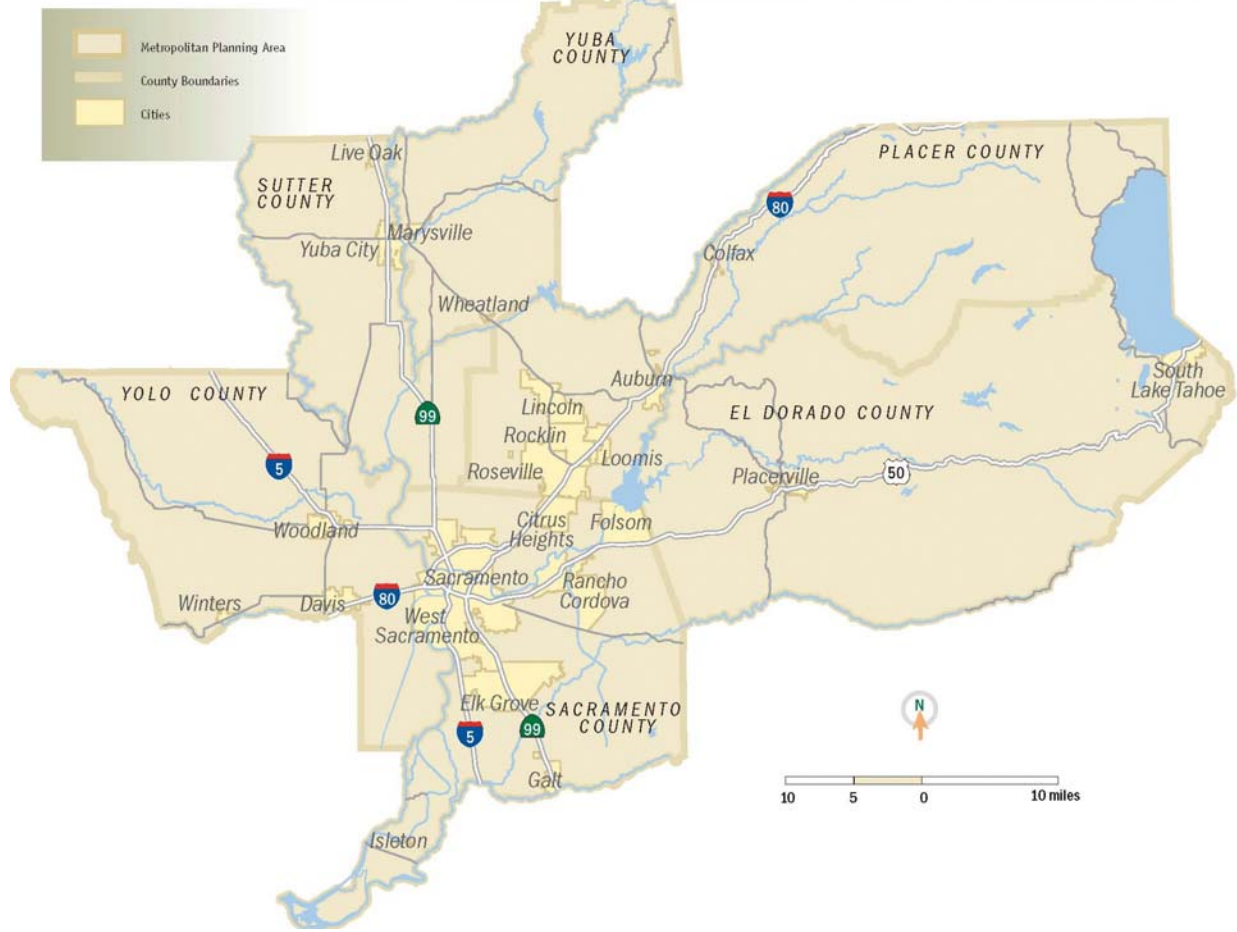
### ***El Dorado County***

In meeting our responsibilities under federal law and the memorandum of understanding (MOU) signed with Caltrans and the El Dorado County Transportation Commission (EDCTC), SACOG maintains a staff liaison with EDCTC and coordinates with the agency on all planning activities of regional significance. SACOG is represented on EDCTC's policy advisory committee which allows it to review and comment on all Commission agenda items before they are brought before the Commission for action.

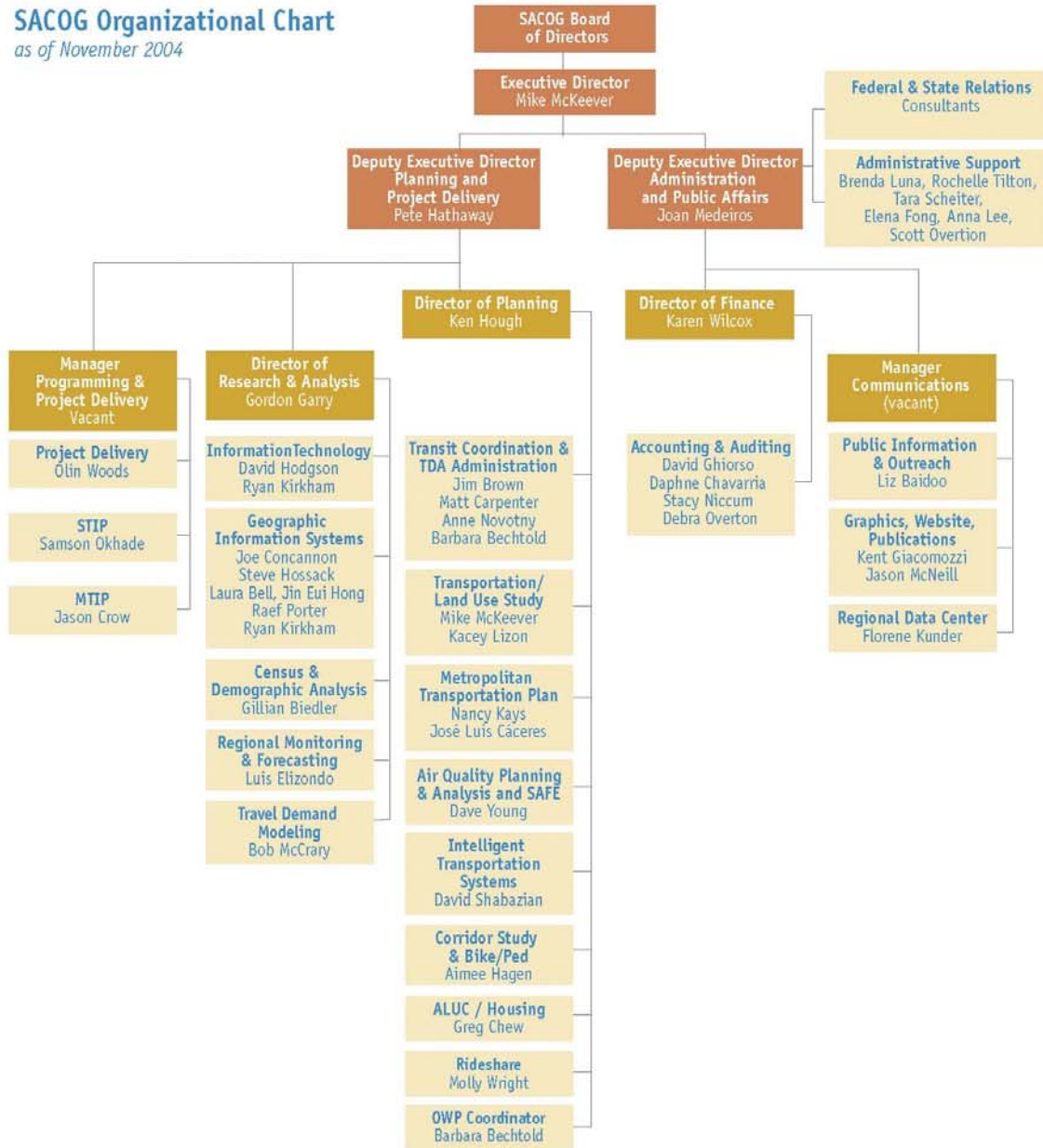
EDCTC will continue work this year to conduct the first comprehensive update of the county's Regional Transportation Plan (RTP). The final RTP will then be incorporated into SACOG's MTP update in 2005. Other projects include working with El Dorado County District 2 to conduct a feasibility study in order to determine the potential for the district's "Ride to Health" non-emergency medical transportation program, producing the El Dorado County Statistical Data Book, and conducting an "On-Board Transit Survey," preparing an analysis of the results, and providing recommendations for improving the existing transit services throughout El Dorado County. EDCTC will also produce a Non-Motorized Transportation Plan for the City of Placerville and a Bicycle Transportation Plan for the County of El Dorado. FY 2004/05 will also be the second year in which EDCTC works with SACOG to develop and evaluate concept alternatives for the Elk Grove-Rancho Cordova-El Dorado Connector Study, and also represents the second and final year for working with the City of Folsom and El Dorado County to evaluate various transit alignments within the Highway 50 corridor as part of the Folsom-El Dorado Corridor Transit Strategy.

# APPENDIX

Sacramento Metropolitan Planning Area



**SACOG Organizational Chart**  
*as of November 2004*



**FEDERAL FY 2004 CERTIFICATIONS AND ASSURANCES FOR**

**FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

**Name of Applicant:**            **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

**The Applicant agrees to comply with applicable requirements of Categories 01-16.  
(The Applicant may make this selection in lieu of individual selections below.)**

**OR**

**The Applicant agrees to comply with the applicable requirements of the following categories it has selected:**

- |            |   |                 |
|------------|---|-----------------|
| <b>01.</b> | <b>Certifications and Assurances Required of Each Applicant</b> | <b><u>X</u></b> |
| <b>02.</b> | <b>Lobbying</b>   | <b><u>X</u></b> |
| <b>03.</b> | <b>Private Mass Transportation Companies</b>                    | <b>—</b>        |
| <b>04.</b> | <b>Public Hearing</b>   | <b>—</b>        |
| <b>05.</b> | <b>Acquisition of Rolling Stock</b>                             | <b>—</b>        |
| <b>06.</b> | <b>Bus Testing</b>  | <b>—</b>        |
| <b>07.</b> | <b>Charter Service Agreement</b>                                | <b>—</b>        |
| <b>08.</b> | <b>School Transportation Agreement</b>                          | <b>—</b>        |
| <b>09.</b> | <b>Demand Responsive Service</b>                                | <b>—</b>        |
| <b>10.</b> | <b>Alcohol Misuse and Prohibited Drug Use</b>                   | <b>—</b>        |
| <b>11.</b> | <b>Interest and Other Financing Costs</b>                       | <b>—</b>        |
| <b>12.</b> | <b>Intelligent Transportation Systems Program</b>               | <b>—</b>        |
| <b>13.</b> | <b>Urbanized Area, JARC, and Clean Fuels Programs</b>           | <b>—</b>        |
| <b>14.</b> | <b>Elderly and Persons with Disabilities Program</b>            | <b>—</b>        |
| <b>15.</b> | <b>Nonurbanized Area Formula Program</b>                        | <b>—</b>        |
| <b>16.</b> | <b>State Infrastructure Bank Program</b>                        | <b>—</b>        |

FEDERAL FY 2004 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

Name of Applicant: SACRAMENTO AREA COUNCIL OF GOVERNMENTS

Name and Relationship of Authorized Representative: MARTIN TUTTLE,  
EXECUTIVE DIRECTOR

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and Federal requirements applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2004.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in Appendix A, should apply, as required, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2004.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., as implemented by U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with the Urbanized Area Formula Program, 49 U.S.C. 5307, and may apply to any other certification, assurance, or submission made in connection with any other program administered by FTA.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature

Date:

\_\_\_\_\_  
MARTIN TUTTLE, Executive Director  
(Authorized Representative of Applicant)

**AFFIRMATION OF APPLICANT'S ATTORNEY**  
for Sacramento Area Council of Governments

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature

Date:

\_\_\_\_\_  
HARRIET STEINER  
Applicant's Attorney

**METROPOLITAN TRANSPORTATION PLANNING PROCESS CERTIFICATION**  
**Fiscal Year 2004/2005 Overall Work Program**

In accordance with 23 CFR 450.334 and 450.220, and the Transportation Equity Act for the 21<sup>st</sup> Century, Caltrans and the Sacramento Area Council of Governments, designated Metropolitan Planning Organization for the Sacramento Metropolitan Planning Area and the Yuba City-Marysville urbanized area, hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- I. 23 U.S.C. 134 and 135, 49 U.S.C. Section 5303 through 5306 and 5323(1);
- II. Sections 174 and 176(c) and (d) of the Clean Air Act as amended [42 U.S.C. 7504, 7506(c) and (d)];
- III. Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;
- IV. Section 1101(b) of the Transportation Equity Act for the 21<sup>st</sup> Century (Pub. L. 105-178 112 Stat. 107) regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded projects [FR Vol. 64 No. 21, 49 CFR part 26]; and,
- V. The provision of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S. DOT implementing regulations (49 CFR 27, 37, and 38).

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**MARTIN TUTTLE**  
Executive Director

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**JODY LONERGAN**  
Director  
Caltrans District 3

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Date

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Date

**COOPERATIVE AGREEMENTS IN RESPONSE TO FEDERAL,  
STATE AND LOCAL POLICIES**

**Memorandum of Understanding - Sacramento Area Council of Governments and the City of Davis and Yolo County Transportation District, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Davis Urbanized Area.* Effective Date - Full Execution expected May 2004 and continuing until terminated.**

**Memorandum of Understanding - Sacramento Area Council of Governments, San Joaquin Council of Governments, the Cities of Lodi and Galt and Sacramento County, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Lodi Urbanized Area.* Effective Date - Full Execution expected May 2004 and continuing until terminated.**

**Memorandum of Understanding - Sacramento Area Council of Governments and the Sacramento Urbanized Area Transit Operators, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Sacramento Urbanized Area.* Effective Date - Full Execution expected April 2004 and continuing until terminated.**

**Memorandum of Understanding - Sacramento Area Council of Governments and Yuba Sutter Transit Authority, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Yuba City Urbanized Area.* Effective Date - April 2003 and continuing until terminated**

**Memorandum of Understanding - Sacramento Area Council of Governments, Placer County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, November 11, 1993; updated May 25, 2001.**

**Memorandum of Understanding - Sacramento Area Council of Governments/Sacramento Regional Transit District, *Comprehensive Transit Planning*, effective October 20, 1977 and updated with the *1998/99 Planning Work Program*, and again with the *2000/01 Planning Work Program*; continuing until terminated.**

**Memorandum of Understanding - Sacramento Area Council of Governments and California Department of Transportation, *Coordination of Ongoing Transportation Planning and Programs through Preparation of the Project Study Report under the Transportation Funding Act (Chapter 622, Statutes of 1997)*, effective January 6, 1999 and continuing until terminated.**

**Memorandum of Understanding - Sacramento Area Council of Governments and California Department of Transportation, *Project Delivery of Regional Improvement Program Projects on State Highways*, effective June 25, 1998 and continuing until terminated.**

**Memorandum of Understanding - Sacramento Area Council of Governments and the Metropolitan Transportation Commission approved by Caltrans on August 4, 1994.**

**Memorandum of Understanding - Sacramento Area Council of Governments, El Dorado County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, June 30, 1993.**

**Authorized by SB 1254 which was signed by the Governor on October 15, 1991, and by resolutions from the SAFE Board of Directors and the counties of Sacramento, San Joaquin, Yolo and Yuba, and cities therein, *Capitol Valley Regional Service Authority for Freeways and Expressways*. Effective October 1991 and continuing indefinitely.**

**Memorandum of Understanding - Sacramento Area Council of Governments, County of Sacramento, Sacramento Regional Transit District, and the City of Sacramento, *Funding and Provision of Transportation Services to the Elderly and Disabled in Sacramento County*, effective July 1, 1988 and continuing until terminated.**

**Memorandum of Understanding - Sacramento Area Council of Governments/California Department of Transportation/California Office of Planning and Research, *Implementing State of California Procedures for Intergovernmental Review of Federal Financial Assistance and Direct Development Activities*, effective April 1, 1986 and continuing until terminated.**

**Memorandum of Understanding - Sacramento Area Council of Governments/ California Department of Transportation, *Comprehensive Transportation Planning*, effective May 21, 1984 and continuing until terminated.**

**Memorandum of Understanding - Sacramento Area Council of Governments/Area 4 Agency on Aging, *Coordination of Planning Activities*, effective July 21, 1983 and continuing until terminated.**

**Memorandum of Understanding - Sacramento Area Council of Governments and U.S. Air Force, *Implement OMB Circular A-95*, effective July 17, 1980 and continuing until terminated.**

## **DISADVANTAGED BUSINESS ENTERPRISE GOALS**

### **STATUTORY AND/OR REGULATORY REQUIREMENTS.**

**49 CFR Part 23 requires SACOG, as a recipient of DOT funds, to establish annual goals for Disadvantaged Business Enterprise (DBE) participation in contracting and purchasing opportunities using DOT funds.**

### **PROJECTIONS.**

- 1. In FY 2004/05, SACOG expects to be awarded a FTA, Section 5303, Metropolitan Planning Grant in the amount of \$500,058. Of this amount, \$50,000 is immediately passed through to the Sacramento Regional Transit District, \$309,981 is used to pay SACOG staff salaries, and \$13,387 is used for direct staff meeting expenses. The remaining \$176,690 is used for indirect expenses, including \$5,205 for printing and office supplies.**
- 2. SACOG does not normally expend FTA funds for consultant contracts. We will purchase office and computer supplies and printing services during the year.**

### **HISTORICAL DATA.**

**In the past, SACOG has procured office supplies from a variety of sources, including the County of Sacramento and firms eligible for DBE certification. We have, however, encountered problems getting these firms to apply for the certification.**

### **AVAILABILITY OF DBE FIRMS.**

**The number of known certified DBEs within the Sacramento-Yolo CMSA and the Yuba City MSA which supply the kinds of products SACOG purchases is limited; however, at least two such firms have been identified.**

### **POTENTIAL FOR NEW DBE PARTICIPATION.**

**SACOG will continue to subscribe to the Caltrans Disadvantaged and Woman Business Enterprise List. Using this list, SACOG will make every effort to identify additional DBEs who supply the kinds of products SACOG purchases.**

### **GEOGRAPHIC AREA.**

**The geographic area from which DBE firms will be sought includes El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba Counties. These six counties comprise the Yuba City MSA and the Sacramento-Yolo CMSA, which has an area of 6,327 square miles. According to the 2000 U.S. Census, the area's total population is 1,936,006 and of that, the area's minority population is 698,923 (26.8%) and its female population is 985,478 (50.9%).**

### **2004/05 DBE GOALS.**

- 1. SACOG has established a goal that it will expend with DBEs at least 20% of FTA Section 5303 grant funds expended for printing and office supplies during FY 2004/05.**
- 2. Should an as-yet unanticipated opportunity for entering into a consultant contract using FTA grant funds arise, SACOG will set individual project goals for such contract in accordance with the requirements of 49 CFR Part 23 and Section VII.D. of SACOG's adopted DBE program.**

**SACRAMENTO AREA COUNCIL OF GOVERNMENTS  
WORK PROFILE BY JOB CATEGORY, ETHNICITY & GENDER  
February 27, 2004**

JOB CATEGORIES	OVER-ALL TOTAL	TOTAL		AMERICAN INDIAN		ASIAN & PACIFIC ISLANDER		BLACK		HISPANIC		OTHER <sup>2</sup>		WHITE	
		F	M	F	M	F	M	F	M	F	M	F	M	F	M
Executive Staff	5	1	4									1	2		2
Management Staff	2	1	1					.5					1	.5	
Planning and Admin. Staff	41	20	21			2	1	1	1		2	5	3	12	13
Support Services	5	4	1							2				2	1
<b>Totals</b>	<b>53</b>	<b>26</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1.5</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>6</b>	<b>6</b>	<b>14.5</b>	<b>16</b>
% of SACOG Staff	100.00	49.06	50.94	0.00	0.00	3.77	1.88	2.83	1.88	3.77	3.77	11.32	11.32	27.36	30.19
% Region <sup>3</sup>		46.10	53.91	0.51	0.56	3.08	3.24	2.64	2.66	4.45	6.10	0.04	0.05	35.38	41.30
SACOG Variation to Region %		2.96	-2.97	-0.51	-0.56	0.69	-1.36	0.19	-0.78	-0.68	-2.33	11.28	11.27	-8.02	-11.11

<sup>2</sup> "Other" includes those persons who do not identify themselves as members of the five racial groups shown or decline to state.

<sup>3</sup> Percentages and classifications are from the 2000 US Census for total labor force in the Sacramento Metropolitan Planning Area.



**SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

**RESOLUTION NO. 18 - 2004**

**APPROVING THE OVERALL WORK PROGRAM  
AND BUDGET FOR FY 2004/05**

**WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and**

**WHEREAS, the Council has prepared an Overall Work Program (OWP) for FY 2004/05 which has been reviewed by member agencies and Council committees; and**

**WHEREAS, such OWP becomes the basis for the Council's activities and budget for FY 2004/05; and**

**WHEREAS, 23 CFR 450.334 requires that the designated MPO certify each year that the planning process is being conducted in conformance with the applicable requirements,**

**NOW, THEREFORE, BE IT RESOLVED that the MPO does hereby adopt and approve the FY 2004/05 OWP and Budget and certifies that its planning process will be implemented through this document in accordance with:**

- 1. 49 U.S.C. Section 5323(k), 23 U.S.C. 135, and 23 CFR part 450.200;**
- 2. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));**
- 3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;**
- 4. Section 1101 of the Transportation Equity Act for the 21st Century (Pub. L. 105-178) regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded project (Sec. 105 (f), Pub. L. 97-424, 96 Stat. 2100, 49 CFR part 23) and;**
- 5. The provisions of the Americans With Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and USDOT regulations "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).**

**Resolution X-2004**

**BE IT FURTHER RESOLVED:**

1. That SACOG hereby authorizes submittal of the OWP for FY 2004/05 to the various participating State and Federal agencies;
2. That SACOG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;
3. That SACOG's Executive Director, or in his absence, a Deputy Executive Director, is hereby designated and authorized to submit the OWP for FY 2004/05 and to execute all necessary agreements and contracts on behalf of the Council to implement the purposes of this resolution; and
4. That the Executive Director, or in his absence, a Deputy Executive Director, is hereby authorized to make and submit to the appropriate funding agencies necessary work program and budget modifications to the OWP based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis.
5. That the Executive Director is hereby authorized to make budget adjustments within the Overall Work Program Element and Budget accounts.

**PASSED AND ADOPTED this 20th day of May, 2004 by the following vote of the Council:**

**AYES:**

**NOES:**

**ABSENT:**

**ATTEST:**

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**CHRISTOPHER CABALDON**  
Chair

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**MARTIN TUTTLE**  
Executive Director



**SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

**RESOLUTION NO. 19 - 2004**

**AUTHORIZING SACOG'S EXECUTIVE DIRECTOR TO ACT ON BEHALF OF SACOG IN  
MATTERS PERTAINING TO HOMELAND SECURITY FUNDING**

**WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and**

**NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Sacramento Area Council of Governments that the Executive Director is hereby authorized to execute for and on behalf of the named applicant (SACOG), a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California.**

**PASSED AND ADOPTED this 20th day of May, 2004 by the following vote of the Council:**

**AYES:**

**NOES:**

**ABSENT:**

**ATTEST:**

---

**CHRISTOPHER CABALDON**  
Chair

---

**MARTIN TUTTLE**  
Executive Director

## GLOSSARY

**AB:** *Assembly Bill (Number).*

**ACG:** *Address Coding Guide.*

**ADA:** *Americans With Disabilities Act.*

**ALUC:** *Airport Land Use Commission.*

**AMTRAK:** *American Tracks Railroad.*

**APCD:** *Air Pollution Control District.*

**AQMD:** *Air Quality Management District.*

**ARB:** *Air Resources Board.*

**CAA:** *Clean Air Act.*

**CALTRANS:** *The California Department of Transportation.*

**CARB:** *California Air Resources Board.*

**CBD:** *Central business district..*

**CCJPB:** *Capitol Corridor Joint Powers Board.*

**CDP:** *Census Designated Places.*

**CEQA:** *California Environmental Quality Act.*

**CFR:** *Code of Federal Regulations.*

**CHP:** *The California Highway Patrol.*

**CIP:** *Capitol Improvement Program.*

**CLUP:** *Comprehensive Land Use Plan.*

**CMAQ:** *Congestion Mitigation and Air Quality.*

**CMP:** *Congestion Management Program.*

**CMS:** *Congestion Management System.*

**CMSA:** *Consolidated Metropolitan Statistical Area.*

**COG:** *Council of Governments.*

**CPI:** *Consumer Price Index.*

**CSAC:** *California State Association of Counties.*

**CTC:** *California Transportation Commission.*

**CTP:** *California Transportation Plan.*

**CTSA:** *Consolidated Transportation Service Agency.*

**CVRS:** *Capitol Valley Regional Service Authority for Freeways and Expressways.*

**DBE:** *Disadvantaged Business Enterprise.*

**DEIR:** *Draft Environmental Impact Report.*

**DOT:** *Department of Transportation.*

**DTIM:** *Direct Travel Impact Model.*

**EDCTC:** *El Dorado County Transportation Commission.*

**EIR:** *Environmental Impact Report.*

**EIS:** *Environmental Impact Statement.*

**EPA:** *Environmental Protection Agency.*

**FAA:** *Federal Aviation Administration.*

**FEIR:** *Final Environmental Impact Report.*

**FHWA:** *Federal Highway Administration.*

**FRA:** *Federal Railroad Administration.*

**FTA:** *Federal Transit Administration.*

**FTE:** *Full-Time Equivalent.*

**FTIP:** *Federal (Metropolitan) Transportation Improvement Program.*

**FY:** *Fiscal Year.*

**FRAQMD:** *Feather River Air Quality Management District.*

**GIS:** *Geographic Information System.*

**HOV:** *High-Occupancy Vehicle.*

**HUD:** *U.S. Department of Housing and Urban Development.*

**IIP:** *Interregional Improvement Program.*

**IRRS:** *Inter-regional Road System.*

**ISTEA:** *Intermodal Surface Transportation Efficiency Act of 1991.*

**ITS:** *Intelligent Transportation System.*

**JPA:** *Joint Powers Agreement.*

**LAFCO:** *Local Area Formation Commission.*

**LRT:** *Light Rail Transit.*

**LTF:** *Local Transportation Fund.*

**MIS:** *Major Investment Studies.*

**MOU:** *Memorandum of Understanding.*

**MPA:** *Metropolitan Planning Area.*

**MPO:** *Metropolitan Planning Organization.*

**MSA:** *Metropolitan Statistical Area.*

**MTC:** *Metropolitan Transportation Commission.*

**MTIP:** *Federal Metropolitan Transportation Improvement Program.*

**MTP:** *Metropolitan Transportation Plan.*

**NAAQS:** *National Ambient Air Quality Standard.*

**NEPA:** *National Environmental Policy Act.*

**NHS:** *National Highway System.*

**OWP:** *Overall Work Program.*

**PCTPA:** *Placer County Transportation Planning Agency.*

**PMSA:** *Primary Metropolitan Statistical Area.*

**RAD:** *Regional Analysis District.*

**RFP:** *Request for Proposal.*

**RIP:** *Regional Improvement Program.*

**ROW:** *Right-of-way.*

**RSTP:** *Regional Surface Transportation Plan.*

**RT:** See *SRTD.*

**RTP:** *Regional Transportation Plan.*

**RTPA:** *Regional Transportation Planning Agency.*

**RTIP:** *Regional Transportation Improvement Program.*

**SB:** *Senate Bill (Number)*

**SABA:** *Sacramento Area Bicycle Advocates.*

**SAFE:** *Service Authority For Freeways and Expressways.*

**SIGMAC:** *Statewide Intermodal Goods Movement Advisory Committee.*

**SIP:** *State Implementation Plan.*

**SMAQMD:** *Sacramento Metropolitan Air Quality Management District.*

**SOV:** *Single-Occupant Vehicle.*

**SRTD:** *Sacramento Regional Transit District.*

**SRTP:** *Short-Range Transit Plan.*

**STA:** *Sacramento Transportation Authority.*

**STA Funds:** *State Transit Assistance Funds.*

**STAC:** *Social Service Transportation Advisory Council.*

**STF:** *Summary Tape File.*

**STP:** *Surface Transportation Program.*

**TAC:** *Technical Advisory Committee.*

**TAZ:** *Transportation Analysis Zone.*

**TCM:** *Transportation Control Measure.*

**TDA:** *Transportation Development Act.*

**TDM:** *Transportation Demand Management.*

**TEA-21:** *Transportation Equity Act for the 21<sup>st</sup> Century.*

**TEA FUNDS:** *Transportation Enhancement Activities funds.*

**TIGER:** *Topologically Integrated Geographic Encoding and Referencing.*

**TIP:** *Transportation Improvement Program.*

**TMA:** *Transportation Management Association.*

**TMA:** *Transportation Management Area*

**TMC:** *Transportation Management Center.*

**TOS:** *Traffic Operations System.*

**TSM:** *Transportation System Management.*

**U.S.C.:** *United States Code.*

**U.S. DOT:** *U.S. Department of Transportation.*

**VMT:** *Vehicle Miles of Travel or Vehicle Miles Traveled.*

**YCTD:** *Yolo County Transportation District.*

**YSTA:** *Yuba-Sutter Transit Agency.*

# WHAT WE DO

The Sacramento Area Council of Governments (SACOG) is an association of Sacramento Valley governments formed from the six regional counties—El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba—and 22 member cities. SACOG's directors are chosen from the elected boards of its member governments. SACOG's primary charge is to provide regional transportation planning and funding, as well as a forum for the study and resolution of regional issues. In this role, SACOG prepares the region's long-range transportation plan; approves distribution of affordable housing around the region; keeps a regionwide database for its own and local agency use; helps counties and cities use federal transportation funds in a timely way; assists in planning for transit, bicycle networks, clean air and airport land uses; and has undertaken the Blueprint Project to link transportation and land development more closely. SACOG has an annual operating budget of about \$12.8 million, funded from local, regional, state and federal transportation funds. It has a staff of about 50, including employees and consultants.

## **EXECUTIVE STAFF**

Mike McKeever  
*Executive Director*

Peter Hathaway  
*Deputy Executive Director,  
Planning and Project  
Delivery*

Joan Medeiros  
*Deputy Executive Director,  
Administration and Public  
Affairs*

Kenneth Hough  
*Director of Planning*

Karen Wilcox  
*Director of Finance*

Gordon Garry  
*Director of Research  
and Analysis*

## **PROJECT STAFF**

Barbara Bechtold  
*Interim OWP Coordinator*

## **SUPPORT STAFF**

Jason McNeill  
*Web Page*

Kent Giacomozzi  
*Graphic Design*

Scott Overton  
*Reprographics*

Florene Kunder  
*Database / Library*