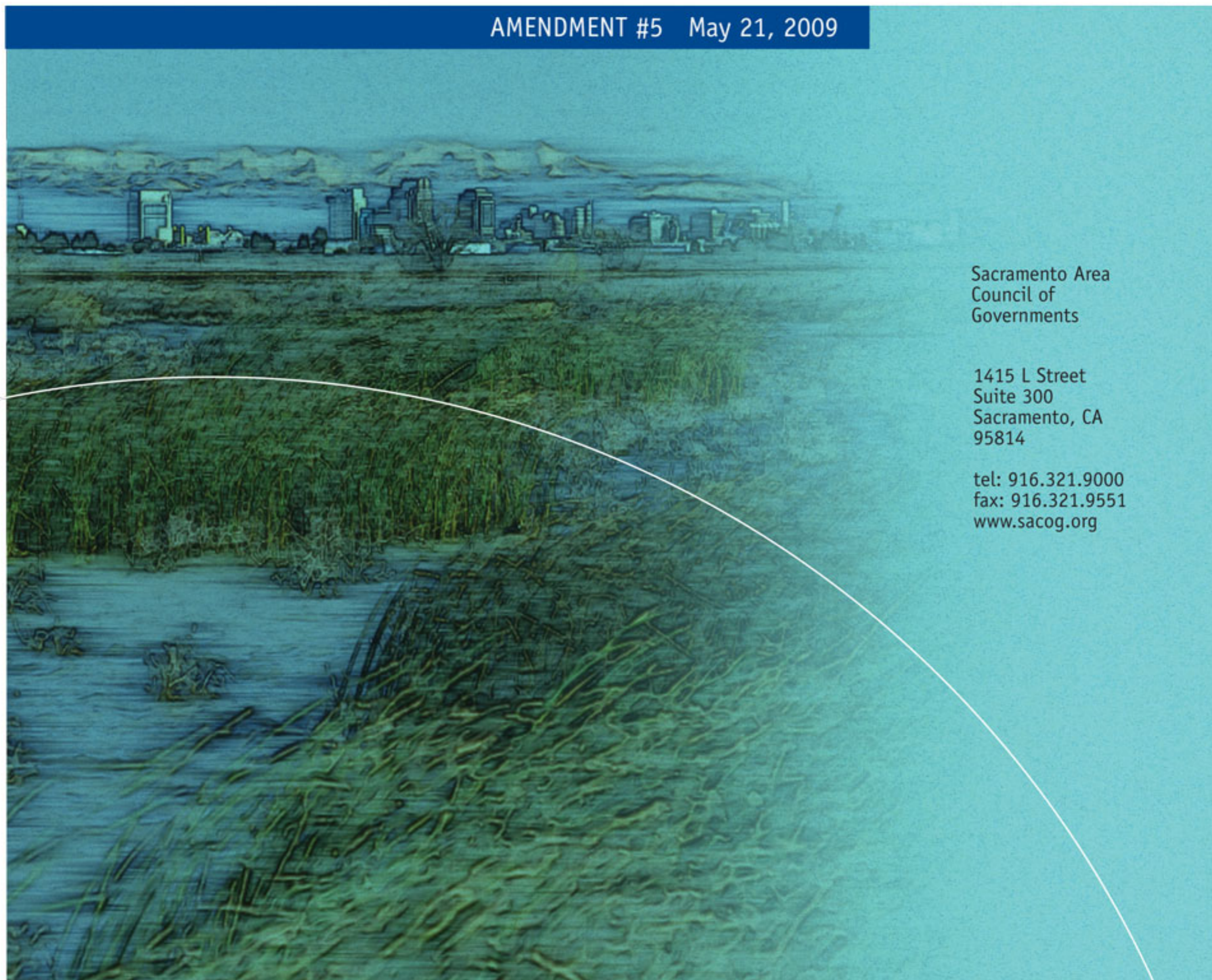


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Overall Work Program



AMENDMENT #5 May 21, 2009



Sacramento Area
Council of
Governments

1415 L Street
Suite 300
Sacramento, CA
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SACOG MISSION

Delivering
transportation
projects;
providing public
information
and serving
as a dynamic forum
for regional
planning and
collaboration in the
greater Sacramento
Metropolitan Area.



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Council of
Governments**

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City of Sacramento
City of West Sacramento
City of Wheatland
City of Winters
City of Woodland
City of Yuba City



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

**FISCAL YEAR 2008-09
OVERALL WORK PROGRAM**

*Amendment #5
May 21, 2009*

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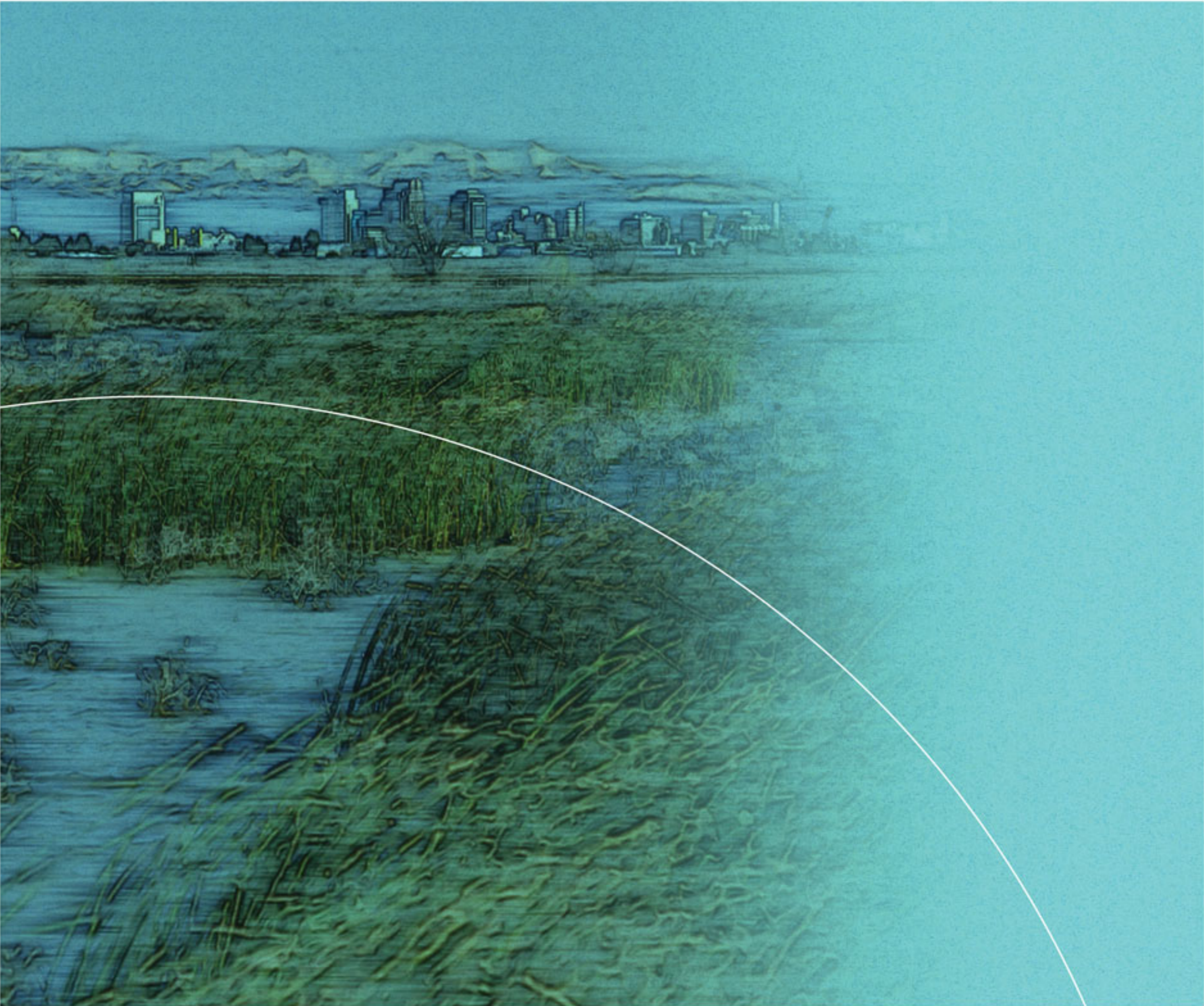
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OVERALL WORK PROGRAM

Prospectus



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1. INTRODUCTION

The Overall Work Program (OWP) defines the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento region: El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties (excludes the Tahoe Basin in Placer and El Dorado counties). It establishes transportation, air quality, and other regional planning objectives for the fiscal year July 1, 2008, to June 30, 2009, the methods and timing for achieving those objectives, and identifies planning responsibilities and funding to complete the work. The OWP also serves as a management tool for the Sacramento Area Council of Governments (SACOG) in that it identifies all projects and services to be provided during the year beyond those mandated by the metropolitan planning process. The OWP, therefore, presents an annual blueprint for the agency's use of resources for the fiscal year 2008-09.

Because the metropolitan planning process encompasses coordination and interaction of work being performed within the region, including some not undertaken directly by SACOG, this document includes a summary of other major planning activities. These activities are projects and plans by cities, counties, special districts, regional transportation planning agencies, and Caltrans, as well as other collaborative efforts. The OWP identifies all regional planning efforts in the areas of transportation.

The OWP is organized in three sections:

- a. The SACOG Prospectus describes the organizational structure, institutional relationships, consultation and outreach processes, and planning emphasis areas required by federal transportation planning regulations.
- b. The Direct Services Project section contains the SACOG Overall Work Program, an overview of the Work Programs of the Placer County Transportation Planning Agency, the El Dorado County Transportation Commission, Caltrans District 3 (as it relates to regional studies), and major studies being undertaken by local agencies and transit operators and comprises the regional planning efforts in the area. This section also contains the SACOG proposed budget summary which shows the use of projected revenues to complete the OWP during FY 2007-08, and shows how resources will be allocated throughout the SACOG program.
- c. The Appendix contains maps, charts, certifications, policies, goals, work profile, adopting resolution, and glossary.

SACOG produces two documents related to the *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFETEA-LU). These documents, the Metropolitan Transportation Plan (MTP) and Metropolitan Transportation Improvement Program (MTIP), are updated periodically to comply with SAFETEA-LU. Together, they:

- Identify transportation facilities designated as the Metropolitan Transportation System
- Provide for the integrated management and operations of the system
- Consider the eight planning factors included in SAFETEA-LU
- Result in a financially constrained MTP and MTIP

- Coordinate with mobile source emissions budget and transportation control measures of the State Implementation Plan to achieve and maintain ambient air quality standards through the air quality conformity process and finding
- Establish and use a working partnership with state agencies, public transit operators, freight interests, and other regional stakeholders in the planning process
- Embrace a flexible expenditure plan for CMAQ, STP, SAFETEA-LU, and FTA funds in addition to other local, state, and federal funds to supplement these federal sources
- Reflect the results of established government-to-government relations with Native American Tribal Governments

2. SACOG ORGANIZATION

Originally formed in 1965, the Sacramento Area Council of Governments (SACOG) is joint powers authority of city and county governments, organized ". . . to provide a forum for the discussion and study of area wide problems of mutual interest and concern to the cities and counties, and to facilitate the development of policies and action recommendations for the solution of such problems."¹ SACOG serves six counties and twenty-two cities, comprising a 6,190 square mile area with an estimated population of 2,229,000. Member agencies are El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties; the cities of Auburn, Citrus Heights, Colfax, Davis, Elk Grove, Folsom, Galt, Isleton, Lincoln, Live Oak, Marysville, Placerville, Rancho Cordova, Rocklin, Roseville, Sacramento, West Sacramento, Wheatland, Winters, Woodland, Yuba City; and the town of Loomis.

SACOG is governed by a thirty-two member Board of Directors (thirty-one voting and one non-voting). Voting members are appointed by member jurisdictions. The one non-voting member is the Caltrans District 3 Director. The organization's mission statement is: *Delivering transportation projects, providing public information, and serving as a dynamic forum for regional planning and collaboration in the Sacramento Metropolitan Area.*

Under SACOG's Joint Powers Agreement (JPA), each member city (excluding the City of Sacramento) and each member county (excluding Sacramento County) are entitled to one seat and one vote on the SACOG Board. The City of Sacramento may appoint two directors and is entitled to two votes. Sacramento County may appoint three directors and is entitled to three votes. In addition, jurisdictions may appoint an alternate who shall have full voting rights in the absence of the jurisdiction's appointed director.

SACOG's various designations and certifications include:

Designations as:

- Regional Transportation Planning Agency for Sacramento, Sutter, Yolo, and Yuba counties by the California State Secretary of Business, Transportation and Housing Agency.
- Metropolitan Planning Organization (MPO) by the Governor and the U.S. Department of Transportation for the Sacramento, Yuba City, and Davis Urbanized Areas.
- Metropolitan Planning Organization in the Sacramento Metropolitan Planning Area (MPA) by the California State Secretary of Business, Transportation and Housing Agency.

¹ Joint Powers Agreement of the Sacramento Area Council of Governments, adopted October 21, 1980, and revised January 20, 1983; February 1, 1988; June 16, 1988; April 27, 1999; October 2, 2002; and May 15, 2003.

- Airport Land Use Commission for Sacramento, Sutter, Yolo and Yuba counties.
- Service Authority for Freeway and Expressways for Sacramento, San Joaquin, Yolo, Yuba, Sutter, and El Dorado counties.
- Area Wide Clearinghouse for the counties of Sacramento, Sutter, Yolo, and Yuba and the cities of Lincoln, Rocklin, and Roseville by the State of California Procedures of Intergovernmental Review of Federal Financial Assistance and Direct Development Activities.

Joint Certification as:

- Sacramento Area Metropolitan Planning Process by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

SACOG is the designated Airport Land Use Commission and Regional Transportation Planning Agency for Sacramento, Sutter, Yolo, and Yuba Counties and the Metropolitan Planning Organization for the federally-designated ozone nonattainment area in Sacramento, Yolo, El Dorado, Placer Counties, and the Sutter Buttes. SACOG also staffs the Capitol Valley Service Authority for Freeways and Expressways (SAFE).

Board of Directors' Committees

Annually, the Board Chair appoints committees from among the Board's members to make policy recommendations to the Board. Each Board member serves on at least one committee. The current committees are:

Climate & Air Quality Committee: Nine members appointed to consider climate and air quality issues and the SECAT program. (Meets monthly or as needed)

Government Relations & Public Affairs Committee: Nine members appointed to consider state and federal advocacy, news media outreach, and other activities related to external affairs and administrative activities such as human resources, audits, the budget, and the Overall Work Program. (Meets monthly or as needed)

Land Use & Housing: Eight members appointed to review topics related to the Blueprint implementation, Airport Land Use, Housing Needs Allocation, and Open Space. (Meets monthly or as needed)

Transportation Committee: Nine members appointed from the SACOG Board and the Caltrans District 3 Director to review all items relating to transportation issues with MTP, MTIP, and SIP as well as the SAFE program. (Meets monthly or as needed)

Strategic Planning Committee: Eleven members, comprised of the SACOG Chair, Vice Chair, prior year's Chair and the Chairs of the other four committees, to review the JPA, Board representation, and long-term vision planning. This committee also acts a liaison to the regional legislative delegation. (Meets as needed)

3. INSTITUTIONAL RELATIONSHIPS

SACOG's planning process includes many regional planning partners, including the tribal governments and other regional stakeholders. In addition to its member agencies, SACOG has a cooperative agreement with the Placer County Transportation Planning Agency and the El Dorado County Transportation Commission that spells out the planning and programming relationships between the agencies. SACOG's jurisdiction as the federal Metropolitan Planning Organization includes large portions of Placer and El Dorado counties, but under state law, they operate as separate regional transportation planning and programming agencies (RTPAs). Furthermore, SACOG is a close working partner of the transit agencies and has an annual agreement with the Sacramento Regional Transit District to identify joint planning projects. Cooperation in the programming process relies on the efforts of the staff and Board of the county transportation agencies in setting county-wide priorities for SAFETEA-LU and STIP funding.

4. INTERAGENCY AND COMMUNITY CONSULTATIONS/OUTREACH

Advisory Committees

The Board has established a number of advisory committees as a means of obtaining advice from citizens, key interest groups in the community, and partner planning agencies on a variety of subjects. SACOG seeks advice from local agencies on transportation and land use plan content and investment decisions. SACOG works not only with the agency staff, but with governing boards, technical committees, and advisory committees. These advisory committees typically include representatives of citizens' advocacy groups, the private sector, major colleges and universities, transportation management professionals, and private citizens unaffiliated with any of the above groups. Committees are augmented, restructured, added to, or discharged from time to time based upon the issues and concerns faced by the Board. Currently these committees are:

Airport Advisory Committee: A fifteen-member committee composed of managers of the public use airports located within SACOG's Regional Transportation Planning Agency boundary, as well as representatives from Beale Air Force Base. The Committee provides recommendations to the SACOG Board of Directors regarding the Regional Aviation Capital Improvement Plan, prepared biennially, and advises SACOG staff and the SACOG Board on aviation issues of regional concern. (Meets on call)

Bikeway and Pedestrian Committee: A committee of about 80 members made up of representatives from local bicycle advocacy groups as well as local government and nonprofit groups involved in bikeway planning. The committee advises SACOG on the non-motorized content of the Metropolitan Transportation Plan and on priorities for non-motorized projects. (Meets quarterly)

5310 Regional Evaluation Committee: The role of the Committee is to objectively review and score local project applications for the FTA Section 5310 Capital Grant Program. The program provides funds on a statewide competitive basis for the purchase of equipment to transport elderly and disabled persons. Eligible applicants are private, nonprofit organizations and public bodies that coordinate transportation service. The established scoring criteria are project need, project effectiveness, ability of the applicant, and service coordination efforts. (Meets annually)

Goods Movement Advisory Group: The movement of goods or freight has always been one of the most important functions of the transportation system and is certainly of vital importance to the health of the economy and to ensuring a high quality of life. SACOG works with the region's jurisdictions as well as other state and local agencies and the private sector through its Goods Movement Advisory Group (GMAG) to make certain that planning for goods movement is incorporated into the overall transportation planning process. SACOG looks to build on the work of the recently completed Regional Goods Movement Study to identify specific projects and areas of study to evaluate further. The GMAG serves as both an advisory committee for these activities as well as a regional forum for goods movement issues. (Meets quarterly and as needed)

Planners Committee: A twenty-eight-member committee consisting of the planning directors or their designees of each of SACOG's member jurisdictions. The committee was originally formed to advise SACOG on the development of the Blueprint Project and is now advising on Blueprint implementation and the Regional Housing Needs Allocation process. (Meets on call)

Public Participation Committee: A committee made up of members of organizations required under SAFETEA-LU and includes representatives of the disabled, pedestrian walkways, bicycle transportation, public agencies, transit operators, goods movement, private providers of transportation, and other interested parties.

Regional Planning Partnership: A committee with close to 100 representatives from local, regional, state, federal agencies, and tribal governments, as well as representatives of business, environmental, and minority organizations and associations. The Partnership assists SACOG with its transportation and air quality planning responsibilities. It also serves as the primary forum for interagency and public consultation requirements of federal transportation and air quality regulations. (Meets monthly)

SACMET Travel Demand Model Technical Advisory Committee (TAC): The SACMET TAC is composed of planning and engineering professionals from local public agencies, as well as consultants and others who are registered users of the SACMET travel demand model. The TAC has two roles: One is to provide SACMET users with training and technical support on the model; the other is to provide a forum for discussion of issues related to SACMET. Proposed SACMET changes and improvements, and the results of changes and improvements made, are presented for information and discussion. Modeling issues of a more general nature, but germane to SACMET or the Sacramento region, are also discussed. The SACMET TAC meets two or three times per year, on an as-needed basis. SACMET TAC mailings go to about 50 people.

Sacramento Emergency Clean Air and Transportation (SECAT) Air Quality Policy Group: A ten-member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, and SACOG. The committee assists SACOG and its air quality planning partners in developing a strategy or strategies that focus available resources on achieving both attainment of the National Ambient Air Quality Standard for ozone and conformity goals. (Meets on call)

Sacramento Emergency Clean Air and Transportation (SECAT) Technical Advisory Committee: An eleven-member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, Caltrans, and SACOG. The committee advises the SECAT Policy Group on guidelines and criteria for evaluating and approving projects under the SECAT program. (Meets on call)

Social Service Transportation Advisory Council: Three councils have been established – one each for Sacramento and Yolo counties, and a joint Sutter-Yuba county council. Each council is composed of potential transit users who are elderly, handicapped, low-income or general public; representatives of agencies that provide social services or transportation for seniors, handicapped, and low-income persons; representatives from the local Consolidated Transportation Services Agency; and a representative of a transit operator. Each council participates in the identification of transit needs in the county(ies) it serves; makes recommendations regarding unmet transit needs; and advises the Board on other major transportation issues, including the coordination and consolidation of specialized transportation services. These councils are required by state law. (Meets on call)

Transit Coordinating Committee: The Committee provides a forum for the discussion of transit plans and issues, coordinates transit studies and systems on a regional basis, disseminates federal, state and local transit information, reviews and comments on the MTP and the MTIP, and gives input into SACOG's Overall Work Program. (Meets at least quarterly)

Transportation Demand Management Task Force: The Task Force advises the SACOG Board of Directors on the operations and marketing of the Rideshare Program and on the demand management content of the MTP.

Ad Hoc Committees

Occasionally, projects of great significance warrant the formation of committees of stakeholders or special groups. In these circumstances, the Board has appointed special committees to assist in guiding efforts on these projects. Currently the following are active Ad Hoc Committees:

ADA Compliance Committee: A five-member committee composed of an elected official and representatives from the following sectors: disabled, business or non-profit, education, and health/medical. The Committee reviews unresolved ADA-related complaints, requests or suggestions from disabled persons regarding access to and participation in public facilities, services, activities, and functions of SACOG.

Community Design Grant Review Committee: A committee made up of members from many of SACOG's advisory committees, such as the Transit Coordinating Committee, Regional Planning Partnership, Transportation Demand Management Task Force, etc., who review the grant applications for the Community Design Grant Program.

Sacramento Region Intelligent Transportation Systems Partnership: A forum for technical staff to share information, coordinate on project planning and implementation, and provide advice and input to SACOG on ITS funding advocacy efforts.

SACOG Participation in Other Public/Private Efforts in Regional Planning-Related Issues

Cooperation and coordination in transportation and air quality issues with other agencies or groups is obtained through participation in the following activities and organizations:

Liaison to Local Transportation Planning Agencies: SACOG maintains liaisons with each city and county and with other transportation agencies throughout the region to help coordinate transportation planning and programming and to facilitate information exchange. In some cases, SACOG liaisons serve on both the technical and advisory committees. SACOG maintains liaisons with the following:

- Yolo County Transportation District (YCTD)
- Sacramento Transportation Authority (STA)
- Placer County Transportation Planning Agency (PCTPA) as the RTPA for Placer County
- El Dorado County Transportation Commission (EDCTC) as the RTPA for El Dorado County
- Yolo County Transportation Advisory Committee
- Sacramento Regional Transit District (SRTD)
- Tahoe Regional Planning Agency (TRPA)
- Transportation Management Associations (TMA)
- Caltrans District 3
- Paratransit, Inc.
- Air Districts – 5 districts within the Sacramento Air Quality Planning Area
- Transit Operators – 14 regional operators
- Native American Tribal Governments

California Federal Programming Group: The purpose of this group is to facilitate integration, improvement, and maintenance of state and local databases used in transportation programming and discussion of federal programming issues. The group's membership includes representatives from Caltrans and several MPOs across the state. (Meets as needed)

California Service Authority for Freeways and Expressways (SAFE) Committee: SACOG serves on the California SAFE Committee for the counties of Sacramento, Glenn, El Dorado, Sutter, Yuba, Yolo, and San Joaquin.. The committee is composed of SAFE project managers from all SAFE counties, Caltrans and the California Highway Patrol. The committee meets approximately every other month to discuss statewide and local call box program issues.

Caltrans Regional Coordination Committee: Caltrans and regional agency representatives meet bimonthly to discuss issues of mutual interest and to forge partnerships for common benefit on state and federal legislation and regulatory matters. SACOG management participates regularly in these meetings.

Capitol Corridor Joint Powers Authority (CCJPA): SACOG continues to be very active in the work of the CCJPA that administers the Auburn-Sacramento-Oakland-San Jose (Capitol Corridor) rail

service. SACOG is a member of the Staff Coordinating Group (SCG) formed to advise the CCJPA Board on the Capitol service and attends regularly both the SCG and Board meetings.

Central Valley Rail Committee: The counties of Sacramento, San Joaquin, and Stanislaus have formed a committee to coordinate rail planning activities in their jurisdictions. This committee meets in Stockton; SACOG attends the meetings as appropriate.

Cleaner Air Partnership: The Cleaner Air Partnership was formed in 1986 as a joint project of the American Lung Association of Sacramento-Emigrant Trails and the Sacramento Metropolitan Chamber of Commerce. It is a private/public regional coalition working to solve the ozone problem in the Sacramento metropolitan area by reducing transportation-related emissions. The objectives are to attain air standards for health and economic growth and to avoid business disincentives that occur when an area is unable to achieve clean air standards. The Partnership has achieved a community consensus for new air quality programs, resulting in shifts of opinion and travel behavior; participation by business in clean air programs; innovative public education programs; and the highest per capita participation in clean alternative fuels and vehicles in the nation.

Green Valley Alliance: SACOG has participated in a public-private effort to preserve open space, including agricultural land, in the Sacramento region. Known as the Green Valley Initiative, this effort emerged from the Regional Economic Cluster Project convened by several public and private organizations and is now a joint project of the Regional Action Partnership and Valley Vision. Staff has contributed land use data and growth forecasts to the project and provided some assistance in meeting logistics, writing, and editing.

Public Works Directors Committee: The Committee provides a forum for the discussion of transportation (roads and highways/freeways) plans and issues, coordinates transportation studies and systems on a regional basis, disseminates federal, state and local transportation information, reviews and comments on the MTP and the MTIP, and gives input into SACOG's Overall Work Program. (Meets quarterly)

Regional Managers Forum: A twenty-seven member committee composed of county executives and city managers. Advises SACOG on a wide range of administrative issues including program, relationships with members, and administration of state and federal programs. (Meets quarterly)

Regional Transportation Planning Agencies Group: Membership composed of state-designated regional transportation planning agencies (RTPAs). The group meets in conjunction with the California Transportation Commission (CTC) and coordinates the regional agencies' responses to the development and implementation of state transportation policy.

Rural Counties Task Force: The task force consists of representatives from rural counties who meet to discuss transportation issues affecting rural areas and to provide input to California Transportation Commission (CTC) deliberations of rural issues.

Sacramento-Placerville Transportation Corridor Joint Powers Authority: The SACOG Executive Director participates as an ex-officio member of the JPA. The JPA was created to coordinate the efforts of Sacramento County, Sacramento Regional Transit District, the City of Folsom, and El Dorado

County in the acquisition, use, and preservation of the railroad right-of-way between the cities of Sacramento, Folsom, and Placerville.

San Joaquin Valley Rail Committee: SACOG participates in the work of the San Joaquin Valley Rail Committee as appropriate. While the agency does not participate as actively in the San Joaquin Valley Rail Committee's activities as it does in the Capitol Corridor and Regional Rail efforts, SACOG understands the value of the San Joaquin service to the region and fully supports Caltrans' efforts to build ridership and revenues on this important line. SACOG attends these meetings when feasible.

Valley Vision: The goal of Valley Vision is to help the region develop in a manner that creates business opportunities, benefits public health and safety, and preserves and enhances our environment and our way of life. Valley Vision serves as a catalyst to energize and help citizens in the Region to reach consensus on a bold vision for our future. Since formulating a vision begins with knowledge, they conduct research on the critical problems confronting the region and serve as a clearinghouse for data and information that support regional efforts. Valley Vision has supported the Blueprint and MTP 2035 projects by recruiting a broad diversity of participation in public workshops.

Public Involvement

Consultation and public participation during the development of transportation plans, programs, and projects is an integral part of the transportation planning process. An open and accessible consultation and public participation process is critical for discussing and resolving regional transportation issues. SACOG has an adopted Community Input Plan that outlines specific procedures for consultation and public participation. This document includes evaluation procedures that measure the effectiveness of SACOG's outreach and involvement efforts and ensures there is adequate effort made to include the traditionally under-served and under-represented in the planning process, including coordination and consultation with Native American Tribal Governments.

SACOG uses a mix of committees, public hearings, workshops, surveys, and publications to inform, gauge, and respond to public concerns regarding regional issues. The direct involvement of citizens and organizations that represent specific segments of the population is encouraged to ensure that plans and programs reflect the diverse interests within the region. SACOG allows for public participation at all levels of the planning process. All committee and Board of Directors meetings are open to the public. SACOG also schedules public hearings during the development of the Metropolitan Transportation Plan, Metropolitan Transportation Improvement Program, unmet transit needs process, and air quality conformity process, to allow for public review and comments. All public hearings are noticed in advance in local media. The SACOG Board of Directors also provides for public comment on all items requesting action included in the monthly board agenda, regardless of whether or not a public hearing is required by law. All meeting agendas are posted to the SACOG website and are available for public review and comment.

Additionally, SACOG communicates with citizens and groups through the local media, agency publications, and special presentations and workshops. Newsletters, report summaries, and news releases are used to present technical and policy issues in plain terms to a broad audience. Staff members make presentations on specific issues to local community, civic, and business groups. Additional information on individual topics and copies of full reports are made available on request through the agency's Regional Information Center, or via the Internet at the SACOG home page at

www.sacog.org. SACOG also uses its website for public access to the times and places for citizen involvement in the various projects and issues throughout the SACOG region.

Federal Certification Process

Federal urban transportation planning regulations require that SACOG annually certify that its planning process is being carried out in conformance with all applicable federal requirements. This certification is executed with the adoption of the Overall Work Program and Budget and authorizing resolution. In essence, the certification finding to be made by the Board of Directors is based upon five factors: (1) The agency must be officially designated as the Metropolitan Planning Organization (MPO) for the Sacramento Region. SACOG must have an adopted (2) Metropolitan Transportation Plan (MTP), (3) Metropolitan Transportation Improvement Program (MTIP) and (4) Overall Work Program (OWP), which meet the necessary federal requirements; and finally, (5) the MTP and MTIP must be found to be consistent with the regionally adopted air quality plan. The SACOG region's air quality plan will be submitted to the U.S. Environmental Protection Agency by January 2009 for review and approval.

As the basis for determining the adequacy of compliance, SACOG provides Caltrans, and maintains on file, copies of the appropriate documents and endorsements. Annually, as a part of the OWP adoption process, the Board makes the required certification finding, which is transmitted to Caltrans and the Federal Highway Administration (FHWA). Caltrans notifies SACOG if there are any deficiencies in the planning process, which could result in conditional certification. In such a case, the corrective actions and the date by which they must be taken are specified in an agreement between SACOG and Caltrans.

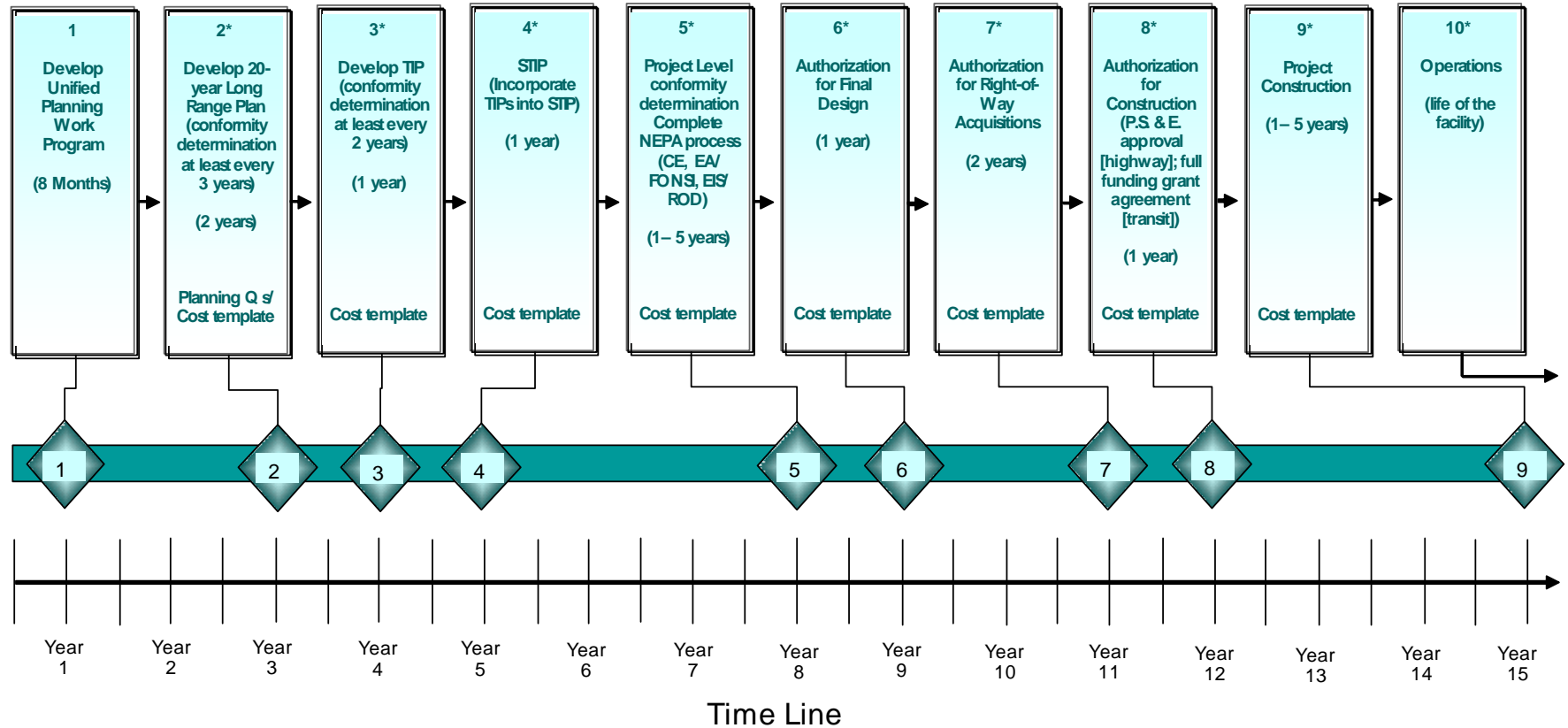
In addition to the annual certification, a triennial review is conducted by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to jointly review SACOG's transportation planning process and ensure that the agency's planning activities are conducted in accordance with FHWA and FTA regulations, policies, procedures, and guidance, including the provisions of *Intermodal Surface Transportation Efficiency Act of 1991* (ISTEA) and the *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFETEA-LU). SACOG underwent a triennial review in the summer of 2006 and received notice that the certification had been renewed.

CALIFORNIA STATE PLANNING EMPHASIS AREAS FISCAL YEAR 2008-09

PLANNING EMPHASIS AREAS		RELATED SACOG PROJECTS
CALIFORNIA STATE		
1.	Financial Planning	<ul style="list-style-type: none"> ▪ Federal and State Programming ▪ Metropolitan Transportation Plan Implementation ▪ Project Delivery
2.	Congestion	<ul style="list-style-type: none"> ▪ Pedestrian and Bicycle Planning ▪ Regional Forecasting ▪ Highway Planning ▪ Goods Movement/Freight Planning ▪ Long Range Transit Plan ▪ Intelligent Transportation Systems Planning ▪ Complete Streets ▪ Agricultural Worker Transportation Program ▪ Federal and State Programming ▪ Regional Transportation Monitoring ▪ Metropolitan Transportation Plan Implementation ▪ Passenger Rail Improvements ▪ Universal Transit Fare Card Implementation ▪ Sacramento Region Blueprint Implementation ▪ Regional Land Use Monitoring ▪ Community Design Program ▪ Rural-Urban Connections Strategy ▪ Rideshare ▪ 511/STARNET Operations ▪ Project Delivery ▪ 511/STARNET Capital Improvements
3.	Performance Measures	<ul style="list-style-type: none"> ▪ Model Development ▪ Pedestrian and Bicycle Planning ▪ Regional Forecasting ▪ Highway Planning ▪ Human Services Transit Coordination ▪ Goods Movement/Freight Planning ▪ Long Range Transit Plan ▪ Transit Emergency and Safety Planning Coordination ▪ Regional Air Quality Planning ▪ Regional Transportation Monitoring ▪ Metropolitan Transportation Plan Implementation ▪ Transit Technical Assistance and Programming ▪ Regional Land Use Monitoring ▪ Interagency Monitoring and Database & Mapping System ▪ Rural-Urban Connections Strategy
4.	Project Listings	<ul style="list-style-type: none"> ▪ Federal and State Programming ▪ Metropolitan Transportation Plan Implementation ▪ Project Delivery

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Highway Planning and Project Development Process



Legend			
TIP	Transportation Improvement Program	FONS	Funding Of No Significant Impacts
STIP	Statewide Transportation Improvement Program	ES	Environmental Impact Statement
NEPA	National Environmental Policy Act	ROD	Record of Decision
CE	Categorical Exclusion	P.S & E	Plans, Specifications and Estimates
EA	Environmental Assessment	Planning Q's	Planning Questions

* Cost Estimate Check

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REVISED FINAL PLANNING RULE

The Statewide Transportation Planning; Metropolitan Transportation Planning; Final Rule was effective 3/16/07, the first update in nearly 15 years. The planning rule revises the regulations governing the development of State transportation plans and programs, metropolitan transportation plans and programs, and the regulations for Congestion Management Systems. The revisions include the consultation and mitigation requirements under SAFETEA-LU Section 6001. Section 6001 requires certain elements and activities to be included in the development of long-range transportation plans, including:

- Consultations with resource agencies, such as those responsible for land-use management, natural resources, environmental protection, conservation and historic preservation, which shall involve, as appropriate, comparisons of resource maps and inventories
- Discussion of potential environmental mitigation activities
- Participation plans that identify a process for stakeholder involvement
- Visualization of proposed transportation strategies where practicable

The planning rule explains how results or decisions of transportation planning studies may be used as part of the overall project development process consistent with NEPA

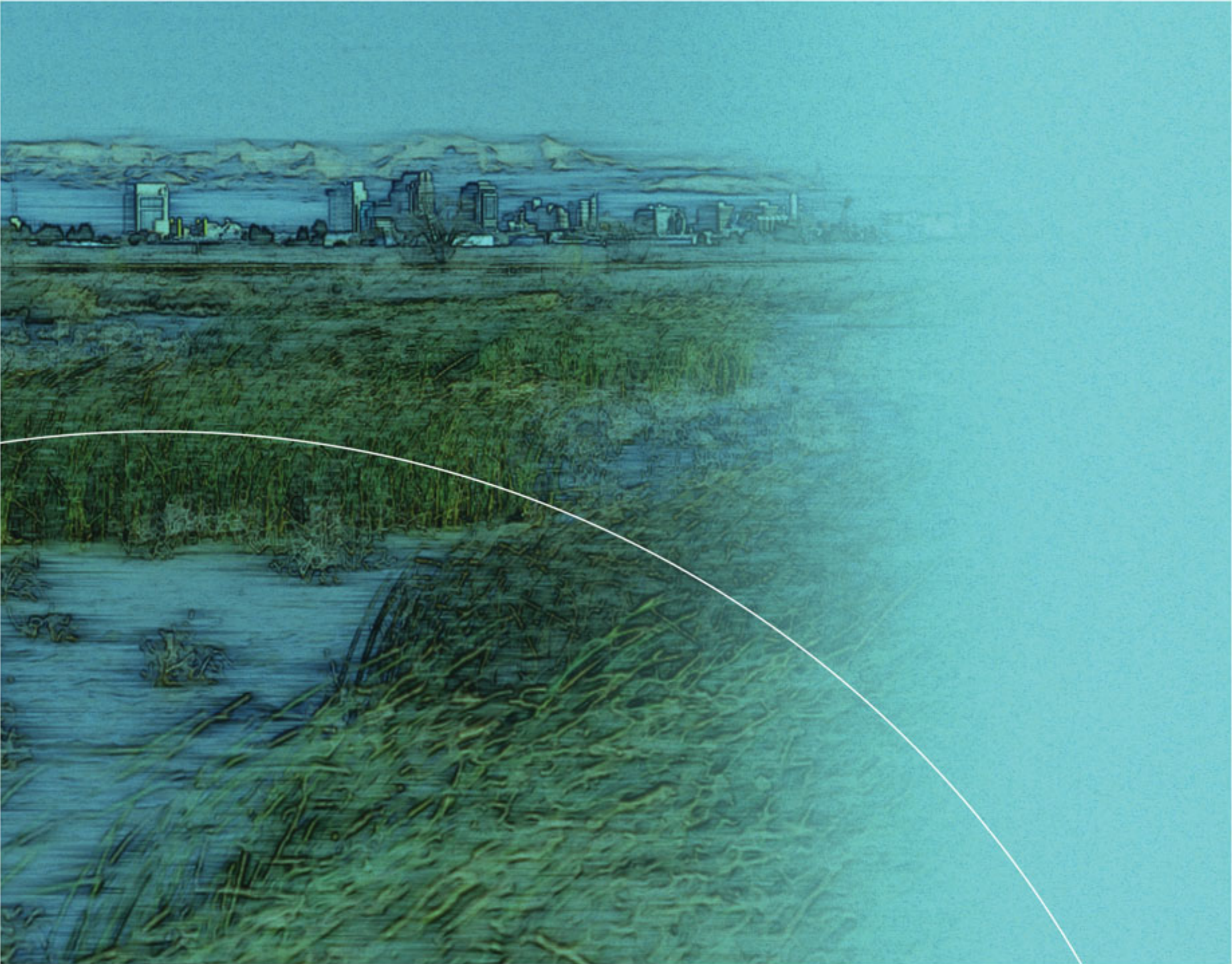
SAFETEA-LU Section 6002, Efficient Environmental Review for Project Decision-making establishes a new environmental review process for highways, transit and multi-modal projects. This new process, mandatory for all environmental impact statements (EISs), requires a new public comment process on purpose and need and the range of alternatives, encourages more participation from more agencies and organizations, and defines more formal roles for State, local and tribal agencies in the process.

SACOG intends to continue incorporating the rule into ongoing transportation planning activities.

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OVERALL WORK PROGRAM

Direct Services Project



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FY 2008-09 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT REVENUE ESTIMATES

#5	TOTAL BUDGET	FHWA PL	FTA 5303	FTA 5304	State Planning & Research	Planning/ Programming/ Monitoring	CMAQ	RSTP	Sen. Boxer Earmark	Regional Blueprint Planning	IN-KIND MATCH FROM OTHERS	Current Year Local Revenue	OTHER FUNDING
ACCT NO ELEMENT													
09-001 Government Relations, Public Affairs, & Administration	1,496,751	620,000	150,000	0	0	0	0	0	0	0	0	726,751	0
01 Interagency Relations	260,351	175,000	50,000									35,351	
02 Program Management	432,600											432,600	
03 Multi-Agency Planning & Coordination	376,045	250,000	25,000									101,045	
04 Legislative Analysis	91,900											91,900	
05 Education, Outreach, & Marketing	335,855	195,000	75,000									65,855	
09-002 Long Range Transportation Planning:	2,349,834	522,500	121,442	309,856	251,820	0	100,000	0	100,000	422,000	35,000	304,261	182,955
01 Model Development	864,298	150,000	85,442						100,000	382,000		146,856	
02 Pedestrian and Bicycle Planning	214,405					100,000				40,000		59,405	15,000 EDCTC Contribution
03 Regional Forecasting	284,332	250,000	30,000									4,332	
04 Highway Planning	246,738	75,000									35,000	31,738	105,000 Caltrans partner plan grant (FHWA SP&R)
05 Human Services Transit Coordination	1,133											1,133	
06 Goods Movement / Freight Planning	60,603	44,000										16,603	
07 Long Range Transit Plan	300,883			265,590								35,293	
08 NEPA/CEQA Linkages	4,499	3,500										999	
09 Transit Emergency and Safety Planning Coordination	58,168		6,000	44,266								7,902	
10 Statewide Develop Transportation-Land Use Planning Tools	314,775				251,820								62,955 PTA Account
09-003 Short Range Transportation Planning & Studies:	523,045	30,000	12,000	200,000	0	0	0	28,131	0	80,000	0	104,410	68,504
01 Cal Traction Preservation & Purchase Study Plan	31,776							28,131				3,645	
02 Intelligent Transportation Systems Planning	2,031												2,031 FHWA Earmark \$1,015; CVRSafe \$1,016
03 Complete Streets	148,516	30,000								80,000		38,516	
04 Sacramento Regional Transit District Transit Planning	15,702		12,000									3,702	
05 Downtown Sacramento Transit Circulation & Facilities Plan	250,000			200,000								50,000	
06 Agricultural Worker Transportation Program	75,020											8,547	66,473 Caltrans grant thru Public Transp. Acct.
09-004 Continuing Transportation Implementation	6,318,082	507,776	189,558	12,750	0	562,706	3,451,000	232,000	90,000	0	0	505,871	766,421
01 Regional Air Quality Planning	103,349	88,000										15,349	
02 Federal and State Programming	886,067	106,812	25,000			338,839		232,000				183,416	
03 Regional Transportation Monitoring	239,432	163,533	40,000									35,899	
04 Metropolitan Transportation Plan Implementation	449,708	134,431	64,558			223,867						26,852	
05 Passenger Rail Improvements	35,417	15,000	10,000									10,417	
06 Universal Transit Fare Card Implementation	4,057,920						3,451,000						606,920 Yuba-Sutter Transit contribution - \$69,920 PTMISEA - \$537,000
07 Paratransit, Inc. Monitoring & Evaluation	140,809												140,809 4-Party Agreement
08 Transit Technical Assistance and Programming	167,634		50,000	12,750								86,192	18,692 JARC/New Freedom Admin Fee
09 Climate Change / Greenhouse Gas Reduction	237,746							90,000				147,746	
09-005 Land Use and Housing Planning	4,359,183	620,449	110,000	0	0	171,509	0	0	1,636,965	188,000	134,241	1,184,704	313,315
01 Sacramento Region Blueprint Implementation	585,495	350,000	50,000							100,000		85,495	
02 Regional Land Use Monitoring	428,436	122,833	25,000									280,603	
03 McClellan ALUCP	65,330											43,390	21,940 Sacramento County Airport System
04 Yuba County ALUCP	300,000											8,625	291,375 Yuba County
05 Airport Land Use Commission	28,692											28,692	
06 Community Design Program	85,247											85,247	
07 Interagency Monitoring Database & Mapping System	0											0	
08 Flood Coordination Strategy	902											902	
09 Rural-Urban Connections Strategy	2,193,875	147,616	35,000			171,509			1,100,000	88,000		651,750	
10 Civic Engagement Grants	671,206								536,965		134,241		
09-006 Public Services	7,227,748	0	0	0	0	6,001,408	0	0	0	595,000	102,704	528,636	
01 Rideshare	1,906,352					1,771,408				75,000		14,944	45,000 HOV Fines
02 511/STARNET Operations	410,490											410,490	CVRSafe
03 511 Automated Transit Trip Planning	225,912					200,000						25,912	
04 Multilingual Transit & Comm. Enhancement-SACOG 511	81,180											8,034	73,146 Caltrans Environmental Justice grant
05 SECAT Program	4,521,814					4,000,000				520,000		1,814	
06 Regional Transit Mobility Training	82,000					30,000						52,000	
09-007 Member & Agency Services	7,072,581	95,446	57,150	0	0	0	1,260,000	3,256,185	0	0	8,438	870,865	1,524,497
01 Project Delivery	198,450	4,000						170,000				24,450	
02 Regional Information Center	378,359	91,446	57,150									229,763	
03 Transportation Development Act Administration	524,751											524,751	
04 Sacramento County Transit Assistance	57,066												57,066 County of Sacramento
05 Support for Geographic Information Systems Collaborative	31,297											31,297	
06 Multi-agency Project Study Reports	300,000						265,000					35,000	
07 Aerial Imagery Collection	310,500												310,500 Regional Partners
08 511/ STARNET Capital Improvements	4,727,445					1,260,000	2,587,000						880,445 FHWA Earmark - \$159,373 CVRS - \$606,072; Caltrans \$115,000
09 Outreach & Analysis of Regional Transit Dependent Needs	173,000											25,604	147,396 Caltrans EJ Grant (State Hwy Acct)
10 Yuba-Sutter Transit Assistance	65,000												65,000 Yuba-Sutter Transit
11 Emergency Preparedness, Business Continuity & Travel Option	42,191									8,438			33,753 Caltrans grant - FHWA Partnership Plan.
13 Elk Grove-Rancho Cordova-El Dorado County Connector	264,522						234,185						30,337 JPA Matching Contributions
09-008 Pass-Through to Other Agencies	1,503,802	0	0	378,449	800,000	0	0	0	0	0	64,296	0	261,057
01 Bikeway and Transit Network Study (UCDavis)	76,321										15,264		61,057 Caltrans CBTP grant
03 YCTD Leadership American Public Transit Association	13,000			11,509							1,491		
04 Unitrans Transit Signal Priority Implementation Study	50,000			44,265							5,735		
05 SRTD Professional Development Program	43,074			38,133							4,941		
06 YCTD Service Implementation Training	40,000			35,412							4,588		
07 SRTD Transit Master Plan Implementation	281,407			249,130							32,277		
08 Phase 3 of State Economic Land Use Model Development	1,000,000				800,000								200,000 PTA Account
09-009 Miscellaneous Other Funding	8,913,592	0	0	0	0	0	0	0	0	0	0	0	8,913,592
01 Unitrans CNG Fueling Facility Study	20,000												20,000 FTA/Unitrans
02 Unitrans Master Plan for Memorial Union Terminal	30,000												30,000 FTA/Unitrans
03 Unitrans Parking Lot Study for Downtown Davis	200,000												200,000 FTA/Unitrans
04 SRTD Downtown-Natomas-Airport Rail Project	8,663,592												8,663,592 FTA/Sac Regional Transit District
TOTAL REVENUE	39,764,618	2,396,171	640,150	901,055	1,051,820	734,215	10,812,408	3,516,316	1,826,965	690,000	836,975	3,799,566	12,558,977

FY 2008-09 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT EXPENDITURE ESTIMATES

#5	TOTAL BUDGET	Salaries & Benefits	Indirect Services	Consultants	Printing	Meetings	Pass-Through	Supplies/Data	Equipment/Software	Marketing/Advertising	
ACCT NO	ELEMENT	55.22%									
09-001	Government Relations, Public Affairs, & Administration	1,496,751	847,346	467,905	0	110,000	56,500	0	0	15,000	
01	Interagency Relations	260,351	167,086	92,265			1,000				
02	Program Management	432,600	278,379	153,721			500				
03	Multi-Agency Planning & Coordination	376,045	177,841	98,204		50,000	50,000				
04	Legislative Analysis	91,900	59,206	32,694							
05	Education, Outreach, & Marketing	335,855	164,834	91,021		60,000	5,000			15,000	
09-002	Long Range Transportation Planning:	2,349,834	709,208	391,623	1,238,503	1,500	9,000	0	0	0	
01	Model Development	864,298	190,319	105,094	562,885		6,000				
02	Pedestrian and Bicycle Planning	214,405	138,129	76,276							
03	Regional Forecasting	284,332	183,180	101,152							
04	Highway Planning	246,738	68,766	37,972	140,000						
05	Human Services Transit Coordination	1,133	730	403							
06	Goods Movement / Freight Planning	60,603	37,111	20,492		500	2,500				
07	Long Range Transit Plan	300,883	29,484	16,281	253,618	1,000	500				
08	NEPA/CEQA Linkages	4,499	2,899	1,600							
09	Transit Emergency and Safety Planning Coordination	58,168	7,517	4,151	46,500						
10	Statewide Develop Transportation-Land Use Planning Tools	314,775	51,073	28,202	235,500						
09-003	Short Range Transportation Planning & Studies:	523,045	130,578	72,103	313,937	2,927	3,500	0	0	0	
01	Cal Traction Preservation & Purchase Study Plan	31,776	1,551	856	29,369						
02	Intelligent Transportation Systems Planning	2,031	1,309	722							
03	Complete Streets	148,516	92,460	51,056		2,500	2,500				
04	Sacramento Regional Transit District Transit Planning	15,702	10,116	5,586							
05	Downtown Sacramento Transit Circulation & Facilities Plan	250,000	18,906	10,439	219,728	427	500				
06	Agricultural Worker Transportation Program	75,020	6,236	3,444	64,840		500				
09-004	Continuing Transportation Implementation	6,318,082	1,428,897	789,037	2,018,648	5,000	11,500	0	25,000	2,040,000	
01	Regional Air Quality Planning	103,349	65,616	36,233			1,500				
02	Federal and State Programming	886,067	568,913	314,154			3,000				
03	Regional Transportation Monitoring	239,432	138,147	76,285				25,000			
04	Metropolitan Transportation Plan Implementation	449,708	289,723	159,985							
05	Passenger Rail Improvements	35,417	22,817	12,600							
06	Universal Transit Fare Card Implementation	4,057,920	100,296	55,383	1,902,241				2,000,000		
07	Paratransit, Inc. Monitoring & Evaluation	140,809	46,645	25,757	66,407		2,000				
08	Transit Technical Assistance and Programming	167,634	107,998	59,636							
09	Climate Change / Greenhouse Gas Reduction	237,746	88,742	49,004	50,000	5,000	5,000		40,000		
09-005	Land Use and Housing Planning	4,359,183	1,570,383	867,419	953,475	87,700	135,000	671,206	74,000	0	
01	Sacramento Region Blueprint Implementation	585,495	290,230	160,265		35,000	100,000				
02	Regional Land Use Monitoring	428,436	242,840	134,096		2,500		49,000			
03	McClellan ALUCP	65,330	17,301	9,554	38,475						
04	Yuba County ALUCP	300,000	48,154	26,846	225,000						
05	Airport Land Use Commission	28,692	18,485	10,207							
06	Community Design Program	85,247	54,791	30,256		200					
07	Interagency Monitoring Database & Mapping System	0									
08	Flood Coordination Strategy	902	582	320							
09	Rural-Urban Connections Strategy	2,193,875	898,000	495,875	690,000	50,000	35,000		25,000		
10	Civic Engagement Grants	671,206						671,206			
09-006	Public Services	7,227,748	357,024	197,145	425,358	27,160	4,660	1,045,622	40,000	4,520,000	
01	Rideshare	1,906,352	145,325	80,248	150,000	20,000	1,500	918,500		590,779	
02	511/STARNET Operations	410,490	127,737	70,535	150,558		1,660	40,000		20,000	
03	511 Automated Transit Trip Planning	225,912	63,646	35,144				127,122			
04	Multilingual Transit & Comm. Enhancement-SACOG 511	81,180	11,738	6,482	54,800	6,660	1,500				
05	SECAT Program	4,521,814	1,169	645					4,520,000		
06	Regional Transit Mobility Training	82,000	7,409	4,091	70,000	500					
09-007	Member & Agency Services	7,072,581	849,907	469,321	1,057,558	20,000	9,825	279,547	41,000	4,345,423	
01	Project Delivery	198,450	85,959	47,466	50,000			15,025			
02	Regional Information Center	378,359	210,900	116,459		10,000		41,000			
03	Transportation Development Act Administration	524,751	157,623	87,039	268,589	10,000	1,500				
04	Sacramento County Transit Assistance	57,066	36,764	20,302							
05	Support for Geographic Information Systems Collaborative	31,297	14,526	8,021	8,750						
06	Multi-agency Project Study Reports	300,000	30,230	16,693	253,077						
07	Aerial Imagery Collection	310,500	8,697	4,803	297,000						
08	511/STARNET Capital Improvements	4,727,445	155,621	85,934	132,142		8,325		4,345,423		
09	Outreach & Analysis of Regional Transit Dependent Needs	173,000	80,530	44,470	48,000						
10	Yuba Sutter Transit Transit Assistance	65,000	41,876	23,124							
11	Emergency Preparedness, Business Continuity & Travel Options	42,191	27,181	15,010							
13	Elk Grove-Rancho Cordova-El Dorado County Connector	264,522		0				264,522			
09-008	Pass-Through to Other Agencies	1,503,802	22,204	12,262	0	0	0	1,469,336	0	0	
01	Bikeway and Transit Network Study (UCDavis)	76,321	2,459	1,357				72,505			
03	YCTD Leadership American Public Transit Association	13,000	418	232				12,350			
04	Unitrans Transit Signal Priority Implementation Study	50,000						50,000			
05	SRTD Professional Development Program	43,074						43,074			
06	YCTD Service Implementation Training	40,000						40,000			
07	SRTD Transit Master Plan Implementation	281,407						281,407			
08	Phase 3 of State Economic Land Use Model Development	1,000,000	19,327	10,673				970,000			
09-009	Miscellaneous Other Funding	8,913,592	0	0	0	0	0	8,913,592	0	0	
01	Unitrans CNG Fueling Facility Study	20,000						20,000			
02	Unitrans Master Plan for Memorial Union Terminal	30,000						30,000			
03	Unitrans Parking Lot Study for Downtown Davis	200,000						200,000			
02	Unitrans ITS Needs Analysis/Project Development	8,663,592						8,663,592			
TOTAL EXPENDITURES	39,764,618	5,915,547	3,266,815	6,007,479	254,287	229,985	12,379,303	180,000	10,905,423	625,779	

Insert Financial Statement
Expenditures

ELEMENT 09-001: GOVERNMENT RELATIONS, PUBLIC AFFAIRS, AND
COMMUNICATIONS

Objective: To provide coordinated support for the Board of Directors and its committees; to interact and coordinate with outside partners and agencies; to analyze, comment, and offer recommendations on legislation related to transportation and land use issues; and to provide public outreach to the region related to SACOG activities and issues.

Discussion: This element provides the overall management, coordination, and direction for the Overall Work Program and its activities, including public and partner outreach related to those activities. Activities in this element will provide the interaction with the Board of Directors and its committees, coordination with partner agencies and committees, and Native American tribal councils as it relates to the project activities included in the Overall Work Program and will further the public participation in SACOG activities so crucial to implementing the OWP. Issues and policies related to transportation and land use planning as it relates to public policy will be discussed.

Projects:

1. INTERAGENCY RELATIONS

Project #09-001-01

(Board Policy – State and Federal Requirements)

Interagency relations covers consultations and coordination of SACOG activities with other local agencies in the region, with state and federal agencies, tribal governments, and other agencies outside the region. It includes discussion and development of cooperative activities, meetings to share information, presentations of SACOG policy to other agencies, communication with elected officials and executive staff in member jurisdictions, and attendance at educational conferences and sessions of a general policy nature.

Tasks and **End Products:**

- a. Telephone calls and attendance at meetings (As needed)
- b. Staff memos and communications (As needed)
- c. Minutes documenting consultations with tribal governments (As needed)

2. PROGRAM MANAGEMENT

Project #09-001-02

(Board Policy – State and Federal Requirements)

Program management encompasses internal direction of staff activities and preparation of materials for the Board and its committees. It includes development of the OWP itself, coordination and oversight of staff work within the OWP, execution of policy direction and cooperative agreements, and preparation of agenda materials, staff reports, and recommendations to the SACOG Board and its committees.

Tasks and **End Products:**

- a. Highlight summary/Executive Director's Report (Monthly)
- b. Updated cooperative and funding agreements (As needed)
- c. Board Committee agendas and staff reports (Monthly)
- d. Board agendas and staff reports (Monthly)
- e. **Overall Work Program (March, May 2009)**

- f. **Overall Work Program quarterly reports (Quarterly)**
- g. **Overall Work Program amendments (As needed)**

3. MULTI-AGENCY PLANNING AND COORDINATION
(Board Policy)

Project #09-001-03

Liaison with outside partner agencies, committees and their related staff; meetings with SACOG advisory and technical committees such as the Regional Planning Partnership, Transit Coordinating Committee, Goods Movement Advisory Group, and Planners Committee; and attendance at various partner and tribal agency meetings. Input from these committees will be used by SACOG for activities such as the MTP and regional Blueprint implementation; various transit studies and projects; other transportation planning activities of SACOG; maintaining regular contact with partner agency staff; review and preparation of agendas; and participation in transportation studies led by others.

Tasks and **End Products:**

- a. Preparation of meeting agendas and staff reports for SACOG advisory and technical committees (Ongoing)
- b. Attendance at local jurisdictional meetings (Ongoing)
- c. Meeting summaries and comments on studies by partner organizations (Ongoing)
- d. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts)

4. LEGISLATIVE ANALYSIS
(Board Policy)

Project #09-001-04

SACOG needs to understand the contents and implications of various bills moving through the State Legislature and Congress each year, as well as track progress of all bills of interest. SACOG closely follows about forty bills each year; takes positions to support/oppose or seek amendments on five to ten bills; may sponsor one or two bills; and follows and tries to secure favorable funding outcomes for the region from the state and federal budgets. Staff canvasses bills that are introduced, reads and analyzes bill language to understand its requirements and consequences, tracks the progress of bills, reports on bills to committees and the Board, and drafts bills to be sponsored and amendment language to make bills more favorable to agency interests; this work task covers these analytic activities. SACOG's state and federal lobbyists, working with staff, develop lobbying strategies and alliances; convey SACOG positions at hearings, via written comments, and through contact with elected officials and staff; discuss bills with supporting and opposing interests; assist in seeking bill amendments; and maximize funding opportunities with state agencies related to infrastructure bond implementation. These lobbying and political activities are funded under Lobbying and Advocacy in non-Overall Work Program activities elsewhere in the agency budget.

This project also includes relations with our member jurisdictions, public agencies, and service providers within the six-county area by regularly monitoring websites, agendas, and public meetings and maintaining a staff presence on projects and issues related to our core policy areas; conducting regular meetings of the Legislative Regional Delegation; and providing regular updates to all interested government agencies and elected officials on SACOG Board actions and staff activity as appropriate with publications, website information, press releases, and other communication tools. Staff will also work closely with our state lobbyist and federal lobbyist to provide appropriate and timely information to the SACOG Board and member jurisdictions for advocacy purposes.

Tasks and **End Products:**

- a. Monthly tracking and bill analysis reports to SACOG committees and Board during legislative sessions
- b. Proposed legislation and amendment language for bills
- c. Meetings of Legislative Regional Delegation (Periodically)
- d. Monitor and attend public meetings in member jurisdictions (As needed)
- e. **Legislative Action Summaries (As needed)**
- f. **Year-end report to Board on status and final disposition of tracked bills (November 2008)**

5. EDUCATION, OUTREACH, AND MARKETING

Project #09-001-05

(Federal Requirement – Board Policy)

This project includes public outreach and marketing efforts and expanded consultation and cooperation, which are aimed at the general public and others at specific constituencies, such as elected officials, neighborhood associations, special-interest advocacy groups, and Native American tribal governments.

Specific outreach and marketing techniques include special events, such as the annual regional awards known as “SACOG Salutes,” as well as open houses, workshops, forums, and ribbon-cutting ceremonies for major transportation projects; direct-mail products, such as fliers or brochures, that communicate particular information to particular constituencies; media outreach, including news releases, opinion editorials, targeted meetings with local and regional newspaper editors, appearing on radio and television, public affair shows; some print and radio advertising; and scheduled publications, such as the *Regional Report* newsletter, and SACOG’s Annual Report. Products from these projects maintain uniformity in the visual aspect of our publications and media outreach program and highlight the value that SACOG adds to the region.

Ongoing documentation of outreach efforts with traditionally under-represented and under-served populations (i.e., elderly, disabled, low-income, and minority communities: Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander), and other groups that have not traditionally participated in SACOG’s planning efforts.

Tasks and **End Products:**

- a. Special publications for SACOG’s planning projects (As needed)
- b. News releases (As needed)
- c. **SACOG Annual Awards Event (December 2008)**
- d. **SACOG Annual Report (March 2009)**
- e. **Regional Report (Every six weeks)**
- f. **Advertisements in print and radio (As needed)**

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Objective: To support the long range planning efforts as they relate to the Metropolitan Transportation Plan implementation and its related components.

Discussion: This element identifies projects that further the planning efforts of the Metropolitan Transportation Plan (MTP) as it relates to various aspects of MTP 2035 implementation. This element also identifies projects that are longer term planning projects dictated by SAFETEA-LU.

Projects:

1. MODEL DEVELOPMENT

Project #09-002-01

(State and Federal Requirements)

This program is the continuation of a multi-year travel and land use model improvement project. Three modeling systems are the focus of this project. The SACSIM travel demand model is a tour-based travel model. I-PLACE³S is a land use planning model that is connected to either the SACSIM model or the older trip-based SACMET travel model. PECAS is an economic land use forecasting model that is integrated with the SACMET travel model. The 4-step model, SACMET, will be maintained for comparison purposes and as the initial travel model for the PECAS economic-land use model development. Also, SACMET is still used as a basis for many local agency travel demand models and current or ongoing transportation studies, and will be maintained through this fiscal year for that reason.

I-PLACE³S development will include: updates of the model manual and documentation, adding/improving modules (public health and urban form, rural land uses for the RUCS project, urban land uses for good and freight planning, climate change analysis, and energy module), and incorporating data development and processing tasks needed for the SACSIM travel model that are currently handled manually. An ongoing I-PLACE³S maintenance task also included here is the annual contract with EcoInteractive, Inc. to host and maintain the software. Staff will also coordinate its software development efforts with other I-PLACE³S users in the state through an I-PLACE³S user group.

The PECAS economic land use model started a development project in FY 2007-08. The project will be completed this year. The generalized PECAS design has been improved in other metro and state applications which will be incorporated into the design. The data monitoring program has updated several data sets. These data will be used in the calibration. An additional feature of the calibration will be to coordinate with the PECAS model development projects at Caltrans (statewide) and SANDAG.

An improvement project to the SACSIM travel demand model was started in FY 2007-08 that will continue into FY 2008-09. The major task is to convert the model operation to a multi-CPU process to speed up model runs. Another model improvement project this year will convert the transit network operations to a new Citilabs (our software vendor) module that is more compatible with a tour-based model design. Additional model improvements will be pursued when funding becomes available.

A peer review panel will be convened on the SACSIM travel model. This program is supported by U.S. DOT's Travel Model Improvement Program (TMIP). The purpose is to provide SACOG

with expert review of the model and plans to improve it over the next few years. Some costs are covered by the TMIP program with the remaining by SACOG. The panel's recommendations will be incorporated into future decisions on model development.

SACOG is supporting a FHWA-funded research project on model development. The SACSIM activity-based travel model utilizes an activity generator to estimate travel demand. The project will integrate the activity generator with the TRANSIMS travel model. This project will be a multi-year project, carrying over to FY 2009-2010.

SACOG will develop approaches for improving I-PLACE3S as the main parcel-level land use, demographic, and pedestrian environment database for the SACSIM travel demand model. This would involve integrating some data on street pattern already produced outside of I-PLACES, and work underway on a bike trip planner, and adapting these data layers for use within I-PLACES. Additionally, this project would improve and update the land use/transportation analysis functionality of I-PLACE3S. This task will involve updating the transportation elasticities, which are used for the evaluation of the travel impacts of land use changes within I-PLACE3S. The finer-grained land use data, greater sensitivity to 4Ds, and ability to track all personal travel back to the place of residence allows for more rigorous accounting of land-use transportation dynamics with SACOGSIM.

Tasks and ***End Products:***

- a. ***Progress report on SACSIM travel model operation (June 2009)***
- b. ***Progress report on PECAS model development (December 2008)***
- c. ***Progress reports on I-PLACE3S model improvements and documentation***
 1. ***Annual report on model maintenance (June 2009)***
 2. ***Progress report on improvements to the public health, freight planning, climate change, and the energy modules (June 2009)***
- d. ***Final report on SACSIM travel model peer review (March 2009)***
- e. ***Status report on SACSIM-TRANSIMS integration research project (June 2009)***
- f. ***Update of I-PLACE3S 4Ds module (June 2010)***
- g. ***Pedestrian environment data layers (June 2010)***
- h. ***Documentation and open source code for module (June 2010)***

2. PEDESTRIAN AND BICYCLE PLANNING

Project #09-002-02

(State and Federal Requirements)

SACOG will continue to serve as a forum for bicycle and pedestrian planning activities throughout the region. Staff will be available to local jurisdictions and partner organizations to collaborate on bicycle and pedestrian planning, advocacy, and education efforts. The SACOG Bicycle and Pedestrian Advisory Committee will continue to meet regularly to discuss bicycle and pedestrian issues affecting the region and will continue to function as an advisory committee to the SACOG Board of Directors. In FY 2008-09, SACOG will begin development of a web-based bicycle trip planner, mapping service, and regional paper map of existing bicycle facilities. SACOG will also begin development of a set of survey materials for Walkability Audits designed to feed into SACOG's Regional Street database file. The audits are intended to help inform the development of a Regional Bicycle and Pedestrian Index Tool to compare pedestrian and bicycle accessibility issues within distinct communities in the six-county SACOG region. Staff will continue to develop and pursue implementation strategies for the Regional Bicycle, Pedestrian and Trails Master Plan and support increased funding for bicycle and pedestrian projects. SACOG will maintain its role in

planning and coordination of May is Bike Month. To help ensure that bicycling and walking continue to grow as forms of transportation in the region, SACOG will work with member agencies and local groups to develop a mobility training module for bicycle and pedestrian travel.

Tasks and ***End Products:***

- a. Develop implementation strategies for the Regional Bicycle, Pedestrian, and Trails Master Plan (Ongoing)
- b. ***Create a web-based bicycle trip planner and mapping service for the Sacramento Region (ongoing through June 2009)***
- c. ***Create a regional map of existing bicycle facilities for print and distribution to the public (Ongoing)***
- d. ***Develop Walkability Audit Survey Materials (December 2009)***
- e. ***Begin to develop scope and methodology for Regional Bicycle and Pedestrian Index Tool (Ongoing)***

3. REGIONAL FORECASTING

Project #09-002-03

(State and Federal Requirements)

SACOG uses regional growth projections (population, housing, and employment) and travel forecasts and vehicle emissions forecasts for the MTP, the MTIP, and other corridor and sub-area plans. Technical assistance with using the SACOG data and the forecasting tools is provided to partner organizations. These programs provide assistance either on an as-needed basis or through periodic technical committee meetings and training sessions.

A major regional forecast activity will be an update of the forecasting base year to 2008. This will require an update of land use data (housing, population, employment, school enrollment), and transportation systems (roadways, transit services, major bike/pedestrian facilities).

Training and orientation meetings for the regional modeling community will be held for the new activity-based travel model. Support for MTP implementation studies will be defined as these projects are more closely defined.

Special tabulations, reports, or analyses requested by member agencies, based on completed regional forecasts, will be prepared.

Tasks and ***End Products:***

- a. Travel model assistance to partner organizations (As needed or requested)
- b. Forecasting datasets or special tabulations or analyses (As needed or requested).

4. HIGHWAY PLANNING

Project #09-002-04

(State and Federal Requirements)

Regional transportation planning encompasses all modes, including coordination and analytic work related to highways, streets, and roads. SACOG in 2008-09 will be examining the chemistry between road improvements and Blueprint infill and redevelopment and assisting partner organizations to understand the relationship. SACOG may also need to analyze road-related issues, such as HOV lanes and ITS effectiveness, integrating bicycles and transit into existing roadway design, road tolls and parking charges, degree and spread of congestion, and how changing travel demands affect bottleneck points on the road system. SACOG also will need to examine project scope and cost for

inclusion in both the regional transportation plan and programming. These activities may in some cases yield a report, but in general, the output will be used in the implementation of MTP 2035.

Two highway planning activities will be the focus of the fiscal year efforts. One effort is input to Caltrans towards the development of Corridor System Management Plans (CSMPs) for specific portions of the I-80, I-5, State Route (SR) 99, SR 65, SR 49 and SR 51 corridors in the SACOG region. SACOG information to provide will include transportation model networks completed for the MTP2035 development, GIS files and data projections. Documentation from the public outreach and public opinion marketing completed for the MTP2035 will also be provided for use towards CSMP development.

A second effort will be the launch of a study in coordination with the Placer County Transportation Planning Agency (PCPTA) to examine the legal, operational, financial, and logistical issues for potential High Occupancy Toll (HOT) lanes in the Sacramento region. Beyond the regional analysis, the feasibility study will also examine in greater detail the I-80 corridor between I-5 in Sacramento County and SR 65 in Placer County as a pilot public-private partnership project.

Tasks and ***End Products:***

- a. Collaborate with Caltrans towards the development of Corridor System Management Plans (CSMPs (ongoing through December 2008)
- b. Evaluate SACOG's Congestion Management System (CMS) process and identify monitoring efforts that fulfill MTP 2035 recommendations and conform to SAFETEA-LU guidance (March 2009)
- c. ***Occasional topical reports or issue papers (Ongoing through June 2009)***
- d. ***High-Occupancy-Toll (HOT) Lane feasibility study***
 1. Perform project management, including establishing contracts with consultants and sub-consultants, monitoring consultant work, participating in public events, reviewing deliverables, and processing invoices (Ongoing through June 2010)
 2. Conduct I-80 HOT Lane travel demand forecasting, including data collection (March 2009) and conducting travel demand forecasts (May 2009)
 3. Assess HOT lane operations, impacts, and performance, including key performance measures (July 2009) and associated issues (September 2009)
 4. Estimate financial feasibility, including capital costs and operating and maintenance costs (November 2009), and provide assessment of investor market and viability (January 2010)
 5. Develop implementation strategy (February 2010)
 6. Identify additional potential corridors (April 2010)
 7. ***Produce Final report (June 2010)***

5. HUMAN SERVICES TRANSIT COORDINATION

Project #09-002-05

(State and Federal Requirements)

This work will monitor and assist the implementation of the Human Services Transportation Plan (HSTP) completed in the summer of 2007. The HSTP fulfills planning requirements contained in the SAFETEA-LU in Section 5316 Job Access and Reverse Commute, Section 5317 New Freedom programs, and Section 5310 Elderly and Disabled Transit Project to fund these programs. SACOG will continue to work with the Transit Coordinating Committee, regional partners, tribal governments, and representatives of the region's human service agencies, private non-profit service providers, consumers, and social service programs to implement to HSTP, and to identify critical follow up tasks. SACOG will coordinate these activities with Caltrans and other partners.

Tasks and ***End Products:***

- a. Hold periodic Human Service Transportation Coordinated Plan Working Group meetings (Quarterly, or as needed)
- b. Update, as needed, of the Human Services Transportation Plan (June 2009)
- c. Disadvantaged populations map and transit accessibility index (September 2008)
- d. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts).
- e. ***Annual Status Report (May 2009)***

6. GOODS MOVEMENT/FREIGHT PLANNING

Project #09-002-06

(State and Federal Requirements)

SACOG participates in and leads a number of planning activities related to freight hauling and goods movement on the transportation network: roads, freeways, railways, airports and seaways/ports. SACOG monitors and engages, as requested, in local government land use evaluations as they relate to transportation facilities, attempting to strike a balance between maximizing the utility of the transportation facility, benefit to the public, and compatible land uses. Further, SACOG evaluates the effect of the freight haulers on the transportation infrastructure in the region and works with partner organizations and local officials to evaluate and promote the most effective methods to move the maximum amount of goods within and through the region.

As one of the fastest growing segments of the economy, goods movement will have a tremendous impact on the region's highways, railroads, and airports. SACOG will help ensure that freight continues to move given the constraints of the current transportation infrastructure and the simultaneous increase in growth in all other modes of transportation. SACOG's Goods Movement Advisory Group (GMAG) is helping to assist in the development and review of transportation and associated land use planning activities that impact the movement of freight.

SACOG will also continue to participate in the state's Proposition 1B Trade Corridor Improvement Fund (TCIF) implementation efforts. SACOG will coordinate this activity with Caltrans and other partners.

Tasks and ***End Products:***

- a. Convene quarterly meetings of the Goods Movement Advisory Group (Quarterly)
- b. Assist partners and member agencies with the implementation of goods movement projects identified in the regional goods movement study and the Metropolitan Transportation Plan (Ongoing)

- c. Continue to work with and assist the Port of Sacramento in implementing projects and studies consistent with the region's overall goods movement strategies (Ongoing)
- d. Participate in meetings and workshops related to the state's TCIF program and assist local TCIF project sponsors as needed (Ongoing)

7. LONG-RANGE TRANSIT PLAN

Project #09-002-07

(Board Policy)

The Long-Range Transit Plan (LRTP) will provide a framework for developing public transit services in the region that evolve to meet increases in anticipated demand. With projections for 1.3 million new residents, increased densities and more mixed-use development, the region's 2035 Blueprint land use vision is strongly transit supportive. Using the Blueprint and MTP 2035 as a foundation, the LRTP will investigate optimal means to match transit services with the projected 2035 land use pattern and future transportation demand.

The LRTP has completed an initial two phases in support of the MTP 2035 planning process. These initial phases engaged in outreach activities with the transit operator community and the general public, performed technical analysis in support of transport modeling activities, and produced transit policy analysis. Phase III will build upon these activities, help implement the policy directives of Blueprint and the MTP 2035, and shape a long term vision for transit in the greater Sacramento region.

LRTP Phase III will be implemented through three distinct, but complimentary activities. The first activity will be one or more transit policy white papers. Subject areas may include transit-land use interactions, transit financing, institutional alternatives, technology, climate change, and others. The second activity will perform a technical study on transit demand thresholds which will inform the further development of modeling and transportation analysis tools. The third activity will work with the region's transit operators to extend existing Short Range Transit Plans (SRTP) out to a longer planning horizon, to help bring the SRTPs in closer concert with the MTP cycle.

Tasks and ***End Products:***

- a.** Execute Contract Extension for Policy Analyses – ***Contract (July 2008)***
- b.** Consultations with Transit Operators on Needs and Opportunities for SRTP Extensions – (July 2008 – Nov 2008)
- c.** Transit Policy White Paper(s) – ***Reports (October 2008)***
- d.** Publish RFP, Select Consultant for Transit Demand Study – ***RFP, Contract (Sept 2008)***
- e.** Transit Demand Threshold Analysis – ***Study Report (April 2009)***
- f.** SRTP Modifications and Enhancements – ***SRTP Amendments (June 2009)***

8. NATIONAL ENVIRONMENTAL POLICY ACT (NEPA)/ CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) LINKAGES

Project #09-002-08

(Board Policy – Local Agreement)

The project will initiate specific activities that will be used to implement the Board's directive to streamline the NEPA process for transportation projects in the SACOG region. The four objectives included in the approved Action Plan include:

- Purpose and Need – Define project purpose and need in the MTP 2035 and get federal transportation and environmental agencies to agree to use it as a starting point for subsequent project-level NEPA studies.
- Collaboration with Environmental Agencies – Engage environmental agencies early, during the MTP, to define broad scale environmental issues and mitigation concerns, to be built into the plan.
- Environmental Impact Assessment and Alternatives Analysis – Examine environmental impacts in the context of regional transportation development, to narrow down project alternatives and corridor locations that later would have to be studied during project-level NEPA studies.
- Land Use – Examine environmental impacts in the context of regional transportation and land development to agree on lands to be developed and transportation projects to serve those developments, and thereby expedite NEPA and CEQA studies and approval of those subsequent projects.

Tasks and ***End Products:***

- a. Review GIS layers and HCPs/conservation or mitigation banks with resource and regulatory agencies and Rural-Urban Connections Strategy (RUCS) (February 2009)
- b. Analyze opportunities to transfer federal NEPA streamlining strategies towards state CEQA document preparation, especially in cases where there is an opportunity for tiering the findings of a programmatic document towards the expedited approval of a new or infill project that is Blueprint-supportive (Ongoing through June 2009)
- c. Document tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts) (Ongoing)

9. TRANSIT EMERGENCY AND SAFETY PLANNING COORDINATION *Project #09-002-09*
(Board Policy – State and Federal Requirements)

The SACOG Transit Emergency and Safety Planning Coordination Program will evaluate, collect, share, and collaborate to address transit emergency and safety priorities throughout the SACOG region with guidance from the Transit Coordinating Committee and the Sacramento Transit Emergency Response Plan Committee. Additional guidance for SACOG and the Transit Coordinating Committee will be obtained through the Federal Transit Administration, Federal Highway Administration, California Office of Homeland Security, California Office of Emergency Services, California Department of Transportation, the National Transit Institute, National Center for Transit Research, and local city and county resources, among others. The program will inform the Transit Coordinating Committee members of local, tribal, state, and national efforts in emergency and safety planning best practices.

The program will also focus efforts with the California Office of Homeland Security to convey funding and training opportunities to the transit and human service providers in the SACOG region. The program will determine emergency and safety priorities to assist in the planning process through the development of the Sacramento Transit Emergency Response Plan.

Tasks and ***End Products:***

- a. Continue the discussion of transit emergency and safety knowledge between transit service providers within the Transit Coordinating Committee framework (Ongoing)
- b. Identify emergency and safety training opportunities on a continuing basis (Ongoing)
- c. Identify emergency and safety funding opportunities on a continuing basis (Ongoing)

- d. Coordinate with Caltrans to seek safety, security, and emergency training opportunities for small urban and rural transit partners at location(s) in the Sacramento area (Ongoing)
- e. Identify stakeholders, hold first meeting to review Request for Proposal scope of work (January 2009)
- f. Prepare Request for Proposal (RFP), release RFP, evaluate proposals, select consultant, and award contract; RFP (February – May 2009)
- g. Coordinate with the Sacramento Transit Emergency Response Plan Stakeholders, inventory transit assets, and human resources of the operators participating in the Emergency Response Plan (May 2009 – August 2009)
- h. Design improved interoperable communications concept, operational procedures, and define the interaction between emergency operations centers and transit operators (August 2009 – October 2009)
- i. Delineate the operational procedures of responding to an event, form a methodology for and develop a sustained training plan (October 2009 – December 2009)
- j. Present a sustainable reporting, testing, and exercise program for the participating transit operators (December 2009 – March 2010)
- k. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts)
- l. Development of a Sacramento Transit Emergency Response Plan through the Transit Coordinating Committee to facilitate preparedness among transit service providers to produce plans, training materials, and exercises to strengthen the emergency preparedness of the SACOG Region (January 2009 – March 2010)

10. STATEWIDE DEVELOPMENT OF TRANSPORTATION-LAND USE TOOLS *Project #09-002-10*
(Board Policy – State and Federal Requirements)

SACOG, in partnership with Caltrans, UC Davis, and other researchers will develop a set of transportation-land use planning tools to upgrade travel models and land use models across the state. SACOG's objectives are to improve our existing tools by utilizing information in our new activity-based travel model, and to incorporate these improvements into I-PLACE3S. Caltrans will use the SACOG analysis to create a framework for other MPOs to improve their land use and travel models and to make it easier to apply I-PLACE3S in other regions. This will be accomplished by: a) development of transportation-land use tools utilizing local data for a set of MPOs across the state; b) then applying these results into their models; and c) developing post-processors to their travel models.

The first phase of this project is funded with a grant from Caltrans for \$314,775, with a total cost of \$1,151,550. The remainder of the project will be funded by Caltrans next year. The total cost is funded by Caltrans, no local matching funds are needed.

Tasks and ***End Products:***

- a. ***Literature search report (October 2009)***
- b. ***Data sets of travel survey, land use, and transportation network data for participating MPOs (February 2010)***
- c. ***Interim report on elasticities development (January 2010)***
- d. ***Draft report on I-PLACE3S module (February 2010)***
- e. ***Final report on elasticities development (TBD)***
- f. ***Final reports on I-PLACE3S and UPLAN modules (TBD)***
- g. ***Final report on travel model post-processors (TBD)***

- h. Final reports on validation and testing of all modules (TBD)*
- i. Guidebooks, user guides and technical support to MPOs (TBD)*

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Objective: To identify certain transportation planning projects that are shorter in term or are related to specific studies.

Discussion: This element identifies certain projects that are designed to have a finite term of one to two years or are studies related to specific planning projects. Projects of high importance are the transit planning assistance for operators in the SACOG region, as well as coordinating and planning Intelligent Transportation Systems in the region and several transit planning projects for transit operators and grant-related activities.

Projects:

1. CENTRAL CALIFORNIA TRACTION COMPANY RAIL PRESERVATION AND PURCHASE PLAN STUDY *Project #09-003-01*

(Board Policy - Discretionary)

The emphasis for FY 2008-09 will be the monitoring and coordination of the different interest groups involved in the discussions to purchase the Central California Traction Company (CCTC) Rail Corridor from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County. SACOG will provide staff support to the Technical Advisory Committee in their continuing negotiations with the railroad companies for purchase and preservation of right-of-way from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County.

Tasks and **End Products:**

- a. Reports and materials for Executive Technical Advisory Committee and Board (As needed)
- b. Potential Final Purchase Agreement for CalTraction Corridor

2. INTELLIGENT TRANSPORTATION SYSTEMS PLANNING (ITS) *Project #09-003-02*

(Federal Requirement)

SACOG continues to organize the planning and deployment of ITS elements via the Sacramento Region ITS Partnership, to enhance and coordinate traffic, transit, and emergency response operations. The Strategic Deployment Plan and ITS Architecture were completed in June 2005, in compliance with the federal rule for ITS. Emphasis for FY 2007-08 was systems engineering and selecting a contractor to deploy STARNET, an ITS communications system that will link traffic, transit, and emergency response centers in order to facilitate sharing of information and operations in real-time. STARNET deployment has become a separate project, located in another element; therefore, the emphasis for this ITS project is continued coordination and planning of broader ITS activities in the region.

Tasks and **End Products:**

- a. Schedule and prepare for ITS Partnership meetings (Ongoing)
- b. Facilitate and coordinate non-STARNET related ITS activities

3. COMPLETE STREETS

Project #09-003-03

(State and Federal Requirements)

SACOG will serve as an information clearinghouse and technical assistance provider for complete streets activities in the region. Staff will support member agencies and local groups to develop policies, implement programs and projects, and disseminate information about roadway designs that facilitate the creation of roadways that are accessible to all users (auto, transit, bicycle, pedestrian, and special needs). SACOG will begin development of a complete streets technical assistance program to highlight how implementation of complete streets concepts can benefit smart growth corridor development or redevelopment efforts. Additionally, SACOG will work with member agencies to ensure that applications for regional funding programs demonstrate that the planning, design, construction, and maintenance of roadway and transit facilities include the needs of all transportation users. SACOG will also track state and federal activities that relate to complete streets and pursue new funding opportunities.

Tasks and *End Products*:

- a. Collaborate and share information with member agencies and local groups to disseminate information about the benefits and need for complete streets (ongoing through June 2009)
- b. Update regional funding programs to incorporate complete streets considerations (June 2009)
- c. Pursue new state and federal funding opportunities for complete streets
- d. Identify best practices for complete streets design and implementation (August 2008)
- e. Develop curriculum for Complete Streets Technical Assistance program (December 2008)
- f. Translate complete streets study findings into regional design standards that better integrate bicycles and transit into new and existing roadway design (December 2008)

4. SACRAMENTO REGIONAL TRANSIT DISTRICT TRANSIT PLANNING

Project #09-003-04

(Board Policy - Local Agreement)

As part of the development of its major Transit Master Plan, the Sacramento Regional Transit District (SRTD) will prepare an update to its Short-Range Transit Plan. This project was initiated in FY 2006-07 and is scheduled to be completed by FY 2008-09. SRTD will also prepare an annual Performance Report and a Service Plan for 2009. In addition, in response to service changes brought about with the extension of light rail to south Sacramento, SRTD will update its current Title VI Plan to show compliance with federal nondiscrimination requirements. SACOG will continue working with SRTD on a number of efforts. Key initiatives include:

- Complete the implementation of an online trip planning system coordinated with SACOG and the other transit operators in the six county region
- Three Alternative Analysis, Preliminary Engineering and FEIS studies (DNA and South Corridor Phase 2 and 3 Extensions) conducted by SRTD under consultant contracts. SACOG will support both efforts by providing the consultant with highway and transit networks, travel demand forecasting model parameters, and demographic information. These activities will be supported by SACOG staff and FTA funds made available to SRTD through an agreement.
- Implementation of a Transitional Analysis of the DNA Corridor

Other activities that RT will conduct during the fiscal year 2008-09 include:

- An update of its Transit Master Plan being developed in coordination with the MTP 2035 and other regional planning activities

- Feasibility studies, environmental analysis, and design to continue the implementation of enhanced bus and bus rapid transit projects in various locations
- A feasibility and site selection study for a Florin Transit Center

Tasks and ***End Products:***

- a. ***Annual Performance Report/Route Profile (SRTD June 2009)***
- b. ***FY 2008-09 Service Plan (SRTD June 2009)***
- c. ***Title VI Plan update (SRTD June 2009)***
- d. ***Update of SRTD Transit Master Plan (SRTD - two year project - June 2009)***
- e. ***Transitional Analysis of the DNA Corridor (June 2009)***
- f. ***Feasibility Study and Site Selection for Florin Transit Center (SRTD TBD)***
- g. ***Bus Rapid Transit (BRT) feasibility studies for Watt Avenue, Sunrise Boulevard and Florin Road (SRTD TBD)***
- h. ***Stockton Boulevard enhanced bus project - ongoing project implementation (SRTD TBD)***

5. **DOWNTOWN SACRAMENTO TRANSIT CIRCULATION AND FACILITIES PLAN**

Project # 09-003-05

(Supports State and Federal Requirements)

This project is intended to be part of, and/or complementary to, a more comprehensive downtown circulation study. This study would focus on the routing and circulation of the more than eight public transit operators that serve the downtown area and evaluate and develop recommendations of routing, bus stops, transfer facilities, layover points and other transit improvement within the downtown area. Alternatives that will be explored include, but not be limited to, exclusive bus lanes, peak hour bus-only lanes, contra flow lanes, signal pre-emption, queue jumps, and other improvements to improve the operating speed and reduce customer travel time on transit serving the downtown area.

The study would be conducted through a project technical advisory committee. SACOG will prepare a work program with the committee, prepare a RFP and engage the services of a consultant to conduct the actual study.

Tasks and ***End Products:***

- a. Prepare Request for Proposal (RFP), release RFP, evaluate proposals, select consultant, and award contract; ***Request for Proposal (June 2008)***
- b. Establish Project Management Team and Project Advisory Committee; ***Meeting Coordination/Minutes, Project Progress Reports (June 2009)***
- c. Review and Analyze Existing and Ongoing Studies - Refine Study Area Boundaries; ***Report on analysis summarizing key findings and recommendations of existing studies; definition of final project study area (August 2008)***
- d. Review Existing Conditions in the Downtown Study Area; ***Report on and Assessment of Existing Conditions in the Downtown Study Area (October 2008)***
- e. Review of Future Conditions in the Downtown Study Area; ***Report on Future Conditions in the Downtown Study Area (November 2008)***

- f. Public Participation and Community Outreach, including outreach efforts with traditionally under-represented and under-served populations such as the elderly, disabled, low-income, and minority (i.e., Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander) communities and community leaders (November 2008); **Report Summarizing Public Participation and Community Outreach and the Outreach Activities Themselves (April 2009)**
- g. Develop, Analyze and Evaluate Project Alternatives (December 2008/January 2009); **Report on Project Alternatives and Evaluation (January 2009)**
- h. Develop Financial Analysis of Recommendations and Summary Evaluation of Financing Alternatives (January/February 2009); **Report on Project Costs and Potential Funding Sources (February 2009)**
- i. Develop Downtown Sacramento Transit Circulation and Facilities Plan (September 2008); **Draft Report (March 2009); Final Report (April 2009)**
- j. Support Inter-agency and Community Consensus Building
- k. **Coordinate/facilitate meetings, presentations, minutes, progress reports, inter-agency agreements, etc. (Ongoing)**

**6. AGRICULTURAL WORKER TRANSPORTATION PROGRAM
PLANNING STUDY**

Project #09-003-06

(Board Policy)

Sacramento Area Council of Governments (SACOG) was awarded a \$70,000 planning grant to develop an agricultural worker transportation program which is cost-effective and self-sustaining. The planning grant will be used to contract with a consulting team with expertise in preparing transportation business plans. The consulting team will work closely with the stake holder board to make sure the plan meets the needs of the agricultural community.

The planning study will include extensive community outreach to identify the transportation needs and trip patterns of migrant and seasonal agricultural workers. This will include conducting surveys of agricultural workers and meeting with agricultural representatives and stake holders.

The principal product will be a business plan which matches a successful business model with the identified demand for transportation. The Plan will create a self-sustaining program based on contracted services that will require a limited amount of administration and overhead so the funding from fares and services will go to providing transportation. The business plan will identify the need for transportation and identify the services most likely to be used and supported by the agricultural community. It will identify the vehicle needs and prepare an operations plan which addresses the legal, risk management, governance and administration issues.

Tasks and **End Products:**

- a. Stakeholder program review and planning (May 2008)
- b. Publish RFP and award contract (July 2008)
- c. Begin study (August 2008)
- d. Conduct research (August – October 2008)
- e. **Prepare Business Plan (November 2008 – February 2009)**
- f. SACOG Transportation Committee approval (March 2009)
- g. SACOG Board approval (March 2009)

Objective: To identify those projects that are ongoing and span multiple years. These projects support efforts related to programming of federal and state funding, regional air quality planning activities, and Metropolitan Transportation Plan implementation.

Discussion: This element brings together a number of projects that continue from one year to another, such as selection of transportation projects eligible for Federal and State programming; monitoring of the regional transportation system in order to provide the technical tools required of SACOG and members for the technical analysis needed for land use, transportation and air quality planning; and the implementation of the MTP 2035. Also included in this element are those ongoing projects related to certain transit assistance and monitoring and implementation of state and federal mandated climate change and greenhouse gas reduction.

Projects:

1. REGIONAL AIR QUALITY PLANNING

Project #09-004-01

(State and Federal Requirements)

The main emphasis for FY 2008-09 will be to continue to work with the local air districts, California Air Resources Board (CARB), Environmental Protection Agency (EPA), and other stakeholders toward the development of a new 8-hour ozone State Implementation Plan (SIP) for the Sacramento nonattainment area. This new SIP will be submitted to the United States Environmental Protection Agency (U.S. EPA) in January 2009 by the five regional air districts.

SACOG will also prepare conformity determinations for amendments to the MTP 2035 and the new 2009-12 MTIP for the Yuba/Sutter and Sacramento air quality planning areas. As part of the air quality consultation process, SACOG will continue to hold meetings of the Regional Planning Partnership to review procedures, assumptions, timelines, and completed conformity determinations.

Tasks and **End Products:**

- a. A strategy for reducing on-road mobile source emissions, which may include a list of transportation control measures, for inclusion in the updated State Implementation Plan (September 2008)
- b. Conformity determinations on amendments to the MTP or MTIP (As needed)**

2. FEDERAL AND STATE PROGRAMMING

Project #09-004-02

(Federal and State Requirement)

The 2008 SACOG programming round programs the 2008 STIP and federal funds for 2009 and 2010. SACOG will prepare amendments to the MTIP on a quarterly basis, as well as administrative modifications to the MTIP as needed. SACOG will adopt the 2009-12 MTIP June 2008 for federal approval in November 2008.

Emphasis for FY 2008-09 will center on SACOG's aggressively working to ensure that all STIP projects ready for delivery are delivered, irrespective of the years they are programmed. Additionally, SACOG will collaborate with the California Transportation Commission, Caltrans, and others to implement the remaining programs under the Proposition 1B bond measure to ensure that the region gets its fair share of the funds. In FY 2008-09, state programming activities will also include review of requests for fund allocations, time extensions, STIP amendments, participation at

the CTC, RTPA, and Rural Counties Task Force meetings, participation in guideline development, and strong liaison to partner organizations on programming requirements for both state and federal programming. Federal programming activities will include continued implementation of *Safe, Accountable, Flexible Efficient Transportation Equity Act – A Legacy for Users* (SAFETEA-LU) requirements, participation with the California Federal Programming Group (CFPG), and liaison with the FHWA and FTA. SACOG will also continue implementation, improvements, and maintenance of its SACTrak database, with emphasis on linkage to federal funding databases to enhance SACOG'S MPO and Designated Recipient role, and the associated reporting and financial management capabilities.

Tasks and ***End Products:***

- a. Participation and liaison with the Federal Highway Administration and the Federal Transit Administration on federal programming (Ongoing)
- b. Continued improvements to the SACTrak database (Ongoing)
- c. Ongoing participation and liaison with Caltrans and the California Transportation Commission on state transportation funding programs (Ongoing)
- d. *Federally approved 2009-12 Metropolitan Transportation Improvement Program (MTIP) (November 2008)***
- e. *Annual listing of projects with federal funding obligated in FFY 2008 (January 2009)***
- f. *Regular MTIP amendments (Quarterly)***
- g. *Administrative modifications to the MTIP (As needed)***
- h. *Approved STIP allocation requests (As needed)***
- i. *Material for meetings and presentations to the SACOG Board, member jurisdictions, transit operators, and county transportation advisory agencies on federal and state funding and programming requirements (As needed)***

3. REGIONAL TRANSPORTATION MONITORING

Project #09-004-03

(State and Federal Requirements)

This project involves assembly of observed transportation data collected by others, and the coding and integration of that data to make it useful for various other SACOG projects. Key observed transportation data are: vehicle volumes on roadways (traffic counts); transit passenger boardings and alightings; ongoing Census-related surveys (e.g., American Community Survey); and special surveys conducted by other agencies (e.g., employee surveys by TMAs, passenger surveys at airports, etc.) and research institutions. These data will be utilized in the update of the forecasting base year to 2008 for the Regional Forecasting project.

Activities related to SACOG'S support of the national Highway Performance Monitoring System are also included in this project. This has been a regular role for SACOG over the last ten years. Since HPMS is the source of the most reliable time-series data on vehicle miles traveled, and since VMT is an integral part of several other projects related to climate change and air quality, a higher level of staff effort is planned in HPMS support in FY 08-09.

The next regional household travel survey will begin this year. The survey will be conducted in FY 2009-10 to coincide with the Census. The work this year will focus on survey design and coordination with Caltrans and other agencies to explore a joint survey with adjoining regions or statewide.

Other SACOG projects for which observed transportation data are provided are: development, calibration, and validation of regional travel forecasting models; public information requests; and support for planning projects and activities.

Tasks and **End Products:**

a. Progress report on transportation monitoring activities (June 2009)

4. METROPOLITAN TRANSPORTATION PLAN IMPLEMENTATION

Project #09-004-04

(State and Federal Requirements)

Initial MTP 2035 implementation efforts will focus on strategies to fund early year plan priorities. Additional efforts will include corollary research and studies to integrate the MTP 2035 priorities into detailed SAFETEA-LU compliant actions. All implementation efforts will extend the MTP 2035's comprehensive approach to education and public outreach and involve SACOG's advisory committees in every step.

Tasks and **End Products:**

- a. Extend the equity analysis completed for the MTP 2035 towards inclusive implementation strategy efforts that actively target minority, low-income, seniors, disabled and other socio-economic groups, who have historically been left out of the transportation planning process, but who are directly affected by the plan's transportation investments (Ongoing)
- b. Develop funding and implementation strategies for early transit expansion projects identified in the MTP 2035 that provide regional benefit (October 2008)
- c. Update Regional Funding programs, including the current Air Quality, Community Design, Bicycle/Pedestrian, and Transportation Demand Management programs to reflect MTP 2035 funding levels and SAFETEA-LU compliance (June 2009)
- d. Develop screening and selection criteria for regional funding priorities in support of MTP 2035 priorities (November 2008)

5. PASSENGER RAIL IMPROVEMENTS

Project #09-004-05

(State and Federal Requirements)

SACOG will continue to participate in planning, programming, and operations activities of the Capitol Corridor Joint Powers Authority (CCJPA) through its membership on the Staff Coordinating Group (SCG). The main focus of this participation will be to identify funds and resolve issues related to supporting the current sixteen weekday and eleven weekend round trips and to improve travel times and reliability. In this regard, obtaining additional locomotives and coaches and performing needed track upgrades are the highest priority items. In addition, SACOG will monitor the work of the California High-Speed Rail Authority and provide input to the Authority as it proceeds with its plans for implementing a high-speed rail system between northern and southern California. SACOG staff will continue to actively participate in the planning activities connected with development of the downtown Sacramento Intermodal Project. The agency will also monitor and participate in the efforts to implement regional rail (i.e., commuter) service between Auburn and Oakland. SACOG will also attend San Joaquin Valley rail committee meetings, as appropriate, to coordinate rail activities in the Central Valley. Finally, SACOG responds to various passenger rail proposals, which are reviewed for potential connectivity to the SACOG region.

Tasks and **End Products:**

- a. Coordination of Capitol Corridor Service with Regional Commuter Rail Proposals (Ongoing)
- b. Status Report on Passenger Rail Development in the SACOG Region (June 2009)**

6. UNIVERSAL TRANSIT FARE CARD IMPLEMENTATION

Project #09-004-06

(Supports State and Federal Requirements)

This project is the implementation, procurement, and testing of a regional universal transit fare card system. The first phase will include the negotiation of all necessary interagency agreements and the development of an implementation/procurement plan. The plan will establish important decision points and timetables for implementing transit smart card technology throughout the greater Sacramento metropolitan region. A universal transit fare card is expected to simplify transit system operations, improve system connectivity, and improve the attractiveness of transit to new patrons. The implementation plan will develop an operations and systems requirements sub-plan, a procurement schedule, develop technical specifications, and refine the cost model. A full system procurement, integration, and testing cycle will ensue in a manner guided by the Implementation Plan and the project Governance Committee. Included in this second phase are establishing the regional financial and management clearinghouse, establishing the regional maintenance and supply systems, and implementing smart card technology on various transit properties. Full system deployment and Acceptance is anticipated by May 2010.

Tasks and **End Products:**

- a. Solicit proposals and select consultant to provide Engineering Services; **Contract** (September 2008)
- b. Grant Management, Project Management, and Governance support; **Reports & Memoranda** (July 2008 – June 2010)
- c. System Requirements & Operations Plan; **Draft Report** (February 2009)
- d. Implementation Plan; **Draft Report** (December 2008)
- e. Cost Model Refinements; **Draft Report** (February 2009)
- f. Technical Specifications; **Draft Report** (April 2009)
- g. Contract Documents & Procurement Schedule; **Schedule** (April 2009)
- h. Implementation & Procurement Plan Final Report; **Report** (September 2009)
- i. Publish RFP's for System Procurement & other professional services; Secure Performance Bond; **RFP(s), Performance Bond** (April 2009)
- j. Award contracts for system procurement & other professional services (August 2009)
- k. Procurement of Fare Card technology (September 2009 –November 2009)
- l. System Installation, Integration, & Testing (October 2009 – Mar 2010)
- m. Project Status and Assessment; **Report** (June 2010)

7. PARATRANSIT, INC. MONITORING AND EVALUATION

Project #09-004-07

(Board Policy - Local Agreement)

During FY 2008-09, SACOG will continue to monitor and evaluate the performance of Paratransit, Inc., complete the analysis of the CTSA status of Paratransit, Inc., follow-up on the recommendations contained in the performance audit, and prepare a Short Range Transit Plan for Paratransit, Inc.

Tasks and *End Products*:

- a. *Analysis of the CTSA Status of Paratransit, Inc. Working Paper on Short-Range Transit Plan (October 2008)*
- b. *Paratransit, Inc. Short-Range Transit Plan (June 2009)*

8. TRANSIT TECHNICAL ASSISTANCE AND PROGRAMMING

Project #09-004-08

(State and Federal Requirements)

SACOG provides general technical and analytical support for region's transit operators, as broadly directed by the Transit Coordinating Committee. Activities may include data analysis, digital mapping, survey work, research, the hiring of an intern at the graduate school level, and interagency consultations. Tasks already identified by the TCC and staff for FY 2008-09 include support for building a criteria based fund programming process, intern assistance with the clean-up of the on-board transit survey database, custom analyses of survey data, intern assistance with the Transportation Development Act, and other now-unanticipated needs.

SACOG will continue to execute its role as the designated recipient for the Davis and Yuba City Urbanized areas and as the designated recipient for FTA 5316 Jobs Access Reverse Commute and 5317 New Freedom Program funds for the Sacramento Urbanized area

Under this task, Transit Team staff will continue to conduct the programming activities necessary to ensure the region's transit operators projects are properly programmed in the SACOG MTIP and MTP so that the operators can file the grant applications necessary to operate, maintain and carry out the capital programs of their systems.

SACOG's TCC will continue to serve as the FTA fund programming committee associated with the SACOG/Transit Operator MOUs and will prepare the recommended project lists for SACOG Board action in the MTIP and RTIP programming process. Through the TCC, SACOG will continue to improve the integration of financial planning and the development and integration of short-range transit planning with the region's long-range transportation plan. TCC will continue to improve its programming process through the continued refinement of the project selection process and the timely delivery of projects.

Tasks and *End Products*:

- a. Annual report documenting the range and extent of technical services, and recommending tasks for the next fiscal year
- b. *Annual FTA fund programming process (5307, 5309, 5310, 5316, and 5317) (January 2009)*
- c. *Draft selection criteria and process guidelines for the annual FTA fund programming process (5307, 5309, 5310, 5316, and 5317) (December 2008)*
- d. *Revised and validated transit survey database (February 2009)*
- e. *Custom survey analyses (February 2009 – June 2009)*
- f. Intern assistance with the Transportation Development Act Unmet Transit Needs Public Hearing Process (May 2009 – April 2010)
- g. Support the study of transit survey data analysis for SACOG and local transit operators, coordinate transit patron survey activities and validate the National Transit Database for the SACOG Region (May 2009 – April 2010)

- h. Research the Transportation Development Act activity of monitoring the performance indicators of the transit operators (May 2009 – April 2010)
- i. Evaluation of Internship (May 2010 – June 2010)

9. CLIMATE CHANGE/GREENHOUSE GAS REDUCTION

Project #09-004-09

(State Requirement)

The issue of climate change is a timely one for SACOG to address as landmark legislation was passed in 2006 mandating the reduction of greenhouse gases in the State of California (AB32). The Attorney General's office has explicitly stated the need to address greenhouse gas emissions within the context of SACOG's Metropolitan Transportation Plan and its Environmental Impact Report. Our region will be in a position to realize benefits relative to the smart growth patterns identified in the Blueprint project. SACOG will continue to have a critical advisory role working with the state on AB32 implementation, given the relationship between transportation and land use patterns and greenhouse gas emissions. Key tasks associated with this project will be continuing to monitor and provide input relative to the state's greenhouse gas emission reduction efforts and implementation of the mitigation measures from the MTP 2035 EIR that address climate change.

The Greenhouse Gas Regional Inventory Protocol (GRIP) is a planning model developed in England and applied throughout the European Union metropolitan regions. Greenhouse gas emissions from all sources are inventoried with the protocol. Scenarios are then developed to meet GHG reduction goals. The protocol is very similar to I-PLACE³S in approach and transparency. We will be working with the developer to develop region-wide strategies as AB32 is implemented.

Tasks and ***End Products:***

- a. Attendance at state AB32 advisory meetings and workshops and other local and regional climate change meetings (Ongoing)
- b. Identify strategies to reduce carbon emissions through transportation pricing (Ongoing)
- c. Develop the Greenhouse Gas Regional Inventory Protocol model for the SACOG region and develop GHG reductions strategies (June 2009)
- d. Compilation of SACOG's own carbon emissions inventory (July 2008)***
- e. Recommendations for reducing SACOG's own carbon emissions (September 2008)***
- f. Create a Greenhouse Gas Emissions Reduction Strategies Toolkit (March 2009)***
- g. Create a public education program on individual transportation behavior and climate change (June 2009)***
- h. Report of carbon emissions associated with the 2035 Metropolitan Transportation Plan (December 2008)***
- i. Status report on the GRIP model development and application (June 2009)***

Objective: To promote meaningful public discussions and provide planning, analysis and other technical support to housing and land use efforts in the region. These land use activities are designed to gather data and information from around the region to further the activities of MTP 2035 implementation and to set the stage for the next MTP update.

Discussion: This element will continue the updating of current and alternative future land use patterns and their impacts on the transportation system; provide the technical monitoring data for analysis critical to that planning; and complete the housing allocation plan for the region. One key project for this fiscal year will be continuation of the work begun last year on a rural-urban connections study to develop regional policies and tools to sustain the economic health and quality of life for the region's rural areas, as well as assess the transportation needs of the rural areas within the SACOG region. Also included is the continuation of the work related to the Airport Land Use Commission and new Airport Land Use Compatibility Plans.

Projects:

1. SACRAMENTO REGION BLUEPRINT IMPLEMENTATION

Project #09-005-01

(Local Agreement)

SACOG staff will continue to update the Blueprint regional land use database with the most recent land use plans and zoning codes for each jurisdiction. The 2035 and 2050 land use data will be updated to a new parcel file. SACOG staff will continue to provide educational presentations on Blueprint (as requested), respond to Blueprint data and information requests, and maintain up-to-date content on the Blueprint website. SACOG will organize one half-day weekend seminar for planning commissioners and elected officials on the topic of regional planning issues. SACOG will also organize up to three 2-hour weekday seminars geared toward local government and planning and public works staff on topics of Blueprint implementation. The topic areas will be developed in consultation with the Planners Committee.

SACOG staff will, at the request of a jurisdiction, review and comment on major developments and their fit with the Blueprint principles. These developments are in various stages of the development review process. In most cases, SACOG staff examines our modeling data from SACSIM and I-PLACE³S and provides a comment letter summarizing how the idea or site plan compares with the Blueprint. Sometimes this service includes meetings with local government staff and/or representatives from the applicant and/or public testimony at the council/board hearing for the project. SACOG will also continue to coordinate with the other area JPAs and transit districts that frequently comment on development proposals.

As a follow-up to the adoption of the 2006-2013 Regional Housing Needs Plan, staff will provide a status update for the SACOG Board in 2009 on the region's housing elements. Staff will also outline the general major steps and key dates for the next cycle of the Regional Housing Needs Allocation.

Staff will wrap up its work with a consultant team, four local jurisdictions, and the Planners Committee in the development of a regional Form-Based Codes Handbook.

SACOG will host a regional forum for local elected officials, stakeholders and the general public together to review the Blueprint growth strategy, changing travel patterns and investments planned in the Metropolitan Transportation Plan for 2035, new land use patterns, and real estate market trends. The agenda will include a review of both MTP 2035 and Blueprint principles, milestones achieved by local jurisdictions, highlights of supportive projects around the region, and education on the relationship between the Blueprint and MTP. The program will include a review of infrastructure cost savings from more compact land use, identify resource conservation efforts including HCPs around the region, and afford time for a brief discussion of water, energy and air quality benefits of the Blueprint.

Participants will also have an opportunity to look at the next level of Blueprint implementation and SACOG's newest project, the Rural-Urban Connections Strategy, focused on rural and agricultural issues. Participants will hear first hand from a panel of agricultural and rural lands experts about current conditions, challenges and innovations in the six-county region. The balance between rural and urban lands will be critical to further linking transportation and land use planning.

Tasks and ***End Products:***

- a. Updated parcel-level land use database (Ongoing)
- b. Blueprint presentations, response to data and information requests, maintain website content (Ongoing)
- c. Planning commissioners and elected officials workshop (Fall 2008)
- d. Review of development proposals, upon request (Ongoing)
- e. ***Development review letters, upon request (Ongoing)***
- f. ***Form Based Code Handbook (Fall 2008)***
- g. ***2009 status of housing element updates (June 2009)***
- h. ***TALL Order Forum (Winter/Spring 2010)***

2. REGIONAL LAND USE MONITORING

Project #09-005-02

(State and Federal Requirements)

This project maintains up-to-date inventories of available data on housing, population, employment, land use, and local agency general plans in the region. A major task this year is to establish a new base year (2008) in SACOG's parcel-based planning system. Another task is preparing for the 2010 Census. Various Census Bureau programs have already started and will continue throughout the year. SACOG staff will work with cities and counties to meet these program requirements.

SACOG's housing, population, employment, and school inventories will all be updated to year 2008. These inventories will be utilized in the update of the forecasting base year to 2008, as described in the Regional Forecasting project.

In addition for use in SACOG projects, our planning partners, the public, and various researchers use these data on an ongoing basis. A number of ongoing monitoring programs are included in this project, and each year several are highlighted for special attention and included as separate projects. The ongoing monitoring programs included in this project include employment inventories; census data distribution, population and housing inventories; parcel data maintenance; land development economic data (including the Performance Monitoring System for the six-county region); and school enrollment.

Tasks and ***End Products:***

- a. Information and research for agencies and the public (Ongoing)

3. MCCLELLAN AIRPORT LAND USE COMPATIBILITY PLAN UPDATE *Project #09-005-03*
(Board Policy – Local Agreement)

SACOG is managing the update of the McClellan Field Airport Land Use Compatibility Plan (ALUCP). The updated plan will take into account the new growth patterns of the area surrounding McClellan over the past decade.

Tasks and ***End Products:***

- a. ***Draft ALUCP for internal review (December 2008)***
- b. ***Public review of draft (March 2009)***
- c. ***Board review of draft (June 2009)***

4. YUBA COUNTY AIRPORT LAND USE COMPATIBILITY PLANS *Project #09-005-04*
(Local Agreement)

SACOG will initiate and develop the Airport Land Use Compatibility Plan updates for Beale Air Force Base and Yuba County Airport.. The updated plans are intended to adjust for current airport operations and plans and adjacent land uses. The date for potential review by the SACOG Board will depend on CEQA requirements, the degree of public involvement needed, and the affected local governments' preparedness.

Tasks and ***End Products:***

- a. Sign an MOU with Yuba County to update the two ALUPs, and release RFP for consultant services (June 2008)
- b. Compile and develop information and documentation materials essential for the ALUP, including noise contour maps, safety zones, and land use compatibility matrices (July 2008)
- c. ***Updated ALUCP for Beale Air Force Base (September 2009)***
- d. ***Updated ALUCP for Yuba County Airport (September 2009)***

5. AIRPORT LAND USE COMMISSION *Project #09-005-05*
(Board Policy – Local Agreement)

SACOG is the designated ALUC for Sacramento, Sutter, Yolo, and Yuba Counties and is responsible for developing and maintaining Airport Land Use Compatibility Plans (ALUCP) for the areas around each airport and working with cities and counties to ensure consistency between the ALUCPs and local land-use decisions. Staff will continue to review development proposals for consistency with adopted ALUPs and provide consistency determinations for member cities and counties. ALUC planning boundary maps will also be updated using GIS tools. During the fiscal year, regional airport operators may request SACOG to update the Airport Land Use Compatibility Plans for their airports which will be added as contracts for such work are executed.

Tasks and ***End Products:***

- a. Consistency reviews of development proposals (Ongoing)
- b. Up-to-date ALUC planning boundary maps for individual airports (As appropriate)
- c. ***Start the update of Airport Land Use Compatibility Plans (As appropriate)***

6. COMMUNITY DESIGN PROGRAM

Project #09-005-06

(Local Agreement)

SACOG will continue this program by monitoring and assisting with the approximately 40 grants distributed in the first two rounds of funding in prior years. A third round of funding was awarded in FY 2007-08 and will continue to provide assistance to jurisdictions that have Blueprint-compatible projects that are eligible for using federal transportation funding. An increased emphasis will be placed on grant recipients to ensure that they can deliver the project in accordance with federal funding requirements.

Tasks and ***End Products:***

- a. Process for requesting applications, evaluating them, and forwarding a recommended list of projects to the Board (March 2008)
- b. *Programming of awarded grants (March - June 2008)***
- c. Continue review of open space and GIS layers for open space and Habitat Conservation Plans (HCPs) (Ongoing)
- d. Work with federal, state and local policy makers and their staffs on incorporating the committee's policy recommendations in bills or regulations (Ongoing)

7. INTERAGENCY MONITORING DATABASE AND MAPPING SYSTEM

Project #09-005-07

(Board Policy – Local Agreement)

This project supports a multi-agency web-mapping and project monitoring service for use by SACOG, the Sacramento Metropolitan Air Quality Management District, the El Dorado County Air Quality Management District, and the Placer County Air Pollution Control District. The database tracks the types of land development projects currently monitored by the three air districts, provides a forum to coordinate project comment letters, archives the recommended mitigation measures, documents the emissions calculated for each project, and allows the projects to be viewed spatially within the region.

Tasks and ***End Products:***

- a. Support for Interagency Land Use Emissions Monitoring and Mapping Site (Ongoing)

8. FLOOD COORDINATION STRATEGY

Project #09-005-08

(Board Policy)

SACOG staff will report on flood-related issues to the Land Use & Housing Committee. Staff will continue to track federal and state activity related to flood control and floodplain management and analyze bills and regulatory proposals for the committee as necessary. This work directly affects the implementation of Blueprint.

Tasks and ***End Products:***

- a. Prepare and present staff reports (Ongoing)
- b. Track and review relevant flood-related activity and legislation and prepare policy or position recommendations (Ongoing)

9. RURAL-URBAN CONNECTIONS STRATEGY

Project #09-005-09

(Board Policy)

The Rural-Urban Connections Strategy (RUCS) is included as a mitigation measure and Transportation Control Measure as part of the MTP and is a complementary effort to Blueprint implementation. It approaches the region's growth and sustainability objectives from a rural

perspective, emphasizing the challenges and opportunities in rural areas. The project will develop policy recommendations and technical tools to help implement local and regional objectives for enhancing agriculture and rural economies, resource conservation, recreation, quality of life, and regional sustainability. The project has started with agricultural tours to provide an opportunity for Board members to see and experience firsthand agriculture operations throughout the region. Concurrently, working groups on various topics to detail challenges and opportunities and then suggest innovations and implementation strategies to meet local and regional objectives. Reports will draw upon local and national case studies to demonstrate potential for various innovations and strategies. Data and PLACE³S modeling support will be needed to help evaluate and compare strategies. These RUCS topics will then be assembled and integrated to highlight how they are linked and how they collectively help achieve objectives for rural areas. These activities will lead to the identification of innovations and strategies that will help achieve local and regional objectives. This activity will then be followed by the development of a “toolkit” of policy, planning, funding, regulatory, economic, and modeling techniques that can be used to implement the innovations.

The iMPACS infrastructure cost model was developed during Blueprint as one of many measures to compare growth patterns in the SACOG region. iMPACS estimates needed infrastructure based on development scenarios as modeled in I-PLACE³S. The infrastructure components that are modeled include culinary and secondary water, waste water treatment, dry utilities, roads and parks. In order to fully assess what fiscal impact development may have on a jurisdiction, however, additional cost information beyond iMPACS estimates needs to be incorporated in the analysis, specifically costs associated with public services such as fire and police. The addition of estimates for level of public service and cost is part of this model enhancement project.

The analysis capacity is further enhanced by linking estimates of cost estimates of revenue to cover those costs annually. A study was conducted by SACOG during the early phases of Blueprint Implementation to estimate the review the adopted scenario would generate, and how that compared to the base case scenario. The work stemming for that analysis is the foundation for comparing costs with revenue for fiscal impacts analyses. The fiscal impacts analysis will identify any gaps in funding, which can then be addressed through additional revenue sources or a change in infrastructure-generating land use patterns.

Tasks and *End Products*:

- a. Collect infrastructure data, operations and maintenance costs, and revenue generation data (Spring 2010)
- b. Update iMPACS model to incorporate collected data and include revenue generation (Spring 2010)
- c. An updated iMPACS model that includes operations and maintenance costs and fiscal impacts analysis (Summer 2010)
- d. A methodology for linking the fiscal impacts analysis with the iMPACS model (Summer 2010)
- e. Link iMPACS model with estimates of revenue generation based on development patterns (Spring 2010)

10. CIVIC ENGAGEMENT GRANTS

Project #09-005-10

The SACOG Civic Engagement Program is designed provide financial and technical assistance to local governments in promoting public education and involvement to promote Blueprint implementation. The program awarded 10 direct grants to local governments to conduct more

extensive outreach, develop computer visualization and offer more involvement opportunities to stakeholders and the public. In addition, the program will develop educational materials, including PowerPoint presentations, a 1500 image database, educational videos and photo-simulations.

Tasks and ***End Products:***

- d. Administration of 10 local government grants (Ongoing)
- e. Completion of educational PowerPoints presentations and videos (As appropriate)

Objective: To identify those projects designed to provide the public with services to serve their transportation needs and administer the SECAT program.

Discussion: This element identifies the continuing outreach and marketing efforts related to Rideshare services provided by both SACOG and the Transportation Management Associations. Also included in this element are two projects for 511 service: the travel advisory services as well as the continuing 511 automated trip planning functionality project. The Multilingual Outreach Program is designed to reach the Limited English Proficiency population with education to better utilize transportation options. Also included in this element is the ongoing work related to the SECAT program.

Projects:

1. RIDESHARE

Project #09-006-01

(Board Policy – Local Agreement)

SACOG's Regional Rideshare Program promotes alternative mode use (carpooling, vanpooling, public transit, bicycling, walking, and telecommuting). SACOG provides region-wide Internet ridematching and alternative mode information through the 511 telephone number and website. Outreach is done primarily through Outreach Partners (transportation management agencies and public agencies that work directly with employers). The emphasis for FY 2008-09 will be on working with the Transportation Demand Management (TDM) Task Force to market alternative modes through the 511 phone system and website. Staff support will be provided to the Task Force and its subcommittees, which will advise SACOG on the TDM program and on other related issues. SACOG will continue its role in planning and coordination of Sacramento Regional Bike Commute Month. For FY 2008-09, campaigns are planned throughout the year in addition to ongoing ride matching and TDM information services. Staff will also monitor memoranda of understanding with each of the transportation management associations that receive SACOG TDM outreach funds.

Tasks and **End Products:**

- a. TDM Task Force meetings (Ongoing)
- b. Brochures and incentive items (Ongoing)
- c. Contract for rideshare database services (Ongoing)
- d. Contract for call center services (Ongoing)
- e. **Annual Report on TDM Program to the SACOG Board (August 2008)**
- f. **Wrap up report for May Is Bike Month campaign (July 2009)**

2. 511 STARNET OPERATIONS

Project #09-006-02

(Board Policy – Local Agreement)

Travelers in the Sacramento region and beyond are able to dial one easy-to-remember telephone number for complete, comprehensive traveler information: 511. 511 provides access to information about all modes of travel: traffic conditions for commuters, bus and light rail information for more than 20 transit agencies, Paratransit services for the elderly and disabled, ridesharing information, and information on commuting by bike in both English and Spanish.

The Sacramento region, which includes El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba Counties, is the primary area for this service; however, the number also links callers to 511 services in the Bay Area, Nevada, and Oregon, as well as Butte and Glenn counties.

In conjunction with the phone service, the website www.sacregion511.org helps users plan their daily commute, access transit providers, find a carpool partner, and learn about bicycling as a commute option. With the traffic information on this site, users can check their commute options and know the road before they go. Once behind the wheel, users can call 511 for traffic updates. 511 is a joint project between SACOG, Caltrans, and other partners. The main emphasis during FY 2008-09 will be to upgrade the 511 system to voice activation and to continue to improve the real-time traffic information. Staff will also provide regular updates to our region's Geographic Information System (GIS) street map that serves as background for both public and private sector traveler information efforts.

Tasks and ***End Products:***

- a. 511 phone services (Ongoing)
- b. 511 website services (Ongoing)
- c. Regional GIS Street Map (Ongoing)

3. 511 AUTOMATED TRANSIT TRIP PLANNING

Project #09-006-03

(Board Policy – Local Agreement)

This project will provide the software, consultant, and staff services necessary to fully implement the automated trip planning system and to operate and maintain the database and information systems necessary to maintain the full functionality of the system. Consultants will be hired to help develop a Transit Data Coordination site, and to help update the transit information on SACOG-511. Staff will gather and verify transit operator data, including but not limited to current routes, bus stops, schedules, and fare structures. Staff will maintain technical support for this system in an ongoing capacity.

Tasks and ***End Products:***

- a. Staff support for database development, training, and technical assistance (Ongoing)
- b. Project work scope; ***Scope of Work*** (July 2008)
- c. Project management and coordination; ***Quarterly Reports*** (July 2008 – June 2009)

**4. MULTILINGUAL TRANSIT AND ALTERNATIVE MODES
PUBLIC INFORMATION AND 511 OUTREACH PROGRAM**

Project #09-006-04

(Board Policy)

SACOG will continue to promote transit and alternative modes (e.g., carpooling, vanpooling, bicycling, walking) for disadvantaged populations through the Multilingual and Alternative Modes Public Information and 511 Outreach Program. Leveraging the successful work of the 2006-07 Multilingual Mobility Study, expanded efforts will be undertaken in public education. Public education efforts will include outreach to TMAs, cultural organizations, public interest groups, and personal mobility training. The SacRegion511 website will be enhanced with multilingual translation, interpretation, and information reference capabilities.

Tasks and ***End Products:***

- a. RFP and contractor selection for mobility training (September 2008)
- b. Identify Candidates for mobility training using network of TMAs, transit agencies and community service groups, and organize training sessions for mobility training (Ongoing)
- c. Provide Mobility Training; provide day passes, books of tickets, and day care for individuals receiving mobility training (Ongoing)
- d. Prepare copies of multilingual video from previous multilingual grant; prepare informational brochures and packet; distribute information resources to organizations providing assistance to transit dependent groups (Ongoing)
- e. Provide training and technical assistance for organizations to assist them to assist their clients with transportation needs (Ongoing)
- f. RFP and contractor selection for SacRegion511 multilingual assistance (if needed) (November 2009)
- g. Develop and implement dispatch and web site interpretation/translation tools for 511 information and matching services (November 2008 – November 2010)
- h. As directed by Stakeholders Group, monitor and meet with community-based organizations providing outreach services to ethnic communities and document tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts) (As needed)
- i. Project and contract administration and reporting (Quarterly)
- j. Inventory of multilingual video media (October 2008)***
- k. Public information materials, including the multilingual video (October 2008)***
- l. Multilingual information and translation tools for SacRegion 511 (November 2010)***
- m. Report on training and outreach to agencies and stakeholder groups (November 2009)***
- n. Report of mobility training provided (January 2010)***
- o. Project final report (January 2010)***
- p. Project evaluation report (January 2010)***

5. SACRAMENTO EMERGENCY CLEAN AIR AND TRANSPORTATION (SECAT) PROGRAM

Project #09-006-05

(State Requirement)

The SECAT funding through TCRP will be exhausted by the end of fiscal year 2007-08.

Consequently, \$4,000,000 of CMAQ funds have been programmed to SACOG for the continued SECAT program. SACOG will work with the Sacramento Metropolitan Air Quality Management District to award funding to regional truck operators and administer the program.

Tasks and ***End Products:***

- a. Review and authorization of SECAT recipient contracts (Ongoing)
- b. Accounting and related activities for the CMAQ funds and contract awards (Ongoing)

6. MOBILITY TRAINING ON TRANSIT

Project #09-006-06

(Board Policy)

The Mobility Training on Transit Program provides for mobility and travel training for elderly, disabled, Limited English Proficient (LEP), and other potential transit riders in the SACOG Region. Mobility training assists and teaches individuals and groups how to access and use the fixed routes and light rail transportation for many of their trips. Mobility training includes familiarization with how the transit system works, bus routes, ticketing, and trip planning. Mobility training instills confidence and encourages individuals to use transit services and assists them to gain more control over their schedule and activities.

This Program will build on the mobility training currently being done and provide mobility training to more individuals in the region than are currently receiving training.

Tasks and ***End Products:***

- q. RFP and contractor selection for mobility training (September 2008)
- r. Identify Candidates for mobility training using network of TMAs, transit agencies and community service groups, and organize training sessions for mobility training (Ongoing)
- s. Provide Mobility Training; provide day passes, books of tickets, and day care for individuals receiving mobility training (Ongoing)
- t. Conduct post training survey (September 2009)
- u. Project management and contract administration and reporting (Quarterly)
- v. ***Contact list of potential groups and individuals for training (October 2008)***
- w. ***Follow up survey of participants to evaluate effectiveness of training (September 2009)***
- x. ***Report on training and outreach to agencies and stakeholder groups (November 2009)***
- y. ***Project evaluation report (January 2010)***

Objective: To provide high quality service and assistance to member agencies and transportation partners.

Discussion: This element includes projects specifically related to assisting SACOG's members with delivering projects and to ensure those projects enhance the objectives of the MTIP and the regional priorities of MTP 2035. It also will provide assistance and general information held in the data center. It is also the element that provides the pass-through grants for those funds that cannot be awarded directly to our partners.

Projects:

1. PROJECT DELIVERY

Project #09-007-01

(State Requirement - Board Policy)

Emphasis for FY 2008-09 will be aligning the programming process with the 2008 Metropolitan Transportation Plan (MTP), timely use of funds, assistance to member jurisdictions in delivering projects, and project readiness. Managing project delivery in the region will ensure that projects in the MTIP reflect the regional priorities established in the MTP. In addition, state legislation has established provisions concerning timely use of funds for projects adopted into the State Transportation Improvement Program (STIP) and for federal funding programmed by the local agencies. SACOG will ensure that project delivery is successful by assisting project sponsors through the project scoping, environmental, design, and right-of-way, and construction phases of these projects. Particular emphasis will be placed on large scale projects with the potential to be delayed by environmental issues.

In cooperation with the project sponsors, SACOG will track projects and ensure that appropriate funding is available to ensure timely completion. Depending on the financial situation after adoption of the state budget, SACOG may work with a delivery plan for summer 2008, as it did in 2004, 2005, 2006, and 2007, to ensure maximum use and benefit from federal and state funds. Reports will be made to the Board, regional partners, and the state on the status of projects. Periodic project delivery field visits will be made, and workshops will be developed and presented as needed throughout the region. To assist staff and project sponsors with the tasks of tracking and monitoring project delivery, SACOG has continued to work with a consultant to refine and improve the utility of the SACTrak database. Hosting and maintenance of the database will be provided by the consultant throughout FY 2008-09.

Tasks and **End Products:**

- a. Workshops and training sessions (As needed)
- b. Reports on delivery status for RSTP and CMAQ programs (As required)
- c. **Annual Report on Status of Project Delivery for Federal Funding (April 2009)**

2. REGIONAL INFORMATION CENTER

Project #09-007-02

(Federal Requirement – Board Policy)

SACOG provides information for public access through three channels: the Information Center staff, the SACOG library, and our electronic media. The library is primarily used by SACOG staff, but outside users may also view materials. Electronic media include SACOG's website and e-mail. The Information Center receives most of its data requests by telephone and e-mail, but occasionally

users visit in person. Available information ranges from current estimates and forecasts of detailed demographics including population and employment, to detailed U.S. Census data on the region's population. SACOG's Information Center staff also provides references to sources of information available at other organizations. Much of SACOG's information is available in both written and electronic format, for the convenience of the person requesting it. SACOG introduced a new regional information center in FY 2005-06, the Regional Gateway, on the SACOG website designed for the sharing of background information, news clips, and calendar events related to regional transportation planning, air quality, and land use. The information is updated regularly as needed.

Tasks and ***End Products:***

- a. ***Data summaries*** (As needed)
- b. ***Updated website*** (As needed)

3. TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION

Project #09-007-03

(State Requirement)

As the Regional Transportation Planning Agency (RTPA) for 4 counties and 15 cities, SACOG provides the review and approval of claims submitted for authorized uses. As part of this process, SACOG prepares and releases Findings of Apportionments for Local Transportation Funds and State Transit Assistance funds.

SACOG conducts the annual unmet transit needs process with public hearings throughout the RTPA region regarding transit needs and supports the development of short-range transit plans to assist in defining unmet transit needs. Based on hearing results, SACOG performs analyses of transit needs to determine whether or not they are reasonable to meet using adopted SACOG criteria. Meetings are held with the Sutter, Yuba, Yolo, and Sacramento County Social Service Transportation Advisory Councils to receive input on the staff analysis. Findings and recommendations are then made to the SACOG Board.

SACOG is also responsible for providing necessary fiscal and performance audits of all claimants. Performance Audits of the operators and SACOG were prepared in FY 2007-08; follow-up activities based on the recommendations in the performance audits will continue to be carried out in FY 2008-09. Preparations will begin for the next triennial performance audit, which will take place at the end of the fiscal year.

Tasks and ***End Products:***

- a. Approve claims and file documentation (As needed)
- b. Newspaper notices, fliers, and posters (As needed)
- c. Preparations and potential vendor selection for next triennial performance audit (July 2008)
- d. Minutes of Social Service Transportation Advisory Council Meetings (As needed)
- e. Fiscal and compliance audits of all claimants (January 2009)
- f. Minutes of Public Hearings (June 2008)
- g. ***LTF Findings of Apportionment for FY 2008-09 (February 2009)***
- h. ***Allocation of State Transit Assistance Funds for FY 2007-08 (April 2009)***
- i. ***Unmet Transit Needs Findings for each jurisdiction (June 2009)***
- j. ***Follow-up activities, as necessary, to implement recommendations contained in the Performance Audits conducted in FY 2007-08.***

4. SACRAMENTO COUNTY TRANSIT TECHNICAL ASSISTANCE

Project #09-007-04

(Local Agreement)

The Sacramento County Department of Transportation has requested that SACOG provide transit technical assistance to the county for the management and operation of the transit programs in Southern and Eastern Sacramento County. The services provided under this agreement are at a level above and beyond those normally provided by SACOG in its ongoing work with the region's transit operators. The scope of services include the full range of transit management and administrative service required for the operation of a transit program, including grants management, contract and service monitoring, purchase of equipment, development of a RFP for transit operations and management services, and other related activities.

The contract was for \$85,000 and the term of the agreement runs through January 2009.

Tasks and ***End Products:***

To be determined by discussion with and upon direction from Sacramento County based on a menu of services in the technical assistance services agreement.

5. SUPPORT FOR GEOGRAPHIC INFORMATION SYSTEM COLLABORATIVES

Project #09-007-05

(Local Agreement)

SACOG supports the continued development SACOG's Regional GIS Coordinating Committee and the local government working groups who collaborate on the basic geographic information mapping systems. Over the last seven years, these collaborative groups have saved local staff time and dollars while enhancing quality of the information produced. In FY 2008-09, the emphasis with these groups will be to develop a business plan for regular updates to the high resolution imagery used by many of our member agencies. SACOG will act as the point of contact for federal and state participation in these programs. Staff will also work with our member agencies to enhance the information maintained in our street and address GIS layers. The enhancements will include the addition of information to support STARNET and our Bicycle and Pedestrian information systems.

Tasks and ***End Products:***

a. Annual Status Report (June 2009)

6. MULTI-AGENCY PROJECT STUDY REPORTS

Project #09-007-06

(Local Agreement)

In order to progress transportation projects from planning into implementation, Project Study Reports (PSRs) must be prepared. PSRs define the scope of work, schedule and cost of the project. There are four projects in the final MTP 2035 that will connect two jurisdictions. SACOG may assist in the development of these four projects by facilitating the PSRs. The four projects are: 1) a new Sacramento River crossing between the cities of West Sacramento and Sacramento, 2) the Fifth Street Bridge between the cities of Marysville and Yuba City, 3) the North 16th Street connector between the counties of Sacramento and Placer, and 4) the Citrus Road busway and bicycle/pedestrian trail near Sunrise Boulevard between the City of Rancho Cordova and Sacramento County.

SACOG staff will work with each pair of agencies to designate the lead agency and define the scope of work. SACOG may be the lead agency for one or more of the PSRs and will assist in the determination for the lead agency for actual construction of the projects.

Tasks and **End Products:**

- a. **Prepare draft and final PSR for project(s) with SACOG involvement (TBD)**

7. AERIAL IMAGERY COLLECTION

Project # 09-007-07

(Board Policy/Local Agreement)

The project to collect updated high resolution imagery was requested by members of SACOG's Regional GIS Committee. Staff will contract with a vendor to collect, process and deliver new digital high resolution imagery for the urbanized portions of Yolo and Sacramento Counties. The project involves providing all of the ground control surveys, flying and photography, photo lab work, film scanning, analytical aerotriangulation, terrain extraction, digital terrain modeling and digital image processing needed to produce color digital orthophotography with 1-foot and 6-inch pixels and a horizontal accuracy of +/- 2 feet. The project area includes collection for the Cities of Davis, Woodland, West Sacramento, Galt, Elk Grove, Rancho Cordova, Folsom, Citrus Heights, Roseville, Rocklin and the portion of Sacramento County within the urban policy area.

The total proposed aerial imagery collection area is approximately 1,000 square miles and is funded with local funds set aside to update the 2006 high resolution imagery. The US Geological Survey will provide matching funds for approximately 20 percent of the project costs. This is a two year project with final deliverables due in the FY2008-2009 fiscal year. Based on a recommendation from the SACOG Regional GIS Committee staff may separate the project management tasks to a separate contract.

Tasks and **End Products:**

- a. Develop and Release the Request for Proposals (October 2008)
- b. Select Vendors and Develop Contacts (December 2008)
- c. Review Deliverables (June 2009)
- d. Accept Final Deliverables (September 2009)
- e. **Contract for Aerial Imagery Collection: (March 2009)**
- f. **Aerial Imagery Files (available up request, September 2009)**

8. 511/STARNET CAPITAL IMPROVEMENTS

Project #09-007-08

STARNET (Sacramento Transportation Area-Wide Network) is the communications platform that will connect the local operations centers of traffic, transit, and emergency response operators. Data and video collected by STARNET will be disseminated to the public via the 511 traveler information system. This project is the focal point of the Intelligent Transportation System effort for the region. Initial deployment will concentrate on centers that are ready to connect to the system, work that will be completed in 2010. The systems engineering contract awarded in FY 2007-08 will be extended for oversight of a system integrator.

Tasks and **End Products:**

- a. Oversee consultant work for STARNET Systems Integration and System Engineer (Ongoing)
- b. Work with local agencies to integrate STARNET with their operations (Ongoing)
- c. **Configuration Management (Ongoing)**
- d. **Design documentation (Ongoing)**

- e. **Acceptance Test Plans (Ongoing)**
- f. **Phase I products (June 2009)**
 - 1. **Regional Transportation Management Display**
 - 2. **Incident Tracker**
 - 3. **Live video cameras shared via internet (number of cameras yet to be determined)**

9. OUTREACH AND ANALYSIS OF TRANSIT DEPENDENT NEEDS IN THE REGION

Project #09-007-09

(Caltrans Environmental Justice Discretionary Grant)

This project is funded by a Caltrans Environment Justice Discretionary Grant for FY 2008-09. This project will focus on the low-income transit dependent populations in the six counties and 22 cities of the SACOG region. The project will bring together a variety of stakeholders to discuss the unique transportation needs of the low-income transit dependent populations within the SACOG region, including county Departments of Human Assistance/Health and Human Services (DHA), other social service providers, transit operators, members of the three regional Social Services Transportation Advisory Councils, SACOG Board Advisory Committees, welfare recipients, other low-income stakeholders, community organizations and employers. The project will identify, route-by-route, which public transit services are “lifeline” transportation services, those most vital and providing direct links for socio-economically disadvantaged, transit-dependent populations in the SACOG region.

Collateral materials will be developed using focus groups to research key messages, input from DHAs and results of study and mapping by SACOG staff. These materials will promote multiple trip types: both traditional and rural commutes, school, medical services and retail. The end results of this project will be outreach, collateral materials, and transportation needs analysis. It will expand upon the demographic and transportation needs analysis done in SACOG’s Metropolitan Transportation Plan for 2035, Regional Senior & Disabled Mobility Study and Regional Public Transit & Human Services Transportation Coordinated Plan. The project will be managed by SACOG staff.

Tasks and **End Products:**

- a. Kickoff Meeting (July 2009)
- b. Public Outreach and Education
 - 1. Work with transit service providers (September 2009)
 - 2. Create collateral materials (October 2009)
 - 3. Create “train the trainer” tool kit (October 2009)**
 - 4. Conduct group presentations (December 2009)
 - 5. Conduct focus groups (January 2010)
 - 6. Host facilitator training (February 2010)
 - 7. Host community workshops (February 2010)
 - 8. Build outreach contact lists (March 2010)
 - 9. Increase internal outreach lists to target environmental justice groups (May 2010)
- c. Research and Background
 - 1. Obtain DHAs client data (November 2009)
 - 2. Census/MTP 2035 data (November 2009)
 - 3. Expand on 2035 trip generators (December 2009)
 - 4. Create Maps (March 2010)**
 - 5. Compare transit services vs. low-income community locations (May 2010)

6. Identify temporal and spatial gaps in transit services (May 2010)
7. Establish criteria for “lifeline” transit service (June 2010)
8. Identify ‘lifeline’ transit services (July 2010)
- d. Analysis/Administration
 1. Compile and analyze outreach results (March 2010)
 2. Compile and analyze ‘lifeline’ transit info (August 2010)
 3. ***Prepare preliminary/Draft Analysis and Outreach on Transit Dependent Needs in the SACOG Region Report (October 2010)***
 4. Present Draft to Social Service Transportation Advisory Councils and Board Committee(s) (November 2010)
 5. Publish Public Notice – request for input (December 2010)
 6. Revise Final Draft incorporating public comment (January 2011)
 7. Present Final Draft to SACOG Board for Approval (February 2011)
 8. Post Final approved Report to SACOG website (March 2011)
 9. ***Transmit Final Report of Analysis and Outreach on Transit Dependent Needs in the SACOG Region to Caltrans (April 2011)***
- e. ***Quarterly reports to Caltrans (July 2008-June 2009)***

10. PROJECT 09-007-10 IS NOW 09-008-02.

11. EMERGENCY PREPAREDNESS, BUSINESS CONTINUITY, AND TRAVEL OPTIONS STUDY

Project #09-007-11

(Board Policy)

This project is funded with Caltrans Planning Grant funds to conduct a study of the best practices and procedures in TDM that allow business continuity during an emergency situation, including telework and travel options other than driving alone. This is a one-time grant for FY 2007-08.

Tasks and ***End Products:***

- f. Coordinate efforts with other emergency preparedness planning efforts conducted by local cities, counties, and transit operators, participating as the TDM stakeholder in those processes
- g. Implement recommendations from the best practices study for enhancing SACOG's Rideshare program
- h. Steering Committee meetings
- i. ***Quarterly reports to Caltrans (July 2008-June 2009)***

12. PROJECT 09-007-12 IS NOW 09-008-03.

13. ELK GROVE-RANCHO CORDOVA-EL DORADO COUNTY CONNECTOR

Project #09-007-13

These funds will be passed through to the Elk Grove-Rancho Cordova-El Dorado County Connector Joint Powers Authority. As such, there are no tasks or end products SACOG will produce related to this project.

Objective: To record grants awarded to partner agencies as subrecipients to SACOG.

Discussion: This element identifies those grants that are awarded to transportation partners but must flow through SACOG as the RTPA for the region. SACOG exercises limited administrative duties such as progress reporting and financial reimbursement on behalf of the grantee, however, the grantee has responsibility for managing the tasks associated with the grant.

Projects:

1. BIKEWAY AND TRANSIT NETWORK STUDY (U.C. DAVIS) *Project 09-008-01*
(Board Policy – Local Agreement)

The U.C. Davis Bikeway and Transit Network Study will evaluate the bicycle facilities and transit network serving the University of California at Davis (U.C. Davis) campus. The study will identify needed improvements to the bicycle paths, lanes, and transit network on campus to accommodate future campus growth. The study will use an “Advocacy” planning approach involving the U.C. Davis community, local residents, bicycle and pedestrian advocates, City of Davis staff, and U.C. Davis staff. This CalTrans grant will be managed directly by U.C. Davis, with SACOG staff providing grant management services and participating in the advisory committee.

Tasks and **End Products:**

*Prior end date is provided for content only.

- a. Project Initiation; ***Organization and scoping meeting; Meeting Summary (April 2008)***
- b. Development of Advisory Committee (June 2008)*
- c. Data Collection; ***Technical Memorandum #1 – Summary of Existing Conditions and Focus Group Comments (August 2008)***
- d. Goals and Policies; ***Technical Memorandum #2 – Summary of Goals and Policies (November 2008)***
- e. Proposed System Development and Public Workshop; ***Technical memorandum #3 will describe the map’s development and contain information about the design standards of each bikeway type, and the results of the Public Workshop. (January 2009)***
- f. Final U.C. Davis Bikeway and Transit Network Study; ***10 Copies of the Final U.C. Davis Bikeway and Transit Study (June 2009)***
- g. ***Conduct Bi-Monthly Study Progress Meetings (2008 – 2009)***
- h. Grant Administration - SACOG will complete various administrative tasks related to this grant application including filing the grant, executing a fund transfer agreement and grant documents, preparing quarterly reports, reviewing and processing invoices for payment, etc. ***Quarterly progress reports (2008 – 2009)***

2. UNITRANS – ITS NEEDS ANALYSIS/PROJECT DEVELOPMENT *Project # 09-008-02*
This project has been deleted.

3. YOLO COUNTY TRANSPORTATION DISTRICT APTA LEADERSHIP DEVELOPMENT PROGRAM

Project # 09-008-03

(Board Policy)

Under the Transit Professional Development category, this project will provide funding to allow the Yolo County Transportation District to participate in the Leadership APTA (American Public Transit Association) program. Leadership APTA is a highly-respected transit industry professional development program whose goals are to identify, develop, and support the next generation of transit industry leaders and future leaders of APTA. Selected individuals participate in a yearlong program that includes a combination of specialized workshops, class leadership projects, teleconferences, online events, and APTA conferences that address the challenges, demands, and key topics of the transit industry. Class members have first-hand opportunities to hear from key transportation industry leaders, legislative officials, labor leadership, and communications, diversity, media and leadership experts. Participants have many opportunities for small-group dialogues with general managers, policy makers, business CEOs, operations and technical managers, as well as representatives from Congress, the Federal Transit Administration, regulatory agencies, labor leadership, and state and local entity representatives.

Through these efforts, the Yolo County Transportation District APTA Leadership Development will accomplish the following tasks and end products:

Tasks and *End Products*:

- a. Training in the following FTA Planning Emphasis areas: incorporation of safety and security in transportation planning; coordination of non-emergency human service transportation; and planning for transit systems management and operations to increase ridership (Ongoing)
- b. Attendance and participation in the 2008 APTA Bus/Paratransit Conference (May 2008)
- c. Participation in the December, March, and July APTA Leadership Development Program Workshops (December 2007 – July 2008)
- d. *Presentation of research paper at the 2008 APTA Annual Meeting (October 2008)***

4. UNITRANS TRANSIT SIGNAL PRIORITY IMPLEMENTATION STUDY

Project #09-008-04

(Caltrans Transit Technical Assistance Discretionary Grant)

This project is funded by a Caltrans Transit Technical Assistance Discretionary Grant for FY 2008-09. The proposed TSP Implementation Study will provide technical assistance to determine the feasibility of a transit signal priority system in the City of Davis. Phase I of this study (approximately \$9,000 total project cost) will provide professional expertise to assist Unitrans in screening an initial list of 32 intersections jointly identified by Unitrans and the City of Davis, prioritizing the top 10-15 intersections for further study, and developing a cost estimate for each of these top-tier intersections. Phase II (the remaining \$41,000) will use traffic signal computer software to study the top tier intersections that could improve transit operations without undue impact on general traffic conditions.

Upon grant award, Unitrans will assemble a Study Steering Committee that will include (at a minimum) Unitrans and City of Davis Public Works senior officials. This committee will be responsible for reviewing the RFP for this TSP Implementation Study, analyzing proposals, and assisting in selection of the consultant team. The Study Steering Committee will then be responsible for reviewing interim study documents and providing recommendations to Unitrans senior staff (General Manager and Assistant General Manager of Administration). The Unitrans General

Manager will ultimately be responsible for ensuring grant contract compliance and successful implementation of the TSP program. The General Manager will also be responsible for all public outreach activities presented in the Phase I discussion above.

Tasks and **End Products:**

- a. Assemble Study Steering Committee and Select Consultant Team (January 2009)
- b. **RFP for Professional Services and Contract for Professional Services (January 2009)**
- c. Assess Preliminary list of 32 Intersections (March 2009)
- d. **Develop Working Paper #1 with Comments from Steering Committee (March 2009)**
- e. **Develop Phase 1 Draft Report with Comments from Steering Committee (May 2009)**
- f. **Develop Phase 1 Final Report and Preliminary Contract for Phase 2 Services (July 2009)**
- g. **Execute Contract for Phase 2 for Study of Prioritized List of Top Tier Intersections (August 2009)**
- h. **Develop Draft Plan and Presentations Adding Comments from Steering Committee and Public (November 2009)**
- i. **Develop Final Administrative Plan (December 2009)**
- j. **Quarterly reports to Caltrans (July 2008-June 2009)**

5. SACRAMENTO REGIONAL TRANSIT PROFESSIONAL DEVELOPMENT PROGRAM

Project #09-008-05

(Caltrans Transit Professional Development Discretionary Grant)

This project is funded by a Caltrans Transit Professional Development Discretionary Grant for FY 2008-09. This project will be located in Sacramento, but will likely affect the entire RT service area, from the northern border of Sacramento County to Elk Grove in the south. The stakeholders in this case are the many communities that depend on RT for continued and growing transit service. RT staff currently comments on over two dozen development applications per month, in addition to City and County general plans and updates. The training will prepare the RT staff to comment on a holistic basis – from both land use and transportation planning perspectives – to future development reviews and general plans. The project will be based on a specific timeline, with performance criteria. Failure to complete the prescribed training will result in forfeiture of grant funds.

Tasks and **End Products:**

- a. Urban Land Institute Training (September 2008, February 2009, April 2009 and June 2009)
- b. Caltrans/CSUS Training (October 2008 – April 2009)
- c. APTA and CUTA Training (March 2009, July – August 2009 and October 2009)
- d. Online GIS and Planning Training (October 2008 – September 2009)
- e. **Quarterly reports to Caltrans (July 2008-June 2009)**

6. YOLO COUNTY TRANSPORTATION DISTRICT SERVICE IMPLEMENTATION TRAINING

Project #09-008-06

(Board Policy – Local Agreement)

The transit planning service implementation training will allow the YCTD Planning staff to develop a more comprehensive understanding of service implementation. The transit planning service implementation training will include workshops, seminars and conferences concerning, effective communication and community participation in service implementation, connection between land-use and public transit, and the marketing of transit.

Tasks and **End Products:**

- a. Transit Planning Service Implementation Training Program Proposed/ **Final Schedule** (July 2008 – **October 2008**)
- b. Training Program starts and continues for next 7 months (November 2008 – June 2009)
- c. Evaluation of program/**Report** (April 2009 – **June 2009**)
- d. Training Program continues for next 12 months (July 2009-June 2010)
- e. Final Evaluation of program/ **Final Report** (April 2008 – **June 2008**)
- f. Grant Administration/ **Quarterly Progress Reports** (July 2008 – June 2010)

**7. SACRAMENTO REGIONAL TRANSIT DISTRICT TRANSIT
MASTER PLAN IMPLEMENTATION**

Project #09-008-07

(Caltrans Statewide Transit Planning Studies Discretionary Grant)

This project is funded by a Caltrans Statewide Transit Planning Studies Discretionary Grant for FY 2008-09. This is a project to supplement the Regional Transit Master Plan by focusing on two or three high-potential service areas and undertaking the detailed planning to improve service, based on results of our Transit Master Plan. The communities involved are not certain, but they are highly likely (based on the SACOG Blueprint) to involve Natomas, Rancho Cordova, and Arden Arcade. These areas are all in RT's service area, they rely upon a common corridor and they serve a common geographic area, centered on the City of Sacramento. The result of the planning will be a program of service changes that will be presented to the RT Board for implementation as early as February of 2010, with a goal of providing enhanced service and improved connections between Regional transit services, all within available resources. This planning is also in anticipation of accelerated implementation of the Downtown-Natomas-Airport light rail project. The project will be managed by the Office of Planning, with the assistance of a service planning firm which will be selected competitively. The planning effort will include participation by TMA's in the Rt. 50 Corridor and Natomas, as well as the City and County of Sacramento.

Tasks and **End Products:**

- a. Hire consultant (April 2009)
- b. Identify Target Areas (May - June 2009)
- c. Identify Stakeholders (May – June 2009)
- d. Develop Outreach Strategy (May- June 2009)
- e. Employer Based Needs (July - August 2009)
- f. Neighborhood Based Needs (July - August 2009)
- g. Selection of Participants (September 2009)
- h. Outline Current Service (July – October 2009)
- i. Develop service options (July – October 2009)
- j. Develop subset & costs (October – November 2009)
- k. Develop Charrette Tools (November – December 2009)
- l. Hold Workshops (January – February 2010)
- m. Draft Board Issue Paper (March 2010)**
- n. Implement Service Change (June – September 2010)
- o. Project Management (April 2009 – June 2010)
- p. Final Product to Caltrans (October 2010)**
- q. Quarterly reports to Caltrans (July 2008-June 2010)**

8. PHASE 3 OF THE STATE ECONOMIC LAND USE MODEL DEVELOPMENT *Project #09-008-08*
(Board Policy – Local Agreement)

This project's objective is to assist Caltrans and their model development team at UC Davis. SACOG will act as the administrative agent only, but will realize significant benefits when the model development is completed.

The project will initiate the third stage of the state economic land use model, a full production version that will enable Caltrans and the other MPOs to begin testing some major policy questions. This project is on the same timeline with another important component, an update of the state travel model that is fully compatible with the economic land use model. The travel model project will also be done at UC Davis.

The Caltrans grant of \$1,000,000 covers the entire cost of the project. No local matching funds are needed. SACOG will use \$30,000 to cover administration and oversight costs.

The project is a multi-year effort that will carry over to subsequent years OWP.

Tasks and ***End Products:***

- a. Status report on PECAS activity allocation (AA) module (June 2010)***
- b. Status report on PECAS space development (SD) module (June 2010)***
- c. Status report on integration of travel model (June 2010)***
- d. Final report (June 2011)***

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ELEMENT 09-009: MISCELLANEOUS OTHER FUNDING

Objective: To add required projects to the OWP which are funded and executed by partner agencies.

Discussion: Partner agencies receive certain funding from FTA for projects within their district. However, federal regulations require that SACOG carry these authorized projects in its OWP in order to meet the funding guidelines. These are projects over which SACOG has no authority except as the RTPA for the region.

Projects:

1. UNITRANS – CNG FUELING FACILITY STUDY

Project #09-009-01

Unitrans completed its compressed natural gas fueling facility in 1996. This important facility provides primary fueling for Unitrans' fleet of almost 40 buses, as well as secondary/back-up fueling for Yolobus, Davis Community Transit and UC Davis Fleet Services. A difficulty with the current facility is that it uses two of the only three Pignone Nuovo natural gas compressors in North America, and parts are becoming difficult to obtain. In fact, Unitrans maintenance staff has had to custom manufacture normal-wear parts, as well as major components, for these two compressors in order to keep the fueling facility on-line. As such, Unitrans is seeking professional advice from a natural gas fueling facility expert on methods to ensure continued long-term CNG capacity for Unitrans and its partners. Unitrans will use a combination of FTA 5307 funds (\$16,000) apportioned to the Davis Urbanized Area and local funds (\$4,000) to complete the study.

Tasks and **End Products:**

- a. Project Initiation & Scoping Meeting (January 2009)
- b. Publish RFP & Award Contract (February – April 2009)
- c. Begin Study (June 2009)
- d. ***Publish Recommendations Report (September 2009)***

2. UNITRANS – MASTER PLAN FOR MEMORIAL UNION TERMINAL

Project #09-009-02

Unitrans operates high-intensity fixed route services on the UC Davis campus and throughout the City of Davis. Service operates out of two primary passenger terminals on the UCD campus – the Silo terminal (currently in the design phase of a major expansion/consolidation) and the Memorial Union. The latter terminal was implemented in essentially its current configuration in the 1970s, although it was designed to accommodate fewer buses, smaller buses and far fewer passengers. As such, a long-term vision for this facility and its connection with other modes (pedestrian, bicycling, auto and other transit agency buses) needs to be formally developed. Unitrans will use a combination of FTA 5307 funds (\$24,000) apportioned to the Davis Urbanized Area and local funds (\$6,000) to complete the study.

Tasks and **End Products:**

- a. Project Initiation & Scoping Meeting (June 2009)
- b. Publish RFP & Award Contract (June – September 2009)

- c. Begin Study (October 2009)
- d. ***Publish Recommendations Report (June 2010)***

3. UNITRANS – PARKING LOT STUDY FOR DOWNTOWN DAVIS *Project #09-009-03*

The City of Davis has a vibrant downtown, within close proximity of the UC Davis campus. Travelers within the area, as well as those that travel to and from the area, are blessed with a relatively wide range of travel modes, including high-intensity Unitrans fixed route bus service, Amtrak trains, intercity and regional bus (Amtrak Thruway, Yolobus, Fairfield-Suisun Transit), extensive bicycling facilities and use, regional and local paratransit services, and a high degree of pedestrian travel. However, the interaction of these modes, capacity constraints and access are often in conflict as the City and campus continue to expand. This study will address these conflicts, and will attempt to ascertain the need for a long-term parking facility in the downtown area. Specifically, the study will detail the parking shortcoming in the downtown area, develop and review a list of potential parking facility sites, review the potential environmental impacts at each site, choose a locally-preferred site, and determine the funding that would be available from the various stakeholders (transit operators, redevelopment agency, City, etc.). The City of Davis will use a combination of FTA 5307 funds (\$200,000) apportioned to the Davis Urbanized Area and local funds (\$50,000) to complete the study.

Tasks and ***End Products:***

- a. Project Initiation & Scoping Meeting (March 2009)
- b. Publish RFP & Award Contract (April – June 2009)
- c. Begin Study (September 2009)
- d. ***Publish Recommendations Report (September 2010)***

4. SRTD DOWNTOWN-NATOMAS-AIRPORT RAIL PROJECT *Project #09-009-04*
(Federal Requirement)

This Sacramento Regional Transit District project is a Transitional Analysis of the Downtown-Natomas-Airport. The DNA project is contained in the MTP 2035 and the MTIP. It is included in the OWP to meet federal requirements that this type of analysis be included in the MPO's Overall Work Program as well as the Metropolitan Transportation Improvement Plan.

Tasks and ***End Products:***

- a. Task A builds upon the Programmatic EIR and the Locally Preferred Alternative (selected in 2003) to identify project delivery risks and cost uncertainties. Its purpose is to propose an “optimal” project delivery and technology for the entire corridor, within the parameters of a light rail alignment along Truxel Road, as specified in the Alternatives Analysis. This will include station number and types, single vs. double tracking, operating strategies, construction phasing, and so on. MOS-1 will be included in this task to ensure consistency between the phases within the corridor. ***Cost Reduction Strategy, Value Engineering and Project Risk Assessment Work Paper***
- b. Task B is locally funded. It brings DNA MOS-1 to the 30% engineering level (at present it is at less than the 10% engineering level). This includes surveying, engineering, stations, utilities, and systems engineering for the first phase to Richards Boulevard. RT will use the 30% PS&E

as the basis for a construction RFP. ***Concept and Phasing Plan and 30% Engineering Documentation.***

- c. Task B-2 builds upon the Programmatic EIR and the PS&E document to produce a Final EIR under CEQA rules. This effort is entirely locally funded. ***Final EIR***
- d. Task C updates the MOS-2 and MOS-3 conceptual engineering, costs, and ridership estimates. The last costs and ridership were done in 2004 and 2005. Recent testimony by SACOG indicates that circumstances along the DNA corridor have changed significantly. Market movements in the price of steel, concrete and other materials require updating costs as well, and pose a continuing risk to project delivery. ***Cost Forecast and Ridership Update Documentation.***
- e. Task D is intended to propose the most competitive MOS-2 project possible under the New Starts criteria, taking into account updated costs, updated ridership, current financing options, and the results of SUMMIT model estimation. The results of Task D will be used to initiate a NEPA document for MOS-2 and any additional segments of DNA, as necessary. ***Delivery Strategy Report and Phasing Plan.***
- f. Task E is the public outreach that is necessary, including coordination with our public partners and stakeholders, for all aspects of the project development process. This will include a Technical Advisory Committee as well as a Citizens' Review Committee, in addition to open houses and hearings as part of the public planning process. ***A series of Community Presentations, City/County Coordination Meetings, Technical and Citizen Advisory Committee Meetings, and Open Houses.***
- g. The optional task is proposed in the context of a design-bid-build scenario with regard to MOS-1. The decision to undertake or abandon this task will not be made until later in the year, and the task will be entirely locally funded. ***100% Engineering Diagrams and Documentation.***
- h. The balance of the funding in this project, approximately \$3.5 million, will be used for preliminary engineering of the next phase of DNA. This step will require FTA approval before it can proceed.

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Indirect Costs
Fiscal Year 2008-09

Total Direct Salaries and Benefits from OWP	\$ 5,564,438
Total Indirect Expenditures	2,787,010
Carry Forward (+/-) from FY 06-07	285,511
Adjusted Indirect Total Costs	<u><u>\$ 3,072,521</u></u>
 INDIRECT RATE - FY 2008-09	
(Total Indirect Costs ÷ Total Direct Costs)	<u><u>55.22%</u></u>

<u>EXPENDITURES:</u>	<u>Amount</u>
Meetings / Training	\$ 10,000
Printing	5,000
Consultant	90,000
Mileage	12,000
Legal Services	300,000
Other Expenses	3,000
Books & Periodicals	4,500
Office Supplies	40,000
Postage	27,000
Telephone	30,000
Office Equipment Maintenance	12,000
Memberships	45,000
Depreciation	30,000
Insurance	71,000
Building Rent - Meridian Plaza	644,802
SACOG Vehicle Parking	8,550
Office Equipment < \$1,000	10,000
Accounting Processing Costs	8,000
Career Development Program	75,000
Computer Software Maint/Licences	51,000
Temporary Services	3,000
Indirect Staffing (salaries/benefits)	<u>1,307,158</u>
 <u>TOTAL FOR FY 2008-09</u>	 <u><u>\$ 2,787,010</u></u>

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INDIRECT PROJECTS

Objective: To provide management and administrative support of the agency's advisory role to local government on matters of interjurisdictional concern, its comprehensive planning program in transportation, and its mandates in airport land use planning, housing, air quality and water quality.

Discussion: To provide management support of SACOG's transportation project funding and delivery efforts and its comprehensive transportation planning programs, the public information, technical services, various special projects, and local technical assistance.

Projects:

1. INFORMATION SYSTEMS

(State and Federal Requirements)

Information Systems staff maintains and develops SACOG's computing and networking environment; provides programming and database application support; and prepares an annual Information Technology Plan to guide improvements to the environment.

Tasks and **End Products:**

- a. An effective and well maintained computing and information systems environment (Ongoing)

2. FINANCE/ACCOUNTING/AUDITING

Staff performs a number of tasks, including the financial monitoring of grant awards, preparation of the annual operating and OWP budget, obtaining approval of the Cost Allocation Plan, preparation of various external and internal financial reports, and ongoing accounting and record-keeping duties. In addition, staff prepares and obtains approval of numerous third-party contracts to implement various components of the work program; arranges for the required annual financial and TDA audits and ensures their completion in a timely manner; maintains compliance with internal control structure and procedures for administering grants, ensuring that there are no violation of laws and regulations; provides risk management services; administers the purchasing policy; administers pass-through funds; and provides support to SACOG staff and the Government Relations & Public Affairs Committee.

Tasks and **End Products:**

- a. Various grant applications for funding (Pursuant to grant deadlines)
- b. Various monthly/quarterly external/internal financial reports (Monthly/quarterly)
- c. Agreements with funding agencies to secure funding (Ongoing)
- d. Obtain and maintain adequate insurance policies to provide necessary coverage for office facilities and equipment (Ongoing)
- e. **Annual financial transactions report to the State Controller (August 2008)**
- f. **Annual financial audit of SACOG for fiscal year 2007-08 (December 2008)**
- g. **Annual Operating Budget for FY 2008-09 (April 2009)**
- h. **Cost Allocation Plan for FY 2008-09 (April 2009)**

3. HUMAN RESOURCES

Responsible for SACOG's salary and benefits administration; human resource policy monitoring and compliance; recruitment of and recordkeeping for staff; insures compliance with all Federal and State wage and benefit regulations; performs wage, benefit and classification studies; prepares updates to all internal administrative documents, e.g., Personnel Rules, Classification Plan, Administrative Procedures; and interprets adopted agency policies and procedures for staff and external requests.

Tasks and *End Products*:

- a. Maintain the Employee Handbook (Ongoing)
- b. Agendas and staff reports to Government Relations & Public Affairs Committee (As needed)
- c. Performance evaluation reports of staff (Ongoing)
- e. Maintain and administer agency compensation and benefits plans (Ongoing)
- f. Maintain personnel files (Ongoing)
- h. Prepare and maintain records of all payroll/personnel records (Ongoing)
- i. File and report payroll/personnel transactions to appropriate entities (Monthly)

4. OFFICE OPERATIONS

Staff performs a variety of tasks including secretarial, receptionist, photocopying, mail processing, errand running, bulk mailing, office equipment maintenance, vehicle maintenance, meeting arrangements and scheduling, travel arrangements, FPPC reporting functions, and ensuring compliance with the Brown Act. This project includes all administrative functions involved with Board of Directors meetings, including the preparation, processing, and posting of agendas in accordance with the Brown Act, agenda package assembly, and preparing minutes of the meeting. Staff also provides administrative support to Board committee meetings. Administrative functions include programming and training of word processing system utilized by all staff, as well as maintenance of pertinent office forms, records, and documents. Staff conducts such duties as may be required by the bylaws of the Building Financing Corporation.

Tasks and *End Products*:

- a. Agendas and staff reports for annual Board of Directors meeting (Ongoing)
- b. Agendas and staff reports for Board of Directors and committee meetings (Ongoing)
- c. Agency correspondence, forms and documents (Ongoing)
- d. Minutes of Board and committee meetings (Ongoing)
- e. Maintain and administer legal agreements with third-party contractors, partner agencies and others (Ongoing)

OTHER REGIONAL PLANNING PROGRAMS/ACTIVITIES

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CALTRANS REGIONAL PLANNING ACTIVITIES WITHIN THE SACRAMENTO AREA
COUNCIL OF GOVERNMENTS AREA FOR FISCAL YEAR 2008-09

Activity	Description	Products
System Planning	Completion of System Planning documents used by Caltrans and its transportation partners to assist in the identification of State Highway improvements	<ul style="list-style-type: none"> ■ District System Management Plan ■ Transportation Corridor Concept Reports for the following State Routes: 49, 50, 5, 80, 99, 104, 65, 20, 113, 174, 193 and 267. ■ Transportation System Development Plan ■ Corridor System Management Plans for segments of Interstate 80, U.S. 50, and State Routes 99, 65, 49 and 51
Advance Planning	Completion of project initiation documents (PIDs) (e.g., Project Study Reports) in preparation for programming resources for capital projects	To be determined in consultation with SACOG
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> ■ 2035 MTP Amendments ■ Elk Grove to Rancho Cordova Connector Study ■ Highway 50 Partnership ■ Placer Parkway ■ Various air quality planning activities ■ California Transportation Plan Update ■ I-5 Subregional Traffic Impact Mitigation Fee Program
Local Development Review Program	Review of all local development proposals potentially impacting the State Highway System	Recommendations to lead agencies to ensure the identification of local development impacts to the State Highway System and of the necessary mitigation measures.

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EL DORADO COUNTY TRANSPORTATION COMMISSION
FISCAL YEAR 2008-09 PLANNING ACTIVITIES

WORK ELEMENT 100: AGENCY ADMINISTRATION AND MANAGEMENT — To provide management and administration of the Overall Work Program, conduct the day-to-day operations of the agency, and provide support to the Commission and its committees.

END PRODUCTS:

1. Fiscal Year 2008-09 Overall Work Program Quarterly Reports (Quarterly)
2. Fiscal Year 2008-09 Overall Work Program Amendments (As needed)
3. Fiscal Year 2009-10 Overall Work Program. March 2009 (Draft) – (June 2009 - Final)
4. Agendas for Policy Advisory Committee and Transportation Commission meetings (Monthly, or as needed)
5. Publish public hearing notices (As needed)
6. Monthly warrant register (Monthly)
7. Employee performance reviews (Annually)

WORK ELEMENT 110: INTERGOVERNMENTAL COORDINATION — To coordinate the efforts of the Commission with tribal, local, regional and state agencies.

END PRODUCTS:

1. Reports to the Commission on intergovernmental coordination and activities of related local, regional, and state agencies as well as the Shingle Springs Rancheria (As needed)
2. Regional ITS architecture as an identifiable document (Fall 2008)
3. Correspondence and communications to other government agencies and jurisdictions (As needed)
4. U.S. 50 CSMP PDT meeting agendas/minutes and working papers (Quarterly)

WORK ELEMENT 120: TRANSIT ADMINISTRATION AND PLANNING — To effectively administer the provisions of the Transportation Development Act (TDA), including receiving, reviewing and approving claims for Local Transportation Funds and State Transit Assistance Funds for El Dorado County in the jurisdiction of the El Dorado County Transportation Commission (Western Slope) and to assist with the development of Federal Transit Administration Section 5305, 5310, and 5311 grant applications and associated programming and reporting documents.

END PRODUCTS:

1. Preliminary and Final STA and TDA apportionments for Fiscal Year 2009-10 (February/June 2009)
2. Coordinated Transportation Human Service Plan (December 2008)
3. Unmet Transit Needs Analysis and Findings, if warranted (May 2009)
4. Allocation instructions to the County Auditor for TDA and STA funds (June 2009)
5. Appropriate claim notification to jurisdictions (June 2009)
6. Press releases, public service announcements, public notices, and public meeting/hearing flyers (As needed)
7. Independent audits of claimants and the Commission (December 2008)

8. FTA Section 5305, 5310 and 5311 (Transit Technical Assistance and Transit Planning Studies) grant applications (As needed)
9. Programming and reporting documents for FTA grant funded projects (Quarterly)

WORK ELEMENT 125: EL DORADO COUNTY AIRPORT LAND USE COMMISSION — To effectively administer the El Dorado County Airport Land Use Commission (ALUC) and related aviation activities and to provide technical assistance to the Placerville and Georgetown Airport Advisory Committees and the Cameron Park Airport District.

END PRODUCTS:

1. Determination of project consistency with ALUCP (As needed)
2. Determination of general plan consistency with ALUCP (As needed)
3. Grant application for Comprehensive Land Use Plan updates (July)
4. Aviation-related grant proposals, funding plans, and interagency agreements (Ongoing)
5. ALUC meeting agendas (As needed)
6. ALUCP amendments (As needed)

WORK ELEMENT 200: REGIONAL TRANSPORTATION PLAN — To prepare and implement the EDCTC Regional Transportation Plan (RTP) and coordinate with SACOG on the development and amendment of the El Dorado County components of SACOG's Metropolitan Transportation Plan (MTP).

END PRODUCTS:

1. RTP amendments and updates (As needed)
2. SACOG MTP 2035 that includes El Dorado County projects and priorities (SACOG schedule)
3. Updated population, employment, housing, and traffic data (Ongoing)
4. Amendments to the El Dorado County RTP (As needed)
5. Amendments to the MTP and MTIP (As needed)
6. Assistance to member agencies and EDCTA on RTP, MTP, and MTIP issues (As needed)

WORK ELEMENT 230: PLACERVILLE DRIVE MULTI-MODAL CORRIDOR MOBILITY PLAN — To develop a prioritized list of safety and operational improvements developed through an assessment of ongoing and proposed projects and their relationship to new and anticipated development proposals.

END PRODUCTS:

1. Draft Placerville Multi-Modal Corridor Mobility Plan (November 2008)
2. Final Placerville Multi-Modal Corridor Mobility Plan (December 2008)

WORK ELEMENT 240: CITY OF PLACERVILLE AND EL DORADO COUNTY BICYCLE PLAN UPDATES — To update the 2005 Non-Motorized Transportation Plan for the City of Placerville and to update the 2005 Bicycle Transportation Plan for the County of El Dorado.

END PRODUCTS:

1. Draft City of Placerville Non-Motorized Transportation Plan Update (April 2009)
2. Draft El Dorado County Bicycle Transportation Plan Update (April 2009)
3. Final City of Placerville Non-Motorized Transportation Plan Update (June 2009)
4. Final El Dorado County Bicycle Transportation Plan Update (June 2009)

WORK ELEMENT 244: CITY OF PLACERVILLE AND EL DORADO COUNTY PAVEMENT MANAGEMENT PROGRAM DATABASE MAINTENANCE — To maintain the MicroPaver Pavement Management Program (PMP) database for the City of Placerville and El Dorado County and to provide a systematic method for determining roadway pavement maintenance, rehabilitation, reconstruction and funding priorities.

END PRODUCTS:

1. MicroPaver Database maintained at an EDCTC workstation.
2. Regularly updated Pavement Condition Reports for El Dorado County and City of Placerville maintained road systems.

WORK ELEMENT 246: STATE ROUTE 49 REALIGNMENT – COLOMA THROUGH PLACERVILLE/ DIAMOND SPRINGS — To consider potential new alignments of State Route 49 from the Coloma area through Placerville/Diamond Springs in order to improve traffic operations and facilitate a more efficient movement of people and goods.

END PRODUCTS:

1. Draft State Route 49 Realignment – Coloma through Placerville/Diamond Springs Report (April 2009)
2. Final State Route 49 Realignment – Coloma through Placerville/Diamond Springs Report (June 2009)

WORK ELEMENT 270: BROADWAY VILLAGE CORRIDOR MULTI-MODAL IMPLEMENTATION PLAN — To propose safety, mobility and operational improvements to improve vehicular circulation along the Broadway Corridor through improved access management to adjoining businesses.

END PRODUCTS:

1. Draft Broadway Village Corridor Multi-Modal Implementation Plan (April 2009)
2. Final Broadway Village Corridor Multi-Modal Implementation Plan (June 2009)

WORK ELEMENT 281: CAMINO CORRIDOR PROJECT STUDY REPORT — To prepare a Project Study Report (PSR), in accordance with Caltrans' Guidelines for PSR's, for alternatives to improve parallel capacity, safety, and operations in the Camino area.

END PRODUCTS:

1. Draft Project Study Report (January 2009)
2. Final Project Study Report (June 2009)

WORK ELEMENT 300: STATE AND FEDERAL PROGRAMMING — To select and prioritize projects and program funds available through the State Transportation Improvement Program (STIP), including the Regional Transportation Improvement Program (RTIP) and Interregional Transportation Improvement Program (ITIP) and to select and prioritize projects and program funds available through the federal Transportation Equity Act (SAFETEA-LU), including Regional Surface Transportation Program (RSTP) and Congestion Mitigation and Air Quality (CMAQ) funds.

END PRODUCTS:

1. Selection of projects and programs to use state and federal funds available to the Commission from SAFETEA-LU (Ongoing)
2. CTC adopted STIP (Biennially)
3. STIP Amendments (As needed)

WORK ELEMENT 310: TRANSPORTATION PROJECT DELIVERY AND OVERSIGHT — To insure that projects using federal, state and local grant funds use those funds in a timely and cost effective manner and to coordinate with local and tribal jurisdictions to develop projects that meet specific federal program guidelines.

END PRODUCTS:

1. Timely delivery of STIP, RSTP, TE, and CMAQ funded projects (On schedule)
2. Maintained project status database (Ongoing)
3. Quarterly reports to the Commission on the status of project delivery of STIP, RSTP, CMAQ, and TE projects (August 2008, November 2008, February 2009, May 2009)
4. Federal grant and fund program applications (As needed)
5. Approved allocation requests for STIP and TE funds (As needed)
6. Propose STIP and TE amendments (As needed)

WORK ELEMENT 330: ALTERNATIVE TRANSPORTATION PROGRAMS — To promote projects that will maintain, improve, and expand public transit systems and other alternative modes of transportation, such as carpooling, bicycling, and walking. Additional measures include compressed work weeks and telecommuting.

END PRODUCTS:

1. School Pool brochures (September 2008)
2. School Pool rideshare matchlists (September 2008 - June 2009)
3. Spare the Air campaign materials (June 2008 - October 2008)
4. Marketing materials for alternative transportation promotions (As needed)
5. Press releases, newsletter and newspaper articles (Quarterly, or as needed)

WORK ELEMENT 400: PUBLIC EDUCATION, OUTREACH, AND MARKETING — To support EDCTC's project delivery, planning and consensus-building programs by providing information on transportation and related issues and by seeking input on these issues from interested parties.

END PRODUCTS:

1. Maintenance of computerized mailing list database (Ongoing)
2. News releases (As needed)
3. EDCTC website (Ongoing)
4. EDCTC Extra (Annually)
5. Presentations to jurisdictions, neighborhood associations, special interest advocacy groups, and others (As needed)
6. Promotional materials specific to special alternative transportation events (As needed)

WORK ELEMENT 410: TRANSPORTATION ADVOCACY PROGRAM — To obtain discretionary state and federal transportation funds for highway and street improvements, transit operations, pedestrian/bicycle improvements, and other miscellaneous transportation projects, and to participate in the legislative process to benefit the county’s transportation interests.

END PRODUCTS:

1. Legislative analysis and staff reports (Monthly)
2. Funding for priority projects (Ongoing)
3. Legislative Advocacy Program (February 2009)
4. Printed materials for “Cap-to-Cap” lobbying effort (March 2009)

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PLACER COUNTY TRANSPORTATION PLANNING AGENCY
FISCAL YEAR 2008-09 PLANNING ACTIVITIES

WORK ELEMENT 10: AGENCY ADMINISTRATION — To provide management and administration to all work elements in the Overall Work Program and to conduct day to day operations of the agency.

END PRODUCTS:

1. PCTPA meeting agendas and staff reports, paper and CD versions (Monthly)
2. List of warrants (Monthly)
3. Quarterly reports of PCTPA operating budget status (Quarterly)
4. Quarterly progress reports of FY 2008-09 Overall Work Program (Quarterly)
5. Revisions to FY 2008-09 Overall Work Program and Budget (As needed, October 2008, April 2009)
6. Preliminary Draft of FY 2009-10 Overall Work Program and Budget (February 2009)
7. Final FY 2009-10 Overall Work Program and Budget (May 2009)
8. Employee performance reviews (Annually)
9. Updated Bylaws, Operating Procedures and Personnel Policies (As needed)
10. Actuarial analysis of benefit programs (As needed)
11. Actuarial analysis of post-retirement medical program (August 2008)

WORK ELEMENT 11: TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION — To effectively administer all aspects of the Transportation Development Act (TDA) in the jurisdiction of the Placer County Transportation Planning Agency.

END PRODUCTS:

1. Preliminary and Final Annual Findings of Apportionment for FY 2009-10 (February 2009, June 2009)
2. State Transit Assistance Fund allocation (In accordance with state budget)
3. Financial and Compliance Audits of PCTPA and all TDA claimants (March 2009)
4. A report summarizing the unmet transit needs testimony, including analysis and recommendations for findings of unmet transit needs (February 2009)
5. TDA claims (Ongoing)
6. SSTAC meeting agendas (Ongoing)
7. Transit Operators Working Group meeting agendas (Quarterly)
8. Final Findings of Apportionment for FY 2008-09 (August 2008)

WORK ELEMENT 12: INTERGOVERNMENTAL COORDINATION — To coordinate with outside agencies and jurisdictions on matters pertinent to transportation planning, programming, and funding.

END PRODUCTS:

1. Staff reports to Board and jurisdictions on pertinent topics (As needed)
2. Correspondence and communications to other governmental agencies (As needed)
3. Information packages on Cap-to-Cap projects (April 2009)
4. Legislative analysis and reports (Monthly)
5. Letters supporting or opposing pertinent legislation (As needed)
6. Local road maintenance and safety needs assessments (Per LCC/CSAC schedule)

WORK ELEMENT 14: COMMUNICATIONS & OUTREACH — To inform the public of the Agency's activities and gather effective public input.

END PRODUCTS:

1. Information pieces, such as press releases, Power Point presentations, fliers, and brochures about transportation issues (Ongoing)
2. Fact sheets, program and project summaries, and other printed materials (As needed)
3. Agendas, press releases, flyers, and invitations for the countywide transportation forum (December 2008 – March 2009)
4. Community television videotapes (Monthly)
5. Agency web site updates (Ongoing)
6. Project signage (In accordance with construction schedule)
7. Countywide transportation forum with electeds and key stakeholders (March 2009)
8. Invitations, press releases, and agendas for ground-breaking, ribbon-cutting, or other commemorative events, including I-80 Phase 3A (Spring 2009)

WORK ELEMENT 15: BUILDING ADMINISTRATION — To provide management and administration of the Agency's office property.

END PRODUCTS:

1. Accounts receivable, accounts payable, balance sheets, and other accounting records (Ongoing)
2. Tenant leases (As needed)

WORK ELEMENT 20: REGIONAL TRANSPORTATION PLAN (RTP) — To update the Placer County Regional Transportation Plan and coordinate with SACOG on the development of the Placer County components to SACOG's Metropolitan Transportation Program (MTP).

END PRODUCTS:

1. Current socio-economic forecasts and census data Ongoing
2. Updated Placer Regional Transportation Plan (December 2008)
3. Updated Placer Regional Transportation Plan EIR (December 2008)

WORK ELEMENT 23: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (CTSA) ADMINISTRATION — To serve as the interim CTSA for western Placer County: providing for the continuation of existing CTSA services and coordinating with local transit operators in developing a new CTSA service plan that would go into effect after July 2008 until a permanent CTSA can be found.

END PRODUCTS:

1. Contracts with appropriate transit providers for operation of paratransit, voucher programs, volunteer transportation services, and other CTSA services (July 2008)
2. Reports, audits, and other documentation required of CTSA's (July 2008 – June 2009/as needed)

WORK ELEMENT 27: AIRPORT LAND USE COMMISSION — To administer the Placer County Airport Land Use Commission (ALUC) and related aviation activities.

END PRODUCTS:

1. Determinations of project consistency with ALUCP (As needed)
2. Grant proposals, funding plans, and interagency agreements (Ongoing)
3. Updated ALUC review fee schedule (October 2008)
4. ALUC meeting agendas (As needed)
5. ALUCP amendments (As needed)

WORK ELEMENT 30: CONGESTION MANAGEMENT PROGRAM — To meet state Congestion Management Program requirements, including providing trip reduction programs to Placer County.

END PRODUCTS:

1. “Way to Go” brochures (September 2008)
2. Taxi rides for emergency ride home participants (As needed)
3. Marketing materials for alternative transportation promotions (As needed)
4. Employee transportation coordinator meeting agendas (Quarterly)
5. Newsletter articles (As needed)
6. Summary of outreach efforts and promotions (Monthly)
7. Bucks for Bikes promotional material, applications, and subsidies (February 2009 - April 2009)

WORK ELEMENT 31: CONGESTION MANAGEMENT PROGRAM/COORDINATED TRANSIT MARKETING — As part of the Congestions Management Program, to provide a coordinated transit marketing program under the guidance of the Transit Operators Working Group.

END PRODUCTS:

1. Marketing materials for coordinated transit marketing campaigns (As needed)
2. Marketing materials for general awareness transit advertisements (As needed)
3. Consolidated transit schedule package (November 2008)
4. Consolidated distribution and listing of transit schedules and information (As needed)
5. Public service announcements for public transit services (As needed)
6. Newsletter articles (As needed)
7. Summary of outreach efforts and promotions (Monthly)
8. Alternative transportation web page creation, maintenance, and updates (As needed)

WORK ELEMENT 33: BIKEWAY PLANNING — To provide ongoing bicycle planning, safety education, and coordination services.

END PRODUCTS:

1. Bikeway funding applications (As needed)
2. Updated bicycle maps (As needed)

WORK ELEMENT 35: RAIL PROGRAM — To support and enhance the success of the heavy rail service in Placer County, including the Capitol Corridor rail service and Regional Rail efforts, to administer the agency's passenger rail, freight rail and rail grade crossing programs, and to maximize the rail funding available to local jurisdictions.

END PRODUCTS:

1. CCJPA public hearings, meetings, presentations, public service announcements and press releases (As Needed)
2. Progress and Financial reports (Ongoing)
3. Rail marketing materials (Ongoing)
4. Regional Rail technical committee agendas (As needed)
5. Regional Rail policy committee meeting agendas (As needed)

WORK ELEMENT 40: PLACER PARKWAY CORRIDOR PRESERVATION TIER 1 ENVIRONMENTAL IMPACT STATEMENT/ENVIRONMENTAL IMPACT REPORT (TIER 1 EIS/EIR) (*Multi-year project*) — To complete the federal and state environmental document that will identify a transportation corridor to be preserved for the future Placer Parkway – a new roadway linking State Route (SR) 70/99 in Sutter County and SR 65 in Placer County.

END PRODUCTS:

1. Consultant work products (In accordance with work program)
2. Hearing notices (September 2008)
3. Final Placer Tier 1 EIR/EIS (September 2008)
4. SPRTA Board EIR certification (December 2008)
5. Tier 1 EIR/EIS administrative record (December 2008)
6. FHWA Record of Decision (February 2009)
7. Newsletters, press releases, and outreach materials (Ongoing)
8. Website updates (Ongoing/as needed)

Work Element 50: Project Programming — To maximize the funding available to local jurisdictions through accurate and efficient programming of Federal and State transportation dollars.

END PRODUCTS:

1. SACOG MTIP Updates (Quarterly/as needed)
2. Proposition 1B infrastructure bond program nomination packages (In accordance with schedules as determined)
3. Amendments to 2008 STIP (As needed)
4. FTA Section 5310 Priority List (April 2008, per Caltrans schedule)
5. FTA Section 5311 Program of Projects and Application (December 2008)
6. FTA Section 5313(b) Transit Technical Planning Grant application (January 2009, per Caltrans schedule)
7. FHWA Planning Partnership Grant application (January 2009, per Caltrans schedule)
8. Other grant and fund program applications (As needed)
9. Provision of grant applications and reports to local agencies and the general public (Ongoing)
10. Adopted Fixed Guideway Financial Plan or successor document as required by SB 45 (As needed)

WORK ELEMENT 55: PROJECT MANAGEMENT AND DELIVERY — To monitor, manage, and otherwise ensure timely delivery of transportation projects included in Federal and State funding programs.

END PRODUCTS:

1. PDT and Management Team agendas (In accordance with project schedules)
2. Project and funding status reports, including SB 45 and Proposition 1B project progress reports (Quarterly)
3. Caltrans 580 Fund Transfer Agreements (As needed)
4. Cooperative Agreements, Memoranda of Understanding, and other agreements (As needed)
5. Transportation facility improvements (In accordance with project schedules)

WORK ELEMENT 60: REGIONAL TRANSPORTATION FUNDING STRATEGY — To develop a strategy to fund the critical regional transportation projects in Placer County based on current economic conditions.

END PRODUCTS:

1. Funding Strategy Steering Committee agendas (Biennially/as needed)
2. Regional Transportation Funding Strategy updates (As needed)
3. Public survey data results (February 2009)

WORK ELEMENT 72: WESTERN PLACER SHORT RANGE TRANSIT PLANS (*Depending on grant funding*) — To develop short range transit plans for each of Western Placer County's transit operators.

END PRODUCTS:

1. Draft Auburn Transit Short Range Transit Plan (Eight months after grant award)
2. Draft Lincoln Transit Short Range Transit Plan (Eight months after grant award)
3. Draft Roseville Transit Short Range Transit Plan (Eight months after grant award)
4. Draft Placer County Transit Short Range Transit Plan (Eight months after grant award)
5. Draft CTSA Short Range Transit Plan (Eight months after grant award)
6. Final Auburn Transit Short Range Transit Plan (Twelve months after grant award)
7. Final Lincoln Transit Short Range Transit Plan (Twelve months after grant award)
8. Final Roseville Transit Short Range Transit Plan (Twelve months after grant award)
9. Final Placer County Transit Short Range Transit Plan (Twelve months after grant award)
10. Final CTSA Short Range Transit Plan (Twelve months after grant award)

WORK ELEMENT 73: I-80 HIGH OCCUPANCY TOLL (HOT) LANE FEASIBILITY STUDY (*Depending on grant funding*) — In a joint effort with Sacramento Area Council of Governments (SACOG), to determine the feasibility of a High Occupancy Toll (HOT) lane on I-80 between I-5 in Sacramento County and SR 65 in Placer County

END PRODUCTS:

1. Request for Proposal (RFP) and contract for HOT lane consultant (Two to three months after grant award)
2. Agendas, reports and summaries of data collection and analysis (In accordance with consultant work program)
3. Draft I-80 HOT Lane Feasibility Study (Sixteen months after grant award)
4. Final I-80 HOT Lane Feasibility Study (Twenty months after grant award)

WORK ELEMENT 79: INTELLIGENT TRANSPORTATION SYSTEMS (ITS) — To facilitate implementation of ITS technology in Placer, El Dorado, Nevada, and Sierra County areas.

END PRODUCTS:

1. Tahoe Gateway Counties ITS Coordination agendas (As needed)
2. ITS funding grants (As opportunities arise)

WORK ELEMENT 80: FREEWAY SERVICE PATROL (FSP) (*Contingent on grant funding*) — To facilitate implementation of a Freeway Service Patrol (FSP) on I-80 and SR 65 in South Placer County.

END PRODUCTS:

1. Progress reports (Quarterly)
2. Freeway Service Patrol brochures (Ongoing)

WORK ELEMENT 100: SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY (SPRTA) ADMINISTRATION — To provide staffing and administrative support for the South Placer Regional Transportation Authority.

END PRODUCTS:

1. SPRTA Implementation Plan updates (As needed)
2. SPRTA Improvement Program updates (As needed)
3. Joint Powers Agreement amendments (As needed)
4. SPRTA FY 2008/09 Budget updates (As needed)
5. SPRTA FY 2009/10 Budget (May 2009)
6. SPRTA Cash flow projections (As needed)
7. Contracts for needed services, such as traffic modeling and attorney services (Annually/as needed)
8. SPRTA Board agendas and minutes (Quarterly/as needed)
9. SPRTA Technical Advisory Committee agendas and minutes (Monthly/as needed)
10. SPRTA financial reports (Quarterly)

Sacramento County

City of Citrus Heights – The City of Citrus Heights is completing work on the visioning study for the Sunrise MarketPlace. The visioning study involved property and business owners, community members and the Sunrise MarketPlace customers collaborating on a vision for the future of the Sunrise MarketPlace. An application from the new mall owners will be submitted shortly to begin renovations at the Sunrise Mall site incorporating several of the principals from the Visioning study. During FY 2008-09, we will also begin preparation of an update to our General Plan, just having completed the update to the Housing portions of the General Plan. The City will also continue to implement The Boulevard Corridor Plan for Auburn Boulevard with beginning the undergrounding project on the Boulevard. The City will also begin the construction of improvements to Antelope Road from Roseville Road to I-80.

Sacramento Transportation Authority – The STA administers the Measure A countywide transportation sales tax, the Sacramento Metropolitan Freeway Service Patrol, and the Sacramento Abandoned Vehicle Service Authority. The STA Board also advises SACOG on project selection and redistribution for the programming of discretionary state and federal transportation funds.

Yuba County

City of Marysville – This project is to improve safety and mobility along State Route 70 and State Route 20 (SR 70/20), which travel through the City of Marysville and serve as major streets in the downtown area. Each day, thousands of cars and large trucks use these highways as their primary route through Marysville. The speed and volume of this traffic create an uncomfortable streetscape environment that severely restricts access for pedestrians and bicyclists between the historic downtown, Ellis Lake Park, and other neighborhoods throughout the City. In addition, these highway corridors have limited landscaping, many broken and uplifted sidewalks, and inadequate ADA accessibility all contributing to a blighted appearance. Due to the large number of travelers who use this route Marysville has developed an image that is not welcoming to visitors. Also, pedestrians that walk the highway corridors feel threatened by this heavy vehicular traffic.

This project is part of the City's efforts in recent years to aggressively pursue Smart Growth policies that support a mix of uses and greater reliance on walking, bicycling, and transit to access goods and services. The City's 2004 Economic Development Strategic Plan, a plan for revitalizing the Downtown area, includes a goal of enhancing the highway corridors, with landscaping, architectural landmarks, pedestrian features and comprehensive signage programs that celebrates a sense of entry into Marysville's historic downtown and improves the comfort level to pedestrians. The Strategic Plan calls for strategic pedestrian linkages between the Downtown and Ellis Lake and Downtown and residential districts, across major highway corridors. This project is intended to help implement these goals and help activate the Downtown as a central entertainment and cultural center for the region.

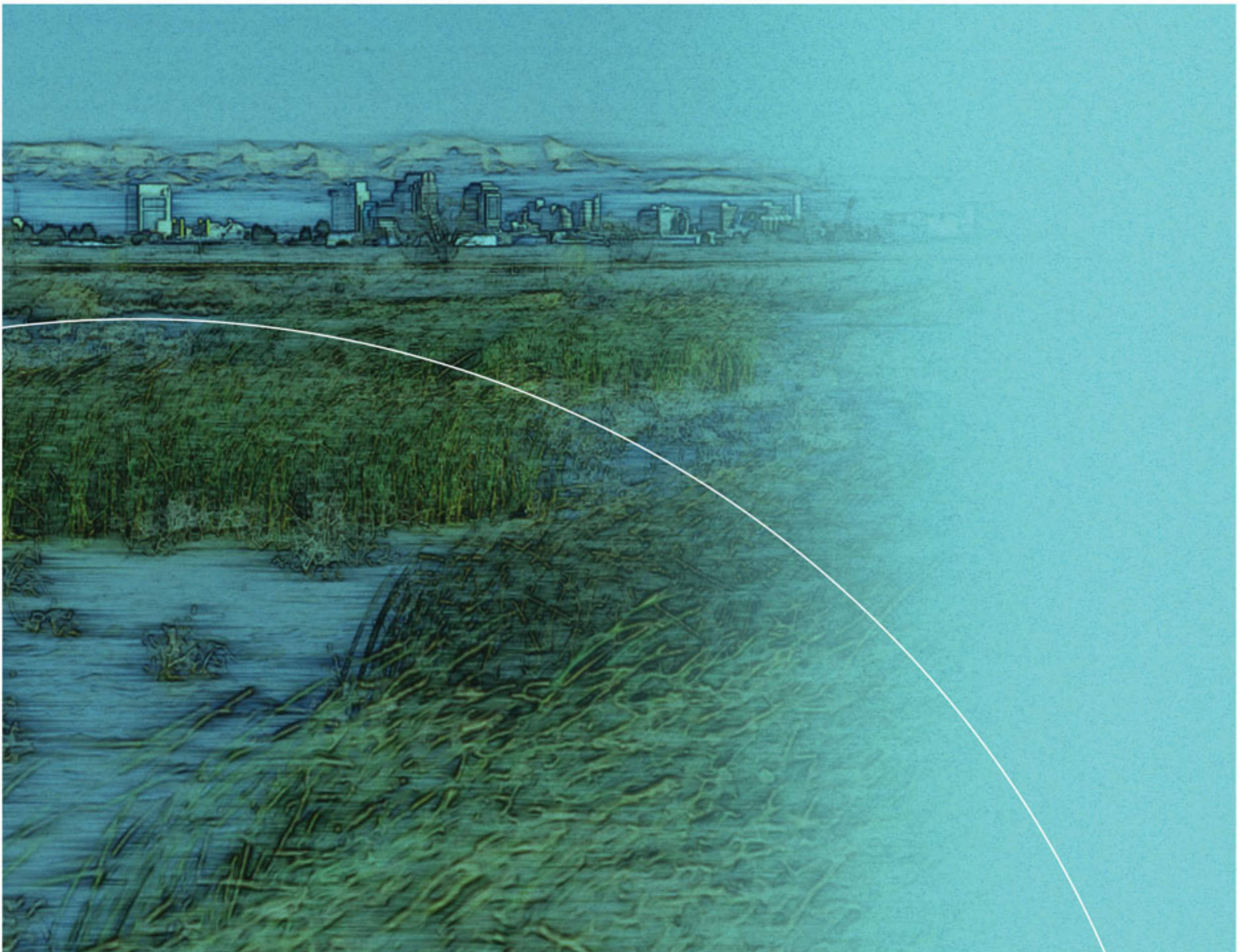
This project will engage community leaders, residents, and businesses in the City through an intensive design charrette process to develop a vision and a detailed consensus plan that will be implemented by the City and Caltrans to assure the appearance enhancement of highway corridors

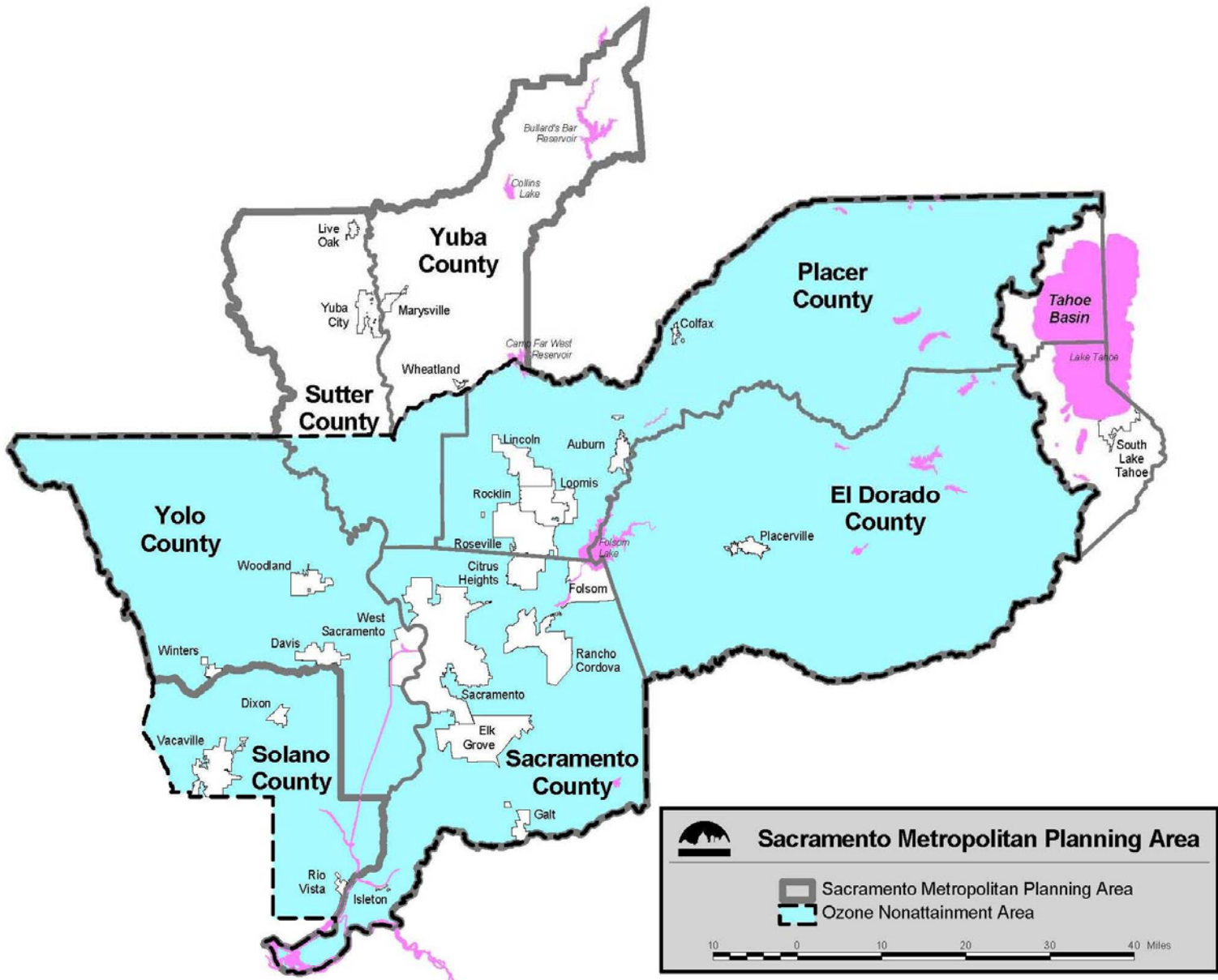
through Marysville and improve pedestrian, bicycle, and motor vehicle connections and linkages along SR 70/20.

El Dorado County

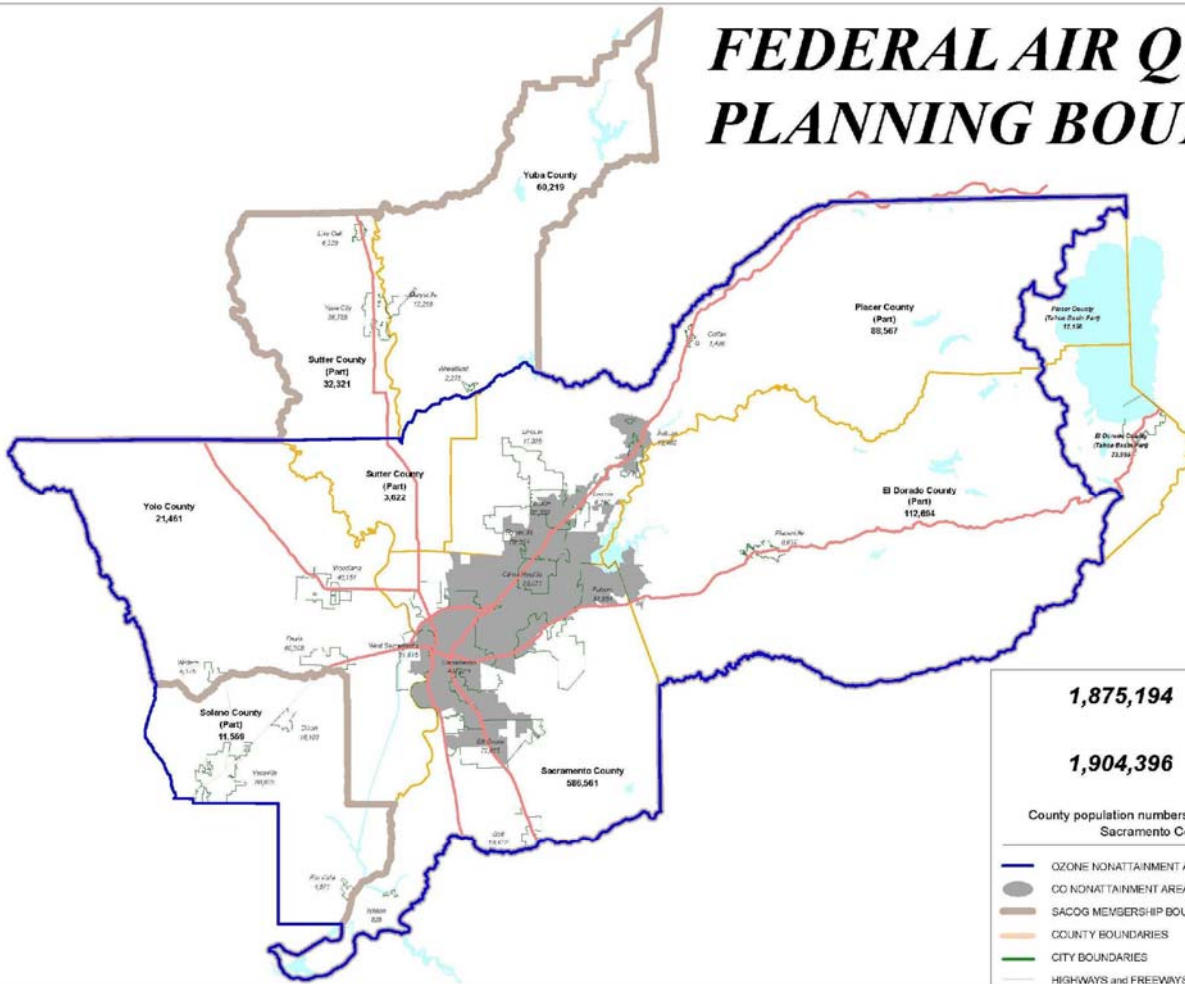
The El Dorado County Transportation Commission (EDCTC) is exploring the consequences of assuming the Airport Land Use Commission function for the three airports in El Dorado County. Working closely with the Placerville Drive Business Association and the City of Placerville, work will continue on the Placerville Drive Multi-Modal Corridor Mobility Plan. Two planning efforts for FY 2008-09 are dependent upon receipt of grant funds – the State Route 49 Realignment – Placerville/Diamond Springs to U.S. 50 and the Broadway Village Corridor Multi-Modal Implementation Plan. EDCTC will also concentrate on updating the City of Placerville and El Dorado County Bicycle Plans which were adopted in 2005 and on updating the Regional Transportation Plan which was adopted in 2005. Developing the Project Study Report for the Camino Corridor is a continuing work element in EDCTC Overall Work Program for FY 2008-09.

OVERALL WORK PROGRAM
Appendix





FEDERAL AIR QUALITY PLANNING BOUNDARIES



1,875,194

Total Population within
Ozone Nonattainment Area

1,904,396

Total Population within
Metropolitan Planning Area

County population numbers are 2000 Census totals for unincorporated areas.
Sacramento County is a PM-10 Nonattainment Area.

- OZONE NONATTAINMENT AREA
- CO NONATTAINMENT AREA (Sacramento Urbanized Area)
- SACOG MEMBERSHIP BOUNDARY
- COUNTY BOUNDARIES
- CITY BOUNDARIES
- HIGHWAYS and FREEWAYS



May 2005

I:\projects\lauri\aq numbers map.mxd



SACOG

Organization Chart

SACOG BOARD OF DIRECTORS

Mike McKeever
Executive Director

Karen Wilcox
Director of
Finance

Gordon Garry
Director of
Research and
Analysis

**Matt
Carpenter**
Director of
Transportation
Planning

**Rebecca
Sloan**
Director of
External Affairs &
Member Services

Team/Team Leader:

- Overall Work Program Team/**Karen Wilcox**
- Finance & Budget Team/**Karen Wilcox**
- Legal Team/**Karen Wilcox**
- Benefits Implementation Team/**Karen Wilcox**
- Facilities Team/**Karen Wilcox**
- Clerical Team/**Lanette Espinoza**

Team/Team Leader:

- Monitoring Team/**Joe Concannon**
- Economic & Demographic Forecasting Team/**Bruce Griesenbeck**
- Model Operations Team/**Bruce Griesenbeck**
- Activity-Based Model Development Team/**Gordon Garry**
- Transportation & I-PLACE³S Development Team/**Raef Porter**
- Database Management Team/**Steve Hossack**
- Data Center Team/**Tina Glover**
- GIS Cooperative Team/**Joe Concannon**
- Information Technology Team/**David Hodgson**

Team/Team Leader:

- Metropolitan Transportation Plan Team/**Matt Carpenter**
- Air Quality Team/**Jason Crow**
- Transit Team/**Jim Brown**
- Caltrans Team/**Samson Okhade**
- Intelligent Transportation Team/**Mark Heiman**
- Callbox Team/**David Ghorso**

Team/Team Leader:

- Blueprint Implementation Team/**Kacey Lizon**
- Blueprint Technical Team/**David Shabazian**
- Housing Team/**Greg Chew**
- Airport Land Use Commission Team/**Greg Chew**
- 511 Traveler Information Team/**Rebecca Sloan**
- Transportation Demand Management Team/**Rebecca Sloan**
- Communications Team/**Rebecca Sloan**

Olin Woods
Manager of
Capital
Programs

Rochelle Tilton
Clerk of the Board
and Human
Resources Specialist

Team/Team Leader:

- Project Delivery Team/**Olin Woods**
- Passenger Rail Team/**Olin Woods**
- Bicycle/Pedestrian Team/**José Luis Cáceres**
- Goods Movement Team/**Jason Crow**

Team/Team Leader:

- Human Resources Team/**Rochelle Tilton**
- Board and Executive Director Support Team/**Rochelle Tilton**

FEDERAL FISCAL YEAR 2008 CERTIFICATIONS AND ASSURANCES FOR
 FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

Name of Applicant: Sacramento Area Council of Governments

The Applicant agrees to comply with applicable provisions of Categories 01 - 23. _____

OR

The Applicant agrees to comply with the applicable provisions of the following Categories it has selected:

Category	Description	
01.	Assurances Required for Each Applicant.	<u>X</u>
02.	Lobbying.	<u>X</u>
03.	Procurement Compliance.	_____
04.	Protections for Private Providers of Public Transportation.	_____
05.	Public Hearing.	_____
06.	Acquisition of Rolling Stock for Use in Revenue Service.	_____
07.	Acquisition of Capital Assets by Lease.	_____
08.	Bus Testing.	_____
09.	Charter Service Agreement.	_____
10.	School Transportation Agreement.	_____
11.	Demand Responsive Service.	_____
12.	Alcohol Misuse and Prohibited Drug Use.	_____
13.	Interest and Other Financing Costs.	_____
14.	Intelligent Transportation Systems.	_____
15.	Urbanized Area Formula Program.	_____
16.	Clean Fuels Grant Program.	_____
17.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	_____
18.	Nonurbanized Area Formula Program for States.	<u>X</u>
19.	Job Access and Reverse Commute Program.	<u>X</u>
20.	New Freedom Program.	<u>X</u>
21.	Alternative Transportation in Parks and Public Lands Program.	_____
22.	Tribal Transit Program.	_____
23.	Infrastructure Finance Projects.	_____
24.	Deposits of Federal Financial Assistance to a State Infrastructure Banks.	_____

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AFFIRMATION OF APPLICANT

Name of Applicant: **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

Name and Relationship of Authorized Representative: **Mike McKeever, Executive Director**

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and directives applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2008.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2008.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature _____ Date: _____

Name: **MIKE MCKEEVER, EXECUTIVE DIRECTOR**
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature _____ Date: _____

Name: **KIRK E. TROST, Legal Counsel**

METROPOLITAN TRANSPORTATION PLANNING PROCESS CERTIFICATION
FISCAL YEAR 2008-2009 OVERALL WORK PROGRAM

In accordance with 23 CFR 450.334 and 450.220, and SAFETEA-LU, Caltrans and the Sacramento Area Council of Governments, designated Metropolitan Planning Organization for the Sacramento Metropolitan Planning Area and the Yuba City-Marysville urbanized areas, hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- I. 23 U.S.C. 134 and 135, 49 U.S.C. Section 5303 through 5306 and 5323(1); as amended by the *Safe, Accountable, Flexible Efficient Transportation Equity Act: A Legacy for Users*;
- II. Sections 174 and 176(c) and (d) of the Clean Air Act as amended [42 U.S.C. 7504, 7506(c) and (d)];
- III. Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;
- IV. Section 1101(b) of the *Transportation Equity Act for the 21st Century* (Pub. L. 105-178 112 Stat. 107) regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded projects [FR Vol. 64 No. 21, 49 CFR part 26]; and,
- V. The provision of the *Americans with Disabilities Act of 1990* (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S. DOT implementing regulations (49 CFR 27, 37, and 38).

MIKE MCKEEVER
Executive Director
Sacramento Area Council of Governments

JODY JONES
Director
Caltrans District 3

Date _____

Date _____

FISCAL YEAR 2008-2009

*As required by U.S. DOT regulations on government-wide Debarment and Suspension
(Nonprocurement), 49 CFR 29.100:*

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
 - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's ***Excluded Parties List System (EPLS)***, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

FISCAL YEAR 2008-2009

SIGNATURE PAGE

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature _____ Date _____

Printed Name: **MIKE MCKEEVER, Executive Director
Sacramento Area Council of Governments**

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

AFFIRMATION OF APPLICANT’S ATTORNEY

For SACRAMENTO AREA COUNCIL OF GOVERNMENTS

Signature _____ Date _____

Printed Name of Applicant’s Legal Counsel: **KIRK E. TROST**

COOPERATIVE AGREEMENTS IN RESPONSE TO FEDERAL, STATE & LOCAL POLICIES

Amended Agreement – Sacramento Area Council of Governments and the San Benito Council of Governments for *Regional Surface Transportation Program Exchange*, January 3, 2008.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement for Improvements to the State Highway System within the County of Sacramento, SR 99 Widening, Calvine to Mack*, November 9, 2007.

Amended Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Construct HOV Lanes*, August 29, 2007.

Amended Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Reconstruct I-5 Interchange in Sacramento at I-80*, August 29, 2007.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement for Improvements to the State Highway System within the County of Sacramento, HOV Lanes/HB-5 Program between Watt Avenue and Sunrise Boulevard*, August 29, 2007.

Agreement – Sacramento Area Council of Governments and the San Benito Council of Governments for *Regional Surface Transportation Program Exchange*, May 17, 2007.

Amended Memorandum of Understanding – Sacramento Area Council of Governments and the Santa Barbara County Association of Governments for the *loan of Congestion Mitigation Air Quality apportionment from its unobligated balance that is subject to reprogramming under AB 1012 “Use It or Lose It Policy” to SACOG in federal fiscal year 2005-06*, January 30, 2007

Retroactive Memorandum of Understanding – Sacramento Area Council of Governments and Sacramento County for the *Development of the Airport Land Use Compatibility Plan for McClellan Field for a Term of 26 Months*, January 16, 2007.

Agreement – Sacramento Area Council of Governments and the City of Elk Grove for *Transportation Demand Management Services*, January 2, 2007.

Agreement – Sacramento Area Council of Governments and South Natomas Transportation Management Association for *Transportation Demand Management Services*, November 8, 2006.

Memorandum of Understanding – Sacramento Area Council of Governments and the 50 Corridor Transit Management Association for the purpose of *funding and administering the U.S. 50 Corridor Outreach Project to facilitate the smooth flow of traffic during construction of improvements along the Highway 50 Corridor*, October 1, 2006

Agreement – Sacramento Area Council of Governments and Sacramento Transportation Management Association for *Transportation Demand Management Services*, August 11, 2006.

Agreement – Sacramento Area Council of Governments and the McClellan Park Transportation Management Association for *Transportation Demand Management Services*, August 16, 2006.

Agreement – Sacramento Area Council of Governments and North Natomas Transportation Management Association for *Transportation Demand Management Services*, August 11, 2006.

Agreement – Sacramento Area Council of Governments and Point West Transportation Management Association for *Transportation Demand Management Services*, August 11, 2006.

Agreement – Sacramento Area Council of Governments and the 50 Corridor Transportation Management Association for *Transportation Demand Management Services*, August 11, 2006.

Memorandum of Understanding – Sacramento Area Council of Governments and the Santa Barbara County Association of Governments for the *loan of Congestion Mitigation Air Quality apportionment from its unobligated that is subject to reprogramming under AB 1012 “Use It or Lose It Policy” to SACOG in federal fiscal year 2005-06*, July 20, 2006.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Construct HOV Lanes*. Effective date: November 7, 2005, continuing until completion or June 25, 2010, whichever is earlier.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Reconstruct I-5 Interchange in Sacramento at I-80*. Effective date: October 28, 2005, continuing until completion or June 25, 2010, whichever is earlier.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Construct Median Lanes and Auxiliary Lanes/ HB-5 Program*. Effective date: October 28, 2005, continuing until completion or June 25, 2010, whichever is earlier.

Memorandum of Understanding – Sacramento Area Council of Governments and the Imperial Valley Association of Governments, *For the Loan of FY 2004-05 “Any Area” Regional Surface Transportation Program (RSTP) Apportionment and Obligational Authority (OA)*. Effective date: July 1, 2005, with repayment in Federal Fiscal Year 2006-07.

Memorandum of Understanding – Sacramento Area Council of Governments and the Sacramento Transportation Authority *Countywide Transportation and Air Quality Collaborative of Public Agencies and Stakeholder Organizations*. Effective date: July 1, 2005, continuing to December 31, 2005.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation *Comprehensive Federal Transportation Planning*. Effective date: June 22, 2005, continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and the County of Sacramento *Development of the Airport Land Use Compatibility Plan for McClellan Field*. Effective date: March 8, 2005, continuing until terminated.

Memorandum of Understanding — Sacramento Area Council of Governments and the City of Davis and Yolo County Transportation District, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Davis Urbanized Area*. Effective Date: May 2004 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments, San Joaquin Council of Governments, the Cities of Lodi and Galt and Sacramento County, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Lodi Urbanized Area*. Effective Date: May 2004 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and the Sacramento Urbanized Area Transit Operators, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Sacramento Urbanized Area*. Effective Date: April 2004 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and Yuba Sutter Transit Authority, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Yuba City Urbanized Area*. Effective Date: April 2003 and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments, Placer County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, November 11, 1993; updated May 25, 2001.

Memorandum of Understanding – Sacramento Area Council of Governments/Sacramento Regional Transit District, *Comprehensive Transit Planning*, effective October 20, 1977 and updated with the *1998/99 Planning Work Program*, and again with the *2000/01 Planning Work Program*; continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation, *Coordination of Ongoing Transportation Planning and Programs through Preparation of the Project Study Report under the Transportation Funding Act (Chapter 622, Statutes of 1997)*, effective January 6, 1999 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation, *Project Delivery of Regional Improvement Program Projects on State Highways*, effective June 25, 1998, and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and the Metropolitan Transportation Commission approved by Caltrans on August 4, 1994, amended in May 1994 and in December 2004.

Memorandum of Understanding – Sacramento Area Council of Governments, El Dorado County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, June 30, 1993.

Authorized by SB 1254 which was signed by the Governor on October 15, 1991, and by resolutions from the SAFE Board of Directors and the counties of Sacramento, San Joaquin, Yolo and Yuba, and cities therein, *Capitol Valley Regional Service Authority for Freeways and Expressways*. Effective October 1991 and continuing indefinitely.

Memorandum of Understanding – Sacramento Area Council of Governments, County of Sacramento, Sacramento Regional Transit District, and the City of Sacramento, *Funding and Provision of Transportation Services to the Elderly and Disabled in Sacramento County*, effective July 1, 1988, and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments/California Department of Transportation/California Office of Planning and Research, *Implementing State of California Procedures for Intergovernmental Review of Federal Financial Assistance and Direct Development Activities*, effective April 1, 1986, and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments/ California Department of Transportation, *Comprehensive Transportation Planning*, effective May 21, 1984 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments/Area 4 Agency on Aging, *Coordination of Planning Activities*, effective July 21, 1983, and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and U.S. Air Force, *Implement OMB Circular A-95*, effective July 17, 1980, and continuing until terminated.

DISADVANTAGED BUSINESS ENTERPRISE GOALS

Caltrans and local agencies, such as SACOG, engaging in U.S. DOT-assisted contracting are required to implement a Disabled Business Enterprise (DBE) Program, pursuant to 49 Code of Federal Regulations Part 26. U.S. DOT-assisted contracts include funding from the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA). In May 2005, the Ninth Circuit Court of Appeals issued a decision in *Western States Paving, Inc. v. Washington Department of Transportation*, requiring new evidentiary standards to constitutionally support the use of race-conscious DBE goals. This decision is binding on all states in the Ninth Circuit jurisdiction, including California.

After initiation of a public comment period and review of all information received, Caltrans determined it is unable to continue with a race-conscious DBE program and that DBE participation will be achieved solely by race-neutral measures. Caltrans has now implemented a race-neutral DBE program which provides that local agencies, including MPOs, will no longer have their own separate DBE programs but will adopt the Caltrans program by entering into a Disadvantaged Business Enterprise Race-Neutral Implementation Agreement.

SACOG staff will continue to monitor all developments in this area, including tracking any changes in the law and tracking the results of a new "availability and disparity" study that Caltrans has commissioned. Once this study is complete, Caltrans has stated that it will work with FHWA to determine whether any changes can be made to the current race-neutral DBE Program.

WORK PROFILE BY JOB CATEGORY, ETHNICITY AND GENDER

JANUARY 2008

Job Categories	Overall Total	Total		American Indian		Asian & Pacific Islander		African American		Hispanic or Latino		Other ¹		White	
		F	M	F	M	F	M	F	M	F	M	F	M	F	M
Executive Staff	5	1	4										1	1	3
Management Staff	4	1	3											1	3
Planning Staff	22	7	15			1	1		1		2	4	5	2	6
Administration & Support Services	18	11	7			2				2		1	1	6	6
Totals	49	20	29	0	0	3	1	0	1	2	2	5	7	10	18

% SACOG Staff	100.0	41.0	59.0	0.0	0.0	6.0	2.0	0.0	2.0	4.0	4.0	10.0	14.0	20.0	37.0
% Region ²		46.60	53.40	0.40	0.50	4.60	5.00	2.90	2.60	6.40	9.30	4.20	5.60	27.80	30.70

¹ "Other" includes those persons who do not identify themselves as members of the five racial/ethnic groups shown or decline to state.

² 2006 American Community Survey, U.S. Census Bureau



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. 34 – 2008

**APPROVING THE OVERALL WORK PROGRAM
FOR FISCAL YEAR 2008-09**

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and

WHEREAS, the SACOG staff has prepared an Overall Work Program (OWP) for fiscal year 2008-09 which has been reviewed by member agencies and Board committees; and

WHEREAS, the OWP has been reviewed by the Federal Highway Administration, the Federal Transit Administration, the California Department of Transportation, and stakeholders through a public review process; and

WHEREAS, such OWP becomes the basis for the SACOG's activities and budget for fiscal year 2008-09; and

WHEREAS, 23 CFR 450.334 requires that the designated MPO certify each year that the planning process is being conducted in conformance with the applicable requirements,

NOW, THEREFORE, BE IT RESOLVED that SACOG does hereby adopt and approve the fiscal year 2008-09 OWP and certifies that its planning process will be implemented through this document in accordance with:

1. 49 U.S.C. Section 5323(k), 23 U.S.C. 135, and 23 CFR part 450.200;
2. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));
3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
4. Public Law 109-59, *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users*, regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded project, Pub. L. 059.109 Page 119 STAT. 1156 and;

- 5. The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and USDOT regulations "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).

BE IT FURTHER RESOLVED:

- 1. That SACOG hereby authorizes submittal of the OWP for fiscal year 2008-09 to the various participating State and Federal agencies;
- 2. That SACOG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;
- 3. That SACOG’s Executive Director is hereby designated and authorized to submit the OWP for fiscal year 2008-09 and to execute all necessary agreements and contracts on behalf of SACOG to implement the purposes of this resolution; and
- 4. That the Executive Director is hereby authorized to make and submit to the appropriate funding agencies necessary work program and budget modifications to the OWP based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis.
- 5. That the Executive Director is hereby authorized to make budget adjustments within the Overall Work Program Element accounts.

PASSED AND ADOPTED this 29th day of May 2008, by the following vote of the Board of Directors:

AYES: Directors Anderson, Asmundson, Blackmun, Budge, Clare, Cooper, Dickinson, Dupray, Flory, Hanley, Hill, Hodges, MacGlashan, McBride, Peters, Rivas, Thomson and Chair Cosgrove

NOES: None

ABSTAIN: None

ABSENT: Directors Barrington, Billeci, Cabaldon, Fargo, Gray, Hammond, Miklos, Resler, Rockholm, Scherer, Schrader, Shelby, and Silva

TOM COSGROVE
Chair

MIKE MCKEEVER
Executive Director

GLOSSARY

- AB** — Assembly Bill (Number)
- ABAG** — Association of Bay Area Governments
- ACG** — Address Coding Guide
- ADA** — Americans With Disabilities Act
- ALUC** — Airport Land Use Commission
- ALUCP** — Airport Land Use Compatibility Plan
- AMTRAK** — American Tracks Railroad
- APCD** — Air Pollution Control District
- APTA** — American Public Transit Association
- AQMD** — Air Quality Management District
- ARB** — Air Resources Board
- ATP** — Automated Trip Planning
- BRT** — Bus Rapid Transit
- CAA** — Clean Air Act
- CALTRANS** — The California Department of Transportation
- CARB** — California Air Resources Board
- CBD** — Central Business District
- CCJPA** — Capitol Corridor Joint Powers Authority
- CCJPB** — Capitol Corridor Joint Powers Board
- CCTA** — Central California Traction Company
- CDP** — Census Designated Places
- CEQA** — California Environmental Quality Act
- CFPG** — California Federal Programming Group

CFR — Code of Federal Regulations

CHP — The California Highway Patrol

CIP — Capitol Improvement Program

CMAQ — Congestion Mitigation and Air Quality

CMP — Congestion Management Program

CMS — Congestion Management System

CMSA — Consolidated Metropolitan Statistical Area

CNG — Compressed Natural Gas

COG — Council of Governments

CPI — Consumer Price Index

CPU — Central Processing Unit

CSAC — California State Association of Counties

CTC — California Transportation Commission

CTIPS — California Transportation Improvement Program System

CTP — California Transportation Plan

CTSA — Consolidated Transportation Service Agency

CVRS — Capitol Valley Regional Service Authority for Freeways and Expressways

DBE — Disadvantaged Business Enterprise

DEIR — Draft Environmental Impact Report

DNA — Downtown Natomas Airport Sacramento Regional Transit District Light Rail Line

DOT — Department of Transportation

DTIM — Direct Travel Impact Model

EDCTC — El Dorado County Transportation Commission

EIR — Environmental Impact Report

EIS — Environmental Impact Statement

EPA — Environmental Protection Agency

EPLS — Excluded Parties List System

FAA — Federal Aviation Administration

FEIR — Final Environmental Impact Report

FEIS — Final Environmental Impact Statement

FFY — Federal Fiscal Year

FHWA — Federal Highway Administration

FPCC — Fair Political Practices Commission

FRA — Federal Railroad Administration

FTA — Federal Transit Administration

FTE — Full-Time Equivalent

FTIP — Federal (Metropolitan) Transportation Improvement Program

FY — Fiscal Year

FRAQMD — Feather River Air Quality Management District

GIS — Geographic Information System

GMAG — Goods Movement Advisory Group

GPS — Global Positioning System

HCP — Habitat Conservation Plan

HOV — High-Occupancy Vehicle

HPMS — Highway Performance Monitoring System

HSTP — Human Services Transportation Plan

HUD — U.S. Department of Housing and Urban Development

IIP — Interregional Improvement Program

IPG — Intermodal Planning Group

I-PLACE³S — Planning for Community Energy, Economic and Environmental Sustainability

IRRS — Inter-regional Road System

ISTEA — Intermodal Surface Transportation Efficiency Act of 1991

ITS — Intelligent Transportation System

JARC — Job Access Reverse Commute

JPA — Joint Powers Agreement

LAFCO — Local Area Formation Commission

LCC — League of California Cities

LEP — Limited English Proficiency

LTF — Local Transportation Fund

LRT — Light Rail Transit

LRTP — Long-Range Transportation Plan

MIS — Major Investment Studies

MOA — Memorandum of Agreement

MOU — Memorandum of Understanding

MPA — Metropolitan Planning Area

MPO — Metropolitan Planning Organization

MSA — Metropolitan Statistical Area

MTC — Metropolitan Transportation Commission

MTIP — Federal Metropolitan Transportation Improvement Program

MTP — Metropolitan Transportation Plan

NAAQS — National Ambient Air Quality Standard

NEPA — National Environmental Policy Act

NF — New Freedom

NHS — National Highway System

OWP — Overall Work Program

PAC — Project Advisory Committee

PCTPA — Placer County Transportation Planning Agency

PECAS — Production Exchange and Consumption Allocation System (Model)

PI — Paratransit, Inc.

PMSA — Primary Metropolitan Statistical Area

PSR — Project Study Report

RAD — Regional Analysis District

RFP — Request for Proposal

RHNA — Regional Housing Needs Allocation

RHNP — Regional Housing Needs Plan

RIP — Regional Improvement Program

ROW — Right-of-Way

RPP — Regional Planning Partnership

RSTP — Regional Surface Transportation Plan

RT — Regional Transit (see also SRTD)

RTP — Regional Transportation Plan

RTPA — Regional Transportation Planning Agency

RTIP — Regional Transportation Improvement Program

RUCS — Rural-Urban Connections Strategy

SB — Senate Bill (Number)

SABA — Sacramento Area Bicycle Advocates

SACMET — Regional Trip-Based Travel Model

SACOG — Sacramento Area Council of Governments

SACSIM — Regional Activity-Based Travel Model

SAFE — Service Authority for Freeways and Expressways

SAFETEA-LU — *Safe, Accountable, Flexible, Efficient Transportation Equity Act — A Legacy for Users*

SANDAG — San Diego Association of Governments

SCT-LINK — South County Transit Link

SECAT — Sacramento Emergency Clean Air and Transportation Program

SCG — Staff Coordinating Group

SIGMAC — Statewide Intermodal Goods Movement Advisory Committee

SIP — State Implementation Plan

SJCOG — San Joaquin Council of Governments

SMAQMD — Sacramento Metropolitan Air Quality Management District

SOV — Single-Occupant Vehicle

SRTD — Sacramento Regional Transit District

SRTP — Short-Range Transit Plan

STA — Sacramento Transportation Authority

STA Funds — State Transit Assistance Funds

STAC — Social Service Transportation Advisory Council

STARNET — Sacramento Transportation Area Network

STF — Summary Tape File

STIP — State Transportation Improvement Program

STP — Surface Transportation Program

TAC — Technical Advisory Committee

TAZ — Transportation Analysis Zone

TCC — Transportation Coordinating Committee

TCIF — Trade Corridor Improvement Fund

TCM— Transportation Control Measure

TCRP — Traffic Congestion Relief Program

TDA: Transportation Development Act

TDM — Transportation Demand Management

TEA-21 — Transportation Equity Act for the 21st Century

TEA FUNDS — Transportation Enhancement Activities Funds

TIGER — Topologically Integrated Geographic Encoding and Referencing

TIP — Transportation Improvement Program

TMA — Transportation Management Association

TMA — Transportation Management Area

TMC — Transportation Management Center

TOS — Traffic Operations System

TRPA — Tahoe Regional Planning Agency

TSM — Transportation System Management

U.S.C. — United States Code

U.S. DOT — U.S. Department of Transportation

VMT — Vehicle Miles of Travel or Vehicle Miles Traveled

YCTD — Yolo County Transportation District

YSTA — Yuba-Sutter Transit Agency

WHAT WE DO

The Sacramento Area Council of Governments (SACOG) is an association of Sacramento Valley governments formed from the six regional counties—El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba—and 22 member cities. SACOG's directors are chosen from the elected boards of its member governments. SACOG's primary charge is to provide regional transportation planning and funding, as well as a forum for the study and resolution of regional issues. In this role, SACOG prepares the region's long-range transportation plan; approves distribution of affordable housing around the region; keeps a region-wide database for its own and local agency use; helps counties and cities use federal transportation funds in a timely way; assists in planning for transit, bicycle networks, clean air and airport land uses; and has completed the Blueprint Project which links transportation and land development more closely.

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