



SACOG Transportation Committee

September 23, 2009

Programming Recommendations for Small Urbanized Area Federal Transit Administration Section 5316 and 5317 (Job Access Reverse Commute and New Freedom) Grants

Issue: Three agencies in the SACOG region have applied for Federal Transit Administration (FTA) Section 5316 and 5317 Grants to complete eligible projects.

Recommendation: That the Transportation Committee recommend that the Board approve the attached list of funding for small urban area projects for the Davis and Yuba City (Marysville) and the Sacramento County part of the Lodi small urbanized areas for FFY 2009 and direct staff to submit the approved project list to the State of California Department of Transportation (Caltrans).

Discussion: Under the provisions in SAFETEA-LU, the Federal Transit Administration (FTA) distributes Section 5316/JARC and Section 5317/New Freedom program funds by formula to Caltrans as the designated recipient for these funds for the small urbanized areas in California. For FFY 2009 the JARC small urbanized area apportionment for California was \$3,814,759 and the New Freedom small urbanized area apportionment was \$2,064,991. SACOG entered into a non-binding Memorandum of Understanding (MOU) with Caltrans in 2008 that allows SACOG to score our Regional Transportation Planning Agency (RTPA) region's JARC and New Freedom applications from the small urbanized areas of Davis, Yuba City (Marysville) and the Sacramento County part of the Lodi urbanized area. Caltrans will use the SACOG scores to distribute small urbanized area FTA 5316 and 5317 funds to the applicants. An example scoring sheet and included criteria are attached. All Small Urbanized area JARC and New Freedom applications must be submitted to Caltrans no later than October 30, 2009. SACOG is the designated recipient for the Sacramento Urbanized Area, which allows SACOG to directly score and apply to FTA for JARC and New Freedom funds for Sacramento Urbanized Area applicants. These applications will be brought to the Transportation Committee and Board in the November Board/committee cycle.

Caltrans is allocated Federal Transit Administration (FTA) Job Access Reverse Commute (JARC) and New Freedom funds for the small urbanized areas California. SAFETEA-LU requires that Caltrans use a competitive application process to select which small urbanized area applicant agencies receive JARC and New Freedom funds and in what amount. A scoring committee made up of SACOG staff met and scored the projects on the attached JARC and New Freedom project list. Any unclaimed funds should be available for FFY 2010. Upon approval by the Board, SACOG staff will submit all FFY 2009 FTA 5316 and 5317 small urbanized area applications and scores to Caltrans no later than the October 30, 2009, due date.

Approved by:

Mike McKeever
Executive Director

MM:BVB:gg
Attachments

Key Staff: Matt Carpenter, Director of Transportation Planning, (916) 340-6276
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**FFY 2009 ADOPTED SECTION 5316 AND 5317
REGIONAL SCORE LIST**

Attachment A

APPLICANT	PROJECT	TYPE	SECTION A1 SCORE	SECTION A2 SCORE	SECTION B SCORE	SECTION C SCORE	SECTION D1 SCORE	SECTION D2 SCORE	SECTION E SCORE	PROJECT SCORE	FUNDING REQ
County of Sacramento DO	Operating	JARC	10	10	20	20	10	0	10	80	\$59,639
Yuba-Sutter Transit	Operating	JARC	10	10	25	20	10	10	10	95	\$153,050
YCTD	Operating	JARC	10	10	30	20	10	7	10	97	\$96,600
Yuba-Sutter Transit	Capital	NF	10	10	25	20	10	10	10	95	\$40,000
YCTD	Operating	NF	10	10	30	20	10	0	10	90	\$60,000
										Total	\$409,289



JARC/NF PROJECT SCORING

Scores will be calculated within a 0–10-point range for each 10 point question (i.e., 0-10), 0-20 for the 20 point question (i.e., 0-20) and 0-30 for the 30 point question (i.e., 0-30). To receive the maximum points per question, each response **must be completed with clear and concise information and contain the required supporting documentation**. Incomplete responses and/or a lack of supporting documentation will result in reduced score(s).

A. Program Goals and Objectives—(20 total points):

1. Applicant demonstrates that the project is consistent with the overall JARC or New Freedom program goals and objectives, as listed in the program goals on Page 3 of these instructions. (10 points maximum)
2. Applicant demonstrates how project activities directly address transportation gaps and/or barriers identified through the locally developed human services transportation planning process within their communities. (Applicant indicates the section/page number in the Coordinated Plan addressing the gaps and/or barriers). (10 points maximum)

B. Project Implementation Plan—(30 points):

3. Applicant provides a well-defined operations plan with defined routes, schedules, current/projected ridership, key personnel, and marketing strategies with supporting documentation for carrying out the project. For Capital projects, applicant provides an implementation plan that includes project tasks, timeframes, benchmarks, key milestones, key personnel, deliverables and estimated completion date with supporting documentation. Describe type of equipment you are interested in purchasing and identify the components. Discuss how the requested ancillary equipment will be used to support the transportation program. Discuss any expected improvements in service delivery or coordination and any reduction in the cost to provide service. If computer equipment is being requested, also describe current method of collecting and tracking information. Both the operations and implementation plans must identify key personnel assigned to this project and their qualifications, including resumes and certifications as supporting documentation. Applicants must demonstrate their institutional capability to carry out the service delivery aspect of the project. (30 points maximum)

C. Program Performance Indicators—(20 points):

4. Applicant identifies clear measurable outcome-based performance measures and indicators to track the effectiveness of the project as described in Page 4 of these instructions. Applicant states the number of persons to be served, trip purpose(s), and the number of trips. Additional measurable units of service can also be used. Applicant must describe the outcome (impact) that the project will have on low-income (JARC) or individuals with disabilities (New Freedom).

Applicant describes a process that details the ongoing monitoring and evaluation of the project or service, including methodologies and desired outcomes based upon the performance objectives identified. (20 points maximum)

D. Communication and Outreach—(20 total points):

5. Stakeholder list should include, but not be limited to, Health and Human Services Agencies, public/private sector, non-profit agencies, transportation providers, and members of the public representing low-income (JARC) and individuals with disabilities (New Freedom). Applicants will be evaluated based on their ability to coordinate with other community transportation and/or social service resources. (10 points maximum)
6. Applicants must keep stakeholders involved and informed of project activities throughout the project timeline. Applicant must also describe how they would promote public awareness of the project. Three (3) letters of support from stakeholders must be attached to the grant application. (One of the three support letters may come from a client of the proposed project.) (10 points maximum)

E. Emergency Planning and Preparedness—(10 total points):

7. Applicant describes emergency planning and drill activities. Provide proof your agency is included in the response plan with the County Office of Emergency Services. Indicate the drill(s) you have participated in or are scheduled to participate in. (10 points maximum)

JARC/NF 4th Cycle (FFY2009)
Scoring Form

Application # _____

NOTES: 1. All 'zero' scores need comments.

2. Project requesting both JARC & NF funds needs to be scored for both separately.

Reviewer's Initials _____

Question Number	Score	Comments
A1 (0 to 10)	JARC _____	
	NF _____	
A2 (0 to 10)	JARC _____	
	NF _____	
B3 (0 to 30)	JARC _____	
	NF _____	
C4 (0 to 20)	JARC _____	
	NF _____	
D5 (0 to 10)	JARC _____	
	NF _____	
D6 (0 to 10)	JARC _____	
	NF _____	
E7 (0 to 10)	JARC _____	
	NF _____	
Additional Comments		



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. x – 2009

APPROVING FTA SECTION 5316 AND 5317 SMALL URBANIZED AREA GRANT APPLICATIONS SUBMITTED BY: COUNTY OF SACRAMENTO, DEPARTMENT OF TRANSPORTATION; YUBA-SUTTER TRANSIT AUTHORITY; AND YOLO COUNTY TRANSPORTATION DISTRICT

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization and the Regional Transportation Planning Agency responsible for transportation planning in the Sacramento region; and

WHEREAS, SACOG is responsible for preparing and adopting the Metropolitan Transportation Plan and the Metropolitan Transportation Improvement Program; and

WHEREAS, SACOG has reviewed the Federal Transit Administration (FTA) Section 5316 and 5317 Small Urbanized area Grant Program applications for Federal Fiscal Year 2009 submitted by County of Sacramento Department of Transportation, Yuba-Sutter Transit Authority, and Yolo County Transportation District..

NOW THEREFORE, BE IT RESOLVED, that SACOG certifies that:

1. The projects recommended for funding are consistent with SACOG's adopted Metropolitan Transportation Plan (MTP).
2. The projects recommended for funding are consistent with the SACOG Public Transit and Human Services Transportation Coordinated Plan as required by the Federal Transit Administration (FTA).
3. The projects will be included in the Metropolitan Transportation Improvement Plan (TIP).

PASSED AND ADOPTED this 15th day of October 2009, by the following vote of the Board of Directors:

AYES:

NOES:

ABSTAIN:

ABSENT:

HELEN THOMSON
Chair

MIKE MCKEEVER
Executive Director