



S A C O G

SACOG Board of Directors

Item #09-5-9 Action

May 13, 2009

Final Overall Work Program for FY 2009-10 and Amendment to Memorandum of Understanding with Employees Association

Issue: Adoption of the Overall Work Program for FY 2009-10 and Amendment to the Memorandum of Understanding with the SACOG Employees Association.

Recommendation: Accept the recommendation of the Government Relations and Public Affairs Committee to adopt the Overall Work Program for FY 2009-10 and the Amendment to the Memorandum of Understanding with the SACOG Employees Association.

Committee Action/Discussion: Since the Board reviewed the OWP and authorized its release for a 30-day public review, there have been a few refinements to the OWP, detailed on Attachment A, that do not significantly change the overall budget. The budget remains in balance and the local funding has not changed, nor have reserves been used to fund the budget. These changes include the addition of the funding secured from Caltrans for the Planning Tools for Local and Regional Smart Growth Efforts, reconciling the OWP to the Capitol Valley SAFE budget, removal of a \$30,000 project on behalf of SMAQMD because they did not have funding for it, refinement of costs for several projects, and removal of the SouthEast Capitol Corridor project since funding will be spent by June 30, 2009.

SACOG is fortunate to have benefited from a fiscally sound labor MOU that the Board approved four years ago. A proposed amendment (Attachment B) to that MOU extends that agreement for an additional two years until June 30, 2013. It also provides for no cost of living allowance in fiscal year 2009-10, a savings of \$105,000 and lowers the threshold for the COLA from the current 2% to 0%. The COLA savings represent a portion of the \$175,000 estimated salary and benefits reduction already included in the OWP. This amendment shows a continued good faith effort on behalf of the employees and the Board to continuing the financial health of SACOG.

On April 22, the Intermodal Planning Group (IPG) comprised of representatives from FHWA, FTA, and Caltrans discussed the draft OWP along with various other general topics related to the Planning Emphasis Areas that are required to be included in the OWP, a review of the fiscal year 2008-09 accomplishments and a look forward to the goals for fiscal year 2009-10's work. The overall consensus was that SACOG had an excellent OWP and they had no objections to the work planned. A copy of their written comments and SACOG's response is included as Attachment C.

The attached OWP (Attachment D) is the final OWP wherein staff is requesting approval.

Approved by:

Mike McKeever
Executive Director

MM:KW:le
Attachments

Key Staff: Karen Wilcox, Director of Finance, (916) 340-3210

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CHANGES TO DRAFT OVERALL WORK PROGRAM FOR THIS VERSION

Attachment A

Addition of SP&R and PTA funding for:		
10-002-09	Statewide Development of Transportation-Land Use Planning Tools Added \$70,275 for labor/benefits/indirect costs Added \$235,500 for contracts with Fehr & Peers and UC Davis	314,775 New Funding - no match required
10-008-06	Phase 3 of State Economic Land Use Model Development SACOG will take a 3% administrative fee on this funding to be passed through to UC Davis	1,000,000 New Funding - no match required
10-005-01	Removed Blueprint Visualization Tools contract; SMAQMD did not having funding available for this project	30,000
Revised OWP budget to match Capitol Valley SAFE budget:		
10-006-02	511/STARNET Operations Added \$2,735 in labor/benefits/indirect costs Added \$6,500 for meetings Added \$41,650 for supplies/data Added \$72,500 for marketing/advertising	123,385 Funding entirely from Capitol Valley SAFE
10-007-06	511/STARNET Capital Improvements Reduced \$45,643 from labor/benefits/indirect costs Added \$100,000 for consultant Added \$3,000 for meetings Added \$231,961 for equipment/software (ITS/STARNET implementation)	289,318 Funding entirely from Capitol Valley SAFE
10-007-03	Transportation Development Act Added revenue, \$29,750, from SRTD for Audit of Pension Funds Added additional \$25,425 for increased audit contact costs Reduced local amount \$4,325	SRTD contribution for pension audits Additional audit contract costs from original estimate
10-001-04	Legislative Analysis	no net change
10-005-06	SB375 Implementation Moved labor/benefits/indirect costs from legislative analysis to SB375 Implementation Moved local funding to offset	
10-002-01	Model Development	no net change
10-005-01	Sacramento Regional Blueprint Implementation \$103,000 for EcoInterative maintenance contract originally budgeted in 10-005-01 should be in 10-002-01 Moved FHWA PL and local funding to offset	
	Deleted project for SouthEast Capitol Connector (formerly Elk Grove-Rancho Cordova-EI Dorado County Connector) Staff expects this funding to be used by 6/30/09.	-251,841

**FIRST AMENDMENT TO
MEMORANDUM OF UNDERSTANDING
BETWEEN SACOG AND SEA**

This First Amendment to the Memorandum of Understanding (“MOU”) dated July 1, 2006, by and between the Sacramento Area Council of Governments (“SACOG”), represented by its Negotiating Team, and the Miscellaneous Employee Bargaining Unit, represented by the SACOG Employees Association (“SEA”), is made effective May 21, 2009.

WHEREAS, after meeting and conferring in good faith, the parties wish to amend the MOU; and

WHEREAS, the parties wish to amend the MOU to change the two percent (2%) minimum on the annual cost of living adjustment to zero percent (0%); and

WHEREAS, the parties wish to amend the MOU as it relates to the annual cost of living adjustment for the fiscal year 2009-2010; and

WHEREAS, the parties wish to amend the MOU to reflect that certain modifications to the SACOG Personnel Rules which occurred in 2007 did not require a restated MOU as originally anticipated; and

WHEREAS, the parties wish to extend the term of the MOU;

NOW, THEREFORE, the parties agree as follows:

1. Subsection 3.h. of the MOU is amended to read as follows:

“An annual cost of living adjustment shall be made to the salary table effective August 1st of each year. The cost of living adjustment shall be equivalent to the change in the Federal Consumer Price Index for all urban consumers (CPI-U) for the State of California from June of the previous year to June of the current year, provided that such adjustment shall not be more than five percent (5%) or less than zero percent (0%).”

2. There shall be no cost of living adjustment for fiscal year 2009-2010 and, therefore, the cost of living adjustment set forth in Section 3.h. shall not occur on August 1, 2009.
3. The preparation of a restated MOU as set forth in the first paragraph of Section 2 did not occur and is not necessary, based upon the revisions to the Personnel Rules agreed to by the parties and adopted in 2007.
4. The term of the MOU is extended through June 30, 2013.

5. Other than the terms and conditions set forth herein, all other terms and conditions of the MOU shall remain in effect.
6. This First Amendment to the MOU may be executed in multiple counterparts, each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument.

RECOMMENDED ON BEHALF OF
SACOG:

EXECUTED ON BEHALF OF SEA

MIKE MCKEEVER
Chief Negotiator, SACOG

RAEF PORTER
Chief Negotiator, SEA

APPROVED BY SACOG:

HELEN THOMSON
Chair

APPROVED AS TO FORM:

MILLER, OWEN & TROST
A Professional Corporation

By: _____
Kirk E. Trost

SACRAMENTO AREA COUNCIL OF GOVERNMENTS		
SACOG response to OWP comments and selected agenda topics		
Comment	Response	
FHWA Comments		
1	<p>Continue to review the impacts of the American Recovery and Reinvestment Act of 2009 (ARRA 2009) on the work program activities and make any necessary adjustments to accommodate the ARRA 2009 via OWP Amendments. Additionally, such continuous evaluation should ensure that SACOG is able to take full advantage of its funding allocations under ARRA 2009.</p>	<p>SACOG staff will continue to monitor the ARRA 2009 program to ensure that available funding resources are secured as well as projects delivered in a timely manner.</p>
2	<p>Page 15 - Please review all agreements in the Appendix as to whether they meet the revised planning requirements of TEA-21, which took effect in March 2007. FHWA requests that any affected agreements that need revision be brought for discussion at the Annual Meeting.</p>	<p>We have given the agreements a first review and do not believe there are any substantive conflicts with SAFETEA-LU. We may need some technical updates but will not be able to accomplish those updates before 6/30/09. We will make a more extensive review in the context of the new federal transportation bill.</p>
3	<p>Work Element 10-001-04 - As in past years, mixing FHWA and FTA funds in this task is confusing, even though it is noted that lobbying like activities are paid for via non-federal funds shown in the non-OWP part of SACOG's budget. We strongly recommend either removing this work task entirely, or including the non-federal funds for information purposes in the budgetary tables.</p>	<p>FHWA and FTA funds allow for monitoring and tracking legislation related to transportation and transit programs; however, SACOG staff is keenly aware that no lobbying efforts shall be charged to projects funded with federal funding. This project will continue to monitor legislation at both the state and federal level and reporting to our Board the status of that legislation.</p>

SACRAMENTO AREA COUNCIL OF GOVERNMENTS		
SACOG response to OWP comments and selected agenda topics		
Comment	Response	
FTA Comments		
1	Discuss the California Planning Emphasis Areas and how they are addressed in the Overall Work Program.	The Planning Emphasis Areas are included throughout the OWP as part of the work programs for various projects. See the list on page 11 and narrative following.
2	Discuss the following as related to the work products in the Overall Work Program:	
	a. Compiling the annual list of obligated projects (due January 1st)	Federal regulations under SAFETEA-LU, requires SACOG to publish this annual report by December 31st of each year. The listing provides a record of project delivery for the year, as well as to increase awareness of governmental spending on transportation projects to the public. The FFY 2008 report listed \$352 million of federal funds that were obligated in the SACOG region for highway, local road, transit, bicycle and pedestrian facilities, transportation enhancement, and air quality projects.
	b. Collection and submittal of CMAQ annual reports data	SACOG has submitted its 2008 CMAQ report and has an end product within this OWP to reflect the submission of the 2009 CMAQ report.
	c. Support costs (rent, utilities, office operations and supplies, etc.) which should be reflected in an Indirect Cost Plan approved by the State and not as a stand-alone element.	SACOG's costs related to rent, OPEB, office operations, insurance, legal services, etc. are all contained in the indirect cost budget and will be part of the Indirect Cost Allocation Plan to be approved by Caltrans.
	d. Programming Prioritization Process	Projects are submitted in ranked order by partner agencies. SACOG staff then evaluates based on the criteria of whether it is included in MTP2035, funding availability, and regional significance. There are several funding programs for which agencies apply and the criteria for each funding source is also applied to the application.

SACRAMENTO AREA COUNCIL OF GOVERNMENTS	
SACOG response to OWP comments and selected agenda topics	
Comment	Response
e. Organization of Work Element activities	SACOG's work elements are organized in a fashion that will group projects related to one another, i.e. long range transportation planning vs. shorter range transportation planning; grant or other funding passed through SACOG where SACOG has some oversight responsibility; projects for funding that is passed through SACOG as the RTPA where there is not oversight responsibility; projects that are of benefit to member agencies or the residents of the region. Work products and tasks are organized within each project within an element such that it will accomplish the purpose of that project and deliver an end product which documents the work on the project.
3 Budget Concerns: This discussion item is simply to increase awareness among all the planning partners of the two major financial issues that may impact the transportation program during 2009: the California state budget and the American Recovery and Reinvestment Act (ARRA) of 2009. Pending any potential impacts to reasonably available transportation funding, the federal transportation planning agencies will not revoke the approval of any currently-adopted financial planning documentation. If there are documented changes to the stream of available revenues for transportation, then no additional approvals will be made until financial statements have been adjusted accordingly. The ARRA will likely necessitate amendments to MPO and state financial plans as well.	We will discuss at the meeting.

SACRAMENTO AREA COUNCIL OF GOVERNMENTS		
SACOG response to OWP comments and selected agenda topics		
	Comment	Response
4	<p>Air Quality Considerations: Discuss the effects on the SACOG region for the upcoming implementation of the PM2.5 rule.</p>	<p>SACOG has already begun to discuss the issue of the implementaion of the PM2.5 rule with the region's five air districts. Staff has also had discussions of this issue at the Climate & Air Quality Committee meetings and with our designated interagency consutation group, the Regional Planning Partnership. The air districts have held a kickoff meeting with the state Air Resources Board and are beginning the process of developing a new State Implementation Plan (SIP) to meet the requirements of the new PM2.5 standard. Most of the effort will take place at the air districts and the California Air Resources Board; however, SACOG will likely be asked to consider adopting some control measures to include in the SIP. This will require considerable consultation with our agency partners and our interagency consultation group. Implementation of the rule will also reuire that our currently established process for conducting a qualitative analysis of PM10 hot-spots be expanded to include PM2.5 analysis and incorporate the portions of the region newly designated as non-attainment areas.</p>
5	<p>SACOG needs to update/revise as necessary its agreement that defines how each party, including private providers of transportation participated in the metropolitan planning process. This agreement should also reflect how the planning process provides for public participation.</p>	<p>The documents <i>MTP Dialogue Begins: Community Involvement Phases I & II</i> and <i>Dialogue Continues: Community Involvement Phases II & IV</i>, addition to the MTP2035, outline specific processes for input addressing all of the required stakeholders as identified in the federal regulatory rules. Processes to engage these stakeholders are also outlined in the amended PPP to address future amendments to the MTP and other activities.</p>
6	<p>Several agreements included in the OWP are outdated and need to be revised to reflect SAFETEA-LU changes. These agreements must be completed and/or updated prior to finalizing the OWP, while others referenced in the OWP should be updated as required including the agreements between SACOG and the operators of public transit.</p>	<p>We have given the agreements a first review and do not believe there are any substantive conflicts with SAFETEA-LU. We may need some technical updates but will not be able to accomplish those updates before 6/30/09. We will make a more extensive review in the context of the new federal transportation bill.</p>

SACRAMENTO AREA COUNCIL OF GOVERNMENTS	
SACOG response to OWP comments and selected agenda topics	
Comment	Response
Caltrans comments	
1	SACOG should format the OWP per the instructions from FHWA and Caltrans from the fall OWP Workshop specifically:
a. financial breakdown of each element/sub element to include the sources of funding and who will perform the work. Separate work that is eligible and ineligible for CPG funds.	There are two budget spreadsheets, revenues and expenditures, which identify by project the funding source(s) for that project and the allocation of resources to the project. In accordance to the guidance from the fall 2008 OWP workshop, we have added references to each project identifying whether it is SACOG staff and/or consultants that will be doing the work. Work that is ineligible for CPG funding has been segregated.
b. Identify prior years unexpended carryover funding	Done.
2	a. Identify the specific work descriptions, work tasks and end products related to the Regional Blueprint Grant funds in each project.
	Done.
b. Include a written summary or report about the outcomes of the Blueprint/RUCS forum as an end product.	Done.
3	Many items in the work elements are indirect in nature; please ensure these costs are included in the Indirect Cost Allocation Plan.
	Please be specific about projects that contain costs considered to be more accurately contained in the indirect costs.
4	All transportation planning and programming processes should include the three federally recognized Tribal Governments with the SACOG region (Rumsey Rancheria, Shingle Springs Rancheria, and United Auburn Indian Community). This should include SACOG's participation in Tribal Council meetings. Records of these efforts should be documented and Tribal relations documented separately in the Public Participation efforts.
	SACOG solicited participation and input from the Tribal Governments in the PPP working group and the development of the MTP2035. The PPP includes a separate section for Tribal Government participation outlining all of the advisory committee, ad hoc committees, policy committees and Board meetings as opportunities for Tribal Government participation. SACOG staff and Board members are developing relationships with the Tribal Governments including individual meetings on tribal grounds with representatives of each of the three tribal governments during the development of the MTP2035.

SACRAMENTO AREA COUNCIL OF GOVERNMENTS		
SACOG response to OWP comments and selected agenda topics		
	Comment	Response
5	A reminder that the Certifications and Assurances, and Debarment and Suspension Certifications are mandatory for approval in the final OWP and OWP agreement.	These have been updated and will be signed prior to the 5/21/09 SACOG Board meeting.
6	Consolidated Planning Grant and discretionary grant funds carried over from FY 2008-09 will not be added to the 2009-10 OWP until FY 2008-09 is officially closed out.	Agreed. They are carried in the draft OWP only to identify those projects which are on-going.
7	The eight Federal Planning Factors mentioned in the Introduction should be listed and discussed in the OWP.	This will be included in the final OWP document.
8	The OWP should include a discussion regarding the California Planning Emphasis Areas for FY 2009-10.	This will be included in the final OWP document.
9	Consider using "person first" language when referring to a group represented (e.g., "handicapped" or "low income").	Done.
10	10-001-04 - Legislative Analysis - ensure that CPG funds are not used for lobbying.	FHWA and FTA funds allow for monitoring and tracking legislation related to transportation and transit programs; however, SACOG staff is keenly aware that no lobbying efforts shall be charged to projects funded with federal funding. This project will continue to monitor legislation at both the state and federal level and reporting to our Board the status of that legislation.
11	10-002-03 - Regional Forecasting - suggest that SACOG include airport trip planning questions in its household travel survey.	We will take this suggestion into consideration when we design the survey. Please be aware of the fine balancing act necessary between gathering information and the overall demands on the survey participants. We do not want the participants failing to complete the survey because of the heavy response burden.
12	10-002-04 - Highway Planning - Revise the language for paragraph 2. (language not included here see Caltrans letter)	Done.

SACRAMENTO AREA COUNCIL OF GOVERNMENTS		
SACOG response to OWP comments and selected agenda topics		
Comment	Response	
13	<p>10-002-07 - Long Range Transit Plan) - provide more detail to tie the tasks and end products to the scope of work for the FTA 5304 grant. Identify which 3-4 LRTPs will be completed. Include tasks for conducting public workshops to present/discuss draft plans; preparing final LRTPs and presenting them to each jurisdiction's governing body for adoption; and, submitting the final LRTPs by the grant expiration date of 12/31/2009.</p>	<p>The current contract with the LRTP consultant has identified three LRTP's to be completed: Yolo County Transportation District, City of Folsom, and Yuba-Sutter Transit. The fourth one is yet to be determined. The tasks and end products will be updated per the recommendation.</p>
14	<p>10-002-08 - Transit Emergency Safety Planning and Coordination - change the project name to "Sacramento Emergency Transit Response Plan".</p>	<p>Done.</p>
15	<p>10-003-03, 10-006-02, 10-006-03, 10-006-05 - ensure that transit options to/from Sacramento International Airport and the 3 Bay Area airports are included in the on-line regional trip planning tools and outreaching programs, including multilingual programs.</p>	<p>The Transit Trip Planning System for the Sacramento Region is a Google Based System. Google decision to coordinate data from other transit operators is current beyond our control. SACOG will investigate developing an Airport Access page on our 511 Website that would include information on Transit Access to Sacramento and Bar Area Airports.</p>
17	<p>10-004-02 - heading is missing from this element.</p>	<p>Fixed.</p>
18	<p>10-004-03 - Regional Transportation Monitoring - we recommend that SACOG work with MTC to share air passenger survey data to get a more complete picture of the total demand for air travel within the SACOG and Bar Area regions.</p>	<p>This coordination will happen through work on the Statewide Travel Model.</p>

SACRAMENTO AREA COUNCIL OF GOVERNMENTS	
SACOG response to OWP comments and selected agenda topics	
Comment	Response
19 10--004-07 - Transit Technical Assistance and Programming - the fifth paragraph is a duplicate of a paragraph un 10-004-010. Also, please mention the FTA 5304 discretionary grant in the project.	The language in projects 10-004-02 and 10-004-07 refer to different phases of the Transportation Programming Transparency and Equity Study. 10-004-02 is related to all projects except transit and will involve the project programming and delivery teams, while 10-004-07 refers to transit projects and will involve the transit team and Transit Coordinating Committee.
20 10-005-05 - Rural Urban Connections Strategy - include a discussion aviation access for recreation, safety, passenger and freight such as seasonal agricultural crops/products that the region's smaller general aviation airports provide in further the goals of this project.	SACOG's RUCS project will document the air freight services that are available to move goods outside our region. We will also inventory the types of crops that are available for export and estimates of how many of those crops leave our region.
21 10-005-07 - Airport Land Use Commission - Caltrans Division of Aeronautics requests to be included in the development of the ALUCP for Beale AFB and Yuba Co. airport. (contact name and information in letter)	We will add these names to the contact list for the ALUCP updates. SACOG's contact is Greg Chew (direct phone 916-340-6227 or gchew@sacog.org).
22 10-006-04 - Outreach & Analysis of Transit Dependent Needs in the Region - revise the task completion dates that fall after February 28, 2011, the grant expiration date.	Done.
23 10-006-05 - Multilingual Transit & Alternative Modes, Public Information and 511 Outreach Program - identify work specific to the grant, add more detail to the scope of work and mention work involving Multilingual Mobility Policy Advisory Committee, and targeted community outreach and improved website content specifically for the LEP community.	SACOG is working to develop an LEP-specific community based organization stakeholder list with whom we can partner to extend outreach to the non-English speaking community. Additionally, efforts to have videos played in the waiting rooms of social service departments and agencies is underway.

SACRAMENTO AREA COUNCIL OF GOVERNMENTS		
SACOG response to OWP comments and selected agenda topics		
	Comment	Response
24	10-006-06 - SECAT Program - update status of this project as related to the TCRP funds.	We anticipate the final TCRP report to be filed about 6/30/09, but we still have some outstanding contracts for which payment has not been made. We will coordinate with Caltrans Planning to close. This project is for the CMAQ funding secured to continue the program.
25	10-007-01 - Project delivery - ensure that CPG funds are used only for the transportation planning portion of this project.	Done.
26	10-007-03 - Transportation Development Act Administration - reference the suspension of State Transit Assistance funds from FY 2009-10 thru FY 2012-13.	Revised
27	10-007-05 - GIS System Collaborative - we are hopeful that resources will eventually become available for SACOG to map all public use airports in the SACOG region.	SACOG posts this data on our Regional GIS Clearinghouse for all Airport Land Use Plans that have GIS data available. All new plans will include GIS files as a deliverable. Only plans developed before the create of the GIS Cooperatives are missing this information.
28	10-007-XX - missing a grant project for Emergency Preparedness Business Continuity & Travel Options.	This project replaced the removed GIS System Collaborative project. 10-007-05.
29	10-008-01 - new name for the Connector project is "Capital SouthEast Connector."	This project has been eliminated from the final draft of the OWP because it is expected to have used the available resources by 6/30/09.
30	10-008-02 - YCTD APTA Leadership Development Program - an extension will need to be requested to carry over this grant as it expires 6/30/10 but the tasks described carry over to October 2010.	SACOG and YCTD may be asking for an extension to the grant dependent upon the completion of tasks before the grant expires.



OWP

OVERALL WORK PROGRAM

SACOG-09-003

Fiscal Year 2009-10

DRAFT May 13, 2009



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Council of
Governments

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collaboration in the
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Don Saylor
City of Davis

Walt Scherer
Town of Loomis

James Shelby
City of Citrus Heights

Rick West
City of Wheatland

Jody Jones
(*Ex-Officio Member*)
Caltrans District 3

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Sacramento County
Sutter County
Yolo County
Yuba County
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City of Rancho Cordova
City of Rocklin
City of Roseville
City of Sacramento
City of West Sacramento
City of Wheatland
City of Winters
City of Woodland
City of Yuba City



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

FISCAL YEAR 2009-10
OVERALL WORK PROGRAM

Draft May 13, 2009

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OWP

Prospectus

OVERALL
WORK
PROGRAM



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1. INTRODUCTION

The Overall Work Program (OWP) defines the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento region: El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties (excludes the Tahoe Basin in Placer and El Dorado counties). It establishes transportation, air quality, and other regional planning objectives for the fiscal year July 1, 2009, to June 30, 2010, the methods and timing for achieving those objectives, and identifies planning responsibilities and funding to complete the work. The OWP also serves as a management tool for the Sacramento Area Council of Governments (SACOG) in that it identifies all projects and services to be provided during the year beyond those mandated by the metropolitan planning process. The OWP, therefore, presents an annual blueprint for the agency's use of resources for the fiscal year 2009-10.

Because the metropolitan planning process encompasses coordination and interaction of work being performed within the region, including some not undertaken directly by SACOG, this document includes a summary of other major planning activities. These activities are projects and plans by Caltrans, El Dorado County Transportation Commission, and Placer County Transportation Planning Agency. The OWP identifies all regional planning efforts in the areas of transportation.

The OWP is organized in three sections:

- a. The SACOG Prospectus describes the organizational structure, institutional relationships, consultation and outreach processes, and planning emphasis areas required by federal transportation planning regulations.
- b. The Direct Services Project section contains the SACOG Overall Work Program, an overview of the Work Programs of the Placer County Transportation Planning Agency, the El Dorado County Transportation Commission, Caltrans District 3 (as it relates to regional studies), and regional planning efforts in the area. This section also contains the SACOG proposed budget summary which shows the use of projected revenues to complete the OWP during FY 2009-10 and shows how resources will be allocated throughout the SACOG program.
- c. The Appendix contains maps, charts, certifications, policies, goals, work profile, adopting resolution, and glossary.

SACOG produces two documents related to the *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFETEA-LU). These documents, the Metropolitan Transportation Plan (MTP) and Metropolitan Transportation Improvement Program (MTIP), are updated periodically to comply with SAFETEA-LU. Together, they:

- Identify transportation facilities designated as the Metropolitan Transportation System;
- Provide for the integrated management and operations of the system;
- Consider the eight planning factors included in SAFETEA-LU;
- Result in a financially constrained MTP and MTIP;

- Coordinate with mobile source emissions budget and transportation control measures of the State Implementation Plan to achieve and maintain ambient air quality standards through the air quality conformity process and finding;
- Establish and use a working partnership with state agencies, public transit operators, freight interests, and other regional stakeholders in the planning process;
- Embrace a flexible expenditure plan for CMAQ, STP, SAFETEA-LU, and FTA funds in addition to other local, state, and federal funds to supplement these federal sources; and
- Reflect the results of established government-to-government relations with Native American Tribal Governments.

2. SACOG ORGANIZATION

Originally formed in 1965, SACOG is joint powers authority of city and county governments, organized "... to provide a forum for the discussion and study of area wide problems of mutual interest and concern to the cities and counties, and to facilitate the development of policies and action recommendations for the solution of such problems."¹ SACOG serves six counties and twenty-two cities, comprising a 6,190 square mile area with an estimated population of 2,258,000. Member agencies are El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties; the cities of Auburn, Citrus Heights, Colfax, Davis, Elk Grove, Folsom, Galt, Isleton, Lincoln, Live Oak, Marysville, Placerville, Rancho Cordova, Rocklin, Roseville, Sacramento, West Sacramento, Wheatland, Winters, Woodland, Yuba City; and the town of Loomis.

SACOG is governed by a thirty-two member Board of Directors (thirty-one voting and one non-voting). Voting members are appointed by member jurisdictions from their county board of supervisors or city councils. The one non-voting member is the Caltrans District 3 Director. The organization's mission statement is: *Delivering transportation projects, providing public information, and serving as a dynamic forum for regional planning and collaboration in the Sacramento Metropolitan Area.*

Under SACOG's Joint Powers Agreement (JPA), each member city (excluding the City of Sacramento) and each member county (excluding Sacramento County) are entitled to one seat and one vote on the SACOG Board. The City of Sacramento may appoint two directors and is entitled to two votes. Sacramento County may appoint three directors and is entitled to three votes. In addition, jurisdictions may appoint an alternate who shall have full voting rights in the absence of the jurisdiction's appointed director.

SACOG's various designations and certifications include:

Designations as:

- Regional Transportation Planning Agency for Sacramento, Sutter, Yolo, and Yuba counties by the California State Secretary of Business, Transportation and Housing Agency.
- Metropolitan Planning Organization (MPO) by the Governor and the U.S. Department of Transportation for the Sacramento, Yuba City, and Davis Urbanized Areas.
- Metropolitan Planning Organization in the Sacramento Metropolitan Planning Area (MPA) by the California State Secretary of Business, Transportation and Housing Agency.
- Airport Land Use Commission for Sacramento, Sutter, Yolo and Yuba counties.

¹ Joint Powers Agreement of the Sacramento Area Council of Governments, adopted October 21, 1980, and revised January 20, 1983; February 1, 1988; June 16, 1988; April 27, 1999; October 2, 2002; and May 15, 2003.

- Service Authority for Freeway and Expressways for Sacramento, San Joaquin, Yolo, Yuba, Sutter, and El Dorado counties.
- Area Wide Clearinghouse for the counties of Sacramento, Sutter, Yolo, and Yuba and the cities of Lincoln, Rocklin, and Roseville by the State of California Procedures of Intergovernmental Review of Federal Financial Assistance and Direct Development Activities
- Metropolitan Planning Organization for the federally-designated ozone nonattainment area in Sacramento, Yolo, El Dorado, Placer Counties, and the Sutter Buttes.
- SACOG is the designated Airport Land Use Commission and Regional Transportation Planning Agency for Sacramento, Sutter, Yolo, and Yuba counties and the Metropolitan Planning Organization for the federally-designated ozone nonattainment area in Sacramento, Yolo, El Dorado, and Placer counties, and the Sutter Buttes.
- SACOG also staffs the Capitol Valley Service Authority for Freeways and Expressways (SAFE).
- Designated recipient for FTA Section 5316 Job Access Reverse Commute (JARC) funds and FTA Section 5317 New Freedom funds for the Sacramento urbanized area as defined by the 2000 Census through agreement with Caltrans. SACOG also reviews and scores JARC and New Freedom applications from the small urban areas of Davis and Yuba City as defined by the 2000 Census.

Joint Certification as:

- Sacramento Area Metropolitan Planning Process by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Board of Directors' Committees

Annually, the Board Chair appoints committees from among the Board's members to make policy recommendations to the Board. Each Board member serves on at least one committee. The current committees are:

Climate & Air Quality Committee: Seven members appointed to consider climate and air quality issues and the SECAT program. (Meets monthly or as needed)

Government Relations & Public Affairs Committee: Ten members appointed to consider state and federal advocacy, news media outreach, and other activities related to external affairs and administrative activities such as human resources, audits, the budget, and the Overall Work Program. (Meets monthly or as needed)

Land Use & Housing: Ten members appointed to review topics related to the Rural-Urban Connections Strategy, Blueprint Implementation, Airport Land Use, Housing Needs Allocation, and Open Space. (Meets monthly or as needed)

Transportation Committee: Ten members, one ex-officio, appointed from the SACOG Board and the Caltrans District 3 Director to review all items relating to transportation issues with MTP, MTIP, and SIP as well as the SAFE program. (Meets monthly or as needed)

Strategic Planning Committee: Seven members comprised of the SACOG Chair, Vice Chair, prior year's Chair and the Chairs of the other four committees, to review the JPA, Board

representation, and long-term vision planning. This committee also acts a liaison to the regional legislative delegation. (Meets as needed)

3. INSTITUTIONAL RELATIONSHIPS

SACOG's planning process includes many regional planning partners, including the tribal governments and other regional stakeholders. In addition to its member agencies, SACOG has cooperative agreements with the Placer County Transportation Planning Agency and with the El Dorado County Transportation Commission that spell out the planning and programming relationship between the agencies. SACOG's jurisdiction as the federal Metropolitan Planning Organization includes large portions of Placer and El Dorado counties, but under state law, they operate as separate regional transportation planning and programming agencies (RTPAs). Furthermore, SACOG is a close working partner of the transit agencies and has an annual agreement with the Sacramento Regional Transit District to identify joint planning projects. Cooperation in the programming process relies on the efforts of the staff and boards of the county transportation agencies in setting county-wide priorities for SAFETEA-LU and STIP funding.

4. INTERAGENCY AND COMMUNITY CONSULTATIONS/OUTREACH

Advisory Committees

The Board has established a number of advisory committees as a means of obtaining advice from citizens, key interest groups in the community, and partner planning agencies on a variety of subjects. SACOG seeks advice from local agencies on transportation and land use plan content and investment decisions. SACOG works not only with the agency staff, but with governing boards, technical committees, and advisory committees. These advisory committees typically include representatives of citizens' advocacy groups, the private sector, major colleges and universities, transportation management professionals, and private citizens unaffiliated with any of the above groups. Committees are augmented, restructured, added to, or discharged from time to time based upon the issues and concerns faced by the Board. Currently these committees are:

Airport Advisory Committee: A fifteen-member committee composed of managers of the public use airports located within SACOG's Regional Transportation Planning Agency boundary, as well as representatives from Beale Air Force Base. The Committee provides recommendations to the SACOG Board of Directors regarding the Regional Aviation Capital Improvement Plan, prepared biennially, and advises SACOG staff and the SACOG Board on aviation issues of regional concern. (Meets on call)

Bikeway and Pedestrian Committee: A committee of about 80 members made up of representatives from local bicycle advocacy groups as well as local government and nonprofit groups involved in bikeway planning. The committee advises SACOG on the non-motorized content of the Metropolitan Transportation Plan and on priorities for non-motorized projects. (Meets quarterly)

5310 Regional Evaluation Committee: The role of the committee is to objectively review and score local project applications for the FTA Section 5310 Capital Grant Program. The program provides funds on a statewide competitive basis for the purchase of equipment to transport elderly and disabled persons. Eligible applicants are private, nonprofit organizations and

public bodies that coordinate transportation service. The established scoring criteria are project need, project effectiveness, ability of the applicant, and service coordination efforts. (Meets annually)

Goods Movement Advisory Group: The movement of goods or freight has always been one of the most important functions of the transportation system and is certainly of vital importance to the health of the economy and to ensuring a high quality of life. SACOG works with the region's jurisdictions as well as other state and local agencies and the private sector through its Goods Movement Advisory Group (GMAG) to make certain that planning for goods movement is incorporated into the overall transportation planning process. SACOG looks to build on the work of the recently completed Regional Goods Movement Study to identify specific projects and areas of study to evaluate further. The GMAG serves as both an advisory committee for these activities as well as a regional forum for goods movement issues. (Meets quarterly and as needed)

Planners Committee: A twenty-eight-member committee consisting of the planning directors or their designees of each of SACOG's member jurisdictions. The committee was originally formed to advise SACOG on the development of the Blueprint Project and is now advising on Blueprint implementation and the Regional Housing Needs Allocation process. (Meets on call)

Public Participation Committee: A committee made up of members of organizations required under SAFETEA-LU and includes representatives of the disabled, pedestrian walkways, bicycle transportation, public agencies, transit operators, goods movement, private providers of transportation, and other interested parties.

Regional Planning Partnership: A committee with close to 100 representatives from local, regional, state, federal agencies, and tribal governments, as well as representatives of business, environmental, and minority organizations and associations. The Partnership assists SACOG with its transportation and air quality planning responsibilities. It also serves as the primary forum for interagency and public consultation requirements of federal transportation and air quality regulations. (Meets monthly)

SACMET Travel Demand Model Technical Advisory Committee (TAC): The SACMET TAC is composed of planning and engineering professionals from local public agencies, as well as consultants and others who are registered users of the SACMET travel demand model. The TAC has two roles: One is to provide SACMET users with training and technical support on the model; the other is to provide a forum for discussion of issues related to SACMET. Proposed SACMET changes and improvements and the results of changes and improvements made are presented for information and discussion. Modeling issues of a more general nature, but germane to SACMET or the Sacramento region, are also discussed. The SACMET TAC meets two or three times per year, on an as-needed basis. SACMET TAC mailings go to about 50 people. (Meets as needed)

Sacramento Emergency Clean Air and Transportation (SECAT) Air Quality Policy Group: A ten-member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, and SACOG. The committee assists

SACOG and its air quality planning partners in developing a strategy or strategies that focus available resources on achieving both attainment of the National Ambient Air Quality Standard for ozone and conformity goals. (Meets on call)

Sacramento Emergency Clean Air and Transportation (SECAT) Technical Advisory Committee: An eleven-member committee consisting of representatives from each of the air districts within the Sacramento federal ozone nonattainment area, Federal Highway Administration, Environmental Protection Agency, Air Resources Board, Caltrans, and SACOG. The committee advises the SECAT Policy Group on guidelines and criteria for evaluating and approving projects under the SECAT program. (Meets on call)

Social Service Transportation Advisory Council: Three councils have been established – one each for Sacramento and Yolo counties, and a joint Sutter-Yuba county council. Each council is composed of potential transit users who are elderly, handicapped, low-income or general public; representatives of agencies that provide social services or transportation for senior citizens, persons with disabilities, and persons with low incomes; representatives from the local Consolidated Transportation Services Agency; and a representative of a transit operator. Each council participates in the identification of transit needs in the county(ies) it serves; makes recommendations regarding unmet transit needs; and advises the Board on other major transportation issues, including the coordination and consolidation of specialized transportation services. These councils are required by state law. (Meets on call)

Transit Coordinating Committee: The Committee provides a forum for the discussion of transit plans and issues, coordinates transit studies and systems on a regional basis, disseminates federal, state and local transit information, reviews and comments on the MTP and the MTIP, and gives input into SACOG's Overall Work Program. (Meets at least quarterly)

Transportation Demand Management Task Force: The Task Force advises the SACOG Board of Directors on the operations and marketing of the Rideshare Program and on the demand management content of the MTP. (Meets quarterly)

Ad Hoc Committees

Occasionally, projects of great significance warrant the formation of committees of stakeholders or special groups. In these circumstances, the Board has appointed special committees to assist in guiding efforts on these projects. Currently the following are active Ad Hoc Committees:

ADA Compliance Committee: A five-member committee composed of an elected official and representatives from the following sectors: disabled, business or non-profit, education, and health/medical. The committee reviews unresolved ADA-related complaints, requests or suggestions from disabled persons regarding access to and participation in public facilities, services, activities, and functions of SACOG.

Community Design Grant Review Committee: A committee made up of members from many of SACOG's advisory committees, such as the Transit Coordinating Committee, Regional Planning Partnership, Transportation Demand Management Task Force, etc., who review the grant applications for the Community Design Grant Program.

Sacramento Region Intelligent Transportation Systems Partnership: A forum for technical staff to share information, coordinate on project planning and implementation, and provide advice and input to SACOG on ITS funding advocacy efforts.

SACOG Participation in Other Public/Private Efforts in Regional Planning-Related Issues

Cooperation and coordination in transportation and air quality issues with other agencies or groups is obtained through participation in the following activities and organizations:

Liaison to Local Transportation Planning Agencies: SACOG maintains liaisons with each city and county and with other transportation agencies throughout the region to help coordinate transportation planning and programming and to facilitate information exchange. In some cases, SACOG liaisons serve on both the technical and advisory committees. SACOG maintains liaisons with the following:

- Air Districts – 5 districts within the Sacramento Air Quality Planning Area
- Caltrans District 3
- El Dorado County Transportation Commission (EDCTC) as the RTPA for El Dorado County
- Native American Tribal Governments
- Paratransit, Inc.
- Placer County Transportation Planning Agency (PCTPA) as the RTPA for Placer County
- Sacramento Regional Transit District (SRTD)
- Sacramento Transportation Authority (STA)
- Tahoe Regional Planning Agency (TRPA)
- Transit Operators – 14 regional operators
- Transportation Management Associations (TMAs)
- Yolo County Transportation Advisory Committee
- Yolo County Transportation District (YCTD)

California Federal Programming Group: The purpose of this group is to facilitate integration, improvement, and maintenance of state and local databases used in transportation programming and discussion of federal programming issues. The group's membership includes representatives from Caltrans and several MPOs across the state. (Meets as needed)

California Service Authority for Freeways and Expressways (SAFE) Committee: SACOG serves on the California SAFE Committee for the counties of Sacramento, Glenn, El Dorado, Sutter, Yuba, Yolo, and San Joaquin. The committee is composed of SAFE project managers from all SAFE counties, Caltrans, and the California Highway Patrol. The Sacramento Transportation Authority operates the Freeway Service Patrol for SAFE in Sacramento and Yolo counties. The committee meets approximately every other month to discuss statewide and local call box program issues.

Caltrans Regional Coordination Committee: Caltrans and regional agency representatives meet bimonthly to discuss issues of mutual interest and to forge partnerships for common benefit on state and federal legislation and regulatory matters. SACOG management participates regularly in these meetings.

Capitol Corridor Joint Powers Authority (CCJPA): SACOG continues to be very active in the work of the CCJPA that administers the Auburn-Sacramento-Oakland-San Jose (Capitol Corridor) rail service. SACOG is a member of the Staff Coordinating Group (SCG) formed to advise the CCJPA Board on the Capitol service and attends regularly both the SCG and Board meetings.

Central Valley Rail Committee: The counties of Sacramento, San Joaquin, and Stanislaus have formed a committee to coordinate rail planning activities in their jurisdictions. This committee meets in Stockton; SACOG attends the meetings as appropriate.

Cleaner Air Partnership: The Cleaner Air Partnership was formed in 1986 as a joint project of the American Lung Association of Sacramento-Emigrant Trails and the Sacramento Metropolitan Chamber of Commerce. It is a private/public regional coalition working to solve the ozone problem in the Sacramento metropolitan area by reducing transportation-related emissions. The objectives are to attain air standards for health and economic growth and to avoid business disincentives that occur when an area is unable to achieve clean air standards. The partnership has achieved a community consensus for new air quality programs, resulting in shifts of opinion and travel behavior; participation by business in clean air programs; innovative public education programs; and the highest per capita participation in clean alternative fuels and vehicles in the nation.

Green Valley Alliance: SACOG has participated in a public-private effort to preserve open space, including agricultural land, in the Sacramento region. Known as the Green Valley Initiative, this effort emerged from the Regional Economic Cluster Project convened by several public and private organizations and is now a joint project of the Regional Action Partnership and Valley Vision. Staff has contributed land use data and growth forecasts to the project and provided some assistance in meeting logistics, writing, and editing.

Public Works Directors Committee: The committee provides a forum for the discussion of transportation (roads and highways/freeways) plans and issues, coordinates transportation studies and systems on a regional basis, disseminates federal, state and local transportation information, reviews and comments on the MTP and the MTIP, and gives input into SACOG's Overall Work Program. (Meets quarterly)

Regional Managers Forum: A twenty-seven member committee composed of county executives and city managers. Advises SACOG on a wide range of administrative issues including program, relationships with members, and administration of state and federal programs. (Meets quarterly)

Regional Transportation Planning Agencies Group: Membership composed of state-designated regional transportation planning agencies (RTPAs). The group meets in conjunction with the California Transportation Commission (CTC) and coordinates the regional agencies' responses to the development and implementation of state transportation policy.

Rural Counties Task Force: The task force consists of representatives from rural counties who meet to discuss transportation issues affecting rural areas and to provide input to California Transportation Commission (CTC) deliberations of rural issues.

Sacramento-Placerville Transportation Corridor Joint Powers Authority: The SACOG Executive Director participates as an ex-officio member of the JPA. The JPA was created to coordinate the efforts of

Sacramento County, Sacramento Regional Transit District, the City of Folsom, and El Dorado County in the acquisition, use, and preservation of the railroad right-of-way between the cities of Sacramento, Folsom, and Placerville.

San Joaquin Valley Rail Committee: SACOG participates in the work of the San Joaquin Valley Rail Committee as appropriate. While the agency does not participate as actively in the San Joaquin Valley Rail Committee's activities as it does in the Capitol Corridor and Regional Rail efforts, SACOG understands the value of the San Joaquin service to the region and fully supports Caltrans' efforts to build ridership and revenues on this important line. SACOG attends these meetings when feasible.

Valley Vision: The goal of Valley Vision is to help the region develop in a manner that creates business opportunities, benefits public health and safety, and preserves and enhances our environment and our way of life. Valley Vision serves as a catalyst to energize and help citizens in the region to reach consensus on a bold vision for our future. Since formulating a vision begins with knowledge, they conduct research on the critical problems confronting the region and serve as a clearinghouse for data and information that support regional efforts. Valley Vision has supported the Blueprint and MTP 2035 projects in the past and is currently supporting the RUCS project by recruiting a broad diversity of participation in public workshops.

Public Involvement

Consultation and public participation during the development of transportation plans, programs, and projects is an integral part of the transportation planning process. An open and accessible consultation and public participation process is critical for discussing and resolving regional transportation issues. SACOG has an adopted Public Participation Plan that outlines specific procedures for consultation and public participation. This document includes evaluation procedures that measure the effectiveness of SACOG's outreach and involvement efforts and ensures there is adequate effort made to include the traditionally under-served and under-represented in the planning process, including coordination and consultation with Native American tribal governments.

SACOG uses a mix of committees, public hearings, workshops, surveys, and publications to inform, gauge, and respond to public concerns regarding regional issues. The direct involvement of citizens and organizations that represent specific segments of the population is encouraged to ensure that plans and programs reflect the diverse interests within the region. SACOG allows for public participation at all levels of the planning process. All committee and Board of Directors meetings are open to the public. SACOG also schedules public hearings during the development of the Metropolitan Transportation Plan, Metropolitan Transportation Improvement Program, unmet transit needs process, and air quality conformity process, to allow for public review and comments. All public hearings are noticed in advance via the SACOG website, local print media, and electronic mail to stakeholder lists. The SACOG Board of Directors also provides for public comment on all items requesting action included in the monthly board agenda, regardless of whether or not a public hearing is required by law. All meeting agendas are posted to the SACOG website and are available for public review and comment.

Additionally, SACOG communicates with citizens and groups through the local media, agency publications, and special presentations and workshops. Newsletters, report summaries, and news releases are used to present technical and policy issues in plain terms to a broad audience. Staff members make presentations on specific issues to local community, civic, and business groups.

Additional information on individual topics and copies of full reports are made available on request through the agency's Regional Information Center, or via the Internet at the SACOG home page at www.sacog.org. SACOG also uses its website for public access to the times and places for citizen involvement in the various projects and issues throughout the SACOG region.

Federal Certification Process

Federal urban transportation planning regulations require that SACOG annually certify that its planning process is being carried out in conformance with all applicable federal requirements. This certification is executed with the adoption of the Overall Work Program and Budget and authorizing resolution. In essence, the certification finding to be made by the Board of Directors is based upon five factors: (1) The agency must be officially designated as the Metropolitan Planning Organization (MPO) for the Sacramento Region; SACOG must have an adopted (2) Metropolitan Transportation Plan (MTP), (3) Metropolitan Transportation Improvement Program (MTIP) and (4) Overall Work Program (OWP), which meet the necessary federal requirements; and finally, (5) the MTP and MTIP must be found to be consistent with the regionally adopted air quality plan. The SACOG region's air quality plan was submitted to the U.S. Environmental Protection Agency on April 17, 2009, for review and approval.

As the basis for determining the adequacy of compliance, SACOG maintains on file copies and provides Caltrans with the appropriate documents and endorsements. Annually, as a part of the OWP adoption process, the Board makes the required certification finding, which is transmitted to Caltrans and the Federal Highway Administration (FHWA). Caltrans notifies SACOG if there are any deficiencies in the planning process, which could result in conditional certification. In such a case, the corrective actions and the date by which they must be taken are specified in an agreement between SACOG and Caltrans.

In addition to the annual certification, a triennial review is conducted by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to jointly review SACOG's transportation planning process and ensure that the agency's planning activities are conducted in accordance with FHWA and FTA regulations, policies, procedures, and guidance, including the provisions of *Intermodal Surface Transportation Efficiency Act of 1991* (ISTEA) and the *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFETEA-LU). SACOG underwent a triennial review in the summer of 2006 and received notice in January 2007 that the certification had been renewed.

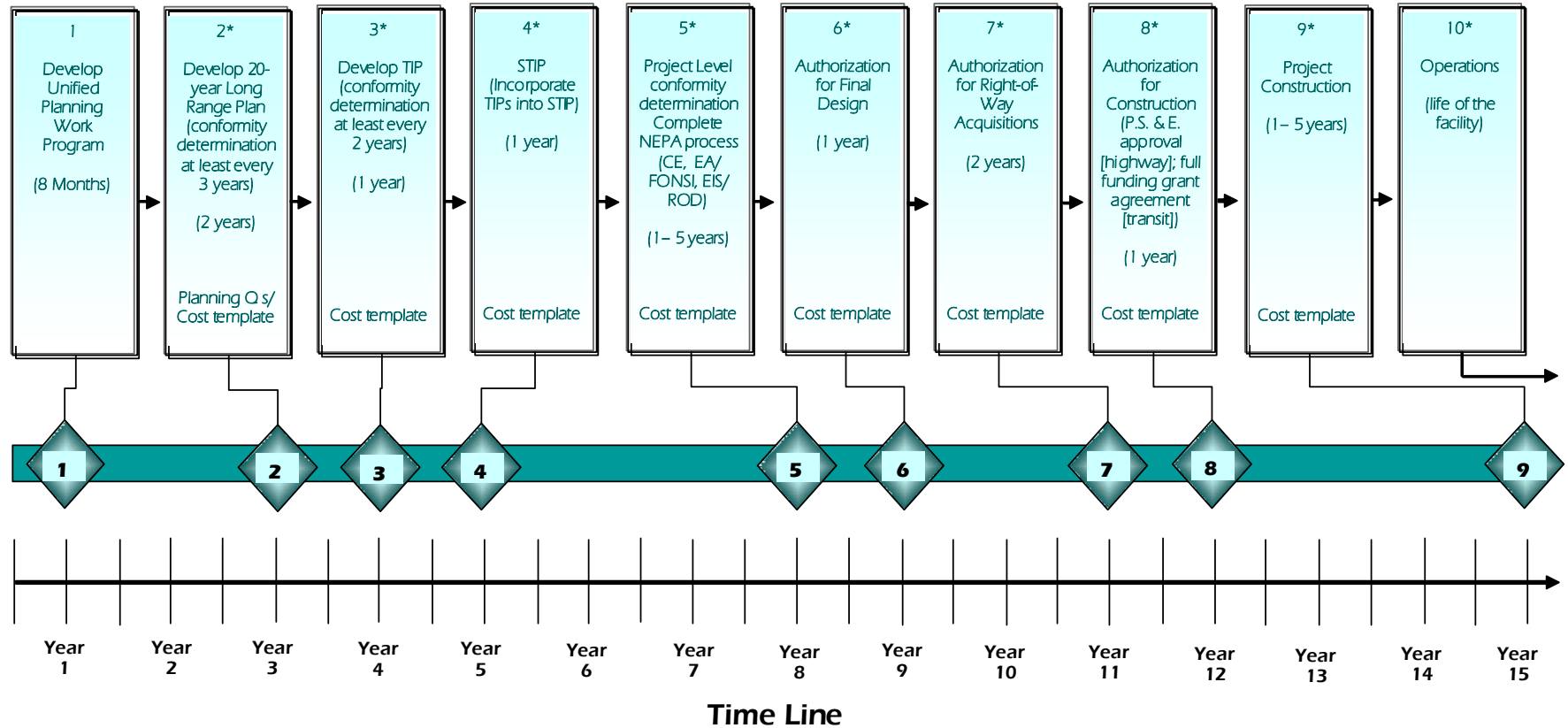
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CALIFORNIA STATE PLANNING EMPHASIS AREAS FISCAL YEAR 2009-10

PLANNING EMPHASIS AREAS		RELATED SACOG PROJECTS
CALIFORNIA STATE		
1.	System Planning	<ul style="list-style-type: none"> ▪ Federal and State Programming ▪ Metropolitan Transportation Plan Implementation ▪ Project Delivery
2.	Advance Planning	<ul style="list-style-type: none"> ▪ Pedestrian and Bicycle Planning ▪ Regional Forecasting ▪ Highway Planning ▪ Goods Movement/Freight Planning ▪ Long-Range Transit Plan ▪ Intelligent Transportation Systems Planning ▪ Complete Streets ▪ Agricultural Worker Transportation Program ▪ Federal and State Programming ▪ Regional Transportation Monitoring ▪ Metropolitan Transportation Plan Implementation ▪ Passenger Rail Improvements ▪ Universal Transit Fare Card Implementation ▪ Sacramento Region Blueprint Implementation ▪ Regional Land Use Monitoring ▪ Community Design Program ▪ Rural-Urban Connections Strategy ▪ Rideshare ▪ 511/STARNET Operations ▪ Project Delivery ▪ 511/STARNET Capital Improvements
3.	Regional Planning	<ul style="list-style-type: none"> ▪ Model Development ▪ Pedestrian and Bicycle Planning ▪ Regional Forecasting ▪ Highway Planning ▪ Human Services Transit Coordination ▪ Goods Movement/Freight Planning ▪ Long-Range Transit Plan ▪ Transit Emergency and Safety Planning Coordination ▪ Regional Air Quality Planning ▪ Regional Transportation Monitoring ▪ Metropolitan Transportation Plan Implementation ▪ Transit Technical Assistance and Programming ▪ Regional Land Use Monitoring ▪ Interagency Monitoring and Database & Mapping System ▪ Rural-Urban Connections Strategy
4.	Local Development Review Program	<ul style="list-style-type: none"> ▪ Federal and State Programming ▪ Metropolitan Transportation Plan Implementation ▪ Project Delivery

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Highway Planning and Project Development Process



Legend			
TIP	Transportation Improvement Program	FONSI	Funding Of No Significant Impacts
STIP	Statewide Transportation Improvement Program	EIS	Environmental Impact Statement
NEPA	National Environmental Policy Act	ROD	Record of Decision
CE	Categorical Exclusion	P.S. & E.	Plans, Specifications and Estimates
EA	Environmental Assessment	Planning Qs	Planning Questions

*Cost Estimate Check

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REVISED FINAL PLANNING RULE

The Statewide Transportation Planning, Metropolitan Transportation Planning, Final Rule was effective 3/16/07, the first update in nearly 15 years. The planning rule revises the regulations governing the development of State transportation plans and programs, metropolitan transportation plans and programs, and the regulations for Congestion Management Systems. The revisions include the consultation and mitigation requirements under SAFETEA-LU Section 6001. Section 6001 requires certain elements and activities to be included in the development of long-range transportation plans, including:

- Consultations with resource agencies, such as those responsible for land-use management, natural resources, environmental protection, conservation and historic preservation, which shall involve, as appropriate, comparisons of resource maps and inventories
- Discussion of potential environmental mitigation activities
- Participation plans that identify a process for stakeholder involvement
- Visualization of proposed transportation strategies where practicable

The planning rule explains how results or decisions of transportation planning studies may be used as part of the overall project development process consistent with NEPA.

SAFETEA-LU Section 6002, Efficient Environmental Review for Project Decision-making, establishes a new environmental review process for highways, transit, and multi-modal projects. This new process, mandatory for all environmental impact statements (EISs), requires a new public comment process on purpose and need and the range of alternatives, encourages more participation from more agencies and organizations, and defines more formal roles for state, local and tribal agencies in the process.

SACOG intends to continue incorporating the rule into ongoing transportation planning activities.

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OWP

Direct Services Project

OVERALL
WORK
PROGRAM



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FY 2009-10 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT REVENUE ESTIMATES

	TOTAL BUDGET	FHWA PL	FTA 5303	FTA 5304	State Planning & Research	Planning/ Programming/ Monitoring	CMAQ	RSTP	Sen. Boxer Earmark	Regional Blueprint Planning	IN-KIND MATCH FROM OTHERS	Required Minimum Match	Remaining Match Needed	OTHER FUNDING
Draft Final ACCT NCELEMENT														
10-001 Government Relations, Public Affairs, & Administration	1,283,834	575,640	179,941	0	0	0	0	0	0	0	0	97,893	430,360	0
01 Interagency Relations	263,978	163,000	52,000									27,856	21,122	
02 Program Management	390,090	92,640	32,941									16,270	248,239	
03 Multi-Agency Planning & Coordination	302,680	170,000	50,000									28,503	54,177	
04 Legislative Analysis	96,481	50,000	25,000									9,717	11,764	
05 Education, Outreach, & Marketing	230,605	100,000	20,000									15,547	95,058	
10-002 Long Range Transportation Planning:	1,721,418	452,000	242,000	112,750	251,820	0	100,000	0	0	130,000	20,000	158,022	92,871	161,955
01 Model Development	463,491	200,000	50,000							130,000		64,890	18,601	
02 Pedestrian and Bicycle Planning	124,234					100,000						0	9,234	15,000 EDCTC Contribution
03 Regional Forecasting	342,762	150,000	118,000									34,722	40,040	
04 Highway Planning	222,400	75,000								20,000		30,717	12,683	84,000 Caltrans partner plan grant (FHWA SP&R)
05 Human Services Transit Coordination	83,818		74,000									9,587	231	
06 Goods Movement / Freight Planning	30,498	27,000										3,498		
07 Long-Range Transit Plan	125,038			100,000								12,956	12,082	
08 Sacramento Emergency Transit Response Plan	14,402			12,750								1,652		
09 Statewide Develop of Transportation-Land Use Planning Tools	314,775				251,820									62,955 State PTA Account
10-003 Short Range Transportation Planning & Studies:	681,190	36,000	40,000	100,000	0	0	0	20,000	0	50,000	0	40,821	7,920	386,449
01 Caltraction	22,591							20,000				2,591		
02 Complete Streets	111,084	36,000							50,000			17,164	7,920	
03 Sacramento Regional Transit District Transit Planning	45,182		40,000									5,182		
04 Downtown Sacramento Transit Circulation & Facilities Plan	112,956			100,000								12,956		
05 Agricultural Worker Transportation Program	75,528											2,928		72,600 Caltrans grant thru Public Transp. Acct - \$22,600
06 Safe Routes to School	180,000											0		180,000 Caltrans Mass Trans grant - \$50,000
07 Paratransit	133,849											0		133,849 Safe Routes to School Grant 4-Party agreement
10-004 Continuing Transportation Implementation	5,787,853	460,000	310,000	9,000	0	612,189	3,451,000	202,000	0	0	0	127,099	60,873	555,692
01 Regional Air Quality Planning	207,753	120,000	50,000									22,025	15,728	
02 Federal and State Programming	734,535	60,000				438,590		202,000				33,945		
03 Regional Transportation Monitoring	431,506	200,000	100,000			92,638						38,868		
04 Metropolitan Transportation Plan Implementation	221,889	55,000	50,000			80,961						13,604	22,324	
05 Passenger Rail Improvements	30,746	15,000	10,000									3,239	2,507	
06 Universal Transit Fare Card Implementation	3,988,000						3,451,000					0		537,000 PTMISEA
07 Transit Technical Assistance and Programming	160,517		100,000	9,000								14,122	18,703	18,692 JARC/New Freedom Admin Fee
08 Rural Transportation Planning Coordination	12,907	10,000										1,296	1,611	
10-005 Land Use and Housing Planning	3,227,225	715,000	190,000	0	0	47,717	0	0	1,000,000	330,000	0	449,752	204,282	290,474
01 Sacramento Region Blueprint Implementation	416,074	200,000	25,000							104,000		55,151	31,923	
02 Regional Land Use Monitoring	486,982	250,000	100,000			47,717						45,346	43,919	
03 Yuba County ALUCP	290,474											0		290,474 Yuba County
04 Community Design Program	133,819	75,000	25,000									12,956	20,863	
05 Rural-Urban Connections Strategy	1,532,500								1,000,000	226,000		306,500		
06 SB375 Implementation	318,738	190,000	40,000									29,799	58,939	
07 Airport Land Use Commission	48,638											0	48,638	
10-006 Public Services	9,501,492	0	0	0	0	7,830,000	0	0	0	0	1,132,355	53,487	0	485,650
01 Rideshare	1,427,355					1,100,000						287,355	0	40,000 HOV fines
02 511/STARNET Operations	232,454											0		232,454 CVSAFE
03 511 Automated Transit Trip Planning	225,912					200,000						25,912		
04 Outreach & Analysis of Regional Transit Dependent Needs	163,773											16,377		147,396 Caltrans EJ Grant (State Hwy Acct)
05 Multilingual Transit & Comm. Enhancement-SACOG 511	73,111											7,311		65,800 Caltrans Environmental Justice grant
06 SECAT Program	7,345,000					6,500,000						845,000	0	
07 Regional Transit Mobility Training	33,887					30,000						3,887		
10-007 Member & Agency Services	3,165,319	308,644	62,123	0	0	149,094	0	1,392,500	0	0	0	50,430	697,510	505,018
01 Project Delivery	244,048	33,644	47,000			149,094						10,448	3,862	
02 Regional Information Center	319,495	240,000	15,123									33,054	31,318	
03 Transportation Development Act Administration	690,621											0	660,871	29,750 SRTD for Audit Reimbursement
04 Multi-agency Project Study Reports	173,494	35,000						132,500				4,535	1,459	
05 Emergency Preparedness, Business Continuity & Travel Study	11,966											2,393		9,573 Caltrans partner plan grant (FHWA SP&R)
06 511/STARNET Capital Improvements	1,725,695							1,260,000				0		465,695 CVSAFE
10-008 Pass-Through to Other Agencies	1,300,145	0	0	265,721	800,000	0	0	0	0	0	34,424	0	0	200,000
01 YCTD Leadership American Public Transit Association	12,897			11,418								1,479	0	0
02 Unitrans Transit Signal Priority Implementation Study	3,832			3,393								439	0	0
03 SRTD Professional Development Program	32,247			28,549								3,698	0	0
04 YCTD Service Implementation Training	40,000			35,412								4,588	0	0
05 SRTD Transit Master Plan Implementation	211,169			186,949								24,220	0	0
06 Phase 3 of State Economic Land Use Model Development	1,000,000				800,000									200,000 State PTA Account
10-009 Miscellaneous Other Funding	8,913,592	0	0	0	0	0	0	0	0	0	0	0	0	8,913,592
01 Unitrans CNG Fueling Facility Study	20,000													20,000 FTA/Unitrans
02 Unitrans Master Plan for Memorial Union Terminal	30,000													30,000 FTA/Unitrans
03 Unitrans Parking Lot Study for Downtown Davis	200,000													200,000 FTA/Unitrans
04 SRTD Downtown-Natomas-Airport Rail Project	8,663,592													8,663,592 FTA/Sac Regional Transit District
TOTAL REVENUE	35,582,068	2,547,284	1,024,064	487,471	1,051,820	809,000	11,381,000	1,614,500	1,000,000	510,000	1,186,779	977,504	1,493,816	11,498,830

FY 2009-10 OVERALL WORK PROGRAM DIRECT SERVICES PROJECT EXPENDITURE ESTIMATES

		TOTAL BUDGET	Salaries & Benefits	Indirect Services	Consultants	Printing	Meetings	Pass-Through	Supplies/ Data	Equipment/ Software	Marketing/ Advertising
Draft Final											
ACCT NO ELEMENT			75.48%								
10-001	Government Relations, Public Affairs, & Administration	1,283,834	700,270	528,564	0	50,000	5,000	0	0	0	0
01	Interagency Relations	263,978	150,432	113,546							
02	Program Management	390,090	222,299	167,791							
03	Multi-Agency Planning & Coordination	302,680	172,487	130,193							
04	Legislative Analysis	96,481	54,981	41,500							
05	Education, Outreach, & Marketing	230,605	100,071	75,534		50,000	5,000				
10-002	Long Range Transportation Planning:	1,721,418	759,015	572,903	379,500	0	0	0	0	10,000	0
01	Model Development	463,491	194,034	146,457	123,000						
02	Pedestrian and Bicycle Planning	124,234	65,098	49,136						10,000	
03	Regional Forecasting	342,762	195,328	147,434							
04	Highway Planning	222,400	114,771	86,629	21,000						
05	Human Services Transit Coordination	83,818	47,765	36,053							
06	Goods Movement / Freight Planning	30,498	17,380	13,118							
07	Long-Range Transit Plan	125,038	71,255	53,783							
08	Sacramento Emergency Transit Response Plan	14,402	8,208	6,194							
09	Statewide Develop of Transportation-Land Use Planning Tools	314,775	45,176	34,099	235,500						
10-003	Short Range Transportation Planning & Studies:	681,190	308,684	232,995	139,511	0	0	0	0	0	0
01	Caltraction	22,591	9,654	7,287	5,650						
02	Complete Streets	111,084	63,303	47,781							
03	Sacramento Regional Transit District Transit Planning	45,182	25,748	19,434							
04	Downtown Sacramento Transit Circulation & Facilities Plan	112,956	22,279	16,816	73,861						
05	Agricultural Worker Transportation Program	75,528	43,040	32,488							
06	Safe Routes to School	180,000	68,384	51,616	60,000						
07	Paratransit	133,849	76,276	57,573							
10-004	Continuing Transportation Implementation	5,787,853	1,125,151	849,264	360,000	0	0	0	0	3,453,438	0
01	Regional Air Quality Planning	207,753	118,391	89,362							
02	Federal and State Programming	734,535	395,792	298,743	40,000						
03	Regional Transportation Monitoring	431,506	234,503	177,003	20,000						
04	Metropolitan Transportation Plan Implementation	221,889	126,447	95,442							
05	Passenger Rail Improvements	30,746	17,521	13,225							
06	Universal Transit Fare Card Implementation	3,988,000	133,669	100,893	300,000					3,453,438	
07	Transit Technical Assistance and Programming	160,517	91,473	69,044							
08	Rural Transportation Planning Coordination	12,907	7,355	5,552							
10-005	Land Use and Housing Planning	3,227,225	1,252,911	945,695	786,156	25,000	100,000	0	0	0	117,463
01	Sacramento Region Blueprint Implementation	416,074	225,709	170,365	20,000						
02	Regional Land Use Monitoring	486,982	266,117	200,865	20,000						
03	Yuba County ALUCP	290,474	13,858	10,460	266,156						
04	Community Design Program	133,819	76,259	57,560							
05	Rural-Urban Connections Strategy	1,532,500	461,613	348,424	480,000	25,000	100,000				117,463
06	SB375 Implementation	318,738	181,638	137,100							
07	Airport Land Use Commission	48,638	27,717	20,921							
10-006	Public Services	9,501,492	285,557	215,537	175,728	15,000	6,500	8,304,020	41,650	0	457,500
01	Rideshare	1,427,355	171,680	129,584		15,000		776,091			335,000
02	511/STARNET Operations	232,454	63,714	48,090			6,500		41,650		72,500
03	511 Automated Transit Trip Planning	225,912	7,964	6,012				161,936			50,000
04	Outreach & Analysis of Regional Transit Dependent Needs	163,773	13,319	10,053	140,401						
05	Multilingual Transit & Comm. Enhancement-SACOG 511	73,111	21,532	16,252	35,327						
06	SECAT Program	7,345,000	0	0				7,345,000			
07	Regional Transit Mobility Training	33,887	7,348	5,546				20,993			
10-007	Member & Agency Services	3,165,319	572,564	432,170	576,918	0	3,000	149,667	0	1,431,000	0
01	Project Delivery	244,048	110,582	83,466	50,000						
02	Regional Information Center	319,495	182,069	137,426							
03	Transportation Development Act Administration	690,621	150,275	113,428	426,918						
04	Multi-agency Project Study Reports	173,494	13,578	10,249				149,667			
05	Emergency Preparedness, Business Continuity & Travel Study	11,966	6,819	5,147							
06	511/STARNET Capital Improvements	1,725,695	109,241	82,454	100,000		3,000			1,431,000	
10-008	Pass-Through to Other Agencies	1,300,145	23,945	18,073	0	0	0	1,258,127	0	0	0
01	YCTD Leadership American Public Transit Association	12,897	2,136	1,612				9,149			
02	Unitrans Transit Signal Priority Implementation Study	3,832	1,068	806				1,958			
03	SRTD Professional Development Program	32,247	1,215	917				30,115			
04	YCTD Service Implementation Training	40,000	1,215	917				37,868			
05	SRTD Transit Master Plan Implementation	211,169	1,215	917				209,037			
06	Phase 3 of State Economic Land Use Model Development	1,000,000	17,096	12,904				970,000			
10-009	Miscellaneous Other Funding	8,913,592	0	0	0	0	0	8,913,592	0	0	0
01	Unitrans CNG Fueling Facility Study	20,000						20,000			
02	Unitrans Master Plan for Memorial Union Terminal	30,000						30,000			
03	Untrans Parking Lot Study for Downtown Davis	200,000						200,000			
04	SRTD Downtown-Natomas-Airport Rail Project	8,663,592						8,663,592			
TOTAL EXPENDITURES		35,582,068	5,028,097	3,795,201	2,417,813	90,000	114,500	18,625,406	41,650	4,894,438	574,963

ELEMENT 10-001: GOVERNMENT RELATIONS, PUBLIC AFFAIRS, &
ADMINISTRATION

Objective: To provide coordinated support for the Board of Directors and its committees; to interact and coordinate with outside partners and agencies; to analyze, comment, and offer recommendations on legislation related to transportation and land use issues; and to provide public outreach to the region related to SACOG activities and issues.

Discussion: This element provides the overall management, coordination, and direction for the Overall Work Program and its activities, including public and partner outreach related to those activities. Activities in this element will provide the interaction with the Board of Directors and its committees, coordination with partner agencies and committees, and Native American tribal councils as it relates to the project activities included in the Overall Work Program and will further the public participation in SACOG activities so crucial to implementing the OWP. Issues and policies related to transportation and land use planning as it relates to public policy will be discussed.

1. INTERAGENCY RELATIONS

Project #10-001-01

(Board Policy – State and Federal Requirements)

Interagency relations covers consultations and coordination of SACOG activities with other local agencies in the region, with state and federal agencies, tribal governments, and other agencies outside the region. It includes discussion and development of cooperative activities, meetings to share information, presentations of SACOG policy to other agencies, communication with elected officials and executive staff in member jurisdictions, and attendance at educational conferences, sessions of a general policy nature, and tribal meetings.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Telephone calls and attendance at meetings (As needed)
- b. Staff memos and communications (As needed)
- c. Minutes documenting consultations with tribal governments (As needed)

2. PROGRAM MANAGEMENT

Project #10-001-02

(Board Policy – State and Federal Requirements)

Program management encompasses internal direction of staff activities and preparation of materials for the Board and its committees. It includes development of the OWP itself, coordination and oversight of staff work within the OWP, execution of policy direction and cooperative agreements, and preparation of agenda materials, staff reports, and recommendations to the SACOG Board and its committees.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Highlight summary/Executive Director's Report (Monthly)
- b. Updated cooperative and funding agreements (As needed)
- c. Board committee agendas and staff reports (Monthly)
- d. Board agendas and staff reports (Monthly)
- e. **Overall Work Program (March, May 2010)**

- f. **Overall Work Program quarterly reports (Quarterly)**
- g. **Overall Work Program amendments (As needed)**

3. MULTI-AGENCY PLANNING AND COORDINATION
(Board Policy)

Project #10-001-03

Liaison with outside partner agencies, committees and their related staff; meetings with SACOG advisory and technical committees such as the Regional Planning Partnership, Transit Coordinating Committee, Goods Movement Advisory Group, and Planners Committee, and attendance at various partner and tribal agency meetings. Input from these committees will be used by SACOG for activities such as the implementation of the MTP 2035 and Regional Blueprint Plan; various transit studies and projects; other transportation planning activities of SACOG; maintaining regular contact with partner agency staff; review and preparation of agendas; and participation in transportation studies led by others.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Preparation of meeting agendas and staff reports for SACOG advisory and technical committees (Ongoing)
- b. Attendance at local jurisdictional meetings (Ongoing)
- c. Meeting summaries and comments on studies by partner organizations (Ongoing)
- d. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts)

4. LEGISLATIVE ANALYSIS
(Board Policy)

Project #10-001-04

SACOG needs to understand the contents and implications of various bills moving through the state Legislature and Congress each year, as well as track progress of all bills of interest. The SACOG Board adopts individual state and federal advocacy strategies each year reflecting core legislative policy principles to guide efforts throughout the year for tracking legislation for impacts to local and regional governments in SACOG's core policy areas; SACOG Board takes positions to support/oppose or seek amendments to bills of specific interest; may sponsor a limited number of bills of very unique interest to the agency and Board; and follows and tries to secure favorable funding outcomes for the region from the state and federal budgets. Staff canvasses bills that are introduced, reads and analyzes bill language to understand its requirements and consequences, tracks the progress of bills, reports on bills to committees and the Board, and drafts bills to be sponsored and amendment language to make bills more favorable to agency interests. This work task covers these analytic activities. SACOG's state and federal lobbyists, working with staff, develop lobbying strategies and alliances; convey SACOG positions at hearings, via written comments, and through contact with elected officials and staff; discuss bills with supporting and opposing interests; assist in seeking bill amendments; and maximize funding opportunities with state agencies related to infrastructure bond implementation. These lobbying and political activities are funded under Lobbying and Advocacy in non-Overall Work Program activities elsewhere in the agency budget.

This project also includes relations with our member jurisdictions, public agencies, and service providers within the six-county area by regularly monitoring websites, agendas, and public meetings and maintaining a staff presence on projects and issues related to our core policy areas; and providing regular updates to all interested government agencies and elected officials on SACOG

Board actions and staff activity as appropriate with publications, website information, press releases, and other communication tools. Staff will also work closely with our state lobbyist and federal lobbyist to provide appropriate and timely information to the SACOG Board and member jurisdictions for advocacy purposes.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Monthly tracking and bill analysis reports to SACOG committees and Board during legislative sessions
- b. Proposed legislation and amendment language for bills
- d. Monitor and attend public meetings in member jurisdictions (As needed)
- e. Legislative Action Summaries (As needed)***
- f. Year-end report to Board on status and final disposition of tracked bills (November 2009)***

5. EDUCATION, OUTREACH, AND MARKETING

Project #10-001-05

(Federal Requirement – Board Policy)

This project includes public outreach and marketing efforts and expanded consultation and cooperation, which are aimed at the general public, stakeholder groups and specific constituencies, such as elected officials, neighborhood associations, special-interest advocacy groups, and Native American tribal governments.

Specific outreach and marketing techniques include special events, such as the annual regional awards known as “SACOG Salutes,” as well as open houses, working groups, workshops, forums, and ribbon-cutting ceremonies for major transportation projects; direct-mail products, such as fliers or brochures, that communicate particular information to particular constituencies; media outreach, including news releases, opinion editorials, targeted meetings with local and regional newspaper editors, appearing on radio and television, public affairs shows; some print and radio advertising; and scheduled publications, such as the *Regional Report* newsletter, and SACOG’s *Annual Report*. Products from these projects maintain uniformity in the visual aspect of our publications and media outreach program and highlight the value that SACOG adds to the region.

Ongoing documentation of outreach efforts with traditionally under-represented and under-served populations (i.e., elderly, disabled, low-income, and minority communities: Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander), and other groups that have not traditionally participated in SACOG’s planning efforts.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Special publications for SACOG’s planning projects (As needed)
- b. Press releases (As needed)
- c. Website information on individual projects and programs (As needed)
- d. Advertisements in print and radio (As needed)
- e. SACOG Salutes! Annual Awards Event (December 2009)***
- f. SACOG Annual Report (March 2010)***
- g. Regional Report (Bi-monthly)***

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Objective: To support the long range planning efforts as they relate to the Metropolitan Transportation Plan implementation and its related components.

Discussion: This element identifies projects that further the planning efforts of the Metropolitan Transportation Plan (MTP) as it relates to various aspects of MTP 2035 implementation. This element also identifies projects that are longer-term planning projects dictated by SAFETEA-LU.

1. MODEL DEVELOPMENT

Project #10-002-01

(State and Federal Requirements)

This program is the continuation of a multi-year travel and land use model improvement project. Three modeling systems are the focus of this project. The SACSIM travel demand model is a tour-based travel demand simulation model, which was used for the 2008 MTP analysis and will be the basis of regional travel demand forecasting moving forward. I-PLACE³S is a land use planning model and scenario development tool, which has some travel demand model functions built in. PECAS is an economic land use forecasting model that is integrated with the SACMET travel model. The older 4-step model, SACMET, will be maintained for comparison purposes and as the initial travel model for the PECAS economic-land use model development, but will not be the subject of model development and improvement moving forward. Also, SACMET is still used as a basis for many local agency travel demand models and current or ongoing transportation studies, and will be maintained through this fiscal year for that reason.

I-PLACE³S development will include: updates of the model manual and documentation, adding/improving modules (public health and urban form, rural land uses for the RUCS project, incorporating demographics into the representation of land use, climate change analysis, and energy module), and incorporating data development and processing tasks needed for the SACSIM travel model that are currently handled manually. An ongoing I-PLACE³S maintenance task also included here is the annual contract with EcoInteractive, Inc., to host and maintain the software. Staff will also coordinate its software development efforts with other I-PLACE³S users in the state through an I-PLACE³S user group.

The PECAS economic land use model started a development project in FY 2007-08. In FY 2008-09, final system integration with SACMET and calibration work was completed. Work this year will focus on staff training and system testing.

In FY 2008-09, a peer review of SACSIM was completed, and a program of improvements was developed as part of the review. The first phase focuses on improvements to some basic inputs like transportation networks and adapting some of the inputs and model parameters which are currently input as average values (e.g., fuel prices, transit fares, values-of-time) to disaggregate, distributed values. The improvements to transportation networks will be implemented using by staff. The distributed parameters development work would require outside contractors.

SACOG is supporting a FHWA-funded research project on identifying SACSIM with TRANSIMS model framework, which started in FY 2008-09. This support will continue into 2009-10.

SACOG will develop approaches for improving I-PLACE³S as the main parcel-level land use, demographic, and pedestrian environment database for the SACSIM travel demand model. This

would involve integrating some data on street pattern already produced outside of I-PLACE3S, and work underway on a bike trip planner, and adapting these data layers for use within I-PLACE3S. Additionally, this project would improve and update the land use / transportation analysis functionality of I-PLACE3S. This task will involve updating the transportation elasticities, which are used for the evaluation of the travel impacts of land use changes within I-PLACE3S. The finer-grained land use data, greater sensitivity to 4Ds, and ability to track all personal travel back to the place of residence allows for more rigorous accounting of land use-transportation dynamics with SACSIM.

This is a carry-over project funded by a Regional Blueprint Planning grant from the previous fiscal year. The work will be performed by SACOG staff and by a consultant for I-PLACE³S maintenance and hosting.

Tasks and ***End Products:***

- a. ***Progress report on SACSIM travel model development (June 2010)***
- b. ***Progress report on PECAS model testing (June 2010)***
- c. ***Progress reports on I-PLACE³S model improvements and documentation (December 2009 and June 2010)***
- d. ***Annual report on model maintenance (June 2010)***
- e. ***Final report on RUCS-related I-PLACE³S model improvements (February 2010)***
- f. ***Progress report on I-PLACE³S improvements to the public health, freight planning, climate change, and the energy modules (June 2010)***
- g. ***Status report on SACSIM-TRANSIMS integration research project (June 2010)***
- h. ***Update of I-PLACE³S 4-d's module (June 2010)****
- i. ***Pedestrian environment data layers (June 2010)****
- j. ***Documentation and open source code for module (June 2010)****

*Funded with a regional Blueprint Planning grant.

2. PEDESTRIAN AND BICYCLE PLANNING

Project #10-002-02

(State and Federal Requirements)

SACOG will continue to serve as a forum for bicycle and pedestrian planning activities throughout the region. Staff will be available to local jurisdictions and partner organizations to collaborate on bicycle and pedestrian planning, advocacy, and education efforts. The SACOG Bicycle and Pedestrian Advisory Committee will continue to meet regularly to discuss bicycle and pedestrian issues affecting the region and will continue to function as an advisory committee to the SACOG Board of Directors. In FY 2009-10, SACOG will continue development of a web-based bicycle trip planner, mapping service, and regional paper map of existing bicycle facilities. Staff will also begin development of a set of survey materials for Walkability Audits designed to feed into SACOG's Regional Street database file. The audits are intended to help inform the development of a Regional Bicycle and Pedestrian Index Tool to compare pedestrian and bicycle accessibility issues within distinct communities in the six-county SACOG region. Staff will update existing Regional Bicycle, Pedestrian and Trails Master Plan in preparation of the Bicycle and Pedestrian Funding Program cycle. Staff will continue to support increased funding for bicycle and pedestrian projects. SACOG will maintain its role in planning and coordination of May is Bike Month. To help ensure that bicycling and walking continue to grow as forms of transportation in the region, SACOG will work with member agencies and local groups to develop a mobility training module for bicycle and pedestrian travel.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. **Create a web-based bicycle trip planner and mapping service for the Sacramento Region (Ongoing through June 2009)***
- b. **Update existing Regional Bicycle, Pedestrian and Trails Master Plan (October 2009)**
- c. **Create a regional map of existing bicycle facilities for print and distribution to the public (Ongoing)***
- d. **Develop Walkability Audit Survey Materials (December 2009)***
- e. **Begin to develop scope and methodology for Regional Bicycle and Pedestrian Index Tool (Ongoing)***

*Funded with a Regional Blueprint Planning grant.

3. REGIONAL FORECASTING

Project #10-002-03

(State and Federal Requirements)

SACOG uses regional growth projections (population, housing, and employment) and travel forecasts and vehicle emissions forecasts for the MTP, the MTIP, and other corridor and sub-area plans. Technical assistance with using the SACOG data and the forecasting tools is provided to partner organizations. These programs provide assistance either on an as-needed basis or through periodic technical committee meetings and training sessions.

Work this year will focus on calibrating and validating SACSIM and I-PLACE³S to replicate the best observed land use and transportation data available through the inventories on housing, employment, and transportation networks done in FY 2008-09.

Training and orientation meetings for the regional modeling community will be held for the new activity-based travel model. Support for MTP implementation studies will be defined as these projects are more closely defined.

Special tabulations, reports, or analyses requested by member agencies, based on completed regional forecasts, will be prepared.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Travel model assistance to partner organizations (As needed or requested)
- b. Forecasting datasets or special tabulations or analyses (As needed or requested)

4. HIGHWAY PLANNING

Project #10-002-04

(State and Federal Requirements)

Regional transportation planning encompasses all modes, including coordination and analytic work related to highways, streets, and roads. In 2009-10, SACOG will be examining the chemistry between road improvements and Blueprint infill and redevelopment and assisting partner organizations to understand the relationship. SACOG will analyze road-related issues, such as High Occupancy Vehicle (HOV) lanes and ITS effectiveness, integrating bicycles and transit into existing roadway design, road tolls and parking charges, degree and spread of congestion, and how changing travel demands affect bottleneck points on the road system. SACOG will examine project scope

and cost for inclusion in both the regional transportation plan and programming. These activities may in some cases yield a report, but in general, the output will be used in the implementation of MTP 2035.

Two highway planning activities will be the focus of the fiscal year efforts. One effort is to continue to work with Caltrans on planning activities for the Corridor System Management Plans (CSMPs) anticipated to be adopted by June 2009 for the Highway 50, Interstate 5, Interstate 80, Highway 99, State Route 65, and State Route 49 corridors. The collaboration will include work on the specific strategies included in each CSMP, participating in the development of the first “state-of-the-corridor” report (one for each corridor), and assisting with the development of a phasing and project sequencing strategy for the key capital projects within each corridor.

A second effort will be the launch of a study in coordination with the Placer County Transportation Planning Agency (PCPTA) to examine the legal, operational, financial, and logistical issues for potential High Occupancy Toll (HOT) lanes in the Sacramento region. Beyond the regional analysis, the feasibility study will also examine in greater detail the I-80 corridor between I-5 in Sacramento County and SR 65 in Placer County as a pilot public-private partnership project.

This work is a carry-over project funded from a Caltrans/FHWA grant and will be performed by a consultant for the remainder of the contract issued in fiscal year 2008-09 for the HOT Lane feasibility study and by SACOG staff.

Tasks and ***End Products:***

- a. Collaborate with Caltrans towards advance planning activities related to the Corridor System Management Plans (CSMPs (Ongoing through June 2010)
- b. Occasional topical reports or issue papers (Ongoing through June 2010)
- c. ***High-Occupancy-Toll (HOT) Lane feasibility study***
 1. Perform project management, including establishing contracts with consultants and sub-consultants, monitoring consultant work, participating in public events, reviewing deliverables, and processing invoices (Ongoing through June 2010)
 2. Conduct I-80 HOT Lane travel demand forecasting, including data collection (March 2009) and conducting travel demand forecasts (June 2009)
 3. Assess HOT lane operations, impacts, and performance, including key performance measures (July 2009) and associated issues (September 2009)
 4. Estimate financial feasibility, including capital costs and operating and maintenance costs (November 2009), and provide assessment of investor market and viability (January 2010)
 5. Develop implementation strategy (February 2010)
 6. Identify additional potential corridors (April 2010)
 7. ***Produce Final report (June 2010)***

**5. PUBLIC TRANSIT AND HUMAN SERVICES TRANSPORTATION
COORDINATION PLANNING**

Project #10-002-05

(State and Federal Requirements)

This work will monitor and assist the implementation of the Human Services Transportation Plan (HSTP) completed in the summer of 2007. The HSTP fulfills planning requirements contained in the SAFETEA-LU in Section 5316 Job Access and Reverse Commute, Section 5317 New Freedom programs, and Section 5310 Elderly and Disabled Transit Project to fund these programs. SACOG will continue to work with the Transit Coordinating Committee, regional partners, tribal governments, and representatives of the region's human service agencies, private non-profit service providers, consumers, and social service programs to implement to HSTP, and to identify critical follow up tasks. SACOG will coordinate these activities with Caltrans and other partners.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Form a Human Service Transportation Coordinated Planning Working Group and hold meetings (As needed)
- b. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts).
- c. Update, as needed, of the ***Human Services Transportation Plan*** (June 2010)
- d. ***Disadvantaged populations map and transit accessibility index (December 2010)***
- e. ***Annual Status Report (May 2010)***

6. GOODS MOVEMENT/FREIGHT PLANNING

Project #10-002-06

(State and Federal Requirements)

SACOG participates in and leads a number of planning activities related to freight hauling and goods movement on the transportation network: roads, freeways, railways, airports and seaways/ports. SACOG monitors and engages, as requested, in local government land use evaluations as they relate to transportation facilities, attempting to strike a balance between maximizing the utility of the transportation facility, benefit to the public, and compatible land uses. Further, SACOG evaluates the effect of the freight haulers on the transportation infrastructure in the region and works with partner organizations and local officials to evaluate and promote the most effective methods to move the maximum amount of goods within and through the region.

As one of the fastest growing segments of the economy, goods movement will have a tremendous impact on the region's highways, railroads, and airports. SACOG will help ensure that freight continues to move given the constraints of the current transportation infrastructure and the simultaneous increase in growth in all other modes of transportation. SACOG's Goods Movement Advisory Group (GMAG) is helping to assist in the development and review of transportation and associated land use planning activities that impact the movement of freight.

SACOG will also continue to participate in the state's Proposition 1B Trade Corridor Improvement Fund (TCIF) implementation efforts. SACOG will coordinate this activity with Caltrans, the California Transportation Commission, and other partners.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Convene meetings of the Goods Movement Advisory Group (As Needed)

- b. Assist partners and member agencies with the implementation of goods movement projects identified in the regional goods movement study and the Metropolitan Transportation Plan (Ongoing)
- c. Continue to work with and assist the Port of Sacramento in implementing projects and studies consistent with the region's overall goods movement strategies (Ongoing)
- d. Participate in meetings and workshops related to the state's TCIF program and assist local TCIF project sponsors as needed (Ongoing)

7. LONG-RANGE TRANSIT PLAN

Project #10-002-07

(Board Policy)

The Long-Range Transit Plan (LRTP) will provide a framework for developing public transit services in the region that evolve to meet increases in anticipated demand. With projections for 1.3 million new residents, increased densities and more mixed-use development, the region's 2035 Blueprint land use vision is strongly transit supportive. Using the Blueprint and MTP 2035 as a foundation, the LRTP will investigate optimal means to match transit services with the projected 2035 land use pattern and future transportation demand.

The LRTP has completed Phase I, and Phase II Part A, in support of the MTP 2035 planning process. The initial phases engaged in outreach activities with the transit operator community and the general public, performed technical analysis in support of transport modeling activities, and produced transit policy analysis. Phase II Part B will build upon these activities, help implement the policy directives of Blueprint and the MTP 2035, and shape a long term vision for transit in the greater Sacramento region.

LRTP Phase II Part B will be implemented through three distinct, but complementary, activities. The first activity will be the development of a LRTP pilot with Yuba-Sutter Transit, building off a recently completed Short-Range Transit Plan (SRTP). The pilot will develop a methodology and planning template that may be applied to other transit agencies. The second activity will involve identifying several additional transit properties with which the consultant will apply and refine the planning template by completing a LRTP for each agency. The third activity will primarily involve SACOG agency staff, with some possible assistance from local agency staff and consultants. Staff will identify the remaining transit agencies that are viable candidates for a LRTP, complete the plans using the new template and methodology, and/or improve the long-range focus of existing SRTPs. SACOG expects that the extension of transit agency SRTPs out to a longer planning horizon with LRTPs will help bring the SRTPs in closer concert with the MTP cycle.

This work is a carry-over project funded from a Caltrans/FTA grant for statewide transit planning studies and will be performed by a consultant for the remainder of the contract issued in fiscal year 2008-09 and by SACOG staff.

Tasks and ***End Products:***

- a. Execute Contract for LRTP Phase II Part B – ***Contract (February 2009)***
- b. Consultant completes Pilot LRTP for Yuba-Sutter Transit – ***Pilot Plan and Planning Template (May 2009)***
- c. Consultant completes Transit Agency LRTPs for YCTD, YST, City of Folsom and SCT Link – ***Plans (July 2009)***

- d. Conduct project appropriate public review process on each of the operator LRTP's; modify plan(s) as may be required; present to governing boards of operators upon request (December 2009)
- e. SACOG Staff completes extension or improvement of agency SRTPs – ***Plans or Plan Amendments (December 2009)***

8. SACRAMENTO EMERGENCY TRANSIT RESPONSE PLAN

Project #10-002-08

(Board Policy – State and Federal Requirements)

The SACOG Transit Emergency and Safety Planning Coordination Program will evaluate, collect, share, and collaborate to address transit emergency and safety priorities throughout the SACOG region with guidance from the Transit Coordinating Committee and the Sacramento Transit Emergency Response Plan Committee. Additional guidance for SACOG and the Transit Coordinating Committee will be obtained through the Federal Transit Administration, Federal Highway Administration, California Office of Homeland Security, California Office of Emergency Services, California Department of Transportation, the National Transit Institute, National Center for Transit Research, and local city and county resources, among others. The program will inform the Transit Coordinating Committee members of local, tribal, state, and national efforts in emergency and safety planning best practices.

The program will also focus efforts with the California Office of Homeland Security to convey funding and training opportunities to the transit and human service providers in the SACOG region. The program will determine emergency and safety priorities to assist in the planning process through the development of the Sacramento Transit Emergency Response Plan.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Continue the discussion of transit emergency and safety knowledge between transit service providers within the Transit Coordinating Committee framework (Ongoing)
- b. Identify emergency and safety training opportunities on a continuing basis (Ongoing)
- c. Identify emergency and safety funding opportunities on a continuing basis (Ongoing)
- d. Coordinate with Caltrans to seek safety, security, and emergency training opportunities for small urban and rural transit partners at location(s) in the Sacramento area (Ongoing)
- e. Coordinate with the Sacramento Transit Emergency Response Plan stakeholders, inventory transit assets, and human resources of the operators participating in the Emergency Response Plan (October 2009 – December 2009)
- f. Design improved interoperable communications concept, operational procedures, and define the interaction between emergency operations centers and transit operators (October 2009 – December 2009)
- g. Delineate the operational procedures of responding to an event, form a methodology for and develop a sustained training plan (December 2009 – January 2010)
- h. Present a sustainable reporting, testing, and exercise program for the participating transit operators (February 2010 – March 2010)
- i. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts)

- j. ***Sacramento Emergency Transit Response Plan through the Transit Coordinating Committee to facilitate preparedness among transit service providers to produce plans, training materials, and exercises to strengthen the emergency preparedness of the SACOG Region (July 2009 – March 2010)***

9. STATEWIDE DEVELOPMENT OF TRANSPORTATION/LAND USE TOOLS *Project #10-002-09*
(Board Policy – Local Agreement)

SACOG, in partnership with Caltrans, UC Davis, and other researchers, will develop a set of transportation/land use planning tools to upgrade travel models and land use models across the state. SACOG's objectives are to improve our existing tools participating in a statewide update land use/transportation elasticities (often referred to as "the Ds"), and to incorporate the most current research into I-PLACE³S. Caltrans will use the SACOG analysis to create a framework for other MPOs to improve their land use and travel models and to make it easier to apply I-PLACE³S in other regions. This will be accomplished by (a) development of transportation-land use tools utilizing local data for a set of MPOs across the state, (b) then applying these results into their models, and (c) developing post-processors to their travel models.

This work will be performed by SACOG staff and consultants.

Tasks and ***End Products:***

- a. ***Literature search report (October 2009)***
- b. ***Data sets of travel survey, land use, and transportation network data for participating MPOs (February 2010)***
- c. ***Interim report on elasticities development (January 2010)***
- d. ***Draft report on I-PLACE³S module (February 2010)***
- e. ***Final report on elasticities development (TBD)***

Objective: To identify certain transportation planning projects that are shorter in term or are related to specific studies.

Discussion: This element identifies certain projects that are designed to have a finite term of one to two years or are studies related to specific planning projects. Projects of high importance are the transit planning assistance for operators in the SACOG region, as well as coordinating and planning Intelligent Transportation Systems in the region and several transit planning projects for transit operators and grant-related activities.

**1. CENTRAL CALIFORNIA TRACTION COMPANY RAIL
PRESERVATION AND PURCHASE PLAN STUDY**

Project #10-003-01

(Board Policy - Discretionary)

In FY 2009-10, staff will document the activities of the different interest groups involved in the discussions to purchase the Central California Traction Company (CCTC) Rail Corridor from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County. SACOG will provide a report on the negotiations with the railroad companies to purchase and preserve of right-of-way.

Tasks and **End Products:**

- a. Report on the project, including ownership maps of the Right-of-Way (June 2010)

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Reports and materials for Executive Technical Advisory Committee and Board (As needed)
- b. Potential Final Purchase Agreement for CalTraction Corridor

2. COMPLETE STREETS

Project #10-003-02

(State and Federal Requirements)

SACOG will serve as an information clearinghouse and technical assistance provider for complete streets activities in the region. Staff will support member agencies and local groups working to develop policies, implement programs and projects, and disseminate information about roadway designs that facilitate the creation of streets that are accessible to all users (auto, transit, bicycle, pedestrian, and special needs). SACOG will continue development of a complete streets technical assistance program to highlight how implementation of complete streets concepts can benefit smart growth corridor development or redevelopment efforts. Additionally, SACOG will work with member agencies to ensure that applications for regional funding programs demonstrate that the planning, design, construction, and maintenance of roadway and transit facilities include the needs of all transportation users. SACOG will also track state and federal activities that relate to complete streets and pursue new funding opportunities.

This project includes carry-over funding from a Regional Blueprint Planning grant. The work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Collaborate and share information with member agencies and local groups to disseminate information about the benefits and need for complete streets (ongoing through June 2010)
- b. Adopt a Complete Streets Policy that requires applicants for regional funding programs to consider the needs of all users in transportation related projects (July 2010)
- c. Pursue new state and federal funding opportunities for complete streets (Ongoing)
- d. Collect and Compile a Complete Streets Library (Ongoing)
- e. Provide technical and grant application assistance to SACOG's member agencies and other stakeholders (Ongoing through June 2010).

3. SACRAMENTO REGIONAL TRANSIT DISTRICT TRANSIT PLANNING *Project #10-003-03*
(Board Policy - Local Agreement)

As part of the development of its major Transit Master Plan, the Sacramento Regional Transit District (SRTD) will prepare an update to its Short-Range Transit Plan. This project was initiated in FY 2006-07 and is scheduled to be completed by FY 2009-10. SRTD will also prepare an annual Performance Report and a Service Plan for 2010. SACOG will continue working with SRTD on a number of efforts. Key initiatives include:

- Complete the implementation of an online trip planning system coordinated with SACOG and the other transit operators in the six county region
- Implement a Transitional Analysis of the Downtown-Natomas-Airport (DNA) Corridor

Other activities that SRTD will conduct during the fiscal year 2009-10 include:

- Feasibility studies, environmental analysis, and design to continue the implementation of enhanced bus and bus rapid transit projects in various locations
- A feasibility and site selection study for a Florin Transit Center

This work will be performed by SRTD staff and by SACOG staff.

Tasks and ***End Products:***

- a. ***Annual Performance Report/Route Profile (SRTD June 2010)***
- b. ***FY 2009-10 Service Plan (SRTD June 2010)***
- c. ***Transitional Analysis of the DNA Corridor (June 2010)***
- d. ***Feasibility Study and Site Selection for Florin Transit Center (SRTD TBD)***
- e. ***Bus Rapid Transit (BRT) feasibility studies for Watt Avenue, Sunrise Boulevard and Florin Road (SRTD TBD)***

4. DOWNTOWN SACRAMENTO TRANSIT CIRCULATION AND FACILITIES PLAN *Project # 10-003-04*

(Supports State and Federal Requirements)

This project is intended to be part of, and/or complementary to, a more comprehensive downtown circulation study. This study would focus on the routing and circulation of the more than eight public transit operators that serve the downtown area and evaluate and develop recommendations of routing, bus stops, transfer facilities, layover points, and other transit improvement within the downtown area. Alternatives that will be explored include, but are not limited to, exclusive bus lanes, peak hour bus-only lanes, contra-flow lanes, signal pre-emption, queue jumps, and other

improvements to improve the operating speed and reduce customer travel time on transit serving the downtown area.

The study would be conducted through a project technical advisory committee. SACOG will prepare a work program with the committee, prepare a RFP and engage the services of a consultant to conduct the actual study.

This work is a carry-over project funded from a Caltrans/FTA Partnership Planning grant and will be performed by a consultant for the circulation study and by SACOG staff.

Tasks and ***End Products:***

- a. Prepare Request for Proposal (RFP), release RFP, evaluate proposals, select consultant, and award contract; ***Request for Proposal (February 2010)***
- b. Establish Project Management Team and Project Advisory Committee; ***Meeting Coordination/Minutes, Project Progress Reports (March 2010)***
- c. Review and Analyze Existing and Ongoing Studies - Refine Study Area Boundaries; ***Report on analysis summarizing key findings and recommendations of existing studies; definition of final project study area (April 2010)***
- d. Review Existing Conditions in the Downtown Study Area; ***Report on and Assessment of Existing Conditions in the Downtown Study Area (May 2010)***
- e. Review of Future Conditions in the Downtown Study Area; ***Report on Future Conditions in the Downtown Study Area (June 2010)***
- f. Public Participation and Community Outreach, including outreach efforts with traditionally under-represented and under-served populations such as the elderly, disabled, low-income, and minority (i.e., Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander) communities and community leaders (November 2008); ***Report Summarizing Public Participation and Community Outreach and the Outreach Activities Themselves (July 2010)***
- g. Develop, Analyze and Evaluate Project Alternatives (December 2008/January 2009); ***Report on Project Alternatives and Evaluation (August 2010)***
- h. Develop Financial Analysis of Recommendations and Summary Evaluation of Financing Alternatives (January/February 2009); ***Report on Project Costs and Potential Funding Sources (September 2010)***
- i. Develop Downtown Sacramento Transit Circulation and Facilities Plan (September 2008); ***Draft Report (October-November 2010); Final Report (December-January 2011)***
- j. Support inter-agency and community consensus building
- k. ***Coordinate/facilitate meetings, presentations, minutes, progress reports, inter-agency agreements, etc. (Ongoing)***

5. AGRICULTURAL WORKER TRANSPORTATION PROGRAM

Project #10-003-05

(Board Policy)

SACOG will implement new transportation services for the region's agricultural communities. With grant funding from the State of California, SACOG will develop an agricultural worker transportation program which is cost-effective and self-sustaining. Currently under development with consultant assistance is a planning study that will deliver a Business Plan. The planning study will include extensive community outreach to identify the transportation needs and trip patterns of migrant and seasonal agricultural workers. This will include conducting surveys of agricultural workers and meeting with agricultural representatives and stakeholders. The consulting team will work closely with the stakeholder Steering Committee to make sure the plan meets the needs of the

agricultural community. The resulting business plan will match a successful business model with the identified demand for transportation.

The second phase of this project will involve the implementation of transportation services as directed by the Business Plan, the project Steering Committee, other advisory SACOG committees, and the SACOG Board of Directors. Upon completing the project governance and service delivery structures, the Business Plan will implemented in the four-county region.

This is a carry-over project funded from public transportation grant funds and will be performed by SACOG staff.

Tasks and ***End Products:***

- a. ***Business Plan (August 2009)***
- b. SACOG Transportation Committee approval of Business Plan and authorization for procurement of capital equipment and RFP for service contract (October 2009)
- c. SACOG Board approval of Business Plan and authorization for procurement of capital equipment and RFP for service contract (October 2009)
- d. Purchase vehicles (November 2009)
- e. Issue RFP for service contract (November 2009)

6. SAFE ROUTES TO SCHOOL

Project 10-003-06

(Board Policy)

Safe Routes to School is included as a mitigation measure and Transportation Control Measure as part of the MTP 2035. As such, SACOG will be responsible for developing a regional policy for safe routes to school including coordination of infrastructure, education, and encouragement programs. This project will support the creation of regional tools, programs, and materials as well as local implementation via outreach and education partners.

The project will focus on elementary schools (K-6) with appropriate presentations and message for children 5 to 12 years old within the six-county region including Sutter, Yuba, Yolo, Sacramento, Placer, and El Dorado counties. SACOG will work in coordination with local governments, school districts, county offices of education, and transportation management associations as outreach partners. Education and encouragement activities will include presentations to elementary schools as well as special events in conjunction with SACOG's travel behavior change campaign, May is Bike Month. The schools element of the campaign will include student targeted incentives, collateral materials, and web tools. SACOG staff will outreach to community-based organizations, schools, and other volunteer and advocacy groups to establish a safe routes network for further education and encouragement activities at the local level.

SACOG staff contracts with local school districts as outreach partners.

Tasks and ***End Products:***

- a. Educational materials and presentations for schools in the six-county SACOG region (Ongoing)
- b. Tools for Internet web site targeted at school-age bicyclists integrated into MayisBikeMonth.com (May 2010)
- c. Increased awareness by school staff of bicycle safety habits and health benefits from bicycling for ongoing youth education

- d. *Incentive items for participating students (e.g., bookmarks and pencils) (May 2010)*
- e. *Collateral materials targeting school audiences (staff, students and parents) (May 2010)*

7. PARATRANSIT, INC. MONITORING AND EVALUATION

Project #10-003-07

(Board Policy - Local Agreement)

During FY 2009-10, SACOG will continue to monitor and evaluate the performance of Paratransit, Inc., follow-up on the recommendations contained in the performance audit, and assist Paratransit, Inc., in preparing a Short-Range Transit Plan.

This work will be performed by SACOG staff.

Tasks and *End Products*:

- a. *Paratransit, Inc., Short-Range Transit Plan (June 2010)*

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Objective: To identify those projects which are ongoing and span multiple years. These projects support efforts related to programming of federal and state funding, regional air quality planning activities, and Metropolitan Transportation Plan implementation.

Discussion: This element brings together a number of projects that continue from one year to another, such as selection of transportation projects eligible for federal and state programming; monitoring of the regional transportation system in order to provide the technical tools required of SACOG and members for the technical analysis needed for land use, transportation and air quality planning; and the implementation of the MTP 2035. Also included in this element are those ongoing projects related to certain transit assistance, monitoring, and implementation of state and federally-mandated climate change and greenhouse gas reduction.

1. REGIONAL AIR QUALITY PLANNING

Project #10-004-01

(State and Federal Requirements)

For FY 2009-10, initial work will begin on coordinating with the local air districts, California Air Resources Board (CARB), Environmental Protection Agency (EPA), and other stakeholders toward the development of a PM-10 Maintenance Plan and a PM-2.5 Attainment Plan. SACOG will prepare an updated regional conformity analysis using the motor vehicle emissions budgets from the new 8-hour ozone State Implementation Plan (SIP) for the Sacramento nonattainment area. This conformity analysis will be used to re-conform the MTP 2035 using the latest SIP.

SACOG will also prepare conformity determinations for amendments to the MTP 2035 and the 2009-12 MTIP for the Yuba/Sutter and Sacramento air quality planning areas. As part of the air quality consultation process, SACOG will continue to hold meetings of the Regional Planning Partnership to review procedures, assumptions, timelines, and completed conformity determinations.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Participate in the regional Air Pollution Control Officers' meetings (Monthly)
- b. **Conformity determinations on amendments to the MTP or MTIP (As needed)**

2. FEDERAL AND STATE PROGRAMMING

Project #10-004-02

(Federal and State Requirement)

The 2009 SACOG programming round programs the 2010 STIP and federal funds for 2011 and 2012. SACOG will prepare amendments to the MTIP on a quarterly basis, as well as administrative modifications to the MTIP as needed.

Emphasis for FY 2009-10 will center on SACOG's aggressively working to ensure that all STIP projects ready for delivery are delivered, irrespective of the years they are programmed. Additionally, SACOG will work with SACOG Proposition 1B bond project sponsors to ensure that all projects are delivered. In FY 2009-10 state programming activities will also include review of requests for fund allocations, time extensions, STIP amendments, participation at the CTC, RTPA, and Rural Counties Task Force meetings, participation in guideline development, and strong liaison to partner organizations on programming requirements for both state and federal programming.

Federal programming activities will include monitoring of projects funded under the American Recovery and Reinvestment Act of 2009 (ARRA), continued implementation of *Safe, Accountable, Flexible Efficient Transportation Equity Act – A Legacy for Users* (SAFETEA-LU) requirements, collaboration with others for developing positions for the reauthorization of a new federal transportation act, participation with the California Federal Programming Group (CFPG), and liaison with the FHWA and FTA. SACOG will also continue implementation, improvements, and maintenance of its SACTrak database, with emphasis on linkage to federal funding databases to enhance SACOG'S MPO and Designated Recipient role, and the associated reporting and financial management capabilities.

SACOG staff will continue to work with its city, county, transit operator, and state partners to complete the analysis on the Transportation Programming Transparency and Equity Study that was initiated in FY 2008-09. That study includes an internal analysis of the SACOG programming process, a peer group analysis of other MPOs, and a thorough interactive review process with our local and state partners. Staff will continue to use existing project evaluation criteria and processes until the study is complete and implemented. The target date for implementation of the new programming process is the fall 2009 programming round.

This work will be performed by SACOG staff and a consultant for technical assistance on programming issues and the federal transportation bill.

Tasks and ***End Products:***

- a. Participation and liaison with the Federal Highway Administration and the Federal Transit Administration on federal programming (Ongoing)
- b. Continued improvements to the SACTrak database (Ongoing)
- c. Ongoing participation and liaison with Caltrans and the California Transportation Commission on state transportation funding programs (Ongoing)
- d. ***Annual listing of projects with federal funding obligated in FFY 2009 (January 2010)***
- e. ***Regular MTIP amendments (Quarterly)***
- f. ***Administrative modifications to the MTIP (As needed)***
- g. ***Regional Transportation Improvement Program for 2010 STIP (December 2009)***
- h. ***Approved STIP allocation requests (As needed)***
- i. ***Material for meetings and presentations to the SACOG Board, member jurisdictions, transit operators, and county transportation advisory agencies on federal and state funding and programming requirements (As needed)***

3. REGIONAL TRANSPORTATION MONITORING

Project #10-004-03

(State and Federal Requirements)

This project involves assembly of observed transportation data collected by others, and the coding and integration of that data to make it useful for various other SACOG projects. Key observed transportation data are: vehicle volumes on roadways (traffic counts); transit passenger boardings and alightings; ongoing Census-related surveys (e.g., American Community Survey); and special surveys conducted by other agencies (e.g., employee surveys by TMAs, passenger surveys at airports, etc.) and research institutions. These data will be utilized in the update of the forecasting base year to 2008 for the Regional Forecasting project.

Activities related to SACOG'S support of the national Highway Performance Monitoring System (HPMS) are also included in this project. This has been a regular role for SACOG over the last ten years. Since HPMS is the source of the most reliable time-series data on vehicle miles traveled, and

since VMT is an integral part of several other projects related to climate change and air quality, a higher level of staff effort is planned in HPMS support in FY 2009-10.

Planning work on the next regional household travel survey began in FY 2008-09. Last year's plans called for the survey to be conducted in FY 2009-10 to coincide with the annual federal Census; however, funding for the survey has not been identified and is expected to be a bigger challenge than it was in year 2000, the last time the survey was undertaken. Work on the survey design will continue this year, with the intent to make the survey more attractive for statewide and national funding, which would require implementing a cutting-edge, innovative survey to generate data with research potential that goes beyond the Sacramento region. One such idea is to expand the survey to be a multi-year, longitudinal panel survey (i.e., surveying the same households repeatedly over time). This sort of survey would provide much richer information on how households adapt to changes in fuel prices, transit service, land use, and the economy over time. Depending on the success in generating outside funding for this survey, the survey may be postponed to FY 2010-11.

This work will be performed by SACOG staff and a consultant for traffic counts.

Tasks and ***End Products:***

a. Progress report on transportation monitoring activities (June 2010)

4. METROPOLITAN TRANSPORTATION PLAN IMPLEMENTATION

Project #10-004-04

(State and Federal Requirements)

MTP 2035 implementation efforts will focus on strategies to fund plan priorities. Additional efforts will include corollary research and studies to integrate the MTP 2035 priorities into detailed SAFETEA-LU compliant actions. All implementation efforts will extend the MTP 2035's comprehensive approach to education and public outreach and involve SACOG's advisory committees in every step.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Extend the equity analysis completed for the MTP 2035 towards inclusive implementation strategy efforts that actively target minority, low-income, seniors, disabled and other socio-economic groups, who have historically been left out of the transportation planning process, but who are directly affected by the plan's transportation investments (Ongoing)
- b. Pursue new state and federal funding for a variety of multi-modal data collection and analysis projects that will support objective programming criteria and inform MTP 2035 implementation strategies (Ongoing).
- c. ***Develop funding and implementation strategies for early transit expansion projects identified in the MTP 2035 that provide regional benefit (October 2009)***
- d. ***Update Regional Funding programs, including the current Air Quality, Community Design, Bicycle/Pedestrian, and Transportation Demand Management programs to reflect MTP 2035 funding levels and SAFETEA-LU compliance (June 2010)***
- e. ***Develop screening and selection criteria for regional funding priorities in support of MTP 2035 priorities (November 2009)***

5. PASSENGER RAIL IMPROVEMENTS

Project #10-004-05

(State and Federal Requirements)

SACOG will continue to participate in planning, programming, and operations activities of the Capitol Corridor Joint Powers Authority (CCJPA) through its membership on the Staff Coordinating Group (SCG). The main focus of this participation will be to identify funds and resolve issues related to supporting the current sixteen weekday and eleven weekend round trips and to improve travel times and reliability. In this regard, obtaining additional locomotives and coaches and performing needed track upgrades are the highest priority items. In addition, SACOG will monitor the work of the California High-Speed Rail Authority and provide input to the Authority as it proceeds with its plans for implementing a high-speed rail system between northern and southern California. This will include analysis and evaluation of the “higher” speed regional service from Fremont to Stockton/Modesto via the Altamont alignment. SACOG staff will continue to actively participate in the planning activities connected with development of the downtown Sacramento Intermodal Project. The agency will also monitor and participate in the efforts to implement regional rail (i.e., commuter) service between Auburn and Oakland. SACOG will also attend San Joaquin Valley rail committee meetings, as appropriate, to coordinate rail activities in the Central Valley. Finally, SACOG responds to various passenger rail proposals, which are reviewed for potential connectivity to the SACOG region.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Coordination of Capitol Corridor Service with Regional Commuter Rail Proposals (Ongoing)
- b. Status Report on Passenger Rail Development in the SACOG Region (June 2009)***

6. UNIVERSAL TRANSIT FARE CARD IMPLEMENTATION

Project #10-004-06

(Supports State and Federal Requirements)

This project is the implementation planning, procurement, and deployment of a regional universal transit fare card system (UTFS). A new electronic fare system is expected to simplify transit system operations, improve system connectivity, contribute to regional air quality goals, and increase the attractiveness of transit to new patrons.

Phase 1 of UTFS ended in December 2007 with the completion of the Feasibility Study. Based upon Phase 1 recommendations, the Transit Coordinating Committee sponsored a successful regional funding application for UTFS implementation. Phase 2 will include the negotiation of all necessary interagency agreements, and the formulation of an implementation plan and a system requirements plan, the development of technical specifications, a procurement schedule, and refinements to the cost model. Phase 2 will establish important decision points and timetables for implementing transit smart card technology throughout the greater Sacramento metropolitan region. The second phase of the project will culminate with the approval of vendor contract(s).

Phase 3 will involve full system procurement, deployment, integration, and testing. This third phase of the project will ensue in a manner guided by the Implementation Plan and the project governance protocols. Included in this latter phase is the establishment of a regional financial and management clearinghouse, the development of the regional maintenance and supply systems, and the implementation of smart card technology on the participating transit properties. Full system deployment and acceptance is anticipated by March 2011.

This work will be performed by SACOG staff and a consultant for system engineering services.

Tasks and **End Products:**

- a. Implementation Plan; **Draft Report** (July 2009)
- b. System Requirements and Operations Plan; **Draft Report** (September 2009)
- c. Technical specifications; **Draft Report** (November 2009)
- d. Contract documents and procurement schedule; **Schedule** (December 2009)
- e. Publish RFPs for system procurement and other professional services; secure performance bond; **RFP(s), performance bond** (February 2010)
- f. Award contracts for system procurement and other professional services (May 2010)
- g. Procurement of fare card technology (May 2010 – August 2010)
- h. System installation, integration, and testing (August 2010 – February 2011)
- i. System acceptance; **Multi-agency Transit Fare System** (March 2011)

7. TRANSIT TECHNICAL ASSISTANCE AND PROGRAMMING

Project #10-004-07

(State and Federal Requirements)

SACOG provides general technical and analytical support for region's transit operators, as broadly directed by the Transit Coordinating Committee. Activities may include data analysis, digital mapping, survey work, research, the hiring of an intern at the graduate school level funded by an FTA Section 5304 Discretionary Grant, and interagency consultations. Tasks already identified by the TCC and staff for FY 2009-10 include support for building a criteria-based fund programming process, intern assistance with the clean-up of the on-board transit survey database, custom analyses of survey data, intern assistance with the Transportation Development Act, and other now-unanticipated needs.

SACOG will continue to execute its role as the designated recipient for the Davis and Yuba City Urbanized areas and as the designated recipient for FTA 5316 Jobs Access Reverse Commute and 5317 New Freedom Program funds for the Sacramento Urbanized area

Under this task, transit team staff will continue to conduct the programming activities necessary to ensure the region's transit operators projects are properly programmed in the SACOG MTIP and MTP so that the operators can file the grant applications necessary to operate, maintain, and carry out the capital programs of their systems.

SACOG's TCC will continue to serve as the FTA fund programming committee associated with the SACOG/transit operator MOUs and will prepare the recommended project lists for SACOG Board action in the MTIP and RTIP programming process. Through the TCC, SACOG will continue to improve the integration of financial planning and the development and integration of short-range transit planning with the region's long-range transportation plan. TCC will continue to improve its programming process through the continued refinement of the project selection process and the timely delivery of projects.

SACOG staff will continue to work with its city, county, transit operator, and state partners to complete the analysis on the Transportation Programming Transparency and Equity Study that was initiated in FY 2008-09. That study includes an internal analysis of the SACOG programming process, a peer group analysis of other MPOs, and a thorough interactive review process with our local and state partners. Staff will continue to use existing project evaluation criteria and processes

until the study is complete and implemented. The target date for implementation of the new programming process is the fall 2009 programming round.

This is a carry-over project funded by Caltrans Transit Technical Assistance grant funds and will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Annual report documenting the range and extent of technical services, and recommending tasks for the next fiscal year
- b. *Annual FTA fund programming process (5307, 5309, 5310, 5316, and 5317) (January 2010)***
- c. *Draft selection criteria and process guidelines for the annual FTA fund programming process (5307, 5309, 5310, 5316, and 5317) (December 2009)***
- d. *Revised and validated transit survey database (February 2010)***
- e. *Custom survey analyses (February 2010 – June 2010)***
- f. Intern assistance with the Transportation Development Act Unmet Transit Needs Public Hearing Process (May 2009 – April 2010)

8. RURAL TRANSPORTATION PLANNING AND COORDINATION

Project #10-004-08

(Board Policy)

Implement recommendations of the Rural-Urban Connections Strategy (RUCS) Transportation Working group and coordinate with and support efforts of other RUCS working groups. Work with stakeholders from the rural and small urban areas of the SACOG region to identify transportation planning challenges, help formulate solutions and strategies, and seek the necessary resources to implement programs and/or technical assistance. Lead or collaborate with partner agencies and other stakeholder groups on technical studies. Liaise with outside partner agencies, committees and their related staff. Meet with SACOG advisory and technical committees such as the Regional Planning Partnership, Transit Coordinating Committee, Planners Committee, and other stakeholder groups.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- d. Consult with rural and small urban stakeholders (Ongoing)
- e. Attend SACOG committees and local jurisdictional meetings (Ongoing)
- f. Deliver technical assistance as recommended by the Transportation Committee (Ongoing)
- d. *Final Rural Transportation Briefing Book (June 2010)***

Objective: To promote meaningful public discussions and provide planning, analysis and other technical support to housing and land use efforts in the region. These land use activities are designed to gather data and information from around the region to further the activities of MTP 2035 implementation and to set the stage for the next MTP update.

Discussion: This element will continue the updating of current and alternative future land use patterns and their impacts on the transportation system; provide the technical monitoring data for analysis critical to that planning; and complete the housing allocation plan for the region. One key project for this fiscal year will be continuation of the work begun last year on a rural-urban connections study to develop regional policies and tools to sustain the economic health and quality of life for the region's rural areas, as well as assess the transportation needs of the rural areas within the SACOG region. Also included is the continuation of the work related to the Airport Land Use Commission and new Airport Land Use Compatibility Plans.

1. SACRAMENTO REGION BLUEPRINT IMPLEMENTATION

Project #10-005-01

(Local Agreement)

SACOG staff will continue to update the Blueprint regional land use database with the most recent land use plans and zoning codes for each jurisdiction. The 2035 and 2050 land use data will be updated to a new parcel file. These activities will support ongoing regional Blueprint implementation efforts. SACOG staff will continue to provide educational presentations on Blueprint (as requested), respond to Blueprint data and information requests, and maintain up-to-date content on the Blueprint website. SACOG will organize up to three 2-hour weekday seminars geared toward local government, planning, and public works staffs on topics of Blueprint implementation. The topic areas will be developed in consultation with the Planners Committee.

SACOG staff will, at the request of a jurisdiction, review and comment on major developments and their alignment to Blueprint principles. These developments are in various stages of the development review process. In most cases, SACOG staff examines modeling data from SACSIM and I-PLACE³S to summarize how the idea or site plan compares with the Blueprint in a comment letter. Sometimes this service includes meetings with local government staff and/or representatives from the applicant and/or public testimony at the council/board hearing for the project. SACOG will also continue to coordinate with the other area Joint Power Authorities (JPAs) and transit districts that frequently comment on development proposals.

SACOG will host a regional forum for local elected officials, stakeholders, and the general public together to review the Blueprint growth strategy, changing travel patterns and investments planned in the Metropolitan Transportation Plan for 2035, new land use patterns, and real estate market trends. The agenda will include a review of both MTP 2035 and Blueprint principles, milestones achieved by local jurisdictions, highlights of supportive projects around the region, and education on the relationship between the Blueprint and MTP. The program will include a review of infrastructure cost savings from more compact land use, identify resource conservation efforts including HCPs around the region, and afford time for a brief discussion of water, energy, and air quality benefits of the Blueprint.

Participants will also have an opportunity to look at the next level of Blueprint implementation and SACOG's newest project, the Rural-Urban Connections Strategy, focused on rural and agricultural issues. Participants will hear first hand from a panel of agricultural and rural lands experts about

current conditions, challenges, and innovations in the six-county region. The balance between rural and urban lands will be critical to further linking transportation and land use planning.

This project includes carry-over funding from a by Regional Blueprint Planning grant. The work will be performed by SACOG staff and by a consultant for I-PLACE³S improvements and visualization tools.

Tasks and ***End Products:***

- a. Updated parcel-level land use database (Ongoing)
- b. Blueprint presentations, response to data and information requests, maintain website content (Ongoing)
- c. Review of development proposals, upon request (Ongoing)
- d. Planners Committee seminars on Blueprint Implementation (three during the year)
- e. ***Blueprint TALL Order Forum (winter 2009/spring 2010)****
- f. ***Development review letters, upon request (Ongoing)***

*Funded with a Regional Blueprint Planning grant.

2. REGIONAL LAND USE MONITORING

Project #10-005-02

(State and Federal Requirements)

This project maintains up-to-date inventories of available data on housing, population, employment, land use, and local agency general plans in the region. A major task that continues this year is to establish a new base year (2008) in SACOG's parcel-based planning system. Another task is preparing for the 2010 Census. Various Census Bureau programs have already started and will continue throughout the year. SACOG staff will work with cities and counties to meet these program requirements.

SACOG's housing, population, employment, and school inventories will all be updated to year 2008. These inventories will be utilized in the update of the forecasting base year to 2008, as described in the Regional Forecasting project.

In addition for use in SACOG projects, our planning partners, the public, and various researchers use these data on an ongoing basis. A number of ongoing monitoring programs are included in this project, and each year several are highlighted for special attention and included as separate projects. The ongoing monitoring programs included in this project include employment inventories; census data distribution, population and housing inventories; parcel data maintenance; land development economic data (including the Performance Monitoring System for the six-county region); and school enrollment.

This work will be performed by SACOG staff and by a consultant for metro study housing data.

Tasks and ***End Products:***

- a. Information and research for agencies and the public (Ongoing)

3. YUBA COUNTY AIRPORT LAND USE COMPATIBILITY PLANS

Project #10-005-03

(Local Agreement)

SACOG will continue developing the Airport Land Use Compatibility Plan updates for Beale Air Force Base and Yuba County Airport. The updated plans are intended to adjust for current airport operations and plans and adjacent land uses. The date for potential review by the SACOG Board will depend on CEQA requirements, the degree of public involvement needed, and the affected local governments' preparedness.

This work will be performed by SACOG staff and by a consultant for ALUCP preparation.

Tasks and ***End Products:***

- a. Compile and develop information and documentation materials essential for the ALUP, including noise contour maps, safety zones, and land use compatibility matrices (July 2009)
- b. Complete required environmental review (October 2009)
- c. ***Updated ALUCP for Beale Air Force Base (December 2009)***
- d. ***Updated ALUCP for Yuba County Airport (December 2009)***

4. COMMUNITY DESIGN PROGRAM

Project #10-005-04

(Local Agreement)

SACOG will continue this program by monitoring and assisting with the approximately 50 grants distributed in the first three rounds of funding in prior years. A fourth funding cycle will take place this fiscal year and will include the guideline and application process, selection, and programming. This cycle will place an emphasis on delivery within a defined timeline, regional equity, and past performance.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Provide draft guidelines for board review and release (September 2009)
- b. ***Conduct selection process and board review and action (January to March 2010)***
- c. ***Programming of awarded grants (March 2010)***
- d. ***Monitoring of award program-awarded projects (Ongoing through June 2010)***

5. RURAL-URBAN CONNECTIONS STRATEGY

Project #10-005-05

(Board Policy)

The Rural-Urban Connections Strategy (RUCS) is a mitigation measure and Transportation Control Measure for the MTP 2035 and a complementary effort to Blueprint implementation. It approaches the region's growth and sustainability objectives from a rural perspective, emphasizing the challenges and opportunities in rural areas. The project will develop policy recommendations and technical tools to support local and regional objectives for enhancing agriculture and rural economies, resource conservation, recreation, quality of life, and regional sustainability. Working groups are informing the study of challenges, opportunities, innovations, and implementation strategies for issue areas including land use, transportation, local markets/agritourism, and regulations. Reports for these working groups draw upon local and national case studies to demonstrate potential for various innovations and strategies. Additional topics will be initiated in the 2009-10 fiscal year. Research findings will be presented to the SACOG Board including electeds representative of the six-county region to address growth and sustainability objectives for rural areas. Data and PLACE³S modeling support is needed to evaluate and compare strategies. These activities will support Board

policy discussion, inform local governments, and support development of a “toolkit” of policy, planning, funding, regulatory, economic, data, and modeling techniques that can be used to implement the innovations.

This work will be performed by SACOG staff and by consultants for studies related to the RUCS project, public outreach activities, and infrastructure cost model.

Tasks and ***End Products:***

- a. Collect or create data and maps to support the project (Ongoing)
- b. Assemble and convene working groups by topic area (July 2009 – June 2010)
- c. Conduct specific research as needed to support the working groups (July 2009 – June 2010)
- d. Document tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts) (Ongoing)
- e. ***Working group meetings, summaries and reports and topic working papers (July 2009 – June 2010)****
- f. ***Data, maps, and modeling to support the project (Ongoing)****
- g. ***Refine a “Landscape Typology” for use in I-PLACE³S (July – October 2009)****
- h. ***Data and model development for an infrastructure and fiscal analysis tool (July 2009 – February 2010)****
- i. ***Reports on innovations and strategies for rural sustainability (July 2009 – April 2010)***
- j. ***RUCS Panel Discussion within Blueprint 5th Anniversary Event (July – October 2009)****
- k. ***RUCS Tall Order Event (March – June 2010)****
- l. ***Summary of forum outcomes (June 2010)****
- l. ***Toolkit of policy, planning, funding, regulatory, economic, and modeling techniques (April – December 2010)****

*Funded with a Regional Blueprint Planning grant.

6. SB 375 IMPLEMENTATION

Project #10-005-06

(State and Federal Requirements)

Senate Bill 375, passed by the California legislature and signed by the governor in 2008, has several requirements for SACOG. The implementation actions started in FY 2008-09 and will continue this year.

The Regional Targets Advisory Committee is charged with developing a methodology for regional greenhouse gas emission targets from light duty vehicles. SACOG’s Executive Director is the chair of the committee, so he and staff will work on providing that process with information to develop the methodology.

After the methodology recommendations are forwarded to the Air Resources Board, each MPO has the opportunity to recommend specific targets for their region. The Air Resources Board will set draft targets near the end of FY 2009-10. During this time period, work will focus on evaluating the MTP 2035 against the draft methodology and prospective targets to determine if the MTP using the Sustainable Communities Strategy requirement meets the targets or if the Alternative Planning Strategy will be required.

The purpose of the targets is to qualify some land development projects (as specified in SB 375) for some CEQA streamlining. Staff will work with member jurisdictions to prepare for the project assessment requirements, which will be required after FY 2009-10.

The Regional Housing Needs Assessment (RHNA) program was also modified in SB 375 to coordinate its schedule with the MTP schedule. Staff will work with the state Department of Housing and Community Development and member agencies to transition the RHNA process to the new timeline.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Support Regional Targets Advisory Committee (September 2009)
- b. Evaluate the proposed GHG target methodology (June 2010)
- c. ***RHNA transition plan (June 2010)***

7. AIRPORT LAND USE COMMISSION (ALUC)

Project #10-005-07

(Board Policy – Local Agreement)

SACOG is the designated ALUC for Sacramento, Sutter, Yolo, and Yuba counties and is responsible for developing and maintaining Airport Land Use Compatibility Plans (ALUCP) for the areas around each airport and working with cities and counties to ensure consistency between the ALUCPs and local land-use decisions. Staff will continue to review development proposals for consistency with adopted ALUPs and provide consistency determinations for member cities and counties. ALUC planning boundary maps will also be updated using GIS tools. During the fiscal year, regional airport operators may request SACOG to update the Airport Land Use Compatibility Plans for their airports which will be added as contracts for such work are executed.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Consistency reviews of development proposals (Ongoing)
- b. Up-to-date ALUC planning boundary maps for individual airports (As appropriate)
- c. ***Start the update of Airport Land Use Compatibility Plans (As appropriate)***

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Objective: To identify those projects designed to provide the public with services to serve their transportation needs and administer the SECAT program.

Discussion: This element identifies the continuing outreach and marketing efforts related to Rideshare services provided by both SACOG and the Transportation Management Associations. Also included in this element are two projects for 511 service: the travel advisory services as well as the continuing 511 automated trip planning functionality project. Three environmental justice projects are included: the Multilingual Outreach Program, designed to reach the Limited English Proficiency population with education to better utilize transportation options; and the Outreach and Analysis of Regional Transit Dependent Need and Regional Transit Mobility Training projects, which are very closely related, are designed to determine the needs of those transit dependent and educate them about the best ways to use transit. Also included in this element is the ongoing work related to the SECAT program.

1. RIDESHARE

Project #10-006-01

(Board Policy – Local Agreement)

SACOG's Regional Rideshare Program promotes alternative mode use (carpooling, vanpooling, public transit, bicycling, walking, and telecommuting). SACOG provides region-wide Internet ridematching and alternative mode information through the 511 telephone number and website. Outreach is done primarily through Outreach Partners (transportation management agencies and public agencies that work directly with employers). The emphasis for FY 2009-10 will be on working with the Transportation Demand Management (TDM) Task Force to market alternative modes through the 511 phone system and website. Staff support will be provided to the Task Force and its subcommittees, which will advise SACOG on the TDM program and on other related issues. SACOG will continue its role in planning and coordination of Sacramento Regional May is Bike Month campaign. For FY 2009-10, campaigns are planned throughout the year in addition to ongoing ride matching and TDM information services. Staff will also monitor memoranda of understanding with each of the transportation management associations that receive SACOG TDM outreach funds.

This work will be performed by SACOG staff and the local transportation management associations.

Tasks and **End Products:**

- a. TDM Task Force meetings (Ongoing)
- b. Brochures and incentive items (Ongoing)
- c. Contract for rideshare database services (Ongoing)
- d. Contract for call center services (Ongoing)
- e. Coordinate regional May is Bike Month campaign (January – May 2010)
- f. *Wrap up report for May Is Bike Month campaign (July 2009)***
- g. *Annual Report on TDM Program to the SACOG Board (August 2009)***

2. 511/STARNET OPERATIONS

Project #10-006-02

(Board Policy – Local Agreement)

Travelers in the Sacramento region and beyond are able to dial one easy-to-remember telephone number for complete, comprehensive traveler information: 511. 511 provides access to

information about all modes of travel: traffic conditions for commuters, bus and light rail information for more than 20 transit agencies, Paratransit services for the elderly and disabled, ridesharing information, and information on commuting by bike in both English and Spanish.

The Sacramento region, which includes El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba counties, is the primary area for this service; however, the number also links callers to 511 services in the Bay Area, Nevada, and Oregon, as well as Butte and Glenn counties.

In fiscal years 2008-09 and 2009-10, the 511 system is being expanded through agreements to include much of the Central Valley including San Joaquin, Stanislaus, Merced, Madera, Fresno, Kings, and Tulare counties. In addition, the system is preparing to provide “511- Roadside Assistance” services to the public accessing the system through the use of cellular phones in the regions covered by the California Highway Patrol Valley Division (Chico, Truckee, Sacramento, and Stockton communication centers).

In conjunction with the phone service, the website www.sacregion511.org helps users plan their daily commute, access transit providers, find a carpool partner, and learn about bicycling as a commute option. With the traffic information on this site, users can check their commute options and know the road before they go. Once behind the wheel, users can call 511 for traffic updates. 511 is a joint project between SACOG, Caltrans, and other partners. The main emphasis during FY 2009-10 will be to upgrade the 511 system to voice activation and to continue to improve the real-time traffic information. In the last quarter of 2009 or first quarter 2010, the initial implementation of the STARNET web-based systems are scheduled to be online for the public. This will be the first step in a three-year program to greatly improve the quality of information provided to the public. Features scheduled for this release include 20 regional CCTVs (full streaming video), display of Caltrans CMS, highway speed data, chain control information, Amtrak Capitol Corridor real-time location and arrival time prediction information, CHP incident data on state routes. Staff will also provide regular updates to our region’s Geographic Information System (GIS) street map that serves as background for both public and private sector traveler information efforts.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. 511 phone services (Ongoing)
- b. 511 website services (Ongoing)

3. 511 AUTOMATED TRANSIT TRIP PLANNING
(Board Policy – Local Agreement)

Project #10-006-03

This project will administer a regional Google Transit database for eleven transit operators in the Sacramento Region. The Sacramento Regional Transit District (SRTD) will manage the project with SACOG oversight and a performance-based funding agreement. The agreement will fund SRTD based upon delivery of information and successful implementation of each transit operator into the Google Transit database. SRTD will also maintain relationships with each transit operator to maintain a stops manager database that will allow for updates to Google Transit as service changes are made by each transit operator.

This work will be performed by SACOG staff and by SRTD staff.

Tasks and **End Products:**

- a. Staff support for database development, training, and technical assistance (Ongoing)
- b. Project work scope; **Scope of Work (March 2009)**
- c. Agreement on funding conditions between SRTD and SACOG (April 2009)
- d. Project management and coordination; **Quarterly Reports (July 2008 – June 2010)**
- e. Current Bus/Light Rail information in Google Transit (March 2009 – June 2010)

4. OUTREACH AND ANALYSIS OF TRANSIT DEPENDENT NEEDS IN THE REGION

Project #10-006-04

(Caltrans Environmental Justice Discretionary Grant)

This project will focus on the low-income transit dependent populations in the six counties and 22 cities of the SACOG region. The project will bring together a variety of stakeholders to discuss the unique transportation needs of the low-income transit dependent populations within the SACOG region, including county Departments of Human Assistance/Health and Human Services (DHA), other social service providers, transit operators, members of the three regional Social Services Transportation Advisory Councils, SACOG Board Advisory Committees, welfare recipients, other low-income stakeholders, community organizations, and employers. The project will identify, route-by-route, which public transit services are “lifeline” transportation services—those most vital and providing direct links for socio-economically disadvantaged, transit-dependent populations in the SACOG region.

Collateral materials will be developed using focus groups to research key messages, input from DHAs, and results of study and mapping by SACOG staff. These materials will promote multiple trip types: both traditional and rural commutes, school, medical services, and retail. The end results of this project will be outreach, collateral materials, and transportation needs analysis. It will expand upon the demographic and transportation needs analysis done in SACOG’s MTP 2035, Regional Senior & Disabled Mobility Study and Regional Public Transit & Human Services Transportation Coordinated Plan.

This work is a carry-over project funded from a Caltrans Environmental Justice, Context-Sensitive grant and will be performed by SACOG staff and by a consultant for outreach marketing.

Tasks and **End Products:**

- a. Kickoff Meeting (July 2009)
- b. Public Outreach and Education
 1. Work with transit service providers (September 2009)
 2. Create collateral materials (October 2009)
 - 3. Create “train the trainer” tool kit (October 2009)**
 4. Conduct group presentations (December 2009)
 5. Conduct focus groups (January 2010)
 6. Host facilitator training (February 2010)
 7. Host community workshops (February 2010)
 8. Build outreach contact lists (March 2010)
 9. Increase internal outreach lists to target environmental justice groups (May 2010)
- c. Research and Background
 1. Obtain DHAs’ client data (November 2009)
 2. Census/MTP 2035 data (November 2009)
 3. Expand on 2035 trip generators (December 2009)
 - 4. Create Maps (March 2010)**

5. Compare transit services vs. low-income community locations (May 2010)
 6. Identify temporal and spatial gaps in transit services (May 2010)
 7. Establish criteria for “lifeline” transit service (June 2010)
 8. Identify “lifeline” transit services (July 2010)
- d. Analysis/Administration
1. Compile and analyze outreach results (March 2010)
 2. Compile and analyze “lifeline” transit info (August 2010)
 3. ***Prepare preliminary/Draft Analysis and Outreach on Transit Dependent Needs in the SACOG Region Report (October 2010)***
 4. Present Draft to Social Service Transportation Advisory Councils and Board Committee(s) (November 2010)
 5. Publish public notice – request for input (December 2010)
 6. Revise Final Draft incorporating public comment (January 2011)
 7. Present Final Draft to SACOG Board for approval (February 2011)
 8. Post Final approved Report to SACOG website (March 2011)
 9. ***Transmit Final Report of Analysis and Outreach on Transit Dependent Needs in the SACOG Region to Caltrans (March 2011)***

**5. MULTILINGUAL TRANSIT AND ALTERNATIVE MODES
PUBLIC INFORMATION AND 511 OUTREACH PROGRAM**

Project #10-006-05

(Board Policy)

SACOG will continue to promote transit and alternative modes (e.g., carpooling, vanpooling, bicycling, walking) for disadvantaged populations through this project. Leveraging the successful work from the FY 2006-07 Multilingual Mobility Study, expanded efforts will be undertaken in public education. Public education efforts will include outreach to TMAs, cultural organizations, and public interest groups. The SacRegion511 website will be enhanced with multilingual translation, interpretation, and information capabilities.

This work is a carry-over project funded from a Caltrans Environmental Justice, Context-Sensitive grant and will be performed by SACOG staff and a consultant.

Tasks and ***End Products:***

- a. Prepare copies of multilingual video from previous multilingual grant; prepare informational brochures and packets; distribute information resources to organizations providing assistance to transit dependent groups (March – May 2009)
- b. Provide training and technical assistance for organizations to assist them to assist their clients with transportation needs (June – July 2009)
- c. Research multilingual assistance currently provided by other 511 services (March – May 2009)
- d. Customize and implement dispatch and web site interpretation/translation tools for SacRegion511 information and services (June – November 2009)
- e. ***Multilingual information and translation/interpretation tools for SacRegion 511 (November 2010)***
- f. ***Report on training and outreach to agencies and stakeholder groups (September 2009)***
- g. ***Project final report (January 2010)***
- h. ***Project evaluation report (January 2010)***

6. SACRAMENTO EMERGENCY CLEAN AIR AND
TRANSPORTATION (SECAT) PROGRAM

Project #10-006-06

(State Requirement)

SECAT funding through TCRP has been exhausted and CMAQ funds have been programmed to SACOG for the continued SECAT program. SACOG will work with the Sacramento Metropolitan Air Quality Management District (SMAQMD) to award funding to regional truck operators and administer the program.

This work will be performed by SMAQMD and SACOG staffs.

Tasks and **End Products:**

- a. Review and authorization of SECAT recipient contracts (Ongoing)
- b. Accounting and related activities for the CMAQ funds and contract awards (Ongoing)

6. REGIONAL TRANSIT MOBILITY TRAINING

Project #10-006-07

(Board Policy)

The Regional Transit Mobility Training project provides for mobility and travel training for elderly, disabled, Limited English Proficient (LEP), and other potential transit riders in the SACOG region. Mobility training assists and teaches individuals and groups how to access and use the fixed routes and light rail transportation for many of their trips. Mobility training includes familiarization with how the transit system works, bus routes, ticketing, and trip planning. Mobility training instills confidence and encourages individuals to use transit services and assists them to gain more control over their schedules and activities.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Amend contract to add services and funds for an additional year (July 2009)
- b. Identify potential outreach sites to recruit candidates for mobility training (August 2009)
- c. Coordinate mobility training with local transit providers in each target community (September 2009)
- d. Conduct outreach presentations and schedule and complete group trips (October 2009 and January 2010)
- e. Provide individualized mobility training; provide day passes, books of tickets, and day care for individuals receiving mobility training (November 2009 and February 2010)
- f. Conduct post training survey (December 2009 and March 2010)
- g. **Marketing for outreach sites (December 2009)**
- h. **List of participants in outreach presentations and group trips (December 2009 and March 2010)**
- i. **List of participants in individualized mobility training (January and April 2010)**
- j. **Survey results of program participants (May 2010)**
- k. **Report on mobility training activities and results (June 2010)**

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Objective: To provide high quality service and assistance to member agencies and transportation partners.

Discussion: This element includes projects specifically related to assisting SACOG's members with delivering projects and to ensuring those projects enhance the objectives of the MTIP and the regional priorities of MTP 2035. It also provides assistance and general information held in the data center.

1. PROJECT DELIVERY

Project #10-007-01

(State Requirement - Board Policy)

Emphasis for FY 2009-10 will be to continue to align the programming process with the MTP 2035, foster timely use of funds, provide assistance to member jurisdictions in delivering projects, and improve project readiness. Managing project delivery in the region will ensure that projects in the MTIP reflect the regional priorities established in the MTP. In addition, state legislation has established provisions concerning timely use of funds for projects adopted into the State Transportation Improvement Program (STIP) and for federal funding programmed by the local agencies. SACOG will ensure that project delivery is successful by assisting project sponsors through the project scoping, environmental, design, right-of-way, and construction phases of these projects. Particular emphasis will be placed on large scale projects with the potential to be delayed by environmental issues.

In cooperation with the project sponsors, SACOG will track projects and ensure that appropriate funding is available to ensure timely completion. Depending on the financial situation after adoption of the state budget, SACOG may work with a delivery plan for summer 2009, as it did in 2004, 2005, 2006, 2007, and 2008 to ensure maximum use and benefit from federal and state funds. Reports will be made to the Board, regional partners, and the state on the status of projects. Periodic project delivery field visits will be made, and workshops will be developed and presented as needed throughout the region. To assist staff and project sponsors with the tasks of tracking and monitoring project delivery, SACOG has continued to work with a consultant to refine and improve the utility of the SACTrak database. Hosting and maintenance of the database will be provided by the consultant throughout FY 2009-10.

This work will be performed by SACOG staff and by a consultant for database hosting and maintenance.

Tasks and **End Products:**

- a. Workshops and training sessions (As needed)
- b. Reports on delivery status for RSTP and CMAQ programs (As required)
- c. **Annual Report on Status of Project Delivery for Federal Funding (April 2010)**

2. REGIONAL INFORMATION CENTER

Project #10-007-02

(Federal Requirement – Board Policy)

SACOG provides information for public access through three channels: the Information Center staff, the SACOG library, and our electronic media. The library is primarily used by SACOG staff, but outside users may also view materials. Electronic media include SACOG's website and e-mail. The Information Center receives most of its data requests by telephone and e-mail, but occasionally

users visit in person. Available information ranges from current estimates and forecasts of detailed demographics including population and employment, to detailed U.S. Census data on the region's population. SACOG's Information Center staff also provides references to sources of information available at other organizations. Much of SACOG's information is available in both written and electronic format, for the convenience of the person requesting it. SACOG staff will work to make the most frequently requested data and regional profile information accessible on the agency's website and by direct request to Information Center staff. SACOG introduced a new regional information center in FY 2005-06, the Regional Gateway, on the SACOG website designed for the sharing of background information, news clips, and calendar events related to regional transportation planning, air quality, and land use. The information is updated regularly as needed.

This work will be performed by SACOG staff and by independent auditors.

Tasks and ***End Products:***

- a. ***Data summaries*** (As needed)
- b. ***Updated website*** (As needed)

3. TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION

Project #10-007-03

(State Requirement)

As the Regional Transportation Planning Agency (RTPA) for 4 counties and 15 cities, SACOG provides the review and approval of claims submitted for authorized uses. As part of this process, SACOG prepares and releases Findings of Apportionments for Local Transportation Funds and State Transit Assistance funds.

SACOG conducts the annual unmet transit needs process with public hearings throughout the RTPA region regarding transit needs and supports the development of short-range transit plans to assist in defining unmet transit needs. Based on hearing results, SACOG performs analyses of transit needs to determine whether or not they are reasonable to meet using adopted SACOG criteria. Meetings are held with the Sutter, Yuba, Yolo, and Sacramento County Social Service Transportation Advisory Councils to receive input on the staff analysis. Findings and recommendations are then made to the SACOG Board.

SACOG is also responsible for providing necessary annual fiscal and triennial performance audits of all claimants. Performance Audits of the operators and SACOG were prepared in FY 2007-08; follow-up activities based on the recommendations in the performance audits will continue to be carried out in FY 2009-10. Preparations will begin for the next triennial performance audit, which will take place at the end of the fiscal year.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Approve claims and file documentation (As needed)
- b. Newspaper notices, fliers, and posters (As needed)
- c. Preparations and potential vendor selection for next triennial performance audit (June 2010)
- d. Minutes of Social Service Transportation Advisory Council Meetings (As needed)
- e. Fiscal and compliance audits of all claimants (January 2010)
- f. Minutes of Public Hearings (March 2010)
- g. *LTF Findings of Apportionment for FY 2010-11 (February 2010)***

h. Unmet Transit Needs Findings for each jurisdiction (April 2010)

- i. Follow-up activities, as necessary, to implement recommendations contained in the Performance Audits conducted in FY 2007-08.

4. MULTI-AGENCY PROJECT STUDY REPORTS

Project #10-007-04

(Local Agreement)

In order to progress transportation projects from planning into implementation, Project Study Reports (PSRs) must be prepared. PSRs define the scope of work, schedule, and cost of the project. SACOG will facilitate the PSRs on projects as required.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Prepare draft and final PSR for project(s) with SACOG involvement (As needed)***

5. EMERGENCY PREPAREDNESS, BUSINESS CONTINUITY, AND TRAVEL OPTIONS STUDY

Project #10-007-05

(Board Policy)

This project is funded with Caltrans Planning Grant funds to conduct a study of the best practices and procedures in TDM that allow business continuity during an emergency situation, including telework and travel options other than driving alone. This is a one-time, three-year grant that began in FY 2007-08.

This is a carry-over project, and the work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Coordinate efforts with other emergency preparedness planning efforts conducted by local cities, counties, and transit operators, participating as the TDM stakeholder in those processes
- b. Implement recommendations from the best practices study for enhancing SACOG's Rideshare program
- c. Steering Committee meetings

6. 511/STARNET CAPITAL IMPROVEMENTS

Project #10-007-06

STARNET (Sacramento Transportation Area Network) is the communications platform that will connect the local operations centers of traffic, transit, and emergency response operators. Data and video collected by STARNET will be disseminated to the public via the 511 traveler information system. This project is the focal point of the Intelligent Transportation System effort for the region. Initial deployment will concentrate on the State of California data including Caltrans, California Highway Patrol, and California Capitol Corridor train information. In addition, the regional website and incident management tools will undergo initial development and deployment in Phase 1. The work on Phase 1 is anticipated to be completed during the planning period. This initial deployment is the first phase of a three-phase approach under the contract with Castle Rock, the system integrator. Phase 3 is scheduled for completion in 2012. The systems engineering contract awarded in FY 2007-08 has been extended for oversight of a systems integrator.

This work is a carry-over project, and the work will be performed by SACOG staff and consultants.

Tasks and ***End Products:***

- a. Oversee consultant work for STARNET Systems Integration and System Engineer (Ongoing)
- b. Work with local agencies to integrate STARNET with their operations (Ongoing)
- c. Configuration management (Ongoing)
- d. Design documentation (Ongoing)
- e. Acceptance test plans (Ongoing)
- f. ***Phase I products (August 2009 through August 2010)***
 1. ***Regional Transportation Management Display***
 2. ***Incident Tracker***
 3. ***Live video cameras shared via internet (60 closed circuit cameras)***

Objective: To record grants awarded to partner agencies as subrecipients to SACOG.

Discussion: This element identifies those grants that are awarded to transportation partners but must flow through SACOG as the RTPA for the region. SACOG exercises limited administrative duties such as progress reporting and financial reimbursement on behalf of the grantee; however, the grantee has responsibility for managing the tasks associated with the grant.

1. YOLO COUNTY TRANSPORTATION DISTRICT APTA LEADERSHIP DEVELOPMENT PROGRAM *Project # 10-008-01*

(Caltrans Discretionary Grant)

Under the Transit Professional Development category, this project will provide funding to allow the Yolo County Transportation District to participate in the Leadership APTA (American Public Transit Association) program. Leadership APTA is a highly-respected transit industry professional development program whose goals are to identify, develop, and support the next generation of transit industry leaders and future leaders of APTA. Selected individuals participate in a yearlong program that includes a combination of specialized workshops, class leadership projects, teleconferences, online events, and APTA conferences that address the challenges, demands, and key topics of the transit industry. Class members have first-hand opportunities to hear from key transportation industry leaders, legislative officials, labor leadership, and communications, diversity, media and leadership experts. Participants have many opportunities for small-group dialogues with general managers, policy makers, business CEOs, operations and technical managers, as well as representatives from Congress, the Federal Transit Administration, regulatory agencies, labor leadership, and state and local entity representatives.

Through these efforts, the Yolo County Transportation District APTA Leadership Development will accomplish the following tasks and end products:

Tasks and **End Products:**

- a. Training in the following FTA Planning Emphasis areas: incorporation of safety and security in transportation planning; coordination of non-emergency human service transportation; and planning for transit systems management and operations to increase ridership (Ongoing)
- b. Attendance and participation in the 2009 APTA Bus/Paratransit Conference (May 2009)
- c. Participation in the December, March, and July APTA Leadership Development Program Workshops (December 2009 – July 2010)
- d. ***Presentation of research paper at the 2009 APTA Annual Meeting (October 2010)***

2. UNITRANS TRANSIT SIGNAL PRIORITY IMPLEMENTATION STUDY *Project #10-008-02*
(Caltrans Transit Technical Assistance Discretionary Grant)

The proposed Transit Signal Priority (TSP) Implementation Study will provide technical assistance to determine the feasibility of a transit signal priority system in the City of Davis. Phase I of this study will provide professional expertise to assist Unitrans in screening an initial list of 32 intersections jointly identified by Unitrans and the City of Davis, prioritizing the top 10 to 15 intersections for further study, and developing a cost estimate for each of these top-tier intersections. Phase II will use traffic signal computer software to study the top tier intersections that could improve transit operations without undue impact on general traffic conditions.

Unitrans will assemble a Study Steering Committee that will include (at a minimum) Unitrans and City of Davis Public Works senior officials. This committee will be responsible for reviewing the RFP for this TSP Implementation Study, analyzing proposals, and assisting in selection of the consultant team. The Study Steering Committee will then be responsible for reviewing interim study documents and providing recommendations to Unitrans senior staff (General Manager and Assistant General Manager of Administration). The Unitrans General Manager will ultimately be responsible for ensuring grant contract compliance and successful implementation of the TSP program. The General Manager will also be responsible for all public outreach activities presented in the Phase I discussion above.

Tasks and ***End Products:***

- a. Assemble Study Steering Committee and select Consultant Team, including Yolo Bus Staff (April 2009)
- b. RFP for professional services and contract for professional services (April 2009)
- c. Assess preliminary list of 32 Intersections (May 2009)
- d. Develop Working Paper #1 with comments from Steering Committee (May 2009)
- e. ***Develop Phase I Draft Report with comments from Steering Committee, Davis Safety Advisory Commission, and Yolobus Board of Directors (October 2009)***
- f. ***Develop Phase I Final Report and preliminary contract (December 2009)***
- g. execute contract for study of prioritized list of top tier intersections (February 2010)
- h. ***Develop Draft Plan and presentations adding comments from steering Committee, Davis Safety Advisory Commission, Yolobus Board of Directors, ASUCD Senate and Public (March 2010)***
- i. ***Develop Final Plan (April 2010)***

3. **SACRAMENTO REGIONAL TRANSIT PROFESSIONAL DEVELOPMENT PROGRAM**

Project #10-008-03

(Caltrans Transit Professional Development Discretionary Grant)

This project will be located in Sacramento but will likely affect the entire SRTD service area, from the northern border of Sacramento County to Elk Grove in the south. The stakeholders in this case are the many communities that depend on SRTD for continued and growing transit service. SRTD staff currently comments on over two dozen development applications per month, in addition to city and county general plans and updates. The training will prepare the SRTD staff to comment on a holistic basis—from both land use and transportation planning perspectives—to future development reviews and general plans.

Tasks and ***End Products:***

- a. Urban Land Institute Training (March 2009, April 2009, and June 2009)
- b. University of California Davis Certificate Program (April and September 2009, April and September 2010)
- c. Caltrans/CSUS Planning and Project Management Training (March 2009 – April 2009)
- d. National Charrette Institute, multi-participant training (September 2009)
- e. APTA and CUTA Training (March 2009, July – August 2009 and October 2009)
- f. Online GIS and Planning Training (March 2009 – September 2009)

**4. YOLO COUNTY TRANSPORTATION DISTRICT SERVICE
IMPLEMENTATION TRAINING**

Project #10-008-04

(Board Policy – Local Agreement)

The transit planning service implementation training will allow the YCTD planning staff to develop a more comprehensive understanding of service implementation. The transit planning service implementation training will include workshops, seminars, and conferences concerning effective communication and community participation in service implementation, connection between land-use and public transit, and the marketing of transit.

Tasks and ***End Products:***

- a. Transit Planning Service Implementation Training Program Proposed/ ***Final Schedule*** (July 2008 – ***October 2008***)
- b. Training Program starts and continues for next 8 months (November 2008 – June 2009)
- c. Evaluation of program/***Report*** (April 2009 – ***June 2009***)
- d. Training Program continues for next 12 months (July 2009-June 2010)
- e. Final Evaluation of program/ ***Final Report*** (April 2010 – ***June 2010***)

**5. SACRAMENTO REGIONAL TRANSIT DISTRICT TRANSIT
MASTER PLAN IMPLEMENTATION**

Project #10-008-05

(Caltrans Statewide Transit Planning Studies Discretionary Grant)

This is a project to supplement the Regional Transit Master Plan by focusing on two or three high-potential service areas and undertaking the detailed planning to improve service, based on results of the SRTD Transit Master Plan. The communities involved are not certain, but they are highly likely (based on the SACOG Blueprint) to involve Natomas, Rancho Cordova, and Arden Arcade. These areas are all in SRTD's service area, they rely upon a common corridor, and they serve a common geographic area, centered on the city of Sacramento. The result of the planning will be a program of service changes that will be presented to the SRTD Board for implementation as early as February of 2010, with a goal of providing enhanced service and improved connections between regional transit services, all within available resources. This planning is also in anticipation of accelerated implementation of the Downtown-Natomas-Airport light rail project. The project will be managed by the SRTD Office of Planning, with the assistance of a service planning firm which will be selected competitively. The planning effort will include participation by TMAs serving the U.S. Highway 50 Corridor, Natomas, as well as downtown Sacramento.

Tasks and ***End Products:***

- a. Hire consultant (April 2009)
- b. Identify target areas (May - June 2009)
- c. Identify stakeholders (May – June 2009)
- d. Develop outreach strategy (May- June 2009)
- e. Employer-based needs (July - August 2009)
- f. Neighborhood-based needs (July - August 2009)
- g. Selection of participants (September 2009)
- h. Outline current service (July – October 2009)
- i. Develop service options (July – October 2009)
- j. Develop subset and costs (October – November 2009)
- k. Develop Charrette tools (November – December 2009)
- l. Hold workshops (January – February 2010)
- m. Draft board issue paper (March 2010)***
- n. Implement service change (June – September 2010)

- o. Project management (April 2009 – June 2010)
- p. ***Final product to Caltrans (October 2010)***

6. PHASE 3 OF THE STATE ECONOMIC LAND USE MODEL DEVELOPMENT *Project #10-002-06*
(Board Policy – Local Agreement)

This project's objective is to assist Caltrans and its model development team at UC Davis. SACOG will act as the administrative agent only, but will realize significant benefits when the model development is completed.

The project will initiate the third stage of the statewide PECAS economic land use model, a full production version that will enable Caltrans and the MPOs to begin testing some major policy questions. This project is on the same timeline with another important component, an update of the state travel model, which is fully compatible with the economic land use model. The travel model project will also be done at UC Davis.

The project is a multi-year effort that will carry over to subsequent years' OWPs.

This work will be performed by SACOG staff and consultants.

Tasks and ***End Products:***

- a. ***Status report on PECAS activity allocation (AA) module (June 2010)***
- b. ***Status report on PECAS space development (SD) module (June 2010)***
- c. ***Status report on integration of travel model (June 2010)***
- d. ***Final report (June 2011)***

Objective: To add required projects to the OWP which are funded and executed by partner agencies.

Discussion: Partner agencies receive certain funding from FTA for projects within their district. However, federal regulations require that SACOG carry these authorized projects in its OWP in order to meet the funding guidelines. These are projects over which SACOG has no authority except as the RTPA for the region.

1. UNITRANS – CNG FUELING FACILITY STUDY *Project #10-009-01*

Unitrans completed its compressed natural gas fueling facility in 1996. This important facility provides primary fueling for Unitrans' fleet of almost 40 buses, as well as secondary/back-up fueling for Yolobus, Davis Community Transit, and UC Davis Fleet Services. A difficulty with the current facility is that it uses two of the only three Pignone Nuovo natural gas compressors in North America, and parts are becoming difficult to obtain. In fact, Unitrans maintenance staff has had to custom manufacture normal-wear parts, as well as major components, for these two compressors in order to keep the fueling facility online. As such, Unitrans is seeking professional advice from a natural gas fueling facility expert on methods to ensure continued long-term CNG capacity for Unitrans and its partners.

Tasks and **End Products:**

- a. Project initiation and scoping meeting (January 2010)
- b. Publish RFP and award contract (February – April 2010)
- c. Begin study (June 2010)
- d. ***Publish Recommendations Report (September 2010)***

2. UNITRANS – MASTER PLAN FOR MEMORIAL UNION TERMINAL *Project #10-009-02*

Unitrans operates high-intensity fixed-route services on the UC Davis campus and throughout the City of Davis. Service operates out of two primary passenger terminals on the UCD campus—the Silo terminal (currently in the design phase of a major expansion/consolidation) and the Memorial Union. The latter terminal was implemented in essentially its current configuration in the 1970s, although it was designed to accommodate fewer buses, smaller buses, and far fewer passengers. As such, a long-term vision for this facility and its connection with other modes (pedestrian, bicycling, auto, and other transit agency buses) needs to be formally developed.

Tasks and **End Products:**

- a. Project initiation and scoping meeting (June 2010)
- b. Publish RFP and award contract (June – September 2010)
- c. Begin study (October 2010)
- d. ***Publish Recommendations Report (June 2011)***

3. UNITRANS – PARKING LOT STUDY FOR DOWNTOWN DAVIS

Project #10-009-03

The City of Davis has a vibrant downtown, within close proximity of the UC Davis campus. Travelers within the area, as well as those that travel to and from the area, are blessed with a relatively wide range of travel modes, including high-intensity Unitrans fixed route bus service, Amtrak trains, intercity and regional bus (Amtrak Thruway, Yolobus, Fairfield-Suisun Transit), extensive bicycling facilities and use, regional and local paratransit services, and a high degree of pedestrian travel. However, the interaction of these modes, capacity constraints, and access are often in conflict as the city and campus continue to expand. This study will address these conflicts and will attempt to ascertain the need for a long-term parking facility in the downtown area. Specifically, the study will detail the parking shortcomings in the downtown area, develop and review a list of potential parking facility sites, review the potential environmental impacts at each site, choose a locally-preferred site, and determine the funding that would be available from the various stakeholders (transit operators, redevelopment agency, city, etc.).

Tasks and *End Products*:

- a. Project initiation and scoping meeting (March 2010)
- b. Publish RFP and award contract (April – June 2010)
- c. Begin study (September 2010)
- d. ***Publish Recommendations Report (September 2011)***

4. SACRAMENTO REGIONAL TRANSIT DISTRICT DOWNTOWN-NATOMAS- AIRPORT RAIL PROJECT

Project #10-009-04

(Federal Requirement)

This Sacramento Regional Transit District project is a transitional analysis of the Downtown-Natomas-Airport. The DNA project is contained in the MTP 2035 and the MTIP.

Tasks and *End Products*:

- a. Task A builds upon the Programmatic EIR and the Locally Preferred Alternative (selected in 2003) to identify project delivery risks and cost uncertainties. Its purpose is to propose an “optimal” project delivery and technology for the entire corridor, within the parameters of a light rail alignment along Truxel Road, as specified in the Alternatives Analysis. This will include station number and types, single versus double tracking, operating strategies, construction phasing, and so on. Minimum Operating Segment (MOS)-1 will be included in this task to ensure consistency between the phases within the corridor. ***Cost Reduction Strategy, Value Engineering and Project Risk Assessment Work Paper***
- b. Task B brings DNA MOS-1 to the 30% engineering level (at present, it is at less than the 10% engineering level). This includes surveying, engineering, stations, utilities, and systems engineering for the first phase to Richards Boulevard. RT will use the 30% PS&E as the basis for a construction RFP. ***Concept and Phasing Plan and 30% Engineering Documentation.***
- c. Task B-2 builds upon the Programmatic EIR and the PS&E document to produce a Final EIR under CEQA rules. This effort is entirely locally funded. ***Final EIR***
- d. Task C updates the MOS-2 and MOS-3 conceptual engineering, costs, and ridership estimates. The last costs and ridership were done in 2004 and 2005. Recent testimony by SACOG indicates that circumstances along the DNA corridor have changed significantly. Market movements in the price of steel, concrete, and other materials require updating costs as well, and pose a continuing risk to project delivery. ***Cost Forecast and Ridership Update Documentation.***

- e. Task D is intended to propose the most competitive MOS-2 project possible under the New Starts criteria, taking into account updated costs, updated ridership, current financing options, and the results of SUMMIT model estimation. The results of Task D will be used to initiate a NEPA document for MOS-2 and any additional segments of DNA, as necessary. ***Delivery Strategy Report and Phasing Plan.***
- f. Task E is the public outreach that is necessary, including coordination with our public partners and stakeholders, for all aspects of the project development process. This will include a Technical Advisory Committee as well as a Citizens' Review Committee, in addition to open houses and hearings as part of the public planning process. ***A series of community presentations, city/county coordination meetings, technical and citizen advisory committee meetings, and open houses.***
- g. The optional task is proposed in the context of a design-bid-build scenario with regard to MOS-1. The decision to undertake or abandon this task will not be made until later in the year, and the task will be entirely locally funded. ***100% engineering diagrams and documentation.***
- h. The balance of the funding in this project, approximately \$3.5 million, will be used for preliminary engineering of the next phase of DNA. This step will require FTA approval before it can proceed.

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INDIRECT COSTS
FISCAL YEAR 2009-10

Total Indirect Expenses	\$ 3,431,079	
Carry-Forward (+ or -) from FY 07-08	<u>344,986</u>	
ADJUSTED INDIRECT TOTAL	<u>3,776,065</u>	
Total Direct Salary and Benefit	<u>\$ 5,002,707</u>	
PROPOSED INDIRECT RATE - FY 2009-10	<table border="1"><tr><td style="text-align: center;">75.48%</td></tr></table>	75.48%
75.48%		

<u>EXPENDITURES</u>	<u>AMOUNT</u>
Meetings / Training	\$ 15,000
Printing	13,500
Consultant	100,000
Mileage	12,000
Legal Services	320,000
Other Expenses	4,500
Books & Periodicals	4,500
Office Supplies	45,000
Postage	18,000
Telephone	35,000
Office Equipment Maintenance	15,000
Memberships	25,000
Depreciation	90,000
Insurance	71,000
Building Rent - Meridian Plaza	700,000
SACOG Vehicle Parking	8,100
Office Equipment < \$1,000	15,000
Accounting Processing Costs	8,000
Career Development Program	75,000
Computer Software Maint/Licences	50,000
Temporary Services	500
OPEB Annual Required Contribution	390,706
Indirect Staffing (salaries/benefits)	<u>1,415,273</u>
TOTAL FOR FY 2009-10	<u><u>\$ 3,431,079</u></u>

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INDIRECT PROJECTS

Objective: To provide management and administrative support of the agency's advisory role to local government on matters of interjurisdictional concern, its comprehensive planning program in transportation, and its mandates in airport land use planning, housing, air quality, and water quality.

Discussion: To provide management support of SACOG's transportation project funding and delivery efforts and its comprehensive transportation planning programs, the public information, technical services, various special projects, and local technical assistance.

Projects:

1. INFORMATION SYSTEMS

(State and Federal Requirements)

Information Systems staff maintains and develops SACOG's computing and networking environment; provides programming and database application support; and prepares an annual Information Technology Plan to guide improvements to the environment.

Tasks and **End Products:**

- a. An effective and well-maintained computing and information systems environment (Ongoing)

2. FINANCE/ACCOUNTING/AUDITING

Staff performs a number of tasks, including the financial monitoring of grant awards, preparation of the annual operating and OWP budget, obtaining approval of the Cost Allocation Plan, preparation of various external and internal financial reports, and ongoing accounting and record-keeping duties. In addition, staff prepares and obtains approval of numerous third-party contracts to implement various components of the work program; arranges for the required annual financial and TDA audits and ensures their completion in a timely manner; maintains compliance with internal control structure and procedures for administering grants, ensuring that there are no violations of laws and regulations; provides risk management services; administers the purchasing policy; administers pass-through funds; and provides support to SACOG staff.

Tasks and **End Products:**

- a. Various grant invoices for reimbursement (Pursuant to grant requirements)
- b. Various monthly/quarterly external/internal financial reports (Monthly/quarterly)
- c. Agreements with funding agencies to secure funding (Ongoing)
- d. Obtain and maintain adequate insurance policies to provide necessary coverage for office facilities and equipment (Ongoing)
- e. **Annual financial transactions report to the State Controller (August 2009)**
- f. **Annual financial audit of SACOG for fiscal year 2008-09 (December 2009)**
- g. **Annual Operating Budget for FY 2010-11 (April 2010)**
- h. **Cost Allocation Plan for FY 2010-11 (May 2010)**

3. HUMAN RESOURCES

Responsible for SACOG's salary and benefits administration; human resource policy monitoring and compliance; recruitment of and recordkeeping for staff; insures compliance with all federal and state wage and benefit regulations; performs wage, benefit and classification studies; prepares updates to all internal administrative documents, e.g., Personnel Rules, Classification Plan, Administrative Procedures; and interprets adopted agency policies and procedures for staff and external requests.

Tasks and *End Products*:

- a. Maintain the Employee Handbook (Ongoing)
- b. Performance evaluation reports of staff (Ongoing)
- e. Maintain and administer agency compensation and benefits plans (Ongoing)
- f. Maintain personnel files (Ongoing)
- h. Prepare and maintain records of all payroll/personnel records (Ongoing)
- i. File and report payroll/personnel transactions to appropriate entities (Monthly)

4. OFFICE OPERATIONS

Staff performs a variety of tasks including secretarial, receptionist, photocopying, mail processing, errand running, bulk mailing, office equipment maintenance, vehicle maintenance, meeting arrangements and scheduling, travel arrangements, FPPC reporting functions, and ensuring compliance with the Brown Act. This project includes all administrative functions involved with Board of Directors meetings, including the preparation, processing, and posting of agendas in accordance with the Brown Act, agenda package assembly, and preparing minutes of the meeting. Staff also provides administrative support to Board committee meetings. Administrative functions include programming and training of word processing system utilized by all staff, as well as maintenance of pertinent office forms, records, and documents. Staff conducts such duties as may be required by the bylaws of the Building Financing Corporation.

Tasks and *End Products*:

- a. Agendas and staff reports for monthly Board of Directors and committee meetings (Ongoing)
- b. Agency correspondence, forms and documents (Ongoing)
- c. Minutes of Board and committee meetings (Ongoing)
- d. Maintain and administer legal agreements with third-party contractors, partner agencies and others (Ongoing)

OTHER REGIONAL PLANNING PROGRAMS/ACTIVITIES

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CALTRANS REGIONAL PLANNING ACTIVITIES WITHIN THE SACRAMENTO AREA
COUNCIL OF GOVERNMENTS AREA FOR FISCAL YEAR 2009-10

ACTIVITY	DESCRIPTION	RELATED SACOG PROJECTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	<ul style="list-style-type: none"> ▪ District System Management Plan ▪ Transportation Corridor Concept Reports for the following State Routes: 49, 80, 104, 20, 113, 174, 193, and 267 ▪ Transportation System Development System ▪ Implementation of Strategies included in the <i>2009 Corridor System Management Plans</i> (CSMPs) for segments of Interstate 80, Interstate 5, U. S. 50, and State Routes 99, 65, and 51 ▪ Begin development of second generation CSMPs
Advance Planning	Completion of pre-programming studies (e.g., project initiation documents, such as Project Study Reports) so as to be ready to program resources for capital projects	To be determined in consultation with SACOG, cities, and counties
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> ▪ 2035 MTP amendments ▪ Capital South East Connector Study ▪ Highway 50 Partnership ▪ Placer Parkway ▪ Air quality planning activities ▪ California Transportation Plan update ▪ Sacramento Subregional Traffic Impact Mitigation Fee Program ▪ Bus Rapid Transit Activities ▪ I-80 HOT Lane Feasibility Study
Local Development Review Program	Review of all local development proposals potentially impacting the State Highway System	Assistance to lead agencies in their fulfillment of the CEQA process to ensure the identification and mitigation of local development impacts to the State Highway System

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EL DORADO COUNTY TRANSPORTATION COMMISSION
FISCAL YEAR 2009-10 PLANNING ACTIVITIES

WORK ELEMENT 100: AGENCY ADMINISTRATION AND MANAGEMENT—To provide management and administration of the Overall Work Program, conduct the day-to-day operations of the agency, and provide support to the Commission and its committees.

END PRODUCTS:

1. Fiscal Year 2009/2010 Overall Work Program Quarterly Reports – Quarterly
2. Fiscal Year 2009/2010 Overall Work Program Amendments – As needed
3. Fiscal Year 2010/2011 Overall Work Program – March 2010 (Draft) – June 2010 (Final)
4. Agendas for Policy Advisory Committee and Transportation Commission meetings – Monthly, or as needed
5. Publish public hearing notices – As needed
6. Warrant registers – Monthly
7. Employee performance reviews – Annually
8. Financial statements and financial reports – As needed
9. Tax reports – Quarterly
10. Updated Bylaws, Administrative Operating Procedures, and Personnel Policies – As needed

WORK ELEMENT 110: INTERGOVERNMENTAL COORDINATION—To coordinate the efforts of the Commission with Tribal, local, regional, and state agencies. Intergovernmental coordination is a long-standing work element in EDCTC's annual OWP.

END PRODUCTS:

1. Reports to the Commission on intergovernmental coordination and activities of related local, regional, and state agencies as well as the Shingle Springs Rancheria Tribal Government – As needed
2. Correspondence and communications to other government agencies and jurisdictions – As needed

WORK ELEMENT 111: RURAL COUNTIES TASK FORCE—To coordinate the participation of rural transportation agencies in the statewide issues pertinent to transportation planning, programming and funding. This Rural Counties Task Force work element is in the first year of a two-year EDCTC planning effort.

END PRODUCTS:

1. Rural Counties Task Force agendas – Monthly, or as needed.
2. Rural Counties Task Force Annual Report to the CTC – December
3. Correspondence and communications to Caltrans, California Transportation Commission, governmental agencies, Regional Council of Rural Counties, and Rural Counties Task Force Members – As needed
4. Billings to Rural Counties Task Force member agencies for voluntary dues – January and July

WORK ELEMENT 120: TRANSIT ADMINISTRATION AND PLANNING—To effectively administer the provisions of the Transportation Development Act (TDA), including receiving, reviewing, and approving claims for Local Transportation Funds and State Transit Assistance Funds for El Dorado County in the jurisdiction of the El Dorado County Transportation Commission (Western Slope);

to assist with the development of Federal Transit Administration Section 5305, 5310, and 5311 grant applications and associated programming and reporting documents. Transit Administration and Planning is a long-standing work element in EDCTC's annual OWP.

END PRODUCTS:

1. Preliminary and Final STA and TDA apportionments for Fiscal Year 2010/2011 – February/June 2010
2. Coordinated Transportation Human Service Plan amendments – As needed
3. Unmet Transit Needs Analysis and Findings, if warranted – May 2010
4. Allocation instructions to the County Auditor for TDA and STA funds – June 2010
5. Appropriate claim notification to jurisdictions – June 2010
6. Press releases, public service announcements, public notices, and public meeting/hearing flyers – As needed
7. Independent audits of claimants and the Commission – December 2009
8. Triennial performance audits of EDCTC and EDCTA – June 2010
9. FTA Section 5305, 5310 and 5311 (Transit Technical Assistance and Transit Planning Studies) grant applications – As needed
10. Programming and reporting documents for FTA grant funded projects – Quarterly

WORK ELEMENT 125: EL DORADO COUNTY AIRPORT LAND USE COMMISSION—To effectively administer the El Dorado County Airport Land Use Commission (ALUC) and related aviation system planning activities; to provide technical assistance to the Placerville and Georgetown Airport Advisory Committees and the Cameron Park Airport District. The El Dorado County Airport Land Use Commission work element is a continuing work element in the EDCTC OWP work effort.

END PRODUCTS:

1. Determination of project consistency with ALUCP – As needed
2. Determination of general plan consistency with ALUCP – As needed
3. Grant application for Comprehensive Land Use Plan updates – July
4. Aviation-related grant proposals, funding plans, and interagency agreements – Ongoing
5. ALUC meeting agendas – As needed
6. ALUCP amendments – As needed

WORK ELEMENT 200: REGIONAL TRANSPORTATION PLAN—To prepare and implement the EDCTC Regional Transportation Plan (RTP) and coordinate with SACOG on the development and amendment of the El Dorado County components of SACOG's Metropolitan Transportation Plan (MTP). The Regional Transportation Plan is a long-standing work element in EDCTC's annual OWP.

END PRODUCTS:

1. RTP amendments and updates – As needed
2. SACOG MTP 2035 that includes El Dorado County projects and priorities – SACOG schedule
3. Updated population, employment, housing, and traffic data – Ongoing
4. Draft EDCTC 2010 – 2030 Regional Transportation Plan elements – December
5. Request for Proposals for Environmental Document consultant services – December
6. Amendments to the MTP and MTIP – As needed
7. Assistance to member agencies and EDCTA on RTP, MTP, and MTIP issues – As needed
8. Document Tribal government-to-government relations – As needed

WORK ELEMENT 240: CITY OF PLACERVILLE AND EL DORADO COUNTY BICYCLE PLAN UPDATES—

To update the 2005 Non-Motorized Transportation Plan for the City of Placerville; to update the 2005 Bicycle Transportation Plan for the County of El Dorado. This City of Placerville and El Dorado County Bicycle Plan Updates work element is a continuation of EDCTC's non-motorized work effort and the Fiscal Year 2008/2009 effort to update the existing City of Placerville and El Dorado County Bicycle Plans.

END PRODUCTS:

1. Draft City of Placerville Non-Motorized Transportation Plan Update – September 2009
2. Draft El Dorado County Bicycle Transportation Plan Update – September 2009
3. Document Tribal government-to-government relations – September 2009
4. Final City of Placerville Non-Motorized Transportation Plan Update – December 2009
5. Final El Dorado County Bicycle Transportation Plan Update – December 2009

WORK ELEMENT 244: CITY OF PLACERVILLE AND EL DORADO COUNTY PAVEMENT MANAGEMENT PROGRAM DATABASE MAINTENANCE—

To maintain the MicroPaver Pavement Management Program (PMP) database for the City of Placerville and El Dorado County; to provide a systematic method for determining roadway pavement maintenance, rehabilitation, reconstruction, and funding priorities. During FY 2006/07, EDCTC completed the City of Placerville Pavement Management Program. This Work Element is a continuation of EDCTC's focus on regional roadway maintenance and rehabilitation priorities.

END PRODUCTS:

- c. MicroPaver Database maintained at an EDCTC workstation
- d. Regularly updated Pavement Condition Reports for El Dorado County and City of Placerville maintained road systems

WORK ELEMENT 246: STATE ROUTE 49 REALIGNMENT – COLOMA TO EL DORADO—To consider potential new alignments of State Route 49 from the Coloma area to El Dorado in order to improve traffic operations and facilitate a more efficient movement of people and goods. This State Route 49 Realignment – Coloma to El Dorado is in the second year of a two-year EDCTC planning effort.

END PRODUCTS:

1. Draft State Route 49 Realignment – Coloma to El Dorado Report – February 2010
2. Final State Route 49 Realignment – Coloma to El Dorado Report – June 2010

WORK ELEMENT 250: EL DORADO COUNTY RURAL TRANSIT EMERGENCY PREPAREDNESS PLAN—

Utilizing Caltrans Rural Transit Emergency Planning Guidance, develop a Rural Transit Emergency Preparedness Plan for El Dorado County.

END PRODUCTS:

1. Draft El Dorado County Rural Transit Emergency Preparedness Plan – April 2011
2. Final El Dorado County Rural Transit Emergency Preparedness Plan – June 2011

WORK ELEMENT 270: BROADWAY VILLAGE CORRIDOR MULTI-MODAL IMPLEMENTATION PLAN—

To propose safety, mobility and operational improvements to improve vehicular circulation along the Broadway Corridor through improved access management to adjoining businesses. This

Broadway Village Corridor Multi-Modal Implementation Plan is in the second year of a two year new EDCTC planning effort.

END PRODUCTS:

1. Draft Broadway Village Corridor Multi-Modal Implementation Plan – April 2010
2. Final Broadway Village Corridor Multi-Modal Implementation Plan – June 2010

WORK ELEMENT 281: CAMINO CORRIDOR PROJECT STUDY REPORT—To prepare a Project Study Report (PSR), in accordance with Caltrans' Guidelines for PSRs, for alternatives to improve parallel capacity, safety, and operations in the Camino area.

END PRODUCTS:

1. Draft Project Study Report – July 2009
2. Final Project Study Report – October 2009

WORK ELEMENT 300: STATE AND FEDERAL PROGRAMMING—To select and prioritize projects and program funds available through the State Transportation Improvement Program (STIP), including the Regional Transportation Improvement Program (RTIP) and Interregional Transportation Improvement Program (ITIP); to select and prioritize projects and program funds available through the federal Transportation Equity Act (SAFETEA-LU) including Regional Surface Transportation Program (RSTP) and Congestion Mitigation and Air Quality (CMAQ) funds. State and Federal Programming is a long-standing work element in EDCTC's annual OWP.

END PRODUCTS:

1. Selection of projects and programs to use state and federal funds available to the Commission from SAFETEA-LU – Ongoing
2. 2010/11 – 2014/15 EDCTC RTIP in accordance with State statutory requirements – December 2009
3. CTC adopted STIP – Biennially
4. STIP Amendments – As needed
5. Document Tribal government-to-government relations – As needed

WORK ELEMENT 310: TRANSPORTATION PROJECT DELIVERY AND OVERSIGHT—To insure that projects using federal, state, and local grant funds use those funds in a timely and cost effective manner; to coordinate with local and Tribal jurisdictions to develop projects that meet specific federal program guidelines. Transportation Project Delivery and Oversight is a long-standing work element in EDCTC's annual OWP.

END PRODUCTS:

1. Timely delivery of STIP, RSTP, TE, and CMAQ funded projects – On schedule
2. Maintained project status database – Ongoing
3. Quarterly reports to the Commission on the status of project delivery of STIP, RSTP, CMAQ, and TE projects – August 2009, November 2009, February 2010, May 2010
4. Federal grant and fund program applications – As needed
5. Approved allocation requests for STIP and TE funds – As needed
6. Propose STIP and TE amendments – As needed

WORK ELEMENT 330: ALTERNATIVE TRANSPORTATION PROGRAMS—To promote projects that will maintain, improve, and expand public transit systems and other alternative modes of transportation,

such as carpooling, bicycling, and walking. Additional measures include compressed work weeks and telecommuting. Alternative Transportation Programs is an ongoing work element in EDCTC's OWP.

END PRODUCTS:

1. School Pool brochures – September 2009
2. School Pool rideshare match lists – September 2009 - June 2010
3. Spare-the-Air campaign materials – June 2009 - October 2010
4. Marketing materials for alternative transportation promotions – As needed
5. Press releases, newsletter, and newspaper articles – Quarterly, or as needed
6. Document Tribal government-to-government relations – As needed
7. SPTC transportation facility grant applications (i.e., Bicycle Transportation Account) – As needed

WORK ELEMENT 400: PUBLIC EDUCATION, OUTREACH, AND MARKETING—To support EDCTC's project delivery, planning, and consensus-building programs by providing information on transportation and related issues and by seeking input on these issues from interested parties. This effort includes responding to information requests from Tribal governments, local agencies, the general public, and news media, fostering more public awareness of EDCTC and its efforts, and maintaining the EDCTC website. Public Information, Outreach, and Marketing is a continuing effort in EDCTC's OWP.

END PRODUCTS:

1. Maintenance of computerized mailing list database – Ongoing
2. News releases – As needed
3. EDCTC website – Ongoing
4. EDCTC Extra – Annually
5. Presentations to jurisdictions, neighborhood associations, special interest advocacy groups, and others – As needed
6. Promotional materials specific to special alternative transportation events – As needed
7. Document outreach efforts and meetings with traditionally under-represented and under-served populations and their community leaders

WORK ELEMENT 410: TRANSPORTATION ADVOCACY PROGRAM—To obtain discretionary state and federal transportation funds for highway and street improvements, transit operations, pedestrian/bicycle improvements, and other miscellaneous transportation projects, and to participate in the legislative process to benefit the county's transportation interests. The Transportation Advocacy Program is a long-standing work element in EDCTC's annual OWP.

END PRODUCTS:

1. Legislative analysis and staff reports – Monthly
2. Funding for priority projects – Ongoing
3. Legislative Advocacy Program – February 2010
4. Printed materials for "Cap-to-Cap" lobbying effort – March 2010

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PLACER COUNTY TRANSPORTATION PLANNING AGENCY
FISCAL YEAR 2009-10 PLANNING ACTIVITIES

WORK ELEMENT 10: AGENCY ADMINISTRATION—To provide management and administration to all work elements in the Overall Work Program and to conduct day to day operations of the agency.

END PRODUCTS:

1. PCTPA meeting agendas and staff reports, paper and online versions – Monthly
2. List of warrants – Monthly
3. Quarterly reports of PCTPA operating budget status – Quarterly
4. Quarterly progress reports of FY 2009/10 Overall Work Program – Quarterly
5. Revisions to FY 2009/10 Overall Work Program and Budget – As needed (October 2009, March 2010)
6. Preliminary Draft of FY 2010/11 Overall Work Program and Budget – February 2010
7. Final FY 2010/11 Overall Work Program and Budget – May 2010
8. Employee performance reviews – Annually

WORK ELEMENT 11: TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION—To effectively administer all aspects of the Transportation Development Act (TDA) in the jurisdiction of the Placer County Transportation Planning Agency.

END PRODUCTS:

1. Preliminary and Final Annual Findings of Apportionment for FY 2010/11 – February 2010, June 2010
2. Financial and Compliance Audits of PCTPA and all TDA claimants – March 2010
3. A report summarizing the unmet transit needs testimony, including analysis and recommendations for findings of unmet transit needs – February 2010
4. TDA claims – Ongoing
5. SSTAC meeting agendas – Ongoing
6. Transit Operators Working Group meeting agendas – Quarterly
7. Final Findings of Apportionment for FY 2009/10 – August 2009

WORK ELEMENT 12: INTERGOVERNMENTAL COORDINATION—To coordinate with outside agencies and jurisdictions on matters pertinent to transportation planning, programming, and funding.

END PRODUCTS:

1. Staff reports to Board and jurisdictions on pertinent topics – As needed
2. Correspondence and communications to other governmental agencies – As needed
3. Information packages on Cap-to-Cap projects – April 2010
4. Legislative analysis and reports – Monthly
5. Letters supporting or opposing pertinent legislation – As needed

WORK ELEMENT 14: COMMUNICATIONS & OUTREACH—To inform the public of the Agency's activities and gather effective public input.

END PRODUCTS:

1. Information pieces, such as press releases, Power Point presentations, fliers, and brochures about transportation issues – Ongoing

2. Fact sheets, program and project summaries, and other printed materials – As needed
3. “E-newsletter” – Monthly
4. Community television videotapes – Monthly
5. Agency web site updates – Ongoing
6. Project signage – In accordance with construction schedule
7. Invitations, press releases, and agendas for ground-breaking, ribbon-cutting, or other commemorative events, including I-80 Bottleneck Phases 2 and 3 – In accordance with construction schedule

WORK ELEMENT 15: BUILDING ADMINISTRATION—To provide management and administration of the Agency's office property.

END PRODUCTS:

1. Accounts receivable, accounts payable, balance sheets, and other accounting records – Ongoing
2. Tenant leases – As needed

WORK ELEMENT 20: REGIONAL TRANSPORTATION PLAN (RTP)—To update the Placer County Regional Transportation Plan and coordinate with SACOG on the development of the Placer County components to SACOG's Metropolitan Transportation Program (MTP).

END PRODUCTS:

1. Current socio-economic forecasts and census data – Ongoing
2. Updated Draft Placer Regional Transportation Plan – December 2009
3. Updated Draft Placer Regional Transportation Plan EIR – December 2009

WORK ELEMENT 23: WESTERN PLACER CONSOLIDATED TRANSPORTATION SERVICES AGENCY (CTSA) ADMINISTRATION— To provide staffing and administrative support for the Western Placer Consolidated Transportation Services Agency (CTSA) Joint Powers Authority (JPA) Authority.

END PRODUCTS:

1. Joint Powers Agreement amendments – As needed
2. WP CTSA FY 2009/10 Budget updates – As needed
3. WP CTSA FY 2010/11 Budget – May 2010
4. Contracts for CTSA transit services – Annually/as needed
5. WP CTSA Board agendas and minutes – Quarterly/as needed
6. WP CTSA financial reports – Quarterly
7. Reports, audits, and other documentation required of CTSA's – July 2009 - June 2010/as needed

WORK ELEMENT 27: AIRPORT LAND USE COMMISSION—To administer the Placer County Airport Land Use Commission (ALUC) and related aviation activities.

END PRODUCTS:

1. Determinations of project consistency with ALUCP – As needed
2. Grant proposals, funding plans, and interagency agreements – Ongoing
3. ALUC meeting agendas – As needed
4. ALUCP amendments – As needed

WORK ELEMENT 30: CONGESTION MANAGEMENT PROGRAM—To meet state Congestion Management Program requirements, including providing trip reduction programs to Placer County.

END PRODUCTS:

1. Updated “Way to Go” brochures – September 2009
2. Taxi rides for emergency ride home participants – As needed
3. Marketing materials for alternative transportation promotions – As needed
4. Employee transportation coordinator meeting agendas – Quarterly
5. Newsletter articles – As needed
6. Summary of outreach efforts and promotions – Monthly
7. Bucks for Bikes promotional material, applications, and subsidies – February 2010 - May 2010
8. Marketing materials for coordinated transit marketing campaigns – As needed
9. Marketing materials for general awareness transit advertisements – As needed
10. Consolidated Transit Guide for Placer transit operators – December 2009
11. Informational brochure for the Western Placer CTSA services – December 2009
12. Public service announcements for public transit services – As needed
13. Newsletter articles – As needed
14. Summary of outreach efforts and promotions – Monthly

WORK ELEMENT 33: BIKEWAY PLANNING—To provide ongoing bicycle planning, safety education, and coordination services.

END PRODUCTS:

1. Bikeway funding applications – As needed
2. Updated Placer County Bicycle Map – March 2010

WORK ELEMENT 35: RAIL PROGRAM—To support and enhance the success of the heavy rail service in Placer County, including the Capitol Corridor rail service and Regional Rail efforts, to administer the agency’s passenger rail, freight rail and rail grade crossing programs, and to maximize the rail funding available to local jurisdictions.

END PRODUCTS:

1. CCJPA public hearings, meetings, presentations, public service announcements and press releases – As needed
2. Rail marketing materials – Ongoing

WORK ELEMENT 40: PLACER PARKWAY CORRIDOR PRESERVATION TIER 1 ENVIRONMENTAL IMPACT STATEMENT/ENVIRONMENTAL IMPACT REPORT (TIER 1 EIS/EIR) (MULTI-YEAR PROJECT)—

To complete the federal and state environmental document that will identify a transportation corridor to be preserved for the future Placer Parkway – a new roadway linking State Route (SR) 70/99 in Sutter County and SR 65 in Placer County.

END PRODUCTS:

1. Consultant work products – In accordance with work program
2. Hearing notices – September 2009
3. Final Placer Tier 1 EIR/EIS – September 2009
4. SPRTA Board EIR certification – September 2009
5. Tier 1 EIR/EIS administrative record – July 2009 - September 2009

6. FHWA Record of Decision – Depending on Federal regulatory agency action
7. Tier 2 environmental program – February 2010
8. Newsletters, press releases, and outreach materials – Ongoing
9. Website updates – Ongoing/as needed

WORK ELEMENT 50: PROJECT PROGRAMMING—To maximize the funding available to local jurisdictions through accurate and efficient programming of Federal and State transportation dollars.

END PRODUCTS:

1. SACOG MTIP Updates – Quarterly/as needed
2. 2010 RTIP – November 2009
3. Amendments and applications to Proposition 1B program – As needed
4. FTA Section 5310 Priority List – July 2009, per Caltrans schedule
5. FTA Section 5311 Program of Projects and Application – December 2009
6. FTA Section 5313(b) Transit Technical Planning Grant application – March 2010
7. FHWA Planning Partnership Grant application – March 2010
8. Other grant and fund program applications – As needed
9. Provision of grant applications and reports to local agencies and the general public – Ongoing

WORK ELEMENT 55: PROJECT MANAGEMENT AND DELIVERY—To monitor, manage, and otherwise ensure timely delivery of transportation projects included in Federal and State funding programs.

END PRODUCTS:

1. PDT and Management Team agendas – In accordance with project schedules
2. Project and funding status reports, including SB 45 and Proposition 1B project progress reports – Quarterly
3. Caltrans Fund Transfer Agreements – As needed
4. Project signage that highlights local agency participation – As needed
5. Cooperative Agreements, Memoranda of Understanding, and other agreements – As needed
6. Transportation facility improvements – In accordance with project schedules

WORK ELEMENT 60: REGIONAL TRANSPORTATION FUNDING STRATEGY— To develop a strategy to fund the critical regional transportation projects in Placer County based on current economic conditions.

END PRODUCTS:

1. Funding Strategy Steering Committee agendas – Quarterly
2. Public survey data results – January 2010, May 2010
3. Updated Draft Transportation Expenditure Plan or other transportation funding strategy document – Spring 2009

WORK ELEMENT 73: I-80 HIGH OCCUPANCY TOLL (HOT) LANE FEASIBILITY STUDY—In a joint effort with Sacramento Area Council of Governments (SACOG), to determine the feasibility of a High Occupancy Toll (HOT) lane on I-80 between I-5 in Sacramento County and SR 65 in Placer County

END PRODUCTS:

1. Agendas, reports and summaries of data collection and analysis – In accordance with consultant work program
2. Draft I-80 HOT Lane Feasibility Study – September 2009
3. Final I-80 HOT Lane Feasibility Study – November 2009

WORK ELEMENT 74: WESTERN PLACER FIXED ROUTE SHORT RANGE TRANSIT PLANS (DEPENDING ON GRANT FUNDING)—To develop short range transit plans for fixed route transit operators.

END PRODUCTS:

1. Draft Auburn Transit Short Range Transit Plan – Eight months after grant award
2. Draft Roseville Transit Short Range Transit Plan – Eight months after grant award
3. Draft Placer County Transit Short Range Transit Plan – Eight months after grant award
4. Final Auburn Transit Short Range Transit Plan – Twelve months after grant award
5. Final Roseville Transit Short Range Transit Plan – Twelve months after grant award
6. Final Placer County Transit Short Range Transit Plan – Twelve months after grant award

WORK ELEMENT 75: WESTERN PLACER CTSA SHORT RANGE TRANSIT PLAN (DEPENDING ON GRANT FUNDING)—To develop a short range transit plan for the newly created Western Placer Consolidated Transportation Services Agency (CTSA).

END PRODUCTS:

1. Draft Western Placer CTSA Short Range Transit Plan – Eight months after grant award
2. Final Western Placer CTSA Short Range Transit Plan – Twelve months after grant award

WORK ELEMENT 79: INTELLIGENT TRANSPORTATION SYSTEMS (ITS)—To facilitate implementation of ITS technology in Placer, El Dorado, Nevada, and Sierra County areas.

END PRODUCTS:

1. Tahoe Gateway Counties ITS Coordination agendas – As needed
2. ITS funding grants – As opportunities arise

WORK ELEMENT 80: FREEWAY SERVICE PATROL (FSP)—To facilitate implementation of a Freeway Service Patrol (FSP) on I-80 and SR 65 in South Placer County.

END PRODUCTS:

1. Progress reports – Quarterly
2. Freeway Service Patrol brochures – Ongoing

WORK ELEMENT 100: SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY (SPRTA) ADMINISTRATION—To provide staffing and administrative support for the South Placer Regional Transportation Authority.

END PRODUCTS:

1. SPRTA Implementation Plan updates – As needed
2. SPRTA Improvement Program updates – As needed
3. Joint Powers Agreement amendments – As needed
4. SPRTA FY 2009/10 Budget updates – As needed
5. SPRTA FY 2010/11 Budget – May 2010

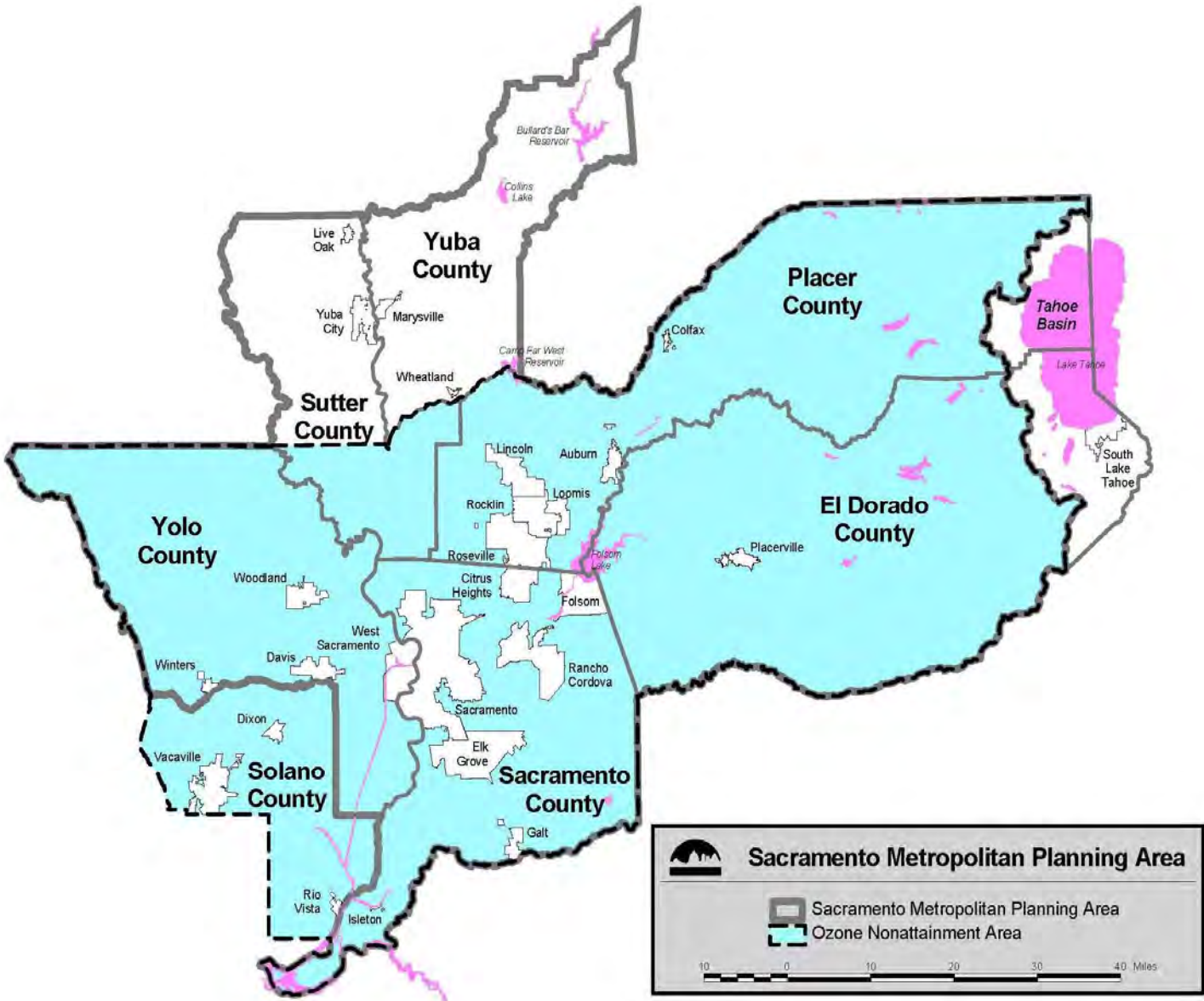
6. SPRTA Cash flow projections – As needed
7. Contracts for needed services, such as traffic modeling and attorney services – Annually/as needed
8. SPRTA Board agendas and minutes – Quarterly/as needed
9. SPRTA Technical Advisory Committee agendas and minutes – Monthly/as needed
10. SPRTA financial reports – Quarterly

OWP

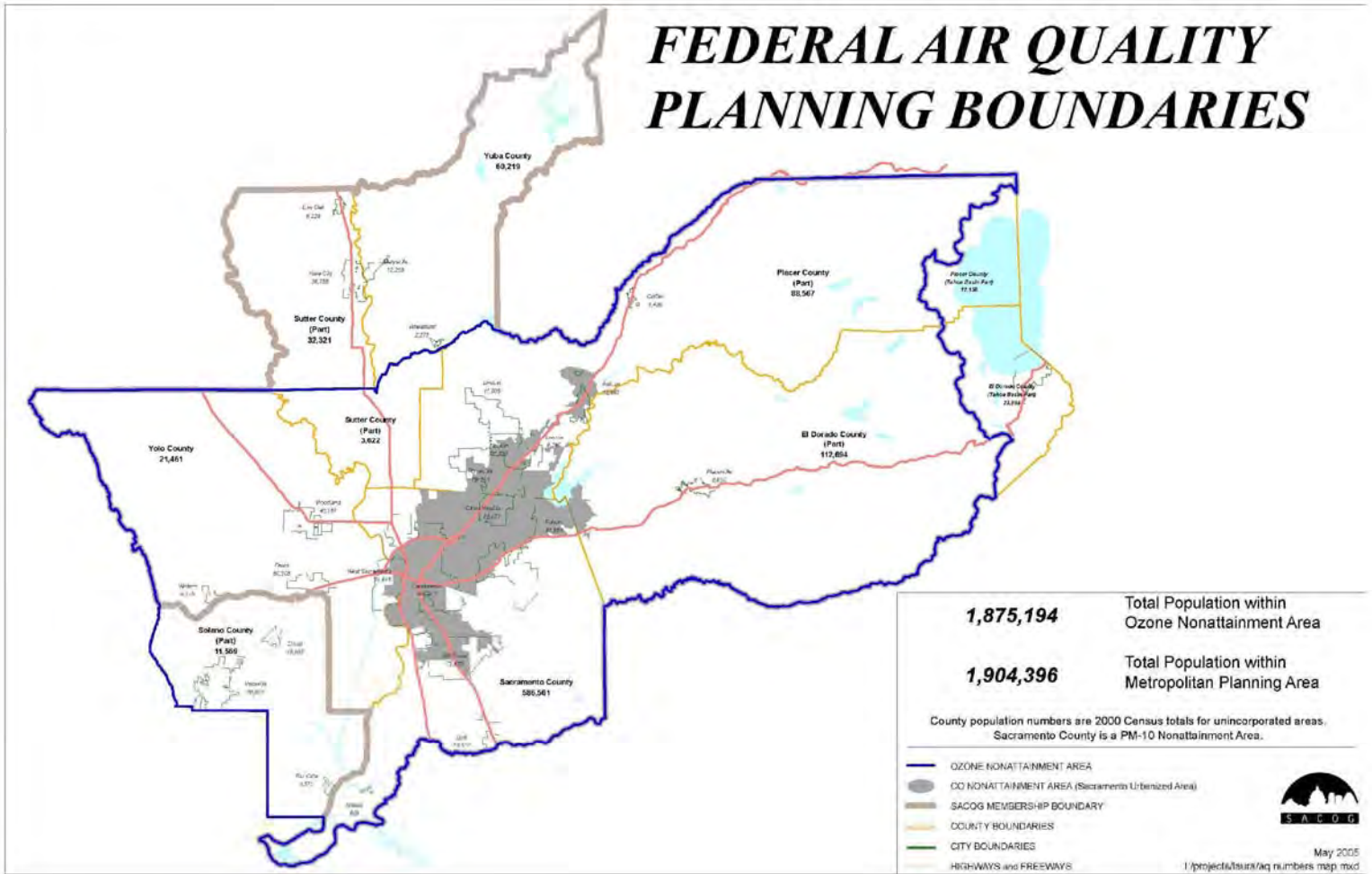
Appendix

OVERALL
WORK
PROGRAM





FEDERAL AIR QUALITY PLANNING BOUNDARIES





SACOG

Organization Chart

SACOG BOARD OF DIRECTORS

Mike McKeever
Executive Director

Karen Wilcox
Director of
Finance

Gordon Garry
Director of
Research and
Analysis

**Matt
Carpenter**
Director of
Transportation
Planning

**Rebecca
Sloan**
Director of
External Affairs &
Member Services

Team/Team Leader:

- Overall Work Program Team/**Karen Wilcox**
- Finance & Budget Team/**Karen Wilcox**
- Legal Team/**Karen Wilcox**
- Benefits Implementation Team/**Karen Wilcox**
- Facilities Team/**Karen Wilcox**
- Clerical Team/**Lanette Espinoza**

Team/Team Leader:

- Monitoring Team/**Joe Concannon**
- Economic & Demographic Forecasting Team/**Bruce Griesenbeck**
- Model Operations Team/**Bruce Griesenbeck**
- Activity-Based Model Development Team/**Gordon Garry**
- Transportation & I-PLACE³S Development Team/**Raef Porter**
- Database Management Team/**Steve Hossack**
- Data Center Team/**Tina Glover**
- GIS Cooperative Team/**Joe Concannon**
- Information Technology Team/**David Hodgson**

Team/Team Leader:

- Metropolitan Transportation Plan Team/**Matt Carpenter**
- Air Quality Team/**Jason Crow**
- Transit Team/**Jim Brown**
- Caltrans Team/**Samson Okhade**
- Intelligent Transportation Team/**Mark Heiman**
- Callbox Team/**David Ghorso**

Team/Team Leader:

- Blueprint Implementation Team/**Kacey Lizon**
- Rural-Urban Connections Team/**David Shabazian**
- Housing Team/**Greg Chew**
- Airport Land Use Commission Team/**Greg Chew**
- 511 Traveler Information Team/**Rebecca Sloan**
- Transportation Demand Management Team/**Rebecca Sloan**
- Communications Team/**Rebecca Sloan**

Olin Woods
Manager of
Capital
Programs

Rochelle Tilton
Clerk of the Board
and Human
Resources Specialist

Team/Team Leader:

- Project Delivery Team/**Olin Woods**
- Passenger Rail Team/**Olin Woods**
- Bicycle/Pedestrian Team/**José Luis Cáceres**
- Goods Movement Team/**Jason Crow**

Team/Team Leader:

- Human Resources Team/**Rochelle Tilton**
- Board and Executive Director Support Team/**Rochelle Tilton**

FEDERAL FISCAL YEAR 2009 CERTIFICATIONS AND ASSURANCES FOR
 FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

Name of Applicant: Sacramento Area Council of Governments

The Applicant agrees to comply with applicable provisions of Categories 01 - 23. _____

OR

The Applicant agrees to comply with the applicable provisions of the following Categories it has selected:

Category	Description	
01.	For each Applicant.	<u>X</u>
02.	Lobbying.	<u>X</u>
03.	Procurement Compliance.	_____
04.	Private Providers of Public Transportation.	_____
05.	Public Hearing.	_____
06.	Acquisition of Rolling Stock	_____
07.	Acquisition of Capital Assets by Lease.	_____
08.	Bus Testing.	_____
09.	Charter Service Agreement.	_____
10.	School Transportation Agreement.	_____
11.	Demand Responsive Service.	_____
12.	Alcohol Misuse and Prohibited Drug Use.	_____
13.	Interest and Other Financing Costs.	_____
14.	Intelligent Transportation Systems.	_____
15.	Urbanized Area Formula Program.	_____
16.	Clean Fuels Grant Program.	_____
17.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	_____
18.	Nonurbanized Area Formula Program.	<u>X</u>
19.	Job Access and Reverse Commute Program.	<u>X</u>
20.	New Freedom Program.	<u>X</u>
21.	Alternative Transportation in Parks and Public Lands Program.	_____
22.	Infrastructure Finance Projects.	_____
23.	Deposits of Federal Financial Assistance to a State Infrastructure Banks.	_____

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AFFIRMATION OF APPLICANT

Name of Applicant: **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

Name and Relationship of Authorized Representative: **Mike McKeever, Executive Director**

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and directives applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2009.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2009.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant, are true and correct.

Signature _____ Date: _____

Name: **MIKE MCKEEVER, EXECUTIVE DIRECTOR**
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): **SACRAMENTO AREA COUNCIL OF GOVERNMENTS**

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature _____ Date: _____

Name: **KIRK E. TROST, Legal Counsel**

METROPOLITAN TRANSPORTATION PLANNING PROCESS CERTIFICATION
FISCAL YEAR 2009-2010 OVERALL WORK PROGRAM

In accordance with 23 CFR 450.334 and 450.220, and SAFETEA-LU, Caltrans and the Sacramento Area Council of Governments, Metropolitan Planning Organization for the Sacramento Metropolitan Planning Area and the Yuba City-Marysville urbanized areas, hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- I. 23 U.S.C. 134 and 135, 49 U.S.C. Section 5303 through 5306 and 5323(1); as amended by the *Safe, Accountable, Flexible Efficient Transportation Equity Act: A Legacy for Users*;
- II. Sections 174 and 176(c) and (d) of the Clean Air Act as amended [42 U.S.C. 7504, 7506(c) and (d)];
- III. Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;
- IV. Section 1101(b) of the *Transportation Equity Act for the 21st Century* (Pub. L. 105-178 112 Stat. 107) regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded projects [FR Vol. 64 No. 21, 49 CFR part 26]; and,
- V. The provision of the *Americans with Disabilities Act of 1990* (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S. DOT implementing regulations (49 CFR 27, 37, and 38).

MIKE MCKEEVER
Executive Director
Sacramento Area Council of Governments

JODY JONES
Director
Caltrans District 3

Date _____

Date _____

FISCAL YEAR 2009-2010

*As required by U.S. DOT regulations on government-wide Debarment and Suspension
(Nonprocurement), 49 CFR 29.100:*

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
 - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's ***Excluded Parties List System (EPLS)***, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

FISCAL YEAR 2009-2010

SIGNATURE PAGE

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant, are true and correct.

Signature _____ Date_____

Printed Name: **MIKE MCKEEVER, Executive Director
Sacramento Area Council of Governments**

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

AFFIRMATION OF APPLICANT’S ATTORNEY

For SACRAMENTO AREA COUNCIL OF GOVERNMENTS

Signature _____ Date_____

Printed Name of Applicant’s Legal Counsel: **KIRK E. TROST**

COOPERATIVE AGREEMENTS IN RESPONSE TO FEDERAL, STATE & LOCAL POLICIES

Agreement – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement for widening State Route 99 from Nicolaus Road to Sacramento Avenue (segment no. 2) to four lanes and to constructing an additional two-lane bridge across the Feather River*, November 20, 2008.

Agreement – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement for the construction of an expressway between the E Street Bridge on State Route 70 and the 10th Street Bridge on State Route 20 in the City of Marysville*, November 20, 2008

Agreement – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to fund and construct improvements to Interstate 5 in downtown Sacramento, Amendment #1*, November 18, 2008.

Agreement – Sacramento Area Council of Governments and Tulare County Association of Governments for *hosting travel information on the 511 phone system*, September 9, 2008.

Agreement – Sacramento Area Council of Governments and the City of Citrus Heights, the City of Elk Grove, the City of Folsom, the City of Galt, the City of Rancho Cordova, the City of Sacramento, Sacramento County, Sacramento Municipal Utility District, Sacramento Regional Fire/EMS Communications Center, and the Sacramento Area Sewer District *for the development of shared geographic information systems information*, August 15, 2008.

Agreement – Sacramento Area Council of Governments and Tahoe Regional Planning Agency for *hosting travel information on the 511 phone system*, August 1, 2008.

Agreement – Sacramento Area Council of Governments and Council of Fresno County Governments for *hosting travel information on the 511 phone system*, June 10, 2008.

Agreement – Sacramento Area Council of Governments and Madera Transportation Commission for *hosting travel information on the 511 phone system*, June 9, 2008.

Memorandum of Understanding – Sacramento Area Council of Governments and County of Yuba *for the development of airport land use compatibility plans for Beale Air Force Base and Yuba County Airport*, June 3, 2008

Agreement – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to fund and construct improvements to Interstate 5 in downtown Sacramento*, May 29, 2008.

Agreement – Sacramento Area Council of Governments and Merced County Association of Governments for *hosting travel information on the 511 phone system*, May 15, 2008.

Agreement – Sacramento Area Council of Governments and King County Association of Governments for *hosting travel information on the 511 phone system*, April 23, 2008.

Agreement – Sacramento Area Council of Governments and Kern Council of Governments for *hosting travel information on the 511 phone system*, April 17, 2008.

Agreement – Sacramento Area Council of Governments and San Joaquin Council of Governments for *hosting travel information on the 511 phone system*, April 11, 2008.

Agreement – Sacramento Area Council of Governments and the Power Inn Alliance for *Transportation Demand Management Services*, April 1, 2008.

Agreement – Sacramento Area Council of Governments and the Yolo Transportation Management Association for *Transportation Demand Management Services*, April 1, 2008.

Agreement – Sacramento Area Council of Governments and the City of Elk Grove for *Transportation Demand Management Services*, April 1, 2008.

Agreement – Sacramento Area Council of Governments and South Natomas Transportation Management Association for *Transportation Demand Management Services*, April 1, 2008.

Agreement – Sacramento Area Council of Governments and Sacramento Transportation Management Association for *Transportation Demand Management Services*, April 1, 2008.

Agreement – Sacramento Area Council of Governments and the McClellan Park Transportation Management Association for *Transportation Demand Management Services*, April 1, 2008.

Agreement – Sacramento Area Council of Governments and North Natomas Transportation Management Association for *Transportation Demand Management Services*, April 1, 2008.

Agreement – Sacramento Area Council of Governments and Point West Transportation Management Association for *Transportation Demand Management Services*, April 1, 2008.

Agreement – Sacramento Area Council of Governments and the 50 Corridor Transportation Management Association for *Transportation Demand Management Services*, April 1, 2008.

Amended Agreement – Sacramento Area Council of Governments and the San Benito Council of Governments for *Regional Surface Transportation Program Exchange*, January 3, 2008.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement for Improvements to the State Highway System within the County of Sacramento, SR 99 Widening, Calvine to Mack*, November 9, 2007.

Amended Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Construct HOV Lanes*, August 29, 2007.

Amended Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Reconstruct I-5 Interchange in Sacramento at I-80*, August 29, 2007.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement for Improvements to the State Highway System within the County of Sacramento, HOV Lanes/HB-5 Program between Watt Avenue and Sunrise Boulevard*, August 29, 2007.

Agreement – Sacramento Area Council of Governments and the San Benito Council of Governments for *Regional Surface Transportation Program Exchange*, May 17, 2007.

Amended Memorandum of Understanding – Sacramento Area Council of Governments and the Santa Barbara County Association of Governments for the *loan of Congestion Mitigation Air Quality apportionment from its unobligated balance that is subject to reprogramming under AB 1012 “Use It or Lose It Policy” to SACOG in federal fiscal year 2005-06*, January 30, 2007.

Retroactive Memorandum of Understanding – Sacramento Area Council of Governments and Sacramento County for the *Development of the Airport Land Use Compatibility Plan for McClellan Field for a Term of 26 Months*, January 16, 2007.

Agreement – Sacramento Area Council of Governments and the City of Elk Grove for *Transportation Demand Management Services*, January 2, 2007.

Memorandum of Understanding – Sacramento Area Council of Governments and the 50 Corridor Transit Management Association for the purpose of *funding and administering the U.S. 50 Corridor Outreach Project to facilitate the smooth flow of traffic during construction of improvements along the Highway 50 Corridor*, October 1, 2006

Memorandum of Understanding – Sacramento Area Council of Governments and the Santa Barbara County Association of Governments for the *loan of Congestion Mitigation Air Quality apportionment from its unobligated that is subject to reprogramming under AB 1012 “Use It or Lose It Policy” to SACOG in federal fiscal year 2005-06*, July 20, 2006.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Construct HOV Lanes*. Effective date: November 7, 2005, continuing until completion or June 25, 2010, whichever is earlier.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Reconstruct I-5 Interchange in Sacramento at I-80*. Effective date: October 28, 2005, continuing until completion or June 25, 2010, whichever is earlier.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation, *Cooperative Agreement to Construct Median Lanes and Auxiliary Lanes/HB-5 Program*. Effective date: October 28, 2005, continuing until completion or June 25, 2010, whichever is earlier.

Memorandum of Understanding – Sacramento Area Council of Governments and the Imperial Valley Association of Governments, *For the Loan of FY 2004-05 “Any Area” Regional Surface Transportation Program (RSTP) Apportionment and Obligational Authority (OA)*. Effective date: July 1, 2005, with repayment in Federal Fiscal Year 2006-07.

Memorandum of Understanding – Sacramento Area Council of Governments and the Sacramento Transportation Authority *Countywide Transportation and Air Quality Collaborative of Public Agencies and Stakeholder Organizations*. Effective date: July 1, 2005, continuing to December 31, 2005.

Memorandum of Understanding – Sacramento Area Council of Governments and the State of California, acting by and through its Department of Transportation *Comprehensive Federal Transportation Planning*. Effective date: June 22, 2005, continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and the County of Sacramento *Development of the Airport Land Use Compatibility Plan for McClellan Field*. Effective date: March 8, 2005, continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and the City of Davis and Yolo County Transportation District, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Davis Urbanized Area*. Effective Date: May 2004 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments, San Joaquin Council of Governments, the Cities of Lodi and Galt and Sacramento County, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Lodi Urbanized Area*. Effective Date: May 2004 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and the Sacramento Urbanized Area Transit Operators, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Sacramento Urbanized Area*. Effective Date: April 2004 and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and Yuba Sutter Transit Authority, *Ongoing Transit Planning for Programming Federal Funds that Support the Ongoing and Future Deployment of Transit Services Affecting the Yuba City Urbanized Area*. Effective Date: April 2003 and continuing until terminated

Memorandum of Understanding – Sacramento Area Council of Governments, Placer County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, November 11, 1993; updated May 25, 2001.

Memorandum of Understanding – Sacramento Area Council of Governments/Sacramento Regional Transit District, *Comprehensive Transit Planning*, effective October 20, 1977 and updated with the *1998/99 Planning Work Program*, and again with the *2000/01 Planning Work Program*; continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation, *Coordination of Ongoing Transportation Planning and Programs through Preparation of the Project Study Report under the Transportation Funding Act (Chapter 622, Statutes of 1997)*, effective January 6, 1999, and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and California Department of Transportation, *Project Delivery of Regional Improvement Program Projects on State Highways*, effective June 25, 1998, and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and the Metropolitan Transportation Commission approved by Caltrans on August 4, 1994, amended in May 1994 and in December 2004.

Memorandum of Understanding – Sacramento Area Council of Governments, El Dorado County Transportation Commission, State of California approved by the Secretary of Business, Transportation and Housing Agency, June 30, 1993.

Authorized by SB 1254 which was signed by the Governor on October 15, 1991, and by resolutions from the SAFE Board of Directors and the counties of Sacramento, San Joaquin, Yolo and Yuba, and cities therein, *Capitol Valley Regional Service Authority for Freeways and Expressways*. Effective October 1991 and continuing indefinitely.

Memorandum of Understanding – Sacramento Area Council of Governments, County of Sacramento, Sacramento Regional Transit District, and the City of Sacramento, *Funding and Provision of Transportation Services to the Elderly and Disabled in Sacramento County*, effective July 1, 1988, and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments/California Department of Transportation/California Office of Planning and Research, *Implementing State of California Procedures for Intergovernmental Review of Federal Financial Assistance and Direct Development Activities*, effective April 1, 1986, and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments/ California Department of Transportation, *Comprehensive Transportation Planning*, effective May 21, 1984, and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments/Area 4 Agency on Aging, *Coordination of Planning Activities*, effective July 21, 1983, and continuing until terminated.

Memorandum of Understanding – Sacramento Area Council of Governments and U.S. Air Force, *Implement OMB Circular A-95*, effective July 17, 1980, and continuing until terminated.

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DISADVANTAGED BUSINESS ENTERPRISE GOALS

Caltrans and local agencies, such as SACOG, engaging in U.S. DOT-assisted contracting are required to implement a Disabled Business Enterprise (DBE) Program, pursuant to 49 Code of Federal Regulations Part 26. U.S. DOT-assisted contracts include funding from the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Federal Aviation Administration (FAA).

SACOG currently has a DBE Race-Neutral Implementation Agreement with Caltrans. Beginning in 2007, Caltrans implemented a race-neutral DBE program which provided that local agencies, including metropolitan planning organizations and regional transportation planning agencies, would no longer have their own separate DBE Programs but would rather adopt the Caltrans program by entering into the DBE Race-Neutral Implementation Agreement with Caltrans. Under this Agreement, SACOG continues its policies to ensure that DBEs have an equal opportunity to participate in DOT-assisted contracts and to encourage DBE participation. SACOG also continues to regularly report DBE participation information and statistics to Caltrans.

Effective June 1, 2009, Caltrans is implementing its Federal Fiscal Year 2009 DBE Goal and Methodology, which will provide for a 6.75 percent race-conscious goal and a 6.75 percent race-neutral goal for an overall 13.5 percent program goal. These new Caltrans goals are based upon a Caltrans Availability and Disparity Study which determined there are under-utilized disadvantaged groups in the transportation construction industry and in certain construction-related consulting areas, including engineering. SACOG's DOT-assisted contracting occurs only in the area of transportation planning and not in the construction area. Caltrans Division of Transportation Planning is in the process of drafting revised guidance to MPOs and RTPAs in SACOG's position, to instruct whether MPOs and RTPAs must implement DBE race conscious goals in addition to race neutral goals. SACOG is awaiting this guidance to determine what changes, if any, should be made to its DBE goals.

WORK PROFILE BY JOB CATEGORY, ETHNICITY AND GENDER

MARCH 2009

Job Categories	Overall Total	Total		American Indian		Asian & Pacific Islander		African American		Hispanic or Latino		Other ¹		White	
		F	M	F	M	F	M	F	M	F	M	F	M	F	M
Executive Staff	5	2	3											2	3
Management Staff	5	0	5											0	5
Planning Staff	22	8	14			1	1		1		2	4	5	3	5
Administration & Support Services	19	12	7			2				2		1	1	7	6
Totals	51	22	29	0	0	3	1	0	1	2	2	5	6	12	19

% SACOG Staff	100.0	43.0	57.0	0.0	0.0	6.0	2.0	0.0	2.0	4.0	4.0	10.0	12.0	23.0	37.0
% Region ²		50.74	49.26	0.44	0.41	5.64	5.28	3.18	3.05	8.77	9.04	1.36	1.23	31.32	30.28

¹ "Other" includes those persons who do not identify themselves as members of the five racial/ethnic groups shown or decline to state.

² 2009 Department of Finance, population by gender/age/race-ethnicity ages 16-75



SACRAMENTO AREA COUNCIL OF GOVERNMENTS

RESOLUTION NO. 28 – 2009

**APPROVING THE OVERALL WORK PROGRAM
FOR FISCAL YEAR 2009-10**

WHEREAS, the Sacramento Area Council of Governments (SACOG) is the Metropolitan Planning Organization (MPO) for the Sacramento Metropolitan area and the Yuba City/Marysville Urbanized area, the Regional Transportation Planning Agency for Sacramento, Yolo, Yuba and Sutter counties, the Areawide Clearinghouse for the cities and counties that are signatories of the SACOG Joint Powers Agreement, the Airport Land Use Commission for the counties of Sacramento, Sutter, Yolo and Yuba and a Joint Powers Agency with the purposes and functions defined in the Joint Powers Agreement; and

WHEREAS, the SACOG staff has prepared an Overall Work Program (OWP) for fiscal year 2009-10 which has been reviewed by member agencies and Board committees; and

WHEREAS, the OWP has been reviewed by the Federal Highway Administration, the Federal Transit Administration, the California Department of Transportation, and stakeholders through a public review process; and

WHEREAS, such OWP becomes the basis for the SACOG's activities and budget for fiscal year 2009-10; and

WHEREAS, 23 CFR 450.334 requires that the designated MPO certify each year that the planning process is being conducted in conformance with the applicable requirements,

NOW, THEREFORE, BE IT RESOLVED that SACOG does hereby adopt and approve the fiscal year 2009-10 OWP and certifies that its planning process will be implemented through this document in accordance with:

1. 49 U.S.C. Section 5323(k), 23 U.S.C. 135, and 23 CFR part 450.200;
2. Sections 174 and 176(c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506(c) and (d));
3. Title VI of the Civil Rights Act of 1964 and the Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
4. Public Law 109-59, *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users*, regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded project, Pub. L. 059.109 Page 119 STAT. 1156 and;

5. The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and USDOT regulations "Transportation for Individuals with Disabilities" (49 CFR Parts 27, 37, and 38).

BE IT FURTHER RESOLVED:

1. That SACOG hereby authorizes submittal of the OWP for fiscal year 2009-10 to the various participating State and Federal agencies;
2. That SACOG pledges to pay or secure in cash or services, or both, the matching funds necessary for financial assistance;
3. That SACOG's Executive Director is hereby designated and authorized to submit the OWP for fiscal year 2009-10 and to execute all necessary agreements and contracts on behalf of SACOG to implement the purposes of this resolution; and
4. That the Executive Director is hereby authorized to make and submit to the appropriate funding agencies necessary work program and budget modifications to the OWP based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis.
5. That the Executive Director is hereby authorized to make budget adjustments within the Overall Work Program Element accounts.

PASSED AND ADOPTED this 21st day of May 2009, by the following vote of the Board of Directors:

AYES:

NOES:

ABSTAIN:

ABSENT:

HELEN THOMSON
Chair

MIKE MCKEEVER
Executive Director

GLOSSARY

AB — Assembly Bill (Number)

ABAG — Association of Bay Area Governments

ACG — Address Coding Guide

ADA — Americans With Disabilities Act

ALUC — Airport Land Use Commission

ALUCP — Airport Land Use Compatibility Plan

AMTRAK — American Tracks Railroad

APCD — Air Pollution Control District

APTA — American Public Transit Association

AQMD — Air Quality Management District

ARB — Air Resources Board

ATP — Automated Trip Planning

BRT — Bus Rapid Transit

CAA — Clean Air Act

CALTRANS — The California Department of Transportation

CARB — California Air Resources Board

CBD — Central Business District

CCJPA — Capitol Corridor Joint Powers Authority

CCJPB — Capitol Corridor Joint Powers Board

CCTA — Central California Traction Company

CDP — Census Designated Places

CEQA — California Environmental Quality Act

CFPG — California Federal Programming Group

CFR — Code of Federal Regulations

CHP — The California Highway Patrol

CIP — Capitol Improvement Program

CMAQ — Congestion Mitigation and Air Quality

CMP — Congestion Management Program

CMS — Congestion Management System

CMSA — Consolidated Metropolitan Statistical Area

CNG — Compressed Natural Gas

COG — Council of Governments

CPI — Consumer Price Index

CPU — Central Processing Unit

CSAC — California State Association of Counties

CTC — California Transportation Commission

CTIPS — California Transportation Improvement Program System

CTP — California Transportation Plan

CTSA — Consolidated Transportation Service Agency

CVRS — Capitol Valley Regional Service Authority for Freeways and Expressways

DBE — Disadvantaged Business Enterprise

DEIR — Draft Environmental Impact Report

DNA — Downtown Natomas Airport Sacramento Regional Transit District Light Rail Line

DOT — Department of Transportation

DTIM — Direct Travel Impact Model

EDCTC — El Dorado County Transportation Commission

EIR — Environmental Impact Report

EIS — Environmental Impact Statement

EPA — Environmental Protection Agency

EPLS — Excluded Parties List System

FAA — Federal Aviation Administration

FEIR — Final Environmental Impact Report

FEIS — Final Environmental Impact Statement

FFY — Federal Fiscal Year

FHWA — Federal Highway Administration

FPCC — Fair Political Practices Commission

FRA — Federal Railroad Administration

FTA — Federal Transit Administration

FTE — Full-Time Equivalent

FTIP — Federal (Metropolitan) Transportation Improvement Program

FY — Fiscal Year

FRAQMD — Feather River Air Quality Management District

GIS — Geographic Information System

GMAG — Goods Movement Advisory Group

GPS — Global Positioning System

HCP — Habitat Conservation Plan

HOV — High-Occupancy Vehicle

HPMS — Highway Performance Monitoring System

HSTP — Human Services Transportation Plan

HUD — U.S. Department of Housing and Urban Development

IIP — Interregional Improvement Program

IPG — Intermodal Planning Group

I-PLACE³S — Planning for Community Energy, Economic and Environmental Sustainability

IRRS — Inter-regional Road System

ISTEA — Intermodal Surface Transportation Efficiency Act of 1991

ITS — Intelligent Transportation System

JARC — Job Access Reverse Commute

JPA — Joint Powers Agreement

LAFCO — Local Area Formation Commission

LCC — League of California Cities

LEP — Limited English Proficiency

LTF — Local Transportation Fund

LRT — Light Rail Transit

LRTP — Long-Range Transportation Plan

MIS — Major Investment Studies

MOA — Memorandum of Agreement

MOS — Minimum Operating Segment

MOU — Memorandum of Understanding

MPA — Metropolitan Planning Area

MPO — Metropolitan Planning Organization

MSA — Metropolitan Statistical Area

MTC — Metropolitan Transportation Commission

MTIP — Federal Metropolitan Transportation Improvement Program

MTP — Metropolitan Transportation Plan

NAAQS — National Ambient Air Quality Standard

NEPA — National Environmental Policy Act

NF — New Freedom

NHS — National Highway System

OWP — Overall Work Program

PAC — Project Advisory Committee

PCTPA — Placer County Transportation Planning Agency

PECAS — Production Exchange and Consumption Allocation System (Model)

PI — Paratransit, Inc.

PMSA — Primary Metropolitan Statistical Area

PSR — Project Study Report

RAD — Regional Analysis District

RFP — Request for Proposal

RHNA — Regional Housing Needs Allocation

RHNP — Regional Housing Needs Plan

RIP — Regional Improvement Program

ROW — Right-of-Way

RPP — Regional Planning Partnership

RSTP — Regional Surface Transportation Plan

RT — Regional Transit (see also SRTD)

RTP — Regional Transportation Plan

RTPA — Regional Transportation Planning Agency

RTIP — Regional Transportation Improvement Program

RUCS — Rural-Urban Connections Strategy

SB — Senate Bill (Number)

SABA — Sacramento Area Bicycle Advocates

SACMET — Regional Trip-Based Travel Model

SACOG — Sacramento Area Council of Governments

SACSIM — Regional Activity-Based Travel Model

SAFE — Service Authority for Freeways and Expressways

SAFETEA-LU — *Safe, Accountable, Flexible, Efficient Transportation Equity Act — A Legacy for Users*

SANDAG — San Diego Association of Governments

SCT-LINK — South County Transit Link

SECAT — Sacramento Emergency Clean Air and Transportation Program

SCG — Staff Coordinating Group

SIGMAC — Statewide Intermodal Goods Movement Advisory Committee

SIP — State Implementation Plan

SJCOG — San Joaquin Council of Governments

SMAQMD — Sacramento Metropolitan Air Quality Management District

SOV — Single-Occupant Vehicle

SRTD — Sacramento Regional Transit District

S RTP — Short-Range Transit Plan

STA — Sacramento Transportation Authority

STA Funds — State Transit Assistance Funds

STAC — Social Service Transportation Advisory Council

STARNET — Sacramento Transportation Area Network

STF — Summary Tape File

STIP — State Transportation Improvement Program

STP — Surface Transportation Program

TAC — Technical Advisory Committee

TAZ — Transportation Analysis Zone

TCC — Transportation Coordinating Committee

TCIF — Trade Corridor Improvement Fund

TCM — Transportation Control Measure

TCRP — Traffic Congestion Relief Program

TDA: Transportation Development Act

TDM — Transportation Demand Management

TEA-21 — Transportation Equity Act for the 21st Century

TEA FUNDS — Transportation Enhancement Activities Funds

TIGER — Topologically Integrated Geographic Encoding and Referencing

TIP — Transportation Improvement Program

TMA — Transportation Management Association

TMA — Transportation Management Area

TMC — Transportation Management Center

TOS — Traffic Operations System

TSP — Transit Signal Priority

TRPA — Tahoe Regional Planning Agency

TSM — Transportation System Management

U.S.C. — United States Code

U.S. DOT — U.S. Department of Transportation

VMT — Vehicle Miles of Travel or Vehicle Miles Traveled

YCTD — Yolo County Transportation District

YSTA — Yuba-Sutter Transit Agency

WHAT WE DO

The Sacramento Area Council of Governments (SACOG) is an association of Sacramento Valley governments formed from the six regional counties—El Dorado, Placer, Sacramento, Sutter, Yolo and Yuba—and 22 member cities. SACOG's directors are chosen from the elected boards of its member governments. SACOG's primary charge is to provide regional transportation planning and funding, as well as a forum for the study and resolution of regional issues. In this role, SACOG prepares the region's long-range transportation plan; approves distribution of affordable housing around the region; keeps a region-wide database for its own and local agency use; helps counties and cities use federal transportation funds in a timely way; assists in planning for transit, bicycle networks, clean air and airport land uses; and has completed the Blueprint Project which links transportation and land development more closely.

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2009-10

**DRAFT
OVERALL WORK PROGRAM
PROJECT EDITS**

ELEMENT 10-001: GOVERNMENT RELATIONS, PUBLIC AFFAIRS, &
ADMINISTRATION

Objective: To provide coordinated support for the Board of Directors and its committees; to interact and coordinate with outside partners and agencies; to analyze, comment, and offer recommendations on legislation related to transportation and land use issues; and to provide public outreach to the region related to SACOG activities and issues.

Discussion: This element provides the overall management, coordination, and direction for the Overall Work Program and its activities, including public and partner outreach related to those activities. Activities in this element will provide the interaction with the Board of Directors and its committees, coordination with partner agencies and committees, and Native American tribal councils as it relates to the project activities included in the Overall Work Program and will further the public participation in SACOG activities so crucial to implementing the OWP. Issues and policies related to transportation and land use planning as it relates to public policy will be discussed.

1. INTERAGENCY RELATIONS

Project #10-001-01

(Board Policy – State and Federal Requirements)

Interagency relations covers consultations and coordination of SACOG activities with other local agencies in the region, with state and federal agencies, tribal governments, and other agencies outside the region. It includes discussion and development of cooperative activities, meetings to share information, presentations of SACOG policy to other agencies, communication with elected officials and executive staff in member jurisdictions, and attendance at educational conferences, sessions of a general policy nature, and tribal meetings.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Telephone calls and attendance at meetings (As needed)
- b. Staff memos and communications (As needed)
- c. Minutes documenting consultations with tribal governments (As needed)

2. PROGRAM MANAGEMENT

Project #10-001-02

(Board Policy – State and Federal Requirements)

Program management encompasses internal direction of staff activities and preparation of materials for the Board and its committees. It includes development of the OWP itself, coordination and oversight of staff work within the OWP, execution of policy direction and cooperative agreements, and preparation of agenda materials, staff reports, and recommendations to the SACOG Board and its committees.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Highlight summary/Executive Director's Report (Monthly)
- b. Updated cooperative and funding agreements (As needed)
- c. Board Committee agendas and staff reports (Monthly)
- d. Board agendas and staff reports (Monthly)

- e. **Overall Work Program (March, May 2010)**
- f. **Overall Work Program quarterly reports (Quarterly)**
- g. **Overall Work Program amendments (As needed)**

3. MULTI-AGENCY PLANNING AND COORDINATION

Project #10-001-03

(Board Policy)

Liaison with outside partner agencies, committees and their related staff; meetings with SACOG advisory and technical committees such as the Regional Planning Partnership, Transit Coordinating Committee, Goods Movement Advisory Group, and Planners Committee; and attendance at various partner and tribal agency meetings. Input from these committees will be used by SACOG for activities such as the implementation of the MTP 2035 and Regional Blueprint Plan; various transit studies and projects; other transportation planning activities of SACOG; maintaining regular contact with partner agency staff; review and preparation of agendas; and participation in transportation studies led by others.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Preparation of meeting agendas and staff reports for SACOG advisory and technical committees (Ongoing)
- b. Attendance at local jurisdictional meetings (Ongoing)
- c. Meeting summaries and comments on studies by partner organizations (Ongoing)
- d. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts)

4. LEGISLATIVE ANALYSIS

Project #10-001-04

(Board Policy)

SACOG needs to understand the contents and implications of various bills moving through the State Legislature and Congress each year, as well as track progress of all bills of interest. The SACOG Board adopts individual state and federal advocacy strategies each year reflecting core legislative policy principles to guide efforts throughout the year for tracking legislation for impacts to local and regional governments in SACOG's core policy areas; SACOG Board takes positions to support/oppose or seek amendments to bills of specific interest; may sponsor a limited number of bills of very unique interest to the agency and Board; and follows and tries to secure favorable funding outcomes for the region from the state and federal budgets. Staff canvasses bills that are introduced, reads and analyzes bill language to understand its requirements and consequences, tracks the progress of bills, reports on bills to committees and the Board, and drafts bills to be sponsored and amendment language to make bills more favorable to agency interests; this work task covers these analytic activities. SACOG's state and federal lobbyists, working with staff, develop lobbying strategies and alliances; convey SACOG positions at hearings, via written comments, and through contact with elected officials and staff; discuss bills with supporting and opposing interests; assist in seeking bill amendments; and maximize funding opportunities with state agencies related to infrastructure bond implementation. These lobbying and political activities are funded under Lobbying and Advocacy in non-Overall Work Program activities elsewhere in the agency budget.

This project also includes relations with our member jurisdictions, public agencies, and service providers within the six-county area by regularly monitoring websites, agendas, and public meetings

and maintaining a staff presence on projects and issues related to our core policy areas; and providing regular updates to all interested government agencies and elected officials on SACOG Board actions and staff activity as appropriate with publications, website information, press releases, and other communication tools. Staff will also work closely with our state lobbyist and federal lobbyists to provide appropriate and timely information to the SACOG Board and member jurisdictions for advocacy purposes.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Monthly tracking and bill analysis reports to SACOG committees and Board during legislative sessions
- b. Proposed legislation and amendment language for bills
- d. Monitor and attend public meetings in member jurisdictions (As needed)
- e. **Legislative Action Summaries (As needed)**
- f. **Year-end report to Board on status and final disposition of tracked bills (November ~~2008~~2009)**

5. EDUCATION, OUTREACH, AND MARKETING

Project #10-001-05

(Federal Requirement – Board Policy)

This project includes public outreach and marketing efforts and expanded consultation and cooperation, which are aimed at the general public, stakeholder groups and specific constituencies, such as elected officials, neighborhood associations, special-interest advocacy groups, and Native American tribal governments.

Specific outreach and marketing techniques include special events, such as the annual regional awards known as “SACOG Salutes,” as well as open houses, working groups, workshops, forums, and ribbon-cutting ceremonies for major transportation projects; direct-mail products, such as fliers or brochures, that communicate particular information to particular constituencies; media outreach, including news releases, opinion editorials, targeted meetings with local and regional newspaper editors, appearing on radio and television, public affairs shows; some print and radio advertising; and scheduled publications, such as the *Regional Report* newsletter, and SACOG’s Annual Report. Products from these projects maintain uniformity in the visual aspect of our publications and media outreach program and highlight the value that SACOG adds to the region.

Ongoing documentation of outreach efforts with traditionally under-represented and under-served populations (i.e., elderly, disabled, low-income, and minority communities: Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander), and other groups that have not traditionally participated in SACOG’s planning efforts.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Special publications for SACOG's planning projects (As needed)
- b. Press releases (As needed)
- c. Website information on individual projects and programs (As needed)
- d. Advertisements in print and radio (As needed)
- e. ***SACOG Salutes! Annual Awards Event (December ~~2008~~2009)***
- f. ***SACOG Annual Report (March ~~2009~~2010)***
- g. ***Regional Report (Bi-monthly)***

Objective: To support the long range planning efforts as they relate to the Metropolitan Transportation Plan implementation and its related components.

Discussion: This element identifies projects that further the planning efforts of the Metropolitan Transportation Plan (MTP) as it relates to various aspects of MTP 2035 implementation. This element also identifies projects that are longer term planning projects dictated by SAFETEA-LU.

1. MODEL DEVELOPMENT

Project #10-002-01

(State and Federal Requirements)

This program is the continuation of a multi-year travel and land use model improvement project. Three modeling systems are the focus of this project. The SACSIM travel demand model is a tour-based travel demand simulation model, which was used for the 2008 MTP analysis and will be the basis of regional travel demand forecasting moving forward. I-PLACE³S is a land use planning model and scenario development tool, which has some travel demand model functions built in. PECAS is an economic land use forecasting model that is integrated with the SACMET travel model. The older 4-step model, SACMET, will be maintained for comparison purposes and as the initial travel model for the PECAS economic-land use model development, but will not be the subject of model development and improvement moving forward. Also, SACMET is still used as a basis for many local agency travel demand models and current or ongoing transportation studies, and will be maintained through this fiscal year for that reason.

I-PLACE³S development will include: updates of the model manual and documentation, adding/improving modules (public health and urban form, rural land uses for the RUCS project, incorporating demographics into the representation of land use, climate change analysis, and energy module), and incorporating data development and processing tasks needed for the SACSIM travel model that are currently handled manually. An ongoing I-PLACE³S maintenance task also included here is the annual contract with EcoInteractive, Inc. to host and maintain the software. Staff will also coordinate its software development efforts with other I-PLACE³S users in the state through an I-PLACE³S user group.

The PECAS economic land use model started a development project in FY 2007-08. In FY 2008-09, final system integration with SACMET and calibration work was completed. Work this year will focus on staff training and system testing.

In FY 2008-09, a peer review of SACSIM was completed, and a program of improvements was developed as part of the review. The first phase of improvements focus on improvements to some basic inputs like transportation networks, and adapting some of the inputs and model parameters which are currently input as average values (e.g., fuel prices, transit fares, values-of-time) to disaggregate, distributed values. The improvements to transportation networks will be implemented using by staff. The distributed parameters development work would require outside contractors.

SACOG is supporting a FHWA-funded research project on [model development identifying SACSIM with TRANSIMS model framework](#), which started in FY 2008-09. This support will continue into 2009-10.

This is a carry-over project funded by a Regional Blueprint Planning grant from the previous fiscal year. The work will be performed by SACOG staff and by a consultant for I-PLACE³S maintenance and hosting.

Tasks and **End Products:**

- a. — **Progress report on SACSIM travel model development (June 2010)**
- b. — **Progress report on PECAS model testing (June 2010)**
- c. — **Progress reports on I-PLACE³S model improvements and documentation (December 2009 and June 2010)**
- d. **Annual report on model maintenance (June 2010)**
- e. **Final report on RUCS-related I-PLACE³S model improvements (February 2010)**
- f. ~~3.~~ **Progress report on I-PLACE³S improvements to the public health, freight planning, climate change, and the energy modules (June 2010)**
- g. ~~e.~~ **Status report on SACSIM-TRANSIMS integration research project (June 2010)**

2. PEDESTRIAN AND BICYCLE PLANNING *Project #0910-002-02*
(State and Federal Requirements)

SACOG will continue to serve as a forum for bicycle and pedestrian planning activities throughout the region. Staff will be available to local jurisdictions and partner organizations to collaborate on bicycle and pedestrian planning, advocacy, and education efforts. The SACOG Bicycle and Pedestrian Advisory Committee will continue to meet regularly to discuss bicycle and pedestrian issues affecting the region and will continue to function as an advisory committee to the SACOG Board of Directors. In FY 2009-10, SACOG will continue development of a web-based bicycle trip planner, mapping service, and regional paper map of existing bicycle facilities. Staff will also begin development of a set of survey materials for Walkability Audits designed to feed into SACOG's Regional Street database file. The audits are intended to help inform the development of a Regional Bicycle and Pedestrian Index Tool to compare pedestrian and bicycle accessibility issues within distinct communities in the six-county SACOG region. Staff will update existing Regional Bicycle, Pedestrian and Trails Master Plan in preparation of the Bicycle and Pedestrian Funding Program cycle. Staff will continue to support increased funding for bicycle and pedestrian projects. SACOG will maintain its role in planning and coordination of May is Bike Month. To help ensure that bicycling and walking continue to grow as forms of transportation in the region, SACOG will work with member agencies and local groups to develop a mobility training module for bicycle and pedestrian travel.

~~**2. PEDESTRIAN AND BICYCLE PLANNING** *Project #10-002-02*
(State and Federal Requirements)~~

~~SACOG will continue to serve as a forum for bicycle and pedestrian planning activities throughout the region. Staff will be available to partner organizations and groups to collaborate on bicycle and pedestrian planning, advocacy, and education efforts. The SACOG Bicycle and Pedestrian Advisory Committee will continue to meet quarterly to discuss bicycle and pedestrian issues affecting the region and will continue to function as an advisory committee to the SACOG Board of Directors. In FY 2008-09, SACOG began development of a web-based bicycle trip planner and mapping service. In FY 2009-10 SACOG will begin development of a regional paper map of existing bicycle facilities. SACOG will continue to develop and pursue implementation strategies for the Regional Bicycle, Pedestrian and Trails Master Plan and support increased funding for bicycle and pedestrian projects. SACOG will also continue its role in planning and coordination of Sacramento Regional Bike Commute Month. To help ensure that bicycling and walking continue to grow as forms of~~

~~transportation throughout the region, staff plans to work with the City of Wheatland to develop a Bicycle & Pedestrian Master Plan that will serve as a model for other small cities and towns throughout the region and state.~~

~~This work will be performed by SACOG staff.~~

~~Tasks and *End Products*:~~

- ~~a. Create a web-based bicycle trip planner and mapping service for the Sacramento Region (ongoing through June 2009)~~
- ~~b. Update existing Regional Bicycle, Pedestrian and Trails Master Plan (October 2009)~~
- ~~c. Create a regional map of existing bicycle facilities for print and distribution to the public (Ongoing)~~
- ~~d. Develop Walkability Audit Survey Materials (December 2009)~~
- ~~e. Begin to develop scope and methodology for Regional Bicycle and Pedestrian Index Tool (Ongoing)~~

~~Tasks and *End Products*:~~

- ~~a. Develop implementation strategies for the Regional Bicycle, Pedestrian, and Trails Master Plan (Ongoing)~~
- ~~b. Create a web-based bicycle trip planner and mapping service for the Sacramento Region (December 2009)~~
- ~~c. Create a regional map of existing bicycle facilities for print and distribution to the public (December 2010)~~

3. REGIONAL FORECASTING

Project #10-002-03

(State and Federal Requirements)

SACOG uses regional growth projections (population, housing, and employment) and travel forecasts and vehicle emissions forecasts for the MTP, the MTIP, and other corridor and sub-area plans. Technical assistance with using the SACOG data and the forecasting tools is provided to partner organizations. These programs provide assistance either on an as-needed basis or through periodic technical committee meetings and training sessions.

~~In FY 2008-09, work on an update of the forecasting base year to 2008 began with updates of key inventories for housing, employment, transportation networks, etc. Work this year will focus on calibrating and validating SACSIM and I-Place3s to replicate the best observed land use and transportation data available through the inventory work in FY 2008-09.~~

~~Work this year will focus on calibrating and validating SACSIM and I-PLACE³S to replicate the best observed land use and transportation data available through the inventories on housing, employment, and transportation networks done in FY 2008-09.~~

Training and orientation meetings for the regional modeling community will be held for the new activity-based travel model. Support for MTP implementation studies will be defined as these projects are more closely defined.

Special tabulations, reports, or analyses requested by member agencies, based on completed regional forecasts, will be prepared.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Travel model assistance to partner organizations (As needed or requested)
- b. Forecasting datasets or special tabulations or analyses (As needed or requested)-

4. HIGHWAY PLANNING

Project #10-002-04

(State and Federal Requirements)

Regional transportation planning encompasses all modes, including coordination and analytic work related to highways, streets, and roads. SACOG in 2009-10 will be examining the chemistry between road improvements and Blueprint infill and redevelopment and assisting partner organizations to understand the relationship. SACOG will analyze road-related issues, such as High Occupancy Vehicle (HOV) lanes and ITS effectiveness, integrating bicycles and transit into existing roadway design, road tolls and parking charges, degree and spread of congestion, and how changing travel demands affect bottleneck points on the road system. SACOG will examine project scope and cost for inclusion in both the regional transportation plan and programming. These activities may in some cases yield a report, but in general, the output will be used in the implementation of MTP 2035.

Two highway planning activities will be the focus of the fiscal year efforts. One effort is to continue to work with Caltrans on planning activities for the Corridor System Management Plans (CSMPs) anticipated to be adopted by June 2009 for the Highway 50, Interstate 5, Interstate 80, Highway 99, State Route 65 and State Route 49 corridors. The collaboration will include work on the specific strategies included in each CSMP, participating in the development of the first “state-of-the-corridor” report (one for each corridor), and assisting with the development of a phasing and project sequencing strategy for the key capital projects within each corridor. One effort is to offer input to Caltrans towards any advance planning efforts related to the initial Corridor System Management Plans (CSMPs) for specific portions of the I-80, I-5, State Route (SR) 99, SR 65, SR 49 and SR 51 corridors in the SACOG region. SACOG information to be provided will include transportation model networks completed for the MTP2035 development, GIS files and data projections.

A second effort will be the launch of a study in coordination with the Placer County Transportation Planning Agency (PCPTA) to examine the legal, operational, financial, and logistical issues for potential High Occupancy Toll (HOT) lanes in the Sacramento region. Beyond the regional analysis, the feasibility study will also examine in greater detail the I-80 corridor between I-5 in Sacramento County and SR 65 in Placer County as a pilot public-private partnership project.

This work is a carry-over project funded from a Caltrans/FHWA grant and will be performed by a consultant for the remainder of the contract issued in fiscal year 2008-09 for the HOT Lane feasibility study and by SACOG staff.

Tasks and **End Products:**

- a. Collaborate with Caltrans towards advance planning activities related to the Corridor System Management Plans (CSMPs) (Ongoing through June 2010)
- b. Occasional topical reports or issue papers (Ongoing through June 2009)
- c. **High-Occupancy-Toll (HOT) Lane feasibility study**

1. Perform project management, including establishing contracts with consultants and sub-consultants, monitoring consultant work, participating in public events, reviewing deliverables, and processing invoices (Ongoing through June 2010)
2. Conduct I-80 HOT Lane travel demand forecasting, including data collection (March 2009) and conducting travel demand forecasts (~~May~~ June 2009)
3. Assess HOT lane operations, impacts, and performance, including key performance measures (July 2009) and associated issues (September 2009)
4. Estimate financial feasibility, including capital costs and operating and maintenance costs (November 2009), and provide assessment of investor market and viability (January 2010)
5. Develop implementation strategy (February 2010)
6. Identify additional potential corridors (April 2010)
7. ***Produce Final report (June 2010)***

**5. PUBLIC TRANSIT AND HUMAN SERVICES TRANSPORTATION
COORDINATION PLANNING**

Project #10-002-05

(State and Federal Requirements)

This work will monitor and assist the implementation of the Human Services Transportation Plan (HSTP) completed in the summer of 2007. The HSTP fulfills planning requirements contained in the SAFETEA-LU in Section 5316 Job Access and Reverse Commute, Section 5317 New Freedom programs, and Section 5310 Elderly and Disabled Transit Project to fund these programs. SACOG will continue to work with the Transit Coordinating Committee, regional partners, tribal governments, and representatives of the region's human service agencies, private non-profit service providers, consumers, and social service programs to implement to HSTP, and to identify critical follow up tasks. SACOG will coordinate these activities with Caltrans and other partners.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Form a Human Service Transportation Coordinated Planning Working Group and hold meetings as needed (As needed)
- b. Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts).
- c. Update, as needed, of the ***Human Services Transportation Plan*** (June 2010)
- d. ***Disadvantaged populations map and transit accessibility index (December 2010)***
- e. ***Annual Status Report (May 2010)***

6. GOODS MOVEMENT/FREIGHT PLANNING

Project #10-002-06

(State and Federal Requirements)

SACOG participates in and leads a number of planning activities related to freight hauling and goods movement on the transportation network: roads, freeways, railways, airports and seaways/ports. SACOG monitors and engages, as requested, in local government land use evaluations as they relate to transportation facilities, attempting to strike a balance between maximizing the utility of the transportation facility, benefit to the public, and compatible land uses. Further, SACOG evaluates the effect of the freight haulers on the transportation infrastructure in the region and works with partner organizations and local officials to evaluate and promote the most effective methods to move the maximum amount of goods within and through the region.

As one of the fastest growing segments of the economy, goods movement will have a tremendous impact on the region's highways, railroads, and airports. SACOG will help ensure that freight continues to move given the constraints of the current transportation infrastructure and the simultaneous increase in growth in all other modes of transportation. SACOG's Goods Movement Advisory Group (GMAG) is helping to assist in the development and review of transportation and associated land use planning activities that impact the movement of freight.

SACOG will also continue to participate in the state's Proposition 1B Trade Corridor Improvement Fund (TCIF) implementation efforts. SACOG will coordinate this activity with Caltrans, the California Transportation Commission and other partners.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Convene meetings of the Goods Movement Advisory Group (As Needed)
- b. Assist partners and member agencies with the implementation of goods movement projects identified in the regional goods movement study and the Metropolitan Transportation Plan (Ongoing)
- c. Continue to work with and assist the Port of Sacramento in implementing projects and studies consistent with the region's overall goods movement strategies (Ongoing)
- d. Participate in meetings and workshops related to the state's TCIF program and assist local TCIF project sponsors as needed (Ongoing)

7. LONG-RANGE TRANSIT PLAN

Project #10-002-07

(Board Policy)

The Long-Range Transit Plan (LRTP) will provide a framework for developing public transit services in the region that evolve to meet increases in anticipated demand. With projections for 1.3 million new residents, increased densities and more mixed-use development, the region's 2035 Blueprint land use vision is strongly transit supportive. Using the Blueprint and MTP 2035 as a foundation, the LRTP will investigate optimal means to match transit services with the projected 2035 land use pattern and future transportation demand.

The LRTP has completed Phase I, and Phase II Part A, in support of the MTP 2035 planning process. The initial phases engaged in outreach activities with the transit operator community and the general public, performed technical analysis in support of transport modeling activities, and produced transit policy analysis. Phase II Part B will build upon these activities, help implement the policy directives of Blueprint and the MTP 2035, and shape a long term vision for transit in the greater Sacramento region.

LRTP Phase II Part B will be implemented through three distinct, but complimentary activities. The first activity will be the development of a LRTP pilot with Yuba-Sutter Transit, building off a recently complete Short Range Transit Plan (SRTP). The pilot will develop a methodology and planning template that may be applied to other transit agencies. The second activity will involve identifying several additional transit properties with which the consultant will apply and refine the planning template by completing a LRTP for each agency. The third activity will primarily involve SACOG agency staff, with some possible assistance from local agency staff and consultants. Staff will identify the remaining transit agencies that are viable candidates for a LRTP, complete the plans using the new template and methodology, and/or improve the long-range focus of existing SRTPs.

SACOG expects that the extension of transit agency SRTPs out to a longer planning horizon with LRTPs will help bring the SRTPs in closer concert with the MTP cycle.

This work is a carry-over project funded from a Caltrans/FTA grant for statewide transit planning studies and will be performed by a consultant for the remainder of the contract issued in fiscal year 2008-09 and by SACOG staff.

Tasks and *End Products*:

- a. Execute Contract for LRTP Phase II Part B – *Contract (February 2009)*
- b. Consultant completes Pilot LRTP for Yuba-Sutter Transit – *Pilot Plan and Planning Template (May 2009)*
- c. Consultant completes Transit Agency LRTPs for YCTD, YST, City of Folsom and SCT Link – *Plans (July 2009)*
- d. Conduct project appropriate public review process on each of the operator LRTP's; modify plan(s) as may be required; present to governing boards of operators upon request. *(December 2009)*
- e. SACOG Staff completes extension or improvement of agency SRTPs – *Plans or Plan Amendments (December 2009)*

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This work is a carry-over project funded from a Caltrans/FTA grant for statewide transit planning studies and will be performed by a consultant for the remainder of the contract issued in fiscal year 2008-09 and by SACOG staff.

Tasks and ***End Products:***

- a.*** Execute Contract for LRTP Phase II Part B—***Contract (February 2009)***
- a.*** Consultant completes Pilot LRTP for Yuba-Sutter Transit—***Pilot Plan and Planning Template (April 2009)***
- b.*** Consultant completes 3-4 Transit Agency LRTPs—***Plans (June 2009)***
- c.*** SACOG Staff completes extension or improvement of agency SRTPs—***Plans or Plan Amendments (December 2009)***

8. ~~TRANSIT SACRAMENTO EMERGENCY AND SAFETY PLANNING COORDINATION TRANSIT RESPONSE PLAN~~ *Project #10-002-08*

(Board Policy – State and Federal Requirements)

The SACOG Transit Emergency and Safety Planning Coordination Program will evaluate, collect, share, and collaborate to address transit emergency and safety priorities throughout the SACOG region with guidance from the Transit Coordinating Committee and the Sacramento Transit Emergency Response Plan Committee. Additional guidance for SACOG and the Transit Coordinating Committee will be obtained through the Federal Transit Administration, Federal Highway Administration, California Office of Homeland Security, California Office of Emergency Services, California Department of Transportation, the National Transit Institute, National Center for Transit Research, and local city and county resources, among others. The program will inform the Transit Coordinating Committee members of local, tribal, state, and national efforts in emergency and safety planning best practices.

The program will also focus efforts with the California Office of Homeland Security to convey funding and training opportunities to the transit and human service providers in the SACOG region. The program will determine emergency and safety priorities to assist in the planning process through the development of the Sacramento Transit Emergency Response Plan.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Continue the discussion of transit emergency and safety knowledge between transit service providers within the Transit Coordinating Committee framework (Ongoing)
- b. Identify emergency and safety training opportunities on a continuing basis (Ongoing)
- c. Identify emergency and safety funding opportunities on a continuing basis (Ongoing)
- d. Coordinate with Caltrans to seek safety, security, and emergency training opportunities for small urban and rural transit partners at location(s) in the Sacramento area (Ongoing)
- ~~e. Identify stakeholders, hold first meeting to review Request for Proposal scope of work (July 2009)~~
- ~~f. Prepare Request for Proposal (RFP), release RFP, evaluate proposals, select consultant, and award contract; RFP (July – September 2009)~~
- ~~g.c.~~ Coordinate with the Sacramento Transit Emergency Response Plan Stakeholders, inventory transit assets, and human resources of the operators participating in the Emergency Response Plan (October 2009 – December 2009)

- ~~h.f.~~ Design improved interoperable communications concept, operational procedures, and define the interaction between emergency operations centers and transit operators (October 2009 – December 2009)
- ~~i.g.~~ Delineate the operational procedures of responding to an event, form a methodology for and develop a sustained training plan (December 2009 – January 2010)
- ~~j.h.~~ Present a sustainable reporting, testing, and exercise program for the participating transit operators (February 2010 – March 2010)
- ~~k.i.~~ Ongoing documentation of tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts)
- ~~l.j.~~ ***Development of a Sacramento Emergency Transit Emergency Response Plan through the Transit Coordinating Committee to facilitate preparedness among transit service providers to produce plans, training materials, and exercises to strengthen the emergency preparedness of the SACOG Region (July 2009 – March 2010)***

~~9. NATIONAL ENVIRONMENTAL POLICY ACT (NEPA)/ CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) LINKAGES~~ ~~Project #10-002-09~~

~~(Board Policy – Local Agreement)~~

~~The project will initiate specific activities that will be used to implement the Board's directive to streamline the NEPA process for transportation projects in the SACOG region. The four objectives included in the approved Action Plan include:~~

- ~~■ Purpose and Need – Define project purpose and need in the MTP update in 2012 and get federal transportation and environmental agencies to agree to use it as a starting point for subsequent project-level NEPA studies.~~
- ~~■ Collaboration with Environmental Agencies – Engage environmental agencies early, during the MTP, to define broad scale environmental issues and mitigation concerns, to be built into the plan.~~
- ~~■ Environmental Impact Assessment and Alternatives Analysis – Examine environmental impacts in the context of regional transportation development, to narrow down project alternatives and corridor locations that later would have to be studied during project-level NEPA studies.~~
- ~~■ Land Use – Examine environmental impacts in the context of regional transportation and land development to agree on lands to be developed and transportation projects to serve those developments, and thereby expedite NEPA and CEQA studies and approval of those subsequent projects.~~

~~Tasks and **End Products:**~~

- ~~a. Review GIS layers and HCPs/conservation or mitigation banks with resource and regulatory agencies and Rural-Urban Connections Strategy (RUCS) (Ongoing through February 2010)~~
- ~~b. Analyze opportunities to transfer federal NEPA streamlining strategies towards state CEQA document preparation, especially in cases where there is an opportunity for tiering the findings of a programmatic document towards the expedited approval of a new or infill project that is Blueprint supportive (Ongoing through June 2010)~~
- ~~c. Document tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts) (Ongoing)~~

9. STATEWIDE DEVELOPMENT OF TRANSPORTATION-LAND USE TOOLS *Project #10-002-09*
(Board Policy – Local Agreement)

SACOG, in partnership with Caltrans, UC Davis, and other researchers will develop a set of transportation-land use planning tools to upgrade travel models and land use models across the state. SACOG's objectives are to improve our existing tools by utilizing information in our new activity-based travel model, and to incorporate these improvements into I-PLACE³S. Caltrans will use the SACOG analysis to create a framework for other MPOs to improve their land use and travel models and to make it easier to apply I-PLACE³S in other regions. This will be accomplished by a) development of transportation-land use tools utilizing local data for a set of MPOs across the state, b) then applying these results into their models, and c) developing post-processors to their travel models.

The first phase of this project is funded with a grant from Caltrans for \$314,775, with a total cost of \$1,151,550. The remainder of the project will be funded by Caltrans next year. The total cost is funded by Caltrans, no local matching funds are needed.

This work will be performed by SACOG staff and by consultants.

Tasks and *End Products*

- a. *Literature search report (October 2009)*
- b. *Data sets of travel survey, land use, and transportation network data for participating MPOs (February 2010)*
- c. *Interim report on elasticities development (January 2010)*
- d. *Draft report on I-PLACE³S module (February 2010)*
- e. *Final report on elasticities development (TBD)*
- f. *Final reports on I-PLACE³S and UPLAN modules (TBD)*
- g. *Final report on travel model post-processors (TBD)*
- h. *Final reports on validation and testing of all modules (TBD)*
- i. *Guide books, users guides and technical support to MPOs (TBD)*

Objective: To identify certain transportation planning projects that are shorter in term or are related to specific studies.

Discussion: This element identifies certain projects that are designed to have a finite term of one to two years or are studies related to specific planning projects. Projects of high importance are the transit planning assistance for operators in the SACOG region, as well as coordinating and planning Intelligent Transportation Systems in the region and several transit planning projects for transit operators and grant-related activities.

**1. CENTRAL CALIFORNIA TRACTION COMPANY RAIL
PRESERVATION AND PURCHASE PLAN STUDY**

Project #10-003-01

(Board Policy - Discretionary)

In FY 2009-10, staff will document the activities of the different interest groups involved in the discussions to purchase the Central California Traction Company (CCTC) Rail Corridor from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County. SACOG will provide a report on the negotiations with the railroad companies to purchase and preserve of right-of-way.

Tasks and **End Products:**

- a. Report on the Project including ownership maps of the Right-of-Way (June 2010)
~~— The emphasis for FY 2009-10 will be the monitoring and coordination of the different interest groups involved in the discussions to purchase the Central California Traction Company (CCTC) Rail Corridor from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County. SACOG will provide staff support to the Technical Advisory Committee in their continuing negotiations with the railroad companies for purchase and preservation of right-of-way from Woodbridge Road in Lodi to Elder Creek Road in Sacramento County.~~

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Reports and materials for Executive Technical Advisory Committee and Board (As needed)
- b. Potential Final Purchase Agreement for CalTraction Corridor

2. COMPLETE STREETS

Project #10-003-02

(State and Federal Requirements)

SACOG will serve as an information clearinghouse and technical assistance provider for complete streets activities in the region. Staff will support member agencies and local groups working to develop policies, implement programs and projects, and disseminate information about roadway designs that facilitate the creation of roadways-streets that are accessible to all users (auto, transit, bicycle, pedestrian, and special needs). SACOG will continue development of a complete streets technical assistance program to highlight how implementation of complete streets concepts can benefit smart growth corridor development or redevelopment efforts. Additionally, SACOG will work with member agencies to ensure that applications for regional funding programs demonstrate that the planning, design, construction, and maintenance of roadway and transit facilities include the needs of all transportation users. SACOG will also track state and federal activities that relate to complete streets and pursue new funding opportunities.

This work is a carry-over project funded from a Regional Blueprint Planning grant and will be performed by SACOG staff.

Tasks and **End Products:**

- a. Collaborate and share information with member agencies and local groups to disseminate information about the benefits and need for complete streets (ongoing through June 2010)
- b. Adopt a Complete Streets Policy that requires applicants for regional funding programs to consider the needs of all users in transportation related projects (July 2010)
- c. Pursue new state and federal funding opportunities for complete streets (Ongoing)
- d. Collect and Compile a Complete Streets Library (Ongoing)
- e. Provide technical and grant application assistance to SACOG's member agencies and other stakeholders (Ongoing through June 2010).
- ~~b. Adopt a Complete Streets Policy that requires applicants for regional funding programs to consider the needs of all users in transportation related projects (June 2009)~~
- ~~c. Pursue new state and federal funding opportunities for complete streets (Ongoing through June 2009)~~
- ~~d. Collect and Compile a Complete Streets Library (Ongoing through June 2009)~~
- ~~e. Provide technical assistance to SACOG's member agencies and other stakeholders (Ongoing through June 2009).~~

3. SACRAMENTO REGIONAL TRANSIT DISTRICT TRANSIT PLANNING *Project #10-003-03*

(Board Policy - Local Agreement)

As part of the development of its major Transit Master Plan, the Sacramento Regional Transit District (SRTD) will prepare an update to its Short-Range Transit Plan. This project was initiated in FY 2006-07 and is scheduled to be completed by FY 2009-10. SRTD will also prepare an annual Performance Report and a Service Plan for 2010. SACOG will continue working with SRTD on a number of efforts. Key initiatives include:

- Complete the implementation of an online trip planning system coordinated with SACOG and the other transit operators in the six county region
- Implementation of a Transitional Analysis of the Downtown-Natomas-Airport (DNA) Corridor

Other activities that SRTD will conduct during the fiscal year 2009-10 include:

- Feasibility studies, environmental analysis, and design to continue the implementation of enhanced bus and bus rapid transit projects in various locations
- A feasibility and site selection study for a Florin Transit Center

This work will be performed by SRTD staff and by SACOG staff.

Tasks and **End Products:**

- a. ***Annual Performance Report/Route Profile (SRTD June 2010)***
- b. ***FY 2008-09-10 Service Plan (SRTD June 2010)***
- c. ***Transitional Analysis of the DNA Corridor (June 2010)***
- d. ***Feasibility Study and Site Selection for Florin Transit Center (SRTD TBD)***

- e. ***Bus Rapid Transit (BRT) feasibility studies for Watt Avenue, Sunrise Boulevard and Florin Road (SRTD TBD)***

4. **DOWNTOWN SACRAMENTO TRANSIT CIRCULATION AND FACILITIES PLAN**

Project # 10-003-04

(Supports State and Federal Requirements)

This project is intended to be part of, and/or complementary to, a more comprehensive downtown circulation study. This study would focus on the routing and circulation of the more than eight public transit operators that serve the downtown area and evaluate and develop recommendations of routing, bus stops, transfer facilities, layover points and other transit improvement within the downtown area. Alternatives that will be explored include, but not be limited to, exclusive bus lanes, peak hour bus-only lanes, contra flow lanes, signal pre-emption, queue jumps, and other improvements to improve the operating speed and reduce customer travel time on transit serving the downtown area.

The study would be conducted through a project technical advisory committee. SACOG will prepare a work program with the committee, prepare a RFP and engage the services of a consultant to conduct the actual study.

[This work is a carry-over project funded from a Caltrans/FTA Partnership Planning grant and will be performed by a consultant for the circulation study and SACOG staff.](#)

Tasks and ***End Products:***

- a. Prepare Request for Proposal (RFP), release RFP, evaluate proposals, select consultant, and award contract; ***Request for Proposal (February 2010)***
- b. Establish Project Management Team and Project Advisory Committee; ***Meeting Coordination/Minutes, Project Progress Reports (March 2010)***
- c. Review and Analyze Existing and Ongoing Studies - Refine Study Area Boundaries; ***Report on analysis summarizing key findings and recommendations of existing studies; definition of final project study area (April 2010)***
- d. Review Existing Conditions in the Downtown Study Area; ***Report on and Assessment of Existing Conditions in the Downtown Study Area (May 2010)***
- e. Review of Future Conditions in the Downtown Study Area; ***Report on Future Conditions in the Downtown Study Area (June 2010)***
- f. Public Participation and Community Outreach, including outreach efforts with traditionally under-represented and under-served populations such as the elderly, disabled, low-income, and minority (i.e., Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander) communities and community leaders (November 2008); ***Report Summarizing Public Participation and Community Outreach and the Outreach Activities Themselves (July 2010)***
- g. Develop, Analyze and Evaluate Project Alternatives (December 2008/January 2009); ***Report on Project Alternatives and Evaluation (August 2010)***
- h. Develop Financial Analysis of Recommendations and Summary Evaluation of Financing Alternatives (January/February 2009); ***Report on Project Costs and Potential Funding Sources (September 2010)***
- i. Develop Downtown Sacramento Transit Circulation and Facilities Plan (September 2008); ***Draft Report (October-November 2010); Final Report (December-January 2011)***

- j. Support Inter-agency and Community Consensus Building
- k. ***Coordinate/facilitate meetings, presentations, minutes, progress reports, inter-agency agreements, etc. (Ongoing)***

5. AGRICULTURAL WORKER TRANSPORTATION PROGRAM
(Board Policy)

Project #10-003-05

~~Sacramento Area Council of Governments (SACOG)~~ will implement new transportation services for the region’s agricultural communities. With grant funding from the State of California, SACOG will develop an agricultural worker transportation program which is cost-effective and self-sustaining. Currently under development with consultant assistance is a planning study that will deliver a Business Plan. The planning study will include extensive community outreach to identify the transportation needs and trip patterns of migrant and seasonal agricultural workers. This will include conducting surveys of agricultural workers and meeting with agricultural representatives and stake holders. The consulting team will work closely with the stakeholder Steering Committee to make sure the plan meets the needs of the agricultural community. The resulting business plan will match a successful business model with the identified demand for transportation.

The second phase of this project will involve the implementation of transportation services as directed by the Business Plan, the project Steering Committee, other advisory SACOG committees, and the SACOG Board of Directors. Upon completing the project governance and service delivery structures, the Business Plan will implemented in the four county region.

~~This is a carry-over project funded from public transportation grant funds and will be performed by SACOG staff.~~

Tasks and ***End Products:***

- a. ***Business Plan (August 2009)***
- b. SACOG Transportation Committee approval of Business Plan and authorization for procurement of capital equipment and RFP for service contract (October 2009)
- c. SACOG Board approval of Business Plan and authorization for procurement of capital equipment and RFP for service contract (October 2009)
- d. Purchase vehicles (November 2009)
- e. Issue RFP for service contract (November 2009)

6. SAFE ROUTES TO SCHOOL ~~FEDERAL GRANT~~
~~ADMINISTERED BY CALTRANS~~

Project 10-003-06

Safe Routes to School is included as a mitigation measure and Transportation Control Measure as part of the ~~Metropolitan Transportation Plan for MTP~~ 2035. As such, SACOG will be responsible for developing a regional policy for safe routes to school including coordination of ~~both~~ infrastructure, ~~and~~ education, and encouragement programs. This project will support the creation of regional tools, programs, and materials as well as local implementation via outreach and education partners.

The project will focus on elementary schools (K-6) with appropriate presentations and message for children 5 to 12 years old within the six-county region including Sutter, Yuba, Yolo, Sacramento, Placer, and El Dorado counties. SACOG will work in coordination with local governments, school districts, county offices of education, and transportation management associations as outreach partners. Education and encouragement activities will include presentations to elementary schools

as well as special events in conjunction with SACOG's travel behavior change campaign, May is Bike Month. The schools element of the campaign would include student targeted incentives, collateral materials and web tools. SACOG staff will outreach to community based organizations, schools and other volunteer and advocacy groups to establish a safe routes network for further education and encouragement activities at the local level.

SACOG staff contracts with local school districts as outreach partners.

Tasks and ***end products:***

- a. Educational materials and presentations for schools in the six-county SACOG region (Ongoing)
- b. Tools for internet web site targeted at school age bicyclists integrated in MayisBikeMonth.com (May 2010)
- c. Increased awareness by school staff of bicycle safety habits and health benefits from bicycling for on-going youth education
- d. ***Incentive items for participating students, e.g., bookmarks and pencils (May 2010)***
- e. ***Collateral materials targeting school audiences (staff, students and parents) (May 2010)***

7. PARATRANSIT, INC. MONITORING AND EVALUATION

Project #10-003-07

(Board Policy - Local Agreement)

During FY 2009-10, SACOG will continue to monitor and evaluate the performance of Paratransit, Inc., follow-up on the recommendations contained in the performance audit, and assist Paratransit, Inc. in preparing a Short Range Transit Plan.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. ***Paratransit, Inc. Short-Range Transit Plan (June 2010)***

Objective: To identify those projects that are ongoing and span multiple years. These projects support efforts related to programming of federal and state funding, regional air quality planning activities, and Metropolitan Transportation Plan implementation.

Discussion: This element brings together a number of projects that continue from one year to another, such as selection of transportation projects eligible for Federal and State programming; monitoring of the regional transportation system in order to provide the technical tools required of SACOG and members for the technical analysis needed for land use, transportation and air quality planning; and the implementation of the MTP 2035. Also included in this element are those ongoing projects related to certain transit assistance and monitoring and implementation of state and federal mandated climate change and greenhouse gas reduction.

1. REGIONAL AIR QUALITY PLANNING

Project #10-004-01

(State and Federal Requirements)

For FY 2009-10, initial work will begin on coordinating with the local air districts, California Air Resources Board (CARB), Environmental Protection Agency (EPA), and other stakeholders toward the development of a PM-10 Maintenance Plan and a PM2.5 Attainment Plan. SACOG will prepare an updated regional conformity analysis using the motor vehicle emissions budgets from the new 8-hour ozone State Implementation Plan (SIP) for the Sacramento nonattainment area. This conformity analysis will be used to re-conform the MTP 2035 using the latest SIP.

SACOG will also prepare conformity determinations for amendments to the MTP 2035 and the 2009-12 MTIP for the Yuba/Sutter and Sacramento air quality planning areas. As part of the air quality consultation process, SACOG will continue to hold meetings of the Regional Planning Partnership to review procedures, assumptions, timelines, and completed conformity determinations.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Participate in the regional Air Pollution Control Officers' meetings (Monthly)
- b. **Conformity determinations on amendments to the MTP or MTIP (As needed)**

2. FEDERAL AND STATE PROGRAMMING

Project #10-004-02

(Federal and State Requirement)

The 2009 SACOG programming round programs the 2010 STIP and federal funds for 20011 and 2012. SACOG will prepare amendments to the MTIP on a quarterly basis, as well as administrative modifications to the MTIP as needed.

Emphasis for FY 2009-10 will center on SACOG's aggressively working to ensure that all STIP projects ready for delivery are delivered, irrespective of the years they are programmed. Additionally, SACOG will work with SACOG Proposition 1B bond project sponsors to ensure that all projects are delivered. In FY 2009-10 state programming activities will also include review of requests for fund allocations, time extensions, STIP amendments, participation at the CTC, RTPA, and Rural Counties Task Force meetings, participation in guideline development, and strong liaison

to partner organizations on programming requirements for both state and federal programming. Federal programming activities will include monitoring of projects funded under the American ~~Recovering-Recovery~~ and Reinvestment Act of 2009 (ARRA), continued implementation of *Safe, Accountable, Flexible Efficient Transportation Equity Act – A Legacy for Users* (SAFETEA-LU) requirements, collaboration with others for developing positions for the reauthorization of a new federal transportation Act, participation with the California Federal Programming Group (CFPG), and liaison with the FHWA and FTA. SACOG will also continue implementation, improvements, and maintenance of its SACTrak database, with emphasis on linkage to federal funding databases to enhance SACOG'S MPO and Designated Recipient role, and the associated reporting and financial management capabilities.

SACOG staff will continue to work with its city, county, transit operator, and state partners to complete the analysis on the Transportation Programming Transparency and Equity Study that was initiated in FY 2008-09. That study includes an internal analysis of the SACOG programming process, a peer group analysis of other MPOs and a thorough interactive review process with our local and state partners. Staff will continue to use existing project evaluation criteria and processes until the study is complete and implemented. The target date for implementation of the new programming process is the fall 2009 programming round.

This work will be performed by SACOG staff and a consultant for technical assistance on programming issues and the federal transportation bill.

Tasks and *End Products*:

- a. Participation and liaison with the Federal Highway Administration and the Federal Transit Administration on federal programming (Ongoing)
- b. Continued improvements to the SACTrak database (Ongoing)
- c. Ongoing participation and liaison with Caltrans and the California Transportation Commission on state transportation funding programs (Ongoing)
- d. ***Annual listing of projects with federal funding obligated in FFY 2009 (January 2010)***
- e. ***Regular MTIP amendments (Quarterly)***
- f. ***Administrative modifications to the MTIP (As needed)***
- g. ***Regional Transportation Improvement Program for 2010 STIP (December 2009)***
- h. ***Approved STIP allocation requests (As needed)***
- i. ***Material for meetings and presentations to the SACOG Board, member jurisdictions, transit operators, and county transportation advisory agencies on federal and state funding and programming requirements (As needed)***

~~2. FEDERAL AND STATE PROGRAMMING Project #10-004-02
(Federal and State Requirement)~~

~~The 2009 SACOG programming round programs the 2010 STIP and federal funds for 20011 and 2012. SACOG will prepare amendments to the MTIP on a quarterly basis, as well as administrative modifications to the MTIP as needed.~~

~~Emphasis for FY 2009-10 will center on SACOG's aggressively working to ensure that all STIP projects ready for delivery are delivered, irrespective of the years they are programmed. Additionally, SACOG will work with SACOG Proposition 1B bond project sponsors to ensure that all projects are delivered.. In FY 2009-10 state programming activities will also include review of requests for fund allocations, time extensions, STIP amendments, participation at the CTC, RTPA,~~

~~and Rural Counties Task Force meetings, participation in guideline development, and strong liaison to partner organizations on programming requirements for both state and federal programming. Federal programming activities will include monitoring of projects funded under the American Recovering and Reinvestment Act (ARRA), continued implementation of *Safe, Accountable, Flexible Efficient Transportation Equity Act—A Legacy for Users (SAFETEA-LU)* requirements, collaboration with others for developing positions for the reauthorization of a new federal transportation Act, participation with the California Federal Programming Group (CFPG), and liaison with the FHWA and FTA. SACOG will also continue implementation, improvements, and maintenance of its SACTrak database, with emphasis on linkage to federal funding databases to enhance SACOG'S MPO and Designated Recipient role, and the associated reporting and financial management capabilities.~~

~~—Tasks and **End Products:**~~

- ~~1. Participation and liaison with the Federal Highway Administration and the Federal Transit Administration on federal programming (Ongoing)~~
- ~~2. Continued improvements to the SACTrak database (Ongoing)~~
- ~~3. Ongoing participation and liaison with Caltrans and the California Transportation Commission on state transportation funding programs (Ongoing)~~
- ~~4. Annual listing of projects with federal funding obligated in FFY 2009 (January 2010)~~
- ~~5. Regular MTIP amendments (Quarterly)~~
- ~~6. Administrative modifications to the MTIP (As needed)~~
- ~~7. Regional Transportation Improvement Program for 2010 STIP (December 2009)~~
- ~~8. Approved STIP allocation requests (As needed)~~

3. REGIONAL TRANSPORTATION MONITORING

Project #10-004-03

(State and Federal Requirements)

This project involves assembly of observed transportation data collected by others, and the coding and integration of that data to make it useful for various other SACOG projects. Key observed transportation data are: vehicle volumes on roadways (traffic counts); transit passenger boardings and alightings; ongoing Census-related surveys (e.g., American Community Survey); and special surveys conducted by other agencies (e.g., employee surveys by TMAs, passenger surveys at airports, etc.) and research institutions. These data will be utilized in the update of the forecasting base year to 2008 for the Regional Forecasting project.

Activities related to SACOG's support of the national Highway Performance Monitoring System (HPMS) are also included in this project. This has been a regular role for SACOG over the last ten years. Since HPMS is the source of the most reliable time-series data on vehicle miles traveled, and since VMT is an integral part of several other projects related to climate change and air quality, a higher level of staff effort is planned in HPMS support in FY 2009-10.

Planning work on the next regional household travel survey began in FY 2008-09. Last year's plans called ~~for~~ for the survey to be conducted in FY 2009-10 to coincide with the annual federal Census; however, funding for the survey has not been identified, and is expected to be a bigger challenge than it was in Year 2000, the last time the survey was undertaken. Work on the survey design will continue this year, with the intent to make the survey more attractive for statewide and national funding, which would require implementing a cutting-edge, innovative survey which would generate data with research potential which goes beyond the Sacramento region. One such idea is to expand the survey to be a multi-year, longitudinal panel survey (i.e. surveying the same households

repeatedly over time). This sort of survey would provide much richer information on how households adapt to changes in fuel prices, transit service, land use, and the economy over time. Depending on the success in generating outside funding for this survey, the survey may be postponed to FY 2010-11.

This work will be performed by SACOG staff and a consultant for traffic counts.

Tasks and **End Products:**

a. Progress report on transportation monitoring activities (June 2010)

4. METROPOLITAN TRANSPORTATION PLAN IMPLEMENTATION
(State and Federal Requirements)

Project #10-004-04

MTP 2035 implementation efforts will focus on strategies to fund plan priorities. Additional efforts will include corollary research and studies to integrate the MTP 2035 priorities into detailed SAFETEA-LU compliant actions. All implementation efforts will extend the MTP 2035's comprehensive approach to education and public outreach and involve SACOG's advisory committees in every step.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Extend the equity analysis completed for the MTP 2035 towards inclusive implementation strategy efforts that actively target minority, low-income, seniors, disabled and other socio-economic groups, who have historically been left out of the transportation planning process, but who are directly affected by the plan's transportation investments (Ongoing)
- b. Pursue new state and federal funding for a variety of multi-modal data collection and analysis projects that will support objective programming criteria and inform MTP 2035 implementation strategies (Ongoing).
- c. ***Develop funding and implementation strategies for early transit expansion projects identified in the MTP 2035 that provide regional benefit (October 2009)***
- d. ***Update Regional Funding programs, including the current Air Quality, Community Design, Bicycle/Pedestrian, and Transportation Demand Management programs to reflect MTP 2035 funding levels and SAFETEA-LU compliance (June 2010)***
- e. ***Develop screening and selection criteria for regional funding priorities in support of MTP 2035 priorities (November 2009)***

5. PASSENGER RAIL IMPROVEMENTS
(State and Federal Requirements)

Project #10-004-05

SACOG will continue to participate in planning, programming, and operations activities of the Capitol Corridor Joint Powers Authority (CCJPA) through its membership on the Staff Coordinating Group (SCG). The main focus of this participation will be to identify funds and resolve issues related to supporting the current sixteen weekday and eleven weekend round trips and to improve travel times and reliability. In this regard, obtaining additional locomotives and coaches and performing needed track upgrades are the highest priority items. In addition, SACOG will monitor the work of the California High-Speed Rail Authority and provide input to the Authority as it proceeds with its plans for implementing a high-speed rail system between northern and southern California. This will include analysis and evaluation of the "higher" speed regional service from Fremont to Stockton/Modesto via the Altamont alignment. SACOG staff will continue to actively

participate in the planning activities connected with development of the downtown Sacramento Intermodal Project. The agency will also monitor and participate in the efforts to implement regional rail (i.e., commuter) service between Auburn and Oakland. SACOG will also attend San Joaquin Valley rail committee meetings, as appropriate, to coordinate rail activities in the Central Valley. Finally, SACOG responds to various passenger rail proposals, which are reviewed for potential connectivity to the SACOG region.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Coordination of Capitol Corridor Service with Regional Commuter Rail Proposals (Ongoing)
- b. **Status Report on Passenger Rail Development in the SACOG Region (June 2009)**

6. UNIVERSAL TRANSIT FARE CARD IMPLEMENTATION

Project #10-004-06

(Supports State and Federal Requirements)

This project is the implementation planning, procurement, and deployment of a regional universal transit fare card system (UTFS). A new electronic fare system is expected to simplify transit system operations, improve system connectivity, contribute to regional air quality goals, and increase the attractiveness of transit to new patrons.

Phase 1 of UTFS ended in December 2007 with the completion of the Feasibility Study. Based upon Phase 1 recommendations, the Transit Coordinating Committee sponsored a successful regional funding application for UTFS implementation. Phase 2 will include the negotiation of all necessary interagency agreements, and the formulation of an implementation plan and a system requirements plan, the development of technical specifications, a procurement schedule, and refinements to the cost model. Phase 2 will establish important decision points and timetables for implementing transit smart card technology throughout the greater Sacramento metropolitan region. The second phase of the project will culminate with the approval of vendor contract(s).

Phase 3 will involve full system procurement, deployment, integration, and testing. This third phase of the project will ensue in a manner guided by the Implementation Plan and the project governance protocols. Included in this latter phase is the establishment of a regional financial and management clearinghouse, the development of the regional maintenance and supply systems, and the implementation of smart card technology on the participating transit properties. Full system deployment and Acceptance is anticipated by March 2011.

This work will be performed by SACOG staff and a consultant for system engineering services.

Tasks and **End Products:**

- a. Implementation Plan; **Draft Report** (July 2009)
- b. System Requirements & Operations Plan; **Draft Report** (September 2009)
- c. Technical Specifications; **Draft Report** (November 2009)
- d. Contract Documents & Procurement Schedule; **Schedule** (December 2009)
- e. Publish RFP's for System Procurement & other professional services; Secure Performance Bond; **RFP(s), Performance Bond** (February 2010)
- f. Award contracts for system procurement & other professional services (May 2010)
- g. Procurement of Fare Card technology (May 2010 – August 2010)

~~h. System Installation, Integration, & Testing (August 2010 – February 2011)~~

~~i. System Acceptance; **Multi-agency Transit Fare System** (March 2011)~~

~~6. UNIVERSAL TRANSIT FARE CARD IMPLEMENTATION~~

~~Project #10-004-06~~

~~(Supports State and Federal Requirements)~~

~~This project is the implementation planning, procurement, and deployment of a regional universal transit fare card system (UTFS). A new electronic fare system is expected to simplify transit system operations, improve system connectivity, contribute to regional air quality goals, and increase the attractiveness of transit to new patrons.~~

~~Phase 1 of UTFS ended in December 2007 with the completion of the Feasibility Study. Based upon Phase 1 recommendations, the Transit Coordinating Committee sponsored a successful regional funding application for UTFS implementation. Phase 2 will include the negotiation of all necessary interagency agreements, and the formulation of an implementation plan and a system requirements plan, the development of technical specifications, a procurement schedule, and refinements to the cost model. Phase 2 will establish important decision points and timetables for implementing transit smart card technology throughout the greater Sacramento metropolitan region. The second phase of the project will culminate with the approval of vendor contract(s).~~

~~Phase 3 will involve full system procurement, deployment, integration, and testing. This third phase of the project will ensue in a manner guided by the Implementation Plan and the project governance protocols. Included in this latter phase is the establishment of a regional financial and management clearinghouse, the development of the regional maintenance and supply systems, and the implementation of smart card technology on the participating transit properties. Full system deployment and Acceptance is anticipated by September 2010.~~

~~Tasks and **End Products**:~~

~~a. Implementation Plan; **Draft Report** (February 2009)~~

~~b. System Requirements & Operations Plan; **Draft Report** (March 2009)~~

~~c. Technical Specifications; **Draft Report** (April 2009)~~

~~d. Contract Documents & Procurement Schedule; **Schedule** (April 2009)~~

~~e. Publish RFP's for System Procurement & other professional services; Secure Performance Bond; **RFP(s), Performance Bond** (May 2009)~~

~~f. Award contracts for system procurement & other professional services (August 2009)~~

~~g. Procurement of Fare Card technology (September 2009 – December 2009)~~

~~h. System Installation, Integration, & Testing (January 2009 – August 2010)~~

~~i. System Acceptance; **Multi-agency Transit Fare System** (September 2010)~~

7. TRANSIT TECHNICAL ASSISTANCE AND PROGRAMMING

Project #10-004-07

(State and Federal Requirements)

SACOG provides general technical and analytical support for region's transit operators, as broadly directed by the Transit Coordinating Committee. Activities may include data analysis, digital mapping, survey work, research, the hiring of an intern at the graduate school level ([funded by an FTA Section 5304 discretionary grant](#)), and interagency consultations. Tasks already identified by the TCC and staff for FY ~~2008~~2009-09-10 include support for building a criteria based fund programming process, intern assistance with the clean-up of the on-board transit survey database,

custom analyses of survey data, intern assistance with the Transportation Development Act, and other now-unanticipated needs.

SACOG will continue to execute its role as the designated recipient for the Davis and Yuba City Urbanized areas and as the designated recipient for FTA 5316 Jobs Access Reverse Commute and 5317 New Freedom Program funds for the Sacramento Urbanized area

Under this task, Transit Team staff will continue to conduct the programming activities necessary to ensure the region's transit operators projects are properly programmed in the SACOG MTIP and MTP so that the operators can file the grant applications necessary to operate, maintain and carry out the capital programs of their systems.

SACOG's TCC will continue to serve as the FTA fund programming committee associated with the SACOG/Transit Operator MOUs and will prepare the recommended project lists for SACOG Board action in the MTIP and RTIP programming process. Through the TCC, SACOG will continue to improve the integration of financial planning and the development and integration of short-range transit planning with the region's long-range transportation plan. TCC will continue to improve its programming process through the continued refinement of the project selection process and the timely delivery of projects.

SACOG staff will continue to work with its city, county, transit operator and state partners to complete the analysis on the Transportation Programming Transparency and Equity Study that was initiated in FY 2008/09:9-10. That study includes an internal analysis of the SACOG programming process, a peer group analysis of other MPO's and a thorough interactive review process with our local and state partners. Staff will continue to use existing project evaluation criteria and processes until the study is complete and implemented. The target date for implementation of the new programming process is the Fall 2009 programming round.

This is a carry-over project funded by Caltrans Transit Technical Assistance grant funds and will be performed by SACOG staff.

Tasks and **End Products:**

- a. Annual report documenting the range and extent of technical services, and recommending tasks for the next fiscal year
- b. **Annual FTA fund programming process (5307, 5309, 5310, 5316, and 5317) (January 2009)**
- c. **Draft selection criteria and process guidelines for the annual FTA fund programming process (5307, 5309, 5310, 5316, and 5317) (December 2008)**
- d. **Revised and validated transit survey database (February 2009)**
- e. **Custom survey analyses (February 2009 – June 2009)**
- f. Intern assistance with the Transportation Development Act Unmet Transit Needs Public Hearing Process (May 2009 – April 2010)

8. RURAL TRANSPORTATION PLANNING AND COORDINATION

Project #10-004-08

(Board Policy)

Implement recommendations of the Rural-Urban Connections Strategy (RUCS) Transportation Working group; coordinate with and support efforts of other RUCS working groups. Work with

stakeholders from the rural and small urban areas of the SACOG region to identify transportation planning challenges, help formulate solutions and strategies, and seek the necessary resources to implement programs and/or technical assistance. Lead or collaborate with partner agencies and other stakeholder groups on technical studies. Liaison with outside partner agencies, committees and their related staff; meetings with SACOG advisory and technical committees such as the Regional Planning Partnership, Transit Coordinating Committee, Planners Committee, and other stakeholder groups.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- d. Consult with rural and small urban stakeholders (Ongoing)
- e. Attendance at SACOG committees and local jurisdictional meetings (Ongoing)
- f. Deliver technical assistance as recommended by the Transportation Committee (Ongoing)
- d. Final Rural Transportation Briefing Book (June 2010)***

Objective: To promote meaningful public discussions and provide planning, analysis and other technical support to housing and land use efforts in the region. These land use activities are designed to gather data and information from around the region to further the activities of MTP 2035 implementation and to set the stage for the next MTP update.

Discussion: This element will continue the updating of current and alternative future land use patterns and their impacts on the transportation system; provide the technical monitoring data for analysis critical to that planning; and complete the housing allocation plan for the region. One key project for this fiscal year will be continuation of the work begun last year on a rural-urban connections study to develop regional policies and tools to sustain the economic health and quality of life for the region's rural areas, as well as assess the transportation needs of the rural areas within the SACOG region. Also included is the continuation of the work related to the Airport Land Use Commission and new Airport Land Use Compatibility Plans.

1. SACRAMENTO REGION BLUEPRINT IMPLEMENTATION

Project #10-005-01

(Local Agreement)

SACOG staff will continue to update the Blueprint regional land use database with the most recent land use plans and zoning codes for each jurisdiction. The 2035 and 2050 land use data will be updated to a new parcel file. These activities will support on-going regional Blueprint implementation efforts. SACOG staff will continue to provide educational presentations on Blueprint (as requested), respond to Blueprint data and information requests, and maintain up-to-date content on the Blueprint website. SACOG will organize up to three 2-hour weekday seminars geared toward local government, planning and public works staff on topics of Blueprint implementation. The topic areas will be developed in consultation with the Planners Committee.

SACOG staff will, at the request of a jurisdiction, review and comment on major developments and their alignment to Blueprint principles. These developments are in various stages of the development review process. In most cases, SACOG staff examines modeling data from SACSIM and I-PLACE³S to summarize how the idea or site plan compares with the Blueprint in a comment letter. Sometimes this service includes meetings with local government staff and/or representatives from the applicant and/or public testimony at the council/board hearing for the project. SACOG will also continue to coordinate with the other area JPAs (Joint Power Authorities) and transit districts that frequently comment on development proposals.

~~SACOG will host a Blueprint five-year anniversary conference to bring local elected officials, stakeholders and the general public together to review the Blueprint growth strategy, changing travel patterns and investments planned in the Metropolitan Transportation Plan for 2035, new land use patterns, and real estate market trends. The conference will include a review of Blueprint principles, milestones in local jurisdictions, and highlight Blueprint-friendly development projects around the region. The program will include a review of infrastructure cost savings from more compact land use, identify resource conservation efforts including HCPs around the region, and afford time for a brief discussion of water, energy and air quality benefits of the Blueprint.~~

~~Participants will also have an opportunity to look at the next level of Blueprint implementation, the Rural-Urban Connections Strategy, focused on rural and agricultural issues. Participants will here first hand from a panel of agricultural and rural lands experts about current conditions, challenges and innovations in the six-county region. The balance between rural and urban lands will be critical to further linking transportation and land use planning.~~

~~SACOG will host a regional forum for local elected officials, stakeholders and the general public together to review the Blueprint growth strategy, changing travel patterns and investments planned in the Metropolitan Transportation Plan for 2035, new land use patterns, and real estate market trends. The agenda will include a review of both MTP 2035 and Blueprint principles, milestones achieved by local jurisdictions, highlights of supportive projects around the region, and education on the relationship between the Blueprint and MTP. The program will include a review of infrastructure cost savings from more compact land use, identify resource conservation efforts including HCPs around the region, and afford time for a brief discussion of water, energy and air quality benefits of the Blueprint.~~

~~Participants will also have an opportunity to look at the next level of Blueprint implementation and SACOG's newest project, the Rural-Urban Connections Strategy, focused on rural and agricultural issues. Participants will here first hand from a panel of agricultural and rural lands experts about current conditions, challenges and innovations in the six-county region. The balance between rural and urban lands will be critical to further linking transportation and land use planning.~~

~~This is a carry-over project funded a by Regional Blueprint Planning grant and the work will be performed by SACOG staff and by a consultant for I-PLACE³S improvements and visualization tools.~~

Tasks and **End Products:**

- a. Updated parcel-level land use database (Ongoing)
- b. Blueprint presentations, response to data and information requests, maintain website content (Ongoing)
- c. Review of development proposals, upon request (Ongoing)
- d. Planners Committee seminars on Blueprint Implementation (three during the year)
- e. ~~Blueprint Five-Year Anniversary Conference TALL Order Forum (Fall/Winter 2009/Spring 2010)~~
- f. ~~Summary of Tall Order Forum Outcomes (June 2010)~~
- fg. ~~Development review letters, upon request (Ongoing)~~

2. REGIONAL LAND USE MONITORING

Project #10-005-02

(State and Federal Requirements)

This project maintains up-to-date inventories of available data on housing, population, employment, land use, and local agency general plans in the region. A major task that continues this year is to establish a new base year (2008) in SACOG's parcel-based planning system. Another task is preparing for the 2010 Census. Various Census Bureau programs have already started and will continue throughout the year. SACOG staff will work with cities and counties to meet these program requirements.

SACOG's housing, population, employment, and school inventories will all be updated to year 2008. These inventories will be utilized in the update of the forecasting base year to 2008, as described in the Regional Forecasting project.

In addition for use in SACOG projects, our planning partners, the public, and various researchers use these data on an ongoing basis. A number of ongoing monitoring programs are included in this project, and each year several are highlighted for special attention and included as separate projects. The ongoing monitoring programs included in this project include employment inventories; census data distribution, population and housing inventories; parcel data maintenance; land development economic data (including the Performance Monitoring System for the six-county region); and school enrollment.

This work will be performed by SACOG staff and by a consultant for metro study housing data.

Tasks and **End Products:**

- a. Information and research for agencies and the public (Ongoing)

3. YUBA COUNTY AIRPORT LAND USE COMPATIBILITY PLANS
(Local Agreement)

Project #10-005-03

SACOG will continue developing the Airport Land Use Compatibility Plan updates for Beale Air Force Base and Yuba County Airport. The updated plans are intended to adjust for current airport operations and plans and adjacent land uses. The date for potential review by the SACOG Board will depend on CEQA requirements, the degree of public involvement needed, and the affected local governments' preparedness.

This work will be performed by SACOG staff and by a consultant for ALUCP preparation.

Tasks and **End Products:**

- a. Compile and develop information and documentation materials essential for the ALUP, including noise contour maps, safety zones, and land use compatibility matrices (July 2009)
- b. Complete required environmental review (October 2009)
- c. **Updated ALUCP for Beale Air Force Base (December 2009)**
- d. **Updated ALUCP for Yuba County Airport (December 2009)**

4. COMMUNITY DESIGN PROGRAM
(Local Agreement)

Project #10-005-04

SACOG will continue this program by monitoring and assisting with the approximately 50 grants distributed in the first three rounds of funding in prior years. A fourth funding cycle will take place this fiscal year and will include the guideline and application process, selection, and programming ~~during this fiscal year~~. This cycle will place an emphasis on delivery within a defined timeline, regional equity, and past performance.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Provide draft guidelines for Board review and release (September 2009)
- b. **Conduct selection process and board review and action (January to March 2010)**

- c. *Programming of awarded grants (March - 2010)*
- d. *Monitoring of award program-awarded projects (ongoing through June, 2010)*

5. RURAL-URBAN CONNECTIONS STRATEGY

Project #10-005-05

(Board Policy)

The Rural-Urban Connections Strategy (RUCS) is a mitigation measure and Transportation Control Measure for the ~~Metropolitan Transportation Plan for MTP~~ 2035 and a complementary effort to Blueprint implementation. It approaches the region’s growth and sustainability objectives from a rural perspective, emphasizing the challenges and opportunities in rural areas. The project will develop policy recommendations and technical tools to support local and regional objectives for enhancing agriculture and rural economies, resource conservation, recreation, quality of life, and regional sustainability. ~~The project includes agricultural tours for Board members to learn about agriculture operations throughout the region.~~ Working groups are informing the study of challenges, opportunities, innovations and implementation strategies for issue areas including land use, transportation, local markets/agritourism, and regulations. Reports for these working groups draw upon local and national case studies to demonstrate potential for various innovations and strategies. Additional topics will be initiated in the 2009-10 fiscal year. Research findings will be presented to the SACOG Board including electeds representative of the six-county region to address growth and sustainability objectives for rural areas. Data and PLACE³S modeling support is needed to evaluate and compare strategies. These activities will support Board policy discussion, inform local governments, and support development of a “toolkit” of policy, planning, funding, regulatory, economic, data and modeling techniques that can be used to implement the innovations.

This work will be performed by SACOG staff and by consultants for studies related to the RUCS project, public outreach activities, and infrastructure cost model.

Tasks and ***End Products***:

- a. Collect or create data and maps to support the project (Ongoing)
- b. Assemble and convene working groups by topic area (-July 2009 – ~~April~~ June 2010)
- c. Conduct specific research as needed to support the working groups (July 2009 – ~~April~~ June 2010)
- d. Document tribal government-to-government relations (i.e., coordination, consultation, and collaboration efforts) (Ongoing)
- e. ***Working group meetings, summaries and reports and topic working papers (-July 2009 – ~~April~~ June 2010)***
- f. ***Data, maps, and modeling to support the project (Ongoing)***
- g. ***Refine a “Landscape Typology” for use in I-PLACE³S (-July – October 2009)***
- h. ***Data and model development for an infrastructure and fiscal analysis tool (July 2009 – February 2010)***
- i. ***Reports on innovations and strategies for rural sustainability (-July 2009 – April 2010)***
- j. ***RUCS Panel Discussion within Blueprint 5th Anniversary Event (July – October 2009)***
- k. ***RUCS Tall Order Event (March – June 2010)***
- l. ***Toolkit of policy, planning, funding, regulatory, economic, and modeling techniques (April – December 2010)***

6. SB 375 IMPLEMENTATION

Project #10-005-06

(State and Federal Requirements)

Senate Bill 375, passed by the California legislature and signed by the governor in 2008, has several requirements for SACOG. The implementation actions started in FY 2008-09 and will continue this year.

The Regional Targets Advisory Committee is charged with developing a methodology for regional greenhouse gas emission targets from light duty vehicles. ~~The SACOG's~~ Executive Director is the chair of the committee, so he and staff will work on providing that process with information to develop the methodology.

After the methodology recommendations are forwarded to the Air Resources Board, each MPO has the opportunity to recommend specific targets for their region. The Air Resources Board will set draft targets near the end of FY 2009-10. During this time period, work will focus on evaluating the MTP 2035 against the draft methodology and prospective targets to determine if the MTP using the Sustainable Communities Strategy requirement meets the targets or if the Alternative Planning Strategy will be required.

The purpose of the targets is to qualify some land development projects (as specified in SB375) for some CEQA streamlining. Staff will work with member jurisdictions to prepare for the project assessment requirements, which will be required after FY 2009-10.

The Regional Housing Needs Assessment (RHNA) program was also modified in SB 375 to coordinate its schedule with the MTP schedule. Staff will work with the state Department of Housing and Community Development and member agencies to transition the RHNA process to the new timeline.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Support Regional Targets Advisory Committee (—September 2009)
- b. Evaluate the proposed GHG target methodology (—June 2010)
- c. ***RHNA transition plan (—June 2010)***

7. AIRPORT LAND USE COMMISSION (ALUC)

Project #10-005-07

(Board Policy – Local Agreement)

SACOG is the designated ALUC for Sacramento, Sutter, Yolo, and Yuba Counties and is responsible for developing and maintaining Airport Land Use Compatibility Plans (ALUCP) for the areas around each airport and working with cities and counties to ensure consistency between the ALUCPs and local land-use decisions. Staff will continue to review development proposals for consistency with adopted ALUPs and provide consistency determinations for member cities and counties. ALUC planning boundary maps will also be updated using GIS tools. During the fiscal year, regional airport operators may request SACOG to update the Airport Land Use Compatibility Plans for their airports which will be added as contracts for such work are executed.

This work will be performed by SACOG staff.

Tasks and ***End Products:***

- a. Consistency reviews of development proposals (Ongoing)
- b. Up-to-date ALUC planning boundary maps for individual airports (As appropriate)
- c. ***Start the update of Airport Land Use Compatibility Plans (As appropriate)***

Objective: To identify those projects designed to provide the public with services to serve their transportation needs and administer the SECAT program.

Discussion: This element identifies the continuing outreach and marketing efforts related to Rideshare services provided by both SACOG and the Transportation Management Associations. Also included in this element are two projects for 511 service: the travel advisory services as well as the continuing 511 automated trip planning functionality project. Three environmental justice projects are included, the Multilingual Outreach Program, designed to reach the Limited English Proficiency population with education to better utilize transportation options, the Outreach & Analysis of Regional Transit Dependent Need and Regional Transit Mobility Training projects, which are very closely related, are designed to determine the needs of those transit dependent and educate them about the best ways to use transit. ~~The Multilingual Outreach Program is designed to reach the Limited English Proficiency population with education to better utilize transportation options.~~ Also included in this element is the ongoing work related to the SECAT program.

1. RIDESHARE

Project #10-006-01

(Board Policy – Local Agreement)

SACOG's Regional Rideshare Program promotes alternative mode use (carpooling, vanpooling, public transit, bicycling, walking, and telecommuting). SACOG provides region-wide Internet ridematching and alternative mode information through the 511 telephone number and website. Outreach is done primarily through Outreach Partners (transportation management agencies and public agencies that work directly with employers). The emphasis for FY 2009-10 will be on working with the Transportation Demand Management (TDM) Task Force to market alternative modes through the 511 phone system and website. Staff support will be provided to the Task Force and its subcommittees, which will advise SACOG on the TDM program and on other related issues. SACOG will continue its role in planning and coordination of Sacramento Regional May is Bike Month campaign. For FY 2009-10, campaigns are planned throughout the year in addition to ongoing ride matching and TDM information services. Staff will also monitor memoranda of understanding with each of the transportation management associations that receive SACOG TDM outreach funds.

This work will be performed by SACOG staff and the local transportation management associations.

Tasks and **End Products:**

- a. TDM Task Force meetings (Ongoing)
- b. Brochures and incentive items (Ongoing)
- c. Contract for rideshare database services (Ongoing)
- d. Contract for call center services (Ongoing)
- e. **Wrap up report for May Is Bike Month campaign (July 2009)**
- f. **Annual Report on TDM Program to the SACOG Board (August 2009)**

2. 511 STARNET OPERATIONS

Project #10-006-02

(Board Policy – Local Agreement)

Travelers in the Sacramento region and beyond are able to dial one easy-to-remember telephone number for complete, comprehensive traveler information: 511. 511 provides access to information about all modes of travel: traffic conditions for commuters, bus and light rail information for more than 20 transit agencies, Paratransit services for the elderly and disabled, ridesharing information, and information on commuting by bike in both English and Spanish.

The Sacramento region, which includes El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba Counties, is the primary area for this service; however, the number also links callers to 511 services in the Bay Area, Nevada, and Oregon, as well as Butte and Glenn counties.

In fiscal years 2008-09 and 2009-10, the 511 system is being expanded through Agreements to include much of the Central Valley including San Joaquin, Stanislaus, Merced, Madera, Fresno, Kings and Tulare Counties. In addition the system is preparing to provide “511- Roadside Assistance” services to the public accessing the system through the use of cellular phones in the region’s covered by the CHP Valley Division (Chico, Truckee, Sacramento and Stockton communication centers).

In conjunction with the phone service, the website www.sacregion511.org helps users plan their daily commute, access transit providers, find a carpool partner, and learn about bicycling as a commute option. With the traffic information on this site, users can check their commute options and know the road before they go. Once behind the wheel, users can call 511 for traffic updates. 511 is a joint project between SACOG, Caltrans, and other partners. The main emphasis during FY 2009-10 will be to upgrade the 511 system to voice activation and to continue to improve the real-time traffic information. In the last quarter of 2009 or first quarter 2010, the initial implementation of the STARNET web based systems are scheduled to be on-line for the public. This will be the first step in a 3 year program to greatly improve the quality of information provided to the public. Features scheduled for this release include 20 regional CCTV’s (full streaming video), display of Caltrans CMS’, highway Speed data, chain control information, Amtrak Capitol Corridor real-time location and arrival time prediction information, CHP incident data on State routes. Staff will also provide regular updates to our region’s Geographic Information System (GIS) street map that serves as background for both public and private sector traveler information efforts.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. 511 phone services (Ongoing)
- b. 511 website services (Ongoing)

2. **511 STARNET OPERATIONS** *Project #10-006-02*

(Board Policy — Local Agreement)

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~~— Tasks and **End Products:**~~

- ~~a. 511 phone services (Ongoing)~~
- ~~b. 511 website services (Ongoing)~~

3. 511 AUTOMATED TRANSIT TRIP PLANNING

Project #10-006-03

(Board Policy – Local Agreement)

This project will administer a regional Google Transit database for eleven transit operators in the Sacramento Region. The Sacramento Regional Transit District will manage the project with SACOG oversight and a performance based funding agreement. The agreement will fund SRTD based upon delivery of information and successful implementation of each transit operator into the Google Transit database. SRTD will also maintain relationships with each transit operator to maintain a stops manager database that will allow for updates to Google Transit as service changes are made by each transit operator.

This work will be performed by SACOG staff and by SRTD staff.

Tasks and **End Products:**

- a. Staff support for database development, training, and technical assistance (Ongoing)
- b. Project work scope; **Scope of Work** (March 2009)
- c. Agreement on funding conditions between SRTD and SACOG (April 2009)
- d. Project management and coordination; **Quarterly Reports** (July 2008 – June 2010)
- e. Current Bus / Light Rail information in Google Transit (March 2009 – June 2010)

4. OUTREACH AND ANALYSIS OF TRANSIT DEPENDENT NEEDS IN THE REGION

Project #10-006-04

(Caltrans Environmental Justice Discretionary Grant)

~~This project is funded by a Caltrans Environment Justice Discretionary Grant for FY 2008-09.~~ This project will focus on the low-income transit dependent populations in the six counties and 22 cities of the SACOG region. The project will bring together a variety of stakeholders to discuss the unique transportation needs of the low-income transit dependent populations within the SACOG region, including county Departments of Human Assistance/Health and Human Services (DHA), other social service providers, transit operators, members of the three regional Social Services Transportation Advisory Councils, SACOG Board Advisory Committees, welfare recipients, other low-income stakeholders, community organizations and employers. The project will identify, route-by-route, which public transit services are “lifeline” transportation services, those most vital and providing direct links for socio-economically disadvantaged, transit-dependent populations in the SACOG region.

Collateral materials will be developed using focus groups to research key messages, input from DHAs and results of study and mapping by SACOG staff. These materials will promote multiple trip types: both traditional and rural commutes, school, medical services and retail. The end results of this project will be outreach, collateral materials, and transportation needs analysis. It will expand upon the demographic and transportation needs analysis done in SACOG’s ~~Metropolitan Transportation Plan for MTP 2035~~, Regional Senior & Disabled Mobility Study and Regional Public Transit & Human Services Transportation Coordinated Plan. ~~The project will be managed by SACOG staff.~~

This work is a carry-over project funded from a Caltrans Environmental Justice, Context-Sensitive grant and will be performed by SACOG staff and by a consultant for outreach marketing.

Tasks and *End Products*:

- a. Kickoff Meeting (July 2009)
- b. Public Outreach and Education
 1. Work with transit service providers (September 2009)
 2. Create collateral materials (October 2009)
 - 3. Create “train the trainer” tool kit (October 2009)**
 4. Conduct group presentations (December 2009)
 5. Conduct focus groups (January 2010)
 6. Host facilitator training (February 2010)
 7. Host community workshops (February 2010)
 8. Build outreach contact lists (March 2010)
 9. Increase internal outreach lists to target environmental justice groups (May 2010)
- c. Research and Background
 1. Obtain DHAs client data (November 2009)
 2. Census/MTP 2035 data (November 2009)
 3. Expand on 2035 trip generators (December 2009)
 - 4. Create Maps (March 2010)**
 5. Compare transit services vs. low-income community locations (May 2010)
 6. Identify temporal and spatial gaps in transit services (May 2010)

7. Establish criteria for “lifeline” transit service (June 2010)
8. Identify ‘lifeline’ transit services (July 2010)
- d. Analysis/Administration
 1. Compile and analyze outreach results (March 2010)
 2. Compile and analyze ‘lifeline’ transit info (August 2010)
 3. ***Prepare preliminary/Draft Analysis and Outreach on Transit Dependent Needs in the SACOG Region Report (October 2010)***
 4. Present Draft to Social Service Transportation Advisory Councils and Board Committee(s) (November 2010)
 5. Publish Public Notice – request for input (December 2010)
 6. Revise Final Draft incorporating public comment (January 2011)
 7. Present Final Draft to SACOG Board for Approval (February 2011)
 8. Post Final approved Report to SACOG website (March 2011)
 9. ***Transmit Final Report of Analysis and Outreach on Transit Dependent Needs in the SACOG Region to Caltrans (April March 2011)***
- ~~e. Quarterly reports to Caltrans (July 2008-June 2011)~~

**5. MULTILINGUAL TRANSIT AND ALTERNATIVE MODES
PUBLIC INFORMATION AND 511 OUTREACH PROGRAM**

Project #10-006-05

(Board Policy)

SACOG will continue to promote transit and alternative modes (e.g., carpooling, vanpooling, bicycling, walking) for disadvantaged populations through ~~the Multilingual and Alternative Modes Public Information and 511 Outreach Program~~this project. Leveraging the successful work from the FY 2006-07 Multilingual Mobility Study, expanded efforts will be undertaken in public education. Public education efforts will include outreach to TMAs, cultural organizations, and public interest groups. The SacRegion511 website will be enhanced with multilingual translation, interpretation, and information capabilities.

This work is a carry-over project funded from a Caltrans Environmental Justice, Context-Sensitive grant and will be performed by SACOG staff and a consultant.

Tasks and ***End Products:***

- a. Prepare copies of multilingual video from previous multilingual grant; prepare informational brochures and packets; distribute information resources to organizations providing assistance to transit dependent groups (March – May 2009)
- b. Provide training and technical assistance for organizations to assist them to assist their clients with transportation needs (June – July 2009)
- c. Research multilingual assistance currently provided by other 511 services (March – May 2009)
- d. Customize and implement dispatch and web site interpretation/translation tools for SacRegion511 information and services (June – November 2009)

~~e. Project and contract administration and reporting (Quarterly)~~

~~f.e. Public information materials, including the multilingual video (May 2009)~~

~~g.f. Multilingual information and translation/interpretation tools for SacRegion 511 (November 2010)~~

~~h.g. Report on training and outreach to agencies and stakeholder groups (September 2009)~~

~~i.h. Project final report (January 2010)~~

~~j.i. Project evaluation report (January 2010)~~

6. SACRAMENTO EMERGENCY CLEAN AIR AND TRANSPORTATION (SECAT) PROGRAM

Project #10-006-06

(State Requirement)

SECAT funding through TCRP has been exhausted ~~now that~~and CMAQ funds have been programmed to SACOG for the continued SECAT program. SACOG will work with the Sacramento Metropolitan Air Quality Management District to award funding to regional truck operators and administer the program.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Review and authorization of SECAT recipient contracts (Ongoing)
- b. Accounting and related activities for the CMAQ funds and contract awards (Ongoing)

6. ~~REGIONAL TRANSIT MOBILITY TRAINING ON TRANSIT~~

Project #10-006-07

(Board Policy)

The Regional Transit Mobility Training on Transit Program project provides for mobility and travel training for elderly, disabled, Limited English Proficient (LEP), and other potential transit riders in the SACOG Region. Mobility training assists and teaches individuals and groups how to access and use the fixed routes and light rail transportation for many of their trips. Mobility training includes familiarization with how the transit system works, bus routes, ticketing, and trip planning. Mobility training instills confidence and encourages individuals to use transit services and assists them to gain more control over their schedule and activities.

~~This Program will build on the mobility training currently being done under contract and provide mobility training to more individuals in the region than are currently receiving training. SACOG will use \$47,000 in CMAQ and \$6,090 in local funding for this training.~~

This work will be performed by SACOG staff.

Tasks and **End Products:**

- ~~k.a.~~ Amend contract to add services and funds for an additional year (July 2009)
- ~~l.b.~~ Identify potential outreach sites to recruit candidates for mobility training (August 2009)
- ~~m.c.~~ Coordinate mobility training with local transit providers in each target community (September 2009)
- ~~n.d.~~ Conduct outreach presentations and schedule and complete group trips October 2009 & January 2010)
- ~~o.e.~~ Provide individualized mobility training; provide day passes, books of tickets, and day care for individuals receiving mobility training (November 2009 & February 2010)
- ~~p.f.~~ Conduct post training survey (December 2009 & March 2010)
- ~~q.g.~~ ~~Project management and contract administration and reporting (Quarterly)~~
- ~~r.g.~~ **Marketing for outreach sites (December 2009)**
- ~~s.h.~~ **List of participants in outreach presentations and group trips (December 2009 & March 2010)**
- ~~t.i.~~ **List of participants in individualized mobility training (January & April 2010)**
- ~~u.j.~~ **Survey results of program participants (May 2010)**
- ~~v.k.~~ **Report on mobility training activities and results (June 2010)**

Objective: To provide high quality service and assistance to member agencies and transportation partners.

Discussion: This element includes projects specifically related to assisting SACOG's members with delivering projects and to ensure those projects enhance the objectives of the MTIP and the regional priorities of MTP 2035. It also will provide assistance and general information held in the data center. ~~It is also the element that provides the pass-through grants for those funds that cannot be awarded directly to our partners.~~

1. PROJECT DELIVERY

Project #10-007-01

(State Requirement - Board Policy)

Emphasis for FY 2009-10 will be to continue to align the programming process with the ~~2008 Metropolitan Transportation Plan (MTP)~~ MTP 2035, foster timely use of funds, provide assistance to member jurisdictions in delivering projects, and improve project readiness. Managing project delivery in the region will ensure that projects in the MTIP reflect the regional priorities established in the MTP. In addition, state legislation has established provisions concerning timely use of funds for projects adopted into the State Transportation Improvement Program (STIP) and for federal funding programmed by the local agencies. SACOG will ensure that project delivery is successful by assisting project sponsors through the project scoping, environmental, design, and right-of-way, and construction phases of these projects. Particular emphasis will be placed on large scale projects with the potential to be delayed by environmental issues.

In cooperation with the project sponsors, SACOG will track projects and ensure that appropriate funding is available to ensure timely completion. Depending on the financial situation after adoption of the state budget, SACOG may work with a delivery plan for summer 2009, as it did in 2004, 2005, 2006, 2007, and 2008 to ensure maximum use and benefit from federal and state funds. Reports will be made to the Board, regional partners, and the state on the status of projects. Periodic project delivery field visits will be made, and workshops will be developed and presented as needed throughout the region. To assist staff and project sponsors with the tasks of tracking and monitoring project delivery, SACOG has continued to work with a consultant to refine and improve the utility of the SACTrak database. Hosting and maintenance of the database will be provided by the consultant throughout FY 2008-109.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Workshops and training sessions (As needed)
- b. Reports on delivery status for RSTP and CMAQ programs (As required)
- c. **Annual Report on Status of Project Delivery for Federal Funding (April 2010)**

2. REGIONAL INFORMATION CENTER

Project #10-007-02

(Federal Requirement – Board Policy)

SACOG provides information for public access through three channels: the Information Center staff, the SACOG library, and our electronic media. The library is primarily used by SACOG staff, but outside users may also view materials. Electronic media include SACOG's website and e-mail.

The Information Center receives most of its data requests by telephone and e-mail, but occasionally users visit in person. Available information ranges from current estimates and forecasts of detailed demographics including population and employment, to detailed U.S. Census data on the region's population. SACOG's Information Center staff also provides references to sources of information available at other organizations. Much of SACOG's information is available in both written and electronic format, for the convenience of the person requesting it. SACOG staff will work to bring the most frequently requested data and regional profile information to be accessible on the agency's website in addition by direct request to Information Center staff. SACOG introduced a new regional information center in FY 2005-06, the Regional Gateway, on the SACOG website designed for the sharing of background information, news clips, and calendar events related to regional transportation planning, air quality, and land use. The information is updated regularly as needed.

This work will be performed by SACOG staff and independent auditors.

Tasks and **End Products:**

- a. **Data summaries** (As needed)
- b. **Updated website** (As needed)

3. TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION (State Requirement)

Project #10-007-03

As the Regional Transportation Planning Agency (RTPA) for 4 counties and 15 cities, SACOG provides the review and approval of claims submitted for authorized uses. As part of this process, SACOG prepares and releases Findings of Apportionments for Local Transportation Funds and State Transit Assistance funds.

SACOG conducts the annual unmet transit needs process with public hearings throughout the RTPA region regarding transit needs and supports the development of short-range transit plans to assist in defining unmet transit needs. Based on hearing results, SACOG performs analyses of transit needs to determine whether or not they are reasonable to meet using adopted SACOG criteria. Meetings are held with the Sutter, Yuba, Yolo, and Sacramento County Social Service Transportation Advisory Councils to receive input on the staff analysis. Findings and recommendations are then made to the SACOG Board.

SACOG is also responsible for providing necessary annual fiscal and triennial performance audits of all claimants. Performance Audits of the operators and SACOG were prepared in FY 2007-08; follow-up activities based on the recommendations in the performance audits will continue to be carried out in FY 2009-10. Preparations will begin for the next triennial performance audit, which will take place at the end of the fiscal year.

This work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Approve claims and file documentation (As needed)
- b. Newspaper notices, fliers, and posters (As needed)
- c. Preparations and potential vendor selection for next triennial performance audit (June 2010)
- d. Minutes of Social Service Transportation Advisory Council Meetings (As needed)
- e. Fiscal and compliance audits of all claimants (January 2010)

- f. Minutes of Public Hearings (March 2010)
- g. *LTF Findings of Apportionment for FY 2010-11 (February 2010)*
- h. ~~*Allocation of State Transit Assistance Funds for FY 20010-11 (April 2010)*~~
- i. *Unmet Transit Needs Findings for each jurisdiction (April 2010)*
- j. Follow-up activities, as necessary, to implement recommendations contained in the Performance Audits conducted in FY 2007-08.

4. MULTI-AGENCY PROJECT STUDY REPORTS

Project #10-007-04

(Local Agreement)

In order to progress transportation projects from planning into implementation, Project Study Reports (PSRs) must be prepared. PSRs define the scope of work, schedule and cost of the project. There are four projects in the final MTP 2035 that will connect two jurisdictions. SACOG may assist in the development of one or more of these four projects by facilitating the PSRs. The four projects are: 1) a new Sacramento River crossing between the cities of West Sacramento and Sacramento, 2) the Fifth Street Bridge between the cities of Marysville and Yuba City, 3) the North 16th Street connector between the counties of Sacramento and Placer, and 4) the Citrus Road busway and bicycle/pedestrian trail near Sunrise Boulevard between the City of Rancho Cordova and Sacramento County.

This work will be performed by SACOG staff.

Tasks and *End Products:*

- a. *Prepare draft and final PSR for project(s) with SACOG involvement (TBD)*

~~**5. SUPPORT FOR GEOGRAPHIC INFORMATION SYSTEM COLLABORATIVES**~~ *Project #10-007-05*
(Board Policy/Local Agreement)

~~SACOG supports the continued development SACOG's Regional GIS Coordinating Committee and the local government working groups who collaborate on the basic geographic information mapping systems. Over the last eight years, these collaborative groups have saved local staff time and dollars while enhancing quality of the information produced. In FY 2009-10, the emphasis with these groups will be to complete the high resolution imagery project that is funded by 14 local agency partners and U.S. Geological Survey. Staff will also work with our member agencies and the Sacramento Yolo County GIS Cooperative projects to enhance the information used in SACOG's planning and forecasting programs.~~

~~Tasks and *End Products:*~~

- ~~a. *Annual Status Report (June 2010)*~~

5. EMERGENCY PREPAREDNESS, BUSINESS CONTINUITY, AND TRAVEL OPTIONS STUDY

Project #10-007-05

(Board Policy)

This project is funded with Caltrans Planning Grant funds to conduct a study of the best practices and procedures in TDM that allow business continuity during an emergency situation, including telework and travel options other than driving alone. This is a one-time, three-year grant that began in FY 2007-08.

This is a carry-over project, and the work will be performed by SACOG staff.

Tasks and **End Products:**

- a. Coordinate efforts with other emergency preparedness planning efforts conducted by local cities, counties, and transit operators, participating as the TDM stakeholder in those processes
- b. Implement recommendations from the best practices study for enhancing SACOG's Rideshare program
- c. Steering Committee meetings
- d. **Quarterly reports to Caltrans (July 2008-June 2010)**

6. 511/STARNET CAPITAL IMPROVEMENTS

Project #10-007-06

STARNET (Sacramento Transportation Area-Wide Network) is the communications platform that will connect the local operations centers of traffic, transit, and emergency response operators. Data and video collected by STARNET will be disseminated to the public via the 511 traveler information system. This project is the focal point of the Intelligent Transportation System effort for the region. Initial deployment will concentrate on the State of California data including Caltrans, CHP and California Capitol Corridor train information. In addition the regional website and incident management tools will undergo initial development and deployment in ~~phase~~ Phase 1. The work on ~~phase~~ Phase 1 is anticipated to be complete during the planning period. This initial deployment is the first phase of a ~~3-three~~ three-phase approach under the contract with Castle Rock, the system integrator. Phase ~~three~~ 3 is scheduled for completion in 2012. The systems engineering contract awarded in FY 2007-08 has been extended for oversight of a systems ~~s~~ integrator.

This work is a carry-over project and will be performed by SACOG staff and a consultant.

Tasks and **End Products:**

- a. Oversee consultant work for STARNET Systems Integration and System Engineer (Ongoing)
- b. Work with local agencies to integrate STARNET with their operations (Ongoing)
- c. Configuration Management (Ongoing)
- d. Design documentation (Ongoing)
- e. Acceptance Test Plans (Ongoing)
- f. **Phase I products (August 2009 through August 2010)**
 1. **Regional Transportation Management Display**
 2. **Incident Tracker**
 3. **Live video cameras shared via internet (60 closed circuit cameras)**

Objective: To record grants awarded to partner agencies as subrecipients to SACOG.

Discussion: This element identifies those grants that are awarded to transportation partners but must flow through SACOG as the RTPA for the region. SACOG exercises limited administrative duties such as progress reporting and financial reimbursement on behalf of the grantee, however, the grantee has responsibility for managing the tasks associated with the grant.

~~1. ELK GROVE RANCHO CORDOVA EL DORADO COUNTY CONNECTOR~~ *Project #10-008-01*

~~These funds will be passed through to the Elk Grove Rancho Cordova El Dorado County Connector Joint Powers Authority for the ongoing planning and design of the Connector project. As such, there are no tasks or end products SACOG will produce related to this project.~~

21. YOLO COUNTY TRANSPORTATION DISTRICT APTA LEADERSHIP DEVELOPMENT PROGRAM *Project # 10-008-0201*

(Board Policy)

Under the Transit Professional Development category, this project will provide funding to allow the Yolo County Transportation District to participate in the Leadership APTA (American Public Transit Association) program. Leadership APTA is a highly-respected transit industry professional development program whose goals are to identify, develop, and support the next generation of transit industry leaders and future leaders of APTA. Selected individuals participate in a yearlong program that includes a combination of specialized workshops, class leadership projects, teleconferences, online events, and APTA conferences that address the challenges, demands, and key topics of the transit industry. Class members have first-hand opportunities to hear from key transportation industry leaders, legislative officials, labor leadership, and communications, diversity, media and leadership experts. Participants have many opportunities for small-group dialogues with general managers, policy makers, business CEOs, operations and technical managers, as well as representatives from Congress, the Federal Transit Administration, regulatory agencies, labor leadership, and state and local entity representatives.

Through these efforts, the Yolo County Transportation District APTA Leadership Development will accomplish the following tasks and end products:

Tasks and **End Products:**

- a. Training in the following FTA Planning Emphasis areas: incorporation of safety and security in transportation planning; coordination of non-emergency human service transportation; and planning for transit systems management and operations to increase ridership (Ongoing)
- b. Attendance and participation in the 2009 APTA Bus/Paratransit Conference (May 2009)
- c. Participation in the December, March, and July APTA Leadership Development Program Workshops (December 2009 – July 2010)
- d. ***Presentation of research paper at the 2009 APTA Annual Meeting (October 2010)***

32. UNITRANS TRANSIT SIGNAL PRIORITY IMPLEMENTATION STUDY *Project #10-008-~~0302~~*
(Caltrans Transit Technical Assistance Discretionary Grant)

~~This project is funded by a Caltrans Transit Technical Assistance Discretionary Grant for FY 2008-09.~~ The proposed Transit Signal Priority (TSP) Implementation Study will provide technical assistance to determine the feasibility of a transit signal priority system in the City of Davis. Phase I of this study will provide professional expertise to assist Unitrans in screening an initial list of 32 intersections jointly identified by Unitrans and the City of Davis, prioritizing the top 10-15 intersections for further study, and developing a cost estimate for each of these top-tier intersections. Phase II will use traffic signal computer software to study the top tier intersections that could improve transit operations without undue impact on general traffic conditions.

Unitrans will assemble a Study Steering Committee that will include (at a minimum) Unitrans and City of Davis Public Works senior officials. This committee will be responsible for reviewing the RFP for this TSP Implementation Study, analyzing proposals, and assisting in selection of the consultant team. The Study Steering Committee will then be responsible for reviewing interim study documents and providing recommendations to Unitrans senior staff (General Manager and Assistant General Manager of Administration). The Unitrans General Manager will ultimately be responsible for ensuring grant contract compliance and successful implementation of the TSP program. The General Manager will also be responsible for all public outreach activities presented in the Phase I discussion above.

Tasks and ***End Products:***

- a. Assemble Study Steering Committee and Select Consultant Team, including Yolo Bus Staff (April 2009)
- b. RFP for Professional Services and Contract for Professional Services (April 2009)
- c. Assess Preliminary list of 32 Intersections (May 2009)
- d. Develop Working Paper #1 with Comments from m Steering Committee (May 2009)
- e. ***Develop Phase I Draft Report with comments from Steering Committee, Davis Safety Advisory Commission, and Yolobus Board of Directors (October 2009)***
- f. ***Develop Phase I Final Report and preliminary contract (December 2009)***
- g. Execute Contract for Study of Prioritized List of Top Tier Intersections (February 2010)
- h. ***Develop Draft Plan and presentations Adding Comments from steering Committee, Davis Safety Advisory Commission, Yolobus Board of Directors, ASUCD Senate and Public (March 2010)***
- i. ***Develop Final Plan (April 2010)***
- ~~j. Quarterly reports to Caltrans (July 2009-June 2010)~~

43. SACRAMENTO REGIONAL TRANSIT PROFESSIONAL DEVELOPMENT PROGRAM *Project #10-008-~~0403~~*
(Caltrans Transit Professional Development Discretionary Grant)

~~This project is funded by a Caltrans Transit Professional Development Discretionary Grant for FY 2008-09.~~ This project will be located in Sacramento, but will likely affect the entire SRTD service area, from the northern border of Sacramento County to Elk Grove in the south. The stakeholders in this case are the many communities that depend on SRTD for continued and growing transit service. SRTD staff currently comments on over two dozen development applications per month, in addition to City and County general plans and updates. The training will prepare the SRTD staff to comment on a holistic basis – from both land use and transportation planning perspectives – to future development reviews and general plans.

Tasks and **End Products:**

- a. Urban Land Institute Training (March 2009, April 2009 and June 2009)
- b. University of California Davis Certificate Program (April and September 2009, April and September 2010)
- c. Caltrans/CSUS Planning & Project Management Training (March 2009 – April 2009)
- d. National Charrette Institute, multi-participant training (September 2009)
- e. APTA and CUTA Training (March 2009, July – August 2009 and October 2009)
- f. Online GIS and Planning Training (March 2009 – September 2009)

~~g. Quarterly reports to Caltrans (July 2009-January 2010)~~

54. YOLO COUNTY TRANSPORTATION DISTRICT SERVICE IMPLEMENTATION TRAINING

Project #10-008-~~0504~~

(Board Policy – Local Agreement)

The transit planning service implementation training will allow the YCTD Planning staff to develop a more comprehensive understanding of service implementation. The transit planning service implementation training will include workshops, seminars and conferences concerning, effective communication and community participation in service implementation, connection between land-use and public transit, and the marketing of transit.

Tasks and **End Products:**

- a. Transit Planning Service Implementation Training Program Proposed/ **Final Schedule** (July 2008 – **October 2008**)
- b. Training Program starts and continues for next 7 months (November 2008 – June 2009)
- c. Evaluation of program/**Report** (April 2009 – **June 2009**)
- d. Training Program continues for next 12 months (July 2009-June 2010)
- e. Final Evaluation of program/ **Final Report** (April 2010 – **June 2010**)
- ~~f. Grant Administration/ Quarterly Progress Reports (July 2008 – June 2010)~~

65. SACRAMENTO REGIONAL TRANSIT DISTRICT TRANSIT MASTER PLAN IMPLEMENTATION

Project #10-008-~~0605~~

(Caltrans Statewide Transit Planning Studies Discretionary Grant)

~~This project is funded by a Caltrans Statewide Transit Planning Studies Discretionary Grant for FY 2008-09.~~ This is a project to supplement the Regional Transit Master Plan by focusing on two or three high-potential service areas and undertaking the detailed planning to improve service, based on results of the SRTD Transit Master Plan. The communities involved are not certain, but they are highly likely (based on the SACOG Blueprint) to involve Natomas, Rancho Cordova, and Arden Arcade. These areas are all in RT's service area, they rely upon a common corridor and they serve a common geographic area, centered on the City of Sacramento. The result of the planning will be a program of service changes that will be presented to the SRTD Board for implementation as early as February of 2010, with a goal of providing enhanced service and improved connections between Regional transit services, all within available resources. This planning is also in anticipation of accelerated implementation of the Downtown-Natomas-Airport light rail project. The project will be managed by the SRTD Office of Planning, with the assistance of a service planning firm which will be selected competitively. The planning effort will include participation by TMA's serving the HWY-U.S. Highway 50 Corridor, Natomas, as well as Downtown-downtown Sacramento. ~~RT will use \$249,130 of FTA-5304 statewide Transit Planning Study funds and \$32,278 of RT Capital Contingency funds for this planning.~~

Tasks and ***End Products:***

- a. Hire consultant (April 2009)
- b. Identify Target Areas (May - June 2009)
- c. Identify Stakeholders (May – June 2009)
- d. Develop Outreach Strategy (May- June 2009)
- e. Employer Based Needs (July - August 2009)
- f. Neighborhood Based Needs (July - August 2009)
- g. Selection of Participants (September 2009)
- h. Outline Current Service (July – October 2009)
- i. Develop service options (July – October 2009)
- j. Develop subset & costs (October – November 2009)
- k. Develop Charrette Tools (November – December 2009)
- l. Hold Workshops (January – February 2010)
- m. Draft Board Issue Paper (March 2010)***
- n. Implement Service Change (June – September 2010)
- o. Project Management (April 2009 – June 2010)
- p. Final Product to Caltrans (October 2010)***
- q. Quarterly reports to Caltrans (July 2008-October 2010)***

6. PHASE 3 OF THE STATE ECONOMIC LAND USE MODEL DEVELOPMENT *Project #10-008-06*
(Board Policy – Local Agreement)

This project’s objective is to assist Caltrans and its model development team at UC Davis. SACOG will act as the administrative agent only but will realize significant benefits when the model development is completed.

The project will initiate the third stage of the state economic land use model, a full production version that will enable Caltrans and the other MPOs to begin testing some major policy questions. This project is on the same timeline with another important component, an update of the state travel model that is fully compatible with the economic land use model. The travel model project will also be done at UC Davis.

The Caltrans grant of \$1,000,000 covers the entire cost of the project. No local matching funds are needed. SACOG will use \$30,000 to cover administration and oversight costs.

The project is a multi-year effort that will carry over to subsequent years’ OWPs.

This work will be performed by SACOG staff and by consultants.

Tasks and ***End Products***

- a. Status report on PECAS activity allocation (AA) module (June 2010)***
- b. Status report on PECAS space development (SD) module (June 2010)***
- c. Status report on integration of travel model (June 2010)***
- d. Final report (June 2011)***

Objective: To add required projects to the OWP which are funded and executed by partner agencies.

Discussion: Partner agencies receive certain funding from FTA for projects within their district. However, federal regulations require that SACOG carry these authorized projects in its OWP in order to meet the funding guidelines. These are projects over which SACOG has no authority except as the RTPA for the region.

1. UNITRANS – CNG FUELING FACILITY STUDY

Project #10-009-01

Unitrans completed its compressed natural gas fueling facility in 1996. This important facility provides primary fueling for Unitrans' fleet of almost 40 buses, as well as secondary/back-up fueling for Yobobus, Davis Community Transit and UC Davis Fleet Services. A difficulty with the current facility is that it uses two of the only three Pignone Nuovo natural gas compressors in North America, and parts are becoming difficult to obtain. In fact, Unitrans maintenance staff has had to custom manufacture normal-wear parts, as well as major components, for these two compressors in order to keep the fueling facility on-line. As such, Unitrans is seeking professional advice from a natural gas fueling facility expert on methods to ensure continued long-term CNG capacity for Unitrans and its partners. ~~Unitrans will use a combination of FTA 5307 funds (\$16,000) apportioned to the Davis Urbanized Area and local funds (\$4,000) to complete the study.~~

Tasks and **End Products:**

- a. Project Initiation & Scoping Meeting (January 2010)
- b. Publish RFP & Award Contract (February – April 2010)
- c. Begin Study (June 2010)
- d. **Publish Recommendations Report (September 2010)**

2. UNITRANS – MASTER PLAN FOR MEMORIAL UNION TERMINAL

Project #10-009-02

Unitrans operates high-intensity fixed route services on the UC Davis campus and throughout the City of Davis. Service operates out of two primary passenger terminals on the UCD campus – the Silo terminal (currently in the design phase of a major expansion/consolidation) and the Memorial Union. The latter terminal was implemented in essentially its current configuration in the 1970s, although it was designed to accommodate fewer buses, smaller buses and far fewer passengers. As such, a long-term vision for this facility and its connection with other modes (pedestrian, bicycling, auto and other transit agency buses) needs to be formally developed. ~~Unitrans will use a combination of FTA 5307 funds (\$24,000) apportioned to the Davis Urbanized Area and local funds (\$6,000) to complete the study.~~

Tasks and **End Products:**

- a. Project Initiation & Scoping Meeting (June 2010)
- b. Publish RFP & Award Contract (June – September 2010)
- c. Begin Study (October 2010)
- d. **Publish Recommendations Report (June 2011)**

3. UNITRANS – PARKING LOT STUDY FOR DOWNTOWN DAVIS

Project #10-009-03

The City of Davis has a vibrant downtown, within close proximity of the UC Davis campus. Travelers within the area, as well as those that travel to and from the area, are blessed with a relatively wide range of travel modes, including high-intensity Unitrans fixed route bus service, Amtrak trains, intercity and regional bus (Amtrak Thruway, Yolobus, Fairfield-Suisun Transit), extensive bicycling facilities and use, regional and local paratransit services, and a high degree of pedestrian travel. However, the interaction of these modes, capacity constraints and access are often in conflict as the City and campus continue to expand. This study will address these conflicts, and will attempt to ascertain the need for a long-term parking facility in the downtown area. Specifically, the study will detail the parking shortcoming in the downtown area, develop and review a list of potential parking facility sites, review the potential environmental impacts at each site, choose a locally-preferred site, and determine the funding that would be available from the various stakeholders (transit operators, redevelopment agency, City, etc.). ~~The City of Davis will use a combination of FTA 5307 funds (\$200,000) apportioned to the Davis Urbanized Area and local funds (\$50,000) to complete the study.~~

Tasks and *End Products*:

- a. Project Initiation & Scoping Meeting (March 2010)
- b. Publish RFP & Award Contract (April – June 2010)
- c. Begin Study (September 2010)
- d. ***Publish Recommendations Report (September 2011)***

4. SACRAMENTO REGIONAL TRANSIT DISTRICT DOWNTOWN-NATOMAS- AIRPORT RAIL PROJECT

Project #10-009-04

(Federal Requirement)

This Sacramento Regional Transit District project is a Transitional Analysis of the Downtown-Natomas-Airport. The DNA project is contained in the MTP 2035 and the MTIP. ~~It is included in the OWP to meet federal requirements that this type of analysis be included in the MPO's Overall Work Program as well as the Metropolitan Transportation Improvement Plan.~~

Tasks and *End Products*:

- a. Task A builds upon the Programmatic EIR and the Locally Preferred Alternative (selected in 2003) to identify project delivery risks and cost uncertainties. Its purpose is to propose an “optimal” project delivery and technology for the entire corridor, within the parameters of a light rail alignment along Truxel Road, as specified in the Alternatives Analysis. This will include station number and types, single vs. double tracking, operating strategies, construction phasing, and so on. Minimum Operating Segment (MOS)-1 will be included in this task to ensure consistency between the phases within the corridor. ***Cost Reduction Strategy, Value Engineering and Project Risk Assessment Work Paper***
- b. Task B ~~is locally funded. It~~ brings DNA MOS-1 to the 30% engineering level (at present it is at less than the 10% engineering level). This includes surveying, engineering, stations, utilities, and systems engineering for the first phase to Richards Boulevard. RT will use the 30% PS&E as the basis for a construction RFP. ***Concept and Phasing Plan and 30% Engineering Documentation.***

- c. Task B-2 builds upon the Programmatic EIR and the PS&E document to produce a Final EIR under CEQA rules. This effort is entirely locally funded. ***Final EIR***
- d. Task C updates the MOS-2 and MOS-3 conceptual engineering, costs, and ridership estimates. The last costs and ridership were done in 2004 and 2005. Recent testimony by SACOG indicates that circumstances along the DNA corridor have changed significantly. Market movements in the price of steel, concrete and other materials require updating costs as well, and pose a continuing risk to project delivery. ***Cost Forecast and Ridership Update Documentation.***
- e. Task D is intended to propose the most competitive MOS-2 project possible under the New Starts criteria, taking into account updated costs, updated ridership, current financing options, and the results of SUMMIT model estimation. The results of Task D will be used to initiate a NEPA document for MOS-2 and any additional segments of DNA, as necessary. ***Delivery Strategy Report and Phasing Plan.***
- f. Task E is the public outreach that is necessary, including coordination with our public partners and stakeholders, for all aspects of the project development process. This will include a Technical Advisory Committee as well as a Citizens' Review Committee, in addition to open houses and hearings as part of the public planning process. ***A series of Community Presentations, City/County Coordination Meetings, Technical and Citizen Advisory Committee Meetings, and Open Houses.***
- g. The optional task is proposed in the context of a design-bid-build scenario with regard to MOS-1. The decision to undertake or abandon this task will not be made until later in the year, and the task will be entirely locally funded. ***100% Engineering Diagrams and Documentation.***
- h. The balance of the funding in this project, approximately \$3.5 million, will be used for preliminary engineering of the next phase of DNA. This step will require FTA approval before it can proceed.