



## Transportation Committee

March 25, 2008

### Draft SAFE Budget and Work Program for FY 2009-10

**Issue:** Should the attached draft Service Authority for Freeways and Expressways (SAFE) budget and work program for FY 2009-10 be circulated for public review and comment?

**Recommendation:** That the Transportation Committee recommend that the SAFE Board of Directors release the draft budget and work program for FY 2009-10 for public review and comment.

**Discussion:** The SAFE bylaws require that a work program and budget be approved before July 1 of each fiscal year. The final budget and work scope will be brought back to the Transportation Committee and the SAFE Board in May for approval.

Budgeted revenues exceed planned expenditures by \$64,964 with total revenue estimated at \$2.2 million. SAFE's cash position is projected to be \$2.3 million at the end of FY 2009-10.

- **Revenue.** Registration revenue is down by 1% in the current year fiscal year, and a similar decline is projected for FY 2009-10. Knockdown recovery is based on the current year activity.
- **Expenditures.**
  - Continue funding for Freeway Service Patrol (FSP) in Sacramento and Yolo counties with a \$35,250 (5%) increase. SAFE funds for FSP are used to meet local match requirements for the State funds. The increase will help offset rising contractor costs, reduced State funding and the new cost of a CHP officer for field supervision that is now the responsibility of the local programs. The last increase for the Sacramento program was two years ago and Yolo County was 10 years ago.
  - The call box monthly maintenance costs increased by 3% (per contract), cost per voice calls (call center) increased slightly, and the Bike Trail TTY costs reflect a full year.
  - The 511/STARNET Capital activity is estimated at \$1.7 million, with \$197,938 funded by SAFE, with federal funds paying for the difference. The consultant will be working on Phase II work activities. The project completion date is schedule for FY 2011-12.
  - The 511/STARNET operations are budgeted for \$232,455. This reflects the cost of the upcoming "511 Roadside Assistance Program," which includes call answering services and marketing and is estimated at \$35,000.

Attachment A is the annual budget, and work activities for FY 2009-10 are in Attachment B.

Approved by:

Mike McKeever  
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MM:DG:gg  
Attachments

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## CAPITOL VALLEY REGIONAL SAFE PROPOSED FY 2009-10 BUDGET

|  | FY 2008-09<br>Adopted Budget* | FY 2008-09<br>Projected Actual | FY 2009-10<br>Proposed |
|--|-------------------------------|--------------------------------|------------------------|
| <b>REVENUE</b>   |                               |                                |                        |
| Interest   | \$ 66,607                     | \$ 40,000                      | \$ 40,000              |
| Registration Fees  | 2,215,000                     | 2,192,850                      | 2,181,775              |
| Reimbursements from Glenn County                                 | 13,000                        | 13,000                         | 13,000                 |
| Reimbursements from Placer County                                | 2,500                         | 2,500                          | 2,500                  |
| Knockdown Recovery   | 22,000                        | 8,000                          | 8,000                  |
| <b>TOTAL REVENUE</b>   | <b>\$ 2,319,107</b>           | <b>\$ 2,256,350</b>            | <b>\$ 2,245,275</b>    |
| <b>EXPENDITURES</b>  |                               |                                |                        |
| Call Box Maintenance (including Placer/Glenn County)             | \$ 455,000                    | \$ 439,000                     | \$ 455,700             |
| Sutter County ITS call box maintenance                           | 10,000                        | discontinued                   | n/a                    |
| Freeway Service Patrol - Sacramento County                       | 672,525                       | 672,525                        | 706,000                |
| Freeway Service Patrol - San Joaquin County on I-205             | 112,355                       | 112,355                        | 113,000                |
| Freeway Service Patrol - Yolo County                             | 25,000                        | 25,000                         | 26,250                 |
| SAFE portion of Statewide CHP Coordinator                        | 5,000                         | 4,600                          | 5,000                  |
| Private Call Answering Contract - Fixed call boxes (voice & TTY) | 27,000                        | 30,936                         | 36,300                 |
| Private Call Answering Contract - Bike Trail Boxes - TTY only    |                               | 9,000                          | 9,000                  |
| SACOG Services (staff time and indirect costs)                   | 136,000                       | 111,498                        | 128,105                |
| Cellular Phone Service (including Placer/Glenn County)           | 125,000                       | 100,544                        | 125,000                |
| Consultant   | 75,998                        | 52,128                         | 76,000                 |
| Insurance  | 10,000                        | 8,601                          | 10,000                 |
| Public Information   | 5,000                         | 1,000                          | 5,000                  |
| Legal Services   | 10,000                        | 1,000                          | 5,000                  |
| DMV Fees   | 11,075                        | 10,964                         | 10,834                 |
| Meetings/Printing  | 5,000                         | 1,000                          | 5,000                  |
| 511/STARNET - Capital Improvements Project                       | 237,477                       | 256,347                        | 197,938                |
| 511/STARNET - Operations   | 294,790                       | 141,133                        | 232,455                |
| 511 Program Management - San Joaquin County                      | 33,612                        | 33,312                         | 34,000                 |
| <b>TOTAL EXPENDITURES</b>  | <b>\$ 2,250,832</b>           | <b>\$ 2,010,943</b>            | <b>\$ 2,180,581</b>    |
| <b>REVENUE LESS EXPENDITURES</b>                                 | <b>\$ 68,275</b>              | <b>\$ 245,407</b>              | <b>\$ 64,694</b>       |
| <b>PROJECTED ENDING CASH BALANCE</b>                             | <b>\$ 2,288,504</b>           | <b>\$ 2,533,911</b>            | <b>\$ 2,598,605</b>    |

## **SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE) WORK ACTIVITIES**

**Objective:** To operate and oversee the use of SAFE funds for fixed Call box operations, Freeway Service Patrol operations, and 511 Capital and Operations.

**Discussion:** Staff's primary focus during FY 2009-10 will be to monitor day-to-day call box operations, assist in the implementation of the 511 Roadside Assistance Program via the 511 system, provide support for the system upgrade for 511 and for the counties that are now part of our 511 system, track the 511/ STARNET capital and operations projects, and monitor Freeway Service Patrol (FSP) financial operations as necessary.

Staff will continue to ensure that the call box system operates efficiently and effectively and to begin monitor the 511 Roadside Assistance Program. At the Board's direction, staff will also explore on a case-by-case basis "Motorist of the Future" project ideas, "smart" call box technologies, expansion of bike trail call box projects, and removal of call boxes as necessary.

### **Work Activities:**

#### *Staff Activities:*

1. 75%—Oversee the ongoing maintenance of 1,264 call boxes for the seven county region. Make presentations before SACOG Transportation Committee and the SAFE Board on budget, contractual issues, and operational changes. Monitor the Freeway Service Patrol (FSP) financial operations via the Sacramento Transportation Authority. Interact with FSP Program Manager on FSP issues that effect our annual financial contribution.
2. 20%—Manage contractor and consultant contracts; investigate "Motorist Aid of the Future" opportunities as they arise. Participate in the statewide SAFE Committee (CalSAFE) and attend the annual meeting and others as necessary. Attend Freeway Service Patrol meetings as necessary. Track revenues and expenditures and prepare financial reports on revenue and expenditures. Work toward the operation of call boxes on Class I bikeways. Work with Caltrans and the California Highway Patrol (CHP). Update the public education program that includes the following: Distribution of the SAFE video and Call Box User's Guides to local high school driver education classes and local driver training schools within the SAFE service area, provide presentations on the Call Box program to local groups as requested, and prepare articles necessary for the SACOG Regional Report.
3. 5%—Monitor and track the 511/STARNET Capital Improvements and Operations project. Also, monitor the new 511 Roadside Assistance Program for effectiveness and usage. Help implement ongoing marketing for the 511 Roadside Assistance Program.