

**Proposed schedule for PTMISEA Program:**

<b>Action</b>	<b>Due Date</b>
SCO distributes recipient letter with formula split of 9/10 appropriation and full remaining bond fund split	October 30, 2009
DOF and CTA approves Program Expenditure Plan template	November 20, 2009
Distribute informational e-mail to project sponsors, includes: Heads up that there will be changes to process due to AB 1072 PTMISEA Program Expenditure Plan Worksheet and directions Schedule for completing the plan and updates to the program	November 30, 2009
TDA audit reports are due to DMT	December 31, 2009
Distribute revised PTMISEA guidelines to PTMISEA sponsors Call for projects for FY 9/10 Cycle 1 projects	January 1, 2010
Recipients submit spending plan for life of bond per directions in 11/30/09 email from DMT Cut-off date for Allocation Requests for FY 9/10 Cycle 1 projects.	February 1, 2010
Semi-annual reports are due from Project Sponsors	February 15, 2010
DMT compiles all individual Project Recipient Expenditure plans into the overall PTMISEA Program Expenditure Plan, submits to Budgets/DOF for approval	February 26, 2010*
DMT finalizes eligible list of FY 09/10 Cycle 1 projects, submits to Budgets/DOF/STO for approval	Mid March, 2010
Director's letters authorizing projects sent to Cycle 1 sponsors**	April 2010
Final Cycle 1, FY 9/10 list submitted to SCO for fund distribution	April 2010
Cut-off date for Allocation Requests for all remaining FY 07/08 and FY 08/09 funded projects, and FY 9/10 Cycle 2 projects.	May 1, 2010
DMT finalizes Cycle 2 eligible list of projects, submits to Budgets/DOF/STO for approval**	Mid May 2010
Director's letters authorizing projects sent to Cycle 2 sponsors	June 2010
Final Cycle 2, FY 9/10 list submitted to SCO for fund distribution	June 2010
Amendments to the PTMISEA Program Expenditure Plans are due	June 30, 2010

\* Date may be revised based on when DOF needs the compiled list

\*\*Director approval letters will not be released until final approval from STO. Director letter will include explanation of delay of release of funds due to BAB requirements and layers of approval necessary.