



**Item #06-2-9
Consent**

SACOG Board of Directors

February 6, 2006

Sole-Source Contract with HDR to Complete the Safe Bicycle Routes to Transit Study

Issue: Approval of a \$26,000 sole-source contract with HDR to complete the Safe Bicycle Routes to Transit study; contracts over \$20,000 require Board of Directors' approval.

Recommendation: The Transportation Committee recommends that the SACOG Board of Directors authorize the Executive Director to execute a contract for \$26,000 with HDR to complete the Safe Bicycle Routes to Transit study.

Committee Action/Discussion: This study is included in this year's Overall Work Program. This Community Based Transportation Planning Grant was awarded to SACOG in the amount of \$32,000; SACOG committed to contribute \$8,000, for a total project cost of \$40,000. The proposal from HDR has been reviewed by SACOG staff for content and cost and has been found to be reasonable (Attachment A); the cover letter of Attachment A outlines the twelve tasks involved in completing the study. To date, SACOG has expended approximately \$11,000 and has completed tasks 1-3, tasks 4-5 are partially complete, and the unfinished portions, as well as tasks 6-12, will be completed as part of this agreement. The station list and the evaluation criteria that will be analyzed as part of this study are included as Attachments B and C.

Please refer to Attachment D for the rationale for a sole-source contract with HDR to complete the Safe Bicycle Routes to Transit study.

Approved by:

Mike McKeever
Executive Director

MM:AH:gg
Attachments

Key Staff: Pete Hathaway, Director of Transportation Planning, (916) 340-6235
Kenneth Hough, Director of Community Planning & Operations, (916) 340-6229
Aimee Hagen, Assistant Planner, (916) 340-6211

Staff is recommending a sole-source contract with HDR to complete the Safe Bicycle Routes to Transit study for the following reasons:

- These grant funds expire June 30, 2006, therefore this study is on a compressed schedule. Approving a contract now, without going through the RFP and selection process, will allow work to commence immediately and be completed by June 30, 2006.
- SACOG's internal staff resources are limited. Recently, the primary staff person working on this study resigned to work for a member jurisdiction. The vacant position was reassigned to another department, and our planning staff is dedicated to other higher priority projects.
- SACOG staff initiated work on this study with the assistance of a technical advisory committee (TAC) and volunteers from the Sacramento Area Bicycle Advocates.
- Tony Powers from HDR was one of the SABA volunteers and – as such – was one of the TAC members working on this project. Because of Mr. Powers' participation on the TAC, knowledge of work completed to date, and employment with HDR as an engineer (see Attachment A), HDR Engineering, Inc., is uniquely qualified to begin this work immediately and complete it by June 30, 2006.
- Mr. Powers would manage this project, and HDR has the staff and capabilities to successfully complete the study tasks.