



S A C O G

SACOG Board of Directors

Item #06-4-11
Action

April 13, 2006

Draft Overall Work Program for Fiscal Year 2006-07

Issue: Review and release the draft Overall Work Program for Fiscal Year 2006-07 for public review.

Recommendation: The Administration Committee recommends that the Board of Directors release the Draft Overall Work Program for Fiscal Year 2006-07 for public review.

Committee Action/Discussion: The Overall Work Program (OWP) is the performance budget for SACOG and comprises approximately 95% of SACOG's annual financial budget. It uses the available funding for Federal and State funding as well as estimated locally generated revenue. The OWP also estimates the value of grant balances for projects that will not be completed in fiscal year 2005-06 and the amount of work that will be performed in fiscal year 2006-07 on these grants. No uncertain revenue sources have been included. A summary of key budget information is attached.

In March, each Board Committee reviewed and provided input on the substance of the work program within its particular topical area. Some representatives of the Transportation Committee mentioned that historically the OWP process didn't really very effectively involve in the Board. The Executive Director agreed and suggested that perhaps in the next cycle some kind of Board workshop or retreat could happen mid-year to focus on this, thereby allowing sufficient time for staff to respond to Board direction in preparing the OWP. The Executive Director also indicated that to partially address this issue this year, staff would bring a document to the Board that indicated what kinds of things are not in the draft OWP that staff would recommend adding if sufficient funds were available. That document is under development and will be presented to the Administration Committee and other committees at their May meetings.

The OWP will undergo public review for a period of more than 30 days. During that time, our federal and state funding partners, regional partners, and stakeholders in the work program, will provide their input on the draft OWP. During this review period, there will be further revisions and refinements to the OWP, and a final document will be brought to the Board of Directors at the May meeting for final adoption.

Detailed changes to the document presented to the Administration Committee and this document presented to the Board have been given to the Administration Committee members and are available for others to review if they wish.

Approved by:

Mike McKeever
Executive Director

MM:KW:gg
Attachments

Key Staff: Karen Wilcox, Director of Finance, (916) 340-6210

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OWP HIGHLIGHTS:

The MTP is a major focus of the Fiscal Year 2006-07 OWP, and, in fact, there is a separate element for the project. Included in the element are various parts of the process such as planning, forecasting, environmental review, air quality and public outreach. However, there are also other projects that will provide input to the MTP such as freight and goods movement and long range transit planning included in other elements. If all input and phases of the MTP were totaled, it would amount to nearly \$5 million.

Another key element, and one large part of SACOG's mission, is transit. This year's element includes the completion of a number of grant projects from fiscal year 2005-06, as well as the addition of short range transit plans for Yuba-Sutter Transit Authority and for the South and East Sacramento county region. The long range transit plan, which is part of the MTP process, is also included.

Two new projects have been added. Highway Planning which will work with the Public Works Coordinating Group to, among other tasks, examine the chemistry between road improvements and the Blueprint. The other project is Human Service Transit Coordination which will work with the Transportation Coordination Committee and representatives from local human services agencies to meet the requirements identified in SAFETEA-LU.

The OWP includes estimated funding from the Air Quality earmark and the second year of funding on the California Regional Planning Blueprint grant. The estimate for the Air Quality earmark uses \$500,000 of the FY 2006-07's available \$855,000 grant for use by SACOG's member agencies in accordance with the guidelines adopted by the Board of Directors. The remainder has been programmed to fund portions of the long-range transit plan and MTP outreach. There will likely be between \$500,000 and \$855,000 available from FY 2005-06 in addition to the amount in the draft OWP; however, until FY 2005-06 closes, the specific amount will not be known. Staff has estimated the second year of funding for the California Regional Planning Blueprint grant at the amount received in fiscal year 2005-06, \$420,000. Both of these revenues have been allocated to various projects necessary for the MTP and its related components, freight and goods movement, ITS, and similar projects.

The OWP has budgeted three new positions:

- An assistant/associate planner for the Regional Monitoring and Forecasting program. Staff feels this position in the modeling group is necessary in order to implement the tasks and projects needed not only for the MTP modeling but the on-going work and services provided by the GIS and model teams.
- An assistant/associate planner for the Transit Planning and Coordination program. The transit team has need of another staff person to assist with not only the long-range transit plan which is part of the MTP process, but for the short range transit plans that are needed and necessary for the local transit agencies. Short range transit plans are a valuable service SACOG can provide for our regional partners. The most recent short range transit plan was for the City of Folsom transit providers and was completed in September 2005. There are two more plans budgeted in Fiscal Year 2006-07.
- A limited-term position in the Public Information and Outreach program to assist with the MTP outreach efforts.

CHANGES TO THE OWP FROM WHAT WAS PRESENTED TO THE ADMINISTRATION COMMITTEE:

The OWP attached here is different from the one presented to the Administration Committee because we continue to make refinements to it. The Committee was notified that this would likely be the case. The significant changes are:

- An FTA grant for Regional Air Quality Planning and Coordination Study for Transit Operators has been carried over from fiscal year 2005-06. Initially it had been expected the work on the grant would be completed by June 30, 2006, however, that does not appear to be the case, and as such we are including \$147,500 of grant funds in the 2006-07 OWP. \$125,000 of these funds are expected to be paid to Sacramento Regional Transit District for their development of a trip planning database. SACOG costs for \$22,500 were reallocated from other projects.
- The addition of a new project, 511 Transit Trip Planning. This project is the continuation of the work completed in the grant above and involves coordinating transit information and trip schedules from the regional operators and entering it into a data base for trip planning by transit users. The budget for this project is \$73,834; funding was derived from reallocating labor and the corresponding funding, from other projects.
- Additional revenue was also added from sources that had not been identified earlier such as a grant from the National Endowment for the Arts (\$20,000), the on-going contract with Sacramento County for the Affordable Housing Compact (\$82,500), and the Airport Land Use planning review fee (\$12,180), as well as previously unallocated local revenue.
- Corrections for spelling and grammar, additional descriptive and clarifying language, and re-numbering of the projects to coincide with the general ledger system.
- Refinement of the expenditure portion of the budget for pass-through funds (\$500,000), additional consultant requirements (\$55,000), and additions to the indirect costs budget not previously identified.
- Various corrections to categories for accuracy and correctness.

All the changes are identified in the attached documents by cross-out, underlining and highlighting as well as the financial spreadsheets before the corrections and after the corrections.